



## **GENERAL MEETING**

**16 December 2020**

### **NOTICE OF MEETING**

Date: 16 December 2020

Cr AL Martin

Cr BP Johnstone

Cr PJ Pullos

Cr LP Russell

Cr JH Scobie

Cr DA Hardie

Cr GK Schluter

Please find attached the Agenda for the General Meeting to be held at the Blackall-Tambo Regional Council in Blackall 16 December 2020 commencing at 8.30am.

A handwritten signature in blue ink, appearing to read "DA Howard", is written over a light blue circular stamp.

**DA Howard**  
**Chief Executive Officer**

## CALENDAR OF EVENTS

### **December 2020**

16 December 2020 Council Meeting – Blackall

### **January 2021**

20 January 2021 Council Meeting – Tambo  
26 January 2021 Australia Day

### **February 2021**

17 February 2021 Council Meeting – Blackall

### **March 2021**

17 March 2021 Council Meeting – Tambo

### **April 2021**

2 April 2021 Good Friday  
4 April 2021 Easter Sunday  
21 April 2021 Council Meeting – Blackall  
26 April 2021 Anzac Day Holiday

### **May 2021**

3 May 2021 Labour Day  
19 May 2021 Council Meeting – Tambo

### **June 2021**

16 June 2021 Council Meeting - Blackall

### **July 2021**

21 July 2021 Council Meeting – Tambo

### **August 2021**

3-5 August 2021 Bush Council Convention - Barcaldine  
18 August 2021 Council Meeting – Blackall

### **September 2021**

15 September 2021 Council Meeting – Tambo

### **October 2021**

4 October 2021 Queen's Birthday  
20 October 2021 Council Meeting – Blackall  
25-27 October 2021 LGAQ Conference - Mackay

### **November 2021**

17 November 2021 Council Meeting – Tambo

### **December 2021**

15 December 2021 Council Meeting - Blackall

**Held at Blackall Council Chambers**  
**On Wednesday 16 December 2020**  
**Commencing at 8.30am**

**Order of Business**

**Blue items are hyperlinked**

Leave of absence/Signing of Attendance Book

Apologies

Condolences:

Declarations of Conflicts of Interest

**BUSINESS**

**1. CONFIRMATION OF THE MEETING MINUTES**

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**2. BUSINESS ARISING FROM THE MINUTES**

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**3. PETITIONS – Nil**

**4. REPORTS & CORRESPONDENCE**

**4.1 Director of Corporate and Community Services**

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**4.2 Director of Works and Services**

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**MINUTES OF THE GENERAL MEETING OF  
BLACKALL-TAMBO REGIONAL COUNCIL  
HELD AT THE TAMBO COUNCIL CHAMBERS  
ON WEDNESDAY 18 NOVEMBER 2020  
AT 8.30AM**

**PRESENT:**

Councillors: Cr AL Martin (Mayor), Cr LP Russell (Deputy Mayor), Cr BP Johnstone, Cr PJ Pullos, Cr JH Scobie, Cr DA Hardie, Cr GK Schluter.

**OFFICERS:**

Mr Des Howard, Chief Executive Officer, Mr Alastair Rutherford, Director of Finance Corporate and Community Services, Mr John Turlan, Director of Works and Services, Mrs Andrea Saunders, Executive Assistant.

**CONDOLENCES:**

A minute's silence was observed to mark the passing of:

- Myrtle Richardson
- Milton Rex Johnson
- Malcolm Athorn
- Patrick (Bill) Coleman
- Merle Gibson
- Nel Rennick

The Mayor and Councillors welcomed the Minister, David Littleproud and Jonathan Pavetto of AEC to the meeting.

**DECLARATIONS OF INTEREST:**

**Cr Pullos for item 6.1.8** – I, Councillor Pullos, inform the meeting that I have a declarable conflict of interest in item 6.1.8 North Australia Climate Program Workshop as a result of being the sister-in-law of the facilitator of the program. As a result of my conflict of interest, I will leave the meeting room while the matter is considered and voted on.

**Cr Pullos for item 6.1.10** – I, Councillor Pullos, inform the meeting that I have a declarable conflict of interest in item 6.1.10 Regional Arts Development Program – Round 1 (2020-2021) as a result of being a voting member of the RADF Committee.

As a result of my conflict of interest, I will leave the meeting room while the matter is considered and voted on.

**Cr Johnstone for item 6.1.10** – I, Councillor Johnstone, inform the meeting that I have a declarable conflict of interest in item 6.1.10 Regional Arts Development Program – Round 1 (2020-2021) as a result of being a voting member of the RADF Committee. As a result of my conflict of interest, I will leave the meeting room while the matter is considered and voted on.

**Cr Hardie for item 6.1.10** – I, Councillor Hardie, inform the meeting that I have a declarable conflict of interest in item 6.1.10 Regional Arts Development Program – Round 1 (2020-2021) as a result of being the spouse of the chairperson, Lindy Hardie, of the RADF Committee. As a result of my conflict of interest, I will leave the meeting room while the matter is considered and voted on.

**Cr Hardie for item 7.6** – I, Councillor Hardie, inform the meeting that I have a prescribed conflict of interest in item 7.6 Sale of Land by Tender as a result of being a local real estate and I stand to make a profit or loss based on Council's decision. As a result of my conflict of interest, I will leave the meeting room while the matter is considered and voted on.

**Cr Russell for item 6.1.10** – I, Councillor Russell, inform the meeting that I have a prescribed conflict of interest in item 6.1.10 Regional Arts Development Program – Round 1 (2020-2021) as my wife, Gill Russell is the president of an applicant, Better in Blackall. As a result of my conflict of interest, I will leave the meeting room while the matter is considered and voted on.

**Cr Martin for item 6.1.10** – I, Councillor Martin, inform the meeting that I have a prescribed conflict of interest in item 6.1.10 Regional Arts Development Program – Round 1 (2020-2021) The nature of my interest is as follows:

1. I am president of the one of the applicants, Red Ridge;
2. My wife, Louise Martin is a voting member of the committee.

As a result of my conflict of interest, I will leave the meeting room while the matter is considered and voted on.

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## **1.1 Confirmation of General Meeting Minutes**

**MOTION:**      **Moved: Cr PJ Pullos**

**Seconded: Cr GK Schluter**

**“That the minutes of the General Meeting held on 14 October 2020 be taken as read and confirmed, and that the Mayor be authorised to sign same with the following corrections:**

**Item 4.1.9 – That the Christmas shutdown for 2020 will be:**

1. **Council offices will close from Wednesday 23 December 2020 and reopen Monday 4 January 2021; and**
2. **Council depots will close from Friday 18 December 2020 and reopen Monday 11 January 2021.**

**Item 4.1.10 - That Council adopt the draft 2019/2020 Annual report.”**

**Minute No. 01/11A/20**

**Carried 7/0**

### **3 AEC Feasibility Study**

Jonathan Pavetto from AEC presented the report to Council.

**MOTION:**     **Moved: Cr BP Johnstone**                      **Seconded: Cr PJ Pullos**

**“That Council receive the AEC Feasibility Study for the Wool Handling and Receival Facility as presented by AEC.”**

**Minute No. 02/11A/20**

**Carried 7/0**

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### **DEPUTATION**

**Council received a delegation from Minister Littleproud**

The Minister stated it has been a challenging year starting with the bushfires and then COVID. Covid has accelerated spending by the government. Simple guiding principle of the government was/is to keep the population safe.

### **ADJOURNMENT**

At this point, 10.17am the meeting was adjourned for morning tea. The Minister, David Littleproud and Jonathan Pavetto joined Council for morning tea.

### **RESUMPTION**

At this point, 10.54am the meeting was resumed.

Minister Littleproud and Jonathan Pavetto were not present at the resumption of the meeting.

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### **6.1.1 Financial Report for the Month of October**

The Finance Report for October 2020 was presented to Council

**MOTION:**     **Moved: Cr LP Russell**                      **Seconded: Cr DA Hardie**

**“That Council receive the financial report for October 2020.”**

**Minute No. 03/11A/20**

**Carried 7/0**

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### **6.1.2 DFCCS Operations Report – October 2020**

The Director of Finance Corporate and Community Services operations report for October 2020 is presented to Council. The report includes housing and administration, 60s and Better, youth program, community development program, Blackall aerodrome, libraries, visitor information centres, facility bookings, Tambo Multipurpose and Tambo Child Care Centre.

**MOTION:**      **Moved: Cr DA Hardie**                      **Seconded: Cr GK Schluter**

**“That Council receive the DFCCS Operations Report for October 2020.”**

**Minute No. 04/11A/20**

**Carried 7/0**

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#### **6.1.3 Arts and Cultural Report – October 2020**

The Arts and Cultural Report is provided to Council.

**MOTION:**      **Moved: Cr PJ Pullos**                      **Seconded: Cr JH Scobie**

**“That Council receive the Arts and Cultural Report for October 2020.”**

**Minute No. 05/11A/20**

**Carried 7/0**

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#### **6.1.4 Environmental Health Officer’s Report**

The Environmental Health Officer’s report is provided to Council.

