



GENERAL MEETING

20 December 2023

NOTICE OF MEETING

Date: 20 December 2023

Cr AL Martin
Cr BP Johnstone
Cr PJ Pullos
Cr LP Russell
Cr JH Scobie
Cr DA Hardie
Cr GK Schluter

Please find attached the Agenda for the General Meeting to be held at the Blackall-Tambo Regional Council Chambers in Blackall, 20 December 2023 commencing at 8.30am.

A handwritten signature in blue ink, appearing to read "DA Howard".

DA Howard
Chief Executive Officer

CALENDAR OF EVENTS**December 2023**

20 December 2023	Council Meeting – Blackall
21 December 2023	Council offices close
22 December 2023	Carols in the Park – Blackall

January 2024

1 January 2024	New Years Day
3 January 2024	Council offices open
8 January 2024	Depot offices open
17 January 2024	Council Meeting – Tambo
26 January 2024	Australia Day

February 2024

21 February 2024	Council Meeting – Blackall
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March 2024

13 March 2024	Council Meeting – Tambo
16 March 2024	Local Government Election
28-30 March 2024	Caldervale Campdraft
29 March 2024	Good Friday
30 March 2024	Day following Good Friday
31 March 2024	Easter Sunday

April 2024

1 April 2024	Easter Monday
17 April 2024	Council Meeting – Blackall
25 April 2024	Anzac Day
29 April 2024	Tambo Stock Show

May 2024

6 May 2024	Labour Day
15 May 2024	Council Meeting – Tambo
18-19 May 2024	Polocrosse - Tambo
21-22 May 2024	Civic Leaders Summit

June 2024

1 June 2024	Tambo Cup Races
11-14 June 2024	National General Assembly
19 June 2024	Council Meeting – Blackall

July 2024

17 July 2024	Council Meeting – Tambo
30-31 July 2024	Indigenous Leaders Forum

August 2024

21 August 2024	Council Meeting – Blackall
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September 2024

18 September 2024	Council Meeting – Tambo
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October 2024

7 October 2024	King's Birthday
16 October 2024	Council Meeting – Blackall

24 October 2024	State Election
28-30 October 2024	LGAQ Annual Conference

November 2024

5 November 2024	Melbourne Cup Holiday
20 November 2024	Council Meeting – Tambo

December 2024

18 December 2024	Council Meeting – Blackall
24 December 2024	Christmas Eve
25 December 2024	Christmas Day
26 December 2024	Boxing Day

Held at Blackall Council Chambers
On Wednesday 20 December 2023
Commencing at 8.30am

Order of Business

Blue items are hyperlinked

Leave of absence/Signing of Attendance Book

- Leave of absence for Cr Andrew Martin

Apologies: Nil

Condolences:

- Arthur John Wale

Declarations of Conflicts of Interest

Deputations: Nil

BUSINESS

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**MINUTES OF THE GENERAL MEETING OF
BLACKALL-TAMBO REGIONAL COUNCIL
HELD AT THE TAMBO COUNCIL CHAMBERS
ON WEDNESDAY 15th NOVEMBER 2023
AT 8.30AM**

PRESENT:

Councillors: Cr AL Martin (Mayor), Cr Lindsay Russell, Cr JH Scobie, Cr BP Johnstone, Cr PJ Pullos, Cr GK Schluter, Cr DA Hardie.

OFFICERS:

Mr Des Howard, Chief Executive Officer, Mr Alastair Rutherford, Director of Finance, Corporate and Community Services, Piper Hansen, Minute Taker, Andrea Saunders, Governance Coordinator.

DECLARATIONS OF INTEREST:

Cr Pullos for item 4.2.3 – I, Councillor Pullos, inform the meeting that I have a prescribed conflict of interest in item 4.2.3 – Wild Dog Sub-Committee Meeting 6 October 2023. The nature of my interest is as follows:

- I am a member of the Mount Enniskillen Wild Dog Syndicate.

As a result of my conflict, I will leave the meeting room while the matter is considered and voted on.

Cr Pullos for item 4.2.9 – I, Councillor Pullos, inform the meeting that I have a declarable conflict of interest in item 4.2.9 – Tambo Arts Council Incorporated-Community Arts Project. The nature of my interest is as follows:

- I am a member of the Tambo Arts Council Incorporated.

As a result of my conflict, I will leave the meeting room while the matter is considered and voted on.

Cr Pullos for item 4.2.10 – I, Councillor Pullos, inform the meeting that I have a declarable conflict of interest in item 4.2.10 – Tambo Arts Council Incorporated-Wreath Making Workshop. The nature of my interest is as follows:

- I am a member of the Tambo Arts Council Incorporated.

As a result of my conflict, I will leave the meeting room while the matter is considered and voted on.

1.1 Confirmation of General Meeting Minutes**MOTION:** **Moved: Cr JH Scobie****Seconded: Cr GK Schluter**

That the minutes of the General Meeting held on 11th October 2023 be taken as read and confirmed, and that the Mayor be authorised to sign same.

Minute No. 01/11A/23**Carried 7/0**

4.1 Amended Budget 2023-2024

Under section 170 (3) of the Local Government Regulation 2012, a local government may, by resolution, amend the budget for a financial year at any time before the end of the financial year. The 2023-2024 budget has been amended.

MOTION: **Moved: Cr PJ Pullos****Seconded: Cr LP Russell**

1. That Council adopts the amended budget for 2023/2024 as presented; and
2. That the Revenue Policy as adopted in the 2023/2024 budget remain the same; and
3. That the Revenue Statement as adopted in the 2023/2024 budget remain the same; and
4. That the amended ten-year Financial Forecast as presented be received; and
5. That the amended budgeted income statement for the year ending 30 June 2024 as presented be adopted; and
6. That the amended budget balance sheet for the year ending 30 June 2024 as presented be adopted; and
7. The percentage increase in rates and utility charges as adopted in the 2023/2024 budget remain the same; and
8. That the amended budget statement for changes in equity for the year ending 30 June 2024 as presented be adopted; and
9. That the amended budgeted statement of cashflows for the year ending 30 June 2024 as presented be adopted.

Minute No. 02/11A/23**Carried 7/0**

4.2.1 Financial Report for the Month of October 2023

In accordance with s204 of the *Local Government Regulation 2012* a monthly financial report is required to be presented to Council. The financial report for October 2023 details Council's current financial position and compares its performance against the adopted budget for 2023-2024.

MOTION: **Moved: Cr GK Schluter** **Seconded: Cr LP Russell**

That Council receive the Financial Report for October 2023.

Minute No. 03/11A/23

Carried 7/0

4.2.2 DFCCS Operations Report – October 2023

The Director of Finance Corporate and Community Services operations report for October 2023 is presented to Council. The report includes housing and administration, community development program, Blackall aerodrome, libraries, visitor information centres, facility bookings, and Tambo Multipurpose.

MOTION: **Moved: Cr PJ Pullos** **Seconded: Cr DA Hardie**

That Council receive the DFCCS Operations Report for October 2023.

Minute No. 04/11A/23

Carried 7/0

At this point, 9.06am, Cr Pullos left the meeting.

4.2.3 Wild Dog Sub-Committee Meeting 6 October 2023

The Wild Dog sub-committee assess applications for funding to assist with the trapping, baiting, shooting of wild dogs in the Blackall Tambo region. The committee held a meeting on 6 October 2023 to decide on the 6 applications received for the latest round of funding.

MOTION: **Moved: Cr JH Scobie** **Seconded: Cr DA Hardie**

That Council receive the minutes from the Wild Dog sub-Committee meeting held 6 October 2023 and ratifies the Committee's recommendations to fund the following:

Five active helicopters \$1000.00 each for the full year
Goonadee Syndicate \$5,000.00
Lilydale Wild Dog Syndicate \$3,000.00
Terrick Terrick Dog Netting Trust \$12,000.00
Mt Enniskillen Wild Dog Syndicate \$10,750.00
Eastwood Wild Dog Syndicate \$10,000.00

Minute No. 05/11A/23**Carried 6/0**

At this point, 9.07am, Cr Pullos returned to the meeting.

4.2.4 RADF Meeting Minutes- 7th September 2023

The first round of the 2023-2024 RADF program closed for applications on September 1st, 2023, and the RADF Committee held a meeting on September 7th, 2023.

MOTION: **Moved: Cr GK Schluter** **Seconded: Cr LP Russell**

That Council receive the meeting minutes of the RADF committee dated 7 September 2023.

Minute No. 06/11A/23**Carried 7/0****4.2.5 RADF Meeting Minutes- 7th November 2023**

The second round of the 2023-2024 RADF program closed for applications on November 3 and the RADF Committee held a meeting on November 7 assess the submissions.

MOTION: **Moved: Cr GK Schluter** **Seconded: Cr DA Hardie**

That Council receive the meeting minutes of the RADF committee dated 7 November 2023.

Minute No. 07/11A/23**Carried 7/0****4.2.6 RADF Application – Blackall Cultural Association- Creative Workshops**

The first round of the 2023-2024 RADF program closed for applications on September 1st and the Committee recommended the application from Blackall Cultural Assoc. be approved.

MOTION: **Moved: Cr LP Russell** **Seconded: Cr GK Schluter**

That Council endorse the RADF Committee's recommendation to approve the application from Blackall Cultural Assoc. for \$7753.40.

Minute No. 08/11A/23**Carried 7/0**

4.2.7 RADF Application – Tambo Isolated Children’s and Parents Association Incorporated

The second round of the 2023-2024 RADF program closed for applications on November 3, and the Committee recommended the application from Tambo Isolated Children’s and Parents Assoc Inc. be approved.

MOTION: **Moved: Cr BP Johnstone** **Seconded: Cr DA Hardie**

That Council endorse the RADF Committee’s recommendation to approve the application from Tambo Isolated Children’s and Parents Assoc Inc. for \$7,580.00.

Minute No. 09/11A/23

Carried 7/0

4.2.8 RADF Application – Blackall Cultural Association - Furniture Restoration

The second round of the 2023-2024 RADF program closed for applications on November 3, and the Committee recommended the application from Blackall Cultural Assoc. be approved.

MOTION: **Moved: Cr PJ Pullos** **Seconded: Cr LP Russell**

That Council endorse the RADF Committee’s recommendation to approve the application from Blackall Cultural Assoc. for \$3030.00.

Minute No. 10/11A/23

Carried 7/0

At this point, 9.10am, Cr Pullos left the meeting.

4.2.9 RADF Application – Tambo Arts Council Incorporated- Community Arts Project

The second round of the 2023-2024 RADF program closed for applications on November 3, and the Committee recommended the application from Tambo Arts Council Inc. be approved.

MOTION: **Moved: Cr JH Scobie** **Seconded: Cr GK Schluter**

That Council endorse the RADF Committee’s recommendation to approve the application from Tambo Arts Council Inc. for \$6042.00.

Minute No. 11/11A/23

Carried 6/0

4.2.10 RADF Application – Tambo Arts Council Incorporated- Wreath Making Workshop

The second round of the 2023-2024 RADF program closed for applications on November 3, and the Committee recommended the application from Tambo Arts Council Inc. be approved.

MOTION: **Moved: Cr BP Johnstone** **Seconded: Cr DA Hardie**

That Council endorse the RADF Committee's recommendation to approve the application from Tambo Arts Council Inc. for \$1510.00

Minute No. 12/11A/23

Carried 6/0

At this point, 9.12am, Cr Pullos returned to the meeting.

4.2.11 Ranger's Report

The Ranger's report for October is provided to Council.

MOTION: **Moved: Cr LP Russell** **Seconded: Cr PJ Pullos**

That Council receive the Ranger's report for October 2023.

Minute No. 13/11A/23

Carried 7/0

5.1.1 Director of Works and Services' Operations Report – October 2023

The Director of Works and Services report for October 2023 is presented to Council.

MOTION: **Moved: Cr GK Schluter** **Seconded: Cr PJ Pullos**

That Council receive the Director of Works and Services' Operation Report for October 2023.

Minute No. 14/11A/23

Carried 7/0

5.1.2 Purchase of Motor Vehicles

Quotations were requested from 4 automotive dealers for the purchase of 2 executive wagons to replace two (2) ageing vehicles in Council's fleet.

MOTION: **Moved: Cr GK Schluter** **Seconded: Cr LP Russell**

That Council accept the quotation from Longreach Toyota to supply two (2) new Toyota Prado wagons for \$142,116.02 (ex GST). This vehicle is

preferred as it will provide uniformity of plant, uniformity of parts and proven backup service and warranty.

Minute No. 15/11A/23

Carried 7/0

5.1.3 Purchase of 1x 100HP Tractor

Quotations were requested from 4 machinery dealers for the purchase of 1 tractor to replace plant 4107, Kubota tractor.

MOTION: **Moved: Cr PJ Pullos**

Seconded: Cr LP Russell

That Council accept the quotation from Milne Bros Emerald to supply one Kubota M100GX for \$103,500.00 (ex GST). This machine is preferred as it will provide uniformity of plant, uniformity of parts and proven backup service and warranty. Local Buy (NPN 2.15) contract will apply.

Minute No. 16/11A/23

Carried 7/0

5.1.4 Purchase of Plant – Variable Message Signs

Quotations were requested from 3 suppliers to supply two (2) new Variable Message Signs to replace two (2) unserviceable units in Council's fleet.

MOTION: **Moved: Cr JH Scobie**

Seconded: Cr DA Hardie

That Council accept the quotation from Jaybro for \$45,000.00 ex GST as they provide best value for money.

Minute No. 17/11A/23

Carried 7/0

5.1.5 Purchase of 20KVA Trailer Mounted Generator

Quotations were requested from 4 suppliers to supply one (1) new trailer mounted 20KVA generator for Council fleet.

MOTION: **Moved: Cr PJ Pullos**

Seconded: Cr DA Hardie

That Council accept the quotation from Generator Power for \$30,700.00 ex GST. This generator provides uniformity of plant.

Minute No. 18/11A/23

Carried 7/0

5.1.6 Purchase of 60KVA Trailer mounted generator

Quotations were requested from 4 suppliers to supply one (1) new trailer mounted 60KVA generator for Council fleet.

MOTION: **Moved: Cr LP Russell** **Seconded: Cr PJ Pullos**

That council accept the quotation from Generator Power for \$39,400.00 Less GST.

Minute No. 19/11A/23

Carried 7/0

5.1.7 LRCI Phase 3 – Rural Roads Reseal Program

All bitumen sealed roads on the local road network were identified and broken down into sections for assessment and prioritization into the reseal program.

MOTION: **Moved: Cr LP Russell** **Seconded: Cr GK Schluter**

That Council utilise the balance of the LRCI funding to re-seal the Blackall-Emmet Road and Tumbar Road.

Minute No. 20/11A/23

Carried 7/0

5.1.8 Tambo Hospital Housing Sewer Network

Council requested tenders for the Tambo Hospital Housing Sewer Network through Vendor panel. Tenders closed on 13 October 2023.

MOTION: **Moved: Cr BP Johnstone** **Seconded: Cr JH Scobie**

That Council award the tender for the Tambo Hospital Housing Sewer Network to Capricornia Plumbing & Drainage Pty Ltd for \$468,488.00 (ex GST) as the tender provided the best value for money.

Minute No. 21/11A/23

Carried 7/0

6.1 Blackall Saleyards Monthly Report

The Blackall Saleyards monthly report for October is provided to Council

MOTION: **Moved: Cr BP Johnstone** **Seconded: Cr JH Scobie**

That Council receive the Blackall Saleyards monthly report for October 2023.

Minute No. 22/11A/23

Carried 7/0

6.2 **Planning and Development Report**

The Planning and Development report provides a summary of building applications and planning and development activity in the Blackall-Tambo Regional Council area.

MOTION: **Moved: Cr PJ Pullos**

Seconded: Cr LP Russell

That Council receive the Planning and Development Report for October 2023.

Minute No. 23/11A/23

Carried 7/0

6.3 **Development Application – DA 24-2023-2024 – 42 Thistle Street, Blackall**

The Applicant, Mardi Noonan and Allan Hinds HiNoon Super Fund, seeks a Development Permit for Material Change of Use for Short-term accommodation over land at 42 Thistle Street, Blackall, formally described as Lot 2 on RP818860. The subject site contains an existing dwelling house that will be used to provide accommodation.

The proposal involves the reuse of the existing dwelling to provide Short-term accommodation. The dwelling house contains two bedrooms and one bathroom, and it is intended to provide accommodation to couples or small groups. The site is currently being used for Short-term accommodation and the average number of guests per stay over the last 12 months was two (2). There is ample space on site for cars to park.

The applicant is seeking retrospective approval for the use.

Under the Blackall-Tambo Region Planning Scheme 2020 (the Planning Scheme), the subject site is in the Township Zone. The defined use that has been applied for, being 'Short-term accommodation, is subject to Code Assessment in the Township Zone where contained within an existing building and with a maximum of six guests.

Based on an assessment of the proposal in accordance with the Code Assessment process articulated in the Planning Act 2016, this decision report recommends approval of the development application, subject to the conditions stated herein.

MOTION: **Moved: Cr DA Hardie**

Seconded: Cr GK Schluter

That Council approves the application for a Development Permit for Material Change of Use for Short-term accommodation over land at 42

Thistle Street, Blackall, formally described as Lot 2 on RP818860, subject to the following conditions:

1.0 PARAMETERS OF APPROVAL

- 1.1 The Developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the Developer at all times unless otherwise stated.**
- 1.2 Where these conditions refer to “Council” in relation to requiring Council to approve or be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by Council.**
- 1.3 All conditions, works, or requirements of this development approval must be undertaken and completed prior to commencement of the use and to Council’s satisfaction, unless otherwise stated in a development condition.**
- 1.4 The cost of all works associated with the construction of the development including services, facilities and/or public utility alterations required are met at no cost to the Council or relevant utility provider, unless otherwise stated in a development condition.**
- 1.5 The developer is required to have repaired any damage to existing infrastructure that may have occurred during any works carried out for the development. To the extent the damage is deemed to create a hazard to the community, it must be repaired immediately.**
- 1.6 Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.**

2.0 APPROVED PLANS AND DOCUMENTS

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this permit:**

Plan/Document Name	Plan/Document Number	Revision Number	Date
Site Plan	DA24-2023-2034	-	12/10/2023 (Received date)

- 2.2** Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.

3.0 LIMITATIONS OF USE

- 3.1** The total number of guests at any one time must not exceed six (6).
- 3.2** One onsite car space is to be available at all times to guests.

4.0 SITE MANAGEMENT PLAN

- 4.1** Maintain and implement a site management plan for the Short-term accommodation. The site management plan is to include measures to manage operational aspects of the development including, but not limited to, hours of operation, noise management, site care and maintenance, complaints management and refuse management.

Provide a copy of the site management plan to Council at rates@btrc.qld.gov.au.

5.0 ENVIRONMENTAL HEALTH

- 5.1** Undertake the approved development so there is no environmental nuisance or detrimental effect on any surrounding land uses and activities by reason of the emission of noise, dust, vibration, odour, fumes, smoke, vapour, steam, soot, wastewater, waste products, oil or otherwise.
- 5.2** In accordance with the Environmental Protection (Waste Management) Regulations, all waste storage areas must be kept in a clean, tidy condition, and sufficient waste containers and services are to be provided to cater for the containment and removal of all waste generated on the site. Waste must be removed to a lawful landfill.

