



HIRE OF

Please Circle:

- Showgrounds
 Sport & Recreation Building
 Campdraft/Rodeo Arena
 Cricket Complex

Applicant: _____

Address: _____

Phone Number: _____ **Fax No:** _____

Type of function: _____

Signature: _____ **Please read & initial bottom corner of each page **

Date/s Required From: _____ **To:** _____

Time/s (if applicable) From: _____ **To:** _____

1. Will there be alcohol for sale: YES NO
 - If yes, has a License been obtained – (*this is mandatory*): YES NO
2. Has Public Liability Cover for the Event been obtained: YES NO

SHOWGROUNDS FACILITIES REQUIRED (PLEASE TICK CORRESPONDING SECTION/S)

| | |
|--|--|
| Lights – All 6 Banks @ \$45.00 per hour | Lights - _____ Banks (\$8.00 bank / hour) |
| Oval | Extra Bins – Number: |
| Campdraft Area | Secretary's Office |
| Rodeo Arena | Display Pavilion (\$65.00) |
| Horse Stalls (\$5.00 per stall per night) | Cattle & Sheep Pavilion (\$65.00) |
| Toilets and Showers | Industrial Pavilion (\$65.00) |

Other: _____

FEES

| SHOWGROUNDS | FEES SPECIFIED UPON APPLICATION | \$ |
|---|---------------------------------|-----------|
| MULTIPURPOSE SPORT & REC BUILDING <i>(refer to page 2 for hire agreement)</i> | HIRE FEE | \$120.00 |
| | BOND PAYMENT | \$200.00 |
| CAMPDRAFT & RODEO COMPLEX | LOCAL HIRE FEE | \$110.00 |
| | NON LOCAL | \$250.00 |
| | BOND PAYMENT | \$500.00 |
| CRICKET SHED <i>(refer to page 3 for facility rules)</i> | HIRE FEE | \$50.00 |
| | BOND PAYMENT | \$500.00 |
| | TOTAL FEES | \$ |



Bonds

The requirement to pay a bond by persons/organisations who wish to hire Council facilities is at the discretion of the CEO. As a general principle where alcohol is being sold or consumed a bond will be required.

BLACKALL SHOWGROUNDS / MULTIPURPOSE SPORT & RECREATION BUILDING **HIRE AGREEMENT**

I _____ (the Hirer) It is agreed by and between the parties that Council will hire the Facility to the Hirer on the Following terms and conditions.

Facility being hired: _____

Activity being conducted: _____

Period of hiring: _____

Facility Hire Fee in TOTAL: _____

The Hirer agrees to pay to Council the Hire Fee/s thirty (30) days from the receipt of an invoice unless otherwise agreed by the parties.

- All casual hirers are to pay the hire fee at the council office prior to entering the nominated room, unless an invoice has been requested.
- Keys can be obtained from the Council Office.

Equipment

- Council warrants that the Equipment is of merchantable quality and fit for the purpose for which it was designed.
- The Equipment remains the property of Council at all times.

Terms and Conditions of use

- The hirer is aware that the building and grounds are inspected by council prior to the pick-up of the keys.
- If the hirer has any issues regarding the venue, please contact council immediately.
- If any loss or damage of property occurs, it is at the hirer's expense to return the facility back to its original state.
- If tradesperson is called to fix an issue with Council venue without Council authorisation, the cost will be borne by the Hirer.
- The Hirer must ensure that the Facility is used only for the purpose set out on page 1.
- All electrical equipment brought in for use at this facility must be in good condition and must have a current electrical test tag (AS 3760). Power outlets are 10amp or 15amp and appliances/combination of appliances must not exceed the rating of the outlet. (DO NOT USE 10 amp plugs in 15-amp outlets or force 10amp plugs into 10-amp outlets).
- All venues to be vacated and cleaned by 12.00pm the next day unless prior arrangements have been made. A fee will incur if keys are in the Hirers possession for longer than a week post function.

I agree that the hired premises are in a clean condition when hired.

I will make sure that the facilities (inc. toilets) will be left in a clean and orderly fashion as described on the attached checklist.

Date: _____

Sign: _____

The above facilities have been checked by a council member and we are satisfied with the condition.