**MOTION:**      **Moved: Cr LP Russell**                      **Seconded: Cr PJ Pullos**

**“That Council receive the Environmental Health Officer’s report and note that six food licence renewals have been issued and one new food licence has been granted.”**

**Minute No. 06/11A/20**

**Carried 7/0**

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#### **6.1.5 Internal Audit and Risk Management Committee Meeting held 12 October 2020**

The Internal Audit and Risk Management Committee met on 12 October 2020.

**MOTION:**      **Moved: Cr JH Scobie**                      **Seconded: Cr DA Hardie**

**“That Council receive the minutes of the Internal Audit and Risk Management Committee meeting held 12 October 2020.”**

**Minute No. 07/11A/20**

**Carried 7/0**

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#### **6.1.6 Investment and Advertising Spending Policies**

The Investment Policy and Advertising Spending Policy required reviewing.

**MOTION:**      **Moved: Cr GK Schluter**                      **Seconded: Cr LP Russell**

**“That Council adopt**  
**1. The Investment Policy; and**  
**2. The Advertising Spending Policy.**

**Minute No. 08/11A/20**

**Carried 7/0**

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#### **6.1.7 Annual Financial Statements and Queensland Audit Office Report for the Year Ending 30 June 2020**

The audit of the Annual Financial Statement for 30 June 2020 is now complete and has been signed off by the Auditor-General.

**MOTION:**      **Moved: Cr PJ Pullos**                      **Seconded: Cr JH Scobie**

**“That Council receive:**  
**1. The audited annual financial statements for the year ended 30 June 2020; and**  
**2. The Queensland Audit Office report for the year ended 30 June 2020; and**  
**3. Council adopt the final draft of the 2019-2020 Annual Report.”**

**Minute No. 09/11A/20**

**Carried 7/0**

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At this point, 11.12am Cr Pullos left the meeting.

#### **6.1.8 North Australia Climate Program Workshops**

The University of Southern Queensland are wanting to hold a workshop in Tambo and have requested that Council provide a venue, assistance with promotion and catering for the event.

**MOTION:**      **Moved: Cr LP Russell**                      **Seconded: Cr GK Schluter**

**“That Council provide the venue and assist with the promotion of the workshop.”**

**Minute No. 10/11A/20**

**Carried 6/0**

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At this point, 11.16am Cr Pullos returned to the meeting.

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### **6.1.9 St Patrick's Catholic Church**

St Patrick's Catholic Church are holding their annual Christmas fete on 21 November and have asked for Council assistance.

**MOTION:**      Moved: Cr LP Russell                      Seconded: Cr GK Schluter

**"That Council provide the in-kind assistance as requested and the request for financial support be declined."**

**Minute No. 11/11A/20**

**Carried 7/0**

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### **6.1.10 Regional Arts Development Program – Round 1 (2020-2021)**

The first round of the 2020-2021 RADF program closed for applications on 30 October. Six applications were received.

**MOTION:**      Moved: Cr JH Scobie                      Seconded: Cr GK Schluter

**"That as a consequence of a majority of councillors present at this meeting having informed the meeting of an existence of a conflict of interest in this matter 6.1.10 Regional Arts Development Program – Round 1 (2020-2021), pursuant to section 150EU(2)(a) of the Local Government Act 2009, a decision on this matter is hereby delegated to the Chief Executive Officer of Council."**

**Minute No. 12/11A/20**

**Carried 7/0**

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### **6.2.1 Director of Works and Services Operations Report – October 2020**

The Director of Works and Services report for October 2020 is presented to Council.

**MOTION:**      Moved: Cr LP Russell                      Seconded: Cr DA Hardie

**"That Council receive the Director of Works and Services' Operation Report for October 2020."**

**Minute No. 13/11A/20**

**Carried 7/0**

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### **6.2.2 Work Health and Safety Report**

The Work Health and Safety Report has been provided to Council.

**MOTION:**      Moved: Cr PJ Pullos                      Seconded: Cr BP Johnstone

**“That Council receive the Work Health and Safety Report for October 2020.”**

**Minute No. 14/11A/20**

**Carried 7/0**

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### **6.2.3 Private Works Policy**

The Private Works Policy outlines conditions for private works undertaken by Council.

**MOTION:     Moved: Cr LP Russell                      Seconded: Cr JH Scobie**

**“That Council adopt the Private Works Policy.”**

**Minute No. 15/11A/20**

**Carried 7/0**

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### **7.1 Blackall Saleyards Monthly Report**

The Blackall Saleyards monthly report for October is presented to Council.

**MOTION:     Moved: Cr PJ Pullos                      Seconded: Cr JH Scobie**

**“That Council receive the Blackall Saleyards monthly report for October 2020.”**

**Minute No. 16/11A/20**

**Carried 7/0**

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### **7.2 Planning and Development Report**

The Planning and Development Report is presented to Council.

**MOTION:     Moved: Cr BP Johnstone                      Seconded: Cr JH Scobie**

**“That Council receive the planning and development report for October 2020 and note that there were 2 building approvals for the month and 3 planning enquiries.”**

**Minute No. 17/11A/20**

**Carried 7/0**

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### **7.3 Building Our Regions Round 5 – Blackall-Tambo Internet Project – Stage 3**

Council has received a letter from the Department of State Development, Tourism and Innovation confirming \$200,000 (GST exclusive) towards the Blackall-Tambo Internet Project – Stage 3.

**MOTION:**     **Moved: Cr LP Russell**

**Seconded: Cr GK Schluter**

**“That Council:**

- 1. Receive the letter from the Department of State Development, Tourism and Innovation confirming conditional funding of \$200,000.00 (excluding GST) for Stage 3 of the Blackall-Tambo Internet Project; and**
- 2. Commits \$200,000.00 (excluding GST) to the Blackall-Tambo Internet Project – Stage 3.”**

**Minute No. 18/11A/20**

**Carried 7/0**

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#### **7.4     Meeting Procedures**

The Model Meeting Procedures sets out certain procedures to ensure that local government principles are reflected in the conduct of all meetings of council as defined in the *Local Government Regulation 2012*.

**MOTION:**     **Moved: Cr BP Johnstone**

**Seconded: Cr PJ Pullos**

**“That Council adopt the revised Meeting Procedures.”**

**Minute No. 19/11A/20**

**Carried 7/0**

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#### **7.5     Sale of Jumping Castles**

Council recently advertised the jumping castles located in Tambo for sale by tender.

**MOTION:**     **Moved: Cr PJ Pullos**

**Seconded: Cr DA Hardie**

**“That Council:**

- 1. Accept the offer from Emerald Sheds and Garages of \$1000.00 for each jumping castle; and**
- 2. Offer the small jumping castle located in Blackall to R McLeod for \$300.00; and**
- 3. Put the remaining large jumping castle located in Blackall to auction.”**

**Minute No. 20/11A/20**

**Carried 7/0**

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At this point, 12.05pm Cr Hardie left the meeting

#### **7.6     Sale of Land by Tender**

Council recently advertised the 9 remaining lots at the Blackall Industrial Estate for sale by tender.

**MOTION:**     **Moved: Cr GK Schluter**

**Seconded: Cr PJ Pullos**

**“That Council:**

- 1. Declines all offers as they are below Council’s reserve; and**
- 2. Relist the lots with the local real estate agents.”**

**Minute No. 21/11A/20**

**Carried 6/0**

At this point, 12.09pm Cr Hardie returned to the meeting.

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## **7.7     Council Meeting Dates 2021**

Section 257 of the *Local Government Regulation 2012* requires local governments to meet at least once in each month and section 254B of the *Local Government Regulation 2012* requires the meeting dates and placed to be published.

**MOTION:**     **Moved: Cr LP Russell**

**Seconded: Cr JH Scobie**

**“That Council adopt the meeting dates for 2021 as follows and they be advertised as such:**

<b>20 January 2021</b>	<b>Tambo</b>
<b>17 February 2021</b>	<b>Blackall</b>
<b>17 March 2021</b>	<b>Tambo</b>
<b>21 April 2021</b>	<b>Blackall</b>
<b>19 May 2021</b>	<b>Tambo</b>
<b>16 June 2021</b>	<b>Blackall</b>
<b>21 July 2021</b>	<b>Tambo</b>
<b>18 August 2021</b>	<b>Blackall</b>
<b>15 September 2021</b>	<b>Tambo</b>
<b>20 October 2021</b>	<b>Blackall</b>
<b>17 November 2021</b>	<b>Tambo</b>
<b>15 December 2021</b>	<b>Blackall</b>

**Minute No. 22/11A/20**

**Carried 7/0**

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## **7.8     Defibrillator for Tambo Pool**

At the 19 August meeting Council held over a matter requesting to have defibrillator installed at the Tambo pool.

**MOTION:**     **Moved: Cr PJ Pullos**

**Seconded: Cr JH Scobie**

**“That Council not proceed with the installation of a defibrillator at the Tambo pool at this time.”**

**Minute No. 23/11A/20**

**Carried 7/0**

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## **7.9 Standing Orders Policy**

Recent changes to the *Local Government Regulation 2012* necessitated changes to the Blackall-Tambo Regional Council's Standing Order Policy

**MOTION:**      **Moved: Cr LP Russell**                      **Seconded: Cr PJ Pullos**

**"That Council adopt the revised Standing Orders Policy."**

**Minute No. 24/11A/20**

**Carried 7/0**

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## **7.10 Butch Lenton Memorial Award**

The Butch Lenton Memorial Bush Council Innovation Award was created to recognise innovation in Queensland's bush council and celebrate the contribution the late Mayor of Winton Shire, Graham 'Butch' Lenton, made to his community and local government in Queensland. The winner, Burke Shire Council was announced at the 2020 LGAQ Annual Conference in October.