6.0 ASSET MANAGEMENT

- 6.1** Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.

ADVISORY NOTES

- A. Prior to commencing any construction activities, the applicant/developer will be required to obtain further development permits for building work, and plumbing and drainage work, and potentially for operational work, as required under relevant legislation for this work.
- B. This approval does not negate the requirement for compliance with all other relevant Local Laws and other statutory requirements. Any provisions contained in this approval relating to the enforcement of any of the conditions shall be in addition to all other rights, powers and privileges that the Council may possess or obtain, and nothing contained in these conditions shall be construed so as to prejudice, affect or otherwise derogate or limit these rights, powers and privileges of the Council.
- C. General environmental duty under the Environmental Protection Act 1994 and subordinate legislation prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.
- D. This development approval does not authorise any activity that may harm Aboriginal cultural heritage. It is advised that under section 23 of the Aboriginal Cultural Heritage Act 2003, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the “cultural heritage duty of care”).

Minute No. 24/11A/23

Carried 7/0

6.4 **Tambo Town Common Advisory Group Meeting – 5 September 2023**

The Tambo Town Common Advisory Group held a meeting in the Tambo Boardroom on 5 September 2023.

MOTION: **Moved: Cr LP Russell** **Seconded: Cr PJ Pullos**

That Council receive the minutes of the Tambo Town Common Advisory Group’s meeting held on 5 September 2023.

Minute No. 25/11A/23

Carried 7/0

6.5 Great Artesian Basin and Other Regional Aquifers Water Plan 2017 – Notice to Extend Watertight Requirement

The Department of Regional Development, Manufacturing and Water have written to Council providing advice of notice to extend watertight requirement under section 35 of the GABORA Water Plan.

MOTION: **Moved: Cr LP Russell** **Seconded: Cr DA Hardie**

That Council

- 1. receive the letters from the Department of Regional Development, Manufacturing and Water; and**
- 2. note that the watertight deadline for stock and domestic licence holders to make bores and delivery systems watertight is now 2 September 2032.**

Minute No. 26/11A/23

Carried 7/0

6.6 Local Disaster Management Meeting – 4 October 2023

The Blackall-Tambo Local Disaster Management Group (LDMG) held a meeting on Wednesday, 4 October 2022.

MOTION: **Moved: Cr AL Martin** **Seconded: Cr PJ Pullos**

That Council receive the minutes from the 4 October 2023 Local Disaster Management Group meeting.

Minute No. 27/11A/23

Carried 7/0

6.7 Care Outreach Request for In-Kind

Care Outreach have written to Council requesting in-kind assistance for the community event they are holding at the Tambo Shire Hall on 28 November 2023.

MOTION: **Moved: Cr LP Russell** **Seconded: Cr GK Schluter**

That Council waive the hire fees for the Tambo Shire Hall for the Christmas for the Bush Bash event being held by Care Outreach.

Minute No. 28/11A/23

Carried 7/0

6.8 RAPAD Board Communiqué

The RAPAD Board Meeting Communiqué provides information on the matters dealt with at the monthly meetings. The Communiqué is issued quarterly.

MOTION: **Moved: Cr LP Russell** **Seconded: Cr DA Hardie**

That Council receive the RAPAD Board Meeting Communiqué for the period 1 July 2023 to 30 September 2023.

Minute No. 29/11A/23

Carried 7/0

6.9 Mobile Vending Policy

At the September general meeting, Council resolved to designate an appropriate area of Council land in Blackall and Tambo for roadside and mobile vendors. A policy has been drafted to provide rules and guidelines for mobile vending on Council controlled land.

MOTION: **Moved: Cr PJ Pullos** **Seconded: Cr BP Johnstone**

That Council adopt the Mobile Vending Policy and the fee be set as \$110 per annum.

Minute No. 30/11A/23

Carried 7/0

6.10 Land Restoration Fund – Investigation Case Studies

The Local Government Association of Queensland is inviting local governments who may be interested in receiving free advice on opportunities through the Land Restoration Fund through QRIDA's Carbon Farming Advice Scheme.

MOTION: **Moved: Cr PJ Pullos** **Seconded: Cr DA Hardie**

That Council advise the Local Government Association of Queensland that Council is interested in participating in the development case studies through the Land Restoration Fund.

Minute No. 31/11A/23

Carried 7/0

6.11 Public Tree Management Policy

The Public Tree Management Policy provides guidance on the effective management of the region's public trees.

MOTION: **Moved: Cr BP Johnstone** **Seconded: Cr JH Scobie**

That Council adopt the Public Tree Management Policy.

Minute No. 32/11A/23

Carried 7/0

6.12 Land Protection Fund Annual Payment

The Department of Agriculture and Fisheries have provided the tax invoice for the Land Protection Fund for the 2023-2024 financial year totalling \$94,981.00 as provided for under the Biosecurity Act 2014.

MOTION: **Moved: Cr LP Russell** **Seconded: Cr DA Hardie**

That Council receive the letter from the Department of Agriculture and Fisheries and note that the Blackall-Tambo Regional Council's 2023-2024 contribution to the Land Protection Fund is \$94,981.00.

Minute No. 33/11A/23

Carried 7/0

6.13 2024 Special Holiday

Council made a request to the Office of Industrial Relations for Special Holiday in 2024 as 5 November 2024 for the purpose of Melbourne Cup Day. The request has been approved by the Minister for Education and Minister for Industrial Relations.

MOTION: **Moved: Cr PJ Pullos** **Seconded: Cr BP Johnstone**

That Council receive the letter from the Office of Industrial Relations and note the 5 November 2024 has been approved as a Special Holiday for the Blackall-Tambo region.

Minute No. 34/11A/23

Carried 7/0

CLOSURE:

There being no further business to consider, the Mayor declared the Meeting closed at 10.04am.

CONFIRMATION OF MINUTES:

Confirmed by Council as a true and correct record at the General Meeting held on Wednesday 20 December 2023.

Signed.....Mayor

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<u>Minute No.</u>	<u>Report Number</u>	<u>Subject</u>	<u>Resolution</u>	<u>Action By</u>	<u>Result</u>
17/12A/22	5.11	Relocation of the Tambo Library and Visitor Information Centre to the Grassland Building	That Council: 1. Approves of the relocation of the Tambo Library and Visitor Information Centre to the Grassland building; and 2. Authorises the Chief Executive Officer to commence the process of the relocation of the Tambo Library and Visitor Information Centre.	CEO	Work underway.
16/05A/23	5.4	Tender of Council's Sales Permit to Get Cypress Sawlogs and Tambo Sawmill	That Council, subject to approval from the Department of Agriculture and Fisheries, accept the tender for the Sales Permit 201304400 and Tambo Sawmill, Lot 6 on SP276172 for the tendered amount of \$220,000.00 (plus GST and stamp duty) from Webster's Select Timbers Trust.	CEO	The Deed of Novation has been signed by all parties.
15/11A/23	5.1.2	Purchase of Motor Vehicles	That Council accept the quotation from Longreach Toyota to supply two (2) new Toyota Prado wagons for \$142,116.02 (ex GST). This vehicle is preferred as it will provide uniformity of plant, uniformity of parts and proven backup service and warranty.	DWS	The purchase order has been issued to the supplier
16/11A/23	5.1.3	Purchase of 1x 100 HP Tractor	That Council accept the quotation from Milnes Bros Emerald to supply one Kubota M100GX for \$103,500.00 (ex GST). This machine is preferred as it will provide uniformity of plant, uniformity of parts and proven backup service and warranty. Local Buy (NPN 2.15) contract will apply.	DWS	The purchase order has been issued to the supplier.
17/11A/23	5.1.4	Purchase of Plant – Variable Message Signs	That Council accept the quotation from Jaybro for \$45,000.00 ex GST as they provide best value for money.	DWS	The purchase order has been issued to the supplier.

<u>Minute No.</u>	Report Number	Subject	Resolution	Action By	Result
18/11A/23	5.1.5	Purchase of 20KVA Trailer Mounted Generator	That Council accept the quotation from Generator Power for \$30,700.00 ex GST. This generator provides uniformity of plant.	DWS	The purchase order has been issued to the supplier.
19/11A/23	5.1.6	Purchase of 60KVA Trailer Mounted Generator	That Council accept the quotation from Generator Power for \$39,400.00 less GST.	DWS	A purchase order has been issued to the supplier.
24/11A/23	6.3	Development Application – DA 24-2023-2024 – 42 Thistle Street, Blackall	<p>That Council approves the application for a Development Permit for Material Change of Use for Short-term accommodation over land at 42 Thistle Street, Blackall, formally described as Lot 2 on RP818860, subject to the following conditions:</p> <p>1.0 PARAMETERS OF APPROVAL</p> <p>1.1 The Developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the Developer at all times unless otherwise stated.</p> <p>1.2 Where these conditions refer to “Council” in relation to requiring Council to approve or be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by Council.</p> <p>1.3 All conditions, works, or requirements of this development approval must be undertaken and completed prior to commencement of the use and to Council’s satisfaction, unless otherwise stated in a development condition.</p>	CEO	The applicant as been advised of Council’s decision.

Minute No.	Report Number	Subject	Resolution	Action By	Result								
			<div><div>1.4</div><div>The cost of all works associated with the construction of the development including services, facilities and/or public utility alterations required are met at no cost to the Council or relevant utility provider, unless otherwise stated in a development condition.</div></div> <div><div>1.5</div><div>The developer is required to have repaired any damage to existing infrastructure that may have occurred during any works carried out for the development. To the extent the damage is deemed to create a hazard to the community, it must be repaired immediately.</div></div> <div><div>1.6</div><div>Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.</div></div> <div><div>2.0</div><div>APPROVED PLANS AND DOCUMENTS</div></div> <div><div>2.1</div><div>The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this permit:</div><table><tr><th>Plan/Document Name</th><th>Plan/Document Number</th><th>Revision Number</th><th>Date</th></tr><tr><td>Site Plan</td><td>DA24-2023-2034</td><td>-</td><td>12/10/2023 (Received date)</td></tr></table></div> <div><div>2.2</div><div>Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.</div></div>	Plan/Document Name	Plan/Document Number	Revision Number	Date	Site Plan	DA24-2023-2034	-	12/10/2023 (Received date)		
Plan/Document Name	Plan/Document Number	Revision Number	Date										
Site Plan	DA24-2023-2034	-	12/10/2023 (Received date)										

<u>Minute No.</u>	Report Number	Subject	Resolution	Action By	Result
			<p>3.0 LIMITATIONS OF USE</p> <p>3.1 The total number of guests at any one time must not exceed six (6).</p> <p>3.2 One onsite car space is to be available at all times to guests.</p> <p>4.0 SITE MANAGEMENT PLAN</p> <p>4.1 Maintain and implement a site management plan for the Short-term accommodation. The site management plan is to include measures to manage operational aspects of the development including, but not limited to, hours of operation, noise management, site care and maintenance, complaints management and refuse management.</p> <p>Provide a copy of the site management plan to Council at rates@btrc.qld.gov.au.</p> <p>5.0 ENVIRONMENTAL HEALTH</p> <p>5.1 Undertake the approved development so there is no environmental nuisance or detrimental effect on any surrounding land uses and activities by reason of the emission of noise, dust, vibration, odour, fumes, smoke, vapour, steam, soot, wastewater, waste products, oil or otherwise.</p> <p>5.2 In accordance with the Environmental Protection (Waste Management) Regulations, all waste storage areas must be kept in a clean, tidy condition, and sufficient waste containers and services are to be provided to cater for the containment and removal of all waste generated on the site. Waste must be removed to a lawful landfill.</p>		

<u>Minute No.</u>	Report Number	Subject	Resolution	Action By	Result
			<p>6.0 ASSET MANAGEMENT</p> <p>6.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.</p> <p>ADVISORY NOTES</p> <p>A. Prior to commencing any construction activities, the applicant/developer will be required to obtain further development permits for building work, and plumbing and drainage work, and potentially for operational work, as required under relevant legislation for this work.</p> <p>B. This approval does not negate the requirement for compliance with all other relevant Local Laws and other statutory requirements. Any provisions contained in this approval relating to the enforcement of any of the conditions shall be in addition to all other rights, powers and privileges that the Council may possess or obtain, and nothing contained in these conditions shall be construed so as to prejudice, affect or otherwise derogate or limit these rights, powers and privileges of the Council.</p> <p>C. General environmental duty under the Environmental Protection Act 1994 and subordinate legislation prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.</p> <p>D. This development approval does not authorise any activity that may harm Aboriginal cultural heritage. It is advised that under section 23 of the Aboriginal Cultural Heritage Act 2003, a person who carries out</p>		

<u>Minute No.</u>	Report Number	Subject	Resolution	Action By	Result
			an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the “cultural heritage duty of care”).		
30/11A/23	6.9	Mobile Vending Policy	That Council adopt the Mobile Vending Policy and the fee be set as \$110 per annum.	CEO	The policy has been provided to staff and placed on Council's website.
31/11A/23	6.10	Land Restoration Fund – Investigation Case Studies	That Council advise the Local Government Association of Queensland that Council is interested in participating in the development case studies through the Land Restoration Fund.	CEO	LGAQ has been advised that Council is interested in participating.
32/11A/23	6.11	Public Tree Management Policy	That Council adopt the Public Tree Management Policy.	CEO	The policy has been provided to staff and placed on Council's website.

BLACKALL-TAMBO REGIONAL COUNCIL[Return to Agenda](#)[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 20 December 2023

Item No: **3.1.1****SUBJECT HEADING: Financial Report for the Month of November 2023**

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: In accordance with s204 of the Local Government Regulation 2012 a monthly financial report is required to be presented to Council. The financial report for November 2023 details Council's current financial position and compares its performance against the adopted budget for 2023-2024.

Officer's Recommendation: That Council receive the Financial Report for November 2023.

Background

In accordance with section 204 of the *Local Government Regulation 2012* the financial report of Council must be presented at the monthly meeting of Council. This ensures adequate oversight of Council's financial position and performance against the latest approved budget.

Link to Corporate Plan

Governance

Outcome 4- Financial – Manage Council's finances responsibly and sustainably.

Consultation (internal/external)

CEO

Director of Finance

Manager of Finance

Policy Implications

Nil

Budget and Resource Implications

Nil

FINANCE REPORT TO A MEETING OF THE BLACKALL-TAMBO REGIONAL COUNCIL HELD ON 20 DECEMBER 2023

Contents

- 1. Cash Position**
- 2. Monthly Cash Flow Estimate**
- 3. Comparative Data**
- 4. Capital Funding - budget V's actual**
- 5. Road Works - budget V's actual**
- 6. Rates Arrears Summary**
- 7. Capital Projects Detail**
- 8. Revenue and Expenditure Summary**

FINANCE REPORT TO A MEETING OF BLACKALL-TAMBO REGIONAL COUNCIL

HELD ON 20 DECEMBER 2023

1. Cash Position as at 30 November 2023

Cash at Bank

Operating Accounts \$ 627,681

Short Term Investments

Queensland Treasury Corporation - Cash Fund \$ 22,000,000

Bank - Term Deposits \$ 5,000,000

\$ 27,627,681

The following items should be backed by cash and investments, plus any increases in the surplus of Debtors over Creditors and unspent grants.

Cash backed Current Liabilities (Employee Entitlements) \$ 2,780,902

Unspent Grants (Restricted Cash) \$ 180,115

\$ 2,961,017

	<i>Debtors</i>	<i>Creditors</i>	
Balance of recoverable debtors - estimated creditors :	32,102	308,344	-\$ 276,242

Plus cash surplus	27,627,681	2,961,017	\$ 24,666,664
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Working Capital **\$ 24,390,422**

2. Monthly Cashflow Estimate: December 2023

Receipts

Rates & Fees & Charges \$ 50,000

Debtors \$ 1,032,453

Grants/Subsidies \$ -

Total \$ 1,082,453

Expenditure

Payroll \$ 800,000

Creditor Payments \$ 800,000

Loan Payments \$ -

Total \$ 1,600,000

Therefore cash is expected to decrease by -\$ 517,547 in the period.

3. Comparative Data:

	November 2023	November 2022
Cash position	27,627,681	22,500,893
Working capital	24,390,422	19,257,978
Rate arrears	27,834	28,621
Outstanding debtors	32,102	1,422,765
Current creditors	308,344	28,951

FINANCE REPORT TO A MEETING OF BLACKALL-TAMBO REGIONAL COUNCIL**HELD ON 20 DECEMBER 2023****4. Capital Works Summary: 1 July 2023 to 30 June 2024**

	Budget	YTD Actual	% of Budget
Buildings & Other Structures	1,406,600	70,327	5%
Plant & Equipment	1,039,000	513,922	49%
Road Infrastructure	4,016,600	628,101	16%
Water Infrastructure	200,000	8,424	4%
Sewerage Infrastructure	975,000	-	0%
Total	7,637,200	1,220,774	16%

5. Road Works Expenditure : 1 July 2023 to 30 June 2024

	Budget	Expended YTD Actual	% of Budget Expended
1. Rural Roads	13,332,300	3,871,437	29%
2. Town Streets	415,000	171,227	41%
3. RMPC Works	2,343,700	607,517	26%
Total Roads Expenditure	16,091,000	4,650,181	29%

6. Rate Arrears Summary

Total Rates Outstanding Balance \$ **93,962**

Rates Outstanding Breakdown	Total	No. of Assessments
Current	\$ 66,128	65
1 Year	\$ 21,611	15
2 Years	\$ 5,341	5
3 Years and over	\$ 882	1

BTRC 2023-24 CAPITAL EXPENDITURE PROJECTS		1/07/23 to 30/06/24		SOURCES OF FUNDING		Degree of completion and relevant comments
Particulars	Budget	Expenditure YTD	% Expended	Capital Grants	Council Contribution	
BUILDINGS & OTHER STRUCTURES	1,528,000	70,327	5%	437,000	1,091,000	
Asbestos Pits Blackall & Tambo digging/fencing LRCI P4	70,000	-	0%	40,000	30,000	
Banks Park Snail Structure	6,000	8,990	150%	-	6,000	In progress
Four Mile Seating	20,000	-	0%	-	20,000	
Blackall - LED Sign for Shamrock Street	15,000	-	0%	-	15,000	
Blackall Cultural Centre - scope of works for stump repairs	60,000	-	0%	-	60,000	
Cultural Centre lighting & acoustic matting upgrade LRCI P4	80,000	-	0%	50,000	30,000	
Blackall Pool Two Heaters -replacements	30,000	12,841	43%	-	30,000	In progress
Blackall Rodeo and Campdraft Arena upgrade LRCI P4	200,000	16,900	8%	200,000	-	In progress
Blackall Saleyards - Build-in Hay Feeders	50,000	-	0%	-	50,000	
Blackall Saleyards - 3 Loading Ramp Catwalks - WHS Issue	200,000	-	0%	-	200,000	
Red Ridge Precinct Stage One -Clearing sites POW & Cinema	300,000	-	0%	-	300,000	
Grasslands - renovations for library and VIC	60,000	-	0%	-	60,000	
Greta Towner Statue foundation (RSL funding statue)	30,000	12,840	43%	-	30,000	Complete
Rosclare Station Repeater tower	25,000	-	0%	-	25,000	
Shade Structures Blackall Carpark, Tambo Hall and TMPC	90,000	12,179	14%	-	90,000	In progress
Stock Route Glenusk - New Tank	20,000	-	0%	20,000	-	
Stock Route Gumholes New 22,000 gal tank - DNR	21,000	-	0%	21,000	-	
Stock Route Rodds Bore solar panels and pump - DNR	16,000	-	0%	16,000	-	
Tambo Courthouse (formerly library & VIC)	100,000	-	0%	-	100,000	
Tambo Dam Beautification - carry over	30,000	-	0%	30,000	-	
Tambo Shire Hall - repairs and sanding to floor	15,000	-	0%	-	15,000	
Tambo Netball Court 10% contribution	50,000	-	0%	-	50,000	
Tambo Pool Disability Steps	10,000	-	0%	-	10,000	
Tambo Pool Heating	100,000	-	0%	-	100,000	
Tambo Pound Yards	60,000	-	0%	-	60,000	
Tambo Race Club - Access ramp and cement path LRCI P4	30,000	6,577	22%	30,000	-	In progress
Tambo Race Club - Upgrade Jockey's Change Rooms	30,000	-	0%	30,000	-	
Tambo Race Club Building - Internal Bldg. Repairs	30,000	-	0%	-	30,000	
Tambo Sawmill and Permit - Sale (Requires DAF approval)	- 220,000	-	0%	-	- 220,000	
PLANT & EQUIPMENT	590,700	513,922	87%	80,000	510,700	
Plant Replacement including committed orders	590,700	513,922	87%	80,000	510,700	In progress

