



GENERAL MEETING

Wednesday 17 December 2025

NOTICE OF MEETING

Cr AL Martin

Cr BP Johnstone

Cr JH Scobie

Cr DA Hardie

Cr GK Schluter

Cr AA Hart

Cr PW Skewes OAM

Please find attached the Agenda for the General Meeting to be held at the Blackall Council Chambers, Wednesday 17 December 2025 commencing at 8:30 am.

MJ Lollback

Chief Executive Officer

CALENDAR OF EVENTS

December 2025

17 December	Council Meeting – Blackall
25 December	Christmas Day
26 December	Boxing Day

Held at Blackall Council Chambers
On Wednesday 17 December 2025
Commencing at 8:30 am

Order of Business

Acknowledgement of Country

Leave of Absence/Signing of Attendance Book

Apologies: Nil

Condolences: Nil

Declarations of Conflicts of Interest:

Deputations: Nil

Public Participation: Nil

BUSINESS

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2 Confirmation of the Meeting Minutes

That the minutes of the General Meeting held on 19 November 2025 be taken as read and confirmed, and that the Mayor be authorised to sign same.



**MINUTES OF THE GENERAL MEETING OF
BLACKALL-TAMBO REGIONAL COUNCIL
HELD AT THE TAMBO COUNCIL CHAMBERS
ON WEDNESDAY 19 NOVEMBER 2025 AT 8:30 AM**

PRESENT:

Councillors: Cr AL Martin (Mayor), Cr DA Hardie, Cr JH Scobie, Cr GK Schluter, Cr AA Hart, Cr PW Skewes

OFFICERS:

Mr Shalveen Dayal, Acting Chief Executive Officer and Chief Financial Officer, Ms Alison Lamb, Director of Organisational Performance, Mrs Andrea Saunders, Interim Assets/Major Projects and Customer & Council Support Services Manager, Mr Greg Nicholls, Group Manager of Town and Rural Services, Mr Matthew Richardson, Group Manager Road Works, Dallas Kowald-Dawson, Fleet Supervisor, Courtney Richardson, Community Development Officer and Admin Support, Ms Piper Hansen, Minute Taker, Tiffany Chapman, Admin Support Officer, Lia Poutney, Admin Support Officer.

Leave of Absence

Cr Johnstone requested a leave of absence for the meeting as he was in Brisbane assisting with the Youth Council.

MOTION: Moved Cr Peter Skewes OAM Seconded: Cr David Hardie

That a leave of absence for Cr. Johnstone for today's meeting be granted.

GM 2025/11/510

Carried 6 / 0

CONDOLENCES:

A minute silence was observed to mark the passing of:

- Margaret Hannay
- Pauline Ann Campbell
- Glenda Rawlinson

DECLARATIONS OF INTEREST

Cr David Hardie for item 8.1.1 – I, Councillor David Hardie, inform the meeting that I have a declarable conflict of interest in item 8.1.1. RADF Committee. The nature of my interest is as follows:

- Cr Hardie's wife is on the RADF Committee.

As a result of my conflict, I will leave the meeting room while the matter is considered and voted on.

Cr Andrew Martin for item 5.3 – I, Councillor Andrew Martin, inform the meeting that I have a prescribed conflict of interest in item 5.3 Qwool. The nature of my interest is as follows:

- Cr Martin is a board member of Qwool.

As a result of my conflict, I will leave the meeting room while the matter is considered and voted on.

Cr Andrew Martin for item 7.7 – I, Councillor Andrew Martin, inform the meeting that I have a prescribed conflict of interest in item 7.7 DA08 Decision Report 2025 - 2026. The nature of my interest is as follows:

- Cr Martin is the applicant in the matter.

As a result of my conflict, I will leave the meeting room while the matter is considered and voted on.

2 Confirmation of the Meeting Minutes

MOTION: Moved: Cr Grahame Schluter Seconded: Cr Alina Hart

That the minutes of the General Meeting held on 15 October 2025 be taken as read and confirmed, and that the Mayor be authorised to sign same.

GM 2025/11/511

Carried 6 / 0

ITEM NO:

3.1

SUBJECT TITLE:

Information Report for October 2025

Information report from the Mayor for Council activities during the month of October 2025.

MOTION: Moved: Cr Andrew Martin

Seconded: Cr David Hardie

That Council receive the Mayor's report for October 2025.

GM 2025/11/512

Carried 6 / 0

ITEM NO:

4.1

SUBJECT TITLE:

Councillors' Information Report for October 2025

The report contains information from the Councillors for activities during the month of October 2025.

MOTION: Moved: Cr David Hardie

Seconded: Cr Jane Scobie

That Council receive the Councillors report for October 2025.

GM 2025/11/513

Carried 6 / 0

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ITEM NO: 5.1
SUBJECT TITLE: Acting Chief Executive Officer's October 2025 Report to Council

The report from the Acting Chief Executive Officer is to update Council on matters that do not require a separate or comprehensive report for consideration but emerge as issue of interest to Council and the broader community.

MOTION: Moved: Cr Jane Scobie Seconded: Cr Grahame Schluter

That Council receive the Acting Chief Executive Officer's Information Report for September 2025.

GM 2025/11/514

Carried 6 / 0

ITEM NO: 5.2
SUBJECT TITLE: Actions Arising from Council Meetings

The purpose of this report is to provide Council with an update on the actions arising from resolutions passed at previous Council meetings. This report aims to ensure transparency, track progress, and identify any issues requiring further attention.

MOTION: Moved: Cr David Hardie Seconded: Cr Alina Hart

That Council notes the progress of actions arising from previous Council meetings as detailed in the report.

GM 2025/11/515

Carried 6 / 0

At this point, 8:48am, Cr Martin left the meeting due to his prescribed interest in item 5.3 Ministerial Exemption for Disposal of Land to Queensland Wool Processors Pty Ltd (Qwool).

Cr Hardie assumed the chair.

ITEM NO: 5.3
SUBJECT TITLE: Ministerial Exemption for Disposal of Land to Queensland Wool Processors Pty Ltd (QWool)

As part of the Queensland Wool Processors proposal to establish a wool processing plant in Blackall, Council is considering disposing of the land (i.e. Lot 2 on SP351530) to QWool. A proposed disposal of Council land is a "valuable non-current asset contract" (as that term is defined in section 224(5) of the *Local Government Regulation 2012* (Regulation)).

Council is not able to enter into a contract to dispose of the land to QWool without Ministerial exemption. This purpose of this report is to obtain a Council resolution to request an exemption from the Minister under section 236(1)(f) of the Regulation.

MOTION: Moved: Cr Grahame Schluter Seconded: Cr Peter Skewes OAM

That under section 236(1)(f) of the *Local Government Regulation 2012* Council seeks an exemption from the Minister to dispose of the land described as Lot 2 on SP351530 to Queensland Wool Processors Pty Ltd without first being required to go to tender or auction.

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GM 2025/11/516**Carried 5 / 0**

At this point 8:51am, Cr Martin returned to the meeting and resumed the chair.

ITEM NO: 5.4
SUBJECT TITLE: Annual Report 2024-2025

Section 182(2) of the *Local Government Regulation 2012* requires the local government to be adopted within one month after the day the Auditor-General issues the report on the local government's financial statement for the financial year. The Auditor-General's report is dated 31 October 2025.

MOTION: Moved: Cr Grahame Schluter Seconded: Cr Jane Scobie

That Council adopt 2024-2025 Annual Report in accordance with section 182 of the *Local Government Regulation 2012*.

GM 2025/11/517**Carried 6 / 0**

ITEM NO: 5.5
SUBJECT TITLE: Expressions of Interest for Tender of Stage 2 of the Blackall Cultural Precinct

Under section 228(3) of the *Local Government Regulation 2012* a local government may invite expressions of interest for a tender if the local government decides, by resolution, that it would be in public interest to invite expressions of interest before inviting written tenders. Council is inviting expressions of interest for stage 2 of the Blackall Cultural Precinct.

MOTION: Moved: Cr Jane Scobie Seconded: Cr David Hardie

That Council:

1. Invites Expressions of Interest in accordance with section 228(3) of the *Local Government Regulation 2012* for the construction of Stage 2 of the Blackall Cultural Precinct. The Expressions of Interest process will identify suitable contractors capable of delivering the complex project.
2. Delegates authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to invite selective tenders, negotiate, finalise and execute any and all matters associated with or in relation to this Expression of Interest subject to Council's normal procurement practices and policies.

GM 2025/11/518**Carried 6 / 0**

ITEM NO: 5.6
SUBJECT TITLE: Council Meeting Dates for 2026

Section 257 of the *Local Government Regulation 2012* requires local governments to meet at least once in each month and section 254B of the *Local Government Regulation 2012* requires the meeting dates and places to be published.

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MOTION: Moved: Cr Grahame Schluter Seconded: Cr David Hardie**That Council adopts the meeting dates for 2026 as follows and they be advertised as such:**

21 January 2026
 18 February 2026
 18 March 2026
 15 April 2026
 20 May 2026
 17 June 2026
 15 July 2026
 19 August 2026
 16 September 2026
 14 October 2026
 18 November 2026
 16 December 2026

GM 2025/11/519**Carried 6 / 0**

ITEM NO: 7.1
SUBJECT TITLE: Financial Report for the Month of October 2025

In accordance with s204 of the *Local Government Regulation 2012*, a monthly financial report must be presented to the Council. The financial report for October 2025 details the Council's current financial position and compares its performance against the adopted budget for 2025-26.

MOTION: Moved: Cr Grahame Schluter Seconded: Cr Jane Scobie**That Council receive the Financial Report for October 2025.****GM 2025/11/520****Carried 6 / 0**

ITEM NO: 7.2
SUBJECT TITLE: Fleet Report October 2025

The Fleet Report provides information on the operation and serviceability of Council's fleet.

MOTION: Moved: Cr David Hardie Seconded: Cr Alina Hart**That Council receive the Fleet Report for October 2025.****GM 2025/11/521****Carried 6 / 0**

ITEM NO: 7.3
SUBJECT TITLE: Planning and Development Report October 2025

The Planning and Development report provides a summary of building applications and planning and development activities in the Blackall-Tambo Regional Council area.

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MOTION: Moved: Cr David Hardie

Seconded: Cr Alina Hart

That Council receives the Planning and Development Report for October 2025.

GM 2025/11/522

Carried 6 / 0

ITEM NO:

7.4

SUBJECT TITLE:

Purchase of Two Tipper Trucks

Quotations were requested from 5 truck dealers for the purchase of two (2) new factory 7.5 tonne tipper trucks to replace aging plant 5508 and 5009 tipper trucks.

MOTION: Moved: Cr Grahame Schluter

Seconded: Cr David Hardie

That Council endorse the Chief Executive Officer's decision to the purchase of two (2) new Isuzu NPR 75-190 tipper trucks for a total of \$200,000.00 (ex GST) from Black Truck Sales. These trucks are preferred as they are in stock and will provide operator familiarity, like for like purchase, proven backup service and warranty. Local Buy (NPN1.23) contract will apply.

GM 2025/11/523

Carried 6 / 0

At this point, 9:15am the Community Development Officer and Council Admin Support, Courtney Richardson left the meeting.

ITEM NO:

7.5

SUBJECT TITLE:

Purchase of Multiple New Plant

1. Quotations were requested from 3 truck manufacturing brands for the purchase of a new truck with trade body to replace aging plant 5013.
2. Quotations were requested from 3 truck manufacturing brands for the purchase of a new tray truck to upgrade plant 6527.
3. Quotations were requested from 3 truck manufacturing brands for the purchase of a new tipper truck replace aging plant 5008.
4. An open Tender was called for the supply of one (1) new smooth drum roller to replace aging plant 2006.

MOTION: Moved: Cr Peter Skewes OAM

Seconded: Cr David Hardie

That Council:

1. **Accept the quotation from Central Isuzu to supply one (1) new NPR 45/65-175 for \$86,880.00 (ex GST). This truck is preferred as it will provide operator familiarity, like for like purchase, proven backup service and warranty. Local Buy (NPN1.23) contract will apply.**
2. **Accept the quotation from Central Isuzu to supply one (1) new NQR 88-190 for \$183,290.00 (ex GST). This truck is preferred as it will provide operator familiarity, proven backup service and warranty. Local Buy (NPN1.23) contract will apply.**

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3. **Accept the quotation from Milne Bros Hino to supply one (1) new Hino FC 1124 for \$157,736.09 (ex GST). This truck is preferred as it will provide operator familiarity, is fit for purpose and value for money. Local Buy (NPN1.23) contract will apply.**
4. **Accept the quotation from Hastings Deering to supply a new Caterpillar CS13GC-XZ smooth drum roller for \$178,000.00 (ex GST). This machine is preferred as it will provide uniformity of plant, uniformity of parts and proven backup service and warranty. Local Buy (NPN 2.15-2) contract will apply.**

GM 2025/11/524**Carried 6 / 0**

At this point, 9:17am the Community Development Officer and Admin Support, Courtney Richardson return to the meeting.

ITEM NO: 7.6
SUBJECT TITLE: Internal Audit and Risk Management Committee Minutes of Meeting

The Internal Audit and Risk Management Committee meeting was held on 30 October 2025.

MOTION: Moved: Cr Jane Scobie Seconded: Cr David Hardie

That Council receive the minutes of the Internal Audit and Risk Management Committee's meeting held on 30 October 2025.

GM 2025/11/525**Carried 6 / 0**

At this point, 9:21 am, Cr Martin left the meeting due to his prescribed interest in item 7.7 DA08 Decision Report 2025 - 2026.

ITEM NO: 7.7
SUBJECT TITLE: DA08 Decision Report 2025 – 2026

The applicant, Morcom Surveys C/- Murray & Associates (QLD) Pty Ltd, seek a Development Permit for reconfiguring a Lot (Boundary realignment – two Lots into two Lots and new road) over land at 398 Bexhill Road, Macfarlane, formally described as Lot 1 and 3 on TB23. The subject site contains Macfarlane Station which includes a residence and several outbuildings and is used for grazing livestock.

The proposal involves a boundary realignment of two (2) existing Lots to reflect the future land uses and to ensure each Lot has access to a formed road.

Under the *Blackall-Tambo Region Planning Scheme 2020* (the Planning Scheme), the subject site is in the rural zone. Undertaking the proposed development in the rural zone is code assessable, requiring a Development Permit for reconfiguring a Lot (Boundary realignment – two Lots into two Lots and new road).

There is no conflict between the proposal and the relevant assessment benchmarks. Development conditions are recommended to ensure the reconfiguration of lots complies with all assessment benchmarks. The application is recommended for approval, subject to the conditions stated herein.

MOTION: Moved: Cr Grahame Schluter Seconded: Cr Peter Skewes OAM

That Council approves the application for a Development Permit for reconfiguring a Lot (Boundary realignment – two Lots into two Lots and new road) over land at 398 Bexhill Road, Macfarlane, formally described as Lot 1 and 3 on TB23, subject to the following conditions.

1.0 PARAMETERS OF APPROVAL

- 1.1 The Developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the developer at all times unless otherwise stated.
- 1.2 Where these conditions refer to “Council” in relation to requiring Council to approve or be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purposed by Council.
- 1.3 All conditions, works, or requirements of this development approval must be undertaken and completed prior to commencement of the use and to Council’s satisfaction, unless otherwise stated in a development condition.
- 1.4 The cost of all works associated with the construction of the development including services, facilities and /or public utility alterations required are met at no cost to the Council or relevant utility provider, unless otherwise stated in a development condition.
- 1.5 The developer is required to have repaired any damage to existing infrastructure that may have occurred during any works carried out for the development. To the extent the damage is deemed to create a hazard to the community, it must be repaired immediately.
- 1.6 Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.

2.0 ENDORSEMENT OF SURVEY PLAN

- 2.1 Council will not endorse or release the survey plan for this development until time as:
 - a) All conditions attached to this development approval for Reconfiguring a Lot have been satisfied;
 - b) A statement demonstrating compliance with all conditions attached to this development approval has been submitted to Council; and
 - c) All outstanding rates and charges relating to the site have been paid.

3.0 APPROVED PLANS AND DOCUMENTS

- 3.1 The approved development must be completed and maintained generally in accordance with approved plans and documents, except where amended by the conditions of this permit:

Plan/Document Name	Plan/Document Number	Revision Number	Date
Proposed Boundary Realignment of Lots 1 & 3 TB23 Macfarlane	251056	03	31-08-2025

- 3.2 Where there is any conflict between the conditions of this approval and details shown on the approved plans and documents, the conditions of approval must prevail.

4.0 ACCESS

- 4.1 Access must be provided to proposed Lot 1 and 2.

5.0 SERVICES

- 5.1 Maintain existing services and utility connections to each Lot where applicable.
- 5.2 Any service connection to an existing building that traverses a Lot boundary is to be:
- 5.2.1 removed; or
 - 5.2.2 relocated so that it does not traverse a Lot boundary; or
 - 5.2.3 covered by an easement.

6.0 PUBLIC UTILITIES

- 6.1 The applicant is responsible for the cost of any alteration to public utilities as a result of complying with conditions of this Development Permit.
- 6.2 Any alteration of any public utility or other facilities necessitated by the development of the land or associated construction works external to the site shall be at no cost to Council.
- 6.3 Any damage caused to any public utility during the course of construction shall be repaired to the satisfaction of Council's Delegated Officer and at no cost to Council prior to the sealing of the Survey Plan.

ADVISORY NOTES

- A. Prior to commencing any construction activities, the applicant/developer will be required to obtain further development permits for building work, plumbing and drainage work and potentially for operational work as required under relevant legislation for this work.
- B. This approval does not negate the requirement for compliance with all other relevant Local Laws and other statutory requirements. Any provisions contained in this approval relating to the enforcement of any of the conditions shall be in addition to all other rights, powers and privileges that the Council may possess or obtain and nothing contained in these conditions shall be construed so as to prejudice, affect or otherwise derogate or limit these rights, power and privileges of the Council.

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- C. **General environment duty under the *Environment Protection Act 1994* and subordinate legislation prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fume, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.**
- D. **This development approval does not authorise any activity that may harm Aboriginal cultural heritage. It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (“the cultural heritage duty of care”).**

GM 2025/11/526**Carried 5 / 0**

At this point, 9:25am, Cr Martin returned to the meeting.
Cr Martin resumed the chair.

ITEM NO: 7.8
SUBJECT TITLE: DA11 Decision Report 2025 – 2026

The applicant, Kristian & Amy Austin seek a Development Permit for Reconfiguring a Lot (Boundary realignment – two lots into two lots) over land at 171 and 207 Ravensbourne Road, Blackall, formally described as Lot 1 and 2 on RP601169. Each lot contains a dwelling house and ancillary outbuildings.

The proposal involves a boundary realignment of two (2) existing lots to resolve a historic encroachment by where a dwelling is located over an adjoining lot.

Under the *Blackall-Tambo Region Planning Scheme 2020* (The Planning Scheme), the subject site is in the Rural Zone. Undertaking the proposed development in the Rural Zone is Code assessable, requiring a Development Permit for reconfiguring a Lot (Boundary realignment – two lots into two lots).

There is no conflict between the proposal and the relevant assessment benchmarks. Development conditions are recommended to ensure the reconfiguration of lots complies with all assessment benchmarks. The application is recommended for approval, subject to the conditions stated herein.

MOTION: Moved: Cr David Hardie Seconded: Cr Alina Hart

That Council approves the application for a Development Permit for Reconfiguring a Lot (Boundary realignment – two lots into two lots) over land at 171 and 207 Ravensbourne Road, Blackall, formally described as Lot 1 and 2 on RP601169, subject to the following conditions.

1.0 PARAMETERS OF APPROVAL

- 1.1 The Developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the Developer at all times unless otherwise stated.**
- 1.2 Where these conditions refer to “Council” in relation to requiring Council to approve or be satisfied as to any matter or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by Council.**

- 1.3 All conditions, works or requirements of this development approval must be undertaken and completed prior to commencement of the use and to Council's satisfaction, unless otherwise stated in a development condition.**
- 1.4 The cost of all works associated with the construction of the development including services, facilities and /or public utility alterations required are met at no cost to the Council or relevant utility provider, unless otherwise stated in a development condition.**
- 1.5 The developer is required to have repaired any damage to existing infrastructure that may have occurred during any works carried out for the development. To the extent the damage is deemed to create a hazard to the community, it must be repaired immediately.**
- 1.6 Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.**

2.0 ENDORSEMENT OF SURVEY PLAN

- 2.1 Council will not endorse or release the survey plan for this development until such time as:**
- (a) All conditions attached to this development approval for Reconfiguring a Lot have been satisfied;**
 - (b) A statement demonstrating compliance with all conditions attached to this development approval has been submitted to Council; and**
 - (c) All outstanding rates and charges relating to the site have been paid.**

3.0 APPROVED PLANS AND DOCUMENTS

- 3.1 The approved development must be completed and maintained generally in accordance with approved plans and documents, except where amended by the conditions of this permit:**

Plan/Document Name	Plan/Document Number	Revision Number	Date
Proposed Reconfigured Boundary	-	-	28-10-2025 (received date)

- 3.2 Where there is any conflict between the conditions of this approval and detail shown on the approved plans and documents, the conditions of approval must prevail.**
- 4.0 ACCESS**
- 4.1 The existing access to proposed Lot 1 and 2 must be maintained.**
- 5.0 SERVICES**
- 5.1 Maintain existing services and utility connections to each Lot where applicable.**

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- 5.2 Any service connection to an existing building that traverses a Lot boundary is to be:
 - 5.2.1 removed; or
 - 5.2.2 relocated so that it does not traverse a Lot boundary; or
 - 5.2.3 covered by an easement.
- 6.0 PUBLIC UTILITIES
- 6.1 The applicant is responsible for the cost of any alteration to public utilities as a result of complying with conditions of this Development Permit.
- 6.2 Any alteration of any public utility or other facilities necessitated by the development of the land or associated construction works external to the site shall be at no cost to Council.
- 6.3 Any damage caused to any public utility during the course of construction shall be repaired to the satisfaction of Council's Delegated Officer and at no cost to Council prior to the sealing of the Survey Plan.

ADVISORY NOTES

- A. Prior to commencing any construction activities, the applicant/developer will be required to obtain further development permits for building work and plumbing and drainage work and potentially for operational work as required under relevant legislation for this work.
- B. This approval does not negate the requirement for compliance with all other relevant local laws and other statutory requirements. Any provisions contained in this approval relating to the enforcement of any of the conditions shall be in addition to all other rights, powers and privileges that the Council may possess or obtain and nothing contained in these conditions shall be construed so as to prejudice affect or otherwise derogate or limit these rights, power and privileges of the council.
- C. General environment duty under the *Environment Protection Act 1994* and subordinate legislation prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fume, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks construction and operation.
- D. This development approval does not authorise any activity that may harm Aboriginal cultural heritage. It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage ("the cultural heritage duty of care").

GM 2025/11/527

Carried 6 / 0

At this point, 9:29am, Cr Hardie left the meeting due to his prescribed interest in item 8.1.1 RADF Application.

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ITEM NO: 8.1.1
SUBJECT TITLE: RADF Application

The Second round of the 2025/2026 RADF program closed for applications on 29 October 2025 and the Committee met on 5 November 2025 and recommended applications be approved.

MOTION: Moved: Cr Schluter Seconded: Cr Hart

That Council:

1. Receive the minutes from the RADF Committee meeting held 5 November 2025; and
2. Endorse the RADF Committee's recommendation to approve the following applications from Blackall Cultural Association for the Blackall Furniture Restoration Workshop for \$3050.00 and Tambo State School P & C for Tambo SQUIGL Club – Yearly project 2026 for \$2217.00 (gst ex).

GM 2025/11/528

Carried 5 / 0

At this point, 9:31am, Cr Hardie returned to the meeting.

ITEM NO: 8.2.1
SUBJECT TITLE: Wild Dog Sub-Committee Meeting 7 November 2025

The Wild Dog Sub-Committee assess applications for funding to assist with the trapping, baiting, shooting of wild dogs in the Blackall Tambo region. The committee held a meeting on 7 November 2025 to decide on the 4 applications received for the latest round of funding.

MOTION: Moved: Cr Grahame Schluter Seconded: Cr Peter Skewes OAM

That Council receive the minutes from the Wild Dog sub-Committee meeting held 7 November 2025 and approves the Committee's recommendations to fund the following:

- Six active helicopters \$1,000.00 (each for the full year)
- Goonadee Syndicate \$8,000.00
- Terrick Terrick Dog Netting Trust \$12,000.00
- Mt Enniskillen Wild Dog Syndicate \$14,000.00
- Eastwood Wild Dog Syndicate \$10,000.00

GM 2025/11/529

Carried 6 / 0

At this point, 9:39am, Jules Anderson joined the meeting via teams.

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ITEM NO: 9.1.1
SUBJECT TITLE: Director of Lifestyle and Community Services Report October 2025

The Director of Lifestyle and Community Services Operations report for October 2025 is presented to Council. The report includes Blackall Aerodrome, Libraries, Visitor Information Centres, Blackall Neighbourhood Centre Program (Hub), Sport and Recreation, Communication and Media, Youth Council and Tambo Lifestyle and Community Hub.

MOTION: Moved: Cr David Hardie Seconded: Cr Alina Hart

That Council receive the Director of Lifestyle and Community Services Report for October 2025.

GM 2025/11/530

Carried 6 / 0

ITEM NO: 9.2.1
SUBJECT TITLE: Organisational Performance Monthly Report October 2025

This report provides Council with an update for Organisational Performance Department which includes the Blackall and Tambo Aquatic, Centre Reports, Facility bookings, Snap Send Solve lodged, Work Camp applications, Community Bus bookings and Miscellaneous key activities and outcomes for the month of October 2025.

MOTION: Moved: Cr Scobie Seconded: Cr Hardie

That Council receives the Organisational Performance report for October 2025.

GM 2025/11/531

Carried 6 / 0

At this point, 9:48am the Interim Assets/Major Projects and Customer & Council Support Services Manager, Andrea Saunders left the meeting.

ITEM NO: 9.2.2
SUBJECT TITLE: Roadworks Report October 2025

The Road Works report for October 2025 is presented to Council.

MOTION: Moved: Cr Grahame Schluter Seconded: Cr David Hardie

That Council receive the Road Works report for October 2025.

GM 2025/11/532

Carried 6 / 0

At this point, 9:50am, the Interim Assets/Major Projects and Customer & Council Support Services Manager, Andrea Saunders returned to the meeting.

At this point 9:58am, Jules Anderson left the meeting.

Adjournment:

The meeting was adjourned at 9:58am for morning tea.

Resumption:

At this point, 10:27am, the meeting was resumed.

Minutes-General Meeting-19 November 2025

Blackall-Tambo Regional Council

ITEM NO: 9.2.3
SUBJECT TITLE: Town and Rural Services Report October 2025

Overview of upkeep and maintenance of the townships of Blackall and Tambo.

MOTION: Moved: Cr Jane Scobie Seconded: Cr Alina Hart

That Council receive the Town and Rural Services Report for October 2025.

GM 2025/11/533 **Carried 6 / 0**

ITEM NO: 9.2.4
SUBJECT TITLE: Manager Environment, Health and Compliance
October 2025

The branch has been active in all areas including Environmental Health.

MOTION: Moved: Cr David Hardie Seconded: Cr Grahame Schluter

That the Environment, Health and Compliance October 2025 report be received and the officer actions be endorsed

GM 2025/11/534 **Carried 6 / 0**

ITEM NO: 9.2.5
SUBJECT TITLE: People, Culture & Safety Report October 2025

This report provides Council with an update of the People, Culture and Safety Department outcomes for October 2025.

MOTION: Moved: Cr Jane Scobie Seconded: Cr Alina Hart

That the People, Culture and Safety Monthly Report for October 2025 be received and noted by Council.

GM 2025/11/535 **Carried 6 / 0**

CLOSURE:

There being no further business to consider, the Mayor declared the Meeting closed at 10:51am.

CONFIRMATION OF MINUTES:

Confirmed by Council as a true and correct record at the General Meeting held on Wednesday 17 December 2025.

Signed.....Mayor

OFFICER REPORTS

COUNCIL MEETING DATE: Wednesday 17 December 2025

ITEM NO: 3.1

SUBJECT TITLE: **Mayor's Information Report for November 2025**

AUTHOR AND OFFICERS TITLE: Sesilia Poutney Administration Office All Rounder

AUTHORISING OFFICER: Mike Lollback (Chief Executive Officer)

CLASSIFICATION (if Confidential) N/A

Summary:

Information report from the Mayor for Council activities during the month of November 2025.

Officer's Recommendation:**That Council receive the Mayor's report for November 2025.****Background**

TOPIC	ACTIVITY
Meetings	<ul style="list-style-type: none"> Emergency Management Coordinator Meet and Greet (Blackall) ALGA (Australian Local Government Association) Board Meeting RAPAD (Remote Area Planning and Development) Board Meeting Roads and Infrastructure Congress - Bendigo LGAQ (Local Government Association of Queensland) meeting ALGA (Australian Local Government Association) Board AGM – Bendigo Council Meeting – Tambo Great Artesian Basin Director Mark Foreman ORRTG (Outback Regional Roads and Transport Group) Strategic Group Meeting Meeting with Dominique Lamb re Olympic Games WQAC (Western Queensland Alliance of Councils) – Leadership Group Meeting RIGWG (Regional Industry and Government Working Group) Meeting RTAG (Road Transport Advisory Group) Meeting QLD WoolTAG November Meeting Pillow Talk Chair (Red Ridge) Meeting
Events	<ul style="list-style-type: none"> Dinner with MacKenzie - Bendigo ALGA Board Lunch – Bendigo ALGA Board Dinner - Bendigo Road and Infrastructure Congress Dinner – Bendigo Heart of Australia Gala Dinner Jenny Swadling's Farewell

Link to Corporate Plan

Governance

Outcome 2 - Accountability - Accountable, responsible, and transparent governance.

Policy Implications

Nil

Budget and Resource Implications

Nil

Attachments

Nil

OFFICER REPORTS

COUNCIL MEETING DATE:

Wednesday 17 December 2025

ITEM NO:

4.1

SUBJECT TITLE:

Councillors' Information Report for November 2025

AUTHOR AND OFFICERS TITLE:

Sesilia Poutney, Admin Allrounder Officer

AUTHORISING OFFICER:

Mike Lollback, Chief Executive Officer

CLASSIFICATION (if Confidential)

N/A

Summary:

The report contains information from the Councillors for activities during the month of November 2025.

Officer's Recommendation:

That Council receive the Councillors report for November 2025.

Background

The following information provides an overview of the Councillors of Blackall-Tambo Regional Council's activities for the month of November 2025.

Councillor David Hardie

- 5th November – Tambo visit
- 12th November – Tambo visit
- 13th November – Attended Blackall State School Presentation Night
- 19th November – Attended Blackall-Tambo Regional Council meeting in Tambo.
- 21st November – Attended St Joseph's Speech Night
- 26th November – Tambo visit
- 27th November – Attended the Blackall Senior Citizens' Christmas Luncheon
- 30th November – Attended Tambo CWA Christmas Luncheon.

Councillor Alina Hart

- 3rd November – CAN meeting.
- 19th November – Attended Blackall-Tambo Regional Council meeting in Tambo
- 21st November – Had discussions with Minister Sean Dillon MP to advocate for reimbursements for flood affected businesses within Blackall Tambo Region.
- 22nd November – Supported St Patrick's Christmas Fete.
- 26th November – Supported and assisted the Seniors' Christmas Luncheon in Blackall.
- 27th November – Attended Blackall cattle sale.
- 27th November – Attended St Joseph's Speech Night.
- 28th November – Coordinated and entered Christmas tree for the Combined Churches. Christmas Tree Festival, on behalf of fellow councillors and ELT.
- 30th November – Donated prize for Tambo Seniors Luncheon multi draw raffle – apologised for not attendance.

- 30th November – Supported the Combined Churches Christmas Tree Festival and markets.

Councillor Grahame Schluter

November Activities

- 18th November – Attend CEC Meeting Blackall, Boardroom
- 18th November – Attend BBQ Work Camp
- 19th November – Attend Council Meeting Tambo
- 27th November – Attend Senior Luncheon Blackall
- 27th November – Attend St Joseph’s Speech Night
- 28th November – Attend Senior Luncheon CWA Tambo
- 28th November – Attend Anglican Christmas Tree Lighting

December Activities

- 3rd December – Attend State School Blackall Christmas Under Stars
- 3rd December – Played Santa at Tambo Library for Tambo State School 1-2.

Councillor Jane Scobie

- 3rd November – BTEG meeting.
- 11th November – Blackall Remembrance Day.
- 11th November – Blackall Newspaper Group monthly meeting.
- 11th November – BTEG Student interviews.
- 13th November – Blackall State School’s Presentation evening.
- 14th November – BTEG meeting - discussion on student funding.
- 26th November – Tambo State School Presentation Evening.
- 27th November – Blackall Seniors Luncheon organised by Blackall Neighbourhood Hub.
- 27th November – St Joseph’s Speech Night.
- 28th November – Recycle Mate webinar.

Councillor Boyd Johnstone

- 11th November – Blackall Remembrance Day.
- 13th November – Presented an Award at Blackall State School Presentation Evening.
- 14th November – Met with the BTRC Youth Council at Blackall Hub with Cr Hart and the Director of Lifestyle and Community.
- 17th to 21st November – Supervised the Inaugural BTRC Youth Council Camp in Brisbane with the Director of Lifestyle & Community and the Sports & Recreation officer.

The camp included a jam-packed itinerary of cultural, civic activities, including but not limited to:

- a. Various dining experiences,

- b. Visiting ANZAC Square, the Queensland Art Gallery, GOMA and the Queensland Museum (particularly the War Memorial Gallery);
 - c. Tour of Brisbane City Hall and Q&As with Cr Krista Adams;
 - d. Team building activities including escape rooms and group games;
 - e. Inspection of Brisbane City Council youth facilities (pump track etc.); and
 - f. Meeting with Blackall locals Kate and Chloe Russell as founders of Jericho Road Clothing.
 - g. Tour of Parliament House with The Hon Sean Dillon MP Assistant Minister for Primary Industries and Water.
 - h. Lunch with The Hon Ann Leahy who is the minister for Local Government and Water and Fire, Disaster Recovery and Volunteers.
 - i. Met with The Hon David Crisafulli Premier of Queensland, The Hon Tony Perret MP Minister for Primary Industries, The Hon Daniel Purdie MP Minister for Police and Emergency Services, The Hon Nikki Boyd Shadow Minister for Local Government and Water, and Fire, Disaster Recovery, Emergency Services and Volunteers.
- 26th November – Tambo State School Presentation Evening.
 - 27th November – Blackall Seniors Luncheon organised by Blackall Neighbourhood Hub.
 - 27th November – St Joseph’s Speech Night.
 - 28th November – Tambo CWA Senior’s Luncheon.

Not Applicable

Policy Implications

Nil

Budget and Resource Implication

Nil

OFFICER REPORTS

COUNCIL MEETING DATE:	Wednesday 17 December 2025
ITEM NO:	5.1
SUBJECT TITLE:	Chief Executive Officer's November 2025 Report to Council
AUTHOR AND OFFICERS TITLE:	Andrea Saunders Group Manager Customer & Council Support
AUTHORISING OFFICER:	Mike Lollback (Chief Executive Officer)
CLASSIFICATION (if Confidential)	N/A

Summary:

The report from the Chief Executive Officer is to update Council on matters that do not require a separate or comprehensive report for consideration but emerge as issue of interest to Council and the broader community.

Officer's Recommendation:

That Council receive the Chief Executive Officer's Information Report for November 2025.

Background**Christmas Message**

I would like to take the opportunity to wish each of our Councillors, our staff and the broader community a very happy Christmas and new year.

This is a time of year when we can connect with families and friends and remind ourselves of the importance of those we hold dear. It is a time also, for far too many, of sadness and to those we say you are in our thoughts, and we hope you can find joy.

I want to not only pass on those wishes but also my thanks to each of you, Councillors and our amazing staff. Blackall Tambo Council is a truly great place to work, and I am very proud to call this place my home. The staff here go over and above in their work as this is not only their workplace, but also their home. The staff who work here also live here, and we are fortunate that they continually go over and above for what is not only their workplace, but also their home.

Many of our outdoor staff will commence their Christmas break from today. Council offices will be opened until 4.30pm on the 23 December and will be shut from then, reopening on the 5 January 2026. Council has and will continue to communicate via social media and on our website how our crews that will be working over the break are able to be contacted.

The afterhours contact number during the Christmas closure is 07 4621 6666 and I thank Greg Nicholls who will lead council crews across the break as required.

Blackall Cemetery

Council will be aware that we have spoken about the establishment of an extended lawn burial area at the Blackall Cemetery. Last month a LiDar, ground penetrating radar, was used to examine the ground. As is expected in many rural cemeteries, a number of unmarked graves have been discovered. I have sought advice and commenced a process in the identification of those that may be interred there. Council should be aware that planning improvements at the Blackall Cemetery will be delayed whilst a proper and respectful process is undertaken.

Blackall Cultural Precinct

Work on the Blackall Cultural Precinct has now ceased for 2025 and will recommence in the new year. A small delay in the manufacture of the two sheds has been encountered but this will have minimal effect on the completion of stage 1, still expected to be somewhere from late March to mid-April.

Tenders for the demolition of the Prince of Wales have been received and are in the process of assessment.

As expression of interest has been released for construction companies who are interested in undertaking stage 2. That process will identify those builders who will be invited to tender for the stage 2 work. It is expected the tender will be open in late January 2026 and completion is still forecast to be late 2026.

[Link to Corporate Plan](#)

Not Applicable

[Consultation \(internal/external\)](#)

Chief Executive Officer

[Policy Implications](#)

Nil

Budget and Resource Implications

Nil

Attachments

Nil

OFFICER REPORTS

COUNCIL MEETING DATE: Wednesday 17 December 2025
ITEM NO: 5.2
SUBJECT TITLE: **Actions Arising from Council Meetings**
 AUTHOR AND OFFICERS TITLE: Andrea Saunders Group Manager Customer & Council Support
 AUTHORISING OFFICER: Mike Lollback (Chief Executive Officer)
 CLASSIFICATION (if Confidential) N/A

Summary:

The purpose of this report is to provide Council with an update on the actions arising from resolutions passed at previous Council meetings. This report aims to ensure transparency, track progress, and identify any issues requiring further attention.

Officer's Recommendation:

That Council notes the progress of actions arising from previous Council meetings as detailed in the report.

Background

After a council meeting, officers of council are required to action any items arising from those meetings. The purpose of this report is to provide the Council with an update on the progress of the actions that have not been completed.

It should be noted that some actions cannot be completed until consultation processes have been completed or, as in the case of development applications, the decision is in the appeal stage.

The table below provides an update to Council on items requiring action from meetings.

Meeting Date	Item No.	Item	Action Required	Action Taken
16-07-2025	6.2.4	Blackall Saleyards Advisory Committee	That under section 265 of the Local Government Regulation 2012, Council Establish a Blackall Saleyards Advisory Committee, that will consist of two Councillors, an executive member of Council, the Manager of the Saleyards, the Blackall Livestock Auction Association livestock agents, a primary producer, a transport operator and Department of Primary Industries representative; and That Council requires the CEO to establish terms of reference for the Blackall Saleyards Advisory Committee; and That Councillors Martin and Schluter be appointed to the Advisory Committee as council representatives. GM 2025/07/425	The Terms of Reference for the Advisory Committee are being drafted.

Link to Corporate Plan

Governance

Outcome 2 - Accountability - Accountable, responsible, and transparent governance.

Outcome 3 - Leadership - Responsible leadership with informed and transparent decision making.

Consultation (internal/external)

Chief Executive Officer

Chief Financial Officer

Chief Operations Officer

Director of Lifestyle and Community

Director Organisational Performance

Group Manager Customer and Council Support Services

Policy Implications

Nil

Budget and Resource Implications

Nil

Attachments

Nil

OFFICER REPORTS

COUNCIL MEETING DATE

Wednesday 17 December 2025

ITEM NO:

5.3

SUBJECT TITLE:

Delegations - Council to Chief Executive Officer

AUTHOR AND OFFICERS TITLE:

Andrea Saunders Group Manager Customer & Council Support

AUTHORISING OFFICER:

Mike Lollback (Chief Executive Officer)

CLASSIFICATION (if Confidential)

N/A

Summary:

Section 257(5) of the *Local Government Act 2009* requires a local government to review the annual delegations to the Chief Executive Officer of the local government.

NOTE: The Delegation Register will be circulated separately due to the size of the document [959 pages]

Officer's Recommendation:**That Council:**

1. **Adopt the Delegations Register Council to Chief Executive Officer which details all the powers delegated to the Chief Executive Officer of Blackall-Tambo Regional Council pursuant to section 257 of the *Local Government Act 2009*; and**
2. **Note that the Delegation Register Council to Chief Executive Officer has been reviewed and updated as of 17 December 2025 to reflect any changes to the delegable powers under State legislation.**

Background

Section 257(1)(b) of the *Local Government Act 2009* (the Act) states that:

"A local government, may by resolution, delegate a power under this Act or another Act to:

- (a) The Mayor; or*
- (b) The Chief Executive Officer."*

The process of Council sharing its legislative powers through delegation to the Chief Executive Officer is to allow officers to administer Council responsibilities and make decisions efficiently without the need for a formal Council resolution for each decision.

The Act also places the requirement on the local government to annually review the delegations to the Chief Executive Officer under section 257(5). Council officers based the review information provided by the Local Government Association of Queensland Delegation Service.

The process to review the register includes:

1. Incorporation/removal/amending in line with the legislative updates provided by solicitors, King & Co via the LGAQ delegation service.
2. Undertake management consultation on the amended delegation registers.

The Delegation Registers have now been reviewed and are ready for adoption.

New, amended or deleted delegations are highlighted for ease of reading, including:

- New and amended sections/wording are highlighted; and
- Repealed and deleted sections/wording are struck-through and highlighted.

New Legislative Registers

Age Care Act 2024 (Cth)

Cross-Border Commissioner Act 2024

Local Government Electoral Act 2011

Nature Conservation (Protected Areas Management) Regulation 2024

Public Records Act 2023

Queensland Productivity Commission Act 2025

New Delegations and Minor Amendments to Existing Legislation Registers (due to changes in legislation or processes)

Animal Management (Cats and Dogs) Act 2008

Biosecurity Act 2014

Biosecurity Regulation 2016

Body Corporate and Community Management Act 1997

Body Corporate and Community Management (Accommodation Module) Regulation 2020

Body Corporate and Community Management (Commercial Module) Regulation 2020

Body Corporate and Community Management (Small Schemes Module) Regulation 2020

Body Corporate and Community Management (Standard Module) Regulations 2020

Building 1 Act 1975

Building Fire Safety Regulation 2008

Disaster Management Act 2003

Disaster Management Regulation 2014

Electrical Safety Act 2002

Electrical Safety Regulation 2013

Environmental Protection Act 1994

Food Act 2006

Human Rights Act 2019

Industrial Relations Act 2016

Information Privacy Act 2009

Liquor Act 1992

Local Government Act 2009

Medicines and Poisons (Pest Management Activities) Regulation 2021

Medicine and Poison (Poisons and Prohibited Substances) Regulation 2021

Mineral and Energy Resources (Common Provisions) Act 2014

Mineral Resources Act 1989

Mining and Quarrying Safety and Health Act 1999

Planning Act 2016 – Development Assessment Rules

Queensland Heritage Act 1992

Residential Tenancies and Rooming Accommodation Act 2008

Right to Information Act 2009

Security of Critical Infrastructure Act 2018 (Cth)

Stock Route Management Act 2002

Transport Infrastructure Act 1994

Water Regulation 2016

Work Health and Safety Regulations 2011

Workers' Compensation and Rehabilitation Act 2003

Working with Children (Risk Management and Screening) Act 2000

The *Public Records Act 2002* has been repealed and replaced with the *Public Records Act 2023*. The *Nature Conservation (Protected Areas Management) Regulation 2017* has been replaced with the *Nature Conservation (Protected Areas Management) Regulation 2024*.

Any matters which may be contentious will be brought to Council to consider and determine upon.

Link to Corporate Plan**Governance**

Outcome 2 - Accountability - Accountable, responsible, and transparent governance.

Outcome 3 - Leadership - Responsible leadership with informed and transparent decision making.

Consultation (internal/external)

Director Organisational Performance

Policy Implications

Delegation of Power and Appointment of Authorised Person Policy

Budget and Resource Implications

Nil

Risk Management Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Compliant with the <i>Local Government Act 2009</i> .	Low
People	Low	Nil	Low
Operational	Medium	Delegation of powers enable the efficient operation of council business.	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Proposed Risk Treatment

The risk associated with this matter is considered to be low risk to Blackall-Tambo Regional Council.

Attachments

The Delegation Register will be circulated separately due to the size of the document [959 pages].

OFFICER REPORTS

COUNCIL MEETING DATE

Wednesday 17 December 2025

ITEM NO:

5.4

SUBJECT TITLE:

Review of Land

AUTHOR AND OFFICERS TITLE:

Andrea Saunders Group Manager Customer & Council Support

AUTHORISING OFFICER:

Mike Lollback (Chief Executive Officer)

CLASSIFICATION (if Confidential)

N/A

Summary:

Council officers conducted an audit of land in the townships of Blackall and Tambo. Council and Queensland Government owned land have been identified. The map compiled by the Council surveyor assists with establishing available land and the use of the land.

Officer's Recommendation:

That Council authorises the Chief Executive officer to undertake the necessary processes, including application to the Residential Activation Fund, in establishing residential blocks in Blackall as outlined:

1. On Mimosa Street Blackall (Lot 128 on SP157663)
2. On Ivy Street (Magnolia St) Blackall (SP226908)
3. On Shamrock Street Blackall (Lot 314 on B13850)

Background

At the general meeting held on 21 May 2025 Council resolved the following:

1. *That Council instructs the Chief Executive Officer to conduct a review into available land for development into residential lots in the Blackall township.*
2. *That the Chief Executive Officer provides a report to Council no later than November 2025, including available land and varied options.*

Moved: Cr Alina Hart
Minute No: GM 2025/05/354

Seconded: Cr Graham Schluter
Carried 7/0

Further to the May resolution, the Chief Executive Officer took a report to the September general meeting requesting that the presentation of the review of the additional land be deferred to the December 2025 meeting. Council resolved the following at the 17 September 2025 meeting:

That Council permit the Chief Executive Officer to defer the presentation of the review of additional land to the December 2025 meeting, including available land and varied options.

Moved: Cr Jane Scobie
Minute No: GM 2025/09/472

Seconded: Cr Boyd Johnstone
Carried: 7/0

The Building and Planning Officer worked with the Chief Executive Officer, Interim Asset/Major Project and Customer & Council Support Services Manager and the Council's surveyor to identify and map the land. This information is now provided to Council for review.

Discussion between key council staff and Councils contract engineers has been undertaken and it has been determined that those areas outlined in the recommendations are most suited to being established as residential blocks and would fit criteria for assistant funding from the State through the Residential Activation Fund.

Council has a resolution which authorised the Chief Executive Officer to make the necessary applications with the Queensland Government to purchase a portion of Lot 3 on SP293539 for future development for residential use and a portion of Lot 4 on SP293539 for future development for industrial use. GM 2025/03/311.

[Link to Corporate Plan](#)

Governance

Outcome 3 - Leadership - Responsible leadership with informed and transparent decision making.

[Consultation \(internal/external\)](#)

Chief Executive Officer

Mayor

Group Manager Customer and Council Support Services

[Policy Implications](#)

Nil

[Budget and Resource Implications](#)

To be determined.

[Risk Management Assessment](#)

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

[Proposed Risk Treatment](#)

There is no adverse risk to Council.

Human Rights Impact

Section 4(b) of the *Human Rights Act 2019* (the Act) requires public entities to act and make decisions in a way compatible with human rights. The Act requires public entities to only limit human rights in certain circumstances and after careful consideration. The human rights protected under the Act are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:	
1. Recognition and equality before the law	2. Right to life
3. Protection from torture and cruel, inhuman or degrading treatment	4. Freedom from forced work
5. Freedom of movement	6. Freedom of thought, conscience, religion and belief
7. Freedom of expression	8. Peaceful assembly and freedom of association
9. Taking part in public life	10. Property rights
11. Privacy and reputation	12. Protection of families and children
13. Cultural rights – generally	14. Cultural rights – Aboriginal peoples and Torres Strait Islander peoples
15. Right to liberty and security of person	16. Humane treatment when deprived of liberty
17. Fair hearing	18. Rights in criminal proceedings
19. Children in the criminal process	20. Right not to be tried or punished more than once
21. Retrospective criminal laws	22. Right to education
23. Right to health services	

Consideration has been afforded with regard to the 23 human rights and no human rights have been limited in the forming of the officer recommendation.

Attachments

1. Surveyor Mapping Project BTRC township I Sh Sx 2 Z 9 RE Kt 2 9 Xlb 4 a Bw [5.4.1 - 1 page]



OFFICER REPORTS

COUNCIL MEETING DATE

Wednesday 17 December 2025

ITEM NO:

5.5

SUBJECT TITLE:

Blackall Work Camp Community Engagement Committee Meeting - 18 November 2025

AUTHOR AND OFFICERS TITLE:

Tiffany Chapman Administration Office All Rounder

AUTHORISING OFFICER:

Andrea Saunders (Group Manager Customer & Council Support), Mike Lollback (Chief Executive Officer)

CLASSIFICATION (if Confidential)

N/A

Summary:

The Blackall Work Camp Community Engagement Committee has been established to support the Blackall Work Camp. The Committee meets up to 4 times per year.

Officer's Recommendation:

That Council receive the Blackall Work Camp Community Engagement Committee Meeting minutes dated 18 November 2025.

Background

The Blackall Work Camp Community Engagement Committee provides support and input for the Blackall Work Camp. The Committee consists of representatives of Council staff, Councillors, Corrective Services, community supervisors and community members.

The Committee meet up 4 times a year to discuss matters relating to the Work Camp and highlight the benefit to the community. A meeting was held on 18 November 2025. The next meeting is scheduled for 10 February 2026.

Capricornia Corrective Services give a report at every meeting. The report consists of financial figures and community hours provided by the Work Camp. At the 18 November meeting, Leanne Smith stated in the report that from July to October 2025, the Work Camp had a total of \$138,743.97 in financial and delivered 4,156.5 community service hours.

Link to Corporate Plan

Governance

Outcome 3 - Leadership - Responsible leadership with informed and transparent decision making.

Consultation (internal/external)

Chief Executive Officer

Policy Implications

Nil

Budget and Resource Implications

Nil

Risk Management Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Medium	The Work Camp provide support to Council and the community.	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Proposed Risk Treatment

There is no risk to Blackall-Tambo Regional Council on this matter.