**MOTION:**      **Moved: Cr JH Scobie**                      **Seconded: Cr GK Schluter**

**"That Council receive the report and congratulates Burke Shire Council on its award."**

**Minute No. 25/11A/20**

**Carried 7/0**

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## **7.11 Bush Councils Compact**

LGAQ have developed the Bush Councils Compact and have requested that Council provide feedback by 6 December 2020.

**MOTION:**      **Moved: Cr LP Russell**                      **Seconded: Cr DA Hardie**

**"That Council receive the report and the CEO, on behalf of Council, provide feedback to LGAQ."**

**Minute No. 26/11A/20**

**Carried 7/0**

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At this point, 12.44pm Cr Johnstone left the meeting.

## **ADJOURNMENT**

At this point, 12.44pm the meeting was adjourned for lunch.

## **RESUMPTION**

At 1.11pm the meeting was resumed.  
Cr Johnstone was present at the resumption of the meeting.

#### **7.12 Get Ready Queensland**

Council receives funding from the Queensland Reconstruction Authority to use for the annual Get Ready Queensland Program.

**MOTION:**      **Moved: Cr JH Scobie**                      **Seconded: Cr LP Russell**

**“That Council receive the Be Ready Central West flip book.”**

**Minute No. 27/11A/20**

**Carried 7/0**

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#### **7.13 Sawdust Project**

Funding received through the Regional Recycling Transport Assistance Package Program is enabling Council to remove waste material from the Tambo Sawmill.

**MOTION:**      **Moved: Cr GK Schluter**                      **Seconded: Cr PJ Pullos**

**“That Council receive the letter from the Minister for Environment and the Great Barrier Reef, Minister for Science and Minister for the Arts providing funding of \$187,500 (ex GST) for the Sawdust Project at the Tambo Sawmill.”**

**Minute No. 28/11A/20**

**Carried 7/0**

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#### **7.14 Desert Channels Queensland – Natural Resource Management Plan**

Desert Channels Queensland is in the process of renewing their Natural Resource Management Plan. This is the fourth plan developed by DCQ and they are requesting feedback.

**MOTION:**      **Moved: Cr PJ Pullos**                      **Seconded: Cr DA Hardie**

**“That the CEO, on behalf of Council, provide feedback to Desert Channels Queensland regarding the Natural Resource Management Plan.”**

**Minute No. 29/11A/20**

**Carried 7/0**

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#### **7.15 RAPAD – Board Communiques**

RAPAD provide Board Communique on their Board meetings. The Communique for the 6 November RAPAD Board meeting has been provided to Council

**MOTION:**      Moved: Cr PJ Pullos

Seconded: Cr GK Schluter

**“That Council receive the RAPAD Board Communique for 6 November 2020.”**

**Minute No. 30/11A/20**

**Carried 7/0**

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#### **7.16    Flood Warning Gauge Installation**

Through funding from the Queensland Disaster Resilience Fund rain gauges and river rain gauges have been installed at various locations around the Blackall-Tambo Region.

**MOTION:**      Moved: Cr LP Russell

Seconded: Cr PJ Pullos

**“That Council receive the report and note that rain gauges have been installed at Langlo Road Minnie Downs, Langlo Road Lumeah, Truno Road, Ward Road Woolga and river rain gauges have been installed at Mt Enniskillen and Tambo.**

**Minute No. 31/11A/20**

**Carried 7/0**

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#### **CLOSURE:**

There being no further business to consider, the Mayor declared the Meeting closed at 1.22pm.

#### **CONFIRMATION OF MINUTES:**

Confirmed by Council as a true and correct record at the General Meeting held on Wednesday 16 December 2020.

Signed.....Mayor

Minute No.	Report Number	Subject	Resolution	Action By	Result
07/06B/20	4.1.6	Tambo Child Care Centre	That this matter be held over to the 15 July 2020 meeting.	DFCCS	
08/11A/20	6.1.6	Investment and Advertising Spending Policies	That Council adopt: 1. The Investment Policy; and 2. The Advertising Spending Policy.	DFCCS	The policies have been updated on the website and policy register.
09/11A/20	6.1.7	Annual Financial Statements and Queensland Audit Office Report for the Year Ending 30 June 2020	That Council receive: 1. The audited financial statements for the year ended 30 June 2020; and 2. The Queensland Audit Office report for the year ended 30 June 2020; and 3. Council adopt the final draft of the 2019-2020 Annual Report.	DFCCS	The Annual Report has been placed on the website.
10/11A/20	6.1.8	North Australia Climate Program Workshops	That Council provide the venue and assist with the promotion of the workshop.	CEO	The facilitator has been advised of Council's decision. Completed
11/11A/20	6.1.9	St Patrick's Catholic Church	That Council provide the in-kind assistance as requested and the request for financial support be declined.	CEO	St Patrick's Catholic Church have been advised of Council's decision. Completed
12/11A/20	6.1.10	Regional Arts Development Program – Round 1 (2020-2021)	That as a consequence of a majority of councillors present at this meeting having informed the meeting of an existence of a conflict of interest in this matter 6.1.10 Regional Arts Development Program – Round 1 (2020-2021), pursuant to section 150EU(2)(a) of the Local Government Act 2009, a decision on this matter is hereby	CEO	The CEO endorsed the RADF Committee's recommendation to fund the applications totalling \$13,500.00

			delegated to the Chief Executive Officer of Council.		
15/11A/20	6.2.3	Private Works Policy	That Council adopt the Private Works Policy.	CEO	The policy has been placed on the website and the register has been updated.
19/11A/20	7.4	Meeting Procedures	That Council adopt the revised Meeting Procedures.	CEO	The policy has been updated on the website and policy register.
20/11A/20	7.5	Sale of Jumping Castles	That Council: <ol style="list-style-type: none"> <li>1. Accept the offer from Emerald Sheds and Garages for \$1000.00 for each jumping castle; and</li> <li>2. Offer the small jumping castle located in Blackall to R McLeod for \$300.00; and</li> <li>3. Put the remaining large jumping castle located in Blackall to auction.</li> </ol>	CEO	Completed
21/11A/20	7.6	Sale of Land by Tender	That Council: <ol style="list-style-type: none"> <li>1. Declines all offers as they are below Council's reserve; and</li> <li>2. Relist the lots with the local real estate agents.</li> </ol>	CEO	Completed
22/11A/20	7.7	Council Meeting Dates 2021	That Council adopt the meeting dates for 2021 as follows and they be advertised as such: 20 January 2021 Tambo 17 February 2021 Blackall 17 March 2021 Tambo 21 April 2021 Blackall 19 May 2021 Tambo 16 June 2021 Blackall 21 July 2021 Tambo 18 August 2021 Blackall 15 September 2021 Tambo	CEO	Completed

			20 October 2021 Blackall 17 November 2021 Tambo 15 December 2021 Blackall		
23/11A/20	7.8	Defibrillator for Tambo Pool	That Council not proceed with the installation of a defibrillator at the Tambo pool at this time.	CEO	The community member who made the request has been informed of Council's decision. Completed
24/11A/20	7.9	Standing Orders Policy	That Council adopt the revised Standing Orders Policy.	CEO	The policy has been updated on the website and policy register.
25/11A/20	7.10	Butch Lenton Memorial Award	That Council receive the report and congratulates Burke Shire Council on its award.	CEO	Completed
26/11A/20	7.11	Bush Councils Compact	That Council receive the report and the CEO, on behalf of Council, provide feedback to LGAQ.	CEO	Completed

## BLACKALL-TAMBO REGIONAL COUNCIL

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### OFFICER REPORTS

COUNCIL MEETING DATE: 16 December 2020

Item No: 4.1.1

**SUBJECT HEADING:** Financial Report for the Month of November

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

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*Summary: The Finance Report for November 2020 is presented to Council.*

**Officer's Recommendation: That Council receive the Financial Report for November 2020.**

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### Background

The finance report for November 2020 is presented to Council.

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### Link to Corporate Plan

Governance

Asset and Financial Management

### Consultation (internal/external)

CEO

Manager of Finance

### Policy Implications

Nil

### Budget and Resource Implications

Nil

## OFFICER REPORTS

COUNCIL MEETING DATE: 16 December 2020

Item No: 4.1.2

**SUBJECT HEADING: DFCCS Operations Report – November 2020**

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

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*Summary: The Director of Finance Corporate and Community Services operations report for November 2020 is presented to Council. The report includes housing and administration, 60s and Better, youth program, community development program, Blackall aerodrome, libraries, visitor information centres, facility bookings, Tambo Multipurpose and Tambo Child Care Centre.*

**Officer's Recommendation: That Council receive the DFCCS Operations Report for November 2020.**

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## Background

### Tambo Housing and Administration

- Coolibah Village maintenance is now complete. A number of the units had their glass shower screens removed for safety and shower curtains installed.
- The art work on the pump, tank and the grass tree under the sign adds that little something special.
- New vinyl will be installed after Christmas as the contractor's staff are taking leave for the Christmas period.
- The village looks fresh and the tenants are happy with the work carried out.
- Quotes are being requested through Vendor Panel for the renovations to be carried out at 29 Edward Street.
- The house requires painting inside and out as well as a new kitchen and appliances plus other maintenance issues such as cupboards.
- The restored fire engine shed was painted to help preserve the timber that was showing signs of wear and tear.