Particulars	Budget	Expenditure YTD	% Expended	Capital Grants	Council Contribution	Degree of completion and relevant comments
ROAD INFRASTRUCTURE	7,036,500	628,101	9%	5,726,500	1,310,000	
Blackall Main St Beautification (LRCI P4 & Council)	200,000	95,902	48%	100,000	100,000	In progress
East Walter Lane pave and seal	120,000	136,364	114%	-	120,000	Complete
Langlo Road Resheet (FEDS) Remote Roads RRUP	600,000	-	0%	480,000	120,000	
Petunia Lane pave and seal	80,000	28,129	35%	-	80,000	In progress
QRA Betterment Program (QRA & LRCI P4)	2,770,000	-	0%	2,500,000	270,000	
Queen Elizabeth and Charles Streets pave and seal LRCI	150,000	34,962	23%	148,300	1,700	In progress
Reseals - LRCI P3	808,300	29,310	4%	808,300	-	In progress
Reseals - LRCI P4 and Council	884,600	-	0%	466,300	418,300	
Scrubby Creek TIDS	215,300	125,536	58%	215,300	-	In progress
Salvia Street - R2R	458,300	13,827	3%	458,300	-	
Ward Road Rehab - TIDS/R2R/Council	750,000	164,071	22%	550,000	200,000	In progress
WATER INFRASTRUCTURE	200,000	8,424	4%	-	200,000	
Water Infrastructure Renewals	200,000	8,424	4%	-	200,000	
SEWERAGE INFRASTRUCTURE	975,000	-	0%	775,000	200,000	
Blackall Treatment Wks. upgrade Imhoff Tank & clarifier W4Q	195,000	-	0%	195,000	-	
Capital improvements as required	200,000	-	0%	-	200,000	
Tambo New Housing lots Charles & QE Streets W4Q	100,000	-	0%	100,000	-	
Tambo - sewer upgrade Charles and QE Streets W4Q	480,000	-	0%	480,000	-	
TOTAL CAPITAL PROGRAM 23-24	10,330,200	1,220,774	16%	7,018,500	3,311,700	

General Ledger2023.6.13.1 Revenue and Expenditure Summary Page - 1
 (Accounts: 0100-0001-0000 to 5245-2000-0000. All report groups. 42% of year elapsed. To Level 2. Excludes committed costs)
 Blackall-Tambo Regional Council (Budget for full year) Financial Year Ending 2024 Printed(SDAYAL): 13-12-2023 12:18:50 PM

		REVENUE			EXPENDITURE				
		30 Nov 2023 ACTUAL		AMENDED BUDGET	ORIGINAL BUDGET	30 Nov 2023 ACTUAL		AMENDED BUDGET	ORIGINAL BUDGET
1000-0001	ADMINISTRATION								
1000-0002	Administration	95,243	32%	299,500	279,500	1,647,133	41%	3,986,300	4,116,200
1100-0002	Finance	2,342,072	22%	10,663,700	9,329,700	21,372	29%	73,900	70,000
1200-0002	Oncosts	0	0%	0	0	548,740	-143%	(383,400)	(383,400)
1300-0002	Stores/Purchasing	0	0%	0	0	(9,474)	62%	(15,200)	30,800
2000-0002	Corporate Governance	0	0%	0	0	354,297	44%	814,100	863,100
2100-0002	Business Activities	22,435	64%	35,000	35,000	18,552	16%	116,000	176,000
2150-0002	Saleyard Operations	280,107	31%	901,000	1,331,000	227,820	24%	958,100	958,100
2200-0002	Tambo Sawmill & Weighbridge	2,145	27%	8,000	4,000	8,921	14%	64,800	64,800
2350-0002	Airports/Aerodromes	52,480	38%	138,000	138,000	93,220	28%	338,900	353,900
2450-0002	Tourism	29,036	65%	44,500	42,500	149,360	39%	382,500	402,500
2500-0002	Planning & Development	41,868	93%	45,000	45,000	50,528	72%	70,000	70,000
2580-0002	Economic & Community Develop	0	0%	7,051,500	5,211,600	11,785	21%	55,000	60,000
2600-0002	Environmental	39,868	48%	83,100	83,100	43,279	39%	110,000	230,000
2650-0002	Animal Control	16,891	74%	22,800	22,800	7,566	38%	20,000	13,500
2700-0002	Stock Routes	63,865	54%	119,000	94,000	229,683	78%	294,000	331,000
3000-0002	Work Scheme and Community	7,784	26%	30,000	17,000	52,220	38%	139,000	152,000
3100-0002	Council Housing	73,895	51%	145,000	145,000	88,175	26%	335,800	357,800
3300-0002	Child Care Services	0	0%	0	0	143	1%	20,300	30,300
3350-0002	Sport and Recreation	6,406	64%	10,000	18,000	19,113	34%	56,000	60,000
3400-0002	Youth Services	0	0%	0	0	10,000	20%	50,000	80,000
3415-0002	Tambo Multi-Purpose Centre	81,208	50%	163,600	108,600	120,528	48%	250,300	324,300
3445-0002	Disability	55,343	55%	100,000	140,000	32,801	47%	70,000	110,000
3460-0002	Community Services	174,576	62%	279,800	259,800	117,851	42%	282,800	265,300
3470-0002	Miscellaneous Care Services	0	0%	0	0	0	0%	0	2,000
3500-0002	Libraries, Education and Arts	8,382	60%	14,000	14,000	85,159	35%	243,500	258,500
3570-0002	RADF & Community Assistance	53,194	100%	53,300	51,000	54,601	15%	355,300	355,300
3600-0002	Halls and Cultural Centres	1,346	45%	3,000	3,000	38,023	17%	225,400	245,400
3700-0002	Showgrounds & Sports Facilities	11,540	55%	21,000	14,000	181,478	25%	732,000	746,000
3800-0002	Corporate Buildings	0	0%	0	0	60,518	42%	145,000	155,500
1000-0001	ADMINISTRATION	3,459,683	17%	20,230,800	17,386,600	4,263,392	44%	9,790,400	10,498,900
4000-0001	WORKS AND SERVICES								
4001-0002	Works Office and Depot	0	0%	0	0	106,741	4%	2,962,600	3,305,200
4100-0002	Town Street Maintenance	0	0%	0	0	171,227	43%	400,000	415,000
4200-0002	Rural Roads Maintenance	38,871	2%	2,025,400	1,910,400	600,817	75%	800,000	800,000
4500-0002	Recoverable Works	1,217,033	8%	15,082,500	32,620,200	6,134,812	41%	15,075,500	32,543,200
4550-0002	Plant Operations	1,878,692	48%	3,945,000	3,545,000	1,557,601	47%	3,313,000	3,054,800
4600-0002	SES - Disaster Mgmt	22,414	31%	72,400	75,500	21,039	16%	132,900	164,800
4700-0002	Cemeteries	11,403	76%	15,000	15,000	46,469	38%	121,700	141,700
4800-0002	Parks, Gardens and Reserves	0	0%	0	0	416,256	35%	1,173,300	1,313,300
4860-0002	Aquatic Centres	0	0%	0	0	179,124	34%	532,100	587,100
5000-0002	Cleansing	181,381	48%	374,300	374,300	224,140	53%	425,100	383,100
5100-0002	Water Supply	478,763	51%	942,600	942,600	143,688	27%	532,200	546,200
5200-0002	Sewerage Services	411,975	50%	817,600	807,600	67,008	17%	398,300	458,300
4000-0001	WORKS AND SERVICES	4,240,532	18%	23,274,800	40,290,600	9,668,922	37%	25,866,700	43,712,700
TOTAL REVENUE AND EXPENDITURE		7,700,215	18%	43,505,600	57,677,200	13,932,314	39%	35,657,100	54,211,600

Account/Function Specific Comments for Revenue and Expenditure Summary Report

Account	Description	Revenue	Expenditure
1000-0002	Administration		
1100-0002	Finance	<i>Includes general rates levied for 6 months</i>	
1200-0002	Oncosts		<i>Includes annual insurance premiums paid in July</i>
1300-0002	Stores/Purchasing		
2000-0002	Corporate Governance		
2100-0002	Business Activities	<i>Annual paddock leases invoiced</i>	
2150-0002	Saleyard Operations		
2200-0002	Tambo Sawmill & Weighbridge		
2350-0002	Airports/Aerodromes		
2450-0002	Tourism	<i>Peak season tourism revenue</i>	
2500-0002	Planning & Development	<i>Increase in planning and development applications</i>	
2580-0002	Economic & Community		
2600-0002	Environmental		
2650-0002	Animal Control	<i>Annual animal registration notices issued</i>	
2700-0002	Stock Routes		
3000-0002	Work Scheme and Community		
3100-0002	Council Housing		
3300-0002	Child Care Services		
3350-0002	Sport and Recreation		
3400-0002	Youth Services		
3415-0002	Tambo MPC		
3445-0002	Disability		
3460-0002	Community Services		
3470-0002	Miscellaneous Care		
3500-0002	Libraries, Education	<i>Includes fee reduction adjustment for Tambo Arts Council</i>	
3570-0002	RADF & Community Assistance	<i>Annual funding received</i>	
3600-0002	Halls and Cultural Centres		
3700-0002	Showgrounds & Sports	<i>Revenue from camping permits during peak tourist season</i>	
3800-0002	Corporate Buildings		
4001-0002	Works Office and Depot		
4100-0002	Town Street Maintenance		
4200-0002	Rural Roads Maintenance		
4500-0002	Recoverable Works	<i>Claims in progress</i>	
4550-0002	Plant Operations		
4600-0002	SES - Disaster Management		
4700-0002	Cemeteries		
4800-0002	Parks, Gardens and Reserves		
4860-0002	Aquatic Centres		
5000-0002	Cleansing	<i>Rate charges levied for 6 months</i>	
5100-0002	Water Supply	<i>Rate charges levied for 6 months</i>	
5200-0002	Sewerage Services	<i>Rate charges levied for 6 months</i>	

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 20 December 2023

Item No: **3.1.2****SUBJECT HEADING: DFCCS Operations Report – November 2023**

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: The Director of Finance Corporate and Community Services operations report for November 2023 is presented to Council. The report includes housing and administration, Blackall aerodrome, libraries, visitor information centres, facility bookings, and Tambo Multipurpose.

Officer's Recommendation: That Council receive the DFCCS Operations Report for November 2023.

Background**Blackall Buildings*****Buildings Maintenance***

- Monthly fire alarm inspection at Cultural Centre complete.
- Fire safety equipment serviced in facilities and buildings.
- Locks on showgrounds residence replaced.
- Kitchen taps replaced at 139 Thistle Street and hut 2 Bauhinia Lane.
- Pest control quote awarded.
- Air-conditioner cleaning quote awarded.

Tambo Buildings***Buildings Maintenance***

- General maintenance carried out on buildings as required.
- No quotes received for the cleaning of the Tambo air conditioners. The work will be advertised again.

Aged Housing

- There are no vacancies at the Coolibah Village.

Blackall Visitor Information Centre**Monthly Statistics:****Visitor Numbers to Blackall Tourist Information Centre**

2022/2023	Visitor Numbers	2023/2024	Visitor Numbers
July	3291	July	4,385
August	3697	August	3,610
September	1901	September	2,120
October	720	October	638
November	345	November	222
December	188	December	

2022/2023	Visitor Numbers	2023/2024	Visitor Numbers
January	343	January	
February	286	February	
March	543	March	
April	1,001	April	
May	2,030	May	
June	3,728	June	
Total	18,073	Year to Date	10,975

Issue of Camping Permits

Month	Information Centre	Self - Registration	Total for Month 2022/23
July	569	842	1,411
August	420	600	1,020
September	152	386	538
October	39	88	127
November	2	8	10
December			
January			
February			
March			
April			
May			
June			
Year to Date	1,182	1,924	3,106
<i>2022/2023</i>	<i>1,748</i>	<i>2,702</i>	<i>4,450</i>

Camping Ground Fees

Camping Ground Fees	July 2022 to June 2023	July 2023 to June 2024
Month	2022/2023 YTD \$ Amount	2023/2024 YTD \$ Amount
July	\$13,710.25	\$19,896.00
August	\$25,443.07	\$31,565.85
September	\$29,503.75	\$38,686.70
October	\$30,812.75	\$39,954.70
November	\$31,372.50	\$40,054.70
December	\$31,474.55	
January	\$31,474.55	
February	\$31,875.54	
March	\$32,760.54	
April	\$35,017.24	
May	\$41,017.69	
June	\$52,270.75	

Year ending 2022/2023 \$52,270.75

Blackall Library Report

Month	Loans 2022/23	Loans 2023/24	Visitors 2022/23	Visitors 2023/24	Requests 2022/23	Requests 2023/24	Members Added 2022/23	Members Added 2023/24
July	231	452	392	357	52	65	9	10
August	336	417	412	368	34	59	15	6
September	318	398	426	408	58	72	9	8
October	376	353	415	351	46	81	6	4
November	389	341	372	324	31	69	8	4
December	359		281		37		5	
January	359		327		63		4	
February	352		318		59		6	
March	465		114		114		4	
April	356		341		40		6	
May	295		275		76		6	
June	562		382		83		12	
Year to Date	4488	1961	4055	1808	693	346	90	32

Tambo Library Report

	Loans 2022/23	Loans 2023/24	Visitors 2022/23	Visitors 2023/24	Requests 2022/23	Requests 2023/24	Members Added 2022/23	Members Added 2023/24
July	383	316	136	108	51	53	4	3
August	435	282	160	170	63	23	4	3
September	364	350	107	86	48	36	3	3
October	362	322	144	175	48	76	3	2
November	340	310	186	158	36	48	2	0
December	267		108		34		0	
January	369		115		19		3	
February	302		132		45		5	
March	407		108		52		8	
April	341		114		67		0	
May	322		139		55		2	
June	339		156		42		4	
Totals	4231	1580	1605	697	560	236	38	11

Tambo Tourism	Visits 2022/23	Visits 2023/24
July	750	978
August	754	707
September	432	362
October	240	237
November	161	131
December	74	
January	128	
February	75	
March	113	
April	311	
May	535	
June	818	
Totals	4391	2415

Council Facility Bookings

Blackall	Memorial Hall		Cultural Centre		Showgrounds		Racecourse		Bus	
	22/23	23/24	22/23	23/24	22/23	23/24	22/23	23/24	22/23	23/24
July	1	2	7	8	1	1	1	1	4	4
August	1	3	11	12	3	6	0	1	4	4
September	2	1	8	5	6	3	0	0	4	5
October	1	3	8	9	5	1	3	2	11	3
November	1	1	8	11	3	3	1	1	7	7
December	0		4		1		0		1	
January	1		3		0		0		3	
February	1		6		2		1		2	
March	1		5		5		1		4	
April	2		4		4		1		3	
May	1		8		6		0		7	
June	2		7		2		1		4	
TOTAL	14	10	79	45	38	14	9	5	54	23

Tambo	Shire Hall		Racecourse		Western Sports		Bus	
	22/23	23/24	22/23	23/24	22/23	23/24	22/23	23/24
July	7	7	2	2	1	0	1	1
August	13	15	1	1	4	2	2	0
September	2	4	4	4	1	0	2	1
October	7	11	1	6	2	0	4	7
November	10	11	1	1	0	1	4	1
December	7		1		1		3	
January	2		0		0		2	
February	4		2		2		0	
March	6		2		0		2	
April	8		3		1		1	
May	11		4		4		3	
June	10		1		1		2	

Tambo	Shire Hall		Racecourse		Western Sports		Bus	
TOTAL	87	48	22	14	17	3	26	10

Qantas Report

Month	Pax OFF	Pax ON	Total	YTD
July	142	130	272	272
August	176	185	361	633
September	138	172	310	943
October	173	154	327	1270
November	159	157	316	1586
December				
January				
February				
March				
April				
May				
June				
6 Monthly Average	162	159.17	321.17	321.17
YTD	788	798	1586	1586
Total for 2022/2023	1639	1416	3055	3055

- The roster has been distributed for airport employees.

Tambo Multi-Purpose Centre

- With Christmas approaching, the Tambo MPC has planned a Christmas craft afternoon for the children. It will be part of the TMPC Christmas decorations display.
- The Healthy Ageing Program is running, with aqua fitness classes, however all other activities have finished for the year.
- Tambo MPC donated reading books to the kindy/prep classroom after the school was broken into and the kindy's books were destroyed.
- TMPC is planning the annual MPC seniors lunch which is held at the Tambo Shire Hall on 14 December.
- Allied Health sessions for November:
Physiotherapy – 28
Remedial Massage - 21

Link to Corporate Plan

Economic Development

Outcome 2- Tourism – Foster a sustainable tourism industry that delivers economic outcomes for the community.

Vibrant Communities

Outcome 1- Arts and Culture – Continue to grow our region as the premier arts and cultural hub of Western Queensland.

Outcome 2- Health and wellbeing – The community has access to health services that meet their needs.

Outcome 3- Community Services – Services and facilities that meet the needs of the community.

Outcome 4- Youth – Engage, support, and encourage youth to remain in and return to the community.

Governance

Outcome 5- Customer Service – Provide excellence in customer service.

Infrastructure

Outcome 2- Airports – Aerodrome facilities in both Blackall and Tambo are Operationally safe and compliant with standards as determined by the civil aviation safety authority.

Outcome 5- Council buildings – Civic facilities that meet the needs of the community yet remain financially sustainable.

Consultation (internal/external)

Neighbourhood Centre Coordinator

Tambo Library and Tourism Officer

Customer Service Officers

Multi-Purpose Coordinator

Library Officer

Tourism Officer

IT Officer

Policy Implications

Nil

Budget and Resource Implications

Nil

BLACKALL-TAMBO REGIONAL COUNCIL[Return to Agenda](#)
[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 20 December 2023

Item No: 3.1.3

SUBJECT HEADING: Ranger's Report

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

*Summary: The Ranger's report for November 2023 is provided to Council.***Officer's Recommendation: That Council receive the Ranger's report for November 2023.**

Background**Animal Control**

Nil

Complaints

Nil

Call Outs

Cow from Common found on highway at the Langlo Road turnoff.