Human Rights Impact

Section 4(b) of the *Human Rights Act 2019* (the Act) requires public entities to act and make decisions in a way compatible with human rights. The Act requires public entities to only limit human rights in certain circumstances and after careful consideration. The human rights protected under the Act are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:	
1. Recognition and equality before the law	2. Right to life
3. Protection from torture and cruel, inhuman or degrading treatment	4. Freedom from forced work
5. Freedom of movement	6. Freedom of thought, conscience, religion and belief
7. Freedom of expression	8. Peaceful assembly and freedom of association
9. Taking part in public life	10. Property rights
11. Privacy and reputation	12. Protection of families and children
13. Cultural rights – generally	14. Cultural rights – Aboriginal peoples and Torres Strait Islander peoples
15. Right to liberty and security of person	16. Humane treatment when deprived of liberty
17. Fair hearing	18. Rights in criminal proceedings
19. Children in the criminal process	20. Right not to be tried or punished more than once
21. Retrospective criminal laws	22. Right to education
23. Right to health services	

Consideration has been afforded with regard to the 23 human rights, and no human rights have been limited in the forming of the officer recommendation.

Attachments

1. BLACKALL WORK Camp Community Advisory Committee Minutes - 18.11.2025 [**5.5.1**
- 12 pages]



**BLACKALL WORK Camp Community Advisory Committee
Meeting Minutes – 3pm, Tuesday, 18 November 2025**

The meeting opened at 3:25pm.

Present:

Shalveen Dayal – Acting Chair and Chief Financial Officer, Blackall-Tambo Regional Council
Leanne Smith – Acting Manager Low Custody, Queensland Corrective Services
Cr Grahame Schluter – Blackall-Tambo Regional Council
Mitchell Meyers – Field Supervisor, Queensland Corrective Services
Beth O'Neill – Community Representative
Scott Fayers – Acting Sergeant, Queensland Police Services
Alison Lamb – Director of Organisational Performance, Blackall-Tambo Regional Council
Andrea Saunders – Group Manager, Customer and Council Support Services, Blackall-Tambo Regional Council
Tiffany Chapman – Customer and Council support, Blackall-Tambo Regional Council
Sesilia Poutney – Customer and Council support, Blackall-Tambo Regional Council
Penny Rea – Officer, Capricornia Corrective Services
Trevor Brown – Field Officer, Blackall-Tambo Regional Council

Apologies:

Mike Lollback – (Chair) Blackall-Tambo Regional Council
Jaimee-Lee Prow – Director of Lifestyle and Community, Blackall-Tambo Regional Council
Cr Peter Skewes OAM – Blackall-Tambo Regional Council
Alan Houchin – Chief Superintendent, Capricornia Corrective Services

Minutes:

The minutes from the CEC meeting held on 7 May 2025 have been circulated and confirmed.

Moved: Leanne Smith

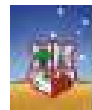
Seconded: Mitchell Meyes

Correspondence:

Nil

WORK Camp Report:

The Work Program report was presented by Mitchell Meyers. A copy of the report is attached to these minutes.



Blackall-Tambo Regional Council

Capricornia Correctional Centre Report:

The Capricornia Centre report was presented by Leanne Smith.

Figures:

Community Hours 2025

Financials Aug-Oct 2025	GOV	NON-GOV	TOTAL
Jul-Oct 2025	2818.5	1338	4156.5
	\$	\$	\$
Jul-Oct 2025	94,081.53	44,662.44	138,743.97
	\$	\$	\$
Total	<u>94,081.53</u>	<u>44,662.44</u>	<u>138,743.97</u>

Blackall-Tambo Regional Council Report:

The Blackall-Tambo Regional Council report was presented by Andrea Saunders. A copy of the report is attached to these minutes.

General Business:

- Blackall RSL appreciation letter.
- Blackall RSL Certificate of appreciation

Items for Discussion:

- Work Camp Christmas period – 23.12.2025 to 29.12.2025
- Service agreement updates
- Change over days

Closure: The meeting was closed at 4.31pm.

OFFICIAL

Supervisor's Report CEC Meeting Blackall



OFFICIAL

Projects / Jobs Undertaken

Blackall-Tambo Regional Council

Blackall Community

Tambo Community

Queensland Corrective Services

Work performed included cooking, cleaning, washing of vehicles, and ground maintenance of camp and town depot.

The maintaining of the Camp Vegie Gardens/Greenhouse and External Grounds.

Blackall/Tambo Regional Council / Completed Projects

- Saleyards – Our workload has really increased in the last 6 months where some Sale days we have utilised up to 7 Offender workers. This has been due to lower local workers attending on Sale Day. There has been several back-to-back Cattle Sales on a weekly basis (Thursday's) and then Bull Sales on each (Tuesday) as well. This has meant that the work camp offenders have become the main workers at the Saleyards. Some of the Cattle Sale numbers have been anywhere from 3000 to 5000 head so our workers are utilised from 7am through until 5pm on Sale days. 5pm is our agreed cut off time, this is QCS Management decision. Saturdays are totally needed to be worked to keep up with the cleaning down part of the process.
- Blackall Cemetery grounds have been covered each fortnight, or as needed by the camps mowing team.
- Our skilled (Boilermaker/Welder) Offender worker continues to work at the BTRC Truck and Machinery Workshop. One of the many projects was a pipe welding job regarding the town water system. These skills from a camp offender were above any local skilled tradesman in the area.
- The TAA Airline refurbishment of the entry stairs is completed and looks great
- The skilled worker at the Town Depot has fabricated a large storage rack and a purpose-built carport type cover. This now stores all the aluminium framing together out of the weather as best we could. This was built from 2nd hand material at no expense to the Better in Blackall committee.

Blackall/Tambo Regional Council Ongoing and Up and Coming Projects

- The Steam Engine Project which was donated to the BTRC by an elderly Tambo local community member and is stored at the Camp's Town Depot is still on hold. There is a lot of restoration work needed on this project and is currently beyond our skill level.

Blackall Community Jobs Completed



OFFICIAL

- The Bowls Club – Prisoner worker hours have reduced to 2 x half days per week Tuesday and Friday. This is due to the camps workload increasing in many other areas.
- Barcoo Pastoral Society, setting up and packing up for the Blackall Show in Mid-May.
- Black Stump Bonanza - Blackall Rodeo at the Blackall Showgrounds completed.
- St Joseph's School Rodeo event also completed after it was re-scheduled to September.
- Better in Blackall Festival from 17th August 2025. Completed.
- Blackall Cultural Centre - Western Touring Show - Set Up of Tables and Chairs 04-07-2025 and pack up 07-07-25 Completed and in October as well.
- The Blackall Flower Show completed in September.
- Barcoo Retirement Village with setting up of a requested event with shade, tables and chairs then packing it up in October.
- The Golf Club offender worker continues to cover all general and ground maintenance daily. There were 3 large club events in June/July including the Outback Masters which was a great event for the town and the club that we assisted with.
- Line Marking for the Blackall Magpies Senior Home Games were all completed during the 2025 season.
- Blackall Blue Light Billy Cart repairs, all completed, and the local children used these in the Better in Blackall Billy Cart Races Event.
- St Joseph School – No further ground maintenance needed as the school is paying a contractor.
- Anglican Church – All ground maintenance covered prior to funerals and weekend church services to the best of our availability.
- Blackall RSL – Repairs and building of a grave site and headstone completed at the Blackall Cemetery as per RSL Ladies Auxiliary request. Also, the painting of the new concrete floor at the RSL.
- Horse Sulky restoration, there was up to 16 old horse sulkies donated to the Woolscour. The camp has completed 9 with 7 still to restore. This is just an ongoing job that we are doing at the Town Depot.

Blackall Community Current and Upcoming Projects

- Blackall Woolscour – Outdoor Kitchen, The Disability Ramp and several picnic tables completed with overhead shelters all replaced. A new disability toilet block was added by contractors and due to it looking too modern our team built a privacy area out of old timber from inside the scour and old roof tin as side walls to give in the older type of look. In October/November the camp has been oiling the floors to the shearing area and walk-up ramps and pens. The general ground and machinery maintenance continues to be covered daily.
- Barcoo Amateur Turf Club - Blackall Horse Races 4 of 5 in total for 2025 completed, all were successfully set up and packed/cleaned up. The October event is always the largest race event for the year.



OFFICIAL

Tambo Community Jobs Completed

- Tambo Outback Rodeo INC requested the camp paint 4 rodeo holding chutes. This needed to be fully stripped back and washed down. They were all then re-sprayed in their requested town colours. All sponsorship signs were re-attached. This was all covered prior to their large event in August.
- Tambo Races x 2 Events, June and August set up and packed down, we also painted the Bookie Stands and some seating.
- Tambo Netball carnival set p and packed up in July.
- Central West Equestrian Club, set up and packed up for their campdraft event.
- Western Touring Show - Set Up and pack up of Tables and Chairs at Shire Hall in May, July August and September.
- Tambo Stock Show, set up and clean up in May.

Upcoming Jobs Tambo

- No requests current.

Upcoming Jobs Blackall

- Barcoo Amateur Race Club - Blackall Horse Races Saturday 22-11-25.
- Anglican Church Christmas Festival set up has been completed with pack up to come in early January 2026.
- Blackall Seniors Christmas Luncheon set up Wednesday 26-11-25
- St Patrick's Catholic Church Christmas fete 22-11-2025 at Banks Park.
- BTRC Christmas decorations to be moved and set up at Banks Park 20-11-25
- BTRC Ram Park, all ground maintenance to be covered now by the work camp.
- Anglican Church request to set up Qantas Tent for Christmas event.
- Request to dismantle 2 Bay shed at Prince of Wales before demolition is currently in discussion whether it will go ahead.
- Australia Day set up in January 2026?

Ground Maintenance in the areas listed below:

- Anglican Church
- Uniting Church
- QPS Police Station and vacant QPS Staff house
- **QAS Ambulance Station are now paying a contractor.**
- St Joseph's School now have an employee for 10 hours/week, so we will continue with just Pastors House, and St Patricks Church Grounds.
- Blackall Cemetery
- Living Arts Centre
- Blackall Bowls Club
- Blackall Clay Target Shooting Club
- Blackall Aquatic Centre



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- New Beginnings Church
- Ram Park

Repairs, Maintenance and Purchases Needed

- 2nd Hand BTRC Zero Turn Mower 62 Inch Toro

Government and Non-Government Hours since last meeting on 13.02.2024

May	Gov Hrs	665.75	
	Non-Gov Hrs	599	
	Total Hrs	1264.75	from the 07-05-25 (last meeting)
	But Total for May was 1610.75 Hours		
June	Gov Hrs	739	
	Non-Gov Hrs	629	
	Total Hrs	1368	whole of the month
July	Gov Hrs	676	
	Non-Gov Hrs	808	
	Total Hrs	1484	whole of the month
August	Gov Hrs	934	
	Non-Gov Hrs	356.5	
	Total Hrs	1290.5	
Sept	Gov Hrs	942	
	Non-Gov Hrs	445	
	Total Hrs	1387	whole of the month
Oct	Gov Hrs	942.5	
	Non-Gov Hrs	536.5	
	Total Hrs	1479	whole of the month



OFFICIAL

Nov	Gov Hrs	495.5
	Non-Gov Hrs	245
	Total Hrs	740.5 up until today's meeting (18-11-2025)

Total since last Meeting for Gov Hrs – 5394.75 (\$167021.46 saved)

Non-Gov Hrs – 3619 (\$112044.24 saved in our community)

Total Hrs – 9013.75 since last meeting on 07-05-25

Value of = \$279065.57 (worked on \$30.96 per hour)

General Comments

Welcome Chris Naumann to the Blackall Work Camp as the permanent Field Supervisor and thanks to Shane Jeffrey from MCC who has been filling in covering our annual leave when needed.

We need to check all annual Form 172, are up to date.

QCS supplied Starlink to Blackall Camp office. This is very much appreciated.

2025 has been a very successful year again at the Blackall Work Camp, all the camp offenders have been working well and covering all requests for community jobs to a high standard.

With some parole release dates approaching for some of our better skilled offender workers the camp staff have been training up the new offender workers to camp. The workload we have covered in the last 6 months has been massive.

Prisoner Virtual Visits started out at the Camp on 03-11-2024, via Starlink satellite internet so this is a bonus to encourage the Prisoners to come out to Work Camp.

Thank you to the BTRC Management and staff, all our Community Supervisors and all QCS Staff that have made the Blackall Work Camp so successful.

The yearly group CEC Meeting with all (3) Capricornia CC Work Camps will be hosted by Springsure next year in 2026, where no date is currently set.

The next Blackall CEC Meeting is scheduled for Tuesday 10th February 2026 at 3pm.

Merry Christmas to all.

Regards,

Mitchell Meyers

Field Supervisor

Blackall Work Camp





Blackall Work Camp Report

Tuesday 18 November 2025

Applications

The following applications were facilitated by Blackall-Tambo Regional Council:

1. Parish of Barcoo – Annual update.
2. Blackall Cultural Association – Annual Update.
3. Blackall Magpies Senior Rugby League Club - Annual update.
4. Blackall Police Station - Annual Update.
5. Blackall's Bowls Club – Annual Update.
6. St Patrick's Catholic Church – Annual Update.
7. New Beginnings Church Blackall – Annual Update.
8. Blackall Clay Target Club – Annual Update.
9. Congregation of Central Western Queensland, Uniting Church Australia (Blackall) – Annual Update.
10. Tambo Swimming Club – 1st - 3rd March, collect Qantas tent for delivery to Tambo Aquatic Centre to set up and pack up than return tent.
11. Blackall Historical Woollscour – February, assemble disabled wheelchair access ramp at Woollscour and assist to relocate Jackie Howe Memorabilia.
12. Barcoo Amateur Race Club – Assist with general cleaning, set up and pack up February, April, July, October and November race meets.
13. Blackall RSL – 24TH & 25th of April, Anzac Day collection of equipment to set up and pack up at Memorial Park.
14. Blackall RSL – February to March, assist to hang various items on RSL Hut walls.
15. Blackall-Tambo Regional Council – March, Removal of old Kinder Garden playground, restoration of playground and cleaning of site.
16. Blackall-Tambo Regional Council – 8th of March, assistance with assemble of desks and relocation of furniture in council administration office.
17. Blackall Magpies Senior Rugby League Club – 29th March to 24th May, assistance with line marking of football field and yard maintenance prior to football games.
18. Queensland Agricultural Shows – 30th April to 4th May, set up and pack up of fences, signage, tents, display areas, tables and chair for Tambo Stock Show.
19. Blackall-Tambo Regional Council – March, restoration of old Steam Engine from Tambo.
20. Central West Equestrian Group – 17th to 21st April, collection of equipment to set up and pack up for Merry-Muster.
21. Blackall-Tambo Regional Council – March to April, assemble of stand for Tambo Heritage Group.
22. Blackall-Tambo Regional Council – 25th to 27th April, set up and pack up of water stations and caution rope for Anzac Day run for Remembrance Day.
23. Blackall-Tambo Regional Council – 14th to 16th August, set up and pack up for Better in Blackall Triathlon.



24. Tambo Netball Incorporated – 26th April, collect Qantas tent to set up and pack up of equipment at Tambo netball courts.
25. Blackall-Tambo Regional Council – 12th to 15th June, set up and pack up at Rodeo grounds for Black Stump Bonanza.
26. Blackall-Tambo Regional Council – 10th & 11th April, set up and pack up inflatables, tables and chairs at Blackall Aquatic Centre for Youth week Barbie pool party.
27. Tambo Outback Rodeo Incorporated – refurbish rodeo chutes for Tambo rodeo grounds.
28. Blackall-Tambo Regional Council – 7th to 9th June, collect and return equipment to be set up and packed up for Blackall Lifestyle & Community Hub.
29. Better in Blackall – August, assistance with set up and pack up for Better in Blackall festival.
30. Tambo & District Race Club – 30th May to 1st June, assistance with set up and pack up of equipment for Tambo races.
31. Tambo & District Race Club – 1st to 3rd August, assistance with set up and pack up of equipment for Tambo races.
32. Blackall Historical Woolscour – May, assistance with horse sulkies and wagons preservation project.
33. Blackall-Tambo Regional Council – 22nd & 23rd May, set up and pack up chairs for Opera Queensland.
34. Barcoo Amateur Race Club – 22nd November, general set up, cleaning and pack up for Blackall races.
35. Barcoo Amateur Race Club – 21st July, general set up, cleaning and pack up for Blackall races.
36. Barcoo Amateur Race Club – 18th October, general set up, cleaning and pack up for Blackall races.
37. Blackall-Tambo Regional Council – June, replacement of shade sails at Blackall Aquatic Centre.
38. Anglican Church Blackall – 16th & 17th July, set up, pack up and clean up after morning tea event.
39. Central West Equestrian Group – 8th to 10th August, set up and pack up of portable panels for cattle yards at Tambo rodeo grounds.
40. Blackall-Tambo Regional Council – 6th June, pack up chairs and Qantas marquee for turning of SOD event for new Cultural Precinct.
41. Tambo Netball Incorporated – 18th July, set up and pack up of Qantas marquee in Tambo for netball carnival.
42. Blackall-Tambo Regional Council – July, cleaning and maintenance of picnic tables and deck at Ram Park for Better in Blackall festival.
43. Blackall RSL – July, assistance to paint RSL floor.



44. Blackall-Tambo Regional Council – July, assistance of general maintenance and operations of Ram Park.
45. St Joesphs School Camp Draft P and F – July, set up, pack up and cleaning for camp draft area Blackall.
46. Blackall Camp Draft Association – 31st July to 4th August, set up and pack up equipment at Blackall camp draft grounds.
47. Tambo & District Race Club – July, assistance with painting and welding of 3 bookie stands.
48. Better in Blackall – August, assistance with parking of festival patrons for Better in Blackall festival.
49. Anglican Parish of Barcoo – 3rd & 4th November and 7th to 9th January, set up and pack up for Christmas Tree display.
50. Anglican Parish of Barcoo – 30th November to 1st December, set up and pack up of Qantas tent, tables and chairs for Christmas Tree festival.
51. Anglican Church Blackall – 20th September, assistance with set up and pack up of equipment for Fower show.
52. Blackall-Tambo Regional Council – 16th September, set up tables and chairs at Blackall Cultural Centre.
53. Barcoo Retirement Village – 9th & 11th October, set up and pack up Qantas marquee for senior's monthly event.
54. Blackall-Tambo Regional Council – 7th November, set up of table and chairs for Western Touring Show at Tambo Shire Hall.
55. Blackall-Tambo Regional Council – 2025, construct a small concrete slab for an unmarked soldier grave at the Blackall War Cemetery.
56. Blackall-Tambo Regional Council – 2nd October to 30th September, set up and pack up for clay workshop at Blackall Cultural Centre.
57. Blackall RSL – 11th November, set up and pack up for Remembrance Day.
58. Blackall-Tambo Regional Council – October, restoration of TAA Boarding stairs.
59. Blackall Cultural Association – 4th November, assistance with set up and pack of table and chair for the Bushman's Gallery.
60. Barcoo Amateur Race Club – 30th October to 1st November, set up and pack up chairs at Blackall Racecourse for Community Memoriam.
61. Blackall-Tambo Regional Council – October/November, to complete lawn maintenance and watering at Ram Park.
62. Blackall-Tambo Regional Council – 20th November, assist with delivery and set up Christmas decorations at Banks Park.



Community Supervisors

Nil

Field Officer

Nil

OFFICER REPORTS

COUNCIL MEETING DATE

Wednesday 17 December 2025

ITEM NO:**5.6****SUBJECT TITLE:****2026-2031 Corporate Plan**

AUTHOR AND OFFICERS TITLE:

Andrea Saunders Group Manager Customer & Council Support

AUTHORISING OFFICER:

Mike Lollback (Chief Executive Officer)

CLASSIFICATION (if Confidential)

N/A

Summary:

The Corporate Plan is a strategic document which sets the direction of Council and ensures we provide intentional leadership. It sets the direction to guide Council's programs and investments. Council has reviewed its corporate strategy and developed a new Corporate Plan.

The new Corporate Plan development included community consultation which occurred from July 2024.

Officer's Recommendation:

That Council adopt a new Corporate Plan 2026-2031, for implementation from 1 January 2026.

Background

Under section 104(5)(a) of the *Local Government Act 2009* a local government must prepare a corporate plan that incorporates community engagement.

In preparation for the development of the new Corporate Plan, Council commenced the community engagement in July 2024 with the sessions held by Rural Aid Australia, in Blackall and Tambo. The feedback from these sessions was collated in the Community Development Action Plans. Additionally, a community survey was undertaken and commenced in August 2025. Collectively the community feedback obtained during these processes have been incorporated into the new Corporate Plan.

Section 165 of the *Local Government Regulation 2012* further provides that a local government must prepare a 5-year corporate plan for each period of the 5 financial years; and it must be adopted in sufficient time to allow a budget and annual operational plan, consistent with the corporate plan, to be adopted for the first financial year that is covered by the plan.

Significant consultation occurred with the community and with Council's Executive Leadership Team and through a workshop with the Councillors. The new Corporate Plan will allow Council to discharge its responsibilities in a way that is consistent with the plan.

Link to Corporate Plan

Governance

Outcome 2 - Accountability - Accountable, responsible, and transparent governance.

Outcome 3 - Leadership - Responsible leadership with informed and transparent decision making.

Outcome 4 - Financial - Manage Council's finances responsibly and sustainably.

Consultation (internal/external)

Chief Executive Officer
Councillors
Mayor
Chief Financial Officer
Director of Lifestyle and Community
Director Organisational Performance
Group Manager Customer and Council Support Services
Blackall and Tambo Communities

Policy Implications

Nil

Budget and Resource Implications

There is no financial implications for the development of the new Corporate Plan.

Risk Management Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Pursuant to section 165 of the <i>Local Government Regulation 2012</i> , a local government must adopt its corporate plan with sufficient time to allow an annual budget and operational plan, consistent with the corporate plan, to be adopted for the first financial year that is covered by the plan. Adoption of the Corporate Plan in December allows development for the budget for the 2026/27 financial year.	Low
People	Low	Community consultation has occurred to mitigate the risk that the community does not understand the new Corporate Plan.	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Council continues with its current Corporate Plan until a new Corporate Plan is adopted.	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Proposed Risk Treatment

There is no adverse risk to Council with the adoption of the new Corporate Plan as there has been extensive consultation conducted.

Human Rights Impact

Section 4(b) of the *Human Rights Act 2019* (the Act) requires public entities to act and make decisions in a way compatible with human rights. The Act requires public entities to only

limit human rights in certain circumstances and after careful consideration. The human rights protected under the Act are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:	
1. Recognition and equality before the law	2. Right to life
3. Protection from torture and cruel, inhuman or degrading treatment	4. Freedom from forced work
5. Freedom of movement	6. Freedom of thought, conscience, religion and belief
7. Freedom of expression	8. Peaceful assembly and freedom of association
9. Taking part in public life	10. Property rights
11. Privacy and reputation	12. Protection of families and children
13. Cultural rights – generally	14. Cultural rights – Aboriginal peoples and Torres Strait Islander peoples
15. Right to liberty and security of person	16. Humane treatment when deprived of liberty
17. Fair hearing	18. Rights in criminal proceedings
19. Children in the criminal process	20. Right not to be tried or punished more than once
21. Retrospective criminal laws	22. Right to education
23. Right to health services	

Consideration has been afforded with regard to the 23 human rights and no human rights have been limited in the forming of the officer recommendation.

Attachments

1. BTRC 2026-2031 Corporate Plan - V 1.1 [5.6.1 - 18 pages]

CORPORATE PLAN

2026-2031



Blackall-Tambo
Regional Council

Acknowledgement of Traditional Owners and Country

Blackall-Tambo Regional Council is committed to working with Traditional Owners, supporting their role as custodians of their traditional lands and helping ensure the future prosperity and cultural enrichment of the communities.

Council recognises the Bidjara People who are the traditional owners of the Blackall-Tambo lands and recognises the many other first nations groups whose languages were spoken on these lands, including the Iningai and Kuungkari people.

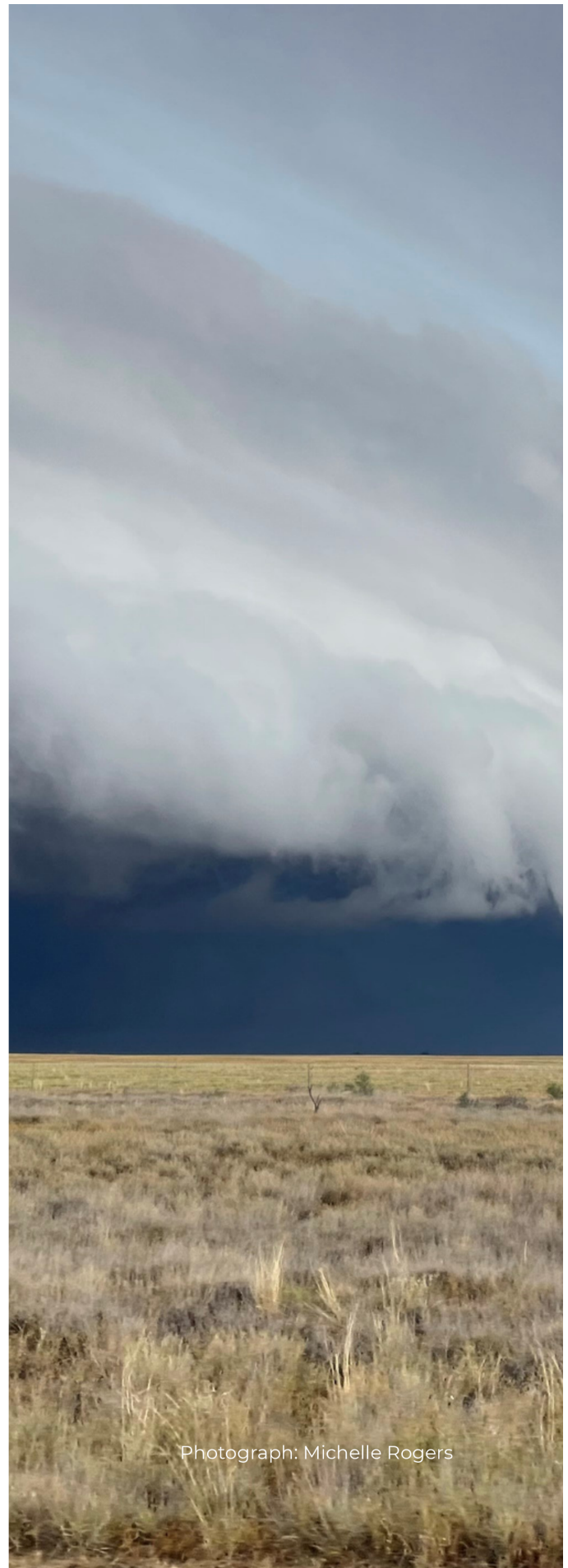
We pay our respects to Elders – past and present and acknowledge the important role First Nations peoples continue to play within the Blackall-Tambo communities.



Photograph supplied by:
Leann Wilson (Bidjara Leader)
Managing Director
Regional Economic Solutions

Our Team

Blackall-Tambo Regional Council thanks all contributors and stakeholders involved in the development of this document.



Photograph: Michelle Rogers

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FOREWORD

ABOUT THE 2026-2031 CORPORATE PLAN

The Corporate Plan is central to how Council sets its strategic direction. It provides focus for annual budget processes and drives the Operational Plan adopted by Council each financial year.

It identifies the communities' needs and priorities and assists Council in delivering programs, infrastructure and services to meet those needs. The Corporate Plan underpins effective decision making ensuring strong governance and financial responsibility.

Under the *Local Government Act 2009*, every local government in Queensland is required to prepare a five-year Corporate Plan.

To develop this plan, Council undertook extensive consultation with our communities, staff, leadership team and elected representatives. From this engagement, key strategies have been identified to guide our actions and ensure we responsibly manage our communities and region.



PLAN ON A PAGE

SUMMARY OF THE 2026-2031 CORPORATE PLAN

OUR VISION

Vibrant, resilient and inclusive communities that value their heritage, prioritise safety, embrace innovation and work together for a sustainable future.

OUR PURPOSE

Making a difference by **listening** and **delivering** outcomes for our communities.

OUR GOALS



A Thriving Community of Communities

We foster vibrant, resilient, and connected communities. We support diversity, creativity, and collaboration, and create opportunities for young people to remain and thrive in the region.



A Strong Economy

We encourage local enterprise and economic growth. We support businesses, develop tourism and events, plan sustainable infrastructure, and nurture new opportunities for prosperity.



A Sustainable Region

We protect our environment and plan for the future. We manage assets responsibly, strengthen workforce capability, promote cultural and social sustainability, and ensure preparedness for emergencies.



A Successful, Effective, and Efficient Council

We deliver accountable, high-quality services. We act with integrity, build leadership and staff capability, embrace continuous improvement, and maintain a safety-first, customer-focused culture.

OUR VALUES

Integrity | Safety | Collaboration | Inclusivity | Efficiency

COUNCIL

MESSAGE FROM THE MAYOR & CEO

It was a privilege to receive feedback and witness the strong sense of investment our residents have in their towns and the region. Our new Corporate Plan reflects the valuable insights shared by our diverse communities. Council has listened carefully and used this input to shape the Corporate Plan.

At its core, your Council is focused on the community. This commitment is evident in our key priorities, which aim to ensure the Blackall-Tambo region remains a welcoming and inclusive place for current residents and those who choose to call it home.

We are dedicated to delivering essential services—waste, water, sewage, roads, and buildings—that are fit for purpose and well maintained. Alongside this, we uphold strong governance practices, exercise financial responsibility, and remain mindful that the decisions we make today will impact future generations.

It is both an honour and a privilege to serve the communities and lead Council in delivering on the vision set out in our Corporate Plan.

Andrew Martin
Mayor BTRC




Blackall-Tambo is a region like no other. It has both a vibrant history and a bright future. Council has developed a Corporate Plan that recognises the pride and the commitment that its many residents hold.

The plan is, at its most basic, a shared agreement with our community on the direction of Council, outlining its key priorities over the next five years. It has been compiled from many and varied discussions and formal consultations with you, its residents.

Blackall-Tambo is a community of communities, with two of the oldest towns in regional Queensland, and a thriving rural sector. This plan is designed to look to the future whilst recognising the past.

The Corporate Plan is a document that is our commitment to you, the Blackall-Tambo communities. The values that are at the heart of this plan are:

- To put our communities first;
- To ensure a quality lifestyle for our residents and visitors;
- To have active, engaged and vibrant communities who all share pride in the entire region;
- To maintain a strong and diverse economy, both in our townships and rurally; and
- To ensure that Council is financially intelligent, responsible, and sustainable.

Council has a high appetite for continuous improvement and a good understanding of financial risk. This plan reflects Council's commitment to the community to put our community first in seeking significant improvements in our business and delivery of services.

Mike Lollback
CEO BTRC




Our Council



**Mayor
Cr Andrew Martin**
Fourth-generation grazier
invested in community
and region growth.



**Deputy Mayor
Cr David Hardie**
Long-time local and
dedicated real estate
professional.



**Councillor
Cr Jane Scobie**
Saddlery business owner
with a lifetime spent in
rural Queensland.



**Councillor
Cr Alina Hart**
Organic grazier focused
on local community and
growing tourism.



**Councillor
Cr Grahame Schluter**
Bakery owner deeply
involved in community
and volunteering.



**Councillor
Cr Boyd Johnstone**
Experienced councillor,
qualified solicitor, and
small business owner.



**Councillor
Cr Peter Skewes OAM**
Generational local,
solicitor and passionate
heritage advocate

CORPORATE STRUCTURE



Our Process

Development Process

This plan has been formed by actively listening to the Blackall-Tambo Community and understanding their aspirations for the region's future.

We have heard from our community that they desire a future that:

- Balances the preservation of this beautiful part of Australia
- Acknowledges our vibrant history
- Maintains the unique lifestyle that the region provides
- Retention of youth in the community

The decisions made under the guidance of this plan will cultivate a region that serves our community well, ensuring that future generations can enjoy the environmental, social, cultural, and economic advantages of calling Blackall-Tambo their home.

Consultation Phase

Community Development Action Plans | Community Consultation at Blackall and Tambo

Community Development Action Plan completed and distributed to community

Community Survey opened. Better in Blackall community survey and discussion.

Survey closes and responses analysed

Draft Phase

Corporate Plan enters development stages to align goals with community feedback

Adoption Phase

Corporate Plan adopted by Blackall Tambo Regional Council



What We Heard



Our Community Goals

Shaping Our Future Together

The strategic themes of this Corporate Plan have been shaped through meaningful engagement with the Blackall-Tambo community, reflecting the priorities, challenges, and opportunities identified across the region. These themes capture what matters most to our residents and provide clear direction for how Council will respond to evolving needs while strengthening the region's long-term resilience.

They reflect a shared ambition for a future that:

- Protects and enhances the character of our landscapes and towns
- Supports a thriving, diverse and connected community
- Builds a sustainable and prosperous regional economy
- Ensures strong, reliable and forward-looking local services and infrastructure

Together, these strategic themes form the foundation for Council's decision-making over the next five years—guiding our actions, investments, and partnerships to deliver lasting environmental, social, cultural, and economic benefits for the Blackall-Tambo region.



Tambo Grassland Gallery, Matilda Way Campaign.

11

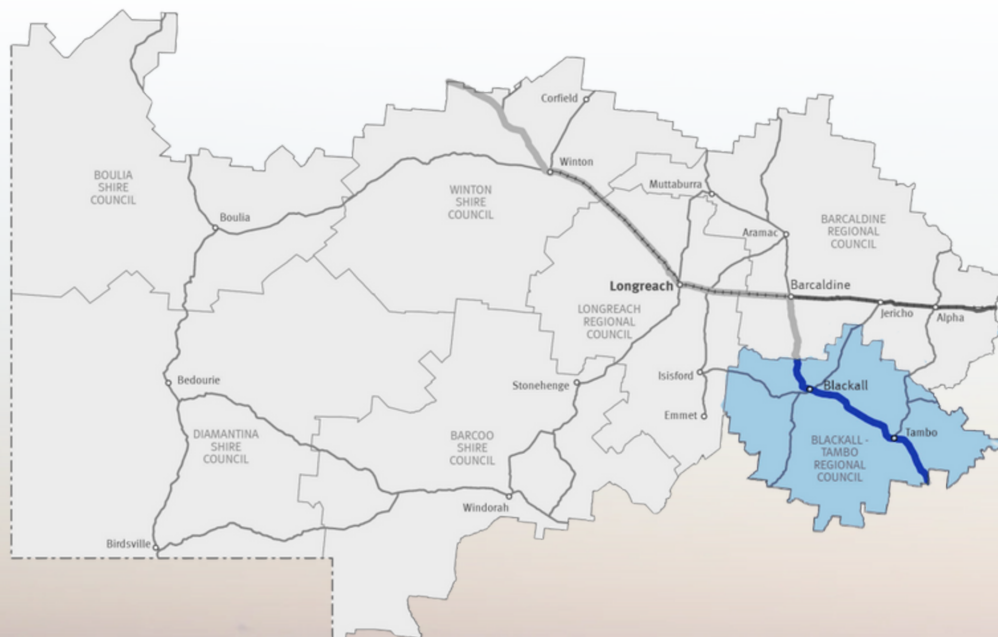
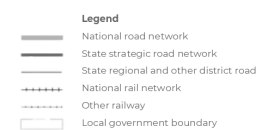
Our Region

Overview

Covering over 30,000 square kilometres in Queensland's central west, the Blackall-Tambo region is home to a proud rural community with deep connections to the land.

Centred around the townships of Blackall and Tambo, the region is defined by its strong pastoral heritage, with grazing remaining the backbone of the local economy. Agriculture is supported by a growing mix of small businesses, local services, tourism and emerging industries such as timber processing. Residents enjoy a close-knit community, a rich cultural history and the unique lifestyle offered by rural and remote living.

Blackall-Tambo remains resilient and forward-looking, with a proud identity and clear opportunities to strengthen its economy, enhance liveability and support sustainable regional growth.



Key Statistics ABS 2021



Population 1,905
Median Age: 48
(QLD Median Age: 38)



Aboriginal and/or Islander
Residents 5.8%
(QLD Population 4.6%)



Average number of children:
for families with children - 1.9
for all households - 0.6



Median Household
Weekly Income: \$1,254
(QLD State Median \$1,675)



Median Weekly Rent: \$157
(QLD State Median \$365)



% of Unoccupied Private
Housing: 23.4%
(QLD State Percentage: 9.3%)



Major Industry:
Agriculture 26%
(QLD State Percentage: 0.7%)



Workforce Participation 60.4%
Full-time Employment: 66.7%
(QLD State Percentage: 61.6%, 55.8%)



Percentage Walking
to Work Daily: 13.7%
(QLD State Census: 2.6%)



Percentage of
Households with
Vehicles: 92%

Our Impact

Organisational Performance & Financial Sustainability

Blackall-Tambo Regional Council's mission is to deliver high-quality, inclusive infrastructure that meets the needs of our communities and is maintained to the highest standards while being financially responsible. We are committed to supporting economic growth and building development through effective services and adhering to good governance practices, policies, and processes. In partnership with our communities, we strive to protect and preserve the region's natural environment for future generations.

Community, Environment & Heritage

- Support the communities' long-term vision and strategic outcomes through ongoing engagement.
- Consider and protect the heritage value of buildings and places in all new development.
- Explore opportunities to increase dwelling availability and promote affordable housing in the region.

Operational & Governance Excellence

Through collaboration, educational and mentoring opportunities we strive to:

- Ensure a safe and healthy environment for communities to live, work and play by providing a safe and healthy workplace where improvement, innovation and initiative are fostered and supported.
- Minimise waste, introduce recycling opportunities and achieve sustainable management practices through the implementation of improved environmental management strategies
- Provide quality, safe and reliable water for the needs of businesses and households.
- Provide collection, treatment and disposal of wastewater in accordance with our environmental obligations.
- Educate, encourage and foster responsible pet ownership.
- In partnership with our communities responsibly manage our invasive plants and feral animals.
- Proactively respond to biodiversity loss, climate change and natural hazard risks by incorporating climate change and natural disaster mitigation in the operation and improvement of council's facilities and assets.
- Continue to develop and improve processes that deliver value and provide efficiencies for the community
- Advocate to all tiers of government and the services sector to prioritise investment and support services in our region to ensure the needs of our communities are fulfilled
- Provide each customer with an individual focused experience
- Deliver assistance and support with excellence and understanding
- Ensure best practice in corporate governance
- Understand there are future implications for decisions made today

Financial Strength, Infrastructure & Projects

- Commit to maintaining strong asset management, and fiscal sustainability.
- Rates and charges will provide value for residents and support the delivery of infrastructure, facilities and services.
- Commit to keeping the communities informed about activities, performance and employing robust policies and procedures to ensure legislative compliance and organisational integrity
- Ensure that asset spend is aligned with the optimised maintenance, replacement and renewal of our asset base
- Deliver planned capital and operational projects in line with council, business and communities' needs.
- Effective road and street infrastructure investment to accomplish maintenance priorities and development opportunities

Key Services

- Parks, gardens and recreational areas
- Roadworks
- Water, sewerage and waste infrastructure
- Stock routes and rural services
- Livestock organic/EU accredited saleyards
- Buildings and community infrastructure

- Environmental health and local laws
- People culture & safety
- Administration & customer service
- Disaster management
- Banking & financial management
- Planning and development

How Our Community Can Contribute

- Use our community facilities, parks, gardens and recreational facilities
- Report potholes, water leaks and blockages using *Snap Send Solve*
- Participate in disaster preparedness
- Be respectful and responsible when using community facilities & assets
- Take pride in your home surrounds by being environmentally conscientious
- Practice responsible pet ownership
- Be a welcoming and inclusive community and proactively engage with Council



Our Impact

Lifestyle & Community

Council champions a vibrant, welcoming, and resilient Blackall–Tambo region — a safe and healthy place where people connect, engage, and truly belong. We take pride in our unique identity, rich heritage, and diverse communities, creating opportunities for all to thrive.

Key Priorities

- Encourage initiatives that address community health & wellbeing.
- Building a more engaged & connected region as a whole.
- Enhancing our tourism experiences and opportunities.
- Creating opportunities for our young people by providing innovative spaces and places for youth to aspire to learn, grow and thrive.
- Investigate ways to further encourage & support volunteerism.
- Identify, promote & grow opportunities for arts, cultural expression, & the development of the creative industry.
- Deliver effective community information, communication & education programs to encourage participation in Council business & to enhance the region's liveability.
- Encourage connection, resilience, equality & inclusion within community.
- Ongoing advancement & promotion of the Blackall-Tambo region.
- Work with peak bodies & representative groups to action initiatives that foster local businesses & generate local jobs.
- Support for businesses in the region.
- The uniqueness & identities of our townships throughout the region are understood & valued.
- Strengthen recognition, collaboration and partnerships with Traditional Custodians and Aboriginal and Torres Strait Islander peoples.
- Protect and promote the heritage of our region

Key Services

- Community and cultural development
- Cemeteries and airport
- Digital and creative services, and corporate communications
- Tourism, visitor information, events and festivals
- Small business friendly program
- Libraries, museums and galleries
- Youth, sports and recreation
- Community grants and Regional Arts Development Fund (RADF) programs
- Neighbourhood Centre programs and outreach/allied health

How Our Community Can Contribute

- Use and support local community facilities.
- Volunteer at local activities, events, libraries and festivals.
- Join community groups and local organisations.
- Support local businesses and participate in Buy Local initiatives.
- Employ trainees, apprentices or graduates where possible.
- Take part in health and wellbeing activities and programs.
- Attend and participate in regional events and festivals.



Our Reporting

Reporting Process

Blackall-Tambo Regional Council is committed to transparent, consistent and accountable reporting. Our reporting processes ensure the community is kept informed of Council's performance, progress and priorities throughout the life of this Corporate Plan.

How We Report

- Annual Report: Provides a comprehensive summary of Council's performance, achievements, challenges and financial results each financial year.
- Operational Plan & Quarterly Reviews: Tracks delivery of annual initiatives and measures progress against strategic goals through quarterly public reporting.
- Budget & Long-Term Financial Plan: Outlines Council's financial sustainability strategies and ensures responsible resource allocation.
- Performance Indicators: Each strategic priority includes key measures that help monitor progress, identify emerging issues and support evidence-based decision-making.
- Audit & Risk Oversight: Internal and external audits, plus oversight by Council's Audit and Risk Committee, support strong governance and continuous improvement.
- Report on climate change as required.

Why Reporting Matters

Transparent reporting ensures that:

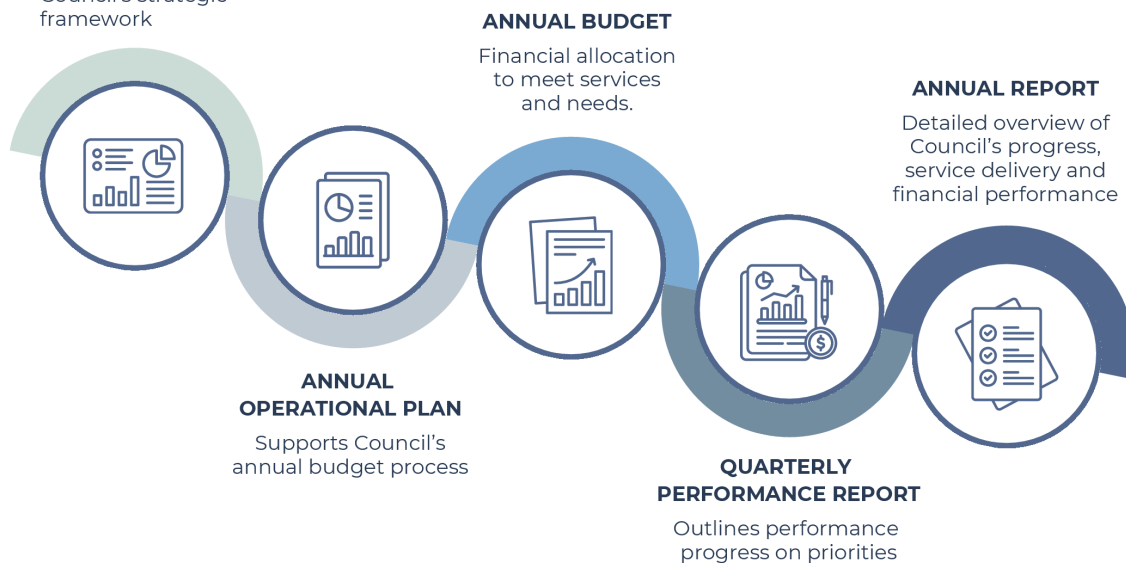
- The community clearly understands how Council is performing.
- Progress toward strategic outcomes can be measured and evaluated.
- Risks, challenges and opportunities are identified early.
- Decision-making is guided by accurate data and evidence.
- Council remains accountable to residents, businesses and stakeholders.

Continuous Improvement

Council will regularly review its reporting frameworks to ensure they remain accessible, meaningful and aligned with best practice. Feedback from the community will continue to inform improvements in how we communicate performance and outcomes.

CORPORATE PLAN

Council's strategic framework





OFFICER REPORTS

COUNCIL MEETING DATE:

Wednesday 17 December 2025

ITEM NO:

7.1

SUBJECT TITLE:

Financial Report for the Month of November 2025

AUTHOR AND OFFICERS TITLE:

Shalveen Dayal Acting Chief Executive Officer

AUTHORISING OFFICER:

Mike Lollback (Chief Executive Officer)

CLASSIFICATION (if Confidential)

N/A

Summary:

In accordance with s204 of the *Local Government Regulation 2012*, a monthly financial report must be presented to the Council. The financial report for November 2025 details the Council's current financial position and compares its performance against the adopted budget for 2025-26.

Officer's Recommendation:

That Council receives the Financial Report for November 2025.

Background

In accordance with section 204 of the *Local Government Regulation 2012* the financial report of Council must be presented at the monthly meeting of Council. This ensures adequate oversight of Council's financial position and performance against the latest approved budget.

Link to Corporate Plan

Governance

Outcome 4 - Financial - Manage Council's finances responsibly and sustainably.

Consultation (internal/external)

Chief Executive Officer

Chief Financial Officer

Policy Implications

Nil

Budget and Resource Implications

Nil

**FINANCE REPORT TO A MEETING OF THE
BLACKALL-TAMBO REGIONAL COUNCIL HELD
ON 17 DECEMBER 2025**

Contents

- 1. Cash Position**
- 2. Monthly Cash Flow Estimate**
- 3. Comparative Data**
- 4. Capital Funding - budget V's actual**
- 5. Road Works - budget V's actual**
- 6. Rates Arrears Summary**
- 7. Capital Projects Detail**
- 8. Revenue and Expenditure Summary**

**FINANCE REPORT TO A MEETING OF BLACKALL-TAMBO REGIONAL COUNCIL
HELD ON 17 DECEMBER 2025**

1. Cash Position as at 30 November 2025

Cash at Bank

Operating Accounts	\$ 2,556,256
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Short Term Investments

Queensland Treasury Corporation - Cash Fund	\$ 20,000,000
Bank - Term Deposits	\$ 10,000,000
	<u>\$ 32,556,256</u>

The following items should be backed by cash and investments, plus any increases in the surplus of Debtors over Creditors and unspent grants.