### Aged Housing

- Coolibah Village has one vacancy.
- Blind to be replaced in one unit.

### Blackall Housing and Administration

- Aircon Cleaning- Blackall Facilities and Residential
  - Quotes requested through Vendorpanel – contract awarded.
- Pest Control- Blackall Residential
  - Quotes requested through Vendorpanel- contract awarded.
- Small maintenance completed to various housing

- Blinds ordered to replace old/missing in pensioner unit
- 2x repairs to faulty air conditioners
- Broken light fitting replaced
- TV cable replaced in pensioner unit
- Cultural Centre Maintenance
  - Monthly fire alarm system inspection
- Blackall Showgrounds Bar Kitchen Building
  - Commenced internal paint work
  - Quotes requested through Vendorpanel - contract awarded.

## Community Development Report

- Community Development Activities/Events November 2020:
  - Ongoing support & Project Facilitation for Woolscour Icon Funding Project
  - Attended and offered support for other local Community events – Seniors Christmas Luncheon, Blackall Hospital Opening, St Patricks Christmas Fete, the Covid Safe planning assistance, and the Better in Blackall Song Launch.
  - Successful in applying for RADF Funding for Youth Creative Arts Holiday Workshops during School Holidays
- Meetings Attended:
  - Outback Futures
  - Woolscour Planning Meetings
  - Deb Meier-Cuddy (Dep of Communities, Seniors & Disability Service Regional Area Manager) attended Neighbourhood Centre for Contract Review

## Blackall Library Report

Month	Loans 2019/20	Loans 2020/21	Visitors 2019/20	Visitors 2020/21	Requests 2019/20	Requests 2020/21	Members Added 2019/20	Members Added 2020/21
July	233	233	478	389		14		3
August	243	263	415	371		26		14
September	233	266	436	401		29		11
October	335	216	459	389		21		4
November	277	374	434	378		35		10
December	273		213					
January	589		389		34			
February	256		376		25		4	
March	246		213		72		3	
April	100		63		100			
May	211		126		51		1	

June	177		318		13		4	
<b>Year to Date</b>	<b>2173</b>	<b>1352</b>	<b>3920</b>	<b>1928</b>	<b>295</b>	<b>125</b>	<b>12</b>	<b>42</b>

### Tambo Library and Tourist Report

	Loans 2019/20	Loans 2020/21	Visitors 2019/20	Visitors 2020/21	Requests 2019/20	Requests 2020/21	Members Added 2019/20	Members Added 2019/20
July	571	710	203	138	107	65	7	3
August	444	419	132	125	76	52	2	6
September	405	465	156	144	39	52	2	3
October	419	414	121	137	88	114	5	3
November	412	427	119	123	61	63	4	1
December	411		172		37		3	
January	444		127		82		0	
February	449		108		56		8	
March	402		91		75		1	
April	150		40		47		1	
May	294		81		96		6	
June	515		124		56		5	
<b>Totals</b>	<b>4916</b>	<b>2435</b>	<b>1474</b>	<b>667</b>	<b>820</b>	<b>346</b>	<b>44</b>	<b>16</b>

	Visits 2019/20	Visits 2020/21
July	750	464
August	536	506
September	323	612
October	178	323
November	79	93
December	75	
January	81	
February	69	
March	82	
April	33	
May	0	
June	133	
<b>Totals</b>	<b>2339</b>	<b>1998</b>

### Blackall Visitor Information Centre

Information on Blackall and the region is placed outside the library/VIC at close of day to ensure visitors have access to town and region information.

Two information packs were requested by phone or email. Numerous phone calls are still being received requesting information on what venues are currently open in Blackall.

Due to Covid-19 restrictions, the number of visitors and campers are up significantly compared to November last year. These are the highest recorded numbers in November since 2012.

### Monthly Statistics:

#### Visitor Numbers to Blackall Tourist Information Centre

2019/2020	Visitor Numbers	2020/2021	Visitor Numbers
July	2,483	July	1,638
August	2,104	August	1,985
September	933	September	1,522
October	416	October	941
November	101	November	174
December	34	December	
January	93	January	
February	18	February	
March	107	March	
April	0	April	
May	5	May	
June	388	June	
<b>Year to Date</b>	<b>6,682</b>	<b>Year to Date</b>	<b>6,260</b>

#### Issue of Camping Permits

Month	Information Centre	Self - Registration	Total for Month 2020/21
July	198	139	337
August	230	131	361
September	140	291	431
October	81	166	247
November	4	31	35
December			
January			
February			
March			
April			
May			
June			
<b>Year to Date</b>	<b>653</b>	<b>758</b>	<b>1411</b>
<b>2019/2020</b>	<b>1075</b>	<b>1954</b>	<b>3029</b>

<b>Camping Ground Fees</b>		
<b>Month</b>	<b>\$ Amount</b>	<b>2020/2021 YTD \$</b>
July	\$3,370.00	\$3,370.00
August	\$3,618.00	\$6,988.00
September	\$4,318.00	\$11,306.00
October	\$2,472.00	\$13,483.00
November	\$350.00	\$13,833.00
December		
January		
February		
March		
April		
May		
June		

**Year ending 2019/2020      \$24,232.00**

### **Youth Program**

- **Youth Centre** – Youth centre has opened doing inside and outside activities with COVID-19 restrictions in place.
- **Smart Moves** – 4<sup>th</sup>, 6<sup>th</sup>, 11<sup>th</sup>, 13<sup>th</sup>, 25<sup>th</sup> and 27<sup>th</sup>
- **Breakfast Club** – 5<sup>th</sup>, 12<sup>th</sup> and 26<sup>th</sup>
- **Blackall Dance – Red Ridge Program** – 2<sup>nd</sup>, 9<sup>th</sup>, 23<sup>rd</sup> and 30<sup>th</sup>
- **Tambo Dance – Red Ridge Program** – 3<sup>rd</sup>, 10<sup>th</sup> and 24<sup>th</sup>
- **Tambo Youth Group** – 4<sup>th</sup>, 11<sup>th</sup> and 25<sup>th</sup>
- **Blackall Youth Group** – 5<sup>th</sup>, 12<sup>th</sup> and 26<sup>th</sup>
- 
- **Tambo Cooking** – 11<sup>th</sup>
- **Blackall Cooking** – 12<sup>th</sup>

### **Upcoming Events: December**

- Crack up Sisters workshops
- Better in Blackall Neighbourhood Centre Christmas Night.

### **Qantas Report**

<b>Month</b>	<b>Pax OFF</b>	<b>Pax ON</b>	<b>Total</b>	<b>YTD</b>
July	0	0	0	0
August	12	15	27	27
September	74	58	132	159
October	85	106	191	350
November	72	59	131	481

December				
January				
February				
March				
April				
May				
June				
6 Monthly Average	40.5	39.67	80.17	70.17
YTD	243	238	481	481
Total for 2018/2019	1121	823	1944	1944

### **60's & Better**

- No activities are being organized and no members attending due to lock down for the month.
- Allowing customers in one at a time to get books.
- Keeping in touch with members via Facebook and phone.
- KPI's set by Department of Communities are not currently being met with the 60 & Better being closed.

Assisting with providing names of seniors in Blackall for the Christmas lunch.

After a meeting with the state official from the Department of Communities to discuss drought funding a site inspection of the section of the old Post Office which will house the 60's and Better operation took place.

The state official was impressed with the location and fully supportive of the move.

Renovations are well underway however it will be at least another month or two before the shift can be made.

### **Tambo Multipurpose Centre**

- Aqua fit has been a success with 13 participants attending on both days, the Aqua days are Tuesday and Thursday.
- The centre has exercise and yoga USB sticks available for anyone interested, these USB sticks were developed by the local Personal Trainer and Yoga instructors.
- The centre is organising the end of year client Christmas Luncheon, which will be held on the 18th December.
- The total amount of clients seen for the month of November:
  - Podiatry - 11 clients
  - Remedial Massage - 51 clients
  - Physiotherapy – 45 clients
- The centre will have Santa's mailbox again this year and we will be returning letters to the children that wrote to Santa.

- The centre will be closed from the 18th December to the 4th January 2021. We have encouraged clients to stay in the cool and drink heaps of water over the small break, in case of an emergency we have asked them to call triple zero or a family member.