Weed Control

Sprayed 1 Rope Pear – Tambo Common

Wild Dog Control

Scalps – Tambo 9 | Blackall 14

Agistment

104 cows and calves on Jackson Lane

13 cows and 16 calves on Rumleigh Lane

1080

The aerial baiting was completed on 17 November 2023.

Pig – 448kg (5 properties)

Dog – 975kg (13 properties)

General

- A drover started from Blackall sale yards with 470 cows and some calves going to Jynoomah.
- Drover entered at Blackall/Barcaldine boundary to Murweh boundary with 900 steers and 100 cows and calves.
- Drover issued with an agistment permit for 760 head of mixed cattle.

Operational

Chatham bore has been repaired and both tanks full.

The new solar pump for Rodds bore will be installed in January 2024.

Common

Tambo Common muster completed 5 November 2023 with 258 cows and 83 heifers totalling 341 over the age of 6 months. There was also 123 calves and 6 bulls.

34 weaner heifers now in the weaner paddock.

10 head were removed from the Common, 87 head were trucked to the sale.

Link to Corporate Plan

Environment and Heritage

Outcome 3 – Pest Management- Weeds, seeds and pests including wild dogs are effectively controlled.

Consultation (internal/external)

Chief Executive Officer

Residents

Department of Environment and Science

RLO

Policy Implications

Nil

BLACKALL-TAMBO REGIONAL COUNCIL[Return to Agenda](#)
[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 20 December 2023

Item No: 3.1.4

SUBJECT HEADING: Operating Plan Review 30 September 2023

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: Section 174 (3) of the Local Government Regulation 2012 requires Councils to review their Operational Plans every three months.

Officer's Recommendation: That Council receive the September 2023 Operational Plan review.

Background

Council adopted its 2023-2024 Annual Operational Plan on 21 June 2023. The Operational Plan provides a plan on how and what Council will do during the financial year to respond to Council and community long-term priorities.

Section 174(3) of the *Local Government Regulation 2012* states that the Chief Executive Officer must present a written assessment of the local government's progress towards implementing the annual operational plan at meetings of the local government held at regular intervals of not more than 3 months.

The attached report provides an assessment of the organisation's progress toward the implementation of the actions, projects, initiatives, and key performance indicators as identified in the 2023-2024 Operational Plan.

Link to Corporate Plan

Governance

Outcome 2 – Accountability – Accountable, responsible, and transparent governance.

Outcome 3 – Leadership – Responsible leadership with informed and transparent decision making.

Outcome 4 – Financial – Manage Council's finances responsibly and sustainably.

Consultation (internal/external)

Chief Executive Officer

Director of Works and Services

Manager of Finance

Policy Implications

Nil

Budget and Resource Implications

Nil

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Compliant with section 174(3) of the <i>Local Government Regulation</i> .	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Strategic information is beneficial to the community.	Low
Ethical	Low	Nil	Low
Reputation	Low	Keeping the community informed of Council's operational processes.	Low
Leadership	Low	Nil	Low

Proposed Risk Treatment

Nil

Blackall-Tambo Regional Council
Operational Plan Review September 2023

	Resp. Officer	Operational Plan Action for current year (outputs)	Duration	Performance Measures	Capital Costs	Funding Source	Degree of Completion
Arts & Culture							
Blackall Library	DFCCS	Appropriate training given to staff so they are competent in all aspects of library administration.	Ongoing	Visitors to the library increase and there is positive feedback from the public. Book issues increase.	Ongoing	Council	Ongoing
Tambo Library LRCI Phase 4	DFCCS	The Tambo Library and VIC are both transferring to the Grasslands building this year. Renovations to the Grasslands building have commenced.	Ongoing	Positive feedback from the public.	\$60,000 renovation cost	LRCI Phase 4	Electrical work complete Bldg. renovations to start November

Disaster Management

Blackall-Tambo Disaster Management Plan	CEO	Working group formed to review the plan and approve amendments periodically.	Ongoing	Group meetings continually reviewing and adjusting plans as required.	Ongoing	Council and QFES	Last meeting held 4 October 2023
Arrange emergency services training needs where necessary.	CEO	Funds available for continued training of SES Officers and maintenance of equipment.	Ongoing	Local Controllers to maintain SES membership and provide training in line with LG and EMQ requirements	Ongoing	Council and QFES	Ongoing

Economic Development
Business

Tambo Sawmill	CEO	The sawmill is not operating at this time. Council has an offer for the purchase of the sawmill and license (\$220,000). This offer requires DAF approval.	2023/2024				In the process of being sold. Require DAFs approval
Blackall Saleyards	CEO DWS Manager	Generator back up power \$60,000; Three Loading Ramp Catwalks \$200,000; Built in Hay Feeders \$50,000; Repairs to two wash down bays \$30,000.	2023/2024	Meets all WHS and regulatory requirements	\$340,000	Council	Not started, cash surplus to 30 September \$46,815

Blackall-Tambo Regional Council**Operational Plan Review September 2023**

	Resp. Officer	Operational Plan Action for current year (outputs)	Duration	Performance Measures	Capital Costs	Funding Source	Degree of Completion
Tourism							
Collective approach to tourism	CEO DFCCS	Work co-operatively with regional tourism groups and government agencies.	2023/2024	Arrange and attend workshops with external organisations and apply for relevant grants.	Ongoing	Council	Ongoing
Foundation - Greta Towner Statue	DWS	A base for the statue of Greta Towner	2023/2024	Meets all regulatory and WHS requirements	\$50,000	Council	RSL meeting cost of statue. \$12,840 spent on concrete base.
"Better in Blackall" Festival	Committee	Committee to develop a programme aimed at encouraging residents and visitors to celebrate this event in Blackall.	2023/2024	To provide an exciting and vibrant experience for residents and visitors to Blackall alike and to enjoy a get together along with the entertainment..	Donation \$80,000 In Kind Support \$17,000	Council	Complete
Tambo Truck Museum BOR	DFCCS	To support the preservation of the history of the trucking industry in Tambo and to provide an additional attraction for tourists and locals.	2023/2024	Building structure complete, two trucks installed inside the building, history of the trucking industry in Tambo being put together for museum exhibits.	\$20,000	Council	Display is being worked on. November/December completion
Local Government Area Signs	DWS	Two welcoming signs at the entrance to the local government area	2023-2024	Previous contractor unable to complete the work in process of engaging another contractor	\$15,000	Council	Blank signs installed another contractor to be engaged
Tambo Visitor Information Centre	DFCCS	Providing an easy to find location with friendly service provided to all visitors.	Ongoing	Appropriate training made available through workshops and training sessions with other VICs in the region.	Ongoing	Council	Ongoing
Blackall Visitor Information Centre	DFCCS	Providing an easy to find location with friendly service to all visitors. Keeping RAM Park well maintained to attract additional visitors who wish to see how people in earlier times lived.	Ongoing	Appropriate training made available through workshops and training sessions with other VICs in the region.	Ongoing	Council	Ongoing

**Blackall-Tambo Regional
Council**
Operational Plan Review September 2023

	Resp. Officer	Operational Plan Action for current year (outputs)	Duration	Performance Measures	Capital Costs	Funding Source	Degree of Completion
Environmental Management							
Waste Management							
Maintain high quality of service to the public	DWS / EHO	Council to ensure collection and disposal of refuse in the region is efficient and cost effective.	Ongoing	Maintenance budget for the upgrade of the Blackall Tip	\$ 94,000.00	Council	Funding available for the upgrade
Stock Routes / Pest Management							
Central West Regional Biosecurity Plan	CEO / Ranger Coord	The Central West Biosecurity Plan outlines the strategies to be followed and implemented by the seven councils in this area.	Ongoing	The report lists the performance indicators which are reported to Council by the Ranger Coordinator.	Ongoing	Council	Ongoing
Tambo Pound Yards	CEO / Ranger Coord	Continuation of the upgrade to the Tambo Pound	2023/2024	Meets all WHS issues	\$60,000	Council	Start in new year
Stock Routes Annual Works Program	CEO / Ranger Coord	Apply for funding to maintain stock routes facilities in good working order.	2023/2024	Rodd's Bore Solar panels and pump \$16,000; Gumholes New 22,000 gal tank \$21,000; Glenusk new tank \$20,000.	\$57,000	DNR	Work in progress
Public Health							
High standards of public health and safety are maintained in the Region	EHO	EHO to conduct annual inspections for health related compliance as necessary	Ongoing	EHO to have undertaken all required inspections as per established program with reports provided to Council where appropriate.	Ongoing	Council	EHO in process of being appointed
	EHO	EHO to be available to provide expertise on environmental health matters through the year or on an as required basis.	Ongoing	Reports to CEO to address environmental health matters with the type and level of information provided and / or action taken.	Ongoing	Council	EHO in process of being appointed
Blackall and Tambo Asbestos Pits	EHO	Dig and fence both pits.	2023/2024	To meet all current regulatory standards and address all WHS issues.	\$100,000	Council	Funding increased to \$100,000 in amended budget.

Blackall-Tambo Regional Council

Operational Plan Review September 2023

	Resp. Officer	Operational Plan Action for current year (outputs)	Duration	Performance Measures	Capital Costs	Funding Source	Degree of Completion
Public Health							
Water supply quality monitored and maintained to Australian standards	EHO	Undertake water sampling to ensure water supplies are maintained for safe domestic use.	Ongoing	Samples undertaken as required and action taken immediately if sample indicates non conformance to Qld Health requirements.	Ongoing	Council	Ongoing - meeting required standards
Water Reticulation							
Water Infrastructure	DWS	Provide for upgrade of existing infrastructure - replacement of water mains, valves and service connections. Water saving initiatives.	2023/2024	To meet all current regulatory standards and address all WHS issues.	\$200,000	Council	Ongoing throughout the year
Sewerage							
Sewerage Infrastructure - W4Q COVID19	DWS	Blackall treatment works - study, upgrade Imhoff Tank and Clarifier	2023/2024	To meet all current regulatory standards.	\$600,000	W4Q \$600,000	
Capital improvements	DWS	As required	2023/2024	To meet all current regulatory standards.	\$200,000	Council	Ongoing throughout the year
Tambo New Housing Lots	DWS	Charles and Queen Elizabeth Streets	2023/2024	To meet all current regulatory standards.	\$100,000	W4Q	Work to start after sewerage works complete
Tambo Sewer Lines for New Housing Lots	DWS	Charles and Queen Elizabeth Streets	2023/2024	To meet all current regulatory standards.	\$75,000	W4Q	Tender closes October work to commence November
Infrastructure and Plant							
Aerodromes							
Blackall Airport	DWS	To maintain the airport to a high standard while considering new processes that reduce losses to Council.	Ongoing	Regular programs implemented to maintain the highest safety and security standards. Comply with audit recommendations.	Ongoing	Council	Audit report with CASA waiting for response
Tambo Airport	DWS	Expansion of the RFDS to Tambo	2023/2024	To meet all current regulatory standards	Ongoing	Council	Preparing for RFDS flights

Blackall-Tambo Regional Council**Operational Plan Review September 2023**

	Resp. Officer	Operational Plan Action for current year (outputs)	Duration	Performance Measures	Capital Costs	Funding Source	Degree of Completion

Plant and Equipment

Plant replacement program	CEO DWS	Council's plant and machinery purchases.	2023/2024	Purchases and sales budgeted for and consistent with Council's adopted purchasing policy.	\$1,039,000	Council	55% committed
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Roads, Footpaths & Pavements

Town streets (maintenance)	DWS	Council road / town maintenance program for 2023/2024	2023/2024	Schedule undertaken and roads maintained within budget limitations. Monthly report to council on works undertaken.	\$400,000	Council	\$91,414 spent to date
Rural Roads (maintenance)	DWS	Council rural road maintenance program for 2023/2024	2023/2024	Schedule undertaken and roads maintained within budget limitations. Monthly report to council on works undertaken.	\$ 800,000	Council	\$390,017 spent to date
Reseals - LRCI Phase 3 Carried Over	DWS	To be determined	2023/2024	To meet all current regulatory standards.	\$ 808,350	LRCI Phase 3	Not yet started
Reseals - LRCI Phase 4	DWS	To be determined	2023/2024	To meet all current regulatory standards.	\$ 884,600	LRCI Phase 4 \$484,600 Council \$400,000	Spent to date \$29,310
RMPC Maintenance Contracts	DWS	Maintenance on National Highway and State controlled network	2023/2024	To meet all current regulatory standards.	\$ 2,343,700	State Gov	\$1,087,362 spent to date
Alpha - Tambo Road RMPC - 2023 Carry Over	DWS	Reseal prep work Alpha - Tambo Road	2023/2025	To meet all current regulatory standards.	\$ 136,500	State Gov	Not yet started
QRA Flood Damage	DWS	Flood damage to be completed by 30/6/2024	2023/2024	To meet all current regulatory standards.	\$12.5	State Gov	\$2,039,232 spent to date
Scrubby Creek TIDS - Carried over	DWS	Scrubby Creek flood ways	2023/2024	To meet all current regulatory standards.	\$ 215,300	TIDS	Complete by 20 October
Ward Road TIDS and R2R	DWS	Create all weather access	2023/2024	To meet all current regulatory standards.	\$ 750,000	State Gov \$200,000 Council \$200,000 R2R \$350,000	Complete by December
Salvia Street R2R	DWS	Install stormwater drainage, kerb and channel and road widening	2023/2024	To meet all current regulatory standards.	\$ 458,300	R2R \$458,300	Work scheduled early 2024
Remote Roads RRUP - (FEDS)	DWS	Langlo Road Resheeting	Dec 2023	To meet all current regulatory standards.	\$ 600,000	RRUP \$480,000 Council \$120,000	Work to commence after Ward Road complete

**Blackall-Tambo Regional
Council**
Operational Plan Review September 2023

	Resp. Officer	Operational Plan Action for current year (outputs)	Duration	Performance Measures	Capital Costs	Funding Source	Degree of Completion
Roads, Footpaths & Pavements							
Blackall LRCI Phase 4	DWS	Shamrock Street Beautification	2023/2024	To meet all current regulatory standards.	\$ 100,000	LRCI Phase 4	Spent to date \$95,644
Roads, Footpaths & Pavements							
Petunia Lane	DWS	Pave and seal	2023/2024	To meet all current regulatory standards.	\$ 80,000	Council	Water and sewerage complete. Roadworks commence November.
East Walter Lane	DWS	Pave and seal	2023/2024	To meet all current regulatory standards.	\$ 120,000	Council	Water main underway. Roadworks start November
Recreational Activities							
Management and Operation of aquatic centres in both communities	DWS	Keep the swimming pools in Blackall and Tambo well maintained and safe for all users.	Ongoing	Pool operated in accordance with contracts. Patronage maintained with a view to increasing the number of visitors.	Ongoing	Council	Both pools operational
Tambo Dam Beautification	DWS	Provide an area that enhances the grounds surrounding the dam.	2023/2024	Meets all regulatory requirements	\$29,600	Council	
Banks Park Bldg. - Snail Structure	DWS	Install a change table which allows for supervision of children while caring for babies	2023-2024	Meets the Council's WHS requirements	\$5,800	Council	Completion late October
Blackall Rodeo and Campdraft Grounds upgrade	DWS Committee	The grounds require to be upgraded so as to be safe for all participants.	2023/2024	Meets all regulatory and WHS requirements	\$200,000	LRCI Phase 4	Spent to date \$16,900
Tambo Race Club	DWS Committee	Upgrade of the Race Club building.	2023/2024	Meets all regulatory and WHS requirements	\$30,000	Council	
Tambo Race Club	DWS Committee	Upgrade of the Jockeys change rooms.	2023/2024	Meets all regulatory and WHS requirements	\$30,000	Council	
Tambo Race Club	DWS Committee	Install an access ramp and small cement path to the Race Club building.	2023/2024	Meets all regulatory and WHS requirements	\$30,000	LRCI Phase 4	

Blackall-Tambo Regional Council
Operational Plan Review September 2023

	Resp. Officer	Operational Plan Action for current year (outputs)	Duration	Performance Measures	Capital Costs	Funding Source	Degree of Completion
Recreational Activities							
Tambo Courthouse (Formerly library and VIC)	CEO DFCCS	Redesign the inside of the building into a mock up courtroom using photos and articles from various archives in Qld.	2023/2024	Meets all regulatory and WHS requirements	\$50,000	LRCI Phase 4	Not started
Tambo Pool Disability Steps	DWS	Install steps to assist the elderly and people with disabilities to use the pool.	2023/2024	Meets all regulatory and WHS requirements	\$10,000	Council	
Cultural Centre Lighting and Acoustic Matting	DWS	Planned maintenance and improvements	2023/2024	Meets all regulatory and WHS requirements	\$100,000	Council	Review has been undertaken awaiting report
Communications							
Tambo TV Transmitters	DWS	As required to keep the system operational	2023/2024	Meets all regulatory requirements	\$10,000	Council	
Rosclare Tower	DWS	A repeating tower erected at Rosclare Stn improve rural communications.	2023/2024	Meets all regulatory requirements	\$25,000	Council	Purchased 22/23 budget for installation
Rural Transmitting Towers	DWS	Allocation to commence a five year maintenance contract with N-COM	2023/2024	Objective is to keep all towers functional	\$50,000	Council	\$10,056 spent/committed to date
Blackall Shamrock Street LED Sign	DFCCS	Local events and items of interest to be displayed.	2023/2024	Objective is to keep the public and tourists updated on items of interest.	\$15,000	Council	
Town Halls, Cemeteries, Public Conveniences							
Town Halls							
Maintain and upgrade to community expectations	DFCCS	Continued maintenance and renewal of facilities to ensure WHS standards are maintained for public access.	2023/2024	Repairs and maintenance undertaken in a timely fashion with safety standards being met as required. Positive feedback from the public.	Ongoing	Council	Ongoing
Cemeteries & Memorials							
Cemeteries Blackall and Tambo	DWS	Maintain cemeteries in a manner expected by the public.	2023/2024	Positive feedback from community on the appearance and condition of cemetery's. Upgrade of the Tambo Cemetery is underway.	Ongoing	Council	Tambo cemetery upgrade underway

Blackall-Tambo Regional Council
Operational Plan Review September 2023

	Resp. Officer	Operational Plan Action for current year (outputs)	Duration	Performance Measures	Capital Costs	Funding Source	Degree of Completion
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Public Conveniences

Public Conveniences maintained to community expectations	DWS	Continued maintenance and renewal of facilities to ensure a safe standard is maintained for public access.	2023/2024	Condition of public conveniences meeting health and safety standards at all times.	Ongoing	Council	Ongoing
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Council Buildings/Facilities

Aged Housing	DFCCS	Maintain the workshop yard and provide the best possible standard of accommodation to employees. Address all WHS issues.	2023/2024	Maintenance undertaken in a timely fashion with safety aspects addressed. Tenant satisfaction received periodically with regards to condition of housing.	Ongoing	Council	Minor repairs carried out
Blackall Administration Office	DWS	Repairs to the external walls required.	2023/2024	Meets all regulatory requirements	\$20,000	Council	Ongoing
Removing the Prince of Wales and the old cinema structures	CEO DWS	A specialised contractor will be required to dismantle and remove both structures.	2023/2024	Meets all regulatory and WHS requirements	\$300,000	LRCI Phase 4	Not started
Shade Structures for TMPC, Tambo Hall, Blackall Carpark	DWS DFCCS	Shade structures so these areas can be used by the public.	2023/2024	Meets all regulatory and WHS requirements	\$60,000	Council	Not started
Council housing	DFCCS	Council housing stock well maintained.	2023/2024	Satisfied tenants.	Ongoing	Council	Minor repairs carried out

Blackall-Tambo Regional Council**Operational Plan Review September 2023**

	Resp. Officer	Operational Plan Action for current year (outputs)	Duration	Performance Measures	Capital Costs	Funding Source	Degree of Completion
Aged and Disability Services							
Western Queensland Primary Health Network (WQPHN)	DFCCS	This program is funded by the Federal Government and covers allied health and healthy ageing.	2023/2024	Covers the cost of Podiatry, Remedial Massage, Physiotherapy and Optometry. The remaining funds go the Healthy Ageing	Allied Health \$100,000; Healthy Ageing \$55,000	Federal	Program on target
Community Development Program	DFCCS	The program is funded by the department of seniors and disability to support community activities.	2023/2024	Monitored through the successful interventions offered to the community.	\$264,800	State	Program on target
Work Health and Safety							
Develop a system of WHS that is appropriate for BTRC	CEO DWS DFCCS WHSO Committee	Council officers to work in a co-operative manner with the WHS Officer together with officials from TMR and other Government Departments to ensure Council is compliant at all times.	Ongoing	Council is working towards retaining its TMR Registration so as to be awarded road contracts from TMR. The provision of a safe working environment for all employees of Council.	Ongoing	Council	Ongoing

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COUNCIL MEETING DATE: 20 December 2023

Item No: **3.1.5****SUBJECT HEADING: Blackall Gym Lease**

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: Expressions of interest for managing the Blackall gym were called during October and six applications were received by the closing date, 31 October. Applicants were required to provide written responses to a set of questions to assist with the selection process by 4 December. Only two responses were received, and these have been assessed with both parties being interviewed on 8 December 2023.