Cash backed Current Liabilities (Employee Entitlements)	\$ 3,169,151
Unspent Grants (Restricted Cash)	\$ 6,807,724
	<u>\$ 9,976,875</u>

	<i>Debtors</i>	<i>Creditors</i>	
Balance of recoverable debtors - estimated creditors :	5,228,928	55,173	\$ 5,173,755
Plus cash surplus	32,556,256	9,976,875	\$ 22,579,381

Working Capital

\$ 27,753,136

2. Cashflow Estimates:

Dec-25

Jan-26

Feb-26

Total

Cash inflows

Rates & fees & charges	150,000	150,000	550,000	850,000
Rent & interest	127,500	127,500	127,500	382,500
Recoverable Works	5,000,000	500,000	500,000	6,000,000
Grants/subsidies	500,000	500,000	3,000,000	4,000,000
<u>Cash outflows</u>				
Employee benefits	(1,400,000)	(1,250,000)	(1,250,000)	(3,900,000)
Materials & services	(2,500,000)	(2,000,000)	(2,500,000)	(7,000,000)
Net Cash inflow/(outflow)	1,877,500	(1,972,500)	427,500	332,500

3. Comparative Data:

	November 2025	November 2024
Cash position	32,556,256	30,732,808
Working capital	27,753,136	27,505,666
Rate arrears	57,792	44,441
Outstanding debtors	5,228,928	827,905
Current creditors	55,173	74,354

**FINANCE REPORT TO A MEETING OF BLACKALL-TAMBO REGIONAL COUNCIL
HELD ON 17 DECEMBER 2025**

4. Capital Works Summary: 1 July 2025 to 30 June 2026

	Budget	YTD Actual	% of Budget
Buildings & Other Structures	21,949,363	1,874,473	9%
Plant & Equipment	3,535,000	2,428,417	69%
Road Infrastructure	9,523,358	87,141	1%
Water Infrastructure	250,000	25,700	10%
Sewerage Infrastructure	5,250,000	14,440	0%
Total	40,507,721	4,430,171	11%

5. Road Works Expenditure : 1 July 2025 to 30 June 2026

	Budget	Expended YTD Actual	% of Budget Expended
1. Rural Roads	13,200,000	4,016,737	30%
2. Town Streets	600,000	229,345	38%
3. RMPC Works	2,546,490	823,223	32%
Total Roads Expenditure	16,346,490	5,069,305	31%

6. Rate Arrears Summary

Total Rates Outstanding Balance \$ 225,760

Rates Outstanding Breakdown	Total	No. of Assessments
Current	\$ 167,968	74
1 Year	\$ 35,986	22
2 Years	\$ 14,518	7
3 Years and over	\$ 7,288	5

BTRC 2025-26 CAPITAL EXPENDITURE PROJECTS		1/07/25 to 30/06/26		SOURCES OF FUNDING		Degree of completion and relevant comments
Particulars (External Funding Source in brackets)	Budget	Expenditure YTD	% Expended	Capital Grants	(CC) Council Contribution	
BUILDINGS & OTHER STRUCTURES	21,949,363	1,874,473	9%	15,763,791	6,185,572	
Blackall Airport - seal parking - disability bays/line mark/crack seal	152,144	2,998	2%	76,072	76,072	
Blackall Oval - replace faulty lights with LEDs	30,000	-	0%	-	30,000	
Blackall Cultural Precinct Stage 1 Council Contribution	2,750,000	1,162,256	42%	-	2,750,000	Construction in progress
Blackall Cultural Precinct Stage 2	14,962,719	474,277	3%	14,962,719	-	QS costings received
Blackall Saleyards - Ramp A Replacement	120,000	-	0%	-	120,000	
Blackall Saleyards - Ramp A Side Load Walkway	80,000	-	0%	-	80,000	
Blackall Saleyards - Hardstand past Ramp C for Turnaround	40,000	-	0%	-	40,000	
Blackall Tennis Courts - Lighting, Poles and Switchboard	225,000	-	0%	-	225,000	Tender awarded
Blackall Tennis Courts - Resurfacing courts	225,000	-	0%	-	225,000	
Blackall Aquatic Wet Area - co-contribution - subject to grants	200,000	-	0%	-	200,000	Subject to grants
Blackall 4 Mile Structures	50,000	-	0%	-	50,000	
Blackall Dog Park	50,000	-	0%	-	50,000	Planning Stage
Banks Park Play Equipment Renewal and fencing	50,000	-	0%	-	50,000	
Blackall Waste Facility upgrades	250,000	43,000	17%	-	250,000	In progress
Blackall Showgrounds watering system	40,000	-	0%	-	40,000	
Blackall Community Hub - Building renewals and upgrades	150,000	-	0%	-	150,000	
Tambo Admin Building renovations (W4Q) c/over	540,000	-	0%	540,000	-	Tender stage
Tambo Playground Upgrades (W4Q)	150,000	2,661	2%	150,000	-	In progress
Tambo Courthouse -Library & VIC	100,000	121,788	122%	-	100,000	Completed
Tambo Pool Heating	100,000	-	0%	-	100,000	
Tambo Netball/Multi courts - site prep works	75,000	46,623	62%	-	75,000	In progress
Tambo Dam Grounds Beautification	25,000	-	0%	-	25,000	
Tambo Pound yards - Improvements	50,000	-	0%	-	50,000	
UHF Repeater tower replacements/upgrades	50,000	-	0%	-	50,000	
Council Housing Renovations - Council Funded	327,000	-	0%	-	327,000	In progress
Other Building Renovations - Council Funded	502,500	-	0%	-	502,500	In progress
Cemetery - Drainage and landscaping, memorial walls & Toilet	150,000	-	0%	-	150,000	Master plan in progress
Palace - Develop Access	100,000	-	0%	-	100,000	
Residential land blocks - suitable development	100,000	-	0%	-	100,000	
Concrete Pathway - Tambo Truck Museum	80,000	-	0%	-	80,000	Design stage
Access Upgrade - Blackall Airport Fuel Storage Facility	40,000	20,870	52%	-	40,000	In progress
Depot Shed Renewals	150,000	-	0%	-	150,000	
Pump Track - GCBF	35,000	-	0%	35,000	-	

Particulars (External Funding Source in brackets)	Budget	Expenditure YTD	% Expended	Capital Grants	(CC) Council Contribution	Degree of completion and relevant comments
PLANT & EQUIPMENT	3,535,000	2,428,417	69%	-	3,535,000	
Plant Replacement (net)	3,535,000	2,428,417	69%	-	3,535,000	In progress
ROAD INFRASTRUCTURE	9,523,358	87,141	1%	7,103,358	2,420,000	
St Andrews St Kerb, Channel and Footpath (W4Q)	200,000	8,096	4%	200,000	-	In Progress
Edward Street Kerb and Channeling (W4Q)	100,000	-	0%	100,000	-	Tender awarded
Footpaths, kerb and channelling - Tambo (W4Q)	100,000	-	0%	100,000	-	Tender awarded
Dahlia and Larkspur St stormwater - Drainage (W4Q)	530,000	-	0%	530,000	-	Design stage
Blackall & Tambo Main St Beautification 25-26	100,000	1,920	2%	-	100,000	Design stage
Roads to Recovery - 25-26 Allocation (R2R)	1,293,358	77,125	6%	1,293,358	-	In Progress
Mt Playfair Road Pave and Seal 2km (TIDS)	400,000	-	0%	200,000	200,000	Planning stage
Evora Road - Dump Road Intersection & Drainage	200,000	-	0%	-	200,000	
Kerb and Channel - Town Streets - identified areas	400,000	-	0%	-	400,000	
Annual Reseal Program - Rural Roads - Council Funded	800,000	-	0%	-	800,000	
Annual Reseal Program - Town Streets - Council Funded	200,000	-	0%	-	200,000	
DRF Betterment - 7 Floodways, 2 culverts, airport hardstand	5,200,000	-	0%	4,680,000	520,000	Subject to grants
WATER INFRASTRUCTURE	250,000	25,700	10%	-	250,000	
Water Infrastructure Renewals	250,000	25,700	10%	-	250,000	Bore repairs completed
SEWERAGE INFRASTRUCTURE	5,250,000	14,440	0%	4,500,000	750,000	
Capital improvements as required	250,000	14,440	6%	-	250,000	Tambo Sewer (Charles & QE Sts)
IMHOFF tank & clarifier renewal (LGGSP)	5,000,000	-	0%	4,500,000	500,000	Tendered for Design & PM
TOTAL CAPITAL PROGRAM 25-26	40,507,721	4,430,171	11%	27,367,149	13,140,572	

General Ledger2023.6.13.1		Revenue and Expenditure Summary						Page - 1	
(Accounts: 0100-0001-0000 to 5245-2000-0000. All report groups. 42% of year elapsed. To Level 2. Excludes committed costs)		Financial Year Ending 2026						Printed(SDAYAL): 08-12-2025 9:41:35 AM	
Blackall-Tambo Regional Council (Budget for full year)									
		REVENUE			EXPENDITURE				
		30 Nov 2025			30 Nov 2025				
		ACTUAL	AMENDED BUDGET	ORIGINAL BUDGET	ACTUAL	AMENDED BUDGET	ORIGINAL BUDGET		
1000-0001	ADMINISTRATION								
1000-0002	Administration	66,649	20%	337,500					
1100-0002	Finance	4,120,788	35%	11,817,749					
1200-0002	Oncosts	0	0%	0					
1300-0002	Stores/Purchasing	0	0%	0					
2000-0002	Corporate Governance	17,000	170%	10,000					
2100-0002	Business Activities	2,343	7%	36,000					
2150-0002	Saleyard Operations	1,070,165	112%	952,000					
2200-0002	Tambo Weighbridge	5,546	111%	5,000					
2350-0002	Airports/Aerodromes	45,720	27%	167,000					
2450-0002	Tourism	28,725	65%	44,000					
2500-0002	Planning & Development	29,123	36%	80,000					
2580-0002	Grants Capital & Operating Other	6,376,182	92%	6,955,751					
2600-0002	Environmental	26,600	12%	215,000					
2650-0002	Animal Control	6,060	121%	5,000					
2700-0002	Stock Routes	62,945	38%	167,000					
3000-0002	Work Scheme and Community	10,127	41%	25,000					
3100-0002	Council Housing	92,960	42%	219,000					
3300-0002	Child Care Services	0	0%	0					
3350-0002	Sport and Recreation	0	0%	5,000					
3400-0002	Youth Services	964	---	0					
3415-0002	Tambo Multi-Purpose Centre	81,434	50%	163,500					
3445-0002	Disability	54,543	50%	110,000					
3460-0002	Community Services	536,964	80%	668,573					
3500-0002	Libraries, Education and Arts	32,234	82%	39,200					
3570-0002	RADF & Community Assistance	65,305	123%	53,000					
3600-0002	Halls and Cultural Centres	150	4%	4,000					
3700-0002	Showgrounds & Sports Facilities	6,945	63%	11,000					
3800-0002	Corporate Buildings	0	0%	0					
1000-0001	ADMINISTRATION	12,739,473	58%	22,090,273					
4000-0001	WORKS AND SERVICES								
4001-0002	Works Office and Depot	0	0%	0					
4100-0002	Town Street Maintenance	0	0%	0					
4200-0002	Rural Roads Maintenance	615,378	26%	2,386,863					
4500-0002	Recoverable Works	4,180,935	17%	24,087,072					
4550-0002	Plant Operations	1,851,238	46%	4,060,000					
4600-0002	SES - Disaster Mgmt	24,729	105%	23,500					
4700-0002	Cemeteries	12,361	62%	20,000					
4800-0002	Parks, Gardens and Reserves	0	0%	0					
4860-0002	Aquatic Centres	0	0%	0					
5000-0002	Cleansing	189,108	47%	404,034					
5100-0002	Water Supply	508,440	50%	1,025,080					
5200-0002	Sewerage Services	437,689	49%	885,700					
4000-0001	WORKS AND SERVICES	7,819,877	24%	32,892,249					
TOTAL REVENUE AND EXPENDITURE		20,559,350	37%	54,982,522					

Account/Function Specific Comments for Revenue and Expenditure Summary Report

Account	Description	Revenue	Expenditure
1000-0002	Administration		
1100-0002	Finance		
1200-0002	Oncosts		<i>Annual insurance premiums paid in July for the financial year.</i>
1300-0002	Stores/Purchasing		
2000-0002	Corporate Governance	<i>Includes \$17K WQPHN Community Flood recovery grant</i>	
2100-0002	Business Activities		
2150-0002	Saleyard Operations	<i>Increased sales activity YTD, summer shut down to come</i>	<i>Increase in revenue sees increase in expenditure YTD</i>
2200-0002	Tambo Sawmill & Weighbridge		
2350-0002	Airports/Aerodromes		
2450-0002	Tourism		
2500-0002	Planning & Development		
2580-0002	Economic & Community	<i>Includes Precinct Stage 2 Grant advance funding \$5M</i>	<i>Includes Precinct Stage 1 Expenditure of \$1,162,256</i>
2600-0002	Environmental		
2650-0002	Animal Control		
2700-0002	Stock Routes		
3000-0002	Work Scheme and Community		
3100-0002	Council Housing		
3300-0002	Child Care Services		
3350-0002	Sport and Recreation		
3400-0002	Youth Services		
3415-0002	Tambo MPC		
3445-0002	Disability		
3460-0002	Community Services		
3470-0002	Miscellaneous Care		
3500-0002	Libraries, Education		
3570-0002	RADF & Community Assistance	<i>Annual grant invoiced</i>	
3600-0002	Halls and Cultural Centres		
3700-0002	Showgrounds & Sports	<i>Seasonal increase in camping permits</i>	
3800-0002	Corporate Buildings		
4001-0002	Works Office and Depot		
4100-0002	Town Street Maintenance		
4200-0002	Rural Roads Maintenance		
4500-0002	Recoverable Works		
4550-0002	Plant Operations		
4600-0002	SES - Disaster Management	<i>Get Ready Grant received</i>	
4700-0002	Cemeteries		
4800-0002	Parks, Gardens and Reserves		
4860-0002	Aquatic Centres		
5000-0002	Cleansing	<i>6 monthly rate levy issued in August 2025 for the period 1 July 2025 to 31 December 2025</i>	
5100-0002	Water Supply		
5200-0002	Sewerage Services		

OFFICER REPORTS**COUNCIL MEETING DATE**

Wednesday 17 December 2025

ITEM NO:**7.2****SUBJECT TITLE:****Fleet Report November 2025****AUTHOR AND OFFICERS TITLE:**

Dallas Kowald-Dawson Fleet Supervisor

AUTHORISING OFFICER:Shalveen Dayal (Acting Chief Executive Officer),
Mike Lollback (Chief Executive Officer)**CLASSIFICATION (if Confidential)**

N/A

Summary:

The Fleet Report provides information on the operation and serviceability of Council's fleet.

Officer's Recommendation:**That Council receive the Fleet Report for November 2025.****Background**

- Preventative/Routine maintenance
- Scheduled/planned maintenance
- Scheduled side tipper brake re-lines
- New plant, Walker mower (Tambo), Isuzu MUX x2 (Blackall office)

Monthly Statistics

Number of plant items serviced	10
Number of plant breakdowns	3
Number of call outs	0
Hours downtime due to servicing	42
Hours downtime due to breakdown	108
Hours downtime due to parts availability	62
Number of incidents	0
Lost Time Injury (LTI) resulting from incidents	0

Breakdown Register

Plant Number	Plant Description	DOM	Hours Down	Breakdown description
5028	Mack Granite	2020	4	Failed universal joint. Fitted new one from stock.
5028	Mack Granite	2020	28	Failed brake caliper. Ordered new assembly and fitted, tested ok.
5510	Mack Granite	2017	76	Diagnose loss of power. Replaced worn intercooler and blocked SCR exhaust. Tested ok
		Total	108	

Link to Corporate Plan

Governance

Outcome 3 - Leadership - Responsible leadership with informed and transparent decision making.

Outcome 4 - Financial - Manage Council's finances responsibly and sustainably.

Consultation (internal/external)

Chief Executive Officer
Chief Financial Officer
Fleet Supervisor

Policy Implications

Nil

Budget and Resource Implications

Nil

Attachments

Nil

OFFICER REPORTS**COUNCIL MEETING DATE**

Wednesday 17 December 2025

ITEM NO:**7.3****SUBJECT TITLE:****Planning and Development Report November 2025****AUTHOR AND OFFICERS TITLE:**

Maree Prow Quality Assurance Lead

AUTHORISING OFFICER:Shalveen Dayal (Acting Chief Executive Officer),
Mike Lollback (Chief Executive Officer)**CLASSIFICATION (if Confidential)**

N/A

Summary:

The Planning and Development report provides a summary of building applications, planning and development activities in the Blackall-Tambo Regional Council area.

Officer's Recommendation:

That Council receives the Planning and Development Report for November 2025.

Background**Building Applications**

The table below provides information for the approved development applications for November 2025.

DATE LODGED	NUMBER	TYPE	LOCATION	STRUCTURE/ NATURE	APPROVED
16/10/25	DA10-2025-2026	BUILDING	33 ROSE ST, BLACKALL LOT 6 – 13829	NEW SHED	16/11/2025
20/08/25	DA13-2025-2026 <small>TELECOMMUNICATION TOWER (PRIVATELY CERTIFIED ONLY)</small>	BUILDING	YALLEROI REST AREA ADJACENT TO LOT 4 ON SP281985	CLASS 10 & 10B TOWER	20/08/2025
03/11/25	DA14-2025-2026	BUILDING	30 EDWARD STREET, TAMBO LOT 13 ON T1508	1A DWELLING EXTENSIONS & ALTERATIONS	13/11/2025

Planning

No new applications have been lodged since the last monthly report. One application is currently under assessment, and two applications are in their appeal period.

A copy of the full report from Council's Town Planner is attached to this report.

Link to Corporate Plan

Economic Development

Outcome 4 - Land Development - Appropriate residential, commercial, and industrial land is available to meet community needs

Consultation (internal/external)

Chief Executive Officer

Rates Officer

Town Planners

Policy Implications

Nil

Budget and Resource Implications

Nil

Attachments

{attachment-list}

MONTHLY REPORT -NOVEMBER 2025

This information report provides a monthly update on the planning services that Council provides to support planning and development activity across the local government area.

1. DEVELOPMENT ASSESSMENT

An application has been made by Crown and Thistle Assets as the Trustee for C & T S Self-Managed Super Fund, seeking a Development permit for Reconfiguring a Lot (1 lot into 2 lots) over land at 34 Ivy Street, Blackall formally described as Lot 11 on SP102369.

The proposal involves reconfiguring the exiting lot to create two lots. Proposed lot 1 will retain the existing house and have an area of 942m² and proposed lot 2 will be vacant with an area of 788m².

The site is in the Township zone by where reconfiguring a lot is subject to Code assessment. The application is currently under assessment.

1.1	Council reference:	DA02-2025-2026
	Application:	Development Permit for Reconfiguring a Lot (1 lot into 2 lots)
	Street address:	34 Ivy Street, Blackall
	Property description:	Lot 11 on SP102369
	Day application was made:	24 July 2025
	Category of assessment:	Code
	Public notification required:	No
	Applicant:	Crown and Thistle Assets as the Trustee for C & T S Self-Managed Super Fund
	Status:	Under assessment

The following applications were approved at the November General Council Meeting. The Decision Notices were issued to the applicants soon thereafter. The applicants have a 20 business day Appeal Period within which they can file an appeal. At this stage, there has been no indication that the applicants will pursue this course. The Appeal Period for the application is expected to finish around 24 December 2025.

1.2	Council reference:	DA11-2025-2026
	Application:	Development Permit for Reconfiguring a Lot (Boundary realignment - two lots into two lots)
	Street address:	171 and 207 Ravensbourne Road, Blackall
	Property description:	Lot 1 and 2 on RP601169
	Day application was made:	28 October 2025
	Category of assessment:	Code
	Public notification required:	No
	Applicant:	Kristian & Amy Austin
	Decision:	Approved 19 November 2025
	Status:	Appeal period

1.3	Council reference:	DA08-2025-2026
	Application:	Development Permit for Reconfiguring a Lot (Boundary realignment - two lots into two lots and new road)
	Street address:	398 Bexhill Road, Macfarlane
	Property description:	Lot 1 and 3 on TB23

Day application was made:	03 October 2025
Category of assessment:	Code
Public notification required:	No
Applicant:	Morcom Surveys C/- Murray & Associates (QLD) Pty Ltd
Decision:	Approved 19 November 2025
Status:	Appeal period

2. GENERAL PLANNING SERVICES, ENQUIRIES AND ADVICE

2.1 CUSTOMER REQUESTS

The following customer requests have been received and responded to since the last monthly report:

PLANNING ENQUIRIES			
Date received	Customer Details	Details of Enquiry	Status
18/11/25	Law firm	<p><u>Proposal</u></p> <ul style="list-style-type: none"> Enquiry about minimum lot sizes. <p><u>Planning details</u></p> <ul style="list-style-type: none"> No specific site was provided. <p><u>Advice</u></p> <ul style="list-style-type: none"> The customer was provided a copy of Table 6.3.3.1 of the Reconfiguring a lot code which provides details of the minimum lot size requirements. 	Closed
19/11/25	Landowner	<p><u>Proposal</u></p> <ul style="list-style-type: none"> Enquiry about the construction of an additional dwelling. <p><u>Planning details</u></p> <ul style="list-style-type: none"> The site is in the Township zone The site contains an existing dwelling. <p><u>Advice</u></p> <ul style="list-style-type: none"> The proposal is likely to be considered as a secondary dwelling A secondary dwelling is accepted development in the Township zone Accepted development means a development application is not required. A separate building approval will still be required. 	Closed
04/11/25	Landowner	<p><u>Proposal</u></p> <ul style="list-style-type: none"> Enquiry about establishing multiple sheds. <p><u>Planning details</u></p> <ul style="list-style-type: none"> The site is in the Rural zone. <p><u>Advice</u></p>	Closed

PLANNING ENQUIRIES			
Date received	Customer Details	Details of Enquiry	Status
		<ul style="list-style-type: none"> The sheds are considered to be ancillary to the use of the land as a rural activity The sheds are classified as building work only and not assessable against the planning scheme A separate building approval will still be required. 	
PLANNING AND DEVELOPMENT CERTIFICATES			
Date received	Customer details	Type	Status
19/11/25	Conveyancing company	Council received a request for a Limited Planning and Development Certificate for a landholding in the Township zone.	Issued

OFFICER REPORTS

COUNCIL MEETING DATE

Wednesday 17 December 2025

ITEM NO:

8.1.1

SUBJECT TITLE:

RADF Council Initiative Project 2025-2026

AUTHOR AND OFFICERS TITLE:

Glenys Einam Manager Community Support Services

AUTHORISING OFFICER:

Mike Lollback (Chief Executive Officer)

CLASSIFICATION (if Confidential)

N/A

Summary:

The 2025-2026 CI Project the Kindness Hive with artist Georgina Hart. The RADF committee has endorsed the project and recommend that the application be approved.

Officer's Recommendation:**That Council:**

1. **Receive the information, budget and itinerary for the CI project: and**
- 2 **Endorse the RADF Committee's recommendation to approve the following applications from Kiralee Sanderson for the CI Project – The Kindness Hive for \$12195.00 (gst ex).**

Background

Kiralee Sanderson presented a proposal for the Kindness Hive. The Committee has approved the proposal and seeks council's endorsement.

The Kindness Hive - Project Overview –

Part A: Becoming and Illustrator

Illustrator and Artist, Georgina Hart will do a presentation and workshop on illustrating a children's book where children will receive a blank book to develop their own bee character.

Part B: Collaborative Beehive Artwork/Sculpture

Child will collaborate to create a permanent public artwork for their school that promotes kindness, community and creative expression. The artwork will be inspired by the harmony of bees.

Part C: Exhibiting and Installation

The beehive Sculpture will initially be exhibited in the local galleries of both Tambo and Blackall and then moved to the school grounds. Maybe near the library/front gate/garden – somewhere children see it daily.

The project is open to entire BTRC area, covers school age children and adults.

Meets several of the criteria set by RADF, involves learning new skills that are able to then be shared.

This project would be presented in April 2026. They will be assembled prior to the workshops at the schools and Lady Gowrie Day Care.

Link to Corporate Plan

Vibrant Communities

Outcome 1 - Arts and Culture - Continue to grow our region as the premier arts and cultural hub of Western Queensland.

Outcome 2 - Health & Wellbeing - The community has access to health services that meet their needs.

Outcome 4 - Youth - Engage, support and encourage youth to remain in and return to the community.

Consultation (internal/external)

Director of Lifestyle and Community

Policy Implications

Nil.

Budget and Resource Implications

\$12195.00 – funded for the CI Project

Risk Management Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Funded Projects	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Low	Nil	Low
Environmental	Low	Nil	Low
Strategic	Low	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Proposed Risk Treatment

Nil

Human Rights Impact

Section 4(b) of the *Human Rights Act 2019* (the Act) requires public entities to act and make decisions in a way compatible with human rights. The Act requires public entities to only limit human rights in certain circumstances and after careful consideration. The human rights protected under the Act are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:	
1. Recognition and equality before the law	2. Right to life
3. Protection from torture and cruel, inhuman or degrading treatment	4. Freedom from forced work
5. Freedom of movement	6. Freedom of thought, conscience, religion and belief
7. Freedom of expression	8. Peaceful assembly and freedom of association
9. Taking part in public life	10. Property rights
11. Privacy and reputation	12. Protection of families and children
13. Cultural rights – generally	14. Cultural rights – Aboriginal peoples and Torres Strait Islander peoples
15. Right to liberty and security of person	16. Humane treatment when deprived of liberty
17. Fair hearing	18. Rights in criminal proceedings
19. Children in the criminal process	20. Right not to be tried or punished more than once
21. Retrospective criminal laws	22. Right to education
23. Right to health services	

Consideration has been afforded with regard to the 23 human rights and no human rights have been limited in the forming of the officer recommendation.

Attachments

1. Budget for RADF (1) [**8.1.1.1** - 1 page]
2. Proposal Poster [**8.1.1.2** - 1 page]
3. The Kindness Program Draft 1 (1) [**8.1.1.3** - 3 pages]

Kindness Hive Budget

Artist Fees	Per Day	No	Total
Georgina Hart	700	4	2800
Wes McRae	350	3	1050
Travel			
Flights Adelaide to Blackall	500	2	1000
Car Travel @ .75/km	1480	0.5	740
Travel	690	0.5	345
Accommodation			
1 room Mill Motel	180	5	900
1 room Mill Motel	180	3	540
Meals Per Diem			
Georgina Hart	80	5	400
Wes McRae	80	3	240
Workshop Costs			
Bee Hives	450	4	1800
Brushes, Paints and Disposables	1500	1	1500
Beehive instalation costs	300	2	600
Venue Hire			
Grassland Gallery Workshop	70	4	280
			12195

BLACKALL/TAMBO REGIONAL ARTS DEVELOPMENT FUND STRATEGIC INITIATIVE PROJECT PROPOSAL:

THE KINDNESS HIVE WITH ARTIST AND CHILDRENS' BOOK ILLUSTRATOR GEORGINA HART



Project Overview

Part A: Becoming and Illustrator

Illustrator and Artist, Georgina Hart will do a presentation and workshop on illustrating a children's book where children will receive a blank book to develop their own bee character.

Part B: Collaborative Bee Hive Artwork/ Sculpture

Children will collaborate to create a permanent public artwork for their school that promotes kindness, community and creative expression. The artwork will be inspired by the harmony of bees.

Part C: Exhibiting and Installation

The beehive Sculpture will initially be exhibited in the local galleries of both Tambo and Blackall and then moved to the school grounds. Maybe near the library/front gate/garden - somewhere children see it daily.

**PROPOSED DATE
APRIL 2026**

Contact:

foxkiralee@outlook.com
0429637148



The Kindness Program

Draft 1

Date	Time	Venue	Activity A
Friday April 17, 2026	AM	Travel	Flights Sydney to Bris
	AM	Travel	Flights Bris to Blackall
	PM	Travel	Pick Up Artist travels Blackall to Tambo
	PM	Grassland Art Gallery	Exhibition Opening and Book Launch at Grassland Art Gallery
Saturday April 18, 2026	AM	Grassland Gallery Workshop	Adult Painting Workshop up to 10 participants
	AM	Grassland Gallery Workshop	Adult Painting Workshop up to 10 participants
	PM	Grassland Gallery Workshop	Adult Painting Workshop up to 10 participants
	PM	Grassland Gallery Workshop	Adult Painting Workshop up to 10 participants
Monday April 20, 2026	AM	Grassland Gallery Workshop	Kindness Hive: Creative Workshops with Artist Georgina Hart
	AM	Grassland Gallery Workshop	Kindness Hive: Creative Workshops with Artist Georgina Hart
	PM	Grassland Gallery Workshop	Kindness Hive: Creative Workshops with Artist Georgina Hart
	AM	Grassland Gallery Workshop	Install Kindness Hive in Gallery Foyer Temporarily
Tuesday April 21, 2026	AM	Travel	Travel to Blackall
	AM	Blackall State School	Kindness Hive: Creative Workshops with Artist Georgina Hart
	PM	Blackall State School	Kindness Hive: Creative Workshops with Artist Georgina Hart
	PM	Blackall State School	Kindness Hive: Creative Workshops with Artist Georgina Hart
Wednesday April 22, 2026	AM	Mary and Martha's Café	Book Reading and Creative Activities with Lady Gowrie Playgroup
	AM	Drive to Blackall	Tambo
	PM		Return Flight Blackall to Adelaide
	PM		Return Flight Blackall to Adelaide

The Kindness Program

Draft 1

Date	Time	Activity B	People/Artists	Venue
Friday April 17, 2026	AM	Kiralee and TAC Volunteers to Begin Installing Exhibition	Kiralee and TAC Volunteers	Grassland Art Gallery
	AM	Kiralee and TAC Volunteers to Begin Installing Exhibition	Kiralee and TAC Volunteers	Grassland Art Gallery
	PM	Artist Arrives -Complete Installation of Exhibition	Georgina, Kiralee and TAC Volunteers Everyone Welcome/Organise Bus from Blackall	Grassland Art Gallery
	PM	Set up for Exhibition		Grassland Art Gallery
		Set up for workshops work out logistics of week ahead		Grassland Art Gallery
Saturday April 18, 2026	AM	Adult Bee Keeping Information Session?? (to be confirmed)	Georgina undertaking adult workshop/Wes Bee Keeping Info Session for Adults	Venue to be confirmed
	AM	Adult Bee Keeping Information Session?? (to be confirmed)	Georgina undertaking adult workshop/Wes Bee Keeping Info Session for Adults	Venue to be confirmed
	PM		Georgina undertaking adult workshop/Wes Bee Keeping Info Session for Adults	
	PM		Georgina undertaking adult workshop/Wes Bee Keeping Info Session for Adults	
Monday April 20, 2026	AM	Information Session with Apairst - Wes McRae @ TSS	Georgina and TSS Studens and Staff Member	Tambo State School - P-6
	AM	Information Session with Apairst - Wes McRae @ TSS	Georgina and TSS Students and Staff Member	
	PM		Georgina and TSS Students and Staff Member	
	AM		Georgina and TSS Students and Staff Member	
Tuesday April 21, 2026	AM	Information Session with Apairst - Wes McRae 2 BSS	Georgina and BSS Students and Staff/Wes McRae	Blackall State School -P-6
	AM	Information Session with Apairst - Wes McRae 2 BSS	Georgina and BSS Students and Staff/Wes McRae	
	PM		Georgina and BSS Students and Staff	
	PM		Georgina to travel back from Blackall 4pm	
Wednesday April 22, 2026	AM		Kiralee and Georgina	

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OFFICER REPORTS

COUNCIL MEETING DATE

Wednesday 17 December 2025

ITEM NO:

8.2.1

SUBJECT TITLE:

Local Law Review

AUTHOR AND OFFICERS TITLE:

Peter Mann Manager Environment, Health, and Compliance

AUTHORISING OFFICER:

Alison Lamb (Director of Organisational Performance), Mike Lollback (Chief Executive Officer)

CLASSIFICATION (if Confidential)

N/A

Summary:

Council has previously resolved to progress with the making of Local Law No.1 (Administration) 2024, Local Law No.2 (Animal Management) 2024, Local Law No.3 (Community and Environmental Management) 2024 and Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2024 and including the associated subordinate Local Laws.

Following Legal Advice, it is recommended that council not progress with making new Local Laws but proceed with the making of Subordinate Local Law No.1 (administration) 2025, Subordinate Local Law No.2 (Animal Management) 2025, Subordinate Local Law No.3 (Community and Environmental Management) 2025 and Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2025.

Officer's Recommendation:

1. That Council resolves to adopt a local law making process for the purposes of the *Local Government Act 2009*, section 29 as follows:

Part A—Introduction

For the purposes of section 29(1) of the *Local Government Act 2009*, the local government's process for making each local law of the local government is the process detailed below.

The process—

- (a) applies to the making of—

- (i) each local law that incorporates a model local law; and
- (ii) each local law that is a subordinate local law; and
- (iii) each other local law; but

- (b) does not apply to a local law that is an interim local law.

Part B—Making a local law that incorporates a model local law

The process (model local law making process) stated in this Part B must be used to make a local law that incorporates a model local law into the local laws of the local government.

- Step 1 —** By resolution, propose to incorporate the model local law.
- Step 2 —** If the model local law contains an anti-competitive provision, comply with the procedures prescribed under a regulation for the review of anti-competitive provisions.
- Step 3 —** If there is an existing local law about a matter in the model local law that would be inconsistent with the matter in the model local law—amend or repeal the existing local law so that there is no inconsistency.
- Step 4 —** By resolution, incorporate the model local law.
- Step 5 —** Let the public know that the local law has been made, by publishing notice of the making of the local law in accordance with the requirements of section 29B(1) to (4) inclusive of the *Local Government Act 2009*.
- Step 6 —** As soon as practicable after the notice is published in the gazette, ensure that a copy of the local law may be inspected and purchased at the local government's public office.
- Step 7 —** Within 14 days after the notice is published in the gazette, give the Minister—
- (a) a copy of the notice; and
 - (b) a copy of the local law in electronic form; and
 - (c) if the local law contains 1 or more anti-competitive provisions—
 - (i) advice of each anti-competitive provision; and
 - (ii) the reasons for their inclusion.
- Step 8 —** Update the local government's register of its local laws.

Part C—Making an “other” local law

The process (other local law making process) stated in this Part C must be used to make a local law (a proposed local law) other than—

- (a) a model local law; or
- (b) an interim local law; or
- (c) a subordinate local law.

- Step 1 —** By resolution, propose to make the proposed local law.
- Step 2 —** Consult with relevant government entities about the overall State interest in the proposed local law.
- Step 3 —** Consult with the public about the proposed local law for at least 21 days (the consultation period) by—
- (a) publishing a notice (a consultation notice) about the proposed local law at least once in a newspaper circulating generally in the local government's area; and

- (b) displaying the consultation notice in a conspicuous place at the local government's public office from the first day of the consultation period until the end of the last day of the consultation period; and
- (c) making a copy of the proposed local law available for inspection at the local government's public office during the consultation period; and
- (d) making copies of the proposed local law available for purchase at the local government's public office during the consultation period.

The consultation notice must state the following—

- (a) the name of the proposed local law; and
- (b) the purpose and general effect of the proposed local law; and
- (c) the length of the consultation period and the first and last days of the period; and
- (d) that written submissions by any person supporting or objecting to the proposed local law may be made and given to the local government on or before the last day of the consultation period stating—
 - (i) the grounds of the submission; and
 - (ii) the facts and circumstances relied on in support of the grounds.

If the local government decides, by resolution, that the proposed local law only amends an existing local law to make an insubstantial change, the local government may proceed to step 6 without satisfying step 3 or step 5.

Step 4 — If the proposed local law contains an anti-competitive provision, comply with the procedures prescribed under a regulation for the review of anti-competitive provisions. For avoidance of doubt, step 3, and this step 4, may be undertaken contemporaneously.

Step 5 — Accept and consider every submission properly made to the local government.

A submission is properly made to the local government if it —

- (a) is the written submission of any person about the proposed local law; and
- (b) states—
 - (i) the grounds of the submission; and
 - (ii) the facts and circumstances relied on in support of the grounds; and
- (c) is given to the local government on or before the last day of the consultation period.

Step 6 By resolution, decide whether to—

- (a) proceed with the making of the proposed local law as advertised; or
- (b) proceed with the making of the proposed local law with amendments; or
- (c) make the proposed local law as advertised; or
- (d) make the proposed local law with amendments; or
- (e) not proceed with the making of the proposed local law.

If the local government resolves to proceed with the making of the proposed local law with amendments, and the amendments are substantial, the local government may again —

- (a) consult with the public at step 3; and
- (b) accept and consider every submission properly made to the local government at step 5.

For the avoidance of doubt, if an amendment changes an anti-competitive provision, the local government must again comply with the procedures prescribed under a regulation for the review of anti-competitive provisions for the amended anti-competitive provision.

Step 7 — Let the public know that the local law has been made, by publishing notice of the making of the local law in accordance with the requirements of section 29B(1) to (4) inclusive of the *Local Government Act 2009*.

Step 8 — As soon as practicable after the notice is published in the gazette, ensure that a copy of the local law may be inspected and purchased at the local government's public office.

Step 9 — Within 14 days after the notice is published in the gazette, give the Minister—

- (a) a copy of the notice; and
- (b) a copy of the local law in electronic form; and
- (c) if the local law contains 1 or more anti-competitive provisions—
 - (i) advice of each anti-competitive provision; and
 - (ii) the reasons for their inclusion.

Step 10— Update the local government's register of its local laws.

Part D—Making a subordinate local law

The process (subordinate local law making process) stated in this Part D must be used to make a subordinate local law (a proposed subordinate local law).

The local government may start the process for making a subordinate local law even though the process for making the local law (including a model local law) on which the subordinate local law is to be based (the proposed authorising law) has not finished.

The local government may use steps 1 to 5 of the subordinate local law making process (other than actually making the subordinate local law) before the proposed authorising law is made if—

- (a) in making the proposed authorising law, the local government has to satisfy—
 - (i) the model local law making process; or
 - (ii) the other local law making process; and
- (b) if the proposed authorising law is made under the other local law making process— the notice about the subordinate local law under step 2 of the subordinate local law making process is published no earlier than the notice about the proposed authorising law under step 3 of the other local law making process is published.

For the avoidance of doubt, a subordinate local law made by the local government using the process detailed in this Part D may provide for the local government to, from time to time, by resolution, reference or incorporate information.

For example, under the *Local Government Regulation 2012*, the competition policy guidelines for the identification of anti-competitive provisions are a document made by the department and available for inspection on the department's website.

Step 1 — By resolution, propose to make the proposed subordinate local law.

Step 2 — Consult with the public about the proposed subordinate local law for at least 21 days (the consultation period) by—

- (a) publishing a notice (also a consultation notice) about the proposed subordinate local law at least once in a newspaper circulating generally in the local government's area; and
- (b) displaying the consultation notice in a conspicuous place in the local government's public office from the first day of the consultation period until the end of the last day of the consultation period; and
- (c) making a copy of the proposed subordinate local law available for inspection at the local government's public office during the consultation period; and
- (d) making copies of the proposed subordinate local law available for purchase at the local government's public office during the consultation period.

The consultation notice must state the following—

- (a) the name of the proposed subordinate local law; and
- (b) the name of—
 - (i) the local law allowing the proposed subordinate local law to be made; or
 - (ii) if the local government has started the process for making a subordinate local law even though the process for making the proposed authorising law on which the subordinate local law is to be based has not finished — the proposed authorising law; and
- (c) the purpose and general effect of the proposed subordinate local law; and

- (d) the length of the consultation period and the first and last days of the period; and
- (e) that written submissions by any person supporting or objecting to the proposed subordinate local law may be made and given to the local government on or before the last day of the consultation period stating—
 - (i) the grounds of the submission; and
 - (ii) the facts and circumstances relied on in support of the grounds.

If the local government decides, by resolution, that the proposed subordinate local law only amends an existing subordinate local law to make an insubstantial change, and the amendment does not affect an anti-competitive provision, the local government may proceed to step 5 without satisfying any of step 2 to step 4 inclusive.

Step 3 — If the proposed subordinate local law contains an anti-competitive provision, comply with the procedures prescribed under a regulation for the review of anti-competitive provisions. For avoidance of doubt, step 2, and this step 3, may be undertaken contemporaneously.

Step 4 — Accept and consider every submission properly made to the local government.

A submission is properly made to the local government if it—

- (a) is the written submission of any person about the proposed subordinate local law; and
- (b) states—
 - (i) the grounds of the submission; and
 - (ii) the facts and circumstances relied on in support of the grounds; and
- (c) is given to the local government on or before the last day of the consultation period.

Step 5 — By resolution, decide whether to—

- (a) proceed with the making of the proposed subordinate local law as advertised; or
- (b) proceed with the making of the proposed subordinate local law with amendments; or
- (c) make the proposed subordinate local law as advertised; or
- (d) make the proposed subordinate local law with amendments; or
- (e) not proceed with the making of the proposed subordinate local law.

If the local government resolves to proceed with the making of the proposed subordinate local law with amendments, and the amendments are substantial, the local government may again —

- (a) consult with the public at step 2; and

- (b) accept and consider every submission properly made to the local government at step 4.

For the avoidance of doubt, if an amendment changes an anti-competitive provision, the local government must again comply with the procedures prescribed under a regulation for the review of anti-competitive provisions for the amended anti-competitive provision.

Step 6 — Let the public know that the subordinate local law has been made, by publishing notice of the making of the subordinate local law in accordance with the requirements of section 29B(1) to (4) inclusive of the *Local Government Act 2009*.

Step 7 — As soon as practicable after the notice is published in the gazette, ensure that a copy of the subordinate local law may be inspected and purchased at the local government's public office.

Step 8 — Within 14 days after the notice is published in the gazette, give the Minister—

- (a) a copy of the notice; and
- (b) a copy of the subordinate local law in electronic form; and
- (c) if the subordinate local law contains 1 or more anti-competitive provisions—
 - (i) advice of each anti-competitive provision; and
 - (ii) the reasons for their inclusion.

Step 9 — Update the local government's register of its local laws.

2. That Council resolves:

- a) not to proceed with the making of each proposed local law and subordinate local law listed in Schedule 1; and
- b) to propose to make each proposed subordinate local law listed in Schedule 2.

3. That Council resolves, pursuant to section 257 of the *Local Government Act 2009* ("the Act"), to delegate to the Chief Executive Officer of Council its powers under section 38 of the Act and section 15 of the *Local Government Regulation 2012* to decide —

- a) how the public interest test of each subordinate local law particularised in Schedule 2 is to be conducted; and
- b) the matters with which the public interest test report in relation to each subordinate local law particularised in Schedule 2 must deal; and
- c) the consultation process for the public interest test and how the process is to be used in the public interest test.

SCHEDULE 1

1. **Local Law No. 1 (Administration) 2024;**
2. **Local Law No. 2 (Animal Management) 2024;**
3. **Local Law No. 3 (Community and Environmental Management) 2024;**
4. **Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2024;**
5. **Subordinate Local Law No. 1 (Administration) 2024;**
6. **Subordinate Local Law No. 2 (Animal Management) 2024;**
7. **Subordinate Local Law No. 3 (Community and Environment Management) 2024;**
8. **Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2024.**

SCHEDULE 2

1. **Subordinate Local Law No. 1 (Administration) 2025;**
2. **Subordinate Local Law No. 2 (Animal Management) 2025;**
3. **Subordinate Local Law No. 3 (Community and Environment Management) 2025;**
4. **Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2025.**

Background

In 2024 Council approved the commencement of a review of the local laws. The review was well progressed including public consultation and anticompetitive analysis. Following the review Council sought legal advice to confirm the need to amend the local laws.

Following the legal advice, it was decided to retain the model local laws; the current model local laws continue to provide the relevant legislation required by Council.

Council's solicitor recommended that Council draft and adopt new subordinate local laws. This will enable Council to make its local law requirements more applicable to current community expectations.

Council is required to adopt a local law-making process; this process as particularised in item 1 of the Officer's recommendation sets out the full process for the making and adoption of local laws and subordinate local laws.

Attached to this report is the list of likely anti-competitive provisions for:

- Subordinate Local Law No. 1 (Administration) 2025; and
- Subordinate Local Law No. 2 (Animal Management) 2025; and
- Subordinate Local Law No. 3 (Community and Environmental Management) 2025; and
- Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2025.

This report also requests Council delegate, to the Chief Executive Officer, its power to decide how the public interest testing or the anti-competitive provision in the proposed subordinate local laws is to be undertaken.

It is indented to commence formal consultation with the community from the 5 January 2025, considering the Christmas break, to maximise the opportunity for the community to provide considered feedback.

Staff with the assistance of Council's legal adviser have undertaken a comprehensive review of the subordinate local laws drafts of which are attached.

Link to Corporate Plan

Vibrant Communities

Outcome 2 - Health & Wellbeing - The community has access to health services that meet their needs.

Outcome 3 - Community Services - Services and facilities that meet the needs of the community.

Outcome 4 - Youth - Engage, support and encourage youth to remain in and return to the community.

Outcome 5 - Indigenous Participation - Engage, support, respect and encourage indigenous participation within the community.

Environment & Heritage

Outcome 3 - Pest Management - Weeds, seeds and pests including wild dogs are effectively controlled.

Outcome 4 - Waste Management - Best practice waste management.

Governance

Outcome 2 - Accountability - Accountable, responsible, and transparent governance.

Outcome 3 - Leadership - Responsible leadership with informed and transparent decision making.

Outcome 5 - Customer Service - Provide excellence in customer service.

Consultation (internal/external)

Chief Executive Officer

Councillors

Mayor

Chief Financial Officer

Director Organisational Performance

Group Manager Environment, Health and Compliance

Policy Implications

The adoption of the new subordinate local laws will comply with councils' compliance and enforcement policy.

Budget and Resource Implications

No additional budget requirements are needed

Risk Management Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Process included in budget	Low
Legal & Regulatory	Low	Legal advice received	Low
People	Low	Minimal involvement	Low
Operational	Medium	No impact	Low
Environmental	Medium	Minimal	Low
Strategic	Medium	Minimal impact	Low
Ethical	Low	Compliant with council ethical priorities	Low
Reputation	Low	Enhances Councils reputation	Low
Leadership	Low	Demonstrates high level of leadership	Low

Proposed Risk Treatment

Nil

Human Rights Impact

Section 4(b) of the *Human Rights Act 2019* (the Act) requires public entities to act and make decisions in a way compatible with human rights. The Act requires public entities to only limit human rights in certain circumstances and after careful consideration. The human rights protected under the Act are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:	
1. Recognition and equality before the law	2. Right to life
3. Protection from torture and cruel, inhuman or degrading treatment	4. Freedom from forced work
5. Freedom of movement	6. Freedom of thought, conscience, religion and belief
7. Freedom of expression	8. Peaceful assembly and freedom of association
9. Taking part in public life	10. Property rights
11. Privacy and reputation	12. Protection of families and children
13. Cultural rights – generally	14. Cultural rights – Aboriginal peoples and Torres Strait Islander peoples
15. Right to liberty and security of person	16. Humane treatment when deprived of liberty

17. Fair hearing	18. Rights in criminal proceedings
19. Children in the criminal process	20. Right not to be tried or punished more than once
21. Retrospective criminal laws	22. Right to education
23. Right to health services	

Consideration has been afforded with regard to the 23 human rights, and no human rights have been limited in the forming of the officer recommendation.

Attachments

1. Anti Comp Provisions SLL1 Administration 2025 2393303 1 [8.2.1.1 - 7 pages]
2. Anti Comp Provisions SLL2 Animal Management 2025 2393395 1 [8.2.1.2 - 1 page]
3. Anti Comp Provisions SLL3 Community and Environmental Management 2025 2393430 1 [8.2.1.3 - 2 pages]
4. Anti Comp Provisions SLL4 Local Government Controlled Areas Facilities and Roads [8.2.1.4 - 1 page]
5. SLL No 1 Administration 2025 2377997 2 [8.2.1.5 - 55 pages]
6. SLL No 2 Animal Management 2025 2376956 1 [8.2.1.6 - 24 pages]
7. SLL3 Community and Environmental Management 2025 2379989 1 [8.2.1.7 - 9 pages]
8. SLL4 Local Government Controlled Areas Facilities and Roads 2025 2379991 1 [8.2.1.8 - 15 pages]

SUBORDINATE LOCAL LAW NO. 1 (ADMINISTRATION) 2025
LIST OF LIKELY ANTI-COMPETITIVE PROVISIONS

Subordinate Local Law: Subordinate Local Law No. 1 (Administration) 2025.

- Purposes:**
- (1) The purpose of the subordinate local law is to supplement Local Law No. 1 (Administration) 2010, which provides for a legal and procedural framework for the administration, implementation and enforcement of the local government's local laws, subordinate local laws and other regulatory powers, and for miscellaneous administrative matters.
 - (2) The purpose is to be achieved by providing for—
 - (a) various matters regarding the granting of approvals for prescribed activities; and
 - (b) further specification of the definitions relevant to various prescribed activities.

Anti-competitive Provisions	Relevant criteria	Explanatory Comments
Subordinate Local Law No. 1 (Administration) 2025 – Prescribed Activity – Commercial Use of Local Government Controlled Areas and Roads		
Subordinate Local Law, section 11(2) and schedule 8	10 – permit requirement 5 – prescribed standard 7 – business restriction	The local government may declare that the authorising local law does not apply to particular activities and impose requirements or conditions which must be complied with if the authorising local law does not apply to the particular activities. The requirements and conditions may have an impact on the conduct of a business activity, and in particular, a prescribed activity identified in the subordinate local law.
Subordinate Local Law, section 11(4) and schedule 8	10 – permit requirement	Regulates the process for the grant of an approval by constraining the Council's discretion.
Subordinate Local Law, section 11(5) and (6) and schedule 8	10 – permit requirement	The power to impose conditions and examples of subject matter for conditions which form part of the process for the grant of an approval. The imposition of conditions may have an impact on the conduct of a business activity.
Subordinate Local Law, section 7 and schedule 3	10 – permit requirement	The local government may declare that a category of approval for a prescribed activity is non-transferrable, which may have an impact on the conduct of a business activity, and in particular, that part of the prescribed activity which is a business activity.

SUBORDINATE LOCAL LAW NO. 1 (ADMINISTRATION) 2025
LIST OF LIKELY ANTI-COMPETITIVE PROVISIONS

Anti-competitive Provisions	Relevant criteria	Explanatory Comments
Subordinate Local Law No. 1 (Administration) 2025 – Prescribed Activity – Installation of Advertising Devices		
Subordinate Local Law, section 11(2) and schedule 10	10 – permit requirement 5 – prescribed standard 7 – business restriction	The local government may declare that the authorising local law does not apply to particular activities and impose requirements or conditions which must be complied with if the authorising local law does not apply to the particular activities. The requirements and conditions may have an impact on the conduct of a business activity, and in particular, a prescribed activity identified in the subordinate local law.
Subordinate Local Law, section 11(4) and schedule 10	10 – permit requirement	Regulates the process for the grant of an approval by constraining the Council's discretion.
Subordinate Local Law, section 11(5) and (6) and schedule 10	10 – permit requirement	The power to impose conditions and examples of subject matter for conditions which form part of the process for the grant of an approval. The imposition of conditions may have an impact on the conduct of a business activity.
Subordinate Local Law, section 7 and schedule 3	10 – permit requirement	The local government may declare that a category of approval for a prescribed activity is non-transferrable, which may have an impact on the conduct of a business activity, and in particular, that part of the prescribed activity which is a business activity.
Subordinate Local Law No. 1 (Administration) 2025 – Prescribed Activity – Keeping of Animals		
Subordinate Local Law, section 11(2) and schedule 11	10 – permit requirement 5 – prescribed standard 7 – business restriction	The local government may declare that the authorising local law does not apply to particular activities and impose requirements or conditions which must be complied with if the authorising local law does not apply to the particular activities. The requirements and conditions may have an impact on the conduct of a business activity, and in particular, a prescribed activity identified in the subordinate local law.
Subordinate Local Law, section 11(4) and schedule 11	10 – permit requirement	Regulates the process for the grant of an approval by constraining the Council's discretion.
Subordinate Local Law, section 11(5) and (6) and schedule 11	10 – permit requirement	The power to impose conditions and examples of subject matter for conditions which form part of the process for the grant of an approval. The imposition of conditions may have an impact on the conduct of a business activity.

SUBORDINATE LOCAL LAW NO. 1 (ADMINISTRATION) 2025
LIST OF LIKELY ANTI-COMPETITIVE PROVISIONS

Anti-competitive Provisions	Relevant criteria	Explanatory Comments
Subordinate Local Law, section 7 and schedule 3	10 – permit requirement	The local government may declare that a category of approval for a prescribed activity is non-transferrable, which may have an impact on the conduct of a business activity, and in particular, that part of the prescribed activity which is a business activity.
Subordinate Local Law No. 1 (Administration) 2025 – Prescribed Activity - Operation of Camping Grounds		
Subordinate Local Law, section 11(2) and schedule 12	10 – permit requirement 5 – prescribed standard 7 – business restriction	The local government may declare that the authorising local law does not apply to particular activities and impose requirements or conditions which must be complied with if the authorising local law does not apply to the particular activities. The requirements and conditions may have an impact on the conduct of a business activity, and in particular, a prescribed activity identified in the subordinate local law.
Subordinate Local Law, section 11(4) and schedule 12	10 – permit requirement	Regulates the process for the grant of an approval by constraining the Council's discretion.
Subordinate Local Law, section 11(5) and (6) and schedule 12	10 – permit requirement	The power to impose conditions and examples of subject matter for conditions which form part of the process for the grant of an approval. The imposition of conditions may have an impact on the conduct of a business activity.
Subordinate Local Law, section 7 and schedule 3	10 – permit requirement	The local government may declare that a category of approval for a prescribed activity is non-transferrable, which may have an impact on the conduct of a business activity, and in particular, that part of the prescribed activity which is a business activity.
Subordinate Local Law No. 1 (Administration) 2025 – Prescribed Activity - Operation of Caravan Parks		
Subordinate Local Law, section 11(2) and schedule 13	10 – permit requirement 5 – prescribed standard 7 – business restriction	The local government may declare that the authorising local law does not apply to particular activities and impose requirements or conditions which must be complied with if the authorising local law does not apply to the particular activities. The requirements and conditions may have an impact on the conduct of a business activity, and in particular, a prescribed activity identified in the subordinate local law.