### Council Facility Bookings

Blackall	Memorial Hall		Cultural Centre		Showgrounds		Racecourse		Bus	
	19/20	20/21	19/20	20/21	19/20	20/21	19/20	20/21	19/20	20/21
July	10	11	1	4	9	4	1	0	1	0
August	9	11	4	11	3	4	1	0	1	12
September	2	11	5	12	1	9	1	0	2	8
October	1	2	1	11	1	11	1	2	2	3
November	2	0	9	16	2	0	2	2	5	7
December	3		4		3		0		0	
January	0		2		2		0		1	
February	11		8		0		0		4	
March	7		4		1		0		3	
April	0		0		0		0		0	
May	0		0		0		0		0	
June	8		2		0		0		0	
TOTAL	37	35	48	54	32	28	10	4	25	30

### Council Facility Bookings

Tambo	Shire Hall		Racecourse		Western Sports		Bus	
	19/20	20/21	19/20	20/21	19/20	20/21	19/20	20/21
July	1	8	1	0	1	0	3	0
August	6	13	2	0	0	0	5	1
September	1	6	3	1	1	1	5	1
October	10	7	0	1	0	1	6	2
November	8	16	1	0	1	0	2	2
December	5		0		0		0	
January	1		1		0		0	
February	5		2		0		3	
March	4		1		0		0	
April	4		3		1		3	
May	5		2		1		5	
June	2		2		1		3	
TOTAL	47	50	18	2	6	2	40	6

### Tambo Child Care Centre

Attendance	Month	YTD	Month	YTD
	2019-2020	2019-2020	2020-2021	2020-2021
July	194	194	207	207
August	205	399	214	421
September	139	538	110	531
October	172	710	303	834
November	171	881	261	1095
December	35	916		

<b>January</b>	41	957		
<b>February</b>	145	1102		
<b>March</b>	157	1259		
<b>April</b>	100	1359		
<b>May</b>	73	1432		
<b>June</b>	130	1562		

<b>Finance</b>	<b>Month</b>	<b>YTD</b>	<b>Month</b>	<b>YTD</b>
	<b>Receipts</b>	<b>Receipts</b>	<b>Expenditure</b>	<b>Expenditure</b>
	<b>2020-2021</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2020-2021</b>
<b>July</b>	\$5,423.12	\$ 5,423.12	\$24,806.00	\$24,806.00
<b>August</b>	\$15,175.09	\$20,598.21	\$27,094.00	\$51,900.00
<b>September</b>	\$24,903.35	\$45,501.56	\$28,001.90	\$83,508.90
<b>October</b>	\$14,462.60	\$59,964.16	\$25,197.85	\$108,706.75
<b>November</b>	\$15,575.38	\$75,539.54	\$33,106.42	\$141,813.17
<b>December</b>				
<b>January</b>				
<b>February</b>				
<b>March</b>				
<b>April</b>				
<b>May</b>				
<b>June</b>				

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### **Link to Corporate Plan**

Sustainable and Prosperous Economy  
Tourism

Social  
Arts and Culture  
Childcare  
Community Services  
Community Spirit  
Education  
Health  
Sport and Recreation  
Youth

Governance

### **Consultation (internal/external)**

Neighbourhood Centre Coordinator  
Tambo Library and Tourism Officer  
Community Development Officer  
Customer Service Officers  
Multi-Purpose Coordinator  
Child Care Coordinator

Library Officer  
Tourism Officer

**Policy Implications**

Nil

**Budget and Resource Implications**

Nil

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## OFFICER REPORTS

COUNCIL MEETING DATE: 16 December 2020

Item No: 4.1.3

SUBJECT HEADING: Arts & Cultural Report – November 2020

Author and Officer's Title: Alastair Rutherford – Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

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*Summary: The Arts and Cultural report is provided to Council*

**Officer's Recommendation: That Council receive the Arts and Cultural Report for November 2020.**

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### Background

- Tambo Arts Council meeting

#### Grassland Art Gallery:

Statistics: 253 visitors for Nov 2020 (304 in Nov 2019).

Facebook: 1929 followers

2021 gallery programming is being finalised.

#### Matilda Way:

Matilda Way Facebook page has 7,048 followers.

Nov statistics:

Reach: 7,291

Post engagements 2,445

TEQ as part of their COVID response has created a new series of drive videos. The Matilda Way video has been circulated for Committee comment and shared widely on social media.

#### Barcoo Way:

Currently there are 7076 followers.

Nov statistics:

Reach: 2,310

Post engagements: 410

EOI for rail trail will be advertised in January with a view to the report being prepared in April-May.

**Blackall Tambo Visitor Information** Facebook page has 2,650 followers.

Nov Statistics:

Reach: 54,017

Engagements: 2,428

#### Regional Economic Profile:

Prepared a regional economic profile for LGAQ as part of an initiative of the DFAT (Dept of Foreign Affairs and Trade).

#### Tambo Dam Lights Project:

Fabrication of the sculpture has commenced to ensure expenditure of the DCP prior to the end of December.

Preparing QASP submission for further funding support.

**RADF:**

Round two will open the week commencing November 16<sup>th</sup> and close early February.

**Tambo Trucking Museum:**

- Preliminary designs have been received.
  - Stakeholder meeting to be held Monday Dec 12.
  - Agreement for truck loan/donation received
  - Collecting information and imagery for story boards
  - Signage completed – ready for delivery
- 

**Link to Corporate Plan**

Social

Arts and Cultural

Tourism

Economic Development

**Consultation (internal/external)**

Arts and Cultural Officer

**Policy Implications**

Nil

**Budget and Resource Implications**

Nil

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## OFFICER REPORTS

COUNCIL MEETING DATE: 16 December 2020

Item No: 4.1.4

**SUBJECT HEADING: Environmental Health Officer's Report**

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

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*Summary: The Environmental Health Officer's report is provided to Council.*

**Officer's Recommendation: That Council receive the Environmental Health Officer's Report.**

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## Background

### Food premises

A complaint was received about the sale of substandard food items (mouldy pie, mouldy cake) from a food business in Blackall. A food safety assessment has been carried out at the business; no evidence was found regarding the matter. However, areas for improvement were raised with and addressed with the licensee.

A food business license application has been received for a mobile food business, application has been approved and the license was granted. EHO consulted with proponent for a proposed food business operation at the 'Old Post Office' Blackall.

### Environmental Management/ Public Health

EHO consulted with Director of Works, Department of Environment and Science, the complainant, and the site manager service station in regard to stormwater run-off from a service station onto adjacent property. Rectification is scheduled to commence in January 2021 proactively through the business.

A complaint was received regarding odour nuisance originating from unclean waste receptacles at a business in Tambo. EHO consulted with the operator and requested immediate and continuous ramification.

An application was received for the use of footpath/ obstruction for the sale of raffle tickets. Permit was granted.

## COVID-19

Ongoing advice is provided to businesses in regard to COVID-19

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## Link to Corporate Plan

Environmental Management  
Health

## Consultation (internal/external)

Environmental Health Officer

## Policy Implications

Nil

**Budget and Resource Implications**  
Nil

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## OFFICER REPORTS

COUNCIL MEETING DATE: 16 December 2020

Item No: 4.1.5

SUBJECT HEADING: **Regional Arts Development Program – Round 1 (2020-2021)**

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

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*Summary: The first round of the 2020-2021 RADF program closed for applications on October 30.*

**Officer's Recommendation: That Council endorse the RADF Committee's recommendation to fund two applications totalling \$8,400.00.**

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## Background

Applications were invited for the 1<sup>st</sup> round of funding for the 2020-2021 year with applications closing on October 30<sup>th</sup>. Following the RADF assessment meeting held on 10 November the Committee requested more information about their applications from Red Ridge and the Better in Blackall Festival Committee.

Upon receipt of the requested information the Committee discussed the proposals via email and elected to support both projects for funding.

Applicant	Project	Amount
Red Ridge	<i>Support for a tour of western Queensland for Humphrey B. Bear's – Put on Your Dancing Shoes!</i>	\$3,000
Better in Blackall	<i>Community Workshop &amp; Tourism Symposium</i>	\$5,400

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## Link to Corporate Plan

Arts and Cultural Plan  
Tourism  
Youth

## Consultation (internal/external)

RADF Committee

## Policy Implications

Nil

## Budget and Resource Implications

\$8,400.00 funded

## BLACKALL-TAMBO REGIONAL COUNCIL

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### OFFICER REPORTS

COUNCIL MEETING DATE: 16 December 2020

Item No: 4.1.6

SUBJECT HEADING: **Blackall State School Parents and Citizens Association – Sport Star of the Year and Dash for Cash Saturday 23 January 2021**

Author and Officer's Title: Alastair Rutherford – Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

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*Summary: The Blackall State School have requested in-kind support for the event they are holding 23 January 2021.*

**Officer's Recommendation: That Council approve the request to provide in-kind support to the Blackall State School Parents and Citizens Association for the event being held 23 January 2021.**

---

### Background

The Blackall State School Parents and Citizens Association are requesting the following in-kind assistance to help run the Sport Star of the Year and Dash for Cash event being held 23 January 2021.

- (i) The showgrounds oval and lighting
- (ii) The multipurpose sports building for canteen and bar
- (iii) The trailer with tables and chairs

Their approved in-kind allocation in this year's budget is \$6,000.00.

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### Link to Corporate Plan

Social

### Consultation (internal/external)

Nil

### Policy Implications

Nil

### Budget and Resource Implications

Nil – already included in budget

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## OFFICER REPORTS

COUNCIL MEETING DATE: 16 December 2020

Item No: 4.1.7

SUBJECT HEADING: **Blackall-Tambo Regional Council Draft Corporate Plan 2020 to 2025**

Author and Officer's Title: Alastair Rutherford – Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

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*Summary: Section 165(1) of the Local Government Regulation 2012 requires local governments to adopt a five-year corporate plan.*

**Officer's Recommendation: That Council adopt the draft 2020-2025 Blackall-Tambo Regional Council Corporate Plan.**

---

## Background

The *Local Government Act 2009*, section 104 (5)(a)(iv) requires local governments to adopt a five-year corporate plan that has incorporated community engagement.