Officer's Recommendation: That Council:

- 1. approve of the Blackall gym being leased to Ms Jess Johnson; and**
- 2. the Chief Executive Officer be authorised to negotiate and sign the lease document; and**
- 3. the gym fees in the 2023/2024 Fees and Charges are not applicable to the lease; and**
- 4. ownership of all the gym equipment and items of loose plant inside the building be transferred to the lessee at no cost and the responsibility of gym equipment be addressed in the lease.**

Background

The Blackall-Tambo Regional Council owns the Blackall gym building and the equipment inside.

The gym currently has 54 members of which 32 are female.

The successful applicant has started a health and fitness business and is first aid and CPR qualified and has a certificate in sports nutrition, as well as certificates three and four in fitness.

The proposed planning and classes are as follows:

- Fitness group classes daily
- One on one PT sessions daily
- Nutrition classes
- Open days (one day a month) to the gym, where non-members and members can come for a morning/period, ask questions, and have demonstrations on how to use equipment safely when exercising on their own.
- Elderly fitness classes
- Pre, and post-natal fitness classes for mum and bubs in the community
- Childrens fitness sessions (12 Years-16 Years)

Management's view is this community minded approach will encourage a higher level of activity in the Blackall community.

Link to Corporate Plan

Vibrant Communities

Outcome 2 – Health & Wellbeing – The community has access to health services that meet their needs.

Outcome 3 – Community Services – Services and facilities that meet the needs of the community.

Outcome 4 – Youth – Engage, support, and encourage youth to remain in and return to the community.

Consultation (internal/external)

Chief Executive Officer

Director of Finance, Corporate and Community Services

Tambo Office Manager

Policy Implications

The gym policy will be amended.

Budget and Resource Implications

Council will maintain the buildings and grounds.

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Maintenance of building and grounds.	Low
Legal & Regulatory	Low	Amend relevant policies.	Low
People	Low	Provide the community with choices for activities.	Low
Operational	Medium	The gym would be more effective being run in the private sector.	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Enhance the wellbeing of the community.	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Proposed Risk Treatment

Nil

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COUNCIL MEETING DATE: 20 December 2023

Item No: **3.1.6****SUBJECT HEADING: Internal Audit and Risk Management Committee – Minutes of Meeting**

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: The Internal Audit and Risk Management Committee meeting was held on 12 December 2023.

Officer's Recommendation: That Council receive the minutes of the Internal Audit and Risk Management Committee's meeting 12 December 2023.

Background

The Internal Audit and Risk Management Committee meeting was held to receive the following documents:

1. The unsigned annual financial statements – presented by the Manager of Finance
2. Grant Thornton's closing report 2023 – presented by Grant Thornton's Audit Manager
3. QAO's briefing report 2023 – presented by the QAO's Representative
4. Information Technology Officers quarterly report – presented by the BTRC IT Officer
5. Procurement, Purchasing and Creditors report – presented by the Internal Auditor

The recommendations of the internal auditor are:

1. That Council continue to educate staff with purchasing delegations on the importance of ensuring accurate specification of works, and any variations to tenders are required to comply with the policy, or a new purchasing process commenced.
2. That Council support the internal procedures being put in place to improve the controls over payment of invoices for purchases from the pre-qualified supplier registers.
3. That Council review the scoring system used for plant hire purchases in the Purchasing Policy to ensure it meets the requirements for assessing quotations.
4. Further, the scoring system be updated in the Vendor Panel to ensure quotations are evaluated using the correct process.
5. Council reinforce with purchasing officers the need to ensure quotations are sought as per the Purchasing Policy and sufficient explanation included on the requisition form to justify the selection.
6. That Council review all conflict-of-interest declarations and ensure that, where a conflict has been declared, an appropriate response is documented and communicated with the employee to remove any risks relating to the conflict.

Link to Corporate Plan

Governance

Outcome 2 – Accountability – Accountable, responsible and transparent governance.

Consultation (internal/external)

Chief Executive Officer

Internal Audit and Risk Management Committee members

Director of Finance, Corporate and Community Services

Manager of Finance

External Auditors

Internal Auditor

Policy Implications

Nil

Budget and Resource Implications

Nil

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Proposed Risk Treatment

Nil



**Blackall-Tambo Regional Council
Minutes of Internal Audit and Risk Management
Committee Meeting held 8.30am Tuesday
12 December 2023 at the Blackall Boardroom**

Cr Lindsay Russell (Chairman)
Cr. Boyd Johnstone (Councillor)
Mr Tony Walsh (Internal Auditor)
Mr. David Moore (QAO Audit Manager)
Mr. Kelly Graham (External Auditor)
Mr Alastair Rutherford (Director of Finance)
Mr Shalveen Dayal (MOF)
Mr. Lance Bly (IT Officer)

Agenda items:

1/. Welcome

The meeting opened at 8.30am

2/. Apologies

Ms Megan Prow (Member)
Ms. Helen Wilkes (ASP Engagement Partner)

3/. Minutes of meeting 7 April 2023

Business arising out of the minutes.

There was no business arising out of the minutes.

Recommendation: That the minutes of the meeting 7 April 2023 be approved.

Approved

Moved: Cr. Boyd Johnstone

Seconded: Cr. Lindsay Russell

4/. Unsigned Annual Financial Statements 2023

The unsigned annual financial statements 30 June 2023 were presented by the Manager of Finance.

Recommendation: That the Committee receive the unsigned annual financial statements 30 June 2023 and recommend they be signed by the Acting Mayor and the Chief Executive Officer and forwarded to the QAO.

Approved

Moved: Cr. Boyd Johnstone

Seconded: Cr. Lindsay Russell

5/. Grant Thornton's closing report

Grant Thornton's closing report 2023 was presented by the Audit Manager.

***Recommendation:** That the Committee receive Grant Thornton's closing report for 2023.*

Approved

Moved: Cr. Boyd Johnstone

Seconded: Cr. Lindsay Russell

6/. The QAO's briefing report 2023.

The QAO's briefing report for 2023 was presented by the QAO's Representative.

***Recommendation:** That the Committee receive the QAO's briefing report for 2023.*

Approved

Moved: Cr. Boyd Johnstone

Seconded: Cr. Lindsay Russell

7/. Quarterly Information Technology Officers report

The quarterly Information Technology Officers report – was presented by the BTRC IT Officer.

***Recommendation:** That the Committee receive the IT Officers quarterly report.*

Approved

Moved: Cr. Boyd Johnstone

Seconded: Cr. Lindsay Russell

8/. The Internal Auditor's Procurement, Purchasing and Creditors report.

The Procurement, Purchasing and Creditors report was presented by the Internal Auditor.

The recommendations of the internal auditor are:

1. That Council continue to educate staff with purchasing delegations on the importance of ensuring accurate specification of works, and any variations to tenders are required to comply with the policy, or a new purchasing process commenced.

2. That Council support the internal procedures being put in place to improve the controls over payment of invoices for purchases from the PQS registers.

3. That Council review the scoring system used for plant hire purchases in the Purchasing Policy to ensure it meets the requirements for assessing quotations. Further, the scoring system be updated in the Vendor Panel to ensure quotations are evaluated using the correct process.

4. Council reinforce with purchasing officers the need to ensure quotations are sought as per the Purchasing Policy and sufficient explanation included on the requisition form to justify the selection.

5. That Council review all conflict-of-interest declarations and ensure that, where a conflict has been declared, an appropriate response is documented and communicated with the employee to remove any risks relating to the conflict.

Recommendation: *That the Committee receive the IA Report and accept the internal audit recommendations.*

Approved

Moved: Cr. Boyd Johnstone

Seconded: Cr. Lindsay Russell

9/. Other business

There was no other business.

10/. Close

The Chairman closed the meeting at 9.42am.

Cr. Lindsay Russell
CHAIRMAN

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 20 December 2023

Item No: 4.1.1

SUBJECT HEADING: Director of Works and Services' Operations Report – November 2023

Author and Officer's Title: Ajay Agwan, Director of Works and Services

CLASSIFICATION: (if confidential)

Summary: The Director of Works and Services report for November 2023 is presented to Council.

Officer's Recommendation: That Council receive the Director of Works and Services' Operation Report for November 2023.

Background**Projects****FD Reconstruction Landsborough Highway (Augathella -Tambo Road)**

Project Budget: \$3,490,899.00 (GST exclusive)

Project Scope: Flood Damage Reconstruction and pavement repairs Chainage 73.83-100.12 (in sections)

Current Status: Completed

Snail Structure Banks Park

Project Budget: \$20,000 (GST exclusive)

Project Scope: Install a change table facility adjacent to the playground to allow users of the park to supervise children whilst caring for babies.

Current Status: 80% works complete. Waiting on material supply. Completion mid December 2023

Scrubby Creek Floodways'

Project Budget: \$800,000 (GST exclusive)

Project Scope: Upgrade from gravel to concrete floodway at four locations along the Scrubby Creek Road

Current Status: Completed

General RMPC (Road Maintenance Performance Contract) FY 2324

Project Budget: \$2,343,700.60 (GST exclusive)

Project Scope: General maintenance as required of the National Highway and State-Controlled Network within the Blackall-Tambo Regional Council boundary.

Current Status: Further maintenance works scheduled.

Charles and Queen Elizabeth Street

Project Budget: \$75,000 (GST exclusive)

Project Scope: Upgrade of gravel road to bitumen

Current Status: We have successful tenderer for sewer upgrade after 3 attempts. Work likely to commence next year. After completion of sewerage works road works will be undertaken.

Petunia Lane**Project Budget:** \$80,000 (GST exclusive)**Project Scope:** Installation of road, water and sewer for the housing blocks on Petunia Street.**Current Status:** Completed**East Walter Street****Project Budget:** \$120,000 (GST exclusive)**Project Scope:** Installation of road and water for the government housing blocks on Thistle/St Andrews Street.**Current Status:** Completed**Local Government Area Entry Signs****Project Budget:** \$40,000 (GST exclusive)**Project Scope:** Installation of five boundary signs on State Controlled Roads and two boundary signs on National Highway**Current Status:** All signs have been installed. The five state-controlled signs (Adavale, Isisford, Jericho, Alpha, Springsure boundaries) were all pre-painted to allow smooth installation. National Highway signs to be installed mid December 2023.**Ward Road Pave and Seal****Project Budget:** \$750,000 (GST exclusive)**Project Scope:** 4 metre double/double seal on 6m pavement from Chainage 58.56km to 63.56km**Current Status:** Works currently in early stages of commencement with plant and gravel being scheduled. Completion March 2024**Langlo Road Resheeting****Project Budget:** \$600,000 (GST exclusive)**Project Scope:** 150mm Gravel Resheet from Chainage 68.7km to 78.7km (Start at Mt Edinburgh Turnoff)**Current Status:** Works scheduled after the completion of the Ward Road Pave and Seal. Gravel delivery in progress.**Salvia Street Kerb, Channel and Stormwater****Project Budget:** \$458,300 (GST exclusive)**Project Scope:** Install underground drainage, agricultural pipe, kerb, and channel along the water ponding area on Salvia Street.**Current Status:** **Design Complete.** Works scheduled early 2024.**Requests for Action**

Water	6
Sewerage	1
Parks and Gardens	1
Town Streets	0
Rural Roads	0
Local Laws	2
Building Maintenance	5
Town Maintenance	5

Water and Sewerage

Water Testing

- Weekly water testing for e-coli in Blackall (no specimens detected)
- Monthly water testing for e-coli in Tambo (no specimens detected)

Blackall

Water consumption ML	14472
Call outs - Water	0
Call outs - Sewer	0
Broken Mains/Services	3
Private Works	0

Tambo

Water consumption ML	9020
Call outs - Water	0
Call outs - Sewer	0
Broken Mains/Services	0
Private Works	0

Parks and Gardens

Tambo Town Streets

- Mowing and whipper snipping

Tambo Town Entrances

- Installation of bollards around the vegetation areas next to the dam
- Mowing of grassed areas
- Mulching of various garden beds across Tambo

Tambo Racecourse

- General maintenance of the grounds has continued

Western Sportsground

- General maintenance of the grounds has continued
- Maintenance of the Polo Cross fields for Events
- Preparation of Campdraft Arena and Mayne Pavilion for Event

Tambo Dam

- General Maintenance by Parks and Gardens crew
- Installation and completion of new poly composite bollards around the grass area

E.E Parr Park

- Footpath maintenance by Parks and Gardens crew

Town Hall Grounds

- General Maintenance by Parks and Gardens crew

Stubby Bend Camping Grounds

- All tourists are keeping the area in a tidy condition

Coolibah Walk

- Mowing and whipper snipping along pathway

Tambo Cemetery

- General Maintenance by Parks and Gardens crew

Blackall Nature Strip Maintenance

- Gardens have been maintained by our parks and gardens crew.

Blackall Racecourse

- General maintenance of the grounds has continued by the Racecourse Caretaker.

Blackall Showgrounds

- General maintenance of the grounds has continued by the Showgrounds Caretaker.

Blackall Aquatic Centre

- Mowing and whipper snipping of Aquatic Centre.

Banks Park

- General Maintenance by Parks and Gardens crew.

Albert Park

- General Maintenance by Parks and Gardens crew.

Memorial Park

- General Maintenance by Parks and Gardens crew.

Cultural Centre

- Preparation for events

Blackall Town Entrances

- Mowing of grassed areas

Barcoo River Camping Grounds

- All tourists are keeping the area in a tidy condition.
- Mowing grassed areas

Blackall Airport

- Mowing and whipper snipping

Blackall Cemetery

- Mowing and whipper snipping of Lawn Section

Blackall Refuse Tip

- General Maintenance

Blackall Admin Office

- Mowing and whipper snipping

Blackall Town Streets

- Mowing and whipper snipping

In Kind Support

- Delivery/pick up of hire items for community functions.

Workshop/Fleet

This month has consisted of general routine maintenance, servicing and repairs. No new major breakdowns for the month.

Have started carrying out brake re-lines on our Haulmark side tipping trailers.

Council have taken delivery of an Isuzu Dmax from previous year's budget, which is now completed. And a new CAT 226D bobcat for the sale yards from this year budget.

**Northern and Central Western Queensland Rainfall and Flooding event, 21 April - 12 May 2022**

- Mineeda Road – AM Earthmoving – Medium Formation Grading 100% complete.
- Woodbine Road – AM Earthmoving – Heavy Formation Grading 100% complete.
- Tralee Road – Peter M Williams - Medium Formation Grading 100% complete.
 - (some reworks due to wet weather)
- Springs Road – Peter M Williams - Medium Formation Grading 100% complete.
- Ravensbourne Road – Picone Earthmoving – Medium Formation Grading 100% complete.

**Upcoming Works**

- Colart Road – Contractor TBD – Medium Formation Grading
- Scrubby Creek Road – Peter M Williams - Heavy Formation Grading and Gravel Works

Tumbar Road – AM Earthmoving – Heavy Formation

Forward Works Program for 2024 to be determined early in the New Year based on required works remaining and availability of water and gravel.

Link to Corporate Plan

Infrastructure

Outcome 1 – Roads- Council's roads network is well maintained, and council's town streets are sealed with kerb, channelling, and drainage.

Outcome 3 – Water and Sewerage Systems- Provide safe, reliable, and quality water and sewerage systems.

Environment and Heritage

Outcome 4 – Waste Management- Best practice waste management.

Consultation (internal/external)

CEO

DWS

Works Supervisors

Services Supervisor

Fleet Supervisor

Contracted Engineer

Policy Implications

Nil

Budget and Resource Implications

Nil

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COUNCIL MEETING DATE: 20 December 2023

Item No: 5.1

SUBJECT HEADING: Blackall Saleyards Report

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

*Summary: The Blackall Saleyards monthly report for November is provided to Council.***Officer's Recommendation: That Council receive the Blackall Saleyards monthly report for November 2023.****Background**

SALES	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	YTD	2022 Totals
Spelling Cattle	8108	6094	2422	4427	4702								25753	43825
Spelling Sheep	-	-	-	-	-								-	-
Prime & Store Sales	-	1620	-	-	-								1620	26466
Weaner & Store Sales	4608	4721	2979	2300	3875								18483	38817
Private Weigh (Same Day)	412	535	3203	757	276								5183	20881
Private Weigh (Overnight)	1014	2304	2224	804	1304								7650	13697
Private Scan	1008	-	-	-	-								1008	276
Bull Sales	-	-	58	348	-								406	349
TOTALS 2023/2024	15150	15274	10886	8636	10157								60103	
TOTALS 2022/2023	17030	11785	16941	12899	19802	7033	509	5056	9243	12160	15398	16446	144311	

- The last sale for 2023 is 7 December with approximately 5400 head. The first sale for 2024 is planned for 8 February.

Link to Corporate Plan

Economic Development

Outcome 1- Business Investment- Support existing local businesses and the establishment of new businesses in the region.

Outcome 2- Tourism- Foster a sustainable tourism industry that delivers economic outcomes for the community.

Outcome 3- Employment- Encourage regional employment growth and opportunities.