SUBORDINATE LOCAL LAW NO. 1 (ADMINISTRATION) 2025
LIST OF LIKELY ANTI-COMPETITIVE PROVISIONS

Anti-competitive Provisions	Relevant criteria	Explanatory Comments
Subordinate Local Law, section 11(4) and schedule 13	10 – permit requirement	Regulates the process for the grant of an approval by constraining the Council's discretion.
Subordinate Local Law, section 11(5) and (6) and schedule 13	10 – permit requirement	The power to impose conditions and examples of subject matter for conditions which form part of the process for the grant of an approval. The imposition of conditions may have an impact on the conduct of a business activity.
Subordinate Local Law, section 7 and schedule 3	10 – permit requirement	The local government may declare that a category of approval for a prescribed activity is non-transferrable, which may have an impact on the conduct of a business activity, and in particular, that part of the prescribed activity which is a business activity.
Subordinate Local Law No. 1 (Administration) 2025 – Prescribed Activity - Operation of Cemeteries		
Subordinate Local Law, section 11(2) and schedule 14	10 – permit requirement 5 – prescribed standard 7 – business restriction	The local government may declare that the authorising local law does not apply to particular activities and impose requirements or conditions which must be complied with if the authorising local law does not apply to the particular activities. The requirements and conditions may have an impact on the conduct of a business activity, and in particular, a prescribed activity identified in the subordinate local law.
Subordinate Local Law, section 11(4) and schedule 14	10 – permit requirement	Regulates the process for the grant of an approval by constraining the Council's discretion.
Subordinate Local Law, section 11(5) and (6) and schedule 14	10 – permit requirement	The power to impose conditions and examples of subject matter for conditions which form part of the process for the grant of an approval. The imposition of conditions may have an impact on the conduct of a business activity.
Subordinate Local Law, section 7 and schedule 3	10 – permit requirement	The local government may declare that a category of approval for a prescribed activity is non-transferrable, which may have an impact on the conduct of a business activity, and in particular, that part of the prescribed activity which is a business activity.
Subordinate Local Law No. 1 (Administration) 2025 – Prescribed Activity - Operation of Public Swimming Pools		

SUBORDINATE LOCAL LAW NO. 1 (ADMINISTRATION) 2025
LIST OF LIKELY ANTI-COMPETITIVE PROVISIONS

Anti-competitive Provisions	Relevant criteria	Explanatory Comments
Subordinate Local Law, section 11(2) and schedule 15	10 – permit requirement 5 – prescribed standard 7 – business restriction	The local government may declare that the authorising local law does not apply to particular activities and impose requirements or conditions which must be complied with if the authorising local law does not apply to the particular activities. The requirements and conditions may have an impact on the conduct of a business activity, and in particular, a prescribed activity identified in the subordinate local law.
Subordinate Local Law, section 11(4) and schedule 15	10 – permit requirement	Regulates the process for the grant of an approval by constraining the Council's discretion.
Subordinate Local Law, section 11(5) and (6) and schedule 15	10 – permit requirement	The power to impose conditions and examples of subject matter for conditions which form part of the process for the grant of an approval. The imposition of conditions may have an impact on the conduct of a business activity.
Subordinate Local Law, section 7 and schedule 3	10 – permit requirement	The local government may declare that a category of approval for a prescribed activity is non-transferrable, which may have an impact on the conduct of a business activity, and in particular, that part of the prescribed activity which is a business activity.
Subordinate Local Law No. 1 (Administration) 2025 – Prescribed Activity - Operation of Shared Facility Accommodation		
Subordinate Local Law, section 11(2) and schedule 16	10 – permit requirement 5 – prescribed standard 7 – business restriction	The local government may declare that the authorising local law does not apply to particular activities and impose requirements or conditions which must be complied with if the authorising local law does not apply to the particular activities. The requirements and conditions may have an impact on the conduct of a business activity, and in particular, a prescribed activity identified in the subordinate local law.
Subordinate Local Law, section 11(4) and schedule 16	10 – permit requirement	Regulates the process for the grant of an approval by constraining the Council's discretion.

SUBORDINATE LOCAL LAW NO. 1 (ADMINISTRATION) 2025
LIST OF LIKELY ANTI-COMPETITIVE PROVISIONS

Anti-competitive Provisions	Relevant criteria	Explanatory Comments
Subordinate Local Law, section 11(5) and (6) and schedule 16	10 – permit requirement	The power to impose conditions and examples of subject matter for conditions which form part of the process for the grant of an approval. The imposition of conditions may have an impact on the conduct of a business activity.
Subordinate Local Law, section 7 and schedule 3	10 – permit requirement	The local government may declare that a category of approval for a prescribed activity is non-transferrable, which may have an impact on the conduct of a business activity, and in particular, that part of the prescribed activity which is a business activity.
Subordinate Local Law No. 1 (Administration) 2025 – Prescribed Activity - Operation of Temporary Entertainment Events		
Subordinate Local Law, section 11(2) and schedule 17	10 – permit requirement 5 – prescribed standard 7 – business restriction	The local government may declare that the authorising local law does not apply to particular activities and impose requirements or conditions which must be complied with if the authorising local law does not apply to the particular activities. The requirements and conditions may have an impact on the conduct of a business activity, and in particular, a prescribed activity identified in the subordinate local law.
Subordinate Local Law, section 11(4) and schedule 17	10 – permit requirement	Regulates the process for the grant of an approval by constraining the Council's discretion.
Subordinate Local Law, section 11(5) and (6) and schedule 17	10 – permit requirement	The power to impose conditions and examples of subject matter for conditions which form part of the process for the grant of an approval. The imposition of conditions may have an impact on the conduct of a business activity.
Subordinate Local Law, section 7 and schedule 3	10 – permit requirement	The local government may declare that a category of approval for a prescribed activity is non-transferrable, which may have an impact on the conduct of a business activity, and in particular, that part of the prescribed activity which is a business activity.

SUBORDINATE LOCAL LAW NO. 1 (ADMINISTRATION) 2025
LIST OF LIKELY ANTI-COMPETITIVE PROVISIONS

The local government has undertaken a review of Subordinate Local Law No. 1 (Administration) 2025 in the context of the prescribed activities identified below, but not identified any possible anti-competitive provisions in the subordinate local law about the prescribed activities—

Alteration or improvement to local government controlled areas and roads

Establishment or occupation of a temporary home

Operation of cane railways

Undertaking Regulated Activities regarding Human Remains

Undertaking Regulated Activities on Local Government Controlled Areas and Roads

Carrying Out Works on a Road or Interfering with a Road or its Operation

SUBORDINATE LOCAL LAW NO. 2 (ANIMAL MANAGEMENT) 2025

LIST OF LIKELY ANTI-COMPETITIVE PROVISIONS

Subordinate Local Law: Subordinate Local Law No. 2 (Animal Management) 2025

- Purpose:**
- (1) The purpose of the subordinate local law is to supplement Local Law No. 2 (Animal Management) 2010, which provides for regulation of the keeping and control of animals within the local government's area.
 - (2) The purpose is to be achieved by providing for—
 - (a) the circumstances in which the keeping of animals is prohibited or requires approval; and
 - (b) requirements for keeping animals, including minimum standards, mandatory desexing, proper enclosures, koala conservation and identification; and
 - (c) the control of animals in public places; and
 - (d) matters regarding the impounding of animals and the sale or disposal of impounded animals; and
 - (e) the conditions to be complied with by people who offer animals, or a particular species of animals, for sale; and
 - (f) the declaration of a species of animal as a declared dangerous animal and the criteria for declaration of a specific animal as a declared dangerous animal.

Anti-competitive Provisions	Relevant criteria	Explanatory Comments
Subordinate Local Law No. 2 (Animal Management) 2025		
Subordinate Local Law, section 5	5 – prescribed standard 7 – business restriction	The keeping of an animal or animals may be prohibited in specified circumstances. The prohibition may have an impact on the conduct of a business activity.
Subordinate Local Law, section 6	10 – permit requirement	Imposes a requirement to obtain an approval in respect of the undertaking of a prescribed activity and may have an impact on the conduct of a business activity, and in particular, the prescribed activity.
Subordinate Local Law, section 8	5 – prescribed standard 7 – business restriction	The local government may prescribe minimum standards for the keeping of animals which must be complied with. The requirement for compliance with the prescribed standards may have an impact on the conduct of a business activity.

SUBORDINATE LOCAL LAW NO. 3 (COMMUNITY AND ENVIRONMENTAL MANAGEMENT) 2025
LIST OF LIKELY ANTI-COMPETITIVE PROVISIONS

Subordinate Local Law: Subordinate Local Law No. 3 (Community and Environmental Management) 2025.

- Purpose:**
- (1) The purpose of this subordinate local law is to supplement *Local Law No. 3 (Community and Environment Management) 2010*, which provides for protecting the environment and public health, safety and amenity within the local government's area.
 - (2) The purpose is to be achieved by providing for—
 - (a) declaration of local pests; and
 - (b) prohibition of lighting or maintaining certain fires; and
 - (c) declaration of fire hazards; and
 - (d) declaration of community safety hazards; and
 - (e) prescribed requirements for owners of land containing community safety hazards; and
 - (f) declaration of noise standards.

Anti-competitive Provisions	Relevant criteria	Explanatory Comments
Subordinate Local Law No. 3 (Community and Environmental Management) 2025		
Subordinate Local Law, section 5	5 – prescribed standard 7 – business restriction	Animals and plants may be declared as a local pest and a compliance notice may require an owner of land to take specified action to control the declared local pest. Compliance with the requirements of the notice may have an impact on the conduct of a business activity.
Subordinate Local Law, section 7(2)	5 – prescribed standard 7 – business restriction	A prohibition on the lighting or maintaining of fires in specified circumstances. Compliance with the prohibition may have an impact on the conduct of a business activity.
Subordinate Local Law, section 10	5 – prescribed standard 7 – business restriction	A responsible person for a community safety hazard must meet prescribed requirements for the community safety hazard. Compliance with the prescribed requirements may have an impact on the conduct of a business activity.

SUBORDINATE LOCAL LAW NO. 3 (COMMUNITY AND ENVIRONMENTAL MANAGEMENT) 2025
LIST OF LIKELY ANTI-COMPETITIVE PROVISIONS

Anti-competitive Provisions	Relevant criteria	Explanatory Comments
Subordinate Local Law, section 11	5 – prescribed standard 7 – business restriction	Noise standards may be prescribed for Council's local government area. Compliance with the prescribed standards may have an impact on the conduct of a business activity.

**SUBORDINATE LOCAL LAW NO. 4 (LOCAL GOVERNMENT CONTROLLED AREAS, FACILITIES AND
ROADS) 2025**
LIST OF LIKELY ANTI-COMPETITIVE PROVISIONS

Subordinate Local Law: Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2025.

- Purpose:**
- (1) The purpose of the subordinate local law is to supplement *Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2010* in order to protect the health and safety of persons using local government controlled land, facilities, infrastructure and roads and preserve features of the natural and built environment and other aspects of the amenity of local government controlled land, facilities, infrastructure and roads.
 - (2) The purpose is to be achieved by providing for—
 - (a) the regulation of access to local government controlled areas; and
 - (b) the prohibition or restriction of particular activities in local government controlled areas or roads.

Anti-competitive Provisions	Relevant criteria	Explanatory Comments
Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2025		
Subordinate Local Law, section 5(1)	5 – prescribed standard 7 – business restriction 10 – permit requirement	The local government may, under a subordinate local law, declare an activity to be a prohibited activity or a restricted activity. In respect of various restricted activities, a subordinate local law imposes a requirement to obtain an approval in respect of the undertaking of the activity, a prescribed activity, and may have an impact on the conduct of a business activity, and in particular, the prescribed activity. If an activity is identified as a prescribed activity, Local Law No. 1 (Administration) 2010 and the subordinate local law made under the local law provide a legal and procedural framework for the administration and regulation of the grant of approvals to undertake the prescribed activity.

Blackall-Tambo Regional Council Subordinate Local Law No. 1 (Administration) 2025

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Part 1 Preliminary

1 Short title

This subordinate local law may be cited as *Subordinate Local Law No. 1 (Administration) 2025*.

2 Purpose and how it is to be achieved

- (1) The purpose of this subordinate local law is to supplement *Local Law No. 1 (Administration) 2010*, which provides for a legal and procedural framework for the administration, implementation and enforcement of the local government's local laws, subordinate local laws and other regulatory powers, and for miscellaneous administrative matters.
- (2) The purpose is to be achieved by providing for—
 - (a) various matters regarding the granting of approvals for prescribed activities; and
 - (b) further specification of the definitions relevant to various prescribed activities.

3 Authorising local law

The making of the provisions in this subordinate local law is authorised by *Local Law No. 1 (Administration) 2010* (the **authorising local law**).

4 Definitions

Particular words used in this subordinate local law have the same meaning as provided for in the authorising local law.

4A Repeal of subordinate local law

This subordinate local law repeals *Subordinate Local Law No. 1 (Administration) 2010*.

Part 2 Approvals for prescribed activities

5 Prescribed activities that do not require an approval—Authorising local law, s 6(3)

For section 6(3) of the authorising local law, it is declared that section 6(2) of the authorising local law does not apply to the prescribed activities listed in schedule 1.

6 Categories of prescribed activities for the purposes of maximum penalties—Authorising local law, s 6(4)

For section 6(4) of the authorising local law, it is declared that—

- (a) the prescribed activities listed in part 1 of schedule 2 are category 1

activities; and

- (b) the prescribed activities listed in part 2 of schedule 2 are category 2 activities; and
- (c) the prescribed activities listed in part 3 of schedule 2 are category 3 activities.

7 Approvals that are non-transferable—Authorising local law, s 15(2)

For section 15(2) of the authorising local law, it is declared that the categories of approval listed in schedule 3 are non-transferable.

8 Prescribed complementary accommodation—Authorising local law, schedule 1

For the purposes of the definition of *complementary accommodation* in schedule 1 of the authorising local law, the accommodation listed in schedule 4 is prescribed as appropriate for caravan parks.

9 State-controlled roads to which the local law applies—Authorising local law, schedule 1

For the purposes of the definition of *road* in schedule 1 of the authorising local law, the State-controlled roads listed in schedule 5 are roads to which the authorising local law applies unless otherwise provided in the local law.

10 Public place activities that are prescribed activities—Authorising local law, schedule 2, part 2

For the purposes of paragraph (c) of the definition of *regulated activities on local government controlled areas and roads* in part 2 of schedule 2 of the authorising local law, the holding of a public place activity listed in schedule 6 is a prescribed activity.

11 Matters regarding prescribed activities—Authorising local law, ss 6(3), 8(2)(a), 9(1)(d), 10(3), 12, 13(a), 14(1)(a)

- (1) For each prescribed activity, a schedule prescribes the matters specified in this section for the prescribed activity named in section 1 of the schedule.
- (2) For section 6(3) of the authorising local law, it is declared that section 6(2) of the authorising local law does not apply to an activity stated in section 2 of the schedule relating to the prescribed activity.
- (3) For section 8(2)(a) of the authorising local law, the documents and materials that must accompany an application for approval for the prescribed activity are stated in section 3 of the schedule relating to the prescribed activity.
- (4) For section 9(1)(d) of the authorising local law, the local government may only grant an approval for a prescribed activity if it is satisfied the proposed operation and management of the activity would be consistent with the additional criteria prescribed in section 4 of the schedule relating to the prescribed activity.

-
- (5) For section 10(3) of the authorising local law, the conditions that must be imposed on an approval for a prescribed activity are stated in section 5 of the schedule relating to the prescribed activity.
 - (6) For section 10(3) of the authorising local law, the conditions that will ordinarily be imposed on an approval for a prescribed activity are stated in section 6 of the schedule relating to the prescribed activity.
 - (7) For section 13(a) of the authorising local law, the term of an approval for a prescribed activity is provided for in section 7 of the schedule relating to the prescribed activity.
 - (8) For section 14(1)(a) of the authorising local law, the further term for renewal or extension of an approval for a prescribed activity is provided for in section 8 of the schedule relating to the prescribed activity.
 - (9) For section 12 of the authorising local law, in Table 1 of the schedule relating to a prescribed activity—
 - (a) column 1 lists the application requirements for which the local government may accept as evidence the certificate of a third party certifier; and
 - (b) column 2 lists the individuals or organisations that are declared to be third party certifiers for the corresponding application requirement in column 1; and
 - (c) column 3 lists the qualifications that are necessary for an individual or organisation to be a third party certifier for the corresponding application requirement in column 1.

**Schedule 1 Prescribed activities that do not require an
approval under the authorising local law**

Section 5

Operation of cane railways.

Schedule 2 Categories of prescribed activities for the purposes of maximum penalties

Section 6

Part 1 Category 1 activities

The prescribed activities for which the penalty for not having an approval will be 50 penalty units under section 6(2) of the authorising local law are as follows—

- 1 Alteration or improvement to local government controlled areas and roads.
- 2 Commercial use of local government controlled areas and roads.
- 3 Establishment or occupation of a temporary home.
- 4 Installation of advertising devices.
- 5 Keeping of animals.
- 6 Undertaking regulated activities regarding human remains.
- 7 Undertaking regulated activities on local government controlled areas and roads.

Part 2 Category 2 activities

The prescribed activities for which the penalty for not having an approval will be 200 penalty units under section 6(2) of the authorising local law are as follows—

- 1 Operation of camping grounds.
- 2 Operation of caravan parks.
- 3 Operation of cemeteries.
- 4 Operation of public swimming pools.
- 5 Operation of shared facility accommodation.
- 6 Operation of temporary entertainment events.

Schedule 3 Categories of approval that are non-transferable

Section 7

Categories of approval for a prescribed activity that the local government declares to be non-transferable are as follows—

- 1 An approval to operate a camping ground.
- 2 An approval to operate a caravan park.
- 3 An approval to operate a public swimming pool.
- 4 An approval to keep 3 or more dogs.

Schedule 4 Prescribed complementary accommodation

Section 8

- 1 Demountable accommodation units.
- 2 An-onsite caravan.
- 3 A cabin.
- 4 A manufactured home.

Schedule 5 State-controlled roads to which the local law applies

Section 9

Subject to the chief executive's written agreement under the *Transport Operations (Road Use Management) Act 1995*, section 66(5)(b), every State-controlled road in the local government area of the local government.

Schedule 6 Public place activities that are prescribed activities

Section 10

The activities prescribed below require an approval for a one-off public place activity (both for profit and not for profit). Ongoing public place activities that are not for profit also require an approval unless the activity is not for public entertainment.

- 1 An invitation-only ceremony, party or celebration attended by more than 20 people.
- 2 A cake stall, sausage sizzle, car wash or similar fundraiser held on no more than 1 day.
- 3 A training event that is held on no more than 1 day.
- 4 A display, demonstration, or information booth.
- 5 A right of occupation and use of a specified part of a park or reserve by a sporting association.

Schedule 7 Alteration or improvement to local government controlled areas and roads

Section 11

1 Prescribed activity

Alteration or improvement to local government controlled areas and roads

2 Activities that do not require approval under the authorising local law

No activity stated.

3 Documents and materials that must accompany applications for approval

An application for an approval must be accompanied by—

- (a) the name and address of the applicant and, if the applicant is a body corporate or a partnership, the name and address of an individual who is authorised by the applicant to act on its behalf; and
- (b) full details of the proposed alteration or improvement; and
- (c) if the applicant proposes to erect or install a structure on, over or under the road—plans and specifications of the structure; and
- (d) details of building or other work to be carried out under the approval.

4 Additional criteria for the granting of approval

The additional criteria with which the proposed operation and management of the prescribed activity must be consistent is as follows—

- (a) the alteration or improvement must not unduly interfere with the usual use of the area or the amenity of the area in which the prescribed activity is to be undertaken.

5 Conditions that must be imposed on approvals

The conditions that must be imposed on an approval will —

- (a) require compliance with specified safety requirements; and
- (b) require the holder of the approval to conduct specified additional work such as earthwork and drainage work; and
- (c) regulate the time within which work must be conducted; and
- (d) require the holder to give the local government specified indemnities; and
- (e) require the holder to take out specified insurance indemnifying persons who may suffer personal injury, or loss or damage, as a result of the work; and
- (f) require the holder to maintain structures erected or installed, or vegetation planted, under the approval in good condition; and

- (g) require the holder to remove a structure erected or installed under the approval at the end of a stated period.

6 Conditions that will ordinarily be imposed on approvals

No conditions prescribed.

7 Term of approval

An approval is granted for a term specified in the approval.

8 Term of renewal of approval

The local government may, from time to time, on application, renew an approval for a further term.

Schedule 8 Commercial use of local government controlled areas and roads

Section 11

1 Prescribed activity

Commercial use of local government controlled areas and roads

2 Activities that do not require approval under the authorising local law

No activity stated.

3 Documents and materials that must accompany applications for approval

An application for an approval must be accompanied by—

- (a) details of the nature, time and place of the proposed activities for which the approval is sought; and
- (b) if the applicant wants to use a particular part of a road for serving food or drink or for other business purposes—a plan showing the relevant part of the road; and
- (c) details of the type of signage which is intended to be displayed and the method intended to be used to ensure stability of the signage.

4 Additional criteria for the granting of approval

The additional criteria with which the proposed operation and management of the prescribed activity must be consistent is as follows—

- (a) the activities for which the approval is sought must not unduly interfere with the proper use of a road; and
- (b) the activities must not cause nuisance, inconvenience or annoyance to the occupiers of adjoining land; and
- (c) the activities must not adversely affect the amenity of the surrounding area.

5 Conditions that must be imposed on approvals

The conditions that must be imposed on an approval will —

- (a) restrict activities under the approval to specified days and times; and
- (b) prohibit or limit activities under the approval during periods of poor visibility; and
- (c) limit the activities authorised by the approval to a single specified location or to a specified area; and
- (d) require the holder of the approval to display the approval in a specified position or to produce the approval for inspection on demand by an authorised person or, if the approval relates to a State-controlled road, a person authorised by the chief executive; and

- (e) require the holder of the approval to take specified measures to protect the safety of persons who may be involved in, or affected by, the activities authorised by the approval; and
- (f) require the holder of the approval to take out insurance against personal injury or property damage resulting from activities authorised by the approval; and
- (g) require the holder of the approval to take specified measures to ensure that the activities authorised by the approval do not cause a nuisance; and
- (h) if the approval relates to an activity on a road—require the approval holder to indemnify the State; and
- (i) if the approval authorises the holder to use a specified part of a road for carrying on a business—require the approval holder to pay specified rental to the local government at specified intervals.

Example of a condition under paragraph (g)—

If an approval authorises use of a road for serving food or drink, the condition could, for example, require the approval holder to provide and maintain receptacles for waste and to clean the area thoroughly at the conclusion of business on each day.

6 Conditions that will ordinarily be imposed on approvals

The condition that will ordinarily be imposed on an approval may require the holder of the approval to dispose of waste in a particular way.

7 Term of approval

An approval will be granted for—

- (a) in the case of an application for an approval for a single occasion — the period stated in the approval; or
- (b) in the case of an application for an approval to continually operate a commercial activity on roads — until the next 30 June following the grant of the approval.

8 Term of renewal of approval

The local government may, from time to time, on application, renew the approval for a further term.

Schedule 9 Establishment or occupation of a temporary home

Section 11

1 Prescribed activity

Establishment or occupation of a temporary home

2 Activities that do not require approval under the authorising local law

Establishment or occupation of a temporary home for less than 2 weeks.

3 Documents and materials that must accompany applications for approval

An application for an approval must be accompanied by—

- (a) a drawing showing the design and dimensions of the proposed temporary home; and
- (b) details of the materials out of which the temporary home is (or is to be) constructed and other structural details of the temporary home; and
- (c) details of the location of the temporary home; and
- (d) if the applicant is not the owner of the land on which the temporary home is (or is to be) located—the written consent of the owner.

4 Additional criteria for the granting of approval

The additional criteria with which the proposed operation and management of the prescribed activity must be consistent is as follows—

- (a) the temporary home must not be occupied as a place of residence permanently or for an indefinite period; and
- (b) the applicant proposes, within the period for which the approval is granted—
 - (i) to erect, or convert an existing structure into, a permanent residence; or
 - (ii) to carry out building work on a permanent residence that will make the residence temporarily unfit for occupation as a place of residence; and
- (c) an adequate source of water will be available to the proposed temporary home; and
- (d) adequate means of waste disposal and sanitation will exist to ensure that reasonable standards of health and hygiene can be maintained; and
- (e) a development permit for the construction of a permanent dwelling exists.

5 Conditions that must be imposed on approvals

The conditions that must be imposed on an approval will —

- (a) regulate the design, dimensions, construction, and external appearance of the temporary home; and
- (b) require the provision of specified facilities for personal hygiene and sanitation, and for washing and drying clothes; and
- (c) require the holder of the approval to provide specified equipment, or take specified action, to ensure that the temporary home is adequately supplied with water; and
- (d) regulate the disposal of waste water and refuse from the temporary home; and
- (e) require the holder of the approval to dismantle and remove the temporary home by a specified date.

6 Conditions that will ordinarily be imposed on approvals

The conditions that will ordinarily be imposed on an approval may—

- (a) require that the approval holder to keep the temporary home in good order and repair; and
- (b) require the approval holder to ensure that the home is not unsightly or unhygienic.

7 Term of approval

An approval is granted for a term of up to 12 months, as specified in the approval.

8 Term of renewal of approval

- (1) An approval cannot be renewed, but the local government may extend the term to coincide with the expected completion date of building work for the erection or alteration of, or the conversions of an existing structure into, a permanent residence, that is, when the application for extension is made, likely to be completed within a reasonable time.
- (2) An approval ends when—
 - (a) the term of the approval ends; or
 - (b) the permanent residence becomes fit for occupation;(whichever happens first).

Schedule 10 Installation of advertising devices

Section 11

1 Prescribed activity

Installation of advertising devices

2 Activities that do not require approval under the authorising local law

No activity stated.

3 Documents and materials that must accompany applications for approval

An application for an approval must be accompanied by—

- (a) details of the advertising device including the dimensions, colour, content, materials and construction; and
- (b) details of where the device is to be located and how it is to be affixed; and
- (c) an engineer's certification of the structural adequacy of the device with reference to wind velocity loadings.

4 Additional criteria for the granting of approval

The additional criteria with which the proposed operation and management of the prescribed activity must be consistent is as follows—

- (a) the proposed advertising device is structurally sound;
- (b) the device will not obstruct or distract traffic in an unsafe manner;
- (c) the device will not unreasonably obstruct views;
- (d) the effect on amenity will not be detrimental;
- (e) the device is consistent with surrounding buildings and environment.

5 Conditions that must be imposed on approvals

The conditions that must be imposed on an approval will —

- (a) require the approval holder to maintain the advertising device in a sound condition.

6 Conditions that will ordinarily be imposed on approvals

The conditions that will ordinarily be imposed on an approval may—

- (a) *Please advise;*

7 Term of approval

An approval is granted for a term specified in the approval.

8 Term of renewal of approval

The local government may, from time to time, on application, renew the approval for a further term.

Schedule 11 Keeping of animals

Section 11

1 Prescribed activity

Keeping of animals

2 Activities that do not require approval under the authorising local law

No activity stated.

3 Documents and materials that must accompany applications for approval

An application for an approval must be accompanied by details as follows—

- (a) the species, breed, age, and gender of the animal, or each of the animals, for which the approval is sought; and
- (b) the number of animals to be kept; and
- (c) the area, or part of the area, in which the animal, or animals, are to be kept; and
- (d) the nature of the premises on which the animal, or animals, are to be kept.

4 Additional criteria for the granting of approval

The additional criteria with which the proposed operation and management of the prescribed activity must be consistent is as follows—

- (a) the land is physically suitable for the keeping of the animals; and
- (b) the enclosures in which the animals are to be kept are structurally suitable; and
- (c) the animals are not likely to cause undue nuisance, inconvenience, or annoyance to the occupiers of adjoining land; and
- (d) the animals will not have a significant detrimental effect on the amenity of the surrounding area; and
- (e) the animals will not have a significant detrimental effect on the local environment or cause pollution or other environmental damage.

5 Conditions that must be imposed on approvals

The conditions that must be imposed on an approval will —

- (a) require the holder of the approval to care for the animals in accordance with appropriate standards; and
- (b) require that the animals be kept in enclosures that comply with specified structural requirements; and
- (c) require the holder of the approval to comply with specified standards of hygiene; and

- (d) require the holder of the approval to ensure that the animal wears or displays an appropriate identifying tag as long as this is not inconsistent with requirements of the *Animal Management (Cats and Dogs) Act 2008*; and
- (e) require the holder of the approval to take specified action to protect against possible harm to the local environment.

6 Conditions that will ordinarily be imposed on approvals

No conditions prescribed.

7 Term of approval

The term of an approval is decided by the local government when it grants the approval, usually to 30 June.

8 Term of renewal of approval

The local government may, from time to time, on application, renew the approval for a further term.

Schedule 12 Operation of camping grounds

Section 11

1 Prescribed activity

Operation of camping grounds

2 Activities that do not require approval under the authorising local law

No activity stated.

3 Documents and materials that must accompany applications for approval

An application for an approval must be accompanied by—

- (a) a plan showing the boundaries of the camping ground and the division of the camping ground into camping sites; and
- (b) if the applicant is not the owner of the land on which the camping ground is situated—the written consent of the owner to the application; and
- (c) details of the facilities to be provided for campers; and
- (d) details of water quality, reticulation and drainage; and
- (e) a plan of the proposed camping ground drawn to scale showing the following additional particulars—
 - (i) the location and real property description of such land; and
 - (ii) the location, number, designation, and type of sanitary conveniences to be provided; and
 - (iii) the location, number, and designation of ablutionary facilities to be provided; and
 - (iv) details of each site clearly defined and bearing a distinguishing mark or number and indicating the number of persons who may occupy the site; and
- (f) evidence of any necessary statutory permit, authorisation, or approval—
 - (i) for the development and use of the relevant land as a camping ground; and
 - (ii) for the occupation and use of buildings and structures on the land in connection with the operation of the camping ground.

4 Additional criteria for the granting of approval

The additional criteria with which the proposed operation and management of the prescribed activity must be consistent is as follows—

- (a) the camping ground can be operated in a way which will not cause nuisance, inconvenience or annoyance to the occupiers of adjoining land; and

- (b) all facilities in the camping ground are at an acceptable standard or can be brought to an acceptable standard; and
- (c) any development permit for the camping ground required under the *Planning Act 2016* has been granted; and
- (d) the local government must be satisfied that the proposed operator is a suitable person to be operating a camping ground.

5 Conditions that must be imposed on approvals

The conditions that must be imposed on an approval will require the approval holder to—

- (a) ensure that a register is kept containing the name and address of each person who hires a camping site; and an identifying number for the site; and if a vehicle is brought onto the site—the registration number of the vehicle; and the dates when the hiring of the site begins and ends; and
- (b) at the request of an authorised person — produce the register for inspection; and
- (c) not permit occupation of a camping site by more persons than the limit fixed for the relevant site; and
- (d) maintain all buildings, structures and facilities provided by the approval holder on the camping ground in good and serviceable condition; and
- (e) keep the camping ground (including all camping sites) clean and tidy.

6 Conditions that will ordinarily be imposed on approvals

The conditions that will ordinarily be imposed on an approval may require the approval holder to—

- (a) maintain an adequate supply of water to the camping ground, including water suitable for drinking, cooking, and personal hygiene; and
- (b) ensure that, if water obtained from a particular water outlet in the camping ground may be unsuitable for drinking, a sign is prominently displayed at the outlet stating “**Unsuitable for Drinking**”; and
- (c) maintain toilets and bathing or showering facilities for persons of both sexes (including disabled persons) using the camping ground; and
- (d) maintain facilities for disposal of wastes; and
- (e) ensure that the number of persons who may occupy a camping site is not contravened; and
- (f) if bedding is supplied—
 - (i) keep it in a clean and sanitary condition; and
 - (ii) if bed linen is provided — change and replace it with clean bed linen whenever there is a change of occupier.

7 Term of approval

The term of an approval is decided by the local government when it grants the approval.

8 Term of renewal of approval

The local government may, from time to time, on application, renew the approval for a further term.

Schedule 13 Operation of caravan parks

Section 11

1 Prescribed activity

Operation of caravan parks

2 Activities that do not require approval under the authorising local law

No activity stated.

3 Documents and materials that must accompany applications for approval

An application for an approval must be accompanied by—

- (a) if the applicant is not the owner of the land on which the caravan park is situated—the written consent of the owner to the application; and
- (b) the name and address of the proposed resident manager of the caravan park and the proposed resident manager's written agreement accepting the responsibilities of resident manager of the caravan park; and
- (c) evidence of any necessary statutory permit, authorisation, or approval—
 - (i) for the development and use of the relevant land as a caravan park; and
 - (ii) for the occupation and use of buildings and structures on the land in connection with the operation of the caravan park; and
- (d) a plan of the proposed caravan park drawn to scale showing the following additional particulars—
 - (i) the location and real property description of such land; and
 - (ii) the location, number, designation, and type of sanitary conveniences to be provided; and
 - (iii) the location, number, and designation of ablutionary facilities to be provided; and
 - (iv) details of each site clearly defined and bearing a distinguishing mark or number.

4 Additional criteria for the granting of approval

The additional criteria with which the proposed operation and management of the prescribed activity must be consistent is as follows—

- (a) the caravan park can be operated in a way which will not cause nuisance, inconvenience or annoyance to the occupiers of adjoining land; and
- (b) all facilities in the caravan park are of an acceptable standard or can be brought to acceptable standard; and

- (c) any development permit for the caravan park required under the *Planning Act 2016* has been granted; and
- (d) the local government must be satisfied that the proposed resident manager is a suitable person to be operating a caravan park.

5 Conditions that must be imposed on approvals

The conditions that must be imposed on an approval will —

- (a) ensure that the caravan park is managed and supervised by a resident manager who is resident on or near the caravan park; and
- (b) ensure that the resident manager or a representative of the resident manager is present at the caravan park at all reasonable times to ensure the proper operation of the park; and
- (c) ensure that a register is kept containing the name and address of each person who hires a caravan site; and an identifying number for the site; and if a vehicle is brought onto the site—the registration number of the vehicle; and the dates when the hiring of the site begins and ends; and
- (d) at the request of an authorised person—produce the register for inspection; and
- (e) not permit occupation of a caravan site by more persons than the limit fixed for the relevant site; and
- (f) require that the approval holder not hire out a part of the caravan park for separate occupation unless it is a site approved by the local government for separate occupation; and
- (g) require that the approval holder not permit a person to bring onto a site a caravan or other type of accommodation that is not fit for human habitation; and
- (h) require that the approval holder not change the sites or structures or facilities in the caravan park without agreement of the local government.

6 Conditions that will ordinarily be imposed on approvals

The conditions that will ordinarily be imposed on an approval may require the approval holder—

- (a) to maintain an adequate supply of water to the caravan park, including water suitable for drinking, cooking and personal hygiene; and
- (b) to ensure that, if water obtained from a particular water outlet in the caravan park may be unsuitable for drinking, a sign is prominently displayed at the outlet stating “**Unsuitable for Drinking**”; and
- (c) to maintain toilets and bathing or showering facilities for persons of both sexes (including disabled persons) using the caravan park; and
- (d) to maintain laundry facilities; and
- (e) to maintain recreational facilities; and
- (f) to maintain facilities for disposal of wastes; and

- (g) to maintain sewerage, drainage, refuse collection, electricity supply, telephone and postal services; and
- (h) to provide for lighting of the caravan park to specified standards during specified hours; and
- (i) if the operator supplies bedding — require the operator—
 - (i) to keep it in a clean and sanitary condition; and
 - (ii) if bed linen is provided—to change and replace it with clean bed linen whenever there is a change of occupation.

7 Term of approval

The term of an approval is decided by the local government when it grants the approval.

8 Term of renewal of approval

The local government may, from time to time, on application, renew the approval for a further term.

Schedule 14 Operation of cemeteries

Section 11

1 Prescribed activity

Operation of cemeteries

2 Activities that do not require approval under the authorising local law

No activity stated.

3 Documents and materials that must accompany applications for approval

An application for an approval must be accompanied by—

- (a) the location and real property description of such land; and
- (b) a plan of the proposed cemetery drawn to scale showing the location of proposed grave sites and other structures; and
- (c) if the applicant is not the owner of the land on which the cemetery is situated—the written consent of the owner to the application; and
- (d) details of soil and drilling tests to verify that the land is suitable for use as a cemetery; and
- (e) details of the occupation and use of buildings and structures on the land in connection with the operation of the cemetery; and
- (f) details of the proposed administration and management of the cemetery including the establishment of a cemetery authority; and
- (g) details of whether the cemetery is to incorporate additional features including—
 - (i) a columbarium; or
 - (ii) a mausoleum or vault; or
 - (iii) a garden of remembrance.

4 Additional criteria for the granting of approval

The additional criteria with which the proposed operation and management of the prescribed activity must be consistent is that if approval for the cemetery is required under the *Planning Act 2016*—a certified copy, or other appropriate evidence, of the approval.

5 Conditions that must be imposed on approvals

The conditions that must be imposed on an approval will require that—

- (a) a person must not dispose of human remains in a cemetery unless the disposal of the remains is authorised by an approval issued by the cemetery authority; and

- (b) an application for an approval permitting disposal of human remains in a cemetery must be accompanied by certified copies of other legal authorities that are required for the disposal of the remains; and
- (c) human remains brought into a cemetery must be in a coffin or other form of container of watertight construction; and
- (d) proper and publicly available records are kept about the disposal of human remains within and outside public cemeteries; and
- (e) the approval holder have in place provision for the proper maintenance of memorials and other buildings and structures in the cemetery; and
- (f) the approval holder have in place policies about matters such as the exhumation or disturbance of human remains.

6 Conditions that will ordinarily be imposed on approvals

The conditions that will ordinarily be imposed on an approval may—

- (a) prescribe standards which must be met for the disposal of human remains in a cemetery as follows—
 - (i) graves must be dug to a depth of—
 - (A) for a child under the age of 5 years — at least 1.2 metres; and
 - (B) for all other graves at least 1.8 metres; and
 - (ii) no more than 2 bodies of adults or children to be buried in any grave; and
 - (iii) the upper surface of a coffin must be at least 1 metre below the natural soil surface; and
 - (iv) in no case shall a grave be sunk deeper after the first burial therein; and

Example

No coffin once buried shall be disturbed for the purpose of deepening the grave.
 - (v) grave plots must be at least—
 - (A) for a single grave plot — at least 2.4 metres by 1.2 metres; or
 - (B) for a double grave plot — at least 2.4 metres by 2.4 metres; or
 - (C) for a family grave plot — at least 2.4 metres by 3.7 metres; and
 - (vi) any body interred in a mausoleum or vault must be enclosed—
 - (A) firstly, in a wooden shell; and
 - (B) secondly, in a leaden hermetically sealed shell; and
 - (C) thirdly, in a coffin on the lid of which a metal plate must be placed that has the deceased person's name stamped or inscribed; and
- (b) prescribe that a cemetery authority may enter into contracts—

- (i) giving rights to burial sites or other rights relating to the placement of human remains in the cemetery; and
- (ii) granting an approval authorising the erection or installation of a memorial to a deceased person provided that if a development permit is required under the *Planning Act 2016* for the erection or installation of the proposed memorial, the application must be accompanied by a copy of the relevant permit; and
- (iii) authorising a person to construct and maintain a private columbarium, mausoleum or vault provided that—
 - (A) a contract under this section does not dispense with the need for a development permit for the proposed structure under the *Planning Act 2016*; and
 - (B) a contract under this section must provide for the maintenance and repair of the structure and if the structure is not to be maintained by the cemetery authority under the terms of the contract—authorise the cemetery authority to demolish and remove the structure if it falls into disrepair; and
 - (C) if a party to a contract under this section dies, the cemetery authority must (subject to wishes the deceased had made known to the cemetery authority) allow relatives of the deceased whose identity and whereabouts are known to the cemetery authority a reasonable opportunity to take over the deceased's contractual rights and liabilities.

7 Term of approval

The term of an approval is decided by the local government when it grants the approval.

8 Term of renewal of approval

The local government may, from time to time, on application, renew the approval for a further term.

Schedule 15 Operation of public swimming pools

Section 11

1 Prescribed activity

Operation of public swimming pools

2 Activities that do not require approval under the authorising local law

No approval is required under the authorising local law for any of the following —

- (a) a swimming pool made available by the body corporate of a community titles scheme for use by the owners or occupiers of lots in the scheme or their invitees;
- (b) a swimming pool made available for use by paying guests in a hotel or motel;
- (c) a swimming pool made available for use by customers or employees of the owner of the land on which the swimming pool is situated.

3 Documents and materials that must accompany applications for approval

An application for an approval must be accompanied by—

- (a) a plan or other information identifying the swimming pool; and
- (b) details of the nature and extent of the public use that is proposed by the applicant, including any training programs intended to be conducted; and
- (c) details of the proposed management and supervision of the swimming pool (the management plan must comply with the Royal Life Saving Society's *Guidelines for Safe Pool Operations* including the qualifications and experience of proposed managers and supervisors); and
- (d) if the applicant is not the owner of the land on which the swimming pool is situated—the owner's consent to the application; and
- (e) evidence of any necessary statutory permit, authorisation or approval—
 - (i) for the development and use of the relevant land as a public pool; and
 - (ii) for the use of buildings and structures on the land in connection with the operation of the public pool.

4 Additional criteria for the granting of approval

The additional criteria with which the proposed operation and management of the prescribed activity must be consistent is as follows—

- (a) the equipment for chlorination, filtration and recirculation of swimming pool water is adequate to protect public health; and
- (b) the management and supervision of the swimming pool will be adequate to protect public safety and prevent nuisance.

5 Conditions that must be imposed on approvals

The conditions that must be imposed on an approval will —

- (a) require the provision of specified equipment for—
 - (i) emergency medical treatment and first aid; and
 - (ii) rescue of persons in difficulty; and
 - (iii) other aspects of public health and safety; and
- (b) require the erection, maintenance and display of notices—
 - (i) providing information about basic life saving, resuscitation and first aid techniques; and
 - (ii) warning about possible dangers; and
- (c) require the regular testing of the water to ensure that biological contaminants are kept within acceptable levels; and
- (d) require the approval holder to install and maintain special equipment for filtering, purifying and recirculating the water; and
- (e) require the approval holder to maintain dressing rooms and facilities for showering and sanitation; and
- (f) require a certain standard for exterior fencing.

6 Conditions that will ordinarily be imposed on approvals

The conditions that will ordinarily be imposed on an approval may require the approval holder to—

- (a) maintain equipment to test the water daily to ensure that biological contaminants are kept within levels specified in Australian Standards; and
- (b) maintain equipment specified in the approval for emergency medical treatment, first aid and rescue of persons in difficulty; and
- (c) if the operator of a public pool intends to empty the pool — the operator must give the local government at least 24 hours' notice of intention to empty the pool, and must comply with any directions given by an authorised person about when and how the pool is to be emptied.

7 Term of approval

The term of an approval is decided by the local government when it grants the approval.

8 Term of renewal of approval

The local government may, from time to time, on application, renew the approval for a further term.

Table 1 – Third party certification

Column 1 Application requirement	Column 2 Individuals or organisations that are third party certifiers	Column 3 Qualifications necessary to be a third party certifier
Management Plan	Royal Life Saving Society	Certificate issued by the Royal Life Saving Society
Life Saving Certificate	Royal Life Saving Society	Certificate issued by the Royal Life Saving Society

Schedule 16 Operation of shared facility accommodation

Section 11

1 Prescribed activity

Operation of shared facility accommodation

2 Activities that do not require approval under the authorising local law

No approval is required under the authorising local law for accommodation in any of the following—

- (a) premises used to provide residential services, as defined in the *Residential Services (Accreditation) Act 2002*; or
- (b) public housing as defined in the *Planning Regulation 2017*; or
- (c) a hotel or motel; or
- (d) a hospital, nursing home, or other institution where people are cared for on a live-in basis; or
- (e) a residential college or boarding school; or
- (f) a religious institution; or
- (g) a community titles scheme under the *Body Corporate and Community Management Act 1997*; or
- (h) a private home in which accommodation is provided for not more than 3 boarders.

3 Documents and materials that must accompany applications for approval

- (1) An application for an approval must be accompanied by—
 - (a) the name, location and real property description of the premises; and
 - (b) a plan of the premises drawn to scale and showing —
 - (i) the location of the building on the site including location of vehicle accesses and parking, areas for clothes drying and open recreation areas; and
 - (ii) the internal layout of the building showing the proposed function of each room and in the case of bedrooms and dormitories the maximum number of beds proposed; and
 - (c) details of shared facilities including —
 - (i) number of toilets; and
 - (ii) number of bathrooms and showers; and
 - (iii) laundry facilities; and
 - (iv) dining facilities; and
 - (v) cooking facilities; and

- (d) vehicle parking available given the type of accommodation provided and number of persons for whom accommodation is proposed to be provided at the premises; and
- (e) a report from an appropriately qualified professional that the fire safety provisions of the *Building Act 1975* have been complied with; and
- (f) if the applicant is not the owner of the premises for which the approval is sought — the written consent of the owner to the application; and
- (g) evidence of any necessary statutory permit, authorisation or approval including—
 - (i) any development permit for the premises required under the *Planning Act 2016* has been granted; and
 - (ii) the use of the premises for providing accommodation without significant risk to health or safety.

Examples—

- Under paragraph (g)(i) the local government would, for example, need to be satisfied that the premises may lawfully be used for the purpose of providing accommodation on a commercial basis under the *Planning Act 2016*.
- Under paragraph (g)(ii) the local government would, for example, need to be satisfied that the premises will not be so over crowded so as to give rise to a risk of the spread of disease or illness affecting a person.

4 Additional criteria for the granting of approval

The additional criteria with which the proposed operation and management of the prescribed activity must be consistent is as follows—

- (a) the reasonable expectations of persons who were, before the commencement of this subordinate local law, providing accommodation of the relevant type to be able to continue to provide the accommodation; and
- (b) the needs of socially disadvantaged people who rely on the availability of accommodation to which this subordinate local law applies; and
- (c) the need for a reasonable degree of uniformity between local government areas; and
- (d) the need to encourage prospective operators to enter the market for accommodation to which this subordinate local law applies as a way of promoting tourism.

5 Conditions that must be imposed on approvals

The conditions that must be imposed on an approval will —

- (a) limit the number of persons for whom accommodation may be provided in the premises, or a specified part, of the premises; and
- (b) require that specified modifications, or other specified building work related to the premises, be carried out within a specified period; and

- (c) require the regular maintenance of the premises (including internal and external paintwork); and
- (d) require the provision and maintenance of specified facilities; and
- (e) require the provision and maintenance of specified furniture and equipment; and
- (f) require the regular cleaning of the premises; and
- (g) if relevant to the type of accommodation provided—require the regular provision of clean linen and towels; and
- (h) require the provision of services of specified kinds for the persons using the accommodation; and
- (i) require that the operator or a representative of the operator approved by the local government reside on the premises; and
- (j) require the operator to keep specified records; and

Example of paragraph (a)—

The approval might, for example, provide that a dormitory or bedroom is not to contain more than a specified number of beds.

Example of paragraph (h)—

A condition of approval may prescribe requirements about the safe custody of valuables by the operator.

- (k) require that the approval holder not permit a person to sleep in a part of the premises to which the approval relates unless the relevant part of the premises is approved by the local government as a dormitory or a bedroom.

6 Conditions that will ordinarily be imposed on approvals

The conditions that will ordinarily be imposed on an approval are as follows—

For Bedrooms and Dormitories—

- (a) sleeping accommodation and beds are not provided in any room or space except those rooms designated on the plan accompanying the application as bedrooms or dormitories; and
- (b) every person accommodated on the premises is to be provided with a clean and comfortable bed which shall be designated by room and bed number; and
- (c) each bedroom or dormitory to have—
 - (i) cupboard space provided at a rate of 0.03 square metres per person; and
 - (ii) one (1) towel rail per person; and
- (d) subject to section 5(a), the maximum number of people to be accommodated in any bedroom or dormitory shall be eight (8); and
- (e) no beds to be more than two tiers in height and the clearance between the upper and lower beds to be at least 870mm with a clearance of one (1) metre between the upper bed and the ceiling, light fittings or any other projection from the ceiling; and

For Kitchen Facilities —

- (a) all premises to be provided with a kitchen separate from all other rooms which are available for the preparation, cooking and storage of food; and
- (b) kitchens to be always kept in a clean and hygienic manner; and
- (c) all kitchen walls and ceilings to be smooth and free of ledges, protrusions, cracks and crevices and treated with washable gloss paint or other washable surfaces; and
- (d) all kitchen floors to be covered with a smooth impervious floor covering; and
- (e) all kitchen benches, tables and shelving to be covered in smooth impervious material; and
- (f) cooking appliances to be provided at a rate of at least four (4) burners or hotplates and one (1) oven for each 15 people; and
- (g) refrigeration space to be provided at a rate of 15 litres per person; and
- (h) dishwashing facilities to be provided at a rate of one stainless steel sink per 15 people; and
- (i) adequate crockery, cutlery and cooking utensils to be provided and maintained in a sound and clean condition; and
- (j) kitchen cupboard space to be provided at a rate of 0.015 square metres per person; and

For a Dining Room —

- (a) all premises to be provided with a dining room under the same roof as the kitchen; and
- (b) dining room seating to be provided at the rate of 50 percent of the maximum number of occupants at any one time; and

For Common Living Rooms—

- (a) all premises to be provided with one or more common living rooms; and
- (b) floor area of common living rooms to be at least two square metres per person, which may include the area of the dining room but which shall not include—
 - (i) a passageway; or
 - (ii) a fire access way; or
 - (iii) a non-habitable room; and

For Toilets and Ablution Facilities—

- (a) the provision of toilet and ablution facilities to be in accordance with the Building Code of Australia; and

For Laundry Facilities —

- (a) laundry facilities to be provided at a rate of one (1) wash tub and one (1) washing machine per 15 people; and

For an Office —

- (a) every premises to have a clearly designated office; and
- (b) an emergency telephone service to be available when the office is closed; and

Refuse Disposal —

- (a) refuse to be disposed of at least once every week in an approved manner; and
- (b) refuse storage to be provided at the rate of one 240 litre bin per six people; and

Maintenance —

- (a) the premises are to be treated for the control of vermin at least twice per year; and
- (b) the premises, including the grounds around any building, to be maintained in a state of good repair and in a clean and sanitary condition free from accumulated refuse and waste materials at all times; and

Storage—

- (a) a secure, fire proof safe is to be provided for the keeping of the occupant's valuables and papers; and
- (b) a security lock up for bulky packs and luggage to be provided which is not accessible other than by permission of the operator; and

Accommodation Register—

- (a) a register must be kept which details—
 - (i) the full name of the occupant; and
 - (ii) permanent residential address of the occupant; and
 - (iii) the occupant's signature; and
 - (iv) dates the occupant checked in and out; and
 - (v) room and bed number allocated to the occupant; and
- (b) the operator must not allow a bed to be occupied by any person who has failed to register his/her name and address in the accommodation register; and

Duties of the Operator—

- (a) the operator or a representative of the operator to reside on the premises and be available for emergency contact at night.