In developing the Corporate Plan, the survey requesting the community views greatly assisted in the completion of this document.

The 2020-2025 Corporate Plan is Council's long-term planning document which will guide allocation of resources and delivery of services to the community to achieve Council's vision for the region over the next five years. The Corporate Plan is the principal document from which Council's other plans and strategic documents are developed.

Click [here](#) to view the Draft Corporate Plan.

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## Link to Corporate Plan

Social

Arts and Culture

Sustainable and Prosperous Economy

Economic Development

Tourism

Infrastructure

## Consultation (internal/external)

Blackall-Tambo Region community

Mayor and Councillors

CEO

Director of Finance, Corporate and Community Services

Director of Works and Services

Manager of Finance

**Policy Implications**

Nil

**Budget and Resource Implications**

Nil

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## OFFICER REPORTS

COUNCIL MEETING DATE: 16 December 2020

Item No: 4.2.1

**SUBJECT HEADING: Director of Works and Services' Operations Report – November 2020**

Author and Officer's Title: John Turlan, Director of Works and Services

CLASSIFICATION: (if confidential)

*Summary: The Director of Works and Services report for November 2020 is presented to Council.*

**Officer's Recommendation: That Council receive the Director of Works and Services' Operation Report for November 2020.**

## Background

### Construction

- TMR-Isisford Road rehab - 8.6 km of 1st seal completed.
- TIDS Langlo Road- 2.0 klm pave and 1st seal completed

### Flood Damage crews /Maintenance Graders Location

- Jericho, Harden Park, Mineeda, Duneira, Linden, Toolmaree, Caldervale, Langlo Roads

### Maintenance Crews

- Reseal prep work for Emmet Road reseal
- Headwall and aprons replacement Isisford Road rehab.
- Pothole patching Langlo Road
- Scour protection Caldervale and Malta-Caldervale Roads
- RMPC and town street slashing

	Total km - 2020/21
New Bitumen sealing works	3 klm
Bitumen resealing works	0 klm

### Monthly Statistics

Formation grading – total km	91 km
Gravel re-sheeting – total meters	1.5 km
Bitumen resealing works – total km	Blackall 51600 m <sup>2</sup> Tambo 28571m <sup>2</sup>
Plant downtime that impacted production - total hours for month	0days
Number of customer requests received	6
Number of customer requests actioned	6
Average response time to customer request - hrs.	Same day/next day
Premix used/prime used	5tn 50ltrs
Emulsion/sand/stone	500ltrs/30m <sup>3</sup>

### Upcoming Works

- Heavy Vehicle Bypass gravel cartage.

- Jericho Road Yalleroi realignment.
- BTRC road network bitumen re-seals

## Projects

### **W4Q PROJECTS**

- Perry Bros Tourism Project – rotunda build starting 9/12/20
- Banks Park stage- stage built with electrical and footpaths starting 14/12/20

### **DCP PROJECTS**

- Sewerage Mains – relining delayed until Jan 2021
- BIB Sign- sign under construction by Artcraft, sign frame design complete and out to tender for construction

### **LRCI PROJECT**

- Heavy vehicle bypass – gravel haulage starting Jan 2021

## Water and Sewerage

### **Water Services**

Number of interruptions to services	4
Number of customers impacted by the interruptions to services- notices were issued to residents as part of mains replacement works	4
Water consumption total ML	29714
Number of customer requests received	7
Number of customer requests actioned	7
Average response time to customer request - hrs.	Same/next day
Number of incidents	0
Lost Time Injury (LTI) resulting from incidents	0

### **Sewerage Services**

Number of interruptions to services	5
Number of customers impacted by the interruptions to services	5
Sewerage Treated total hours	289
Number of customer requests received	5
Number of customer requests actioned	5
Average response time to customer request - hrs.	0-2hrs
Number of incidents	0
Lost Time Injury (LTI) resulting from incidents	0

### **Parks and Gardens**

- Sprinklers extension Tambo oval
- Maintenance of council facilities, town streets, parks and gardens

### **Workshop / Fleet**

- Preventative/Routine maintenance
- Minor breakdowns
- Parts delivery longer due to Covid
- 3 new Kubota tractors delivered

### Monthly Statistics

Number of plant items serviced	13
Number of plant breakdowns	4
Number of call outs	0
Hours downtime due to servicing	24
Hours downtime due to breakdown	59
Hours downtime due to parts availability	38
Number of incidents	0
Lost Time Injury (LTI) resulting from incidents	0

### Maintenance and Repairs

Plant Number	Plant Description	DOM	Hrs Down	Breakdown description
6071	Isuzu Dmax	2017	38	warranty replacement of A/C
5511	Mack granite	2017	16	Hydraulic leak at tip valve.
2008	Ahmann Multi roller	2012	4-5 weeks	Parts going to take up to 5 weeks due to being overseas with Covid.
1305	John Deere	2012	5	Engine de-rates constantly.
			Total	59hrs 2008 roller is ongoing.

### Rangers Monthly Statistics:

#### Animal Control

- Remove and destroy 1 injured bird.

#### Animal Complaints

- Nil

#### Weed Control

- Spray – Florestina on Ward Road.
- Spray – Town streets where grass was coming up through bitumen.
- Spray – Cemetery and Air strip (edges, lights and cones).
- Check Malta and Caldervale roads for parthenium – no live plants.

#### Wild Dog Control

Dingo scalps destroyed

- 19 Tambo
- 15 Blackall

#### 1080 Baiting

- Lisburne and Amaroo - some follow up baiting comprising of 156 kg of dog and 123 kg of pig baits was undertaken.

#### Water Facilities

- Check waters at Rodds, Manning, Gum Holes, Drensmaine and Chatham, all good except Gum Holes (not pumping).

#### General

- Bloomfield Pastoral Co. has 82 cows and some calves, 1 bull on agistment on Malverton reserve.

- One grazier has 16 heifers and 1 bull on agistment at Burr Gully – Alpha/Springsure road.
  - Uanda has 100 heifers on Gillespie Reserve.
  - Greendale has 100 heifers and 3 bulls on Blackall Swan Hill Reserve.
  - The ranger attended the SRLOG meeting in Winton on 25<sup>th</sup> and 26<sup>th</sup> of November
- 

### **Link to Corporate Plan**

Sustainable and Prosperous Economy  
Roads

Environmental Management

Pest Management

Weed, seeds and pests including wild dogs are effectively controlled

Rural Lands

Council controlled lands are well managed

### **Consultation (internal/external)**

CEO

DWS

Works Supervisors

Parks & Garden Supervisors

Water Supervisors

Sewerage Supervisor

Fleet Manager

Ranger

### **Policy Implications**

Nil

### **Budget and Resource Implications**

Nil

# BLACKALL-TAMBO REGIONAL COUNCIL

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## OFFICER REPORTS

COUNCIL MEETING DATE: 16 December 2020

Item No: 4.2.2

**SUBJECT HEADING:** Work Health and Safety Report

Author and Officer's Title: John Turlan, Director of Works and Services

CLASSIFICATION: (if confidential)

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*Summary: The Work Health and Safety Report has been provided to Council.*

**Officer's Recommendation: That Council receive the Work Health and Safety Report for November 2020.**

---

## Background

### INCIDENTS

- There has only been one incident this month which was a minor injury at the saleyards to a truck driver
  - No Department Reportable Incident to WHS Qld

### INVESTIGATIONS

- 1 ongoing investigation

### TOOLBOX TALKS

- There has been 3 toolbox talks for the month

### HAZARD INSPECTIONS

- Hazard inspections are ongoing

### IMPROVEMENTS

- The Work Health & Safety Management System is working on Closure of actions from the Corrective Actions Register.
- The BTRC-Safe Management System is in the process of being updated with all documents being reviewed and the whole site being made as user friendly as possible.

### NOTICES

- **Prohibition; none**

- **Improvement notices**

There were 9 improvement notices after a visit from WHS QLD 8 of which have been completed with the last one being a long term one

## Operational Information:

### Safety Management Plans for TMR works:

- There have been no WHS Management Plans presented for TMR works.

### Safety Hazards

- There have been 0 hazards reported.

**Inductions: Up to and including 30.11.2020**

- Employees: 13
- Contractors: 2
- WORK Camp: 0

**General**

- Chemwatch continuing to be implemented with more updates this month.