Consultation (internal/external

CEO

Saleyards Manager

Budget and Resource Implications

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 20 December 2023

Item No: 5.2

SUBJECT HEADING: Planning and Development Report

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The Planning and Development report provides a summary of building applications and planning and development activity in the Blackall-Tambo Regional Council area.

Officer's Recommendation: That Council receive the Planning and Development Report for November 2023.

Background

The table below provides the approved development applications for November 2023.

DATE	NUMBER	DEVELOPMENT TYPE	DEVELOPMENT DETAILS	TOWN
3/11/2023	26-2023-2024	Building	22 Bedford Street – Shed	Blackall
22/11/2023	27-2023-2024	Building	3 Garden Street – Shed	Tambo
13/11/2023	28-2023-2024	Building	92 Rose Street – Shed	Blackall
15/11/2023	29-2023-2024	Plumbing	649 Glencoe Road – Dwelling	Blackall
16/11/2023	30-2023-2024	Plumbing	23 Garden Street – Dwelling	Tambo
16/11/2023	31-2023-2024	Plumbing	21 Garden Street – Dwelling	Tambo
24/11/2023	32-2023-2024	Building	92 Shamrock Street – Demolition of shop	Blackall

This information report provides a monthly update on the planning services that Council provides to support planning and development activity across the local government area.

1. DEVELOPMENT ASSESSMENT

One new development application has been lodged since the last monthly report. One application is currently under assessment and one application is in its appeal period.

1.1 An application has been made by Western Freight Link Pty Ltd, seeking a Development permit for a Material Change for a Warehouse at 19 Ivy Street and 8 Mulberry Street, Blackall formally described as Lot 7 on SP210376 and Lot 14 on SP210376.

The proposal involves the construction of 31m² shed to be used as a Warehouse. The shed will be used for unloading and loading of freight, storing, and distributing freight. Hours of

operation will be 24/7. Manned hours will be Monday-Friday 10am – 5pm. Collection and distribution will be available on the weekend via appointments with the Directors.

The subject site is in the Industrial precinct of the Township zone and the application is subject to Code assessment. As the application is subject to Code assessment the application is not required to be publicly notified.

The application is now under assessment.

1.1	Council reference:	DA36-2023-2024
	Application:	Development Permit for a Material Change of Use for a Warehouse
	Street address:	19 Ivy Street and 8 Mulberry Street, Blackall
	Property description:	Lot 7 on SP210376 and Lot 14 on SP210376
	Day application was made:	8 December 2023
	Category of assessment:	Code assessment
	Public notification required:	No
	Applicant:	Western Freight Link Pty Ltd
	Status:	Under assessment

1.2 The following application was approved on 15 November 2023 and the decision notice was issued to the applicant soon thereafter. The applicant has a 20 business day Appeal Period within which they can request to negotiate conditions or file an appeal. At this stage, there has been no indication that the applicant will pursue this course. The Appeal Period for the applications is expected to finish around 15 December 2023.

1.2	Council reference:	DA24-2023-2024
	Application:	Development Permit for a Material Change of Use for Short-term accommodation
	Street address:	42 Thistle Street, Blackall
	Property description:	Lot 2 on RP818860
	Day application was made:	12 October 2023
	Category of assessment:	Code assessment
	Public notification required:	No
	Applicant:	Mardi Noonan and Allan Hinds HiNoon Super Fund
	Decision:	15 November 2023
	Status:	Appeal period

2. GENERAL PLANNING SERVICES, ENQUIRIES AND ADVICE

2.1 CUSTOMER REQUESTS

The following customer request has been received and responded to since the last monthly report:

PLANNING ENQUIRIES			
Date received	Customer Details	Details of Enquiry	Status
15/11/23	Landowner	<u>Proposal</u> <ul style="list-style-type: none"> Request regarding the establishment of sports courts. 	Closed

PLANNING ENQUIRIES			
Date received	Customer Details	Details of Enquiry	Status
		<p><u>Planning details</u></p> <ul style="list-style-type: none"> The site is in the Township zone. <p><u>Advice</u></p> <ul style="list-style-type: none"> Sport courts would be defined as Outdoor sport and recreation Outdoor sport and recreation in the Township zone is subject to Impact assessment Impact assessment is the highest level of assessment and requires public notification and is subject to third party appeal rights Consideration will have to be given to lighting in noise associated with the use. 	
28/11/23	Telecommunications provider	<p><u>Proposal</u></p> <ul style="list-style-type: none"> Notification regarding the upgrade of a telecommunications tower. <p><u>Planning details</u></p> <ul style="list-style-type: none"> The site is in the Rural zone. <p><u>Advice</u></p> <ul style="list-style-type: none"> The proposal would be defined as a Telecommunications facility A Telecommunications facility is accepted development in the Rural zone Accepted development means no development application is required. 	Closed
4/12/23	Landowner	<p><u>Proposal</u></p> <ul style="list-style-type: none"> Request regarding the construction of a granny flat. <p><u>Planning details</u></p> <ul style="list-style-type: none"> The site is in Township zone. <p><u>Advice</u></p> <ul style="list-style-type: none"> A granny flat is known as a secondary dwelling and is included in the Dwelling house definition A secondary dwelling where not affected by flooding in the Township zone is accepted development Accepted development means no development application is required A building approval will be required. 	Closed

PLANNING ENQUIRIES			
Date received	Customer Details	Details of Enquiry	Status
5/12/23	Landowner	<p><u>Proposal</u></p> <ul style="list-style-type: none"> Request regarding establishing a storage shed. <p><u>Planning details</u></p> <ul style="list-style-type: none"> The site is in the Industrial precinct of the Township zone. <p><u>Advice</u></p> <ul style="list-style-type: none"> The storage shed is defined as a Warehouse A Warehouse in the Industrial precinct of the Township zone is subject to Code assessment Code assessment means a development application will be required to be lodged and approved prior to commencing the use Subsequent building approval will be required. 	Closed
7/12/23	Landowner	<p><u>Proposal</u></p> <ul style="list-style-type: none"> Request regarding establishing an Air BnB. <p><u>Planning details</u></p> <ul style="list-style-type: none"> The site is in the Township zone The site contains an existing building that is proposed to be reused The site contains a local heritage building. <p><u>Advice</u></p> <ul style="list-style-type: none"> The proposal would be defined as Short-term accommodation Short-term accommodation in the Township zone is subject to Code assessment where limited to six (6) guests Code assessment means a development application is required before the use can commence The application will be both building work (works on a Heritage Place) and a material change of use (Short-term accommodation) Specific justification against PO25 Of the General development code will be required to demonstrate heritage aspects are not impacted. 	Closed

PLANNING ENQUIRIES			
Date received	Customer Details	Details of Enquiry	Status
8/12/23	Landowner	<u>Proposal</u> <ul style="list-style-type: none"> Request regarding splitting a land title. <u>Planning details</u> <ul style="list-style-type: none"> The site is in the Rural zone The site is made up of several lots on one land title. <u>Advice</u> <ul style="list-style-type: none"> The customer was advised to contact the Queensland Titles office to discuss the creation of a separate title The creation of a separate title does not require a development approval under the planning scheme. 	Closed
PLANNING AND DEVELOPMENT CERTIFICATES			
Date received	Customer details	Type	Status
Nil			
SURVEY PLAN APPROVALS			
Nil			
EXEMPTION CERTIFICATES			
Nil			

Link to Corporate Plan

Economic Development

Outcome 4 – Land development – Appropriate residential, commercial, and industrial land is available to meet community needs.

Consultation (internal/external)

CEO

Rates Officer

Town Planners

Policy Implications

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 20 December 2023

Item No: 5.3

SUBJECT HEADING: Chief Executive Officer's Contract of Employment

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The Chief Executive Officer's contract expires on 31 January 2023. The contract has an option to extend.

Officer's Recommendation: That Council:

1. extends the contract of employment of Chief Executive Officer with Des Howard until 24 May 2024; and
 2. authorises the Mayor to negotiate the contract of employment, including conditions of employment, with the Chief Executive Officer; and
 3. the position of Chief Executive Officer be advertised in January 2024 to enable the appointment of a new Chief Executive Officer by council after the local government election.
-

Background

Under section 194 of the *Local Government Act 2009* a local government must appoint a qualified person to be its chief executive officer. The current CEO's contract of employment expires on 31 January 2023 with an option to extend. It is recommended that the CEO's employment contract be extended until 26 April 2024.

A person is qualified to be the chief executive officer if the person has the ability, experience, knowledge and skills that the local government considers appropriate, having regard to the responsibilities of a chief executive officer.

Mr Howard has provided such qualifications to Blackall-Tambo Regional Council.

Link to Corporate Plan

Governance

Outcome 1 – Workforce – Council's workforce is trained and supported to competently manage themselves and their work.

Consultation (internal/external)

Councillors

CEO

Policy Implications

Nil

Budget and Resource Implications

To be determined during negotiations.

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Council is required to appoint a qualified person.	Low
Legal & Regulatory	Low	Compliant with the <i>Local Government Act 2009</i> .	Low
People	Low	Nil	Low
Operational	Medium	A local government is required to appoint a CEO.	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Complies with legislative requirements.	Low

Risk Treatment

The continued engagement of an appropriately qualified person as CEO enables council to meet performance standards.

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 20 December 2023

Item No: 5.4

SUBJECT HEADING: Delegations – Council to Chief Executive Officer

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: Section 257(5) of the Local Government Act 2009 requires Council to review annual delegations to the Chief Executive Officer of Council.

Officer's Recommendation: That Council:

1. Receive the Delegations Register Council to Chief Executive Officer which details all the powers delegated to the Chief Executive Officer of Council pursuant to section 257 of the *Local Government Act 2009*.
2. Note that the Delegations Register Council to Chief Executive Officer has been reviewed and updated as at 20 December 2023 to reflect any changes to the delegable powers under state legislation.

Background

Section 257(1)(b) of the *Local Government Act 2009* (the Act) states that:

“A local government, may by resolution, delegate a power under this Act or another Act to:

(b) the Chief Executive Officer.”

The process of Council sharing is legislative powers through delegation to the CEO is to allow offers to administer Council responsibilities and make decisions efficiently without the need for a formal Council resolution for each decision.

The Act also places the requirement on the local government to annually review the delegations to the Chief Executive Officer under section 257(5). This review is based on information provided by the Local Government Association of Queensland (LGAQ) Delegation Service.

The Delegations Register has now been reviewed and is ready for adoption.

New, amended or deleted delegations are highlights for ease of reading, including:

- New and amended sections/wording are highlighted; and
- Repealed and deleted sections/wording are struck through and highlighted.

New Legislation and their New Delegations:

- *Aboriginal Cultural Heritage Act 2003*
- *Animal Care and Protection Regulation 2012*
- *Stock Route Management Regulation 2023*
- *Summary Offences Act 2005*
- *Summary Offences Regulation 2016*
- *Waste Reduction and Recycling Regulation 2023*

Attachment:

1. The Delegation Register – Council to Chief Executive Officer [778 pages] – Due to the file size will be uploaded separately. Access the document by clicking on the links:

- [Review of Delegations from Council to CEO – Part 1](#)
 - [Review of Delegations from Council to CEO – Part 2](#)
 - [Review of Delegations from Council to CEO – Part 3](#)
 - [Review of Delegations from Council to CEO – Part 4](#)
-

Link to Corporate Plan

Governance

Outcome 2 – Accountability – Accountable, responsible, and transparent governance.

Outcome 3 – Leadership – Responsible leadership with informed and transparent decision making.

Consultation (internal/external)

Chief Executive Officer

LGAQ

Policy Implications

Delegation of Powers and Appointment of Authorised Person Policy.

Budget and Resource Implications

Nil

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Compliant with the <i>Local Government Act 2009</i> .	Low
People	Low	Nil	Low
Operational	Medium	Delegation of powers enables the efficient operation of council business.	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Proposed Risk Treatment

Nil

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OFFICER REPORTS

COUNCIL MEETING DATE: 20 December 2023

Item No: 5.5

SUBJECT HEADING: Isisford Industry Recreation and Development Association Inc. – Request for Sponsorship

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The Isisford Industry Recreation and Development Association Inc are holding a 4-day event in May 2024 and have requested sponsorship of the event.

Officer's Recommendation: That Council decline the request from the Isisford Industry Recreation and Development Association Inc to sponsor the 150-year celebrations as the event is ineligible under the Requests for Council Assistance Under \$10,000 Policy.

Background

The Isisford community will be holding a 4-day event from 16 to 19 May 2024 to celebrate the 150-year history of Isisford. The Isisford Industry Recreation and Development Association Inc (IIRDA) have written to Council requesting sponsorship of the event. The IIRDA is a not-for-profit organisation that works to help the small community.

The Requests for Council Assistance Under \$10,000 Policy states the following:

Section 4 Eligibility Criteria

- (a) Organisations must be based within the local government area and provide services and activities of benefit to the Blackall-Tambo Regional Council community.

Section 8 Ineligible Items

- Programs, projects and/or activities that do not involve the Blackall-Tambo Regional Council community.

Accordingly, the request does not meet all the requirements of Council's Requests for Council Assistance Under \$10,000 Policy.

Link to Corporate Plan**Governance**

Outcome 2 – Accountability – Accountable, responsible, and transparent governance.

Outcome 3 – Leadership – Responsible leadership with informed and transparent decision making.

Outcome 4 – Financial – Manage Council's finances responsibly and sustainably.

Consultation (internal/external)

Chief Executive Officer

Policy Implications

Requests for Council Assistance Under \$10,000 Policy

Budget and Resource Implications

Nil

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	The request has been considered against Council's policies.	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Complies with Council's policy.	Low

Risk Treatment

Nil

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COUNCIL MEETING DATE: 20 December 2023

Item No: 5.6

SUBJECT HEADING: Blackall Work Camp Community Advisory Committee Meeting 5 December 2023

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The Blackall Work Camp Community Advisory Committee held a meeting on 5 December 2023.

Officer's Recommendation: That Council receive the Blackall Work Camp Community Advisory Committee report for 5 December 2023.

Background

The Blackall Work Camp Community Advisory Committee held a meeting on 5 December 2023. The following people attending the meeting:

- D Howard (Chair)
- M McIvor (QCS Deputy Superintendent)
- L Smith (QCS Acting Manager Low Security)
- M Luck (QCS Field Supervisor)
- M Wilshire (OIC Blackall – Queensland Police Service)

M Luck presented the Work Program Report.

Projects:

- St Joseph's painting of timber decking
- Anglican Flower Show
- Barcoo Amateur Race Club race event
- Barcoo Beef Challenge Tambo event
- Blackall Living Arts Centre event
- St Patrick's Christmas Fete
- Cultural Centre Remembrance Day
- Outback Barrel Horse Circuit
- Barcoo Amateur Race Club

Ground maintenance:

- Anglican Church
- Uniting Church
- Police and Ambulance stations
- St Joseph's School, Pastors House and St Patrick's Church grounds
- Blackall Cemetery
- Living Arts Centre
- Blackall Bowls Club

- Blackall Clay Target Club
- Blackall Aquatic Centre
- Blackall Golf Club
- New Beginnings Church
- Blackall Saleyards

The total hours provided by the Work Camp to-date from July 2023

- Government hours – 2985
- Non-government hours – 2854
- Total hours – 5839

The community hours figure for financial year to date is \$88,359.87. Government hours YTD \$92,415.60.

Link to Corporate Plan

Nil

Consultation (internal/external)

Chief Executive Officer
Queensland Corrective Services
Blackall Work Camp CAC

Policy Implications

Nil

Budget and Resource Implications

Nil

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Medium	The Work Camp assist Council and the community.	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Proposed Risk Treatment

Nil. The matter relates to receiving the report on this matter.

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 20 December 2023

Item No: **5.7****SUBJECT HEADING: Intention to Acquire Land for the Purpose of a Road**

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The Ravensbourne Road has, many years ago, been built over a parcel of land that is privately owned.

Officer's Recommendation: That Council resolves to delegate to the Chief Executive Officer of Council, pursuant to section 257 of the *Local Government Act 2009*, in respect of a part of Lot 1 on RP604127 (identified as the area of new road on SP340121 and comprising an area of 1.104 hectares) each and every one of the powers referred to in schedule 1.

Schedule 1

DESCRIPTION OF POWER DELEGATED	LEGISLATION
Power to prepare, serve and amend a Notice of Intention to Resume, to discontinue a resumption and to give notice to the land registry.	Section 7 <i>Acquisition of Land Act 1967</i>
Power to consider the grounds of objection to the taking of land and to amend the notice of intention to resume or discontinue the resumption.	Section 8 <i>Acquisition of Land Act 1967</i>
Power to apply to the Minister that the land be taken and to respond to requests from the Minister for further particulars or information.	Section 9 <i>Acquisition of Land Act 1967</i>
Power to agree with the Claimant on the amount of compensation payable.	Section 12(5A) <i>Acquisition of Land Act 1967</i>
Power to serve the gazette resumption notice upon every person who is entitled pursuant to section 18 to claim compensation or is a mortgagee of the land.	Section 12(7) <i>Acquisition of Land Act 1967</i>
Power to lodge with the registrar of titles a plan of survey showing a new boundary for a lot or common property.	Section 12A <i>Acquisition of Land Act 1967</i>
Power to serve a notice of discontinuance of a resumption.	Section 16(1) <i>Acquisition of Land Act 1967</i>
Power to agree with the claimant about the amount of compensation payable under subsection (1).	Section 16(1B) <i>Acquisition of Land Act 1967</i>

DESCRIPTION OF POWER DELEGATED	LEGISLATION
Power to have the amount of compensation payable under subsection (1) taxed by an officer of the Supreme Court.	Section 16(1C) <i>Acquisition of Land Act 1967</i>
Power to agree upon the amount of compensation to be paid under subsection (4) or to agree that the amount be determined by the Land Court.	Section 17(5) <i>Acquisition of Land Act 1967</i>

Background

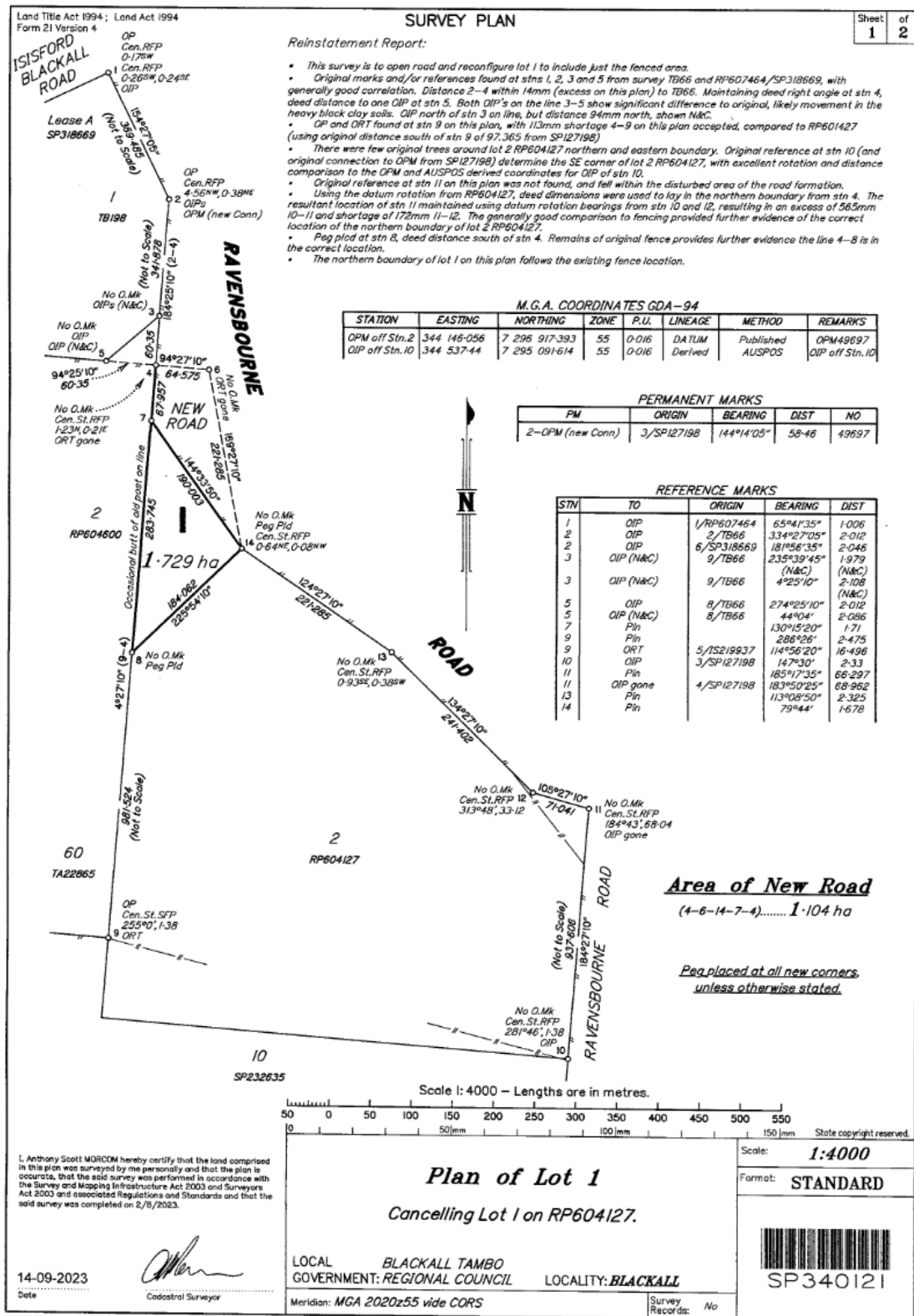
It has been identified that, many years ago, a portion Ravensbourne Road, Blackall was constructed over part of Lot 1 on RP604127.