Date: _____

Sign: _____



BLACKALL INDOOR CRICKET

USE OF FACILITY RULES

EQUIPMENT

The following equipment is available with facility hire. Hirer will be responsible for all equipment, any lost or damaged equipment will be charged to the hirer and deducted from the bond.

2 x large Cricket Bats

2 x Medium Cricket Bats

2 x Small Cricket Bats

1 x Wicket Keeping Gloves- large

1 x Wicket Keeping Gloves- small

2 x Yellow indoor cricket balls

2 x Batting Gloves- large

2 x Batting Gloves- medium

2 x Batting Gloves- small

2 x Yellow indoor cricket balls

You may also bring your own sporting gear but is subject to approval by Council upon hiring the facility.

RESTRICTIONS FOR INDOOR CRICKET FACILITY

- Soft rubber soled shoes or approved sporting shoes for use on synthetic surfaces
- No drinks or food on courts.
- No aggressive behaviour.
- No disrespectful language.
- No damaging equipment.
- Equipment that will damage court surfaces prohibited.
- No pets allowed



OFFICE USE ONLY

Approved: _____

Date: _____

Showgrounds Bookings:

Posted or emailed to Showground's Caretaker

Date: _____

Emailed to Gardner Foreman

Date: _____

Emailed Cleaner (Sport & Rec.)

Date: _____

SHOWGROUNDS Fees Paid:

YES

Date: _____

N/A

Receipt #: _____

SPORT & REC Fees Paid:

YES

Date: _____

Receipt #: _____

Key/s signed out: _____

Key No. _____

Date: _____

Key/s signed in: _____

Date: _____

**(PROVIDE A COPY OF THIS FORM TO CREDITORS FOR PROCESSING OF BOND CHEQUE
RETURN PAYMENTS)**



| Area | Item | Inspected | Non-Compliance Penalty Incurred | Comments |
|----------------------------|---|-----------|---------------------------------|----------|
| Kitchen | Floors Swept & Mopped | | | |
| | Rubbish Bins Emptied | | | |
| | Kitchen Appliances Turned Off | | | |
| | Stove/Hot Plates Cleaned & Turned Off at Wall | | | |
| | Kitchen Utensils & Crockery Washed & Put Away | | | |
| | Benches Wiped Down & Clean | | | |
| Bar | Floors Swept & Mopped | | | |
| | Rubbish Bins Emptied | | | |
| | Coldroom Turned Off & Cleaned Out | | | |
| | Benches Wiped Down & Clean | | | |
| Function Room | Floors Swept & Mopped | | | |
| | Any Marks Or Adhesives On Walls | | | |
| Toilet | Floors Swept & Mopped | | | |
| | Rubbish Bin Emptied | | | |
| | Basin & Toilet Clean | | | |
| Tables & Chairs | All items wiped down & Clean | | | |
| | Stored Correctly Inside | | | |
| BBQ | BBQ Cleaned | | | |
| | Cement Hosed | | | |
| Air Conditioner | Switched Off | | | |
| Smoking | Cigarette Butts Disposed | | | |
| Doors | All Doors Locked | | | |
| TOTAL PENALTY | | | | |



Blackall Cricket Facility Inspection Checklist

Hirer: _____

Signature: _____

Check by: _____

Date: _____

| | Inspected | Non-Compliance Penalty Incurred | Comments |
|---|-----------|---------------------------------|----------|
| Turf Swept | | | |
| No Marks or Adhesives on Floor/Walls | | | |
| No damage to Zippers & Netting | | | |
| All Rubbish has been disposed of | | | |
| Lights are in working order and are turned off | | | |
| Roller Doors are in working order | | | |
| No damage to the equipment & is stored correctly inside appropriate storage cabinet | | | |
| TOTAL PENALTY | | | |

(Please refer to page 3 for list of equipment. Please check this off to ensure no equipment has been misplaced or stolen.)



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Email: admin@btrc.qld.gov.au
website: www.btrc.qld.gov.au

Hirers Comments:

Bond Returned:

Date:

Inspectors Comments:

Approved:

Date:

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RETURN PAYMENTS)**