**Immunisations**

- 3 new immunisations have started
- 

**Link to Corporate Plan**

Governance

Best Practice Governance

A competent, productive and contributing workforce

**Consultation (internal/external)**

Work Health and Safety Advisor

**Policy Implications**

Nil

**Budget and Resource Implications**

Nil

# BLACKALL-TAMBO REGIONAL COUNCIL

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## OFFICER REPORTS

COUNCIL MEETING DATE: 16 December 2020

Item No: 5.1

SUBJECT HEADING: **Blackall Saleyards Monthly Report**

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

*Summary: The Blackall Saleyards monthly report for November 2020 is presented to Council.*

**Officer's Recommendation: That Council receive the Blackall Saleyards monthly report for November 2020.**

## Background

SALES	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	YTD	Totals 2020/21
Spelling Cattle	5749	5452	1759	5492	5433								23885	70240
Spelling Sheep	-	-	-	-	-								-	-----
Prime & Store Sales	13683	8308	4856	7821	6270								40938	59581
Weaner & Store Sales	4336	4446	2076	5361	4656								20875	39554
Private Weigh (Same Day)	3932	1621	1413	858	1329								9153	22722
Private Weigh (Over-night)	3348	640	685	1698	808								7179	28693
Private Scan	-	-	-	-	-								-	432
Bull Sales	-	-	59	160	-								219	291
<b>TOTALS 2020/20</b>	31048	20467	10848	21390	18496								102249	
<b>TOTALS 2019/20</b>	13118	24421	18297	13241	12576	5822	2213	8918	25288	28619	34823	34177	221513	

- Ramp "C" is 95% complete and will require lights to be installed. (Lighting was not included in the ramp construction tender.)

- Advertising for the tender of the canteen lease will commence in December and close mid-January. This will provide sufficient time for the new operators to prepare for the first sale of 2021.

---

**Link to Corporate Plan**

Sustainable and Prosperous Economy  
Economic Development

**Consultation (internal/external)**

CEO  
Saleyards Manager  
Director of Works and Services  
Construction Foreman

**Policy Implications**

Nil

**Budget and Resource Implications**

Nil

# BLACKALL-TAMBO REGIONAL COUNCIL

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## OFFICER REPORTS

COUNCIL MEETING DATE: 16 December 2020

Item No: 5.2

SUBJECT HEADING: Planning and Development Report

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

*Summary: The Planning and Development Report is presented to Council*

**Officer's Recommendation: That Council receive the Planning and Development Report for November 2020 and note that there was 1 development application approved and 3 planning enquiries for the month.**

## Background

### Approved development applications

DATE	NUMBER	DEVELOPMENT TYPE	DEVELOPMENT DETAILS	TOWN
9/11/2020	16-2020-2021	Building	2 Sheds	Blackall

## MONTHLY REPORT (NOVEMBER 2020)

This information report provides a monthly update on the planning services that Council provides to support planning and development activity across the local government area.

### 1. DEVELOPMENT ASSESSMENT

No new development applications were lodged with Council during November and no applications are currently under assessment.

### 2. GENERAL PLANNING SERVICES, ENQUIRIES AND ADVICE

#### 2.1 CUSTOMER REQUESTS

The following customer requests have been received and responded to over the past month:

PLANNING ENQUIRIES			
Date received	Customer Details	Details of Enquiry	Status
16/11/20	Landowner, Tambo	The owner proposes to build a barn house or kit house for dwelling purposes on a vacant block on the edge of town. It is also proposed to establish horse stables. Planning advice confirmed that the house could be treated as 'accepted development' (i.e. no planning approval required), if not located in the flood overlay (which affects the northern part of the site) and does not exceed	Closed

		8.5m building height. If for personal use, the stables could be treated as an ancillary part of the 'dwelling house' land use and therefore, planning approval is not required. It was advised that any commercial use of the stables may require a development application for material change of use for 'animal keeping', which would be impact assessable and require public notification. A permit to keep animals in a township area will have to be in accordance with the Blackall-Tambo Regional Council's local laws.	
17/11/20	Rural property owner outside Blackall	A follow-up enquiry was made by the customer seeking to establish tourist accommodation in the form of bush camping sites on the property (discussed in the September monthly report). The customer has considered approval options and sought further advice on the option for a superseded planning scheme request, where applicants can apply under the previous planning scheme for up to one year from the current scheme taking effect. Under the previous scheme, <i>Visitor Accommodation</i> for a maximum of 6x camp sites accommodating 12x paying guests, did not require a development permit for material change of use where meeting certain requirements under the Rural Zone Code. The customer is interested in proceeding with this option and starting off at a small scale. Planning advice was provided via phone and email about how to make the superseded planning scheme request to Council.	Closed
23/11/20	Planning consultant for proposal in Blackall	A copy of approvals recorded against a main street property in Blackall was requested. Planning approvals were provided via email, however a request for a standard planning and development certificate may be submitted to obtain all approvals (planning, building and plumbing). It is understood the consultant may be preparing to lodge a 'change application' to amend an existing approval for an expansion to a retirement facility.	Closed
<b>PLANNING AND DEVELOPMENT CERTIFICATES</b>			
<b>Date received</b>	<b>Customer details</b>	<b>Type</b>	<b>Status</b>
Nil			
<b>SURVEY PLAN APPROVALS</b>			
Nil			

Sustainable and Prosperous Economy  
Land Development  
Land available to meet the needs of the community

**Consultation (internal/external)**

CEO  
Rates Officer  
Town Planners

**Policy Implications**

Nil

**Budget and Resource Implications**

Nil

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## OFFICER REPORTS

COUNCIL MEETING DATE: 16 December 2020

Item No: 5.3

**SUBJECT HEADING:** Change of Meeting Date

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

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*Summary: Administration commitments requires the change of date for the January 2021 general meeting.*

**Recommendation: That the general meeting date for January 2021 be changed to 27 January 2021 and advertised as such.**

---

## Background

At the November general meeting Council set the meeting dates for 2021. Since the November meeting administration have commitments that necessitate the change of the January general meeting to 27 January 2021.

---

## Link to Corporate Plan

Governance

Best Practice Governance

## Consultation (internal/external)

CEO

Mayor

## Policy Implications

Standing Orders Policy

Model Meeting Procedures

## Budget and Resource Implications

Nil

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### OFFICER REPORTS

COUNCIL MEETING DATE: 16 December 2020

Item No: 5.4

SUBJECT HEADING: 2021 Special Holiday

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

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*Summary: The Office of Industrial Relations has granted Council's request to nominate 2 November 2021 as a special holiday for the purpose of Melbourne Cup.*

**Recommendation: That Council receive the letter from the Office of Industrial Relations advising that the Blackall-Tambo Region has been appointed 2 November 2021 as a holiday for the purpose of the Melbourne Cup Day.**

---

### Background

At the 15 July 2020 general meeting Council resolved to request that 2 November 2021 be nominated as a special holiday for the Blackall-Tambo Region.

The Minister for Education and Minister for Industrial Relations has appointed the 2 November 2021 as a holiday.

The Office of Industrial Relations has advised Council that this has been approved and published in the Queensland Government Gazette on 4 December 2020.

---

### Link to Corporate Plan

Nil

### Consultation (internal/external)

CEO

### Policy Implications

Nil

### Budget and Resource Implications

Nil



Office of  
Industrial Relations

Department of Education

4 December 2020

Mr Des Howard  
Chief Executive Officer  
Blackall-Tambo Regional Council  
Via Email: [ceo@btrc.qld.gov.au](mailto:ceo@btrc.qld.gov.au)  
[PA@btrc.qld.gov.au](mailto:PA@btrc.qld.gov.au)

Dear Mr Howard

I refer to your request for special holidays for 2021.

Pursuant to Section 4 of the *Holidays Act 1983*, the Minister for Education and Minister for Industrial Relations has appointed:

- 2 November 2021 a holiday for the Blackall-Tambo Region for the purpose of the Melbourne Cup Day

Please note that it is only special holidays appointed in respect of an annual agricultural, horticultural or industrial show (show holidays) which are public holidays. On a public holiday, employees will be entitled to refuse to work in reasonable circumstances without loss of pay and to be paid penalty rates for work performed.

Should there be a need to request repeal of one or more of the above special holidays (whether or not appointment of a replacement special holiday is also requested) or appointment of an additional special holiday, 30 days prior notice of the requested repeal or appointment is to be given to the Minister. This will allow time for the Minister to decide the request, notify any repeals and/or appointments in the Queensland Government Gazette and for the requesting local government to give notice of holiday changes to its community.

Replacement of a show holiday with a special holiday on another date should be carefully considered as the replacement show holiday will only be a public holiday if it continues to be in respect of an annual agricultural, horticultural or industrial show.

1 William Street Brisbane  
Queensland 4000 Australia  
GPO Box 69 Brisbane  
Queensland 4001 Australia  
Telephone 13 QGOV (13 74 68)  
WorkSafe +61 7 3247 4711  
Website [www.worksafe.qld.gov.au](http://www.worksafe.qld.gov.au)  
[www.business.qld.gov.au](http://www.business.qld.gov.au)  
ABN 94 496 188 983

Notification of the appointment of the 2021 special holidays was published in the Queensland Government Gazette on 4 December 2020. A copy of the gazette can be accessed on the [Queensland Government's publications website](#). the special holidays notifications commence on page 490 of the gazette.

Should you require further information, please contact Ms Jacqui McGuire, Senior Industrial Officer on telephone (07) 3406 9854.

Yours sincerely



**A J (Tony) James**  
Executive Director – Industrial Relations  
Office of Industrial Relations

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### OFFICER REPORTS

COUNCIL MEETING DATE: 16 December 2020

Item No: 5.5

**SUBJECT HEADING:** New Local Government Workcare Bank Guarantee

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

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*Summary: LGAQ have provided advice to Council that LGAQ intend, on behalf of LGW members, to request QTC to issue an updated bank guarantee.*

**Recommendation: That Council receive the letter from LGAQ advising that they intend, on behalf of LGW members, to request QTC to issue an updated bank guarantee.**

---

### Background

Blackall-Tambo Regional Council is a member of the Queensland Local Government Workers Compensation Self Insurance Scheme (LGW).