The owner of Lot 1 on RP604127 has been deceased for some time. Council does not have knowledge or been advised of any descendants for the deceased; nor any person acting on their behalf. Council has no knowledge of who to contact to acquire the land by mutual agreement without utilising powers under the *Acquisition of Land Act 1967*.

Under the *Acquisition of Land Act 1967* (the Act) where the construction authority is a local government for any purpose set out in schedule 1 of the Act, the local government may lawfully take land under and subject to the Act. In this instance the purpose relates to transportation, a road.

Council have already had a survey conducted to portion off the affected part of Lot 1 on RP604127 and now needs to acquire the land.

Under section 7 of the Act a notice of intention to resume is to be served upon any and every person who to the knowledge of the constructing authority (Blackall-Tambo Regional Council) will be entitled to claim compensation under the Act. King & Company Solicitors will be engaged to assist Council with the process to acquire the land.



Link to Corporate Plan

Infrastructure

Outcome 1 – Roads – Council's roads network is well maintained, and Council's town streets are sealed with kerb and channelling and drainage.

Consultation (internal/external)

Chief Executive Officer

Rates Officer

Surveyor

King & Company Solicitors

Policy Implications

Nil

Budget and Resource Implications

To be determined.

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	The cost will be determined during the process to acquire.	Medium
Legal & Regulatory	Low	King & Co Solicitors will be engaged to assist Council ensuring legislation is adhered to.	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Proposed Risk Treatment

Should Council not acquire the land, other options for the road will have to be considered.

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 20 December 2023

Item No: 5.8

SUBJECT HEADING: Queensland Music Trails 2024 Event

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: Queensland Music Trails will be bringing the Outback Trail to Tambo in 2024.

Officer's Recommendation: That Council agree to supply in-kind support to the Outback Trail 2024 event in Tambo and enter an agreement with Queensland Music Festival for the event.

Background

Queensland Music Trails are bringing the Outback Trail event to Tambo on 19 April 2024. The event will be held on the lawn at the Tambo Shire Hall. The event will be a ticketed event, commencing at 4.30pm.

The event coordinator has requested the following as in-kind support for the evening:

- Hire of venue
- Table and chairs
- Bus to transfer guests from Blackall to Tambo
- Extra bins
- Promotion of the event.

It is estimated the in-kind support will be \$2,000.00.

Council held a discussion with representatives of Queensland Music Trails on 15 November 2023.

Link to Corporate Plan

Economic Development

Outcome 2 – Tourism

Foster a sustainable tourism industry that delivers economic outcomes for the community.
 Increased tourism visitation and duration of stay in the council area.

Vibrant Communities

Outcome 1 – Arts and Culture – Continue to grow our region as the premier arts and cultural hub of Western Queensland.

Consultation (internal/external)

Chief Executive Officer

Council

Queensland Music Trails

Policy Implications

Request for Council Assistance Under \$10,000 Policy

Budget and Resource Implications

\$2,000.00 in-kind support

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	\$2,000 in-kind support	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Medium	Council will be required to provide assistance with setting up and packing away. Support will also be required with promotion of the event.	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	The event will be beneficial to the community.	Low
Leadership	Low	Nil	Low

Proposed Risk Treatment

Nil

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OFFICER REPORTS

COUNCIL MEETING DATE: 20 December 2023

Item No: 5.9

SUBJECT HEADING: Queensland Ombudsman Asbestos Investigation

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The Queensland Ombudsman investigated a complaint lodged with their office regarding the fire at 57 Shamrock Street, Blackall.

Officer's Recommendation: That Council note the Queensland Ombudsman have finalised the complaint relating to the asbestos issues following a fire at 57 Shamrock Street, Blackall.

Background

After receiving a complaint regarding Council's management of asbestos issues following a fire at 57 Shamrock Street, Blackall, the Queensland Ombudsman conducted an investigation on the matter.

Council and Workplace Health and Safety Queensland have met and are working towards developing processes should a similar incident occur in the future.

The Queensland Ombudsman have advised the matter is now finalised.

Link to Corporate Plan

Nil

Consultation (internal/external)

Chief Executive Officer
 Queensland Ombudsman
 Workplace Health and Safety Queensland
 Public Health Unit

Policy Implications

Nil

Budget and Resource Implications

Nil

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Proposed Risk Treatment

Nil. The matter relates to receiving the report on this matter.

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 20 December 2023

Item No: **5.10****SUBJECT HEADING: Tambo Town Common Management Plan**

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The Tambo Town Common Management Plan has been reviewed to align with the Blackall Town Common Management Plan.

Officer's Recommendation: That Council adopt the revised Tambo Town Common Management Plan.

Background

The current Tambo Town Common Management was adopted by Council on 27 July 2021 and Council officers have revised it to align with the recently revised and adopted Blackall Town Common Management Plan.

A copy of the marked-up plan is attached to this report.

Link to Corporate Plan

Environment & Heritage

Outcome 3 – Rural Lands – Council controlled lands are well managed.

Consultation (internal/external)

Chief Executive Officer

Cr Russell

Tambo Office Manager

Policy Implications

Update of the Tambo Town Common Management Plan

Budget and Resource Implications

Nil

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Medium	The plan provides clear guidelines on the management of the town common.	Low
Environmental	Medium	Environmental factors have been considered in the plan.	Low
Strategic	Medium	The review aligns the Tambo Town Common Management Plan with the one for Blackall.	Low

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Proposed Risk Treatment

Undertaking regular reviews of Council's plan ensures it is suitable for the current use and compliant with any relevant legislation.

Tambo Town Common



Blackall-Tambo
Regional Council

Management Plan

BLACKALL-TAMBO REGIONAL COUNCIL MISSION STATEMENT

The Blackall-Tambo Regional Council aims to provide excellent service and leadership for our residents.

BLACKALL-TAMBO REGIONAL COUNCIL VALUES

The Blackall-Tambo Regional Council will provide strong community leadership underpinned by the core values, quality service, community engagement, equity, integrity and commitment. These core values are fundamental to how Council carries out its activities and to the ultimate achievement of its long-term goals.

BLACKALL-TAMBO REGIONAL COUNCIL CORPORATE PLAN 2020-2025

Rural lands – Council controlled lands are well managed.

CONSULTATION

In 2009 the Council resolved to proceed with the development of a Town Common Plan for Tambo. Council in partnership with Desert Channels Queensland planned and commenced community consultation. In 2010 inspections were conducted, workshops held, the draft plan distributed, and final plan adopted in June 2010.

The Town Common Plan has been developed with the intention of documenting all of the agreed strategies between Council, stakeholders and the Town Common Advisory Group focusing on best practice management of both stock and the environment. Its intention is to ensure the continued viability of the Town Common.

PURPOSE

The purpose of this plan is to provide direction, operational information and framework for the development, management and maintenance of the Tambo Town Common identifying the community

needs and matching them to Council resources in an effort to provide services in a cost efficient and effective way.

INTRODUCTION

The intent of this Management Plan is to provide a guiding living document that has been developed through consultation with the community and the Town Common Advisory Committee which has identified issues, provided forward planning, incorporated an action plan and budget that can be used in the daily management of this natural resource.

REFERRAL DOCUMENTATION

Blackall-Tambo Regional Council – Corporate Plan 2020-2025

Local Government Act 2009

Pest Management Act 2001

Stock Route Management Act 2002

Blackall-Tambo Regional Council Local Laws & Subordinate Local Laws

Blackall-Tambo Regional Council Pest Management Plan 2012-2016

ABBREVIATIONS

TTC Tambo Town Common
PMP Pest Management Plan
TTCAG Tambo Town Common Advisory Group
BTRC Blackall-Tambo Regional Council
TTCM Tambo Town Common Management

LAND PROFILE

The Tambo Town Common has an area of approximately 5,200 ha and is located to the north of the Tambo township.

Of the 5,200 ha's, approximately 442 ha of the Town Common is leased.

These leases include:

- The Tambo Industrial Estate – 45.87 ha;
- Tambo Cemetery 8.1102 ha;
- Tambo Golf Course 37.6108 ha;
- Current Tambo Refuse Tip 16.0442 ha;
- Decommissioned Tambo Refuse Tip 16.0424 ha;
- Tambo Butcher Paddock 124 ha;
- Tambo Racecourse 93.346 ha;
- Horse Paddock 101 ha;
- Pound Paddock and miscellaneous tourist and recreational sites.

Mitchell, Flinders and Natural Grass cover 810 ha of downs country whilst the remaining 4,759 ha is covered by timber.

Generations of townspeople living in the community of Tambo have enjoyed the opportunity of agisting stock on the Town Common. Culture dictates the commitment these town folk have for the welfare of the Common who in partnership with Council participate and assist in best practice management of the environment, fodder, infrastructure, resources and day-to-day management to ensure positive outcomes and a legacy left for future generations.

TENURE OF THE TAMBO TOWN COMMON

The property description of the Tambo Town Common is listed below:

Lot	Plan	Description
3	SP157686	Pony/Campdraft
77	TB255	North of town to river
3	T1502	Lane to Pound Paddock
17	TB190	Pound Paddock
1	SP197820	Main Common
2	SP157686	Campdraft Paddock
50	TB228	Rangers Horse Paddock
49	TB223	Old Dump







INFRASTRUCTURE

WATER INFRASTRUCTURE/FACILITIES

Water infrastructure and facilities consists of three dams, five troughs, four fenced watering squares, six poly tanks, four river water holes and one bore.

Water is supplied via this infrastructure to the following users:

- Common livestock;
- Native fauna;
- Travelling livestock;
- Tambo community for leisure activities;
- Blackall-Tambo Regional Council.

Name	Grazed Area	Infrastructure
5 Mile	1090Ha	Water Hole Earth Tank Tank & Trough
6 Mile	810Ha	Water Hole
3 Mile	550Ha	Water Hole
Stubby Bend	750Ha	Water Hole
Rocky/Garden Water Hole	950Ha	Water Hole
Jabinda Hole	1160Ha	Earth Tank Tank & Trough
Rubbish Dump Loam Pit	1669Ha	Earth Tank
Joe's Bog	1300Ha	Tank & Trough
Golf Course	900Ha	Tank & Trough
Weaner Paddock	129Ha	Tank & Trough
Pound Paddock	40Ha	Tank & Trough
Cemetery	325Ha	Trough

Barcoo River

The Barcoo River, after sufficient rain to run, has four water holes.

General speaking, the Barcoo River runs annually after the wet season between December and March. This annual flow has the ability to supply enough water to approximately 400 head of stock per annum. This quota takes into consideration the needs of native animals whilst allowing for environmental flows in the river.

Cemetery Trough

Water for the cemetery trough is pumped via poly pipe from the Garden Street tanks. These tanks are filled from the town mains and are sufficient to water stock.

Poly Tanks

The installation of poly tanks with capacities of 22,500 litres were installed in 2004, 2008 and 2014. The Garden Street facility pumps water to the Industrial Estate and cemetery trough on demand.

The poly tanks and cement troughs installed at strategic points throughout the Town Common are proving the best method of drought proofing the Common during the dry times.

Earth Tanks

Three earth tanks were originally constructed by Council to provide water for road works. These pits are utilized by Town Common livestock, native fauna and Council. These tanks fill easily with small amounts of rain.

Town Common Bore

The Town Common Bore was installed in 2008 and is located adjacent to the Tambo Golf Club on the Town Common. An automatic timer and a delay switch on the pressure tank ensures that water is conserved and only pumped on a need basis.

Fencing

BTRC is responsible for maintaining a 12 km stock proof fence on the Tambo Town Common. As per the Stock Route Management Act 2002 all neighbouring properties are to maintain stock proof boundary fences.

Pound Yards

The Pound Yards, originally wooded and erected in the late 1950's, have been upgraded to portable steel panels and include steel loading and dumping ramps, vet crush and branding cradle.

Roofing has been erected over the vet crush and branding cradle with a cooling tank that waters three

yards and fills the troughs. In 2020 a 2nd cooling tank was installed and this fills 1 trough at the cooler yards.

Roads

BTRC is responsible for maintaining the following:

- 75kms of fire breaks
- 39km of common roads
- 17.5km of Council roads
- Stock Routes 6.5km
- Mother of Millions Road 6.5km

Vegetation

Timber covers 2500 ha of the Town Common with 60% of timber being Dead Finish. Brigalow and Box trees cover approximate 500 ha with Gidgee covering approximately 150 ha. The remaining area is covered by scatterings of native Iron Bark, Wilga, False Sandelwood, Sandalwood, Leopard Wood, Pine, Black Wattle and Bottle trees.

Mitchell and Flinders grass is predominately on the grass plains with Buffel Grass in the timber and Spear Grass on the Sand Hills. Native grasses such as Button, River Couch and herbages in season are scattered on the Town Common.

All areas are well grassed with the exception of the claypan between the Barcoo River and Cemetery Gully and beneath the canopy of the scattered Leopard Tree which has little to no grasses.