7 Term of approval

The term of an approval is decided by the local government when it grants the approval.

8 Term of renewal of approval

The local government may, from time to time, on application, renew the approval for a further term.

Schedule 17 Operation of temporary entertainment events

Section 11

1 Prescribed activity

Operation of temporary entertainment events

2 Activities that do not require approval under the authorising local law

Trail rides conducted on a private property during the weekend

3 Documents and materials that must accompany applications for approval

An application for an approval must be accompanied by—

- (a) a plan of the temporary entertainment event's venue; and
- (b) details and drawings of buildings and other structural elements of the temporary entertainment event's venue; and
- (c) a detailed statement of the nature of the entertainment to be provided at the temporary entertainment event's venue and when the temporary entertainment event's venue is to be open to the public; and
- (d) if the applicant is not the owner of the temporary entertainment event's venue—the written consent of the owner; and
- (e) if approval of anything to be done under the approval is required under another law—a certified copy or other appropriate evidence of the approval.

4 Additional criteria for the granting of approval

The additional criteria with which the proposed operation and management of the prescribed activity must be consistent is as follows—

- (a) the design and construction of the temporary entertainment event's venue is safe and appropriate to the nature of the entertainment proposed and the number of people expected to attend the venue; and
- (b) entertainment of the proposed kind would not unreasonably detract from the amenity of the area in which the entertainment venue is situated; and
- (c) entertainment provided at the temporary entertainment event's venue will not generate significant noise, dust or light pollution or other significantly adverse effects on the surrounding neighbourhood; and
- (d) there will be enough toilets and sanitary conveniences, complying with standards and requirements imposed by the local government, for the use of the public; and
- (e) adequate provision will exist for the disposal of refuse generated by the conduct of the temporary entertainment event; and

- (f) adequate provision will exist for people and (if relevant) vehicles to enter and leave the temporary entertainment event.

5 Conditions that must be imposed on approvals

The conditions that must be imposed on an approval will —

- (a) require specified action to maintain or improve the temporary entertainment event's venue; and
- (b) require the approval holder to provide specified equipment, and to take specified measures, for the safety of the public; and
- (c) require the approval holder to provide specified facilities and amenities; and
- (d) regulate the hours of operation of the temporary entertainment event; and
- (e) regulate illumination of the temporary entertainment venue and light spillage from the temporary entertainment event's venue; and
- (f) regulate noise emission from the temporary entertainment event; and
- (g) require the approval holder to provide specified equipment, or take specified measures, to reduce adverse effects of activities in the temporary entertainment event's venue on the surrounding neighbourhood to acceptable levels; and
- (h) require that the entertainment for which the approval is issued is restricted to the times specified in the approval; and
- (i) in the case of entertainments which could include noise emissions, light spillage and/or offensive odours—require the holder of the approval to give written notice of the time during which the entertainments will be conducted to persons who may be affected by the activities.

6 Conditions that will ordinarily be imposed on approvals

The conditions that will ordinarily be imposed on an approval may require—

- (a) the approval holder to take out and maintain public liability insurance for an amount commensurate with the nature of the entertainment provided and the size of the venue; and
- (b) the approval holder to provide sufficient toilet and sanitary conveniences for the estimated attendance at the venue; and
- (c) all refuse generated by the use of the entertainment venue to be disposed of the day following each use of the venue; and
- (d) action be taken to reduce noise, dust, odour and light emissions to an absolute minimum; and
- (e) the approval holder to obtain any permit required under the *Liquor Act 1992* if liquor is to be available; and
- (f) if the approval relates to an activity on a road—require the approval holder to indemnify the State.

7 Term of approval

The term of an approval is decided by the local government when it grants the approval.

8 Term of renewal of approval

The local government may, from time to time, on application, renew the approval for a further term.

Schedule 18 Undertaking regulated activities regarding human remains—(a) disturbance of human remains buried outside a cemetery

Section 11

1 Prescribed activity

Undertaking regulated activities regarding human remains—(a) disturbance of human remains buried outside a cemetery.

2 Activities that do not require approval under the authorising local law

This local law does not affect the exhumation or other disturbance or interference with human remains on the order of a coroner or other lawful authority.

3 Documents and materials that must accompany applications for approval

An application for an approval must be accompanied by—

- (a) details of the proposed disturbance of human remains; and
- (b) a copy of the death certificate or medical certificate of cause of death for the deceased; and
- (c) written consent from the nearest living relative; and
- (d) evidence that there is no public health risk involved; and
- (e) written confirmation from a recognised undertaker that he/she is prepared to carry out the exhumation.

4 Conditions that must be imposed on approvals

The conditions that must be imposed on an approval will require that—

- (a) any re-interment must be carried out in accordance with schedule 19; and
- (b) advice must be given to the Registrar of Births, Deaths and Marriages.

5 Conditions that will ordinarily be imposed on approvals

The conditions that will ordinarily be imposed on an approval may—

- (a) authorise the removal of the remains from 1 cemetery to another to comply with the wishes of the relatives of the deceased; and
- (b) authorise the opening of a grave and the burial of another in the same grave in compliance with the expressed wishes of both or all deceased persons who have been or are to be buried in the grave.

6 Term of approval

The term of an approval is decided by the local government when it grants the approval.

7 Term of renewal of approval

The local government may, from time to time, on application, renew the approval for further term.

Schedule 19 Undertaking regulated activities regarding human remains—(b) burial or disposal of human remains outside a cemetery

Section 11

1 Prescribed activity

Undertaking regulated activities regarding human remains—(b) burial or disposal of human remains outside a cemetery.

2 Activities that do not require approval under the authorising local law

No activity stated.

3 Documents and materials that must accompany applications for approval

An application for an approval must be accompanied by—

- (a) details of the location and nature of the burial site or other place in which the remains are to be buried or placed; and
- (b) details about when and how the remains are to be disposed of; and
- (c) time and date of the proposed burial.

4 Additional criteria for the granting of approval

The additional criteria with which the proposed operation and management of the prescribed activity must be consistent is as follows—

- (a) the grant of the approval is justified by—
 - (i) a special family, personal or historical association between the deceased person and the place in which the remains are to be buried or placed; or
 - (ii) some other special reason; and
- (b) the implementation of the proposal—
 - (i) will not create a risk to health or other nuisance; and
 - (ii) will not cause reasonable offence to others.

5 Conditions that must be imposed on approvals

The conditions that must be imposed on an approval will —

- (a) regulate the preparation of a grave and require the holder of the approval to allow an authorised person to inspect the grave before burial of human remains in the grave; and
- (b) require the disposal of the human remains to take place at a particular time or within a particular period; and

- (c) require the erection or installation of a memorial or marker to identify a site in which human remains have been buried.

6 Conditions that will ordinarily be imposed on approvals

The conditions that will ordinarily be imposed on an approval may require that an undertaker who arranges for the disposal of human remains outside a cemetery must ensure that the conditions of the relevant approval are complied with.

7 Term of approval

The term of an approval is decided by the local government when it grants the approval.

8 Term of renewal of approval

The local government may, from time to time, on application, renew the approval for a further term.

Schedule 20 Undertaking regulated activities regarding human remains — (c) disturbance of human remains in a local government cemetery

Section 11

1 Prescribed activity

Undertaking regulated activities regarding human remains—(c) disturbance of human remains in a local government cemetery.

2 Activities that do not require approval under the authorising local law

This local law does not affect the exhumation or other disturbance or interference with human remains on the order of a coroner or other lawful authority.

3 Documents and materials that must accompany applications for approval

An application for an approval must be accompanied by—

- (a) details of the proposed disturbance of the remains; and
- (b) a copy of the death certificate or medical certificate of cause of death for the deceased; and
- (c) written consent from the nearest living relative; and
- (d) evidence that there is no public health risk involved; and
- (e) written confirmation from a recognised undertaker that he/she is prepared to carry out the exhumation.

4 Conditions that must be imposed on approvals

The conditions that must be imposed on an approval will require that—

- (a) any re-interment must be carried out in accordance with schedule 19; and
- (b) advice must be given to the Registrar of Births, Deaths and Marriages.

5 Conditions that will ordinarily be imposed on approvals

The conditions that will ordinarily be imposed on an approval may—

- (a) authorise the removal of the remains from 1 cemetery to another to comply with the wishes of the relatives of the deceased; and
- (b) authorise the opening of a grave and the burial of another in the same grave in compliance with the expressed wishes of both or all deceased persons who have been or are to be buried in the grave.

6 Term of approval

The term of an approval is decided by the local government when it grants the approval.

7 Term of renewal of approval

The local government may, from time to time, on application, renew the approval for a further term.

Schedule 21 Undertaking regulated activities on local government controlled areas and roads— (a) driving or leading of animals to cross a road

Section 11

1 Prescribed activity

Undertaking regulated activities on local government controlled areas and roads—(a) driving or leading of animals to cross a road

2 Activities that do not require approval under the authorising local law

Leading of horses across a road by a member of a horse or pony club.

3 Documents and materials that must accompany applications for approval

An application for an approval must be accompanied by full details of the proposed use of the local government controlled area or road, including location and times.

4 Additional criteria for the granting of approval

The additional criteria with which the proposed operation and management of the prescribed activity must be consistent is that the leading of animals would not unduly interfere with the proper use of the road or create a safety hazard for users of the road.

5 Conditions that must be imposed on approvals

The conditions that must be imposed on an approval will —

- (a) restrict the times of day that animals may be led across the road; and
- (b) restrict the number of animals that may be driven or led across the road; and
- (c) require compliance with specified safety requirements; and
- (d) require the approval holder to exhibit specified warning notices and to take other specified precautions for the safety of users of the road or area; and
- (e) if the approval relates to an activity on a road—require the approval holder to indemnify the State; and
- (f) require the approval holder to give specified indemnities and to take out specified insurance.

6 Term of approval

The term of an approval is decided by the local government when it grants the approval.

7 Term of renewal of approval

The local government may, from time to time, on application, renew the approval for a further term.

Schedule 22 Undertaking regulated activities on local government controlled areas and roads— (b) depositing of goods or materials

Section 11

1 Prescribed activity

Undertaking regulated activities on local government controlled areas and roads— (b) depositing of goods or materials

2 Activities that do not require approval under the authorising local law

No activity stated.

3 Documents and materials that must accompany applications for approval

An application for an approval must be accompanied by details of the proposed depositing of goods and materials on the local government controlled area or road.

4 Additional criteria for the granting of approval

The additional criteria with which the proposed operation and management of the prescribed activity must be consistent is that the depositing of goods or materials would not unduly interfere with the usual use or the amenity of the road or area.

5 Conditions that must be imposed on approvals

The conditions that must be imposed on an approval will —

- (a) require compliance with specified safety requirements; and
- (b) regulate the time within which the activity must be carried out; and
- (c) regulate the manner in which the goods or materials may be deposited.

6 Conditions that will ordinarily be imposed on approvals

The conditions that will ordinarily be imposed on an approval may, if the approval relates to an activity on a road—require the approval holder to indemnify the State.

7 Term of approval

The term of an approval is decided by the local government when it grants the approval.

8 Term of renewal of approval

The local government may, from time to time, on application, renew the approval for a further term.

Schedule 23 Undertaking regulated activities on local government controlled areas and roads— (c) holding of a public place activity prescribed by subordinate local law

Section 11

1 Prescribed activity

Undertaking regulated activities on local government controlled areas and roads— (c) holding of a public place activity prescribed by subordinate local law, excluding the operation of a temporary entertainment event.

2 Activities that do not require approval under the authorising local law

No activity stated.

3 Documents and materials that must accompany applications for approval

An application for an approval must be accompanied by full details of the proposed public place activity.

4 Additional criteria for the granting of approval

The additional criteria with which the proposed operation and management of the prescribed activity must be consistent is as follows—

- (a) the public place activity will not unduly interfere with the usual use and enjoyment of the area or road; and
- (b) the public place activity will not generate significant noise, dust or light pollution or other significantly adverse effects on the surrounding neighbourhood; and
- (c) there will be enough toilets and sanitary conveniences, complying with standards and requirements imposed by the local government, for the use of the public; and
- (d) adequate provision will exist for the disposal of refuse generated by the conduct of the public place activity; and
- (e) adequate provision will exist for people and (if relevant) vehicles to enter and leave the public place activity.

5 Conditions that must be imposed on approvals

The conditions that must be imposed on an approval will —

- (a) require compliance with specified safety requirements; and
- (b) require the approval holder to exhibit specified warning notices and to take other specified precautions for the safety of users of the road or area; and

- (c) require the approval holder to give specified indemnities and to take out specified insurance; and
- (d) require the operator to provide specified facilities and amenities; and
- (e) regulate the hours of operation of the public place activity; and
- (f) regulate illumination of the public place activity and light spillage from the public place activity; and
- (g) regulate noise emission from the public place activity; and
- (h) require the approval holder to provide specified equipment, or take specified measures, to reduce adverse effects of the public place activity on the surrounding neighbourhood to acceptable levels; and
- (i) if the approval relates to an activity on a road—require the approval holder to indemnify the State.

6 Term of approval

The term of an approval is decided by the local government when it grants the approval.

7 Term of renewal of approval

The local government may, from time to time, on application, renew the approval for a further term.

Schedule 24 Carrying out works on a road or interfering with a road or its operation

Section 11

1 Prescribed activity

Carrying out works on a road or interfering with a road or its operation (*Local Government Act 2009*, section 75(2))

2 Activities that do not require approval under the authorising local law

Not activity stated.

3 Documents and materials that must accompany applications for approval

An application for an approval must be accompanied by—

- (a) full details of the proposed works on the road or interference with its operation; and
- (b) if the applicant proposes to erect or install a structure on, over or under the road — plans and specifications of the structure; and
- (c) details of building or other work to be carried out under the approval.

4 Additional criteria for the granting of approval

The additional criteria with which the proposed operation and management of the prescribed activity must be consistent is as follows—

- (a) the application must specify adequate measures to minimise the interference with the usual use of the road and protect public health and safety.

5 Conditions that must be imposed on approvals

The conditions that must be imposed on an approval will require —

- (a) compliance with specified safety requirements; and
- (b) the approval holder to give the local government specified indemnities; and
- (c) the approval holder to take out specified insurance indemnifying persons who may suffer personal injury, or loss or damage, as a result of the work; and
- (d) the approval holder to maintain structures erected or installed, or vegetation planted, under the approval in good condition; and
- (e) the approval holder to remove a structure erected or installed under the approval at the end of a stated period.

6 Term of approval

The term of an approval is decided by the local government when it grants the approval.

7 Term of renewal of approval

The local government may, from time to time, on application, renew the approval for a further term.

Certificate

This and the preceding fifty four (54) pages bearing my initials is a certified copy of *Subordinate Local Law No. 1 (Administration) 2025*, made in accordance with the provisions of the *Local Government Act 2009*, by Blackall-Tambo Regional Council by resolution dated the day of 2025.

Mike Lollback
Chief Executive Officer

Blackall-Tambo Regional Council Subordinate Local Law No. 2 (Animal Management) 2025

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Part 1 Preliminary

1 Short title

This subordinate local law may be cited as *Subordinate Local Law No. 2 (Animal Management) 2025*.

2 Purpose and how it is to be achieved

- (1) The purpose of this subordinate local law is to supplement *Local Law No. 2 (Animal Management) 2010*, which provides for regulation of the keeping and control of animals within the local government's area.
- (2) The purpose is to be achieved by providing for—
 - (a) the circumstances in which the keeping of animals is prohibited or requires approval; and
 - (b) requirements for keeping animals, including minimum standards, mandatory desexing, proper enclosures, koala conservation and identification; and
 - (c) the control of animals in public places; and
 - (d) matters regarding the impounding of animals and the sale or disposal of impounded animals; and
 - (e) the conditions to be complied with by people who offer animals, or a particular species of animals, for sale; and
 - (f) the declaration of a species of animal as a declared dangerous animal and the criteria for declaration of a specific animal as a declared dangerous animal.

3 Authorising local law

The making of the provisions in this subordinate local law is authorised by *Local Law No. 2 (Animal Management) 2010* (the **authorising local law**).

4 Definitions

- (1) Words used in this subordinate local law have the same meaning as provided for in the authorising local law.
- (2) The dictionary in schedule 11 defines particular words used in this subordinate local law.

4A Repeal of subordinate local law

This subordinate local law repeals *Subordinate Local Law No. 2 (Animal Management) 2010*.

Part 2 Keeping of animals

5 Circumstances in which keeping animals prohibited—Authorising local law, s 5(1)

For section 5(1) of the authorising local law, keeping an animal or animals mentioned in column 1 of schedule 1 is prohibited in the circumstances described in column 2 of schedule 1.

6 Circumstances in which keeping animals requires approval—Authorising local law, s 6(1)

For section 6(1) of the authorising local law, keeping an animal or animals of the species or breed mentioned in column 1 of schedule 2 requires approval in the circumstances described in column 2 of schedule 2.

7 Animals that must be desexed—Authorising local law, s 7

For section 7 of the authorising local law, an animal of the species or breed mentioned in column 1 of schedule 3 must be desexed once it reaches the age specified in column 2 of schedule 3 except in the circumstances described in column 3 of schedule 3.

8 Minimum standards for keeping animals—Authorising local law, s 8(1)

- (1) For section 8(1) of the authorising local law, the minimum standards for the keeping of animals in a designated town area are set out in schedule 4.
- (2) For section 8(1) of the authorising local law, column 2 of schedule 5 sets out the minimum standards for keeping an animal of the species or breed mentioned in column 1 of schedule 5 in a designated town area.

9 Identification for cats and dogs in certain circumstances—Authorising local law, s 9

For section 9 of the authorising local law, the identification required for a cat or dog that is at a place other than the address stated in the registration notice for the cat or dog is the registration device mentioned in section 12(2) of the *Animal Management (Cats and Dogs) Act 2008*.

Part 3 Control of animals

10 Public places where animals are prohibited—Authorising local law, s 10(1)

For section 10(1) of the authorising local law, the species or breeds of animals mentioned in column 2 of schedule 6 are prohibited in the public places described in column 1 of schedule 6.

11 Dog off-leash areas—Authorising local law, s 11(1)

For section 11(1) of the authorising local law, the areas described in schedule 7 are designated as dog off-leash areas.

12 Animal faeces in public places—Authorising local law, s 13

For section 13 of the authorising local law, no other animals are prescribed as animals whose faeces must be removed from a public place and disposed of in a sanitary way.

13 Requirements for proper enclosures for keeping animals—Authorising local law, s 14(2)

For section 14(2) of the authorising local law, column 2 of schedule 8 sets out the requirements for proper enclosures for an animal of the species or breed mentioned in column 1 of schedule 8.

14 Koala conservation—Authorising local law, s 15

- (1) For section 15(1) of the authorising local law, no requirements are prescribed for the keeping of a dog on land that is within a koala area.
- (2) For section 15(4) of the authorising local law, no area is designated as a koala area.

15 Criteria for declared dangerous animals—Authorising local law, s 19(1)

For section 19(1) of the authorising local law, the criteria for declaring an animal as a declared dangerous animal are set out in schedule 9.

Part 4 Seizure, impounding or destruction of animals**16 Place of care for impounded animals—Authorising local law, s 24**

For section 24 of the authorising local law, the place of care for animals impounded by the local government will be operated by the local government.

17 Animals that may be disposed of without auction or tender—Authorising local law, s 32(1)(b)

For section 32(1) (b) of the authorising local law, the species, breeds or classes of animal that may be sold by private agreement, destroyed or disposed of in some other way are the following—

- (a) dogs;
- (b) cats;
- (c) birds;
- (d) emus;
- (e) ostriches;
- (f) small domestic animals.

18 Register of impounded animals—Authorising local law, s 33(3)

For section 33(3) of the authorising local law, the register of impounded animals will be kept at the local government's public office.

Part 5 Appeals against destruction orders

This part in the authorising local law does not contain any matters to be provided for by subordinate local law.

Part 6 Miscellaneous

19 Conditions regarding sale of animals—Authorising local law, s 42(1)

For the purposes of section 42(1) of the authorising local law, no condition is specified for a person who offers for sale an animal.

Part 7 Dictionary

20 Animals excluded from application of the local law—Authorising local law, schedule

For the purposes of the definition of — “*animal*” in the schedule to the authorising local law, the following species of animal are excluded from the application of the authorising local law—

- (a) fish;
- (b) insects;
- (c) amphibians;
- (d) reptiles.

21 Species other than dogs that are declared dangerous animals—Authorising local law, schedule

For the purposes of the definition of — “*declared dangerous animal*” in the schedule to the authorising local law, no species is declared as a declared dangerous animal.

22 Prescribed period for reclaiming animals—Authorising local law, schedule

For the purposes of the definition of — “*prescribed period*” in the schedule to the authorising local law, the period within which an animal may be reclaimed is—

- (a) if the animal is registered with the local government—5 days; or
- (b) if the animal is not registered with the local government—3 days.

Schedule 1 Prohibition on keeping animals

Section 5

	Column 1 Animal	Column 2 Circumstances in which keeping of animal or animals is prohibited
1	Dog	<ul style="list-style-type: none"> More than 2 dogs over the age of 12 weeks on — <ul style="list-style-type: none"> (a) an allotment with an area less than or equal to 350m² in a designated town area; or (b) multi-residential premises in a designated town area
3	Cat	<ul style="list-style-type: none"> More than 2 cats over the age of 12 weeks on — <ul style="list-style-type: none"> (a) an allotment with an area less than or equal to 350m² in a designated town area; or (b) multi-residential premises in a designated town area
4	Livestock including, horse, cattle, llama, and alpaca, but excluding stallions and bulls	<ul style="list-style-type: none"> Any animal to which this item 4 applies on an allotment with an area less than 500m² in a designated town area
5	Sheep and goat	<ul style="list-style-type: none"> A sheep or goat on an allotment with an area less than 500m² in a designated town area
6	Pig	<ul style="list-style-type: none"> A pig on an allotment with an area less than 500m² in a designated town area
7	Bees	<ul style="list-style-type: none"> A hive on an allotment with an area less than 400 m² in a designated town area (see Code of Practice for Urban Bee Keeping in Queensland 1998).
8	Cockatoo, galah, corella, cockatiel and the like	<ul style="list-style-type: none"> More than 2 birds to which this item 8 applies on— <ul style="list-style-type: none"> (a) an allotment with an area less than 350m² in a designated town area; or (b) multi-residential premises in a designated town area
9	Caged birds including budgerigar, canary, finch, lovebird, parrot and the like	<ul style="list-style-type: none"> More than 10 birds to which this item 9 applies on an allotment with an area less than or equal to 350m² in a designated town area
10	Emu, ostrich and the like	<ul style="list-style-type: none"> An emu or an ostrich in a designated town area
11	Pigeons	<ul style="list-style-type: none"> Pigeons on — <ul style="list-style-type: none"> (a) an allotment with an area less than or equal to 350m² in a designated town area; or (b) multi-residential premises in a designated town area

13	Peacock, pea hen, guinea fowl and pheasant	<ul style="list-style-type: none"> Any bird to which this item 13 applies in a designated town area
14	Domestic hen and rooster	<ul style="list-style-type: none"> A hen or rooster — <ul style="list-style-type: none"> (a) on an allotment with an area less than or equal to 350m² in a designated town area; or (b) multi-residential premises in a designated town area More than 5 hens on an allotment with an area greater than 350m² but less than 500m² in a designated town area
15	Geese, turkey, duck and the like	<ul style="list-style-type: none"> A bird to which this item 15 applies on— <ul style="list-style-type: none"> (a) an allotment with an area less than or equal to 350m² in a designated town area; or (b) multi-residential premises in a designated town area More than 2 birds to which this item 15 applies on an allotment with an area greater than 350m² but less than 500m² in a designated town area

A prohibition prescribed in this schedule does not apply to the keeping of an animal or animals on premises if—

- (a) the animal or animals were kept on the premises before the commencement of this subordinate local law; and
- (b) the keeping of the animal or animals on the premises immediately before the commencement of this subordinate local law did not contravene any provision of a local law of the local government that was repealed contemporaneously with the making of this subordinate local law.

Schedule 2 Requirement for approval to keep animals

Section 6

	Column 1 Species or breed of animal	Column 2 Circumstances in which keeping of animals or animals requires approval¹
1	Dog	<ul style="list-style-type: none"> • 2 dogs on a multi-residential premises in a designated town area • 2 dogs on an allotment with an area less than or equal to 350m² in a designated town area • 3 or more dogs over the age of 12 weeks on an allotment with an area greater than 350m² in a designated town area
3	Cat	<ul style="list-style-type: none"> • 2 cats over the age of 12 weeks on an allotment in a designated town area
4	Bees	<ul style="list-style-type: none"> • More than 2 hives on an allotment with an area greater than 400m² but less than 1000m² in a designated town area • More than 5 hives on an allotment with an area greater than 1000m² but less than 2000m² in a designated town area • More than 10 hives on an allotment with an area greater than 2000m² but less than 4000m² in a designated town area <p>(Complies with Code of Practice for Urban Bee Keeping in Queensland 1998)</p>
5	Cockatoo, galah, corella, cockatiel and the like	<ul style="list-style-type: none"> • More than 2 birds to which this item 5 applies on an allotment with an area greater than 2500m² in a designated town area
6	Caged birds including budgerigar, canary, finch, lovebird, parrot and the like	<ul style="list-style-type: none"> • More than 10 birds to which this item 6 applies on an allotment with an area greater than 350m² but less than 500m² in a designated town area • More than 20 birds to which this item 6 applies on an allotment with an area greater than 500m² in a designated town area

¹ See *Local Law No.1 (Administration) 2010* and *Subordinate Local Law No.1 (Administration) 2025* in relation to the requirements and processes for approvals (e.g. form of application for approval, documents and materials that must accompany applications, criteria for granting approval, conditions that must be imposed on approvals, conditions that will ordinarily be imposed on approvals, term of approval, third party certification of applications).

7	Pigeons	<ul style="list-style-type: none"> • More than 10 pigeons on an allotment with an area greater than 350m² but less than 500m² in a designated town area • More than 20 pigeons on an allotment with an area greater than 500m² in a designated town area.
8	Domestic hen and rooster	<ul style="list-style-type: none"> • More than 10 birds to which this item 8 applies on an allotment area greater than 500m² in a designated town area
9	Geese, turkey, duck and the like	<ul style="list-style-type: none"> • More than 2 birds to which this item 9 applies on an allotment with an area greater than 500m² in a designated town area

Schedule 3 Requirement to desex animal

Section 7

	Column 1 Species or breed of animal	Column 2 Age at which animal must be desexed	Column 3 Exemptions to the requirement for desexing
1	Dog	6 months	<ol style="list-style-type: none"> 1. A dog owned by a member of a recognised breeders association which is kept, primarily, for breeding or showing purposes. 2. A dog in the care of a recognised dog carer.
2	Cat	6 months	<ol style="list-style-type: none"> 1. A cat owned by a member of a recognised breeders association which is kept, primarily, for breeding or showing purposes. 2. A cat in the care of a recognised cat carer.

Schedule 4 Minimum standards for keeping animals generally

Section 8(1)

A person who keeps an animal on premises must comply with the following minimum standards—

- (a) ensure that wastewater from enclosures is drained in a nuisance free manner and that run-off is kept off adjoining land or as otherwise directed by an authorised person; and
- (b) ensure that excreta, food scraps, and other material that is, or is likely to become offensive is collected at least once in each day and, if not immediately disposed of, is kept in a fly proof container of a kind approved by an authorised person; and
- (c) ensure that any enclosure in which the animal is kept is kept in a clean and sanitary condition and free from dust and odour; and
- (d) ensure that any enclosure in which the animal is kept is properly maintained in an aesthetically acceptable condition; and
- (e) take all reasonable steps to prevent the animal from making a noise or disturbance that causes a nuisance or disturbance to the occupiers of other land or premises; and
- (f) ensure that the area available to the animal kept on the premises is appropriately sized so that the animal can be effectively and comfortably kept; and
- (g) ensure that all animal food is stored in an impervious fly proof and vermin proof receptacle or in an impervious fly proof and vermin proof storeroom facility and that the receptacle or storeroom facility is maintained to the satisfaction of an authorised person; and
- (h) ensure that all animals kept on the premises are provided with, and have access to, adequate shelter, drinking water and appropriate food; and
- (i) ensure that any enclosure used for the purpose of keeping the animal is thoroughly cleaned each week and effectively treated with insecticide at least twice a year; and
- (j) comply with reasonable directions given by an authorised person to ensure that the keeping of the animal does not result in nuisance to occupiers of other land or premises; and
- (k) upon discovering the existence of a dead animal —
 - (i) immediately dispose of the remains of the dead animal so as not to cause a nuisance; and
 - (ii) ensure that the remains are not disposed of on or in a public place.

Schedule 5 Minimum standards for keeping animals

Section 8(2)

	Column 1	Column 2
	Species or breed of animal	Minimum standards for keeping animals
1	Livestock including horse, cattle, llama and alpaca, but excluding stallions and bulls	<ul style="list-style-type: none"> Where the grazing behaviour of an animal to which this item 1 applies which is kept on premises is causing, or is likely to cause, damage to neighbouring premises, the occupier of the premises where the animal is kept must take all reasonable measures to effectively isolate the animal from the premises at risk of damage, to the satisfaction of an authorised person. Reasonable measures may include the construction of a fence to achieve a 3 m set-back from any affected boundary of the premises at risk. The fence is to be constructed to the satisfaction of an authorised person. The density of animals to which this item 1 applies kept on an allotment is to be limited to 1 animal per 5000 m².
2	Sheep and goat	<ul style="list-style-type: none"> The density of animals to which this item 2 applies kept on an allotment must be limited to 1 animal per 2500 m².
3	Bees	<ul style="list-style-type: none"> The keeping of bees on an allotment must be conducted in accordance with the Australian Honey Bee Industry Biosecurity Code of Practice.
4	Pigeons	<ul style="list-style-type: none"> Where pigeons are kept on premises, the pigeons must be kept in accordance with any code of practice for the keeping of pigeons endorsed by a recognised pigeon racing or fancier association.

Schedule 6 Prohibition of animals in public places

Section 10

	Column 1 Public place	Column 2 Species or breed of animals prohibited
1	All land which — (a) is a local government controlled area; and (b) is used for the playing of sport.	All animals except in circumstances where — (a) the animal is training for, or participating in, an organised event; and (b) an approval has been granted by the local government or an authorised person in respect of the use of the land.
2	Rifle Range Nature Reserve	All animals
3	All parks	All animals except in circumstances where— (a) the animal is a dog which is under effective control of a person of sufficient strength and maturity to be able to maintain control of the dog; or (b) the animal is training for, or participating in, an organised event and an approval has been granted by the local government or an authorised person in respect of the use of the park.
4	In or within 15 m of any of the following — (a) a designated children's playground; (b) any playground equipment, barbecue, shelter or picnic table in a park or reserve where animals are permitted whether or not the facility is being used at the time.	All dogs except assistance dogs.
5	All other land which is a local government controlled area.	All animals except in circumstances where — (a) the animal is training for, or participating in, an organised event, for example, an organized event at a showground or racecourse; or (b) an approval has been granted by the local government or an authorised person in respect of the use of the land.

Schedule 7 Dog off-leash areas

Section 11

There are no dog off-leash areas.

Schedule 8 Requirements for proper enclosures for animals

Section 13

	Column 1 Species or breed of animal	Column 2 Requirements for proper enclosures
1	All Animals	<ul style="list-style-type: none"> The owner of an animal must provide a proper enclosure to contain the animal on the owner's premises. A proper enclosure is — <ul style="list-style-type: none"> (a) an area of land on the owner's premises that is suitably fenced and effectively encloses the animal on the land at all times other than when the owner allows the animal to leave the land under effective control; and (b) the enclosure must be of sufficient dimensions having regard to the species, breed and size of the animal; and (c) the enclosure must contain adequate shelter for all animals kept in the enclosure. A proper enclosure is suitably fenced if — <ul style="list-style-type: none"> (a) it is fully surrounded by a fence comprised of strong and firm materials and designed and constructed in such a way as to prevent the enclosed animal escaping from the enclosure over, under or through the fence; and (b) if a building or structure forms a section of the enclosure — the building or structure does not have any openings through which the enclosed animal may escape from the enclosure; and (c) if a gate forms a section of the enclosure — the gate is kept closed and latched at all times other than when a person is effecting immediate entry to, or exit from, the enclosure.
2	Dog	<ul style="list-style-type: none"> If the dog is a climber, the fence or enclosure must be constructed in such a way as to prevent the dog from climbing over the fence. If the dog is a digger, a barrier must be installed directly below the fence or enclosure which is adequate to prevent the dog digging its way out.

3	Guard/security dog	<ul style="list-style-type: none"> A guard/security dog must be kept behind a secure fence or enclosure which is adequate to prevent the dog from escaping and which is constructed to a standard approved by an authorised person. An approved warning sign must be clearly displayed adjacent to each entrance to any property where a guard/security dog is being kept or used. The sign must prominently and permanently display in lettering not less than 50mm in height on a background so as to be readily legible the following words — “BEWARE –GUARD/SECURITY DOG ON PREMISES” A guard/security dog must be confined in a secure enclosure at all times when the public has access to the property where the guard dog is being held or used.
4	Cat	<ul style="list-style-type: none"> The enclosure (including a building or structure) must be such that it humanely prevents the cat from escaping from the premises on which the cat is kept.
5	Horse, cattle, llama and alpaca but excluding stallions and bulls.	<ul style="list-style-type: none"> The enclosure must be constructed to prevent any animal to which this item 5 applies from going within 10 m of any residence (except any residence on the premises on which the animal is kept). The enclosure must also be constructed to prevent any animal to which this item 5 applies from going within 10 m of any premises (other than a domestic kitchen used solely for domestic purposes by the owner of the animal) used for the manufacture, preparation or storage of food for human consumption, other than food contained in hermetically sealed packages. The enclosure, which includes an open fenced area, must be sited a minimum distance of 2 m from any boundary of the premises on which the animal is kept (however, an exemption may be granted from compliance with this requirement if the boundary fence is not less than 2 m high and the occupiers of the premises adjoining the boundaries state in writing that they have no objection).
6	Sheep and goat	<ul style="list-style-type: none"> The enclosure must be constructed to prevent any animal to which this item 6 applies from going within 10 m of any residence (except any residence on the premises on which the animal is kept). The enclosure must also be constructed to prevent any animal to which this item 6 applies from going within 10 m of any premises (other than a domestic kitchen used solely for domestic purposes by the owner of the animal)

		<p>used for the manufacture, preparation or storage of food for human consumption, other than food contained in hermetically sealed packages.</p> <ul style="list-style-type: none"> The enclosure, which includes an open fenced area, must be sited a minimum distance of 2 m from any boundary of the premises on which the animal is kept (however, an exemption may be granted from compliance with this requirement if the boundary fence is not less than 2 m high and the occupiers of the premises adjoining the boundaries state in writing that they have no objection).
7	Pig	<ul style="list-style-type: none"> The enclosure must be suitably constructed for the purpose of restricting the movement of pigs. The enclosure must be not less than 60 m from any residence (except a residence on the premises on which the pigs are kept) and not less than 30 m from any boundary of the premises on which the pigs are kept.
8	Bees	<ul style="list-style-type: none"> The beehive must not be sited closer than 2 m from any boundary of the premises on which the bees are kept. The beehive must be located at the rear of the premises behind the residence (if any) situated on the premises.
9	Cockatoo, galah, corella, cockatiel and the like	<ul style="list-style-type: none"> The enclosure must not be within 25 m of any residence on any premises adjoining the premises on which the birds to which this item 9 applies are kept and at least 2 m from any boundary of any adjoining premises.
10	Caged birds including budgerigar, canary, finch, lovebird, parrot, and the like	<ul style="list-style-type: none"> The cage or aviary must not be sited closer than 2 m from any boundary of the premises on which the birds to which this item 10 applies are kept. The cage or aviary must be constructed to prevent the birds from escaping and prevent the spread of infectious disease, odour and infestations of vermin.
11	Emu, ostrich and the like	<ul style="list-style-type: none"> The enclosure must be constructed to prevent any bird to which this item 11 applies from going within 10 m of any residence (except any residence on the premises on which the bird is kept). The enclosure must also be constructed to prevent any bird to which this item 11 applies from going within 10 m of any premises (other than a domestic kitchen used solely for domestic purposes by the owner of the bird) used for the manufacture, preparation or storage of food for human consumption, other than food contained in hermetically sealed packages.

		<ul style="list-style-type: none"> The enclosure, which includes an open fenced area, must be sited a minimum distance of 2 m from any boundary of the premises on which the bird is kept (however, an exemption may be granted from compliance with this requirement if the boundary fence is not less than 2 m high and the occupiers of the premises adjoining the boundaries state in writing that they have no objection).
12	Pigeons	<ul style="list-style-type: none"> The enclosure must not be sited closer than 2 m from the property boundaries. The enclosure must be located at the rear of the premises behind the residence (if any) situated on the premises. The enclosure must be constructed to prevent any pigeon from going within 10 m of any residence (except any residence on the premises on which the pigeon is kept). The enclosure must also be constructed to prevent any pigeon from going within 10 m of any premises (other than a domestic kitchen used solely for domestic purposes by the owner of the birds) used for the manufacture, preparation or storage of food for human consumption, other than food contained in hermetically sealed packages.
13	Rooster, peacock, pea hen, guinea fowl and pheasant	<ul style="list-style-type: none"> The enclosure must not be sited closer than 2 m from the property boundaries. The enclosure must be constructed to prevent any bird to which this item 13 applies from going within 10 m of any residence (except any residence on the premises on which the bird is kept). The enclosure must also be constructed to prevent any bird to which this item 13 applies from going within 10 m of any premises (other than a domestic kitchen used solely for domestic purposes by the owner of the bird) used for the manufacture, preparation or storage of food for human consumption, other than food contained in hermetically sealed packages.
14	Domestic hen	<ul style="list-style-type: none"> The enclosure must not be sited closer than 2 m from the property boundaries. The enclosure must be located at the rear of the premises behind the residence (if any) situated on the premises. The enclosure must be constructed to prevent any domestic hen from going within 10 m of any residence (except any residence on the premises on which the domestic hen is kept). The enclosure must also be constructed to prevent any domestic hen from going within 10 m of any premises (other than a domestic kitchen used solely for domestic

		<p>purposes by the owner of the domestic hen) used for the manufacture, preparation or storage of food for human consumption, other than food contained in hermetically sealed packages.</p>
15	Geese, turkey, duck and the like	<ul style="list-style-type: none"> • The enclosure must not be sited closer than 2 m from the property boundaries. • The enclosure must be constructed to prevent any bird to which this item 15 applies from going within 10 m of any residence (except any residence on the premises on which the bird is kept). • The enclosure must also be constructed to prevent any bird to which this item 15 applies from going within 10 m of any premises (other than a domestic kitchen used solely for domestic purposes by the owner of the bird) used for the manufacture, preparation or storage of food for human consumption, other than food contained in hermetically sealed packages.

Schedule 9 Criteria for declared dangerous animals other than a dog

Section 15

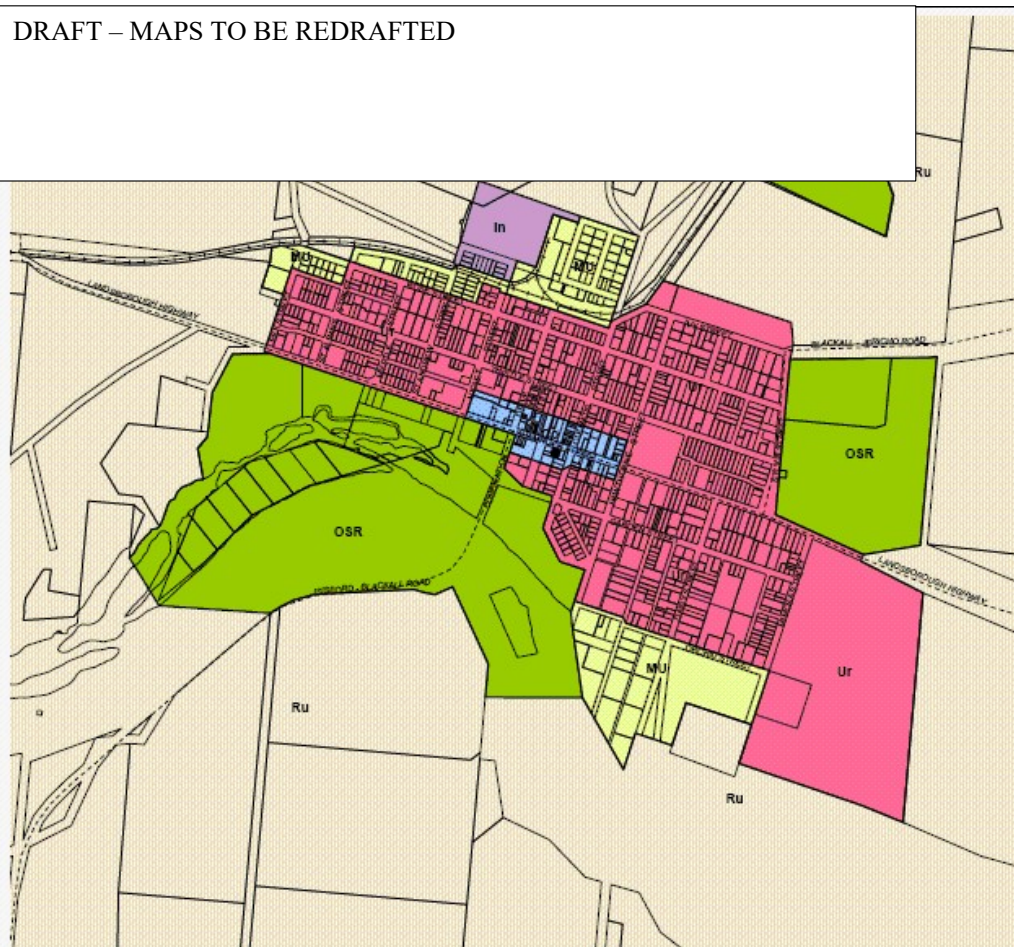
- 1 A dangerous animal declaration may be made for an animal other than a dog if the animal—
- (a) has seriously attacked, or acted in a way that caused fear to, a person or another animal; or
 - (b) there is a high likelihood of the animal causing injury to a person or animal or damage to property, taking into account —
 - (i) its prior history of attacking or causing fear to persons or animals or damaging property; or
 - (ii) the extent of injury or damage that could potentially be inflicted by an animal of its size and species or breed; or
 - (iii) the authorised person's first-hand assessment of the animal has indicated that the animal has demonstrated aggressive tendencies; or
 - (iv) a high level of concern about the danger posed by the animal has been expressed by neighbours or other people who have come into contact with the animal.

Schedule 10 Designated town areas

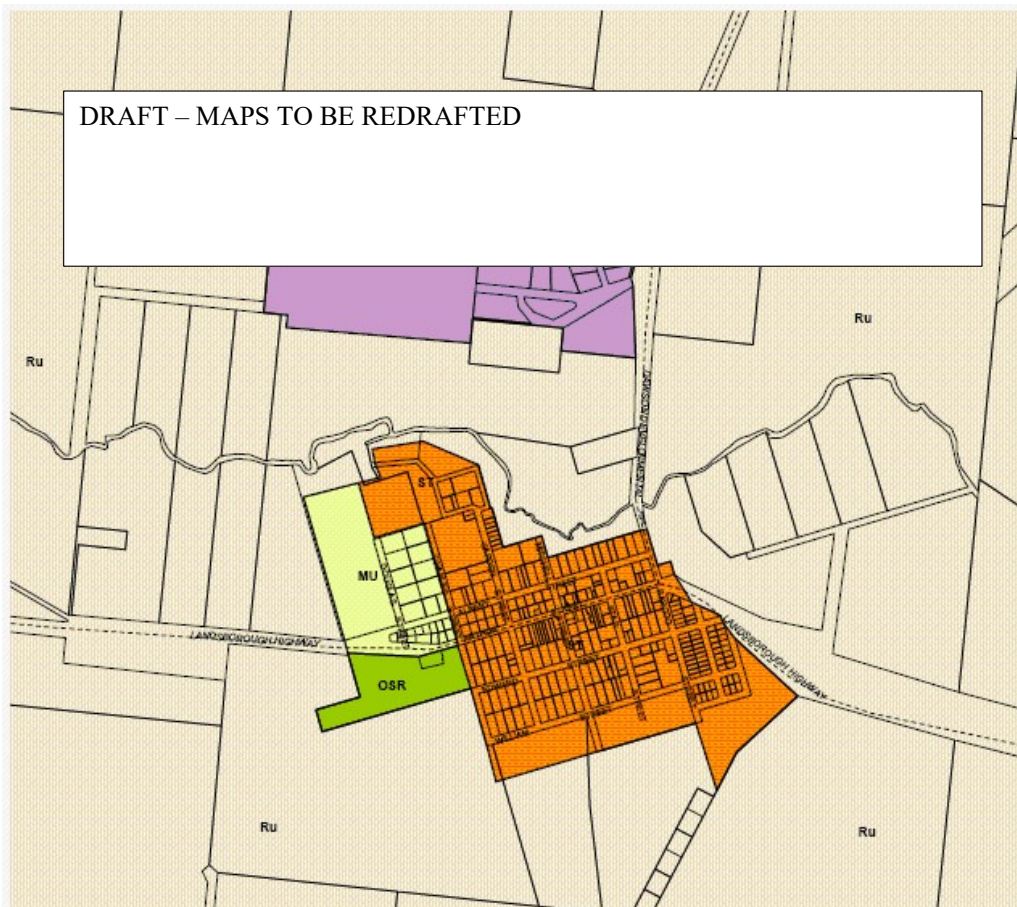
Section 4

Town of Blackall

DRAFT – MAPS TO BE REDRAFTED



Town of Tambo



Schedule 11 Dictionary

Section 4

allotment means a single parcel of land, or several contiguous parcels of land where all of the contiguous parcels of land are in —

- (a) the same ownership; or
- (b) the same occupation.

assistance dog has the meaning given in the *Guide, Hearing and Assistance Dogs Act 2009*.

designated town area means an area identified as a designated town area in schedule 10.

guard/security dog means a dog which is released on commercial premises without a handler for the purpose or apparent purpose of acting as a deterrent to intruders.

multi-residential premises means —

- (a) a residence which forms part of a group of 2 or more residences in circumstances where 2 or more of the residences of the group are directly adjacent to each other and share —
 - (i) a common wall; or
 - (ii) a ceiling in circumstances where 1 residence is directly under the floor of another residence; and
- (b) a residence situated on a lot which forms part of a community titles scheme as defined in the *Body Corporate and Community Management Act 1997*.

Examples of multi-residential premises —

Flats, boarding houses, tenement buildings, home units, town houses and duplexes.

premises means any land, building or structure and includes any part thereof.

residence means a building, or part of a building, that is —

- (a) fixed to land; and
- (b) a self-contained unit used by, or intended for the exclusive residential use of, one household.

residential premises means premises used, or intended to be used, predominantly as a place of residence.

Certificate

This and the preceding twenty-three (23) pages bearing my initials is a certified copy of *Subordinate Local Law No. 2 (Animal Management) 2025*, made in accordance with the provisions of the *Local Government Act 2009*, by Blackall-Tambo Regional Council by resolution dated the day of 2025.

Michael Lollback
Chief Executive Officer

Blackall-Tambo Regional Council

Subordinate Local Law No. 3 (Community and Environment Management) 2025

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Part 1 Preliminary

1 Short title

This subordinate local law may be cited as *Subordinate Local Law No. 3 (Community and Environment Management) 2025*.

2 Purpose and how it is to be achieved

- (1) The purpose of this subordinate local law is to supplement *Local Law No. 3 (Community and Environment Management) 2010*, which provides for protecting the environment and public health, safety and amenity within the local government's area.
- (2) The purpose is to be achieved by providing for—
 - (a) declaration of local pests; and
 - (b) prohibition of lighting or maintaining certain fires; and
 - (c) declaration of fire hazards; and
 - (d) declaration of community safety hazards; and
 - (e) prescribed requirements for owners of land containing community safety hazards; and
 - (f) declaration of noise standards.

3 Authorising local law

The making of the provisions in this subordinate local law is authorised by *Local Law No. 3 (Community and Environment Management) 2010* (the **authorising local law**).

4 Definitions

Particular words used in this subordinate local law have the same meaning as provided for in the authorising local law.

4A Repeal of subordinate local law

This subordinate local law repeals *Subordinate Local Law No. 3 (Community and Environmental Management) 2010*.

Part 2 Declared local pests

5 Declaration of local pests—Authorising local law, s 6(1)

For section 6(1) of the authorising local law, the animal or plant prescribed in column 2 of schedule 1 is a declared pest in the corresponding part of the local government's area mentioned in column 1 of schedule 1.

**6 Persons exempted from introducing etc a declared local pest—
Authorising local law, s 12(2)**

For section 12(2) of the authorising local law, a person mentioned in column 1 of schedule 2 is exempt from section 12(1) of the authorising local law in relation to introducing, propagating, breeding or providing harbour to a declared local pest mentioned in the corresponding part of column 2 of schedule 2.

Part 3 Overgrown and unsightly allotments

This part in the authorising local law does not contain any matters to be provided for by subordinate local law.