LGAQ, on behalf of the LGW members will request QTC to issue an updated bank guarantee. QTC will be requested to cancel the existing guarantee with the current indemnity (maximum liability) for Blackall-Tambo Regional Council of \$365,037.29 and issue a new guarantee in its place.

The issue of a new guarantee will change the amount of indemnity (maximum liability) of Blackall-Tambo Regional Council to \$410,755.23 towards the new total guarantee amount of \$47,722,000.00.

---

### Link to Corporate Plan

Governance

### Consultation (internal/external)

CEO

### Policy Implications

Nil

### Budget and Resource Implications

Nil



25 November 2020

Desmond Howard  
Chief Executive Officer  
Blackall-Tambo Regional Council  
PO Box 21  
Blackall QLD 4472

Dear Mr Howard

**Advice of LGAQ's Intention to Request the Issue of a New Local Government Workcare Bank Guarantee**

This advice is provided to Blackall-Tambo Regional Council as a member of the Queensland Local Government Workers Compensation Self Insurance Scheme (LGW).

It is a condition of LGW's workers compensation self-insurance licence that the scheme provide a bank guarantee in favour of WorkCover Queensland to the Workers' Compensation Regulator. Such guarantees have been provided annually by LGW since commencement of the scheme in 1998. The guarantee amount equals 150% of the scheme's projected outstanding liability position at the end of the current financial year. Each LGW member provides an indemnity to Queensland Treasury Corporation, which issues the guarantee on behalf of members, for part of the total guarantee amount.

In 2009, LGW members and the LGAQ formally agreed to establish a new process for updating the bank guarantee provided on behalf of LGW by QTC. Rather than the previous practice of separate indemnities being signed each year by each LGW member, it was agreed by members that a standing indemnity arrangement be established with QTC. This allows the LGAQ to formally request QTC to alter the guarantee amount, and therefore each member's proportionate indemnity towards that amount, after providing notice to LGW members of the intention to make that request.

**In accordance with that agreed process I hereby advise of the LGAQ's intention, on behalf of LGW members, to request QTC to issue an updated bank guarantee.**

The request will be forwarded to QTC no earlier than **Wednesday 9<sup>th</sup> December 2020**. In accordance with the new standing indemnity process, members have the opportunity to raise any questions or issues relating to the proposed guarantee request prior to that date.

The existing guarantee was issued by QTC on 19 December 2019 and is for a total guarantee amount of \$43,560,000.00 million. The current indemnity (maximum liability) of Blackall-Tambo Regional Council to QTC towards that guarantee is \$364,037.29. QTC will be requested to cancel the existing guarantee and issue a new guarantee in its place. In accordance with the standing indemnity arrangement with QTC, the issue of a new guarantee will change the amount of the indemnity (maximum liability) of Blackall-Tambo Regional Council towards the total guarantee amount.

Details of the new guarantee the LGAQ will request QTC to issue are as follows:



New total guarantee amount - \$47,722,000.00

New indemnity (maximum liability) of Blackall-Tambo Regional Council towards the new total guarantee amount - \$410,755.23.

The Actuarial Report determines the Bank Guarantee assessment of estimated workers compensation claims liabilities for the scheme. This year has seen an increase in the Bank Guarantee amount due to claim payments being less than the expected cost of new claims incurred during the year. Council will note that this increase in the amount of the Bank Guarantee for the 2020/21 year is due in part to the impact of the COVID-19 pandemic on the claims process. A greater number of common law claims with an injury date prior to 2017 was also reported, along with an assumed increase in late reported common law claims with an estimated impact of \$1 million. In addition to this the Actuary has made an allowance for additional statutory payments to be made in 2021 due to delays in payment related to the COVID-19 pandemic, which is also estimated to have an impact of \$1 million.

The amount of the new guarantee LGAQ will request QTC to issue does not exceed the limit of \$80,000,000 included in the approval dated 15 February 2013 provided to LGW members under sections 34(1) and 60A of the *Statutory Bodies Financial Arrangements Act 1982* to enter into financial arrangements with QTC. The change to the total guarantee amount reflects the reduction in LGW's estimated outstanding liability resulting from consistent scheme performance and legislative changes impacting on common law liability. Despite the overall reduction in the guarantee amount, indemnity amounts for some members may have increased due to changes in their payroll level or contribution rate relative to other members.

In relation to the indemnity provided by LGW members, as advised in each of the previous years the total guarantee amount has needed to be updated, the guarantee and therefore each member's indemnity can only be called on if LGW ceased to operate and then only to the extent that LGW did not have sufficient funds to meet its outstanding liabilities.

LGW establishes a reserve to fully cover its outstanding liabilities from each year of operation. This reserve is calculated on a conservative basis and includes a prudential margin. Actuarial reviews are conducted on a regular basis to ensure the reserve is adequate to fund all outstanding liabilities. In addition to the liability reserve, LGW has developed significant levels of accumulated member funds providing even further financial security. The most recent Queensland Audit Office audited financial statements are for 2018/19 and showed net accumulated LGW member funds of \$49,693 million.

All costs associated with establishment of the guarantee are met on behalf of members by LGW.

Should you require any additional information in relation to this matter please do not hesitate to contact Ms Rachael Lindsay at [Rachael.Lindsay@lgaq.asn.au](mailto:Rachael.Lindsay@lgaq.asn.au) or on 3000 2262.

Yours sincerely

Greg Hallam AM  
CHIEF EXECUTIVE OFFICER  
25 November 2020

## BLACKALL-TAMBO REGIONAL COUNCIL

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### OFFICER REPORTS

COUNCIL MEETING DATE: 16 December 2020

Item No: 5.6

**SUBJECT HEADING: Heavy Vehicle Road – Blackall Saleyards**

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

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*Summary: Council has received funding of \$808,346 through the Local Roads and Community Infrastructure Program and an offer of funding of \$950,000 through the Heavy Vehicle Safety and Productivity Program Round Seven for the construction of a new heavy vehicle road for the Blackall Saleyards.*

**Recommendation: That Council accept the offer of funding of \$950,000 from the Heavy Vehicle Safety and Productivity Program and \$808,346 from the Local Roads and Community Infrastructure Program for the Blackall Saleyards Heavy Vehicle Road project.**

---

### Background

The Department of Infrastructure, Transport, Regional Development and Communications recently had funding available through the Bridges Renewal Program Round Five and Heavy Vehicle Safety and Productivity Program Round Seven. Council applied for funding through the Heavy Vehicle Safety and Productivity Program.

The offer of funding for \$950,000 would be used to construct the Blackall Saleyards bypass road combined with the funds of \$808,346 received through the Local Roads and Community Infrastructure Program.

Council is required to contribute \$141,734 toward the project and this has been included in the budget with a total cost of works to be \$1,900,000.00.

The bypass will enable heavy traffic to access the Saleyards by diverting from the Blackall town centre. The southbound route will be up Violet Street, continuing through the industrial estate before joining on to Evora Road. Trucks heading southbound from the Saleyards will connect to the bypass from Evora Road and continuing along Saliva Street before joining back on to the Landsborough Highway near the BP. Heavy vehicles will not need to use Rose Street to access the Saleyards.

---

### Link to Corporate Plan

Sustainable and Prosperous Economy  
Roads

The main roads network is accessible, safe and fully sealed.

Planning for a heavy vehicle bypass around the township of Blackall is complete

### Consultation (internal/external)

Director of Works  
Director of Finance  
GBA Engineers  
Manager of Finance

**Policy Implications**

Blackall-Tambo Regional Council Road Asset Management Plan

**Budget and Resource Implications**

Total project cost \$1,900,000

\$1,758,346 funded

\$141,734 budgeted Council contribution

## BLACKALL-TAMBO REGIONAL COUNCIL

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### OFFICER REPORTS

COUNCIL MEETING DATE: 16 December 2020

Item No: 5.7

**SUBJECT HEADING:** Review of the Stock Route Management Regulation

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

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*Summary: Council has been asked by the Department of Natural Resources, Mines and Energy to provide any comment on the proposed mapping for declaring stock routes in Queensland.*

**Recommendation: That Council receive the proposed new mapping for declaring stock routes in Queensland and provide comment.**

---

### Background

The Department of Natural Resources, Mines and Energy are conducting a review of the regulation and strategy and part of this review has involved an audit of the stock route network. The stock route categories have been updated based on an assessment of usage, water availability and resilience of land types to ongoing grazing.

The Department of Natural Resources, Mines and Energy have invited comments on the proposed mapping.

A link for the proposed mapping as been provided below and a snip of the Blackall-Tambo Region is attached to this report.

<https://qldglobe.information.qld.gov.au/?topic=proposed-new-mapping-for-declared-stock-routes-in-queensland>

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### Link to Corporate Plan

Environmental Management

Rural Lands

Council controlled lands are well managed

### Consultation (internal/external)

Department of Natural Resources, Mines and Energy

### Policy Implications

Stock Route Network Management Plan (2012-2017)

### Budget and Resource Implications

Nil