Part 4 Fires and fire hazards**7 Prohibition on lighting or maintaining fires—Authorising local law, s 15(2)**

- (1) This section applies to the following fires¹—
- (a) a fire in which neither the height, width nor length of the material to be consumed exceeds 2 metres;
 - (b) a fire lit for the purpose of burning the carcass of a beast;
 - (c) a fire lit at a sawmill for the purpose of burning sawdust or other residue resulting from the operation of a sawmill;
 - (d) a fire lit out-doors, if enclosed in a fireplace so constructed as to prevent the escape of fire or any burning material therefrom.
- (2) For section 15(2) of the authorising local law, lighting or maintaining a fire described in column 2 of schedule 3 is declared to be prohibited in the corresponding part of the local government's area mentioned in column 1 of schedule 3.

8 Fire hazards—Authorising local law, s 16(3)(b)

For section 16(3)(b) of the authorising local law, the following are declared to be fire hazards—

- (a) live cinders or hot ash that is not enclosed in a fireplace so constructed as to prevent the escape of cinders or ash;
- (b) a substantial accumulation of grass clippings that is liable to spontaneous combustion;
- (c) dry vegetation that could be easily ignited or other flammable materials.

¹ Pursuant to a notification by the Fire and Rescue Services Commissioner published in the gazette on 6 August 2004 under section 63 of the *Fire and Rescue Service Act 1990*, the listed fires can generally be lit without a permit issued by a fire warden, provided adequate precautions are taken to prevent the spread of fire and the fire confirms with any local law. Local laws can therefore regulate these types of fire, which is the purpose of this subordinate local law.

Part 5 Community safety hazards

9 Community safety hazards—Authorising local law, s 17(c)

For section 17(c) of the authorising local law, the following are declared to be community safety hazards—

- (a) barbed wire fencing;
- (b) electric fencing;
- (c) wells (including disused wells).

10 Prescribed requirements for community safety hazards—Authorising local law, s 20(1)

For section 20(1) of the authorising local law, a responsible person for a community safety hazard listed in column 1 of schedule 4 must meet the requirements prescribed in the corresponding part of column 2 of schedule 4.

Part 6 Noise standards

11 Prescribed noise standards—Authorising local law, s 21(2)

- (1) For section 21(2) of the authorising local law, the noise standard in column 2 of schedule 5 is prescribed for the section of the *Environmental Protection Act 1994*, chapter 8, part 3B, division 3 stated in column 1 of schedule 5.
- (2) For section 21(2) of the authorising local law, the noise standard in column 2 of schedule 5 applies in the corresponding part of the local government's area mentioned in column 3 of schedule 5.

Part 7 Miscellaneous

This part in the authorising local law does not contain any matters to be provided for by subordinate local law.

Schedule 1 Declared local pests

Section 5

	Column 1 Applicable part of local government's area	Column 2 Declared local pest
1	Entire local government area	Florestina (Florestina tripteris)

**Schedule 2 Persons exempted from offence of
introducing etc declared local pest**

Section 6(2)

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Schedule 3 Prohibited fires

Section 7(2)

	Column 1 Applicable part of local government's area	Column 2 Prohibited fire
1	Entire local government area	<ul style="list-style-type: none"> • A fire that is not contained in a commercial standard incinerator constructed in accordance with Australian Standard 1875 (or any other applicable Australian Standard) • Any fire on private property • Any fire on private property having an area less than 4,500 square metres, unless it is enclosed in a fireplace so constructed as to prevent the escape of fire or any burning material therefrom
2	Local government controlled areas	<ul style="list-style-type: none"> • A fire that is not in a fireplace, barbeque or incinerator constructed by the local government

Schedule 4 Prescribed requirements for community safety hazards

Section 10

	Column 1 Community safety hazard	Column 2 Prescribed requirements to be met by owner of land
1	Barbed wire fencing	<ul style="list-style-type: none"> Fencing not to be installed along a boundary adjoining a public park Barbed wire to be used in urban areas only in a security fence with the barbed wire to be more than 2 metres off the ground
2	Electric fencing	<ul style="list-style-type: none"> Fencing that adjoins any road or public land to have warning signs of a size that can be read from a distance of 5 metres and fixed at 5 metre intervals along the fence Fencing must be situated at least 1500mm from a fence located on or within the boundary of the premises or such that if the fencing is installed on the boundary of the premises the lowest point of the fencing capable of imparting an electric shock when touched is at least 2000 mm in height Fencing must be installed, operated and maintained in accordance with AS/NZS 3014:2003. Fencing for security must be installed, operated and maintained in accordance with AS/NZS 3016:2002.
3	Wells (including disused wells)	To be securely fenced and covered.

Schedule 5 Prescribed noise standards

Section 11

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Certificate

This and the preceding eight (8) pages bearing my initials is a certified copy of *Subordinate Local Law No. 3 (Community and Environmental Management) 2025*, made in accordance with the provisions of the *Local Government Act 2009*, by Blackall-Tambo Regional Council by resolution dated the day of 2025.

Chief Executive Officer

Blackall-Tambo Regional Council Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2025

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Part 1 Preliminary

1 Short title

This subordinate local law may be cited as *Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2025*.

2 Purpose and how it is to be achieved

- (1) The purpose of this subordinate local law is to supplement *Local Law No.4 (Local Government Controlled Areas, Facilities and Roads) 2010* in order to protect the health and safety of persons using local government controlled land, facilities, infrastructure and roads and preserve features of the natural and built environment and other aspects of the amenity of local government controlled land, facilities, infrastructure and roads.
- (2) The purpose is to be achieved by providing for—
 - (a) the regulation of access to local government controlled areas; and
 - (b) the prohibition or restriction of particular activities in local government controlled areas or roads.

3 Authorising local law

The making of the provisions in this subordinate local law is authorised by *Local Law No.4 (Local Government Controlled Areas, Facilities and Roads) 2010* (the *authorising local law*).

4 Definitions

Words used in this subordinate local law have the same meaning as provided for in the authorising local law.

4A Repeal of subordinate local law

This subordinate local law repeals *Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2010*.

Part 2 Use of local government controlled areas, facilities and roads

5 Prohibited and restricted activities—Authorising local law, s 5(1)

- (1) For section 5(1)(a) of the authorising local law, the activities prescribed in column 2 of schedule 1 are declared to be prohibited in the corresponding local government controlled area or road (or part thereof) mentioned in column 1 of schedule 1.

- (2) For section 5(1)(b) of the authorising local law, the activities prescribed in column 2 of schedule 2 are declared to be restricted in the corresponding local government controlled area or road (or part thereof) mentioned in column 1 of schedule 2, to the extent described in column 3 of schedule 2.

6 Motor vehicle access in local government controlled areas—Authorising local law, s 6(1)(b)

For section 6(1)(b) of the authorising local law, the areas prescribed in column 1 of schedule 3 are declared to be motor vehicle access areas.

7 Prohibited vehicles—Authorising local law, s 6(3)

For section 6(3) of the authorising local law, the specific types of motor vehicle prescribed in column 2 of schedule 3 are declared to be prohibited vehicles in the corresponding specified motor vehicle access area in column 1 of schedule 3.

8 Opening hours for local government controlled areas—Authorising local law, s 7(1)

For section 7(1) of the authorising local law, the times prescribed in column 2 of schedule 4 are declared to be the opening hours for the local government controlled areas mentioned in column 1 of schedule 4.

9 Permanent closure of local government controlled area—Authorising local law, s 8(3)

For section 8(3) of the authorising local law, the local government controlled areas described in schedule 5 are permanently closed to public access.

Part 3 Matters affecting roads

10 Notice requiring owner of land adjoining road to fence land—Authorising local law, s 9(3)

For section 9(3) of the authorising local law, the minimum standards for a fence that is the subject of a compliance notice under section 9(2) of the authorising local law are as follows—

- (a) the fence must be constructed of materials which are of sufficient strength to—
 - (i) restrain the types of animals to be contained in the area adjacent to the fence; and
 - (ii) stop the animals from escaping over, under or through the fence; and
- (b) the height of the fence must be sufficient to restrain the types of animals to be contained in the area adjacent to the fence from jumping or climbing over the fence; and

- (c) if an animal to be contained in the area adjacent to the fence has the ability to dig — the fence must include a barrier installed directly below the fence to prevent the animal digging its way underneath the fence; and
- (d) if the fence includes a gate — the gate must be kept closed and latched except when in immediate use by a person entering or leaving the area adjacent to the fence.

Schedule 1 Prohibited activities for local government controlled areas or roads

Section 5(1)

	Column 1 Local government controlled area or road	Column 2 Prohibited activity
1	All local government controlled areas within the local government area	<p>(a) If the local government controlled area is a park or reserve — any activity not in accordance with the purpose or object for which the park or reserve is held by the local government.</p> <p>(b) Any act which is likely to injure, endanger, obstruct, inconvenience or annoy any other person.</p> <p>(c) Organise or play a game which is likely to —</p> <p>(i) interfere with the safety or comfort of the public; or</p> <p>(ii) if the local government controlled area is a park or reserve — damage the park or reserve or anything appertaining thereto.</p> <p>(d) Discharge a firearm or other weapon in, over or across a park or reserve provided that this prohibition does not apply to archery, pistol, gun or rifle shooting conducted in a park or reserve pursuant to an approval granted by the local government under <i>Local Law No.1 (Administration) 2010</i>.</p> <p>(e) Throw or discharge a stone or other projectile in, over or across a park or reserve.</p> <p>(f) Damage or interfere with vegetation.</p>

2	All roads within the local government area	Causing an offensive liquid, sediment or substance to be discharged onto a road.
3	Footpaths in shopping areas on Shamrock Street, Blackall, from Hawthorne Street to Violet Street	Riding a bicycle or travelling in or on a wheeled recreational device or wheeled toy, as defined in the <i>Transport Operations (Road Use Management) Act 1995</i> .
4	The following parks and reserves— (a) Ram Park, Blackall; (b) Banks Park, Blackall; (c) Anzac Park, Blackall; (d) EE Parr Park, Tambo; (e) Dam Park, Tambo; (f) Blackall Showgrounds, Blackall; (g) Blackall Riverside Camping Reserve (with the exception of designated bar-b-que areas).	For each park and reserve identified in column 1 — (a) riding a horse; (b) dogs, whether on a lead or not owing to the incidence of hydatids in the area; (c) lighting of a fire or bar-b-que.
5	The following camping areas— (a) Blackall Showgrounds, Blackall; (b) Tambo Stubby Bend, Tambo; (When each of the camping areas is used as an overflow when existing caravan parks are full and for oversize combinations).	For each camping area identified in column 1— (a) disposing of liquid waste, other than at a drainage point provided, for that purpose; (b) disposing of refuse, other than in a refuse container which is provided for that purpose; (c) using facilities in a way that makes them unclean or unsanitary.
6	Boat ramps and landings	For each boat ramp and landing— (a) a person must not drive or stand a vehicle on a boat ramp other than to launch or retrieve a ship (as defined in the <i>Transport Operations (Marine Safety) Act 1994</i>); (b) a person must not obstruct another person's use of a boat ramp or landing;

	<p>(c) a person must not anchor, moor or place a ship in the water around a boat ramp or landing if it is likely to obstruct another person's use of the boat ramp or landing;</p> <p>(d) a person must not carry out maintenance or repairs to a ship on a boat ramp;</p> <p>(e) a person must not carry out the rigging of a sailing ship on a boat ramp or landing or in an area which would impede access to the boat ramp or landing;</p> <p>(f) a person must not take or drive on to a boat ramp or landing a vehicle, other than a vehicle that moves on wheels fitted with pneumatic or rubber tyres;</p> <p>(g) a person must not willfully break, destroy, damage, deface, disfigure or write upon any boat ramp or landing or any notice relating thereto;</p> <p>(h) a person must not willfully damage any lighting upon any boat ramp or landing;</p> <p>(i) a person must not ride any animal on any boat ramp or landing;</p> <p>(j) a person must not fish from any boat ramp or landing in such a manner as to obstruct or impede ships or vehicular or pedestrian traffic on the boat ramp or landing;</p> <p>(k) a person must not carry any loaded or cocked spear gun on any boat ramp or landing;</p> <p>(l) a person must not light a fire on any boat ramp or landing whether in a container or otherwise;</p>
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		<ul style="list-style-type: none"> (m) a person must not dive off any boat ramp or landing, nor cause themselves or any person or object to fall or be projected into waters surrounding the boat ramp or landing; (n) a person must not upon any boat ramp or landing behave in a riotous, disorderly, indecent, offensive, threatening or insulting manner; (o) a person shall not carry out any gutting, cleaning or washing of fish on any boat ramp or landing.
7	<p>The following swimming pools—</p> <ul style="list-style-type: none"> (a) Blackall Aquatic Centre, Blackall; (b) Tambo Aquatic Centre, Tambo. 	<p>For each swimming pool identified in column 1—</p> <ul style="list-style-type: none"> (a) taking drinking glasses or glass bottles into the pool area; (b) any act which is likely to injure, endanger, obstruct, inconvenience or annoy any other person; (c) behaving in a riotous, disorderly, indecent, offensive, threatening or insulting manner; (d) smoking.

Schedule 2 Restricted activities for local government controlled areas or roads

Section 5(2)

	Column 1 Local government controlled area or road	Column 2 Restricted activity	Column 3 Extent of restriction
1	All local government controlled areas within the local government area	<p>(a) The consumption of liquor</p> <p>(b) Exhibit advertising</p>	<p>(a) If applicable — the consumption of liquor is permitted subject to compliance with the requirements of <i>Liquor Act 1992</i>, for example, the requirement to have the area declared an area for the public consumption of alcohol.</p> <p>(b) Permitted—</p> <p>(i) if the activity is a prescribed activity — only if authorised under the conditions of an approval for the prescribed activity; or</p> <p>(ii) if the activity is not a prescribed activity — only if authorised in writing by the chief executive officer of the local government.</p>

		<p>(c) Erect a structure, screen, awning or enclosure</p>	<p>(c) Permitted—</p> <p>(i) if the activity is a prescribed activity — only if authorised under the conditions of an approval for the prescribed activity; or</p> <p>(ii) if the activity is not a prescribed activity — only if authorised in writing by the chief executive officer of the local government.</p>
		<p>(d) Distribute a handbill or advertisement</p>	<p>(d) Permitted—</p> <p>(i) if the activity is a prescribed activity — only if authorised under the conditions of an approval for the prescribed activity; or</p> <p>(ii) if the activity is not a prescribed activity — only if authorised in writing by the chief executive officer of the local government.</p>

		<p>(e) Play a musical instrument or sing or direct or procure a musical performance</p> <p>(f) Collect or attempt to collect money</p> <p>(g) Set up or operate or use a loud speaker or sound amplifying device</p> <p>(h) Except in places set apart by the local government, organise or play a game the playing of which requires the exclusion from the playing space of all persons other than those engaged in the game</p>	<p>(e) Permitted—</p> <p>(i) if the activity is a prescribed activity — only if authorised under the conditions of an approval for the prescribed activity; or</p> <p>(ii) if the activity is not a prescribed activity — only if authorised in writing by the chief executive officer of the local government.</p> <p>(f) Permitted only if authorised in writing by the chief executive officer of the local government.</p> <p>(g) Permitted only if authorised in writing by the chief executive officer of the local government.</p> <p>(h) Permitted—</p> <p>(i) if the activity is a prescribed activity — only if authorised under the conditions of an approval for the prescribed activity; or</p> <p>(ii) if the activity is not a prescribed activity — only if authorised in writing by the</p>
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			chief executive officer of the local government.
2	All roads within the local government area	The washing or cleansing, painting, repairing, alteration or maintenance of vehicles on a road (see s.66(3)(b) of the <i>Transport Operations (Road Use Management) Act 1995</i> , which permits local laws to regulate these activities on roads)	Permitted only if the vehicle is temporarily disabled with a minor fault and the driver of the vehicle stops for no longer than is necessary for the performance of maintenance work limited to the minimum necessary to allow the vehicle to be moved from the road.

Schedule 3 Motor vehicle access areas in local government controlled areas

Sections 6 and 7

	Column 1 Motor vehicle access areas	Column 2 Prohibited vehicles
1	<p>All Parks except the following—</p> <ul style="list-style-type: none"> (a) Banks Park; Blackall (b) EE Parr Park, Tambo (on community events days) 	<p>For each motor vehicle access area identified in column 1, all vehicles except—</p> <ul style="list-style-type: none"> (a) local government and local government contractor vehicles, in the course of carrying out local government approved improvement or maintenance works; (b) if authorised in writing by the chief executive officer of the local government.
2	All Parks	A truck with a gross vehicle mass of over 2 tons.

**Schedule 4 Opening hours for local government
controlled areas**

Section 8

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Schedule 5 Permanent closure of local government controlled areas

Section 9

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Certificate

This and the preceding fourteen(14) pages bearing my initials is a certified copy of *Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2025*, made in accordance with the provisions of the *Local Government Act 2009*, by Blackall-Tambo Regional Council by resolution dated the day of 2025.

Chief Executive Officer

OFFICER REPORTS

COUNCIL MEETING DATE

Wednesday 17 December 2025

ITEM NO:

8.2.2

SUBJECT TITLE:

Blue Tree Project - Tambo

AUTHOR AND OFFICERS TITLE:

Andrea Saunders Group Manager Customer & Council Support

AUTHORISING OFFICER:

Alison Lamb (Director of Organisational Performance), Mike Lollback (Chief Executive Officer)

CLASSIFICATION (if Confidential)

N/A

Summary:

Council has received an enquiry from members of the Tambo community who would like to paint the dead tree next to the Grassland building blue. The request aligns with the Blue Tree Project which is a mental health charity.

**Officer's Recommendation:
That Council:**

1. **Agrees to partner with Blue Tree Project Australia and the Tambo Community to paint the dead tree at the Grassland building as part of the Blue Tree Project which supports mental health.**
2. **Contributes up to \$2500 for the supply of paint and other equipment in having a community day to paint that tree.**

Background

Council has been approached by a couple of members of the Tambo community asking if they can paint the dead tree next to the Grassland Gallery Building blue.

The Blue Tree Project is a national mental health project that currently has 1,546 Blue trees registered across Australia. There are currently registered blue trees in other shires across the RAPAD region.

The following information is from Blue Tree Project [Our Story - Blue Tree Project](#)

Blue Tree Project is a mental health charity that began in 2019 after the tragic loss of Jayden Whyte, a much-loved son, brother and friend to suicide in 2018. Blue Tree Project began as a grassroots initiative in regional Western Australia which has grown into a widely recognised and impactful global charity.

Non-living trees are painted blue to give them a new lease on life and are inspired by a heartfelt story shared at the funeral of Jayden Whyte. The tale of the original blue tree began as a lighthearted moment between Jayden and his friend, Tjarda, when they painted a dead tree blue on Jayden's family farm in Western Australia's Wheatbelt region as a playful prank.

From that moment, the Blue Tree Project has grown into a movement dedicated to changing the way we approach mental health. The blue trees, once a symbol of laughter, have evolved into a powerful symbol of hope, connection, and awareness. Each Tree encourages open conversations, reminds us to check in on ourselves, and stands as a visual prompt to support those who may be struggling.

To undertake the project the agreement and involvement of Blue Tree Project Australia would be sought. The proposal to paint the tree next to the Grassland building adheres to the recommendations of the Blue Tree Project and the painting will follow the guidelines of Blue Tree Project, Australia, and include all necessary required safety precautions. Once painted the tree will become part of the national Blue Tree registered trees across the country.



Link to Corporate Plan

Vibrant Communities

Outcome 2 - Health & Wellbeing - The community has access to health services that meet their needs.

Consultation (internal/external)

Interim Assets/Major Projects and Customer & Council Support Services Manager
Tambo Town Manager

Policy Implications

Nil

Budget and Resource Implications

Nil

Risk Management Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Nil	Low
People	Low	The project will promote conversations about mental health.	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil. The tree is a dead tree.	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	The project will demonstrate Council's support of mental health and wellbeing.	Low

Proposed Risk Treatment

Nil

Human Rights Impact

Section 4(b) of the *Human Rights Act 2019* (the Act) requires public entities to act and make decisions in a way compatible with human rights. The Act requires public entities to only limit human rights in certain circumstances and after careful consideration. The human rights protected under the Act are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:	
1. Recognition and equality before the law	2. Right to life
3. Protection from torture and cruel, inhuman or degrading treatment	4. Freedom from forced work
5. Freedom of movement	6. Freedom of thought, conscience, religion and belief
7. Freedom of expression	8. Peaceful assembly and freedom of association
9. Taking part in public life	10. Property rights
11. Privacy and reputation	12. Protection of families and children
13. Cultural rights – generally	14. Cultural rights – Aboriginal peoples and Torres Strait Islander peoples
15. Right to liberty and security of person	16. Humane treatment when deprived of liberty
17. Fair hearing	18. Rights in criminal proceedings
19. Children in the criminal process	20. Right not to be tried or punished more than once
21. Retrospective criminal laws	22. Right to education
23. Right to health services	

Consideration has been afforded with regard to the 23 human rights and no human rights have been limited in the forming of the officer recommendation.

Attachments

Nil

OFFICER REPORTS

COUNCIL MEETING DATE

Wednesday 17 December 2025

ITEM NO:

8.2.3

SUBJECT TITLE:

Tender for Cold-mix Asphalt Supply

AUTHOR AND OFFICERS TITLE:

Andrea Saunders Group Manager Customer & Council Support

AUTHORISING OFFICER:

Alison Lamb (Director of Organisational Performance), Mike Lollback (Chief Executive Officer)

CLASSIFICATION (if Confidential)

N/A

Summary:

Blackall-Tambo Regional Council recently tendered for the supply of Cold-mix Asphalt to the Blackall area with tenders closing on 26th November 2025. Six (6) suppliers were invited to tender.

Officer's Recommendation:

That Council award the tender for the Supply of Cold-mix Asphalt to Michael Horman Transport Pty Ltd for \$262,590.00 (ex GST), delivered. Michael Horman Transport Pty Ltd provided the best value for money and are a proven supplier.

Background

The tender for the supply of cold-mix asphalt to the Blackall-Tambo Regional Council was conducted in accordance with section 228 of the *Local Government Regulation 2012*. Tenders closed on 26 November 2025 at 2pm.

The Request for Tender was posted on Vendorpanel and six (6) suppliers were invited to tender, with 3 submissions received.

Following a thorough assessment process, the evaluation panel determined that Michael Horman Transport Pty Ltd offered the best value for money and are a proven supplier to Blackall-Tambo Regional Council.

Link to Corporate Plan

Governance

Outcome 2 - Accountability - Accountable, responsible, and transparent governance.

Outcome 3 - Leadership - Responsible leadership with informed and transparent decision making.

Outcome 4 - Financial - Manage Council's finances responsibly and sustainably.

Consultation (internal/external)

Director Organisational Performance

Group Manager Roadworks

Interim Assets/Major Projects and Customer & Council Support Services Manager

Technical Officer

Policy Implications

Procurement and Disposal Policy

Budget and Resource Implications

Budget allocation

Risk Management Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Budgetary allowance	Low
Legal & Regulatory	Low	The tender was conducted in accordance with the <i>Local Government Regulation 2012</i> , Council's Procurement and Disposal Policy.	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	The tender process was open and transparent.	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Proposed Risk Treatment

There is no adverse risk to Council as the supplier has a proven work history with Council.

Human Rights Impact

Section 4(b) of the *Human Rights Act 2019* (the Act) requires public entities to act and make decisions in a way compatible with human rights. The Act requires public entities to only limit human rights in certain circumstances and after careful consideration. The human rights protected under the Act are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:	
1. Recognition and equality before the law	2. Right to life
3. Protection from torture and cruel, inhuman or degrading treatment	4. Freedom from forced work
5. Freedom of movement	6. Freedom of thought, conscience, religion and belief
7. Freedom of expression	8. Peaceful assembly and freedom of association
9. Taking part in public life	10. Property rights
11. Privacy and reputation	12. Protection of families and children
13. Cultural rights – generally	14. Cultural rights – Aboriginal peoples and Torres Strait Islander peoples
15. Right to liberty and security of person	16. Humane treatment when deprived of liberty
17. Fair hearing	18. Rights in criminal proceedings

19. Children in the criminal process	20. Right not to be tried or punished more than once
21. Retrospective criminal laws	22. Right to education
23. Right to health services	

Consideration has been afforded with regard to the 23 human rights and no human rights have been limited in the forming of the officer recommendation.

Attachments

Nil

OFFICER REPORTS

COUNCIL MEETING DATE

Wednesday 17 December 2025

ITEM NO:

8.2.4

SUBJECT TITLE:

Review of Recordkeeping Policy

AUTHOR AND OFFICERS TITLE:

Andrea Saunders Group Manager Customer & Council Support

AUTHORISING OFFICER:

Alison Lamb (Director of Organisational Performance), Mike Lollback (Chief Executive Officer)

CLASSIFICATION (if Confidential)

N/A

Summary:

The Recordkeeping Policy has been reviewed to align with the requirements as per section 12 of the *Public Records Act 2023*.

**Officer's Recommendation:
That Council:**

1. **Adopt the Recordkeeping Policy; and**
2. **The former Recordkeeping Policy be repealed.**

Background

Continuous policy review and development is a critical activity. Outdated policies can leave Council exposed to non-compliance with statutory obligations and consequently, reputational risk. Old policies may fail to comply with new laws and regulations. Regular reviewing and updating policies keep Council up to date with legislative, regulatory and procedural changes.

The policy has been reviewed to ensure it aligns with the Records governance policy as provided for by the Queensland State Archivist. Public authorities must have regard to the Queensland State Archivist policy in making or managing a public record under Section 12(b) of the *Public Records Act 2023*.

The Queensland State Archivist's policy sets out the foundational principles of recordkeeping for Queensland Government public authorities to meet minimum recordkeeping requirements. The aim is to lift records management capability and establish fit-for-purpose records and information governance practices.

There are 6 principles which the policy must contain, these are:

1. Public authorities must ensure records management is supported at all levels of the business
2. Public authorities must systematically manage records using governance practices that are integrated and consistent with broader business frameworks
3. Public authorities must make complete and reliable records
4. Public authorities must actively manage permanent, high-value and high-risk records and information as a priority
5. Public authorities must ensure records are discoverable and accessible for use and re-use
6. Public authorities must dispose of records in a planned and authorised way.

Council's Recordkeeping Policy required reviewing to align with the State Archivist policy and section 46(1)(b) of the *Public Records Act 2023*. Due to the significant changes to the policy the changes have not been highlighted.

Link to Corporate Plan

Governance

Outcome 2 - Accountability - Accountable, responsible, and transparent governance.

Outcome 3 - Leadership - Responsible leadership with informed and transparent decision making.

Consultation (internal/external)

Chief Executive Officer

Director Organisational Performance

Group Manager Customer and Council Support Services

Policy Implications

Privacy Policy

Budget and Resource Implications

Nil

Risk Management Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	The policy has been reviewed and amended to reflect the changes implemented by the Queensland State Archivist.	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	The revised policy complies with the Queensland State Archivist's records governance policy.	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Proposed Risk Treatment

The revised policy means that Council is adhering to the six (6) principles required by the Queensland State Archivist.

Human Rights Impact

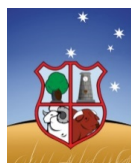
Section 4(b) of the *Human Rights Act 2019* (the Act) requires public entities to act and make decisions in a way compatible with human rights. The Act requires public entities to only limit human rights in certain circumstances and after careful consideration. The human rights protected under the Act are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:	
1. Recognition and equality before the law	2. Right to life
3. Protection from torture and cruel, inhuman or degrading treatment	4. Freedom from forced work
5. Freedom of movement	6. Freedom of thought, conscience, religion and belief
7. Freedom of expression	8. Peaceful assembly and freedom of association
9. Taking part in public life	10. Property rights
11. Privacy and reputation	12. Protection of families and children
13. Cultural rights – generally	14. Cultural rights – Aboriginal peoples and Torres Strait Islander peoples
15. Right to liberty and security of person	16. Humane treatment when deprived of liberty
17. Fair hearing	18. Rights in criminal proceedings
19. Children in the criminal process	20. Right not to be tried or punished more than once
21. Retrospective criminal laws	22. Right to education
23. Right to health services	

Consideration has been afforded with regard to the 23 human rights and no human rights have been limited in the forming of the officer recommendation.

Attachments

1. Stat 50 Recordkeeping Policy - PROPOSED [8.2.4.1 - 5 pages]
2. Stat 50 Recordkeeping Policy - CURRENT [8.2.4.2 - 6 pages]



Blackall-Tambo **Regional Council**

Recordkeeping Policy

1. PURPOSE

The purpose of this policy is to establish a framework for the creation and management of Blackall-Tambo Regional Council records.

This policy provides the overarching framework for any other corporate information, management policies, procedures or guidelines.

2. SCOPE

This policy applies to:

- All Blackall-Tambo Regional Council Councillors, employees, contractors and volunteers.
- All aspects of Council's business, all records created during business transactions (both internal and external), metadata and to all business applications used to create records during physical (hard copy) records, digitised and scanned records, electronic records including emails, records held in databases or on websites and other technology dependent records.

3. REFERENCES

- *Public Records Act 2023*
- *Right to Information Act 2009*
- *Right to Information Regulation 2025*
- *Information Privacy Act 2009*
- *Information Privacy Regulation 2025*
- *Human Rights Act 2019*
- Information Privacy Policy
- Confidentiality Policy

4. DEFINITIONS

Capture	A deliberate action which results in the registration of a record into a recordkeeping system.
CEO	Chief Executive Officer

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Blackall-Tambo
Regional Council

Recordkeeping Policy

Complete and Reliable Records	Records where the content, context and structure of a record can be trusted as a true and accurate representation of the transactions, activities, or fact that the document can be depended upon in the course of subsequent use.
Contractor	A person, organisation or entity that performs a specific act or acts including the provision of services and/or materials to another person, organisation or entity under an agreement enforceable by law.
Council	Blackall-Tambo Regional Council
Councillor/s	The Mayor and Councillors of Blackall-Tambo Regional Council.
EMDS	Electronic Data Management System
ELT	Executive Leadership Team which consists of the Directors
Employee	Local government employee: (a) The chief executive officer; or (b) A person holding an appointment under section 196 of the <i>Local Government Act 2009</i> .
OLT	Operational Leadership Team which consists of Group Managers and Managers
Recordkeeping system	An information system that captures, maintains and provides access to records over time.
Records/Public Records	Any form of recorded information, both received and created, that provides evidence of the decisions and actions of a public authority while undertaking its business activities.
Retention and Disposal Schedule	A legal document issued by the Queensland State Archivist to authorise the disposal of public records under the <i>Public Records Act 2023</i> .
Retention Period	The minimum period of time that records need to be kept before their final disposal as specified in an authorised retention and disposal schedule.
Volunteer	Any person, who of their own free will, offers to undertake un-paid work for Council and is accepted as a volunteer by the CEO and/or their authorised delegated.

5. POLICY STATEMENT

Council's records are a corporate asset. They form the corporate memory and support accountability by providing evidence. They assist Council to make use of organisational knowledge and experience, contribute to informed decision making and better performance of business activities, program delivery and risk management.

The systematic creation and capture of records is therefore fundamental to the efficient and effective functioning of Council processes. Business activities of Council will be documented, recorded and managed to protect the integrity, enhance proficiency and provide transparency.

Council recognises its regulatory requirements as a public authority under the *Public Records Act 2023*. It is committed to the principles and practices set out by the Queensland State Archivist standards and guidelines.

6. PRINCIPLES

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Blackall-Tambo
Regional Council

Recordkeeping Policy

This policy will ensure compliance with the Queensland State Archives Records Governance Policy with outlines 6 key principles that Council must adhere to:

1. Records management is support at all levels of Council

Council must ensure records management is everyone's responsibility. This means it must be supported across all areas and all levels of the organisation by:

- Providing appropriate advice and guidance to ensure the organisation is aware of the value of records and information and how this related to their obligations and responsibilities as an employee.
- Fostering a positive, innovative and collaborative recordkeeping culture.

2. Council will systematically manage records using governance practices that are integrated and consistent with broader Council frameworks

Council must systematically manage records and information by:

- Ensuring records and information governance is aligned across Council and incorporated in organisation strategies and objectives.
- Complying with relevant legislation that governs recordkeeping requirements.
- Measuring how well records governance is supporting Council's imperative and strategic goals.

3. Council will create complete and reliable records

Council must ensure complete and reliable records are created and retained as appropriate by:

- Identifying records that allow the organisation to operate. These provide evidence of decision, support accountability and transparency, mitigate risk, help Council meet legislative requirements and reflect the business of Council.
- Integrating record creation into existing processes.

4. Council will actively manage permanent, high-value and high-risk records and information as a priority

Council must actively manage permanent, high-value and high-risk records by:

- Formally documenting details of permanent, high-value and high-risk records.
- Actively maintaining visibility of these records while they are being used, including monitoring processes for permanent, high-value and high-risk records held in systems and applications.

5. Council must make records discoverable and accessible for use and re-use

Accessible records are those that can be located and continuously used. Council must ensure complete and reliable records are discoverable, accessible and are able to be used and re-used for their entire life by:

- Keeping records in business systems and application approved for use by Council.
- Being able to discover and appropriately access records.
- Actively monitor the health of records.

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Blackall-Tambo
Regional Council

Recordkeeping Policy

6. Council must dispose of records in a planned and authorised way.

Council must plan for how and why they will dispose of records, using a risk-based approach. Records must be disposed of in a planned and authorised way by:

- Using the disposal authorities issued by the State Archivist, which provide proper coverage of the specific records created and kept.
- Formally documenting the disposal of records.

7. RESPONSIBILITIES

Under section 11 of the *Public Records Act 2023*, the Chief Executive Officer is responsible for Council's information management, including ensuring Council makes and keeps full and accurate records of its business activities.

The Executive Leadership Team play a key role in leading the direction of Council's information management culture through visible support of and adherence to information management policies and procedures.

Elected representatives are responsible for submitting full and accurate records of their business activities for capture in line with legislation, policies and procedures.

The Operational Leadership Team are responsible for ensuring complete and reliable records are made and captured, report any deficiencies and monitor employee, contractor and volunteer compliance with Council's recordkeeping processes and practices.

All employees, contractors and volunteers are responsible for making themselves aware of and complying with Council's information governance policies, procedures and directives.

Access to Records

All records received or created within or on behalf of Council are official records that belong to Council and, subject to the considerations shown in this clause, are to be discoverable and accessible as authorised.

An employee's level of access to records is relevant to:

- a) Position responsibilities and requirements;
- b) Level of delegated authority;
- c) Privacy considerations;
- d) Legal professional privilege;
- e) Commercial-sensitivity; and
- f) Other specific considerations where confidentiality restricts the normal rights of access to records.

Authorisation from the CEO may be required before access is granted.

Council is required to comply with legislation that permits access to its records by members of the public and authorised external agencies, or as part of a legal process such as subpoena. Enquiries or applications for access to Council's records are considered in accordance with the *Right to Information*

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Recordkeeping Policy

Act 2009, Right to Information Regulation 2025, Information Privacy Act 2009 and Information Privacy Regulation 2025.

8. CONFIDENTIALITY

Members and Officers shall deal with the content of Council's Electronic Document System in a confidential manner and shall not divulge information therein otherwise than in accordance with law and Council's current policies.

Council has a Confidentiality Policy, which states that unless required by law a person making a complaint shall have some security of mind that their personal details will be protected and not divulged.

9. BREACHES

Any continual breach of any part of this policy by an officer may culminate in that officer receiving an official reprimand from the Chief Executive Officer. Any repeated reprimands may result in the dismissal of the officer.

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Blackall-Tambo Regional Council

Recordkeeping Policy

Policy Number: Stat 50	Effective Date: 23/10/2019
Version Number: One	Review Date: 23/10/2020
Policy Compiled by: Chief Executive Officer	
Policy Approved by: Chief Executive Officer	

PURPOSE

The purpose of this procedure is to establish a framework for the creation and management of Blackall-Tambo Regional Council records.

SCOPE

This policy applies to Blackall-Tambo Regional Council Councillors, employees, contractors and volunteers who create or maintain records, business systems, database applications and business applications on behalf of Council.

This policy provides the overarching framework for any other corporate information, management policies, procedures or guidelines.

DEFINITIONS

Capture	A deliberate action which results in the registration of a record into a recordkeeping system.
CEO	Chief Executive Officer
Contractor	A person, organisation or entity that performs a specific act or acts including the provision of services and/or materials to another person, organisation or entity under an agreement enforceable by law.
Council	Blackall-Tambo Regional Council
Councillor/s	The Mayor and Councillors of Blackall-Tambo Regional Council.
Employee	Local government employee: (a) The chief executive officer; or (b) A person holding an appointment under section 196 of the <i>Local Government Act 2009</i> .
Recordkeeping system	An information system that captures, maintains and provides access to records over time.
Records/Public Records	Any form of recorded information, both received and created, that provides evidence of the decisions and actions of a public authority while undertaking its business activities.
Retention and Disposal Schedule	A legal document issued by the Queensland State Archivist to authorise the disposal of public records under the <i>Public Records Act 2002</i> .

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Recordkeeping Policy

Retention Period	The minimum period of time that records need to be kept before their final disposal as specified in an authorised retention and disposal schedule.
Volunteer	Any person, who of their own free will, offers to undertake un-paid work for Council and is accepted as a volunteer by the CEO and/or their authorised delegated.

Responsibilities

CEO

The CEO is responsible for ensuring Council's compliance with the *Public Records Act 2002* and the principle and standard established by Queensland State Archives, and include;

- a) Accounting for recordkeeping and recordkeeping systems within Council to Ministers, Parliament and others as required;
- b) Assigning recordkeeping responsibilities within Council;
- c) Providing appropriate resources to maintain recordkeeping systems and processes;
- d) Ensuring recordkeeping systems are in place and produce complete and reliable records;
- e) Ensuring recordkeeping requirements are included in all business undertaken by Council;
- f) Taking all reasonable steps to implement recommendations made by the State Archivist;
- g) Actively promoting and supporting a positive recordkeeping culture throughout Council; and
- h) Ensuring employees, contractors and volunteers are aware of their recordkeeping responsibilities.

These responsibilities are delegated to relevant positions in accordance with the provisions set out below.

Information and Communication Technology

The Information Technology Services Unit shall:

- a) Provide the technical infrastructure required for recordkeeping;
- b) Provide technical support for the recordkeeping systems;
- c) Provide expert advice on information technology for recordkeeping strategies in an electronic environment;
- d) In partnership with Record Management employees; develop, manage and monitor the technical aspects of:
 - i. Records and systems migration strategies and procedures; and
 - ii. Regular backups for records and recordkeeping system and business systems that create and store records; and
- e) Manage the security mechanism for the protection from unauthorised access to information in electronic form.

Records Management Unit

The Records Management Unit shall:

- a) Develop and implement recordkeeping processes;

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Blackall-Tambo
Regional Council

Recordkeeping Policy

- b) Identify recordkeeping requirements in consultation with other organisational units;
- c) Consult with Queensland State Archives in relation to policy and Information Standards development;
- d) Make, keep and preserve complete and reliable records that document business transactions within compliant and accountable recordkeeping systems;
- e) Train Council employees in relation to recordkeeping obligations, processes and procedures;
- f) Ensure strategies and procedures exist to identify and locate records; and
- g) Identify and manage vital corporate records with regard to the relevant storage parameters and accessibility standards.

Managers and Supervisors

All managers and supervisors shall:

- a) Ensure complete and reliable records are made and captured into the relevant record and business systems that create and maintain records;
- b) Ensure recordkeeping systems underpin and support business processes and report any deficiencies; and
- c) Monitor employee, contractor and volunteer compliance with Council recordkeeping processes and practices.

Employees

The capture and recording of Council's records is the responsibility of all Council employees, including Council contractors and volunteers and includes the following:

- a) Create complete and reliable records of Council business in accordance with the *Public Records Act 2002*.
- b) Capture Council's records into the relevant recordkeeping system at the time of creation or receipt.
- c) Keep records for as long as they are required for business, legislative, accountability and cultural purposes.

Policy Statement

Council's records are its corporate memory and as such are a vital asset that support ongoing operations and provide valuable evidence of business activities over time. Council is committed to implementing best practice recordkeeping practices and systems to ensure the creation, maintenance and protection of accurate and reliable records.

Council recognises its regulatory requirements as a public authority under the *Public Records Act 2002*. It is committed to the principles and practices set out by the Queensland State Archivist standards and guidelines.

Complete and Reliable Records

Council's recordkeeping practices, processes and systems assist in making complete and reliable records. Complete and reliable records should be:

- a) **Created** to document and facilitate the transaction of Council business.
- b) **Captured** into the corporate recordkeeping systems.

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Regional Council

Recordkeeping Policy

- c) **Adequate** for the purposes for the purposes for which they are created and kept.
- d) **Complete** in content and maintain the structural and contextual information necessary to document a transaction.
- e) **Meaningful** with regards to information and/or linkages that ensure the business context in which the record was created and used is apparent.
- f) **Accurate** in reflecting the transactions, activities or facts that they document.
- g) **Authentic** in providing proof that they are what they purport to be and that their purported creators did actually create them.
- h) **Inviolable** through being securely maintained to prevent unauthorised access, alteration, removal or destruction.
- i) **Accessible** by being kept in a format that allows their continued use.
- j) **Useable** through being maintained so that they are identifiable, retrievable and available when needed.
- k) **Retained** for as long as they have administrative, business, legislative, historical and cultural value.
- l) **Preserved** by being stored, protected and maintained.

Protection of Records

Records are preserved and maintained over time for as long as required to meet administrative, legal, fiscal and archival requirements.

Access to Records

All records received or created within or on behalf of Council are official records that belong to Council and, subject to the considerations shown in this clause, are to be discoverable and accessible as authorised.

An employee's level of access to records is relevant to:

- a) Position responsibilities and requirements;
- b) Level of delegated authority;
- c) Privacy considerations;
- d) Legal professional privilege;
- e) Commercial-sensitivity; and
- f) Other specific considerations where confidentiality restricts the normal rights of access to records.

Authorisation from the CEO may be required before access is granted.

Council is required to comply with legislation that permits access to its records by members of the public and authorised external agencies, or as part of a legal process such as subpoena. Enquiries or applications for access to Council's records are considered in accordance with Council's Right to Information Policy.

Retention and Disposal of Records

In general, it is an offence to destroy any public record without authorisation from the State Archivist. Unless otherwise authorised, all records must be maintained and disposed of in

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Blackall-Tambo
Regional Council

Recordkeeping Policy

accordance with the Local Government Sector Retention and Disposal Schedule. This Schedule is used in conjunction with the General Retention and Disposal Schedule.

Retention of Records

Records must be appraised for possible continuing archival value. That is, records with legal, historical or cultural significance to Council and the community must be retained permanently in Council's Records Collections or State Archives.

Any records subject to legal processes, such as subpoena, or required for internal or external review or investigation or relevant to an application made under the *Right to Information Act 2009* must be protected and not destroyed even if the retention period has passed.

Disposal of Records without Reference to a Retention and Disposal Schedule

Ephemeral records (that is items of short-term temporary informational value that are not required to be kept of records) may be destroyed at any time without reference to a retention and disposal schedule. These records which may include announcements of social events, duplicate copies or extracts of documents kept only for reference, copies of circulars, forms etc, can be disposed of as part of normal office administrative practice.

Where the official version of a record is verified as being already maintained in Council's recordkeeping system a copy may be destroyed/disposed of, in the appropriate manner, at any time without reference to the Retention and Disposal Schedules.

Recordkeeping Systems

Council's primary recordkeeping system, Magiq, is the internal recordkeeping system where all corporate administrative records are captured and stored. Paper-based records received by Council are captured within the system through digital imaging.

Council's recordkeeping system is dedicated to creating and maintaining authentic, reliable and useable records which meet the needs of internal and external stakeholders. Records are maintained for as long as they are required to effectively and efficiently support Council's business functions and activities.

All of Council's records must be maintained within the preferred recordkeeping system. Records must not be stored in network drives (for example H drive) or other storage devices. These electronic storage facilities do not contain recordkeeping functionality to ensure records are captured and managed in accordance with sound recordkeeping principles.

Council's recordkeeping systems manage the following processes:

- a) Creation and capture of records;
- b) Storage of records;
- c) Protection of record integrity and authenticity;
- d) Security of records;
- e) Access to records; and
- f) Disposal of records in accordance with retention and disposal schedule.

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Recordkeeping Policy

CONFIDENTIALITY

Members and Officers shall deal with the content of Council's Electronic Document System (Magiq) in a confidential manner and shall not divulge information therein otherwise than in accordance with law and Council's current policies.

Council has a Confidentiality Policy, which states that unless required by law a person making a complaint shall have some security of mind that their personal details will be protected and not divulged.

BREACHES

Any continual breach of any part of this policy by an officer may culminate in that officer receiving an official reprimand from the Chief Executive Officer. Any repeated reprimands may result in the dismissal of the officer.

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OFFICER REPORTS

COUNCIL MEETING DATE:

Wednesday 17 December 2025

ITEM NO:

9.1.1

SUBJECT TITLE:

**Director of Lifestyle and Community Services
Report November 2025**

AUTHOR AND OFFICERS TITLE:

Piper Hansen Administration Officer

AUTHORISING OFFICER:

Jaimee-Lee Prow (Director of Lifestyle and
Community), Mike Lollback (Chief Executive Officer)

CLASSIFICATION (if Confidential)

N/A

Summary:

The Director of Lifestyle and Community Services Operations report for November 2025 is presented to Council. The report includes Blackall Aerodrome, Libraries, Visitor Information Centres, Blackall Neighbourhood Centre Program (Hub), Sport and Recreation, Communication and Media, Youth Council and Tambo Lifestyle and Community Hub.

Officer's Recommendation:

That Council receive the Director of Lifestyle and Community Services Report for November 2025.

Background**Executive summary of activities:**

November was a month focused on planning and delivering initiatives that strengthen community engagement and youth leadership within the Blackall-Tambo Region. A key highlight was the Blackall-Tambo Youth Council Camp, which marked a significant milestone in the evolution of the Youth Council since its inception in May 2025.

Blackall-Tambo Youth Council Camp

The camp was designed to broaden participants perspectives on community, enhance self-esteem, and inspire a vision for the future of our region. It also provided an opportunity for members to bond and develop leadership skills in a supportive environment.

The conduct of these young leaders throughout the week was exemplary. They embraced challenges, stepped outside their comfort zones, and approached new experiences with enthusiasm. Their representation of the Blackall-Tambo Region on multiple public platforms was a source of pride for our community.

The ripple effect of this initiative is expected to be significant. These youth leaders returned from the camp exhausted but inspired, ready to activate ideas and brainstorm key community initiatives that reflect the aspirations of young people in our Region. This program demonstrates the value of giving youth a voice in shaping community discussions and has already attracted interest from other regions as a model for engagement.

Acknowledgement of Service

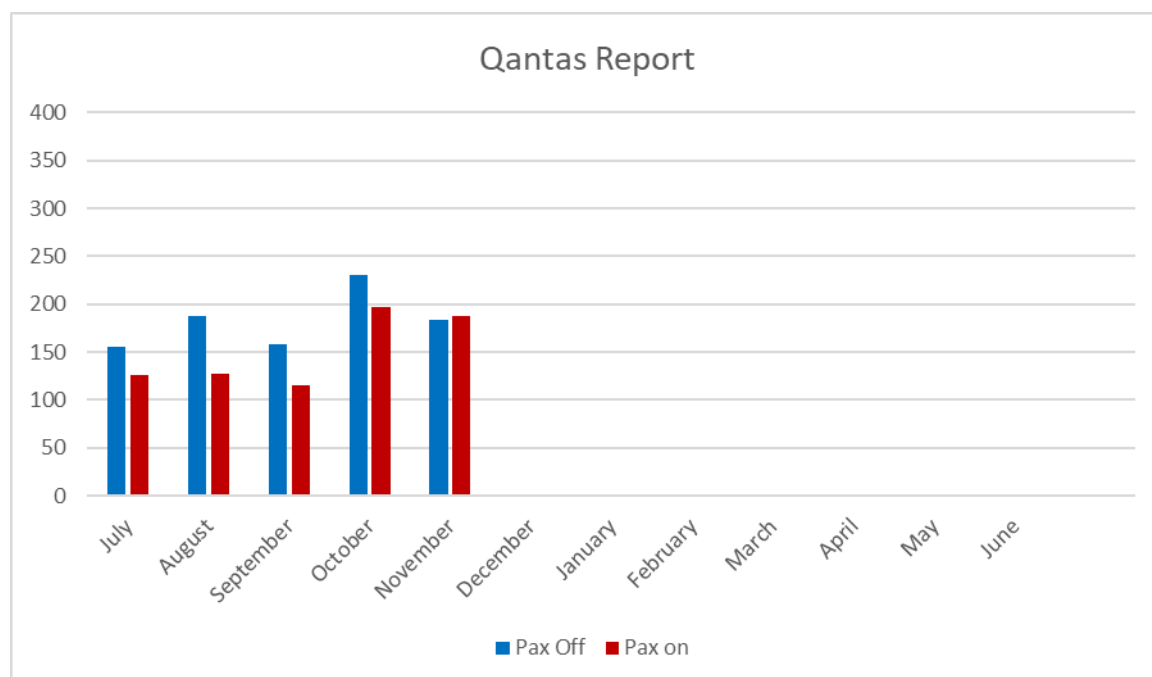
I would like to formally recognize Mr Stewart Benson, a long-standing Council employee who retired in November after an extraordinary tenure of nearly 38 years as a labourer. Throughout his career, Stewart demonstrated commitment to our Region. In the latter part of his service, he played a pivotal role in revitalizing Ram Park, transforming it into one of the community's most cherished heritage attractions and breathing new life into the local tourism experience. His dedication, vision, and hard work have left an enduring legacy that will continue to benefit our region for years to come. On behalf of Council and the community, we extend our sincere gratitude for his outstanding contribution and wish him every happiness in his well-deserved retirement.

Year-End Reflection

As this is the final report for the year, I would like to take a moment to reflect on the productive and profound impact of the initiatives rolled out across the directorate. These achievements would not have been possible without the dedication, passion, and commitment of our staff.

Their tireless efforts have strengthened community connections, fostered inclusivity, and delivered programs that truly make a difference in the lives of our residents. I extend my heartfelt thanks to every team member for their contribution to creating vibrant, resilient communities throughout 2025.

Blackall Aerodrome



The November roster has been distributed to airport employees.

Blackall Neighbourhood Centre Program (Blackall Hub)

November was another vibrant and rewarding month for the Neighbourhood Centre, with activities ranging from cultural experiences to festive celebrations and staff development programs. Alongside our ongoing youth engagement, community events and wellbeing

initiatives, the Hub continued to strengthen social connections and provide inclusive opportunities for all age groups.

The Neighbourhood Centre maintained its commitment to supporting those in need throughout November. We assisted with referrals to information and support services and continued to provide emergency relief where required. Our Community Kitchen initiative launched this month, adding a new dimension to our crisis foodbank by creating frozen meals from surplus community events. This program will operate monthly, promoting volunteerism and ensuring practical support for individuals and families during times of hardship.

Key events and highlights:

November began with a spooky celebration on the 1st, as the Hub hosted its annual Halloween event for children and families. Thanks to the generosity of our community, 13 households registered as trick-or-treat stops and approximately 96 children participated in the fun. The evening concluded at Banks Park with a free BBQ dinner and a lively 'Just Dance' disco on the big screen, creating a safe and enjoyable space for families to connect.

On the 6th and 7th of November, Hub staff completed a two-day Mental Health First Aid course. This training provided essential tools and response strategies for supporting individuals experiencing mental health challenges. The program was an invaluable investment in staff capability, ensuring our team is equipped to respond with empathy and practical assistance.

On the 11th of November, the Hub welcomed a touring theatre company for a live performance of *Cinderella Spinderella*. This free event offered a unique cultural experience for local families and school children.

Sports & Recreation Programs continued to thrive. The Blackall vs Tambo cricket tournament was a lively day for families, while Kid Fit sessions maintained regular attendance. Aquafit remained popular, with 12 participants per session across three weekly classes.

November concluded with festive cheer as we hosted our annual Seniors' Christmas Luncheon on the 28th. With the support of councillors and youth councillors, we served 96 hot roast meals accompanied by roast vegetables, a selection of desserts and cool refreshments. Seniors enjoyed lucky door prizes, Bingo, Santa's Hot Seat, and Christmas trivia, creating a warm and inclusive celebration.

This event also marked the launch of our Community Kitchen initiative, with 34 surplus meals frozen and added to our crisis foodbank. This ongoing program will encourage volunteerism and provide practical support for those in need during the holiday season and beyond.

All Buy Local entry forms and collection boxes were distributed across the region to participating businesses during November. Community response has been strong, with entries coming in large numbers. Prize draws will be completed in mid-December, and winners will be announced at Christmas in the Park, adding excitement and festive spirit to the season.

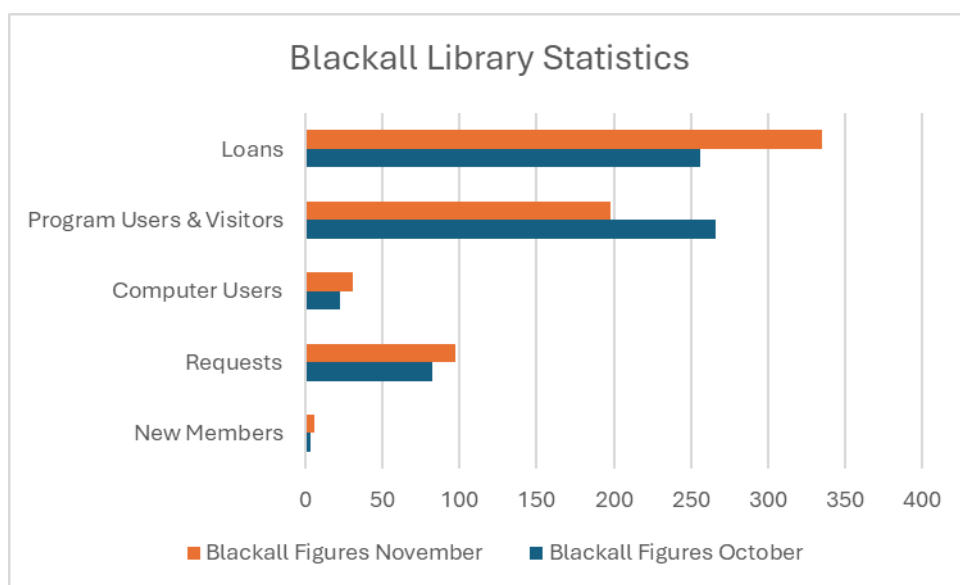
As we move into December, our focus shifts to delivering Christmas in the Park, finalising Buy Local prize draws and preparing for the Christmas closure period. We are also already planning for January's Australia Day festivities, ensuring the new year begins with vibrant community engagement. The Hub remains committed to creating opportunities to come together and support each other as we head into the holiday season and beyond.

Blackall Library

November was a month of fresh beginnings and festive preparations across our libraries. With new members joining and shelves refreshed, both Blackall and Tambo continued to provide vibrant spaces for reading, learning and community gathering and connections.

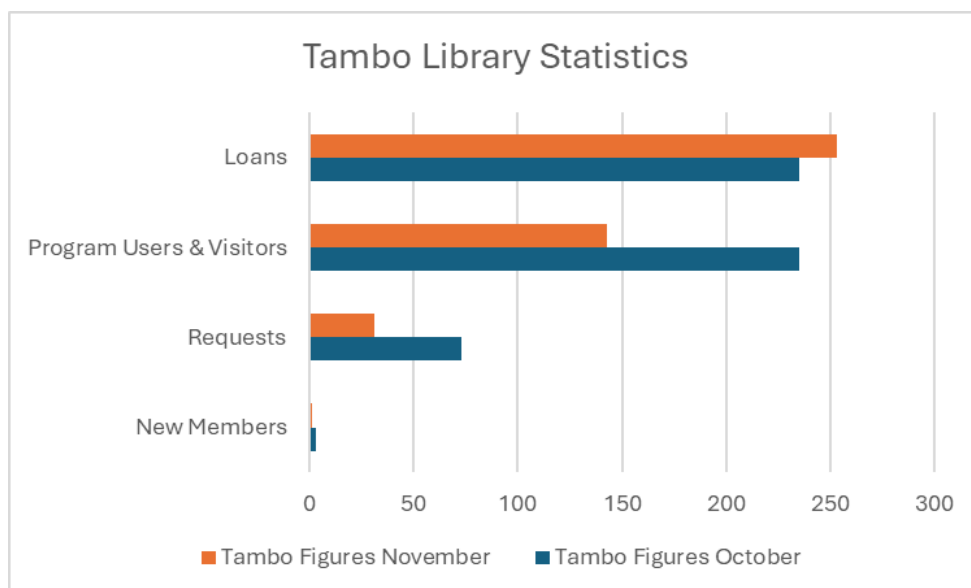
Membership & Usage Trends

Blackall welcomed 6 new members in November, while Tambo added 1 new member, reflecting steady community engagement. Blackall fulfilled 97 reserve requests, showing strong demand for specific titles, and recorded 335 loans alongside 617 returns. The high return rate was driven by our proactive stock rotation and removal of low-usage items, making way for an exciting influx of new books. Our shelves now proudly hold 3,932 items, offering readers a dynamic and appealing collection.



Tambo Library

Tambo maintained solid activity with 253 loans and 31 reserve requests fulfilled, alongside 143 visitors enjoying the space. These figures highlight consistent engagement and the value of our tailored services in smaller communities.



Collection Refresh

November was all about revitalising our shelves. By rotating stock and introducing new titles, we have created a fresh selection that caters to diverse interests. This ongoing commitment ensures our libraries remain inviting and relevant, encouraging readers to explore and discover something new each visit.

Reading Trends – November Highlights

Our borrowing data for November reflects strong engagement with popular genres. The most borrowed categories were:

- **Detective & Mystery Fiction** – 99 loans
- **Thrillers** – 73 loans
- **Romance Fiction** – 60 loans
- **Historical Fiction** – 58 loans

These figures indicate a continued preference for suspenseful and character-driven narratives, alongside a steady interest in romance and historical storytelling. This insight will guide future stock rotation and acquisitions into December/January to ensure our collection remains aligned with community interests.

Programs & Community Engagement

Our First 5 Forever sessions continue to thrive in both libraries, with strong attendance from parents, grandparents, and little ones. These programs remain a cornerstone of early literacy and family connection, reinforcing the library as a welcoming space for all generations.

Looking ahead, the festive spirit is in full swing! Preparations are underway for Christmas Craft activities and Santa visits in both libraries throughout December. These events promise to bring joy and creativity to our communities as we celebrate the season together.

November has been a refreshing month for our libraries. With new members joining, shelves updated with fresh titles, and strong borrowing trends, it is clear our efforts to keep the collection vibrant are paying off. Programs like First 5 Forever continue to bring families together, and with Christmas crafts and Santa visits just around the corner, we are looking forward to ending the year on a high note. Both libraries remain welcoming spaces for our communities, and we are excited to carry this momentum into December.

Blackall and Tambo Visitor Information Centres

Visitor numbers across both centres were slightly down in November, reflecting the usual seasonal slowdown as the peak travel period tapers off. Tambo recorded 85 visitors, while Blackall welcomed 53 visitors, which is consistent with historical trends for this time of year. Despite the decline, staff have noted that many travellers are still seeking authentic rural experiences and nature-based attractions, with positive feedback continuing around our region's unique history and welcoming community.

The Blackall Visitor Information Centre issued 21 travel permits during November, with an additional 13 permits self-registered online, bringing the total to 34 permits for the month. These permits remain popular among self-drive tourists and caravanners, and staff continue to provide guidance on travel routes, camping options, and local attractions to ensure visitors enjoy a safe and informed experience.

Camping revenue for November reached \$36,396.43 year-to-date, with \$774.99 generated during the month. This represents a significant seasonal dip compared to October, which aligns with reduced visitor movement and shorter stays. Staff have observed that many travellers are opting for free or low-cost camping alternatives, such as Douglas Ponds.

November was a quieter month for major events and activities, allowing staff to focus on planning for the upcoming holiday season and early 2026 initiatives. Preparations are underway for summer marketing campaigns and community engagement activities aimed at boosting visitation during traditionally slower months.

The recently appointed Tourism and Small Business Officer, Holly Macdonald, has commenced work on several key priorities, including leading the development of Council's new Corporate Plan 2025–2032.

In the coming month, the focus will be on:

- Reviewing regional branding to ensure consistency across Blackall and Tambo.
- Strengthening partnerships with local businesses and tourism operators.
- Developing a refreshed marketing strategy that leverages digital platforms and promotes unique regional experiences.
- Beginning consultation for a new regional tourism strategy to guide growth and sustainability.

This strategic focus, combined with upcoming marketing initiatives and community engagement, will position the region for sustainable growth. By aligning tourism efforts with Council's long-term vision, we aim to strengthen our competitive edge and deliver authentic experiences that meet evolving visitor expectations.

Tambo Lifestyle & Community Hub

The Tambo Hub has continued to extend and offer a diverse range of community activities and supports for all ages within the community, with key highlights in November being:

- The monthly “Tea and Talk” program for the senior community was not hosted in November as the CWA Christmas Luncheon was held this month. Tambo Hub staff are also hosting a Christmas lunch in December for December’s “Tea and Talk.”
- The Barcoo River Run, hosted by BTRC in conjunction with the Tambo Tourism & Business Association, has continued to bring locals together on a Saturday morning for a 3km/5km walk or run followed by coffee/breakfast at our local cafes.
- The Tambo Hub continued to host craft sessions on Wednesdays for the senior women in the community.
- Allied health services were provided: Longreach Physiotherapy made 2 visits, seeing a total of 30 clients.
- A new massage therapist was hired and due to commence Swedish Massage services in December.
- In November, there was a total of 6 people access the services at the Services Australia Access Point.
- Services Australia Mobile Service Centre also visited once, providing the Tambo community with an opportunity to speak with staff in person.
- Other visiting services included David Stransky - Chiropractor who visited once.
- The Look by Britney visited twice, offering beauty services for four days.
- Renie Reflexology visited twice.
- RFDS visited three times, providing mental health services to the community.
- RESQ visited once.
- Fly2Health visited once.
- The Tambo Hub hosted a Bingo and Boardgames session and a Cooking and Craft session for the kids where they decorated a canvas together to be displayed in the Grasslands Art Gallery Christmas Exhibition.
- “Fellas Fridays” commenced on 7th November, a new monthly program where the senior men of the community can get together for morning tea/bingo/various activities at the Tambo Hub.
- Hub staff assisted with 2 shows held at the Shire Hall – Funny Mummies and Cinderella Spinderella.
- In the month of November, the Hub continued planning Tambo’s Christmas event (Christmas in EE Parr Park – stalls, rides, food etc.), Christmas school holiday activities and an Australia Day event.

Upcoming Key Events/Activities

- Buy Local Campaign Launch
- Blackall-Tambo Christmas Lights Competition
- Australia Day Nominations Launch
- Blackall-Tambo Youth Council Leadership Camp 17th-21st November
- Blackall Seniors’ Christmas Luncheon 27th November
- Tambo CWA Seniors’ Christmas Luncheon 30th November
- Tambo Christmas in the Park Community Event – Friday 19th December
- Blackall Christmas in the Park Community Event – Saturday 20th December
- Blackall Australia Day – Sunday 25th January 2026.
- Tambo Australia Day – Date to be confirmed.

[Link to Corporate Plan](#)

Economic Development

Outcome 2 - Tourism - Foster a sustainable tourism industry that delivers economic outcomes for the community.

Outcome 3 - Employment - Encourage regional employment growth and opportunities.

Vibrant Communities

Outcome 1 - Arts and Culture - Continue to grow our region as the premier arts and cultural hub of Western Queensland.

Outcome 2 - Health & Wellbeing - The community has access to health services that meet their needs.

Outcome 3 - Community Services - Services and facilities that meet the needs of the community.

Outcome 4 - Youth - Engage, support and encourage youth to remain in and return to the community.

Outcome 5 - Indigenous Participation - Engage, support, respect and encourage indigenous participation within the community.

Environment & Heritage

Outcome 2 - Historical Heritage - Preservation of our past.

Infrastructure

Outcome 2 - Airports - Aerodrome facilities in both Blackall and Tambo are operationally safe and compliant with standards as determined by the civil aviation safety authority.

[Consultation \(internal/external\)](#)

Chief Executive Officer
Chief Financial Officer
Director of Lifestyle and Community
Director Organisational Performance
Group Manager People Culture and Safety
Multi-Purpose Coordinator
Customer Service Officers
Library Officer
Neighbourhood Centre Coordinator
Tambo Library and Tourism Officer
Tourism Officer

[Policy Implications](#)

Nil

[Budget and Resource Implications](#)

Nil

[Attachments](#)

Nil

OFFICER REPORTS

COUNCIL MEETING DATE:

Wednesday 17 December 2025

ITEM NO:

9.2.1

SUBJECT TITLE:

Organisational Performance Monthly Report November 2025

AUTHOR AND OFFICERS TITLE:

Andrea Saunders Group Manager Customer & Council Support

AUTHORISING OFFICER:

Alison Lamb (Director of Organisational Performance), Mike Lollback (Chief Executive Officer)

CLASSIFICATION (if Confidential)

N/A

Summary:

This report provides Council with an update for the Organisational Performance Department which includes the Blackall and Tambo Aquatic Centre Reports, Facility bookings, Snap Send Solve lodged, Work Camp applications, Community Bus bookings and Miscellaneous key activities and outcomes for the month of November 2025.

Officer's Recommendation:

That Council receives the Organisational Performance report for November 2025.

Details:**Blackall Aquatic Centre – Summary**

Gate entry totals for this month:

- Passes 217
- Adult 566
- Child 606

Temperatures:

- Main Pool - maintained between 27 - 30 degrees Celsius
- Spa – maintained between 37 - 40 degrees Celsius

Upcoming Event: **Expression of Interest**

Australia Day 2026

Following the success of this year's Australia Day celebrations at the Blackall Aquatic Centre—despite the stormy weather trying its best to dampen the fun—we are excited to express our interest in hosting the event again next year.

The community turnout, positive feedback and the fantastic atmosphere created by families and visitors showed just how valuable this event is for our town. We would love the opportunity to build on this year's success and continue providing a welcoming, inclusive and enjoyable Australia Day celebration for everyone in 2026.

We look forward to discussing plans and working together to make next year's event even bigger and better.

Tambo Aquatic Centre - Summary

- Gate entry total for this month: 843

Temperatures:

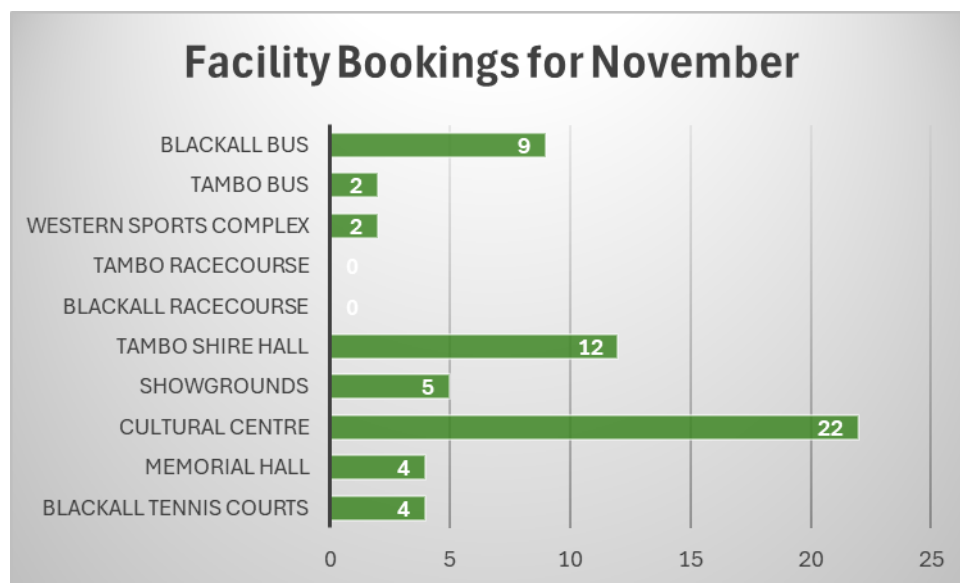
- Morning temperatures ranged between 23 and 29 degrees Celsius
- Afternoon temperatures ranged between 24 and 31 degrees Celsius

Upcoming Events:

- The Tambo ICPA will be hosting their annual Swim Camp from Monday 8th December - Thursday 11th December.
- We are looking forward Tambo's Australia Day Celebrations being held at the pool on Monday 26th January.

Please note: a copy of the full reports for the Blackall and Tambo Aquatic Centres are attached for your convenience.

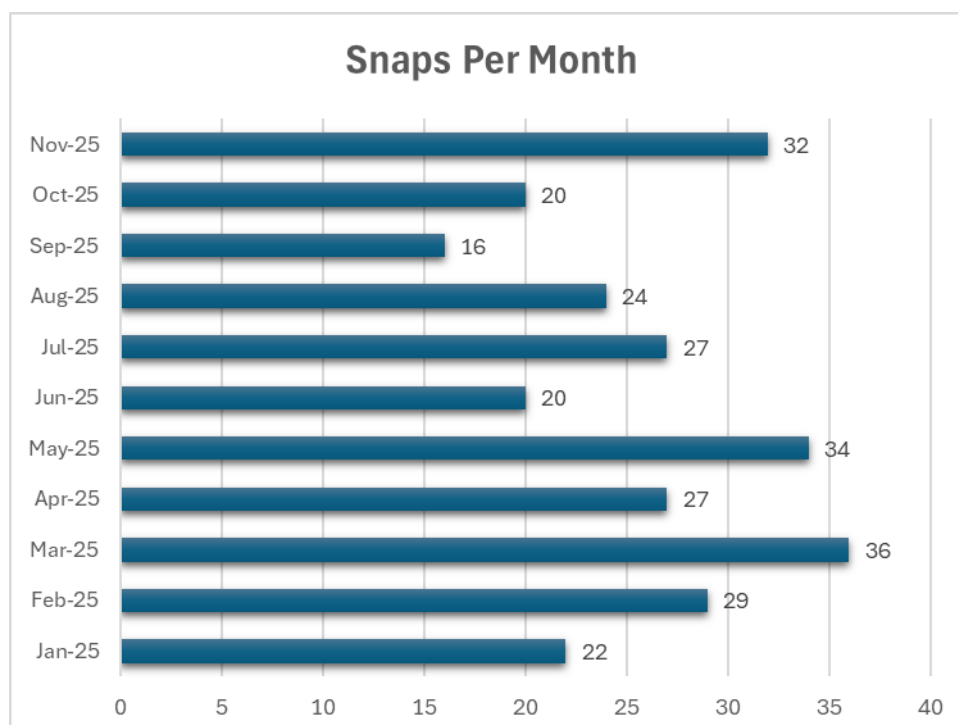
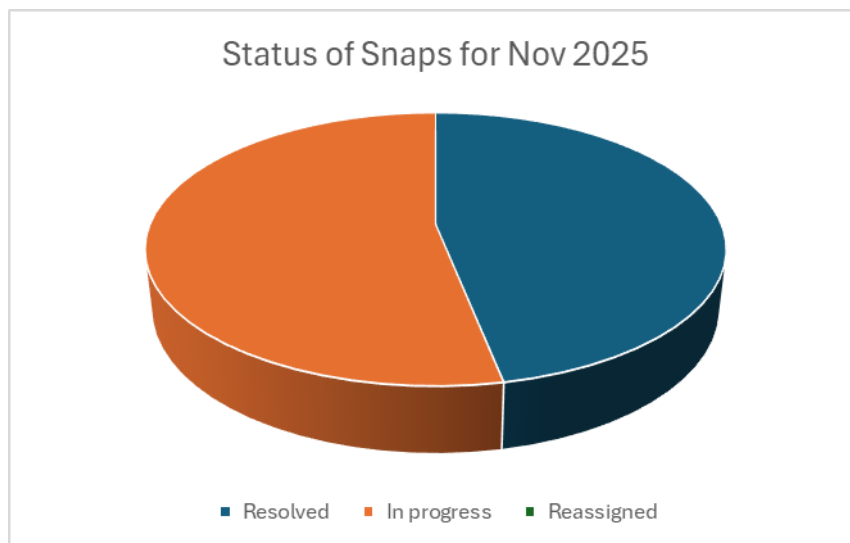
Facility Bookings Information



Snap Send Solve

32 Snaps across Blackall-Tambo Regional Council were lodged for the month of November.

- 15 matters have been resolved;
- 17 are in progress of being resolved.



Work Camp

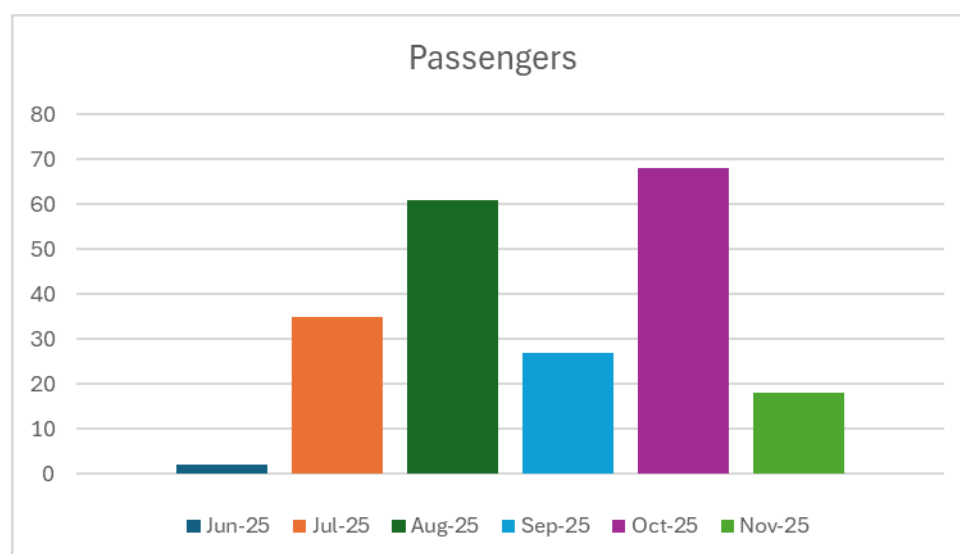
Eight applications were submitted during November. These consisted of 10 applications for projects and 1 was an annual update. Applications were received from:

- Blackall Saleyards – Annual Update
- Blackall-Tambo Regional Council – Banks Park Christmas Decorations
- Blackall-Tambo Regional Council – Seniors Christmas Luncheon
- St Patrick's Catholic Church Blackall – Christmas Fete
- Blackall-Tambo Regional Council – Tambo Heritage Precinct maintenance
- Blackall-Tambo Regional Council – Tambo Christmas in the Park
- Tambo ICPA – Tambo Swim Camp
- Blackall-Tambo Regional Council – Staff Christmas Lunch
- Blackall-Tambo Regional Council – School Holiday Program
- Blackall-Tambo Regional Council – Blackall 5 km Dash for Cash
- Blackall-Tambo Regional Council – Blackall Christmas in the Park

Community Bus

The table below provides a summary of the use of the Community Bus over the month of November.

Type of Use	Destination	Passengers
Social event	Tambo to Blackall & return	11
Health	Blackall to Longreach & return	3
Health	Tambo to Blackall & return	0
Health	Blackall to Barcaldine & return	0
Greyhound bus connection	Jericho to Blackall	3
Greyhound bus connection	Blackall to Jericho	1
Total passengers		18



Blackall Housing, Buildings and Projects

- Upgrades to the Secretary's Box at Showgrounds underway. Paint yet to be completed. Works are scheduled to be completed by 5.12.2025.
- Reorganised storage and cleared out office space to house new staff at Blackall Hub.
- Blackall Tennis Court lighting Geotech completed and private certifier engaged. The work is scheduled to commence mid-December.
- Contractor engaged for the enclosure of the Blackall Saleyards Canteen dining area. The work is scheduled to commence February 2026.
- Council employee house vacated – works to be completed prior to new tenancy
- Repair air conditioners at 2 residences
- Plumbing issues rectified at 2 residences
- Request for quote for the upgrades of bathrooms at 4 Council residences. Quotes close 3.12.2025
- RCD testing in Blackall completed
- The tender for the demolition of the Prince of Wales Hotel is underway with tenders closing 5 December 2025.
- The tender for the design and project management of the Blackall treatment plant is underway, and tenders close on 22 December 2025.
- Expressions of interest for the tenders for stage 2 of the Blackall Cultural Precinct and the expressions of interest close on 19 December 2025.

Tambo Buildings and Projects

- Works 4 Queensland
 - EE Parr Park Infrastructure Upgrade – Upgrade to lighting has been completed. Fencing has been ordered. The contract for the soft fall has been awarded, and installation is due January 2026.
 - Tambo Admin Building Repairs – quote for repairs has been received and contract to be awarded in January 2026.
 - Minor repairs were carried out in two houses.
 - Costing is being sought for a permanent shade structure at one of the Coolibah Village residences after the shade cloth awning was damaged.

Miscellaneous

- The Recordkeeping Policy has been reviewed and is being presented for adoption by Council at this meeting in a separate report.
- The 2026-2031 Corporate Plan has been completed and presented to Council for adoption at this meeting in a separate report.
- An audit of the communication towers will be conducted by a contractor and council employees in December. This will provide Council with a concise report on the condition and maintenance requirements of the towers.

Link to Corporate Plan

Environment & Heritage

Outcome 1 - Disaster Management - Region is prepared and resilient to natural and man-made disasters.

Governance

Outcome 1 - Workforce - Council's workforce is trained and supported to competently manage themselves and their work.

Outcome 2 - Accountability - Accountable, responsible, and transparent governance.

Outcome 5 - Customer Service - Provide excellence in customer service.

Infrastructure

Outcome 4 – Aquatic Centres – Provide functional, accessible aquatic centres in both communities.

Outcome 5 – Council Buildings – Civic facilities that meet the needs of the community yet remain financially sustainable.

Consultation (internal/external)

Director Organisational Performance

Group Manager Customer and Council Support Services

Customer Service Officers

Policy Implications

Nil

Budget and Resource Implications

Nil

Blackall Aquatic Centre

Monthly Report November 25

Introduction

November at the Blackall Aquatic Centre arrived with the buzz of early summer—hotter days, busy afternoons, and a growing sense of community energy. Our lanes saw a steady mix of families, lap swimmers, squad kids and rehab users, all making the most of the warmer water. With school groups, learn-to-swim programs and regular visitors filling the pool throughout the week, the Aquatic Centre continued to shine as a welcoming hub for fitness, fun and connection. As the summer holidays edge closer, November has truly set the pace for a vibrant season ahead.

Average Pool Temperatures

As temperatures continue to climb heading into summer, the Blackall Aquatic Centre has maintained comfortable and welcoming water conditions throughout November for all swimmers:

- **Main Pool:** Sitting between **27–30°C**, providing an ideal temperature for recreational swimmers, school groups, squad training, physiotherapy users and families wanting a refreshing dip.
- **Spa:** Remaining steady between **37–40°C**, offering the perfect environment for relaxation, hydrotherapy and muscle recovery.

We remain committed to delivering a consistently enjoyable aquatic experience for all users. Our team continues to monitor and adjust temperatures based on seasonal conditions, patron comfort and community feedback—ensuring the best possible environment year-round.

Average Gate Entries

Passes: 217

Adult Entries: 566

Child Entries: 606

November continued to show strong community engagement at the Blackall Aquatic Centre, with attendance increasing as temperatures rose and the lead-up to summer encouraged more visitors through the gates. Families, children, travellers and regular lap swimmers all contributed to a steady flow of users throughout the month, marking the beginning of our busy season.

Every Week Events

- **Nat's Coaching Clinics**
Nat's popular coaching clinics are now running on Tuesday mornings from 6am-7am and Friday afternoons from 4pm-5pm. Nat has added extra sessions over the next couple of weeks due to upcoming swimming carnivals. These sessions provide swimmers of all levels with the opportunity to refine their skills, improve technique, and build confidence in the water as we head into the Summer Season.
- **Amy's Learn to Swim**
Amy's Learn to Swim program continues to run every Tuesday, Thursday, and Saturday, delivering structured, supportive lessons that build water safety skills, confidence and strong

foundational swimming technique. We are thrilled to share that the program is now at full capacity, with 40 registered swimmers enrolled for the season — a wonderful reflection of our community's commitment to water safety and the growing interest in developing swimming skills locally. Families already on the waitlist will be contacted should additional spaces become available throughout the season.

- **Aqua Aerobics**

Aqua Aerobics remains a favourite activity for many in the community. Sessions are currently held Thursday and Friday mornings (7:00am). This low-impact, refreshing fitness option is suitable for all ages and fitness levels.

Events that have been held

November was an action-packed month at the Blackall Aquatic Centre, with a range of school and community events bringing energy and excitement to the facility.

- **Distance Ed Swim Block**
We kicked off with Distance Education's 2-day swimming block on the 6th and 7th of November, welcoming eager students who took part in skill development, stroke work and confidence-building in the water.
- **Blackall State School Swimming Carnival**
On the 14th of November, a fantastic day showcasing sportsmanship, determination and house spirit as students competed in a full program of events.
- **Barracuda Swimming Carnival**
On the 29th of November, drawing families, club swimmers and supporters from across the community for a successful day of racing and club pride.
- **St Joseph's School Swimming Carnival**
On the 1st of December, ensuring a smooth and enjoyable event to celebrate the students' hard work throughout their swimming program.

November truly highlighted the Aquatic Centre's role as a vibrant community hub—supporting schools, hosting major events and providing opportunities for fun, fitness and connection.

Upcoming Events

Australia Day 2026 – Expression of Interest

Following the success of this year's Australia Day celebrations at the Blackall Aquatic Centre—despite the stormy weather trying its best to dampen the fun—we are excited to express our interest in hosting the event again next year.

The community turnout, positive feedback and the fantastic atmosphere created by families and visitors showed just how valuable this event is for our town. We would love the opportunity to build on this year's success and continue providing a welcoming, inclusive and enjoyable Australia Day celebration for everyone in 2026.

We look forward to discussing plans and working together to make next year's event even bigger and better.

Chemical Report

We are committed to maintaining high standards in water quality management and the measures implemented ensure safe, clean, and hygienic swimming conditions for all patrons at the Blackall Aquatic Centre.

Maintenance & Repairs

Throughout November, a series of important maintenance tasks and upgrades were completed to ensure the Blackall Aquatic Centre continues to operate safely, efficiently and to a high standard for all users. Key works carried out this month included:

- **Construction and setup of a new pump for the Tambo Pool**, supporting broader community aquatic facilities and ensuring reliable summer operation.
- **Ongoing maintenance to two main pool pumps**, ensuring consistent water flow and circulation as usage increases in the warmer weather.
- **Routine checks and adjustments to the chemical dosing and acid pumps** to maintain water quality and compliance.
- **General upkeep and monitoring of filtration systems**, ensuring all equipment remains in strong working condition heading into the busy holiday period.

These upgrades and preventative works contribute to a high-quality aquatic experience for our patrons and support the smooth operation of both local and neighbouring facilities during the summer season.

Purchases

As we prepare for the busy summer period and continue to support growing community demand, the Blackall Aquatic Centre has identified essential upcoming purchases.

- A priority for the facility is the replacement of our **lane ropes**, as the current set is beginning to deteriorate and show signs of breakage.

New lane ropes will significantly enhance the safety, organisation and overall flow of activities within the pool—particularly with the increasing number of lap swimmers, squad training sessions and learn-to-swim groups using the facility each week. Upgrading this equipment will help us maintain smooth, efficient operations and ensure all programs can run safely and effectively.

We will continue to assess and prioritise further equipment needs to support the ongoing growth and success of our aquatic programs.

As we wrap up another busy and rewarding month at the Blackall Aquatic Centre, we want to extend our heartfelt thanks to all swimmers, families, schools and community members for your ongoing support throughout the year.

We wish everyone a very Merry Christmas and a safe, happy and refreshing New Year. May the holiday season bring joy, rest and quality time with loved ones. We look forward to welcoming you all back in 2026 for another fantastic year at the pool.

Stay cool, stay safe, and thank you for being part of our wonderful aquatic community.

Cheers

Amy, Richard & Sam

Tambo Aquatic Centre

35 William Street TAMBO Q 4478

MONTHLY REPORT

01/11/2025-30/11/2025

It's been another busy month at the Tambo Aquatic Centre, with plenty of ongoing activities including school swimming, swimming club, and swimming lessons. It's great to see people of all ages making use of the Centre. Frequent late-afternoon storms have also been rolling through, occasionally disrupting plans and causing fluctuations in the water temperature.

Gate Entries: 843

Pool Temps for January

Lowest morning temp – 23 degrees (15/11)

Highest morning temp degrees – 29 degrees (25/11)

Lowest afternoon temp – 24 degrees (15/11)

Highest afternoon temp – 31 degrees (28/11)

Water Quality

Water quality levels have been within normal range.

Events and Upcoming Events

- Tambo Youth Group, voluntarily run by Kerry Holmes have utilised the pool on 2 Friday nights during November. (See attached photos)



- Tambo State school held their annual swimming carnival on Tuesday 11th November.
 - Pool Werx serviced our Pro-Cal chlorination system at the beginning of November.
 - Our bright new pool chairs have been received with much excitement and have had plenty of use by kids and parents alike.
-
- The Tambo ICPA will be hosting their annual Swim Camp from Monday 8th December - Thursday 11th December.
 - We are looking forward Tambo's Australia Day Celebrations being held at the pool on Monday 26th January.

Cindy Holmes
Lessee
Tambo Aquatic Centre

OFFICER REPORTS

COUNCIL MEETING DATE: Wednesday 17 December 2025
ITEM NO: 9.2.2
SUBJECT TITLE: Town and Rural Services Report November 2025
 AUTHOR AND OFFICERS TITLE: Greg Nicholls Group Manager Town and Rural Services
 AUTHORISING OFFICER: Alison Lamb (Director of Organisational Performance), Mike Lollback (Chief Executive Officer)
 CLASSIFICATION (if Confidential) N/A

Summary:

Overview of upkeep and maintenance of the townships of Blackall and Tambo.

Officer's Recommendation:

That Council receive the Town and Rural Services Report for November 2025.

Background

TAMBO - cleaning, upkeeping and maintenance.

Below is a list of all locations, including parks and gardens that receive ongoing and regular servicing, including maintaining and upkeeping. Servicing includes - cleaning, mowing, whipper snipping, weed control including spraying, roadside slashing, cleaning of gutters, hedging, watering, debris removal, slashing, street sweeping

Events - An emphasis on ensuring that booked venues or locations used for event/s are included in the maintenance/upkeep schedule in addition to business as usual. The team works closely with event organisers to ensure the readiness of these areas.

By exception, individual locations will be featured in this report, providing you with specific information.

- **Coolibah Walk**
- **E.E Parr Park**
- **Stubby Bend Camping Grounds**
- **Tambo Airport**
- **Tambo Cemetery**
- **Town Hall & Grounds Tambo Multi-purpose Centre**
- **Tambo Racecourse**
- **Tambo Town Entrances**
- **Tambo Town Streets**
- **Tambo Truck Museum**
- **Western Sportsground**

By exception**Tambo Aquatic Centre**

- Maintenance of the grassed areas is being carried out by Council staff during pool closed hours.

- **Tambo Dam**

- Gardens and surrounds are maintained weekly.
- Works will commence shortly to level a site in the grassed area for next year's sculpture display.
- Christmas decorations have been set up around the park area.

- **Tambo Aerodrome**

- New airstrip solar lighting has been purchased and will be installed prior to Christmas.

BLACKALL - cleaning, upkeep and maintenance.

Below is a list of all locations, including parks and gardens that receive ongoing and regular servicing, including maintenance and upkeep. Servicing includes - cleaning, mowing, whipper snipping, weed control including spraying, roadside slashing, cleaning of gutters, hedging, watering, debris removal, slashing, street sweeping.

Events - An emphasis on ensuring that booked venues or locations used for event/s are included in the maintenance/upkeep schedule in addition to business as usual. The team works closely with event organisers to ensure the readiness of these areas.

By exception, individual locations will be featured in this report, providing you with specific information.

- **Albert Park**
- **Banks Park**
- **Blackall Administration Office**
- **Blackall Cemetery**
- **Blackall Nature Strip Maintenance Pathway to Health**
- **Blackall Racecourse**
- **Blackall Refuse Tip**
- **Blackall Town Streets**
- **Blackall Town Amenities**
- **Blackall Town Entrances**
- **Cultural Centre**
- **Memorial Park**
- **Rural Services**

By exception

- **Barcoo River Camping Grounds**
 - Water leaks from several taps have been repaired.
- **Blackall Airport**
 - General maintenance is carried out on a regular basis to ensure the Airport surrounds are kept tidy and all facilities are in operating order.



- **Blackall Aquatic Centre**
 - Ground maintenance is carried out by the gardening crew regularly.
 - Replacement chlorinator pump impellers have arrived and been fitted.
- **Blackall Showgrounds**
 - General maintenance of the grounds has continued by the Gardens Crews.
 - Pop-up sprinklers are being installed in certain areas to alleviate the use of manual sprinklers.

- The recent hot weather and wind has had an excessive drying effect on the grassed areas. Watering patterns have been increased and an unused walk along sprinkler from Tambo has been obtained and added to the Eastern side of the oval.
- o **Ticklebelly Gully**
 - Clean out of Ticklebelly Gully is well under way. The road construction crew have done a fantastic job in cleaning out the area. Gates will be installed to allow future access for maintenance purposes. The drain in Shamrock Street has been opened to allow water flow from Salvia Street.





Town Maintenance Crew

- The garden bed and dead bottle tree at the Coronation Drive & Thistle Street intersection has been removed. The plants and tree were restricting vision of the pedestrian crossing and for oncoming traffic.



Road Maintenance Crew

- Repairs to Blackall/Barcaldine Road are in progress. This includes patch repairs and dig-outs in large affected areas.

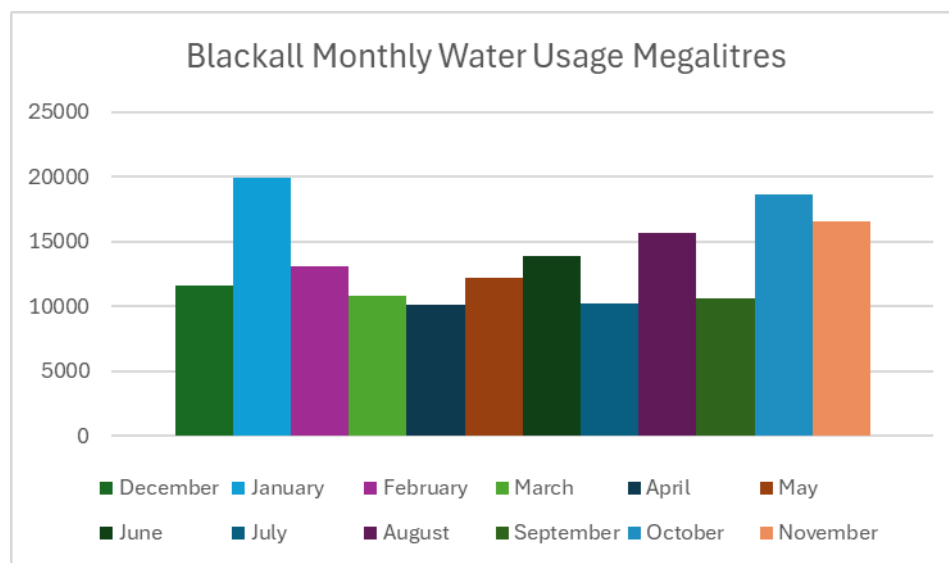
Work Camp delivery

- Assistance at town events is ongoing. The crew are currently maintaining Ram Park, following Stewart Benson's retirement.

Monthly Water Consumption Comparison

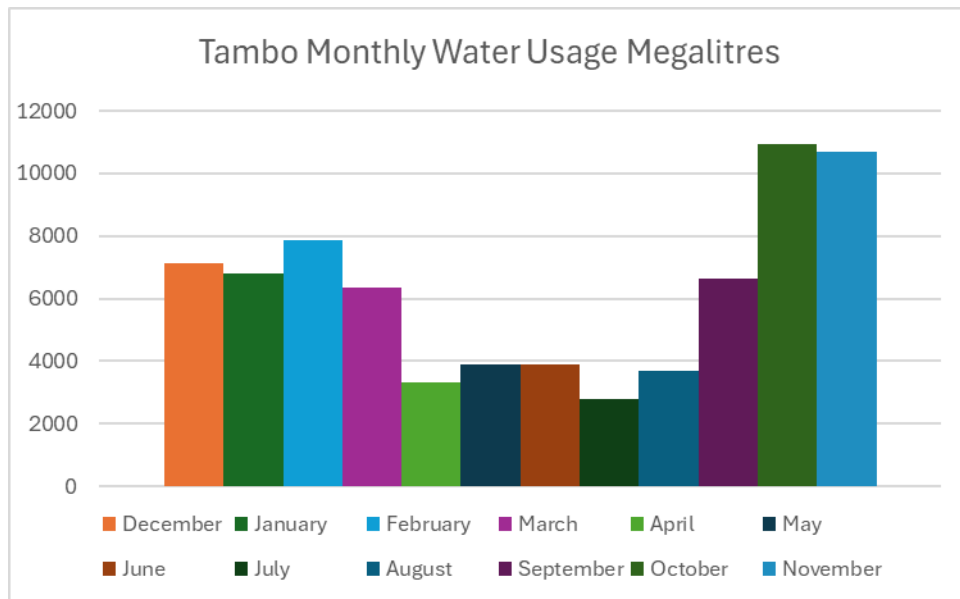
Blackall

Water consumption ML	16577
Call outs - Water	2
Call outs - Sewer	2
Broken Mains/Services	1
Private Works	0



Tambo

Water consumption ML	10690
Call outs - Water	2
Call outs - Sewer	2
Broken Mains/Services	1
Private Works	0



Consultation (internal/external)

Chief Executive Officer
 Director Organisational Performance
 Group Manager Town and Rural Services

Policy Implications

Nil

Budget and Resource Implications

Nil

Attachments

Nil

OFFICER REPORTS

COUNCIL MEETING DATE:

Wednesday 17 December 2025

ITEM NO:

9.2.3

SUBJECT TITLE:

Roadworks Report November 2025

AUTHOR AND OFFICERS TITLE:

Lackon Engineering Contractural Engineer - Principal

AUTHORISING OFFICER:

Matthew Richardson (Group Manager Roadworks),
Alison Lamb (Director of Organisational
Performance), Mike Lollback (Chief Executive Officer)

CLASSIFICATION (if Confidential)

N/A

Summary:

The Road Works report for November 2025 is presented to Council.

Officer's Recommendation:

That Council receive the Road Works report for November 2025.

Background**TMR Projects**

Blackall Jericho Road 441 - Package B - Separate report provided		
Project Budget	\$ 2,400,000	
Project Status		
Project Scope	Rehab exiting pavement for subgrade from 6mtr and 4mtr to 8mtrs wide, cart base material onto pavement and put into 8mtrs, prime and double seal. Replace old pipe structures with box culverts and cement stabilize inverts. Ch.7.39 km to Ch.10.86 km	
Monthly Progress	1 st seal completed, signage installed, open to traffic. Invoices are sent in for payment.	
Project Completion	17 th Nov 2025, Seal Feb 2026	
% Complete	95%	

General RMPC (Road Maintenance Performance Contract) FY 2025 - 2026		
Project Budget	\$ 2,546,431	
Project Status		
Project Scope	A conditional agreement has been signed for 2025-2026 maintenance as required on the National Highway and State-Controlled Network within the BTRC.	
Monthly Progress	Dig out repairs on Tambo/Augathella Road. Dig outs and surface corrections on Barcaldine Road. Rest area servicing. Premix ordered for surface correction on all RMPC roads.	
Project Completion	July 2026	
% Complete	50%	

Contract Number CN-24761 Project Number 3445342		
DRFA Reconstruction work Blackall to Adavale Rd		
Project Budget	\$ 5,000,000	
Project Status		
Project Scope	There are various locations, heavy build up, gravel re-sheeting, with sections been put in to possibly seal if available funding from TMR can be found.	
Monthly Progress	Estimated, draft with BTRC to review. Submission to TMR in Nov 2025. Heavy formation has commenced and carting the gravel into these areas. Confirmation with TMR that tender and completion dates identified in the tender are flexible.	
Project Completion	Tender Nov 2025 Tender Practical Completion Date February/March 2026	
% Complete	20%	

Mt Playfair Road TIDS		
Project Budget	\$ 400,000	
Project Status		
Project Scope	Pave and seal Chainage 33.520 - Chainage 35.520	
Monthly Progress	Material, bitumen and stone tenders done, site pegged.	
Project Completion	February 2026	
% Complete	25%	

W4Q 24-27 Funding

Dahlia and Larkspur Streets Stormwater - Drainage		
Project Budget	\$ 530,000	
Project Status		
Project Scope	Design and construction of new stormwater drainage infrastructure to eliminate the persistent ponding in Blackall on Dahlia and "Ticklebelly" Creek outlet.	
Monthly Progress	<p>The design has been revised after the discovery of a few more pipes. Council is currently seeking agreement from residents to access Ticklebelly Gully through their backyards to clean out and to improve the fall of the ground to help the water flow easier and develop a works program to ensure the gully is maintained.</p> <p>This would result in the gully being reopened in Salvia Street/Shamrock Street. Ticklebelly Gully has been cleaned out and levels taken to ensure water flows. Work has commenced with breaking into the old pipes on Shamrock Street to reopen the old drain into Ticklebelly Gully. This will result in reinstalling pipes back into the old pipe structure. Gateways will be installed in the backyards to allow Council to reduce regrowth of vegetation, which will keep the drain clear and help water flow.</p> <p>Feedback from the affected residents has been positive.</p>	
Project Completion	December 2025	
% Complete	50%	

Footpath Kerb Channelling – Tambo, Arthur/Charles Street.		
Project Budget	\$ 100,000	
Project Status		
Project Scope	Design and construction of kerb and channel to Edward St in Tambo township.	
Monthly Progress	NQES are within budget and will be awarded contract. Start date is December and to be completed before end of year.	
Project Completion	December 2025	
% Complete	20%	

Edward Street Tambo Footpaths, Kerb and Channeling		
Project Budget	\$ 100,000	
Project Status		
Project Scope	Design and construction of kerb in the township of Tambo.	
Monthly Progress	NQES are within budget and will be awarded contract. Start date is December and to be completed before end of year.	
Project Completion	December 2025	
% Complete	20%	

St. Andrews Street Kerb, Channel and Footpath from Thistle St to Shamrock St (West)		
Project Budget	\$ 200,000	
Project Status		
Project Scope	Design and construction of new footpath in Blackall along St. Andrew Street from the intersection of Thistle St to Shamrock St on the west side.	
Monthly Progress	NQES are within budget and will be awarded contract. Start date is December and to be completed before end of year.	
Project Completion	December 2025	
% Complete	20%	

Disaster Recovery Funding Arrangements (DRFA)

Flood Study		
Project Budget	\$ 80,000	
Project Status		
Project Scope	A - Impact of Flooding and Blackall Drainage Study B - Flood Intelligence Module	
Monthly Progress	Draft report reviewed by QRA and will be provided to BTRC once complete.	
Project Completion	TBC	
% Complete	80%	

QRA Work Package 3 – Additional funding		
Project Budget	\$ 213,900	
Project Status		
Project Scope	Supply of a flood study for Blackall and Tambo through the Flood Risk and Management Plan.	
Monthly Progress	The technical brief is under peer review pending its finalisation.	
Project Completion	TBC	
% Complete	80%	

QRA 2024/2025 Event		
Project Budget	\$ 25,966,030	
Project Status		
Project Scope	DRAFT: 012105 / DRAFT: 011624 Flood Reconstruction of Essential Public Assets (REPA) relating to the 2024 / 2025 Event. This is a DRAFT submission.	
Monthly Progress	Draft submission prepared for pending finalisation.	
Project Completion	TBC	
% Complete	TBC	

QRA 2023/2024 Event		
Project Budget	\$ 18,155,328	
Project Status		
Project Scope	BTRC.0028.2324U.REC / BTRC.0027.2324U.REC Flood Reconstruction of Essential Public Assets (REPA) relating to the 2023 / 2024 Event.	
Monthly Progress	Works are well underway. Completion on this side of the wet season looks likely.	
Project Completion	May 2026	
% Complete	68% Works, 23% Acquittal photos.	

QRA 2021/2022 Event		
Project Budget	\$ 41,078,549	
Project Status		
Project Scope	BTRC.0021.2122J.REC / BTRC.0018.2122J.REC / BTRC.0020.2122J.REC / BTRC.0019.2122J.REC Flood Reconstruction of Essential Public Assets (REPA) relating to the 2021 / 2022 Event.	
Monthly Progress	Works completed. BTRC to acquit. Final claims are in progress. Estimated 10% released on completion of acquittal.	
Project Completion	TBC	
% Complete	TBC	

Requests for Action

- A total of 7 requests (Roads) were received by the Works and Services Department for the month.
 - 6 town roads requests - 2 solved,
 - 1 rural request - 1 solved

Link to Corporate Plan

Infrastructure

Outcome 1 - Roads - Council's roads network is well maintained, and council's town streets are sealed with kerb, channeling and drainage.

Outcome 2 - Airports - Aerodrome facilities in both Blackall and Tambo are operationally safe and compliant with standards as determined by the civil aviation safety authority.

Outcome 3 - Water and Sewerage Systems - Provide safe, reliable, and quality water and sewerage systems.

Consultation (internal/external)

Chief Executive Officer

Chief Financial Officer

Director Organisational Performance

Group Manager Environment, Health and Compliance

Group Manager Town and Rural Services

Policy Implications

Nil

Budget and Resource Implications

Nil

Attachments

Nil

OFFICER REPORTS

COUNCIL MEETING DATE:

Wednesday 17 December 2025

ITEM NO:

9.2.4

SUBJECT TITLE:

**Manager Environment, Health and Compliance
November 2025**

AUTHOR AND OFFICERS TITLE:

Peter Mann Manager Environment, Health, and
Compliance

AUTHORISING OFFICER:

Alison Lamb (Director of Organisational
Performance), Mike Lollback (Chief Executive Officer)

CLASSIFICATION (if Confidential)

N/A

Summary:

The branch has been active in all areas including Environmental Health.

Officer's Recommendation:**That Council:**

1. **Receive the Environment, Health and Compliance November 2025 report and the officer actions be endorsed; and**
2. **Note the minutes from the Wild Dog Sub-Committee meeting held 21 November 2025.**

Background**Wild Dogs**

The Wild Dog Sub-committee meeting was held on 21 November 2025, and a copy of the minutes are attached to this report.

There has been a decrease in the number of wild dogs destroyed.

Blackall region:

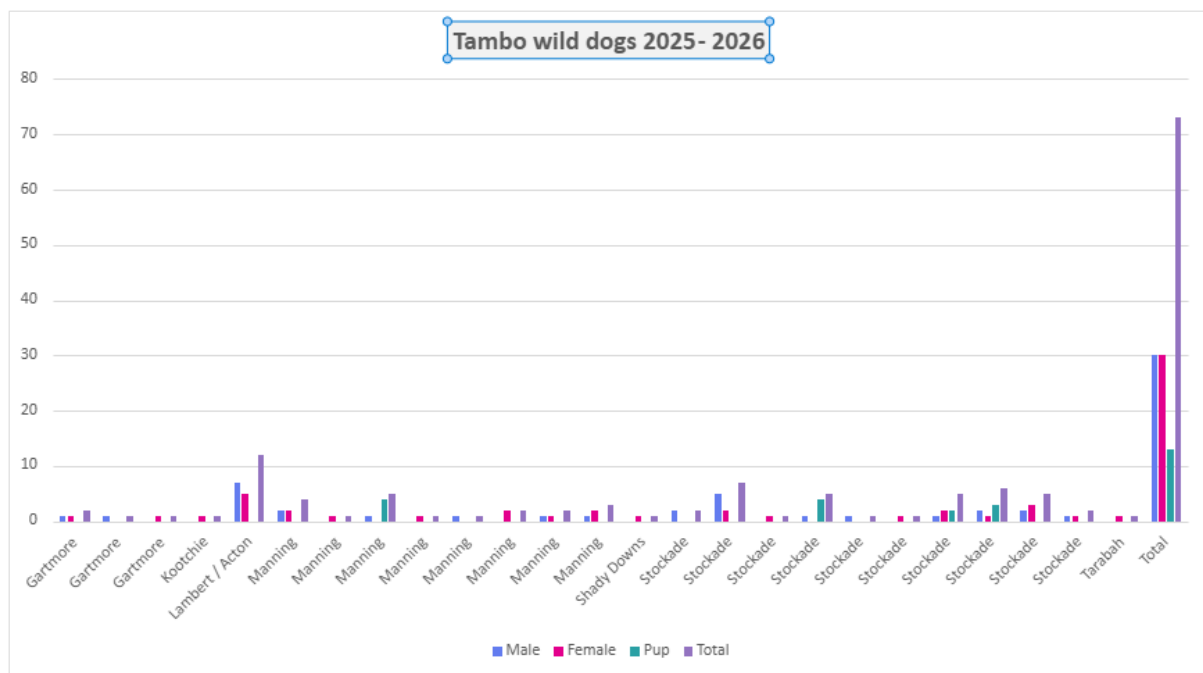
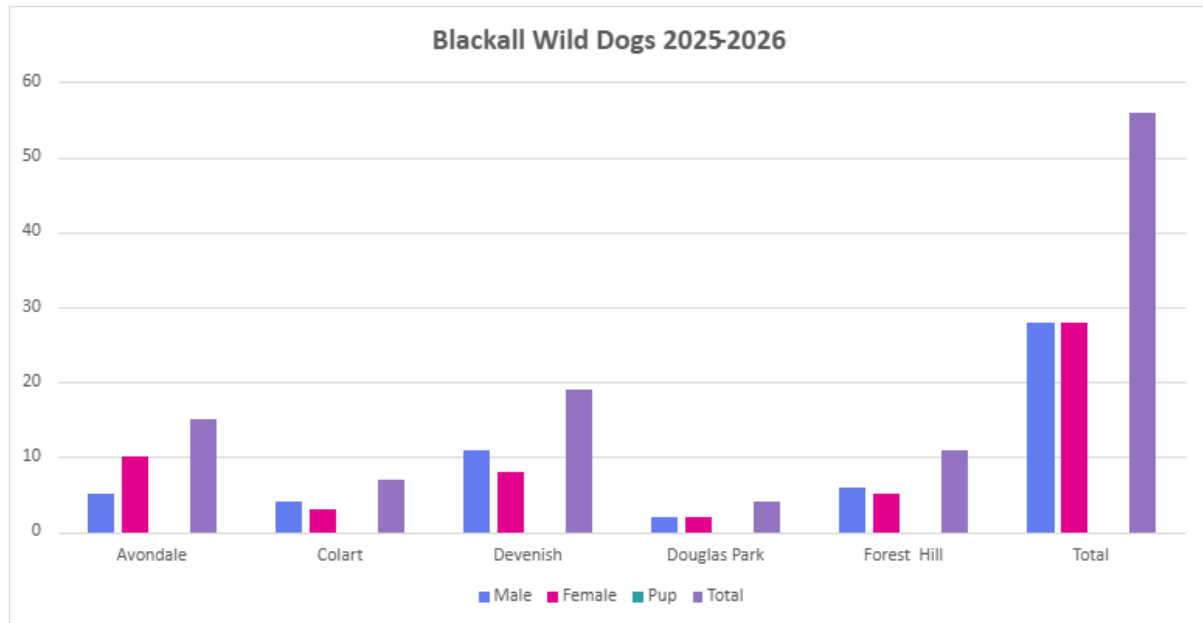
Male	Female	Pup	Total
28	28	0	56

Tambo Region:

Male	Female	Pup	Total
30	30	13	73

Region totals:

Male	Female	Pup	Total
58	58	13	129



Tambo Common

- Fences on the southern side were inspected and 1 fence was repaired
- Weeds were sprayed around three water tanks
- All water supplies were checked

Stock Route

- Swan Hill water meter was checked
Repaired the fence at Rodd's bore (storm damage)
- Due to a storm, the Drensmaine fence was damaged by fallen trees. These were removed and the fence was repaired.

Weed Control

Weeds have had a significant impact on our remote pastoral environment. The following table shows the occurrences of weeds in the region, and a weed incursion report is attached.

Weed	Located	Risk
Parkinsonia	3 occurrences	High
Mother of Millions	1 occurrence	Moderate
Prickly Acacia	3 occurrences	High
Parthenium	3 occurrences	Critical
Coral Cactus	1 occurrence	Extreme
Sticky Florestina	22 occurrences	High

Regional Waste Management Working Group

The group is coordinated by the RAPAD waste management coordinator. To date there has been discussion regarding a few waste initiatives but to date nothing definitive has been delivered urban ep have been engaged to provide RAPAD regional feasibility study for used tyres recycling. Peter Mann is council's representative. RAPAD is currently in the process of preparing a grant application to the Resource Recovery Boost Fund (Large Grant) and is developing methodology for a regional approach to recycling and tyre disposal.

Regional climate alliance

This is a recently formed group sponsored by RAPAD and LGAQ. The group is progressing with an energy saving initiative via an investigation dashboard which assists council to ensure it is receiving the cheapest possible electricity and ensuring there are no payments for unnecessary supplies. This is a work in progress and information will be provided to RAPAD directors and CEO's during regular Board and general meetings.

The Environmental Health Officer

- Currently undertaking online training for Certificate IV in Government Investigations.
- This month's report includes a new Environmental Health Education Initiative - attached is a comprehensive and informative guide on our amazing and natural council water supply direct from the Great Artesian Basin.
- Provided significant and professional input into the annual report as required by the State's water regulator.

Link to Corporate Plan

Vibrant Communities

Outcome 2 - Health & Wellbeing - The community has access to health services that meet their needs.

Environment & Heritage

Outcome 3 - Pest Management - Weeds, seeds and pests including wild dogs are effectively controlled.

Outcome 4 - Waste Management - Best practice waste management.

Governance

Outcome 2 - Accountability - Accountable, responsible, and transparent governance.

Outcome 5 - Customer Service - Provide excellence in customer service.

Consultation (internal/external)

Chief Executive Officer

Director Organisational Performance

Policy Implications

Nil

Budget and Resource Implications

All activities were conducted within existing budgets

Attachments

1. Enhanced Weed Incursion Presentation [9.2.4.1 - 8 pages]
2. Pest Plants Booklet [9.2.4.2 - 18 pages]
3. Unconfirmed Minutes - Wild Dog Committee Meeting - 21 November 2025 [9.2.4.3 - 3 pages]
4. Artesian Basin Fact Sheet [9.2.4.4 - 2 pages]

Weed Incursion Report

Blackall–Tambo Regional Council
Enhanced Visual Presentation

Parkinsonia — Risk Level: High

- Found in Harley's paddock (sprayed)
- Found west side of Barcoo River bridge (sprayed)
- Two in Cemetery gully (sprayed)

Mother-of-Millions — Risk Level: Moderate

— Found in Harley's paddock

Prickly Acacia — Risk Level: High

- Three north of Champion Station turn-off (sprayed)
- One north of Dismal Creek (sprayed)
- One south of Vinetree Downs turn-off (sprayed)

Parthenium — Risk Level: Critical

- Malta–Caldervale Mail Road creek (sprayed)
- Next gully east of creek (sprayed)
- One plant at Tambo washdown facility (sprayed)

Coral Cactus — Risk Level: Extreme

- Both sides of Alpha–Tambo road near Dump Road turn-off

Sticky Florenstina — Risk Level: High

- Gum holes reserve (sprayed)
- Ivanhoe truck stop (sprayed)
- 10-mile paddock, Tambo Station, Mt Playfair Rd
- Tambo Washdown Facility (sprayed)
- 2 km east of Tambo creek on highway (sprayed)
- Tambo creek bridge (sprayed)
- Tambo Common holding paddock
- Six Mile Pocket on Mt Playfair Rd (sprayed)
- Old butcher paddock road (sprayed)

Weed Incursion Dashboard

- Parkinsonia: 3 occurrences — Risk High
- Mother-of-Millions: 1 occurrences — Risk Moderate
- Prickly Acacia: 3 occurrences — Risk High
- Parthenium: 3 occurrences — Risk Critical
- Coral Cactus: 1 occurrences — Risk Extreme
- Sticky Florenstina: 22 occurrences — Risk High



Blackall-Tambo Regional Council

Weed Information Booklet



Parkinsonia



Prickly Acacia



Prickly Acacia



Parthenium



Coral Cactus



Coral Cactus

Blackall-Tambo Regional Council

Weed Management Information Booklet



Table of Contents

1. Parkinsonia
2. Prickly Acacia
3. Parthenium
4. Coral Cactus
5. Mother-of-Millions
6. Sticky Florestina
7. Scotch Thistle
8. Fleabane
9. Crown Beard
10. Prickly Poppy
11. Tumble Weed
12. Bathurst Burr
13. Cactus (Various)
14. Siratro
15. Prickly Lettuce
16. Stinking Roger
17. Yellow Pea Bush

Parkinsonia

- Was found in Harley's paddock (sprayed)
- reported and found west side of Barcoo River bridge (sprayed)
- two in Cemetery gully (sprayed)

Mother-of-Millions

- found in Harley's paddock

Prickly Acacia

- three north of Champion Station turn-off on Blackall-Jericho Rd (sprayed)
- one north of Dismal creek on Blackall-Jericho Rd (sprayed)
- one south of Vinetree Downs turn-off on Blackall-Jericho Rd (sprayed)

Parthenium

- On the Malta-Caldervale Mail Road, in a creek (sprayed)
- The next gully east of that creek (sprayed)
- one plant found at Tambo washdown facility (sprayed)

Coral Cactus

- On both sides of the Alpha-Tambo road near Dump Road turn-off

Sticky Florenstina

- Gum holes reserve (sprayed)
- Ivanhoe truck stop (sprayed)
- 10-mile paddock in Tambo Station on Mt Playfair road
- Tambo Washdown Facility (sprayed)
- 2km east of Tambo creek on highway (sprayed)
- Tambo creek bridge (sprayed)
- Tambo Common holding paddock
- Six Mile Pocket on Mt Playfair road (sprayed)
- Old butcher paddock road (sprayed)
- Corner of Charles st and Garden st (sprayed)
- Corner of William st and Ward rd (sprayed)
- 1 plant on footpath between Foodworks and the Mill Motel
- 1 plant in front of Gerrard Johnsons Transport office
- Tambo dump (sprayed)
- White Oaks driveway
- Truckstop next to White Oaks
- Between White Oaks and Langlo turn-off
- X2 plants between Swan Hill and Langlo turn-off
- 1 plant just outside Blackall on the Blackall-Jericho road
- North of Yalleroi turn-off (sprayed)
- Along Langlo Rd
- Along Ward Rd

Other weeds

- Scotch Thistle
- Fleabane
- Crown beard
- Prickly Poppy
- Tumble Weed
- Bathurst Burr
- Cactus (several varieties widespread and scattered)
- Siratro
- Prickly Lettuce
- Stinking Roger

Yellow Pea Bush (Sesbania Cannabina)



Blackall-Tambo Regional Council

Weed Information Booklet



Parkinsonia



Prickly Acacia



Parthenium



Coral Cactus



Mother-of-Millions



Sticky Florestina



Scotch Thistle



Fleabane



Crown Beard





Blackall-Tambo Regional Council

Sticky Florestina

(*Florestina triptervis*)



Biosecurity Queensland

HIGH RISK

Sticky Florestina (*Florestina triptervis*)

erect, branching perennial with narrow, cancelate leaves; 8-7 em length and touched margins.

Stems are sticky, Clusters of daisy-like white flower heads without ray florets as an invasive mark tip.

Seeds form fluffy bristles.



A high bio-security threat is urgent, invasive nature, the spread proving prolific seed production and human-mediated transport. it prefers disturbed grazing-impacted areas, posing a threat to grazing pastures and natural flora and pores.

Summary: Recorded at 23 locations across the Blackall-Tambo Region (majority sprayed).

- Gum Holes Reserve (sprayed)
- (Ivanhoe truck stop (sprayed)
- 10-mile paddock in Tambo Station on Mt Play fair road
- Tambo Wash down Facility (sprayed)
- Corner of Charles st and Garden st
- Tambo Wash down Facility (sprayed)
- 1 plant in front. of Gerrard. Johnson's Transport office
- North of Yalleroi turn-off
- Along Ward Rd
- Tambo dump
- White Oaks driveway
- Truckstop nesve 12°n White Oaks
- Between Whits Oaks and Langlo turn off (sprayed)
- Corner of Charles and Ward rd
- Along Langlo Rd



Blackall-Tambo Regional Council

PRICKLY ACACIA

Vachellia nilotica

**BIOSECURITY RISK:
HIGH**



Prickly acacia is a thorny, spreading plant that grows up to 5–6 m high and 6–8 m w. Have bipinnate leaves with fine leaflet, round yellow flowers, and distinctive pods which are flat and dark brown.



Blackall-Tambo **Regional Council**

Bathurst Burr *Xanthium spinosum*



HIGH RISK

Bathurst Burr is an erect, branching annual herb with lanceolate leaves that have wavy and deeply toothed edges and a prominent pale yellow midrib. Clusters of burrs covered in hooked spines form along stems.

Spread via waterways, animals, and contaminated machinery. Grazing lands is the main habitat. Burrs can attach to wool. It affects compete with pasture grasses for resources, and toxicity to grazing livestock as sheep, and cattle.

- PRESENT in the region



Blackall-Tambo Regional Council

CRITICAL

Parthenium



Parthenium as an erect annual herb. Typical anpayrant in deep, lobed, hairy leaves, resembling ragweed. Small white flowerheads are daisy-like with five petals encased in green bracts.

Parthenium is a critical invasive stratatus in this region. Its spread through seeds soldisturbance. Suils thrive in creeks, gullies, roadsides and washdown sites.

All known plants have been sprayed.

- **Risk: Critical**
- **Locations:** Malta-Caldervale Mail Road (in a creek), next gully east of that creek, Tambo washdown facility
- Sprayed




Blackall-Tambo Regional Council

MODERATE RISK

Yellow Pea Bush (*Sesbania cannabina*)



 Presence

 Sprayed Status

Identification

- Erect shrub or small tree up to 4 m tall
- Compound foliage with many small, lance-shaped leaflets
- Bright yellow pea-like flowers in hanging racemes
- Slender, elongated pods

Biosecurity Impact

- Quickly spread, forming dense thickets
- Outcompet native vegetation where can
- Thrives in disturbed and riparian areas where it can hinder access to water points
- Flood-prone land, chokes watercourses and impacts agriculture

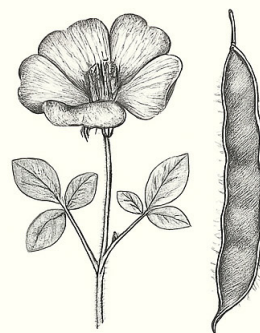
 Reported and found

 All plants sprayed to date

MODERATE RISK**Blackall-Tambo**
Regional Council

SIRATRO

(*Macroptilium atropurpureum*)



Siratro is a perennial twining legume with clusters of deep purple pea-like flowers that appear throughout the year. It has trifoliate leaves made up of three slightly rounded leaflets and slender, sprawling stems that climb over other vegetation. Seed pods are narrow, elongated, and covered with fine hairs, turning brown and splitting open when mature.

Regarded as an invasive species in many areas, Siratro prefers disturbed sites and degraded pastures, where it outcompetes native flora and forms dense mats. Individual plants spread by extending stems, while seeds are dispersed by humans, water or animals. Due to its spread potential, Siratro should be managed to prevent further encroachment into bushland areas.

PRESENCE

Found in the region.

Spraying status: Not recorded



Blackall-Tambo Regional Council

MODERATE BIOSECURITY RISK

TUMBLEWEED (Amaranthus albus)



Tumble weed is an annual herbaceous plant -a bushy, rounded growth form, Pale green to grayish-green are small, oval, and have entire margins. It has elongated clusters of small, greenish-white, inconspicuous flowers at the ends of the stems. A highly opportunistic weed that colonizes in dry, disturbed, overgrazed, and bare areas; spreads via wind dispersion of seeds covertly in dry tumbleweed.

PRESENCE

- Present in the region
- Spray status not recorded



Blackall-Tambo Regional Council

MODERATE RISK

Prickly Lettuce

Lactuca serriola



Identification

Prickly lettuce is an erect annual or biennial plant growing up to 1.5m high. It has a pale green stem covered with fine, stiff hairs and is topped with small, bright yellow, dandelion like flowers. The leaves are pale green and toothed along the edges, with prickly-spines on the margins and prominent pale central veins.

Biosecurity and Impact

Prickly lettuce spreads via wind-dispersed seeds and is common on **roadsides**, disturbed lands, pastures, and other lightly grazed areas. It competes with crops and **pasture**, is unpalatable to livestock due to its spiny leaves, and has a **milky sap** which can irritate skin.

- PRESENCE**
- Occasional presence scattered across the region
 - Has been subject to various spraying programs

Prickly Acacia

Vachellia nilotica



**BIOSECURITY
MATTER
BAND 3**

Prickly acacia is an invasive shrub or small tree native to Africa and the Indian subcontinent.



Prickly acacia has tiny leaflets, pairs of sharp thorns, and bright yellow wattle-like flowers in spring. It has spread in arid/semi-arid grasslands. Dense thickets suppress pastures and grasses, threatening wetlands and woodlands, altering ecosystems and hindering access to water.

- Biosecurity matter appears tree
- Listed under biobiospecie
- Can be constructed as tater



Blackall-Tambo
Regional Council



Blackall-Tambo
Regional Council

PARKINSONIA

Parkinsonia aculeata



Parkinsonia is a spreading shrub or small tree. Long, angular and spiny branches, tiny leaflets on feathery foliage, and drooping sprays of yellow flowers. Five petals and orange markings turn into elongated yellow to white seed pods.

Parkinsonia is an extreme-risk weed, it is an ornamental tree which origins tend to form a thicket along waterways and grasslands.

- Risk level: Extreme
- Treatment: sprayed
- Locations: Harley's paddock, others
- Note: Ongoing management need to stop reinfestation

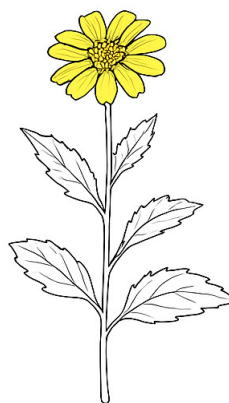


Blackall-Tambo Regional Council

HIGH RISK

Crown Beard

(*Verbesina encelioides*)



An erect annual herb, coarse, grey-green leaves ovate, rough to the touch, are alternately arranged. Bright yellow flowers with broad yellow disk.

Crown Beard produces numerous seeds, rarely by wind. This occurs within roadsides, in some areas, disturbed areas, cultivated lands. It competes with native vegetation, and reduce agricultural productivity.

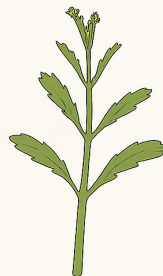
- Present in the region

Not recorded / unknown



Blackall-Tambo Regional Council

HIGH RISK



Mother-of-Millions

Bryophyllum spp.

Mother-of-Millions is a succulent bluish-green brof-sallcoped leaves with scalloped edges bearing small plantlets.

Erect stems topped wit clusters of drooping, reddish-orange tubular flowers, preserves it from its.

Mother-of-Millions is a highly invasive, spræding rapidly thy through plantlets. Passing in arid arel and semi-arid regionss.

- Founded: Tolinand found in Hare's paddock
- Sprayed

Contact

Blackall-Tambo Regional Council



Produced as part of the Council's Bio security and Weed Management Strategy.

**Minutes of the
Wild Dog Sub-Committee Meeting
Friday 21 November 2025**

The Wild Dog Sub-Committee assess for funding to assist with the trapping, baiting, shooting of wild dogs in the Blackall - Tambo region. The committee held a meeting on 21 November 2025 in the Blackall Boardroom.

1. COMMENCEMENT:

The meeting commenced at 14:00 hours.

2. ATTENDANCE:

Chair:

Ian MacDonald - Eastwood Syndicate

Members Present:

Tony Hauff	-	Erne Syndicate
Bevan Hauff	-	Eastwood Syndicate
Julie Hauff	-	Eastwood Syndicate
Bruce Alexander	-	Terrick Terrick Trust Syndicate
Alec Walker	-	Eastwood Syndicate
Cameron Smith	-	Eastwood Syndicate
Gavin Marshall	-	Eastwood Syndicate
Danial Hayman	-	Blackwater Trust Syndicate
Gretchen Hayman	-	Blackwater Trust Syndicate
Scot Bredhauer	-	Lambert & Blackwater Trust Syndicate
Sonja Doyle	-	Blackwater Trust Syndicate
Alison Lamb	-	Council Representative
Lia Poutney	-	Minute taker

Via Video Conference:

Peter Mann - Council Representative

2.1 APOLOGIES:

Ann and Jason Sprague, Sam McDonald, Olive family, Dan Charters,
Rosie Alexander, John Schutt, Paul and Kylie Banks

Motion – Bevan Hauff

Seconded – Sonya Doyle

Outcome – Carried

3. CONFIRMATION OF MINUTES:

That the minutes from the Wild Dog Sub-Committee meeting held on Friday 7 November 2025 be confirmed as a true and correct record.

Motion – Tony Hauff

Seconded – Bruce Alexander

Outcome – Carried

4. MOTION AND RESOLUTIONS:**4.1 Legislative Amendment**

Lobby government to change the legislation returning the provision to permit rolled baits as the current 1080 injectable baits; raise biosecurity concerns which include the potential for disease carried by dogs as it can be transmitted to livestock and working animals.

Motion - Sonja Doyle**Seconded – Tony Hauff****Outcome – Carried****4.2 Land Protection Officer/ Ranger**

Request Council to appoint a Land Protection Officer / Ranger in Blackall to oversee stock route maintenance and ensure the protection of land and livestock.

Motion – Scot Bredhauer**Seconded – Tony Hauff****Outcome - Carried****4.3 Wild Dog Consultation Survey**

Conduct a survey for landowners as part of council led wild dog consultation program including types of fencing, baits, invasive plants and ensuring the survey reaches every syndicate.

Motion – Gretchen Hayman**Seconded – Julie Hauff****Outcome – Carried****4.4 Meeting Dates**

To meet at least once a year for funding allocation and twice for General Biosecurity.

Funding Allocation Meeting – July 2026

General Biosecurity Meeting – March & November 2026

Motion – Tony Hauff**Seconded – Sonja Doyle****Outcome – Carried****4.5 Pooling Funds**

Endorse Council to accept unspent funds held in a reserve funding pool to a maximum of \$5,000.00 to be distributed to syndicates who lodge an application for additional funding.

Motion – Bruce Alexander**Seconded – Bevan Hauff****Outcome – Carried**

5. ACTION ITEMS:

ITEMS	DESCRIPTIONS	RESPONSIBLE
1. Funding	Expected receipt date	Alison Lamb
2. Acquittal Forms	Ensure forms clearly indicates that funds are being returned to or received from the council.	Alison Lamb
3. Biosecurity Measures	<ul style="list-style-type: none"> - Review cluster and wild dog fencing requirements. - Maintain the fences. - Complete mapping for unmapped areas - Assess bounty effectiveness - Develop strategies to manage wild dogs' corridors (The River running from Tambo – Windorah) 	Alison Lamb /Peter Mann
4. Syndicate Participation	Increase engagement currently 47 of 196 properties involved. Syndicate leaders to communicate and encourage participation.	Syndicate Leaders
5. Stock Route Access	Address inaccessible or unsafe and dangerous stock routes	Alison Lamb /Peter Mann
6. Working Area	Identify space for syndicates to meet and coordinate.	Alison Lamb
7. Biosecurity Plans	Review and update as needed	Everyone

At this point 3:36pm Alison Lamb left the meeting.

4 CLOSURE:

There being no further business, the meeting closed at 04:07pm

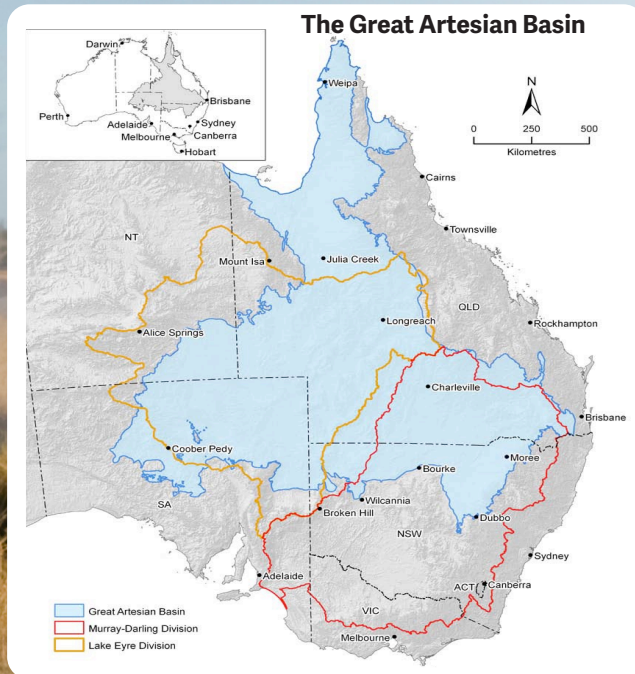
Chairperson: _____

Ian MacDonald

DATE: _____

WHAT EVERY RESIDENT SHOULD KNOW ABOUT THEIR WATER

Blackall and Tambo's water comes from the Great Artesian Basin.



The Great Artesian Basin (GAB) contains about 65 million gigalitres of water and lies under more than 1.7 million square kilometres of eastern Australia. See the map left.

It is one of the largest natural underground water reservoirs in the world.

Its water is naturally mineral-rich due to its passage through sandstone aquifers, and boasts a typical pH of 8.0-8.4.

The Blackall-Tambo Artesian water supply is considered high-quality water and complies with Australian Drinking Water Guidelines (ADWG). It does not need any chemical treatment.

Though it may have a slight sulphur (Sulphate or 'rotten egg gas') smell, it dissipates.

Blackall Artesian Water is beneficial to the body based on general therapeutic properties of the minerals found in the water and facts established by nutritional science.

Minerals found in Blackall-Tambo's water include: Sodium (Na); Chloride (Cl); Silica (SiO₂); Sulphate (SO₄); Calcium (Ca); Potassium (K); Magnesium (Mg); Iron (Fe, total) and Phosphate (PO₄).

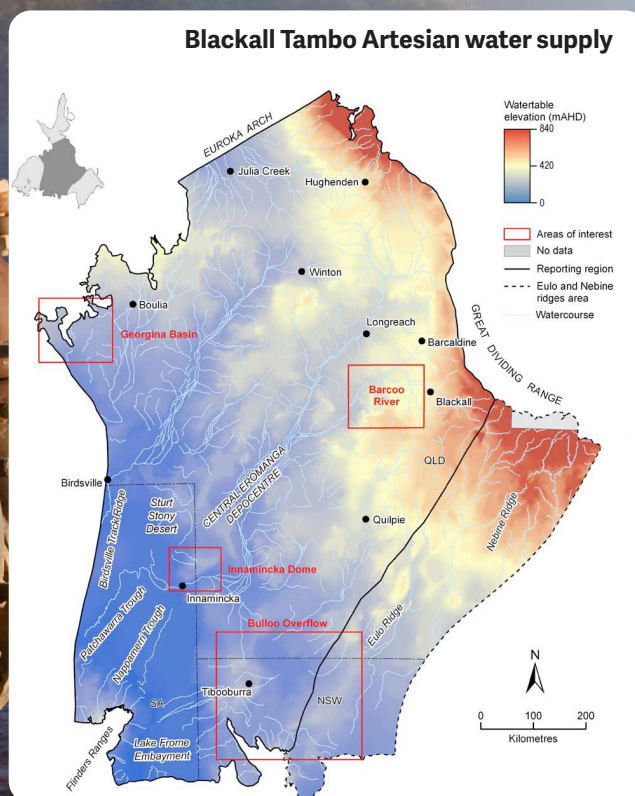
These minerals assist the body in many ways from stimulating the lymphatic system to supporting nerve function and promoting bone and muscle health.

To see the comprehensive list including milligrams per litre and potential benefits please refer to the table on reverse.

Other minerals include Bicarbonate (HCO₃); Fluoride (F); Boron (B); Zinc (Zn); Manganese (Mn); and Sulfur which is implied above via sulphate (SO₄). It is that occasional "rotten egg" smell (hydrogen sulphide gas) sometimes present.

Don't let the smell put you off, Sulfur is known to benefit one's skin (e.g., eczema, acne) and joints.

The warm, mineral-rich water overall promotes relaxation, muscle relief and skin health.



Recent Monitoring Data (2023)

This summarises key minerals from the Blackall Artesian Water supply.

Mineral	Max (mg/L)	Mean (mg/L)	Min (mg/L)	ADWG Guideline (mg/L)	Potential Benefits
Sodium (Na)	92.2	83.15	26	180 (aesthetic)	Stimulates lymphatic system; aids detoxification and reduces inflammation in skin/joints when absorbed via soaking.
Chloride (Cl)	43.4	31.7	17	250 (aesthetic)	Supports nerve function and muscle relaxation; may ease arthritis symptoms.
Silica (SiO₂)	41	31.93	25	80 (aesthetic)	Improves skin elasticity, Supports collagen synthesis, bone mineralisation, arterial health, hair/skin/nails. Emerging evidence for Alzheimer's protection (binds aluminium)
Sulphate (SO₄)	9	6.59	4	250 (aesthetic)	Aids liver detoxification; beneficial for skin conditions like eczema.
Calcium (Ca)	7.53	5.6	3	None (but contributes to hardness)	Promotes bone/muscle health; relieves cramps and aids relaxation.
Potassium (K)	6	3.74	0.024	None	Supports kidney function and hydration. Critical for heart rhythm, muscle function. May lower blood pressure and detoxify.
Magnesium (Mg)	2.3	0.194	0.013	None	Aids bone health, Critical for optimal muscle/nerve function., reduces stress/anxiety; enhances skin repair and hydration.
Iron (Fe, total)	0.37	0.018	0	0.3 (aesthetic)	Boosts circulation and blood health; may tint water but offers vitality benefits.
Phosphate (PO₄)	0.04	0.027	0.02	None	Supports cell repair; minimal but contributes to overall mineral balance.
Bicarbonate (70-80 mg/L) (HCO₃)					Contributes to alkalinity; neutralizes body acidity, Aids digestion, and balances skin pH.
Fluoride (F) Low (0.20-0.23 mg/L)					Supports dental health in trace amounts
Boron (B) Trace (0.05 mg/L in 2004)					Aids bone health and calcium absorption
Zinc (Zn) Trace (0.010 mg/L)					Supports immune function and wound healing
Manganese (Mn) (0.045 mg/L)					Supports bone health and metabolism; antioxidant in trace amounts.
Sulfur	Implied via sulphate and occasional "rotten egg" smell (hydrogen sulphide gas)				benefits skin (e.g. eczema, acne) and joints.

OFFICER REPORTS

COUNCIL MEETING DATE: Wednesday 17 December 2025

ITEM NO: 9.2.5**SUBJECT TITLE: People, Culture & Safety Report November 2025**

AUTHOR AND OFFICERS TITLE: Jodie Richardson Group Manager People, Culture & Safety

AUTHORISING OFFICER: Alison Lamb (Director of Organisational Performance), Mike Lollback (Chief Executive Officer)

CLASSIFICATION (if Confidential) N/A

Summary:

This report provides Council with an update of the People, Culture and Safety Department outcomes for November 2025.

Officer's Recommendation:

That the People, Culture and Safety Monthly Report for November 2025 be received and noted by Council.

Background**PEOPLE****New Staff Commencements**

We are pleased to welcome the following new staff members to Council:

- 1 x Tourism & Small Business Officer – Lifestyle & Community
- 1 x Casual Stockmen – Blackall Saleyards
- 1 x Labourer – Essential Services

Staff Resignations

We acknowledge the resignation of:

- 1 x Full-Time Assets & Major Projects Manager - Finance
- 2 x Labourer/ Plant Operators – Roadworks
- 1 x Tambo MPC Coordinator – Lifestyle & Community
- 1 x Ram Park Gardener/ Handyman – Lifestyle & Community

Council offered both thanks and appreciation to our outgoing staff members for their contributions and wished them all the best in their retirement and new career paths.

Staff Recognition and Farewell

Council hosted Christmas luncheons in Blackall and Tambo to acknowledge staff for their dedication and years of service. In accordance with Council policy, certificates and gifts were presented to employees reaching significant service milestones.

Tambo Christmas Luncheon

Staff recognised for their service:

- 10 Years - Bronwyn Beck and Rebecca Johnston
- 20 Years - Trisha-Marie Jackson
- 30 Years - Ralph McLeod, Raylee Still and Roslyn Jarvis

Additionally, Nadine McLeod was acknowledged for nine years of service at the Tambo Multipurpose Centre. Nadine will be leaving Council to commence a new career with Queensland Health.

Council's Director of Organisational Performance addressed attendees, thanked staff for their commitment throughout the year, and presented service awards.

Blackall Christmas Luncheon

Staff recognised for their service:

- 10 Years - Courtney Richardson, Dallas Kowald-Dawson, Jamie Hartz, Leah Baillie, and Shalveen Dayal
- 20 Years: Clayton O'Brien and Ian Chapman
- 40 Years: Glenys Einam – acknowledged as the longest-serving female employee and a valued member of the Blackall-Tambo Regional Council team.

Farewell – Stewart Benson

An afternoon tea was held at the Blackall Lifestyle & Community Hub to bid farewell to Stewart Benson, who retires after an outstanding 38 years of service with Blackall Shire Council and Blackall-Tambo Regional Council. Stewart shared fond memories and expressed his intention to remain active in community initiatives and tourism promotion.

Council extends its gratitude to all staff for their dedication and contributions throughout the year and congratulates those recognised for their service milestones.



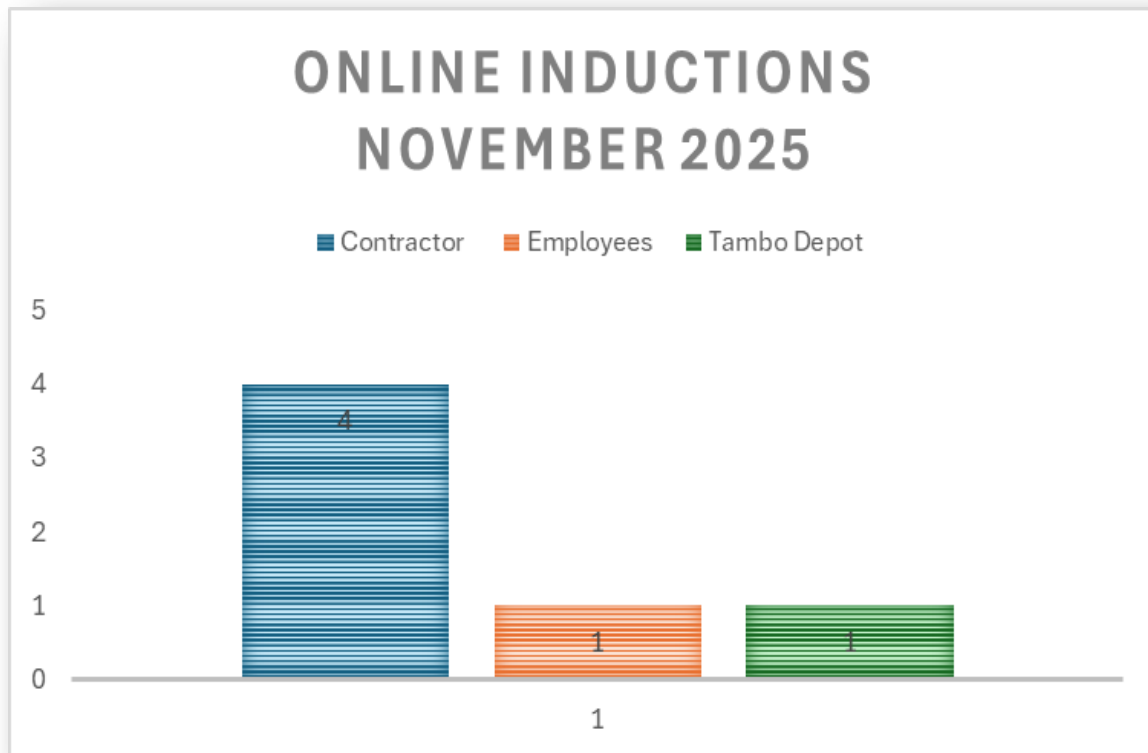
SAFETY

Manual Inductions Completed

- Workcamp – 5

Online Inductions Completed

- Contractors – 4
- Employees – 1
- Tambo Depot – 1



Safety activities undertaken during November include:

Contractor Assessments

The latest round of contractor assessments has been completed. This ensures all contractors meet compliance and safety standards before commencing work.

Risk Matrix Implementation

A Risk Matrix has been introduced to Depot Supervisors. This tool will assist in identifying, assessing, and prioritizing risks to improve decision-making and enhance workplace safety.

Safe Work Method Statement (SWMS) Review

The first new SWMS for Working Alongside Roads has been developed and presented to Depot staff for feedback. Their input will help refine the document to ensure practicality and effectiveness in real-world conditions.

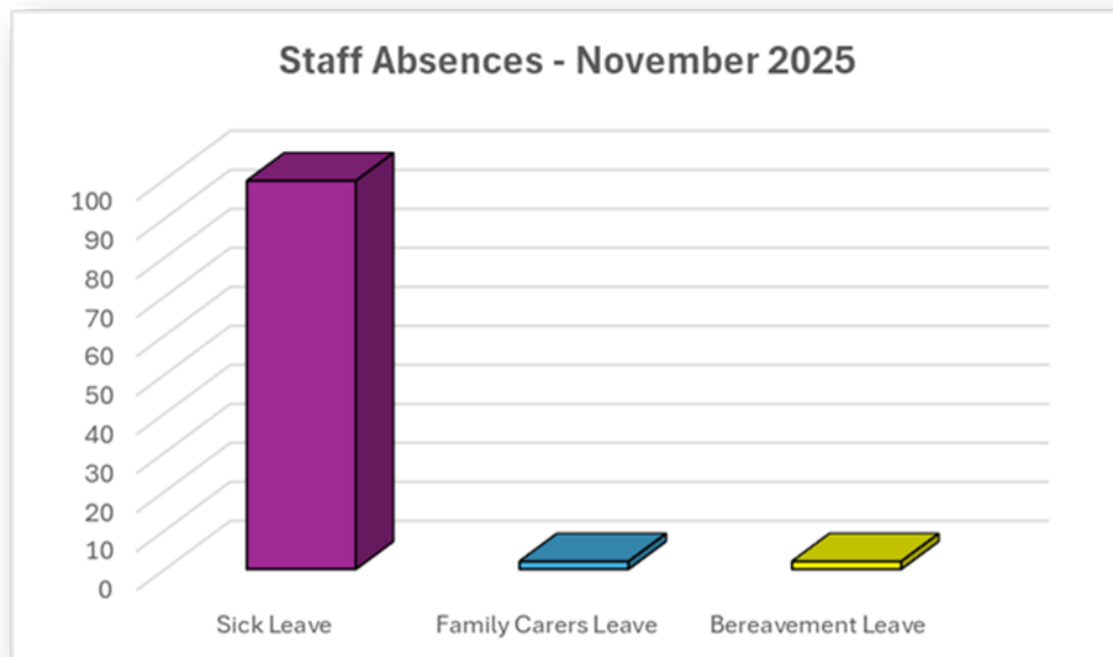
WHS – Onsite Training

Training and review of WHS practices continue with the following during November:

- Essential Clearance Zones around Machinery – All Staff Training
- Toolbox Talks – Electrical Safety
- Corrective Action Fact Sheets
 - Manual Handling
 - Plant & Machinery around Infrastructure

Sick Leave

- 103.66 days have been lost due to absence by staff for the month of November. This number has decreased by 46.79 days since October.
- Staff absence can be defined by the following:
 - Sick Leave 99.63
 - Family Carers Leave 2
 - Bereavement Leave 2



Incident Summary

- 8 incidents were reported throughout November:
 - 2 involved plant-to-plant contact/damage
 - 1 involved plant damage due to steel hidden in the grass
 - 3 involved personal injury (head cut, tailbone impact, eye irritation)
 - 1 relates to vibration-related injury from mowing, and
 - 1 relates to a trailer coupling failure that caused minor property damage.
- 6 of these incidents included:
- 2 lost-time injuries were recorded during this period;
 - Medical reviews were sought in 3 cases, and
 - 1 injury requires modified duties following a Workers Compensation Claim.

Themes include equipment condition (reversing camera, trailer coupling), situational awareness around mobile plant, PPE use (eye protection), ground conditions/slips, and exposure to vibration.

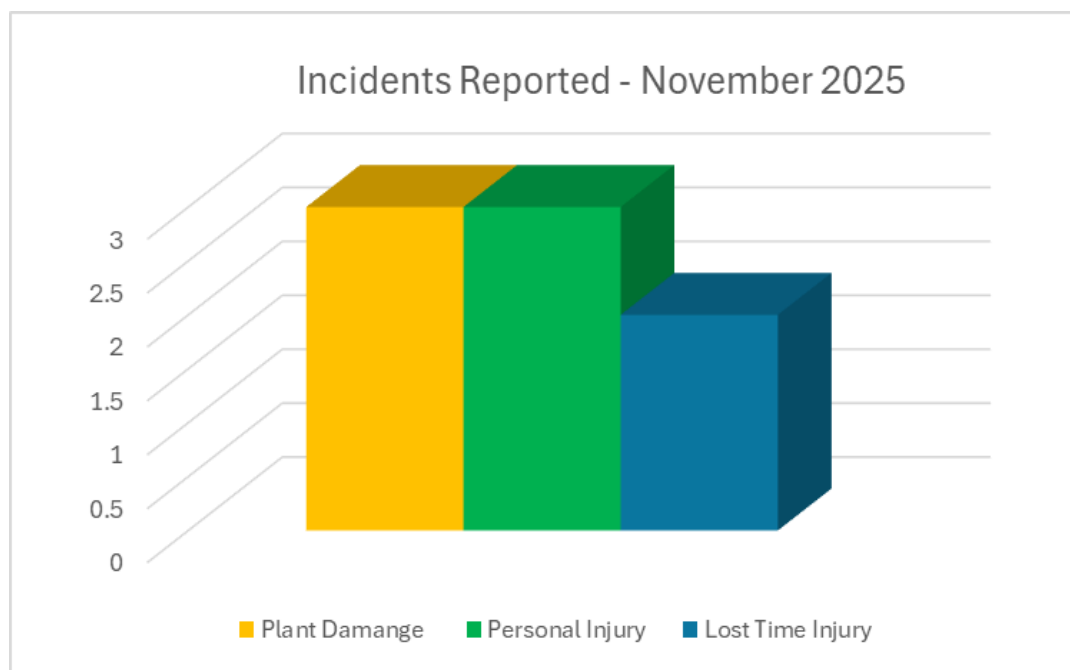
Incident Log & Immediate Actions

- 10.11.2025 – When loading cement into the back of a trailer, the trailer dislodged from the utility. It was noticed that the locking lever had not been locked into place. No injury was sustained during the incident; however, minor damage was sustained to the trailer with the wires coming loose from the light plug. The light plug has since been fixed. Employees have been directed to check the trailer each morning and prior to use to ensure that it is properly connected with the lever locked in.
- 12.11.2025 – Whilst engaged in roadworks on the Tambo/ Augathella Road, a plant operator accidentally reversed the bobcat into a Council Truck. The reversing camera appeared to not be working. No personal injury occurred during this incident however damage was sustained to the Council Plant. Corrective Actions have been provided to all employees on working on and around plant and advising of the importance of situational awareness and in reporting any equipment not working.
- 19.11.2025 – A Youth Councillor received a nail injury whilst on the recent visit to parliament house. This incident occurred whilst engaged in a sporting activity, and the Youth Councillor reports the injury is recovering well.
- 20.11.2025 – Whilst engaged in Roadworks on the Tambo/ Augathella Road, an employee walked behind a Truck Float whilst the ramps were being lowered and sustained a cut to the head. The employee was taken to receive medical attention and has since returned to work. Corrective actions have been provided for all employees with regard to working in and around plant. Staff have been advised to be aware of their surroundings at all times and ensure a safe distance from all plant and machinery.
- 21.11.2025 – An employee engaged in moving sprinklers accidentally stepped on a wet patch on an incline and landed on their tailbone. Immediate discomfort was felt by the employee. The employee was sent for medical review and has since returned to work. The injury is being monitored.
- 25.11.2025 - Whilst mowing at the park, a mower ran over a piece of steel imbedded in the grass. No personal injury was reported; however, minor damage was sustained to the mower. Employees are reminded to be aware of their surroundings and perform risk assessments.
- 27.11.2025 – An employee reported they were attending a medical review regarding a vibration injury due to mowing. This injury requires time to recover and restricted duties for a period of time. Employees have been advised to report all incidents and injuries at the time they occur and to complete an incident report, so procedures can be reviewed and rectified.
- 28.11.2025 – Whilst mowing at the Racecourse, an employee had some foreign matter enter his eye. The eye was immediately washed, and the employee returned to work. Over the course of a couple of days, the employee's eye became inflamed

and painful. Medical review was received, and the injury continues to be monitored. All staff are aware of the PPE provided by Council and should wear the correct PPE for the task at hand.

Remedial Actions (Corrective & Preventive)

- Trailer coupling verification procedure: Mandatory connect–lock–verify step in pre-use checklist. *Owner:* Operators. *Due:* Immediate.
- Reversing camera defect process: Add cameras to pre-start checklists; tag out or assign spotter if defective. *Owner:* Operators & Site Supervisors. *Due:* Immediate.
- Exclusion zones & controls: WHS Training – Learning Guide (Essential Clearance Zones Around Machinery) *Owner:* Group Manager People, Culture & Safety. *Due:* Immediate.
- Mandatory eye protection for mowing/line trimming: Revise SWMS and ensure stock availability. *Owner:* Stores & Safety Team. *Due:* 2 weeks.
- HAV exposure assessment: Identify equipment with vibration risks and set trigger times. *Owner:* WHS Advisor/ Fleet Services. *Due:* 4 weeks.



Link to Corporate Plan

Economic Development

Outcome 3 - Employment - Encourage regional employment growth and opportunities.

Governance

Outcome 1 - Workforce - Council's workforce is trained and supported to competently manage themselves and their work.

Outcome 3 - Leadership - Responsible leadership with informed and transparent decision making.

Outcome 5 - Customer Service - Provide excellence in customer service.

Consultation (internal/external)

Acting Chief Executive Officer

Director Organisational Performance

Director Lifestyle & Community

Assets and Major Projects/ Customer & Council Support Services Manager

Payroll Team Leader/ Blackall Town Manager

Tambo Town Manager

Group Manager Community Access & Infrastructure

Group Manager Community Policy & Programs

Workplace Health & Safety Advisor

Workplace Health & Safety Administration Support Officer

Group Manager Town & Rural Services

Essential Services Foreman

10 Close of Meeting

11 Confidential Reports

Nil