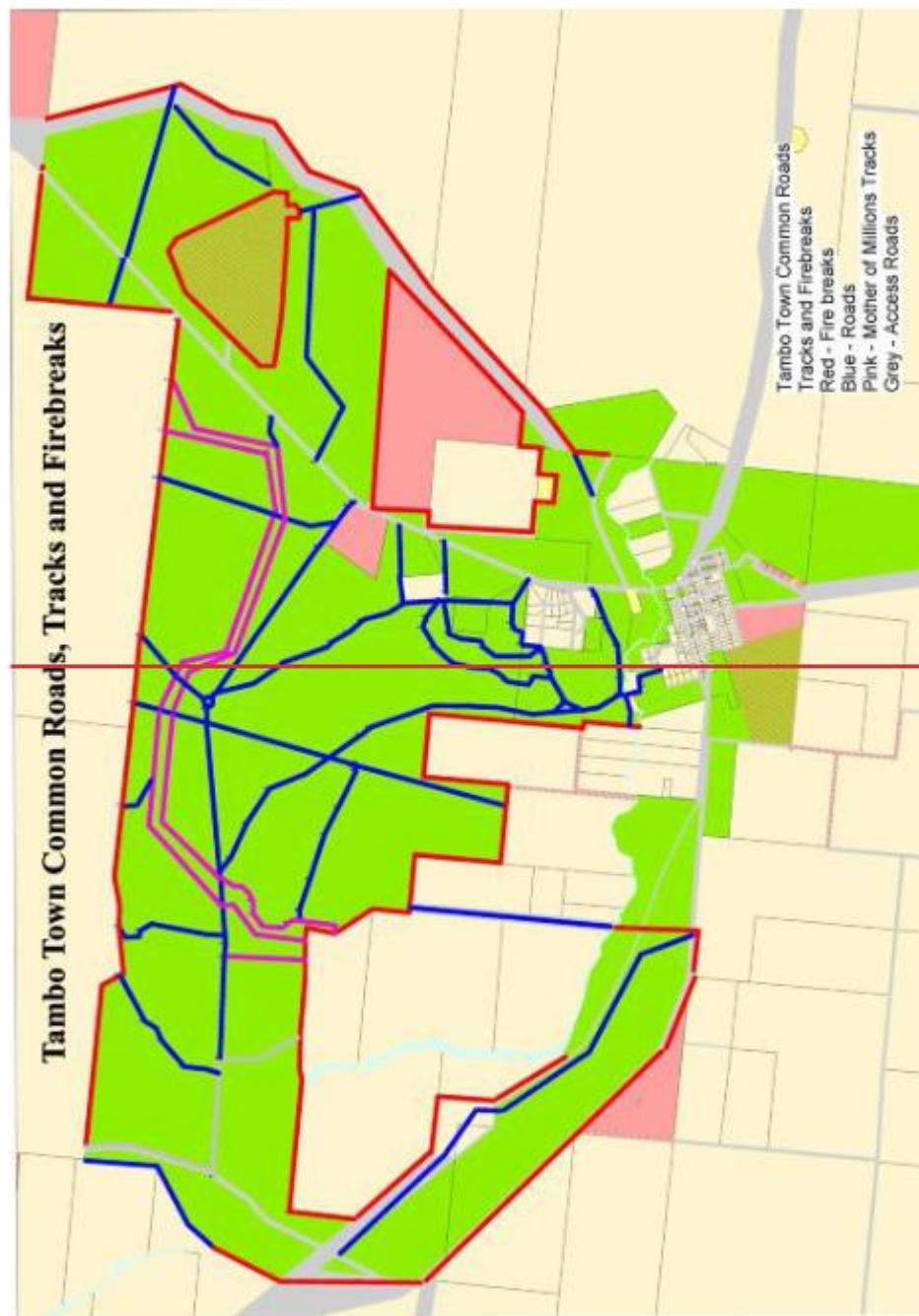
Environmental Management

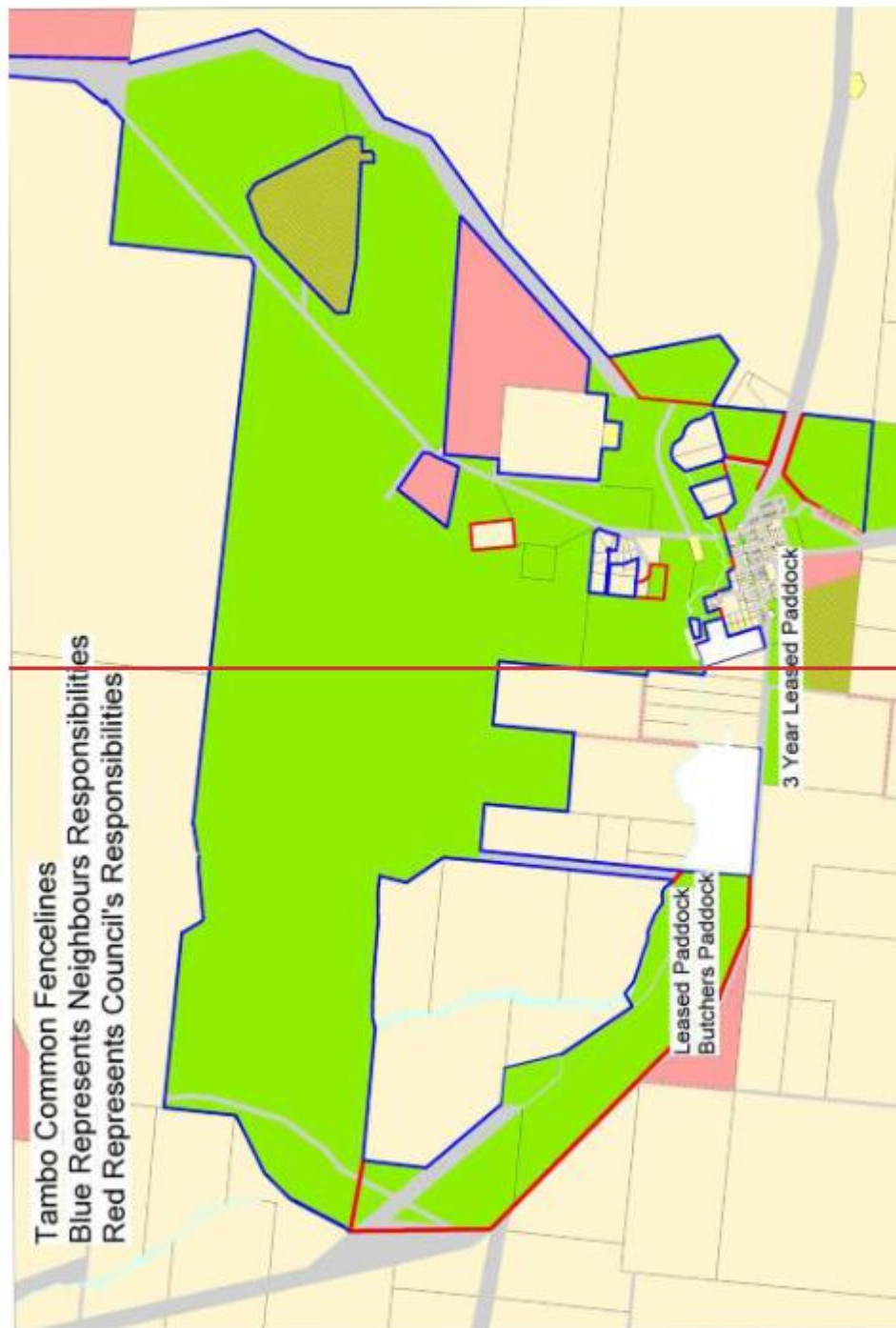
The Blackall-Tambo Regional Council Pest Management Plan (PMP) was developed for the benefit of the whole community and is prepared in accordance with the requirements of the Pest Management Act 2001 and Stock Route Management Act 2002 Queensland.

Resourcing pest management continues to be an inhibiting factor to achieving desired goals however, it is anticipated that this plan will become an aid not only for pest management planning but in achieving external funding to achieve set objectives.









IDENTIFIED WEEDS ON TOWN COMMON

MOTHER OF MILLIONS (*Bryophyllum delagoense*)

Mother of Millions is a perennial herb to 1m high. Mother of Millions are escaped ornamental plants originating from Madagascar.

Five species are commonly naturalized in Queensland with one species and a hybrid increasing over substantial areas. Mother of Millions is highly toxic to stock and because of its succulent features is well adapted to dry areas.

As the name suggests one plant can reproduce a new general from masses of embryoids (plantlets) that are formed on the leaf edges.

This makes these plants hard to eradicate. Mother of Millions are erect, smooth, fleshy succulent plants growing to one metre or more in height. All species form tall flower spikes in winter with clusters of bell-shaped flowers. Each species has a distinctive leaf-shape, but all produce small plantlets along the edges of the leaves. These plantlets drop readily, develop roots, and establish quickly to form a new colony.

Firebreaks are in place to burn and spray Mother of Millions.

Mother of Millions is a declared weed in Queensland.

AFRICAN BOXTHORN (*Lycium ferocissimum*)

African Boxthorn is a spiny shrub from South Africa. Introduced to Australia in the mid 1800's as a hedge plant, it has since spread into pastures, neglected areas, roadside, railways and waterways. It produces a dense thicket armed with spines that can form an impenetrable barrier to domestic stock.

African Boxthorn is a perennial shrub up to 5m in height with a deep and extensive branched root system.

The main branches are drooped, widely spreading and carry numerous branchlets, each of which ends in a spine.

The main stem has spines to 15cm while the branchlets carry smaller spines. Branchlets carry small shoots

which have clusters of leaves, surrounded at the base by many small, light brown scales. Initially stems are smooth and light brown but become grey and rough as they mature.

Leaves are bright green and rather succulent, 3cm long and 2 cm wide, rounded at the top and tapering to the base. White to pale mauve flowers about 12mm in diameter hang from short stalks. They occur singly or in pairs in the forks of the leaves. Smooth green berries ripen to a bright orange to red colour and contain numerous light-brown, oval, flattened seeds.

African Boxthorn is spray as required.

African Boxthorn is a Weed of National Significance (WONS) and a category 3 restricted invasive plant under the Biosecurity Act 2014.

NOOGOORA BURR (*Xanthium pungens*)

Noogoora Burr is found along river and creek flats, on roadsides and in pastureland following seasonal rain or floods. The burrs readily contaminate wool, significantly reducing the value of the wool due to increased processing costs. Thick patches of Noogoora Burr may deny sheep access to watering points. This plant is also a serious competitor in pastures and summer crops.

Seedlings are poisonous to domestic stock, causing death if eaten in sufficient quantities.

Noogoora Burr is not a declared weed in Queensland.

BATHURST BURR (*Xanthium spinosum*)

Bathurst Burr was first introduced into Australia in the early 1800s from South America, as a result of contaminated grain or livestock imports. It is common weed in many parts of the world and reduces agriculture productivity.

Bathurst Burr is a declared weed in Queensland.

CORAL CACTUS (*Cylindropuntia fulgidia*)

Distinguished by presence of distorted segments; corrugated surface of segments; presence of small bristles (glochids) in clusters in depressions (areoles) on segments, these glochids readily attached to skin and are difficult to remove, areoles also have 0-10 white to brownish spines to 1.7cm long.

Dispersal: Spreads vegetatively by movement of segments which root where they contact the ground. Much of the movement is by water down watercourses.

Coral Cactus is a category 3 restricted invasive plant under the Biosecurity Act 2014.

MEXICAN POPPY (*Argemone ochroleuca*)

A glaucous (blue-green) erect single to several stemmed annual with yellow sap, reproducing only by seed and with a central taproot.

It grows from 60 to 120cm in height. It has leafy stems that grow up to 60cm, with prickly lobed leaves. The flowers are showy and have a dark red 3 to 6 lobed stigma (glandular region at the tip of the style).

Commonly found as a weed of roadsides, mining dumps, rabbit warrens, recently cultivated paddocks, waste places and over grazed pastures. It often occurs as dense stands in sandy stream beds and alluvial flats associated with intermittent inland streams.

Mexican Poppy is a declared weed in Queensland.

ROPE PEAR (*Cylindropuntia imbricata*)

This cactus is commonly called "rope pear" because of its rope-like appearance. The plant grows to a height of 2 to 3 metres. It is made up of strong woody segments – the outer segments (and fruit pods) break off easily to form new plants. Rope pear produces very attractive purple flowers – no doubt one of the reasons for its appeal as a garden plant. The main growing period for the plant is in October each year.

Rope Pear is a very thorny cactus which can cause injury to humans and to animals. Segments are mainly spread by floodwaters and in some cases by being rolled along bare ground by strong winds.

Fire is an option for small infestations but need to be followed up with regular monitoring and herbicide use.

Rope Pear is a category 3 restricted invasive plant under the Biosecurity Act 2014.



Rope Pear

Mother of Millions

African Boxthorn



Noogoora Burr

Parkinsonia

Mexican Poppy

ENVIRONMENTAL CONTROL

Illegal Dumping

Dumping of liquid or soil waste in a location other than approved waste disposal facility is illegal under the Waste Reduction and Recycling Act 2011. This illegal practice will be policed, and offender reported to the relevant authorities.

Litter

Litter is an offence under the Waste Reduction and Recycling Act 2011. Any reports of this illegal practice will be reported to the legal authorities.

Fire Breaks & Trails

The implementation of bush fire mitigation measures is essential to minimize the potential for fires to start upon or cross into surrounding properties that has the potential to damage infrastructure and buildings.

Firebreaks work as a physical barrier, preventing or slowing the passage of a fire front. Accordingly, for firebreaks to be effective they must be free of all combustible or vegetative debris. These fire breaks must also be easily passable.

Annual maintenance grading ensures the removal of vegetative debris from the fire breaks. This grading is done in a way that reduces environmental damage during the construction phase and minimal environmental impact during maintenance operations.

There are 75kms of firebreaks graded annually.



Wild Dogs

The term wild dogs refers collectively to purebred dingoes, dingo hybrids and domestic dogs that have escaped or been deliberately released.

Early management strategies focused on eradication of wild dogs. The effectiveness of control campaigns was usually based on circumstantial evidence.

The development of radio-tracking technology provided the opportunity to study wild dog movement and allowed better assessment of the effectiveness of control operations.

Wild dog control methods include trapping, shooting, fencing, poisoning and the use of guard dogs to protect valuable stock. A planned strategy using a combination of these methods that also considers wild dog behavior will enable effective management of population.

Trapping is time consuming and labour intensive. The success of trapping (using leg hold traps and snares) depends on the skill of the operator. Trapping is predominately used in areas with low populations and to control 'problem' wild dogs.

Wild dogs are a restricted invasive animal under the Biosecurity Act 2014.



TAMBO TOWN COMMON ADVISORY GROUP

The Tambo Town Common Advisory Group was formed prior to 1990 after a resolution made by the Tambo Shire Council in accordance with Section 452 of the Local Government Act 1993 to make recommendations to Council on issues related to the management of the Town Common.

Since this appointment, the Tambo Town Common Advisory Group (TTCAG) in partnership with Council has continued to give advice and make recommendations on best practice methods including grazing management techniques, animal husbandry practices and stock carrying capacity of the Town Common.

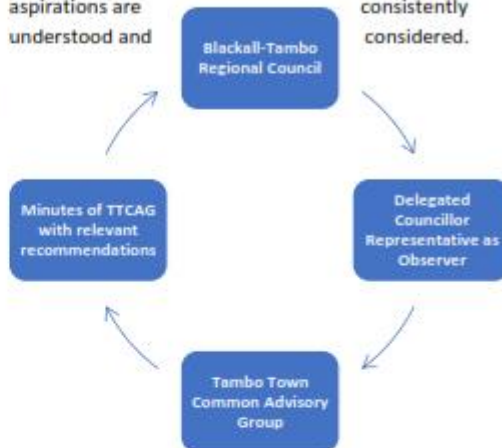
After the amalgamation of the Tambo Shire Council and the Blackall Shire Council on 15 March 2008 and the introduction of the Local Government Act 2009 a resolution was adopted on 8 December 2010 in accordance with Chapter 6, Administration, Part 2 Local government meetings and committees, Local Government (Operations) Regulations 2010 formally appointing the Tambo Town Common Advisory Group as an "advisory committee" to the Blackall-Tambo Regional Council. Membership of this group is automatic once a resident agists stock after meeting the criteria.

The Tambo Town Common Advisory Group is administered as per the Local Government Regulation 2012, Chapter 8 Administration, Part 2 – Local government meetings and committees with the Rural Lands Officers and delegated Council staff attending meeting and communicating back to the executive and Council. Minutes of these meetings are also a form of communication between the group and Council. These minutes are included in the agenda of general meetings of Council where they are received by Council for consideration.

Appendix – Terms of Reference

COMMUNICATION STRATEGY

Council will communicate through the RangerRural lands officer to the Committee to ensure concerns and aspirations are understood and consistently considered.



STOCK MANAGEMENT

STOCK NUMBERS

In consultation with the ~~Ranger~~Rural lands officer the committee will make recommendations to Council concerning the number of stock to be agisted on the Town Common.

These recommendations will be made after consideration of the following:

- Assessment of fodder on the Common;
- Seasonal conditions;
- ~~Community~~ Community demand.

A maximum of 400 head of stock can be agisted on the Town Common.

A maximum of 20 horses only can be agisted on the Town Common.

BULLS ON COMMON

In an effort to promote best practice in animal husbandry and cast for age, two bulls per year may be purchased upon recommendation from the Committee two with a further two bulls removed for sale from the Town Common.

In consultation with the ~~Ranger~~Rural lands officer the committee will make a recommendation to Council identifying the breed of bull, reached by consensus at the committee meeting, to be purchased.

A minimum of two delegated committee members and the ~~Ranger~~Rural lands officer will be responsible for the annual purchase of bulls.

The purchase of the two bulls and the sale of the two bulls each year must be conducted in accordance with Council's Procurement and Disposal Policy.

An annual bull fee will be levied by Council and will be applied per joined females. The fee will be charged as per the annual fees and charges adopted by Council. The fees will be held for the purpose of procuring additional bulls for the common.

The purchase of bulls will be the discretion of the Committee and the sale of common bulls will be credited to the bull levy account.

CLASS OF ANIMAL PERMITTED ON THE TOWN COMMON

Class of animals permitted on the Town Common and definition of same are:

- Horses;
- Foals – under 6 months – no payment;
- Cows;
- Heifers;
- Steers – Common bred only up to 12mths;
- Un-weaned calves; and
- Committee approved bulls only.

CLASS OF ANIMAL NOT PERMITTED ON THE TOWN COMMON

Class of animal not permitted on the Town Common:

- **NO** – entires (horses)
- Donkeys
- Goats
- Camels
- Sheep

STOCK ON COMMON

Stock owners must:

- Have their own registered brand; and
- Horses must be identifiable;
- Be a registered Biosecurity Entity.

CRITERIA FOR AGISTING STOCK ON TOWN COMMON

The criteria for agisting stock on the Town Common are as follows:

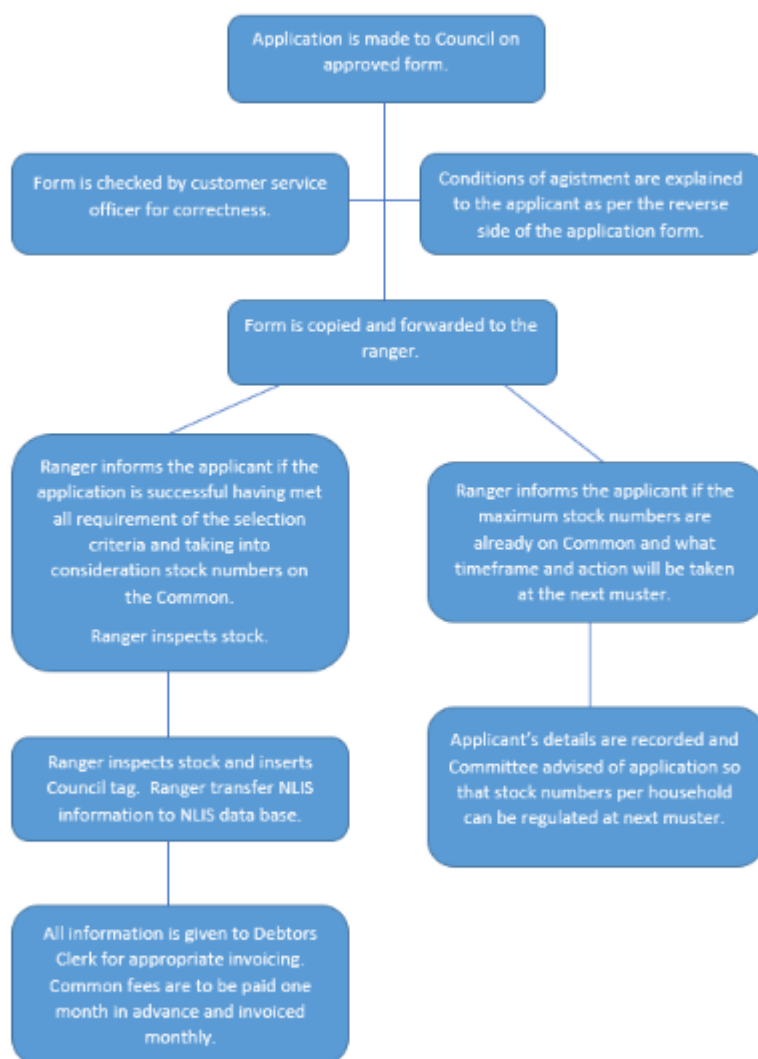
- Stock agisted is per household in the township of Tambo;
- Maximum number of stock per household is determined by recommendation to Council taking into consideration seasonal conditions and grass count;
- Stock number per household may vary due to demand for agistment; i.e. Council approves a maximum number of stock per household however a person meeting the set criteria

requests agistment after a common muster, must wait until the next muster. Other users under supervision of the ~~Ranger~~Rural lands officer decreases their numbers to accommodate the new request;

- Must be a resident (own or rent premises) in the township of Tambo (as per the Blackall-Tambo Region Planning Scheme map at appendix 2) for a minimum of 6 months;
- ~~18~~16 years of age ~~and working~~;
- Must have own brand registered in agistee's name;
- Must not own more than 100ha of land;
- Must be the bona fide owner of the stock;
- All stock weaned are deemed as adult stock;
- Stock owners must have their own registered brand;
- Stock owners must be a Registered Biosecurity Entity.-

PROCESS FOR AGISTING STOCK

- Application to Council on approved form;
- Total number of stock allowed on Town Common at time of application will influence the number of head agisted;
- All stock inspected by ~~Ranger~~Rural lands officer prior to depasture.



CONDITION OF USE

Owners must notify the RangerRural lands officer before depasturing stock or removing stock under special circumstances from the Town Common.

Any stock removed without notifying the RangerRural lands officer will be invoiced until notification of the removal is made to the RangerRural lands officer.

Animals are depastured at the owner's own risk.

Compulsory weaning of all calves 6 months and over going back onto the Common – owners' responsibility.

Administration to be advised of any stock removed or depastured so that appropriate invoices/credit notes can be distributed.

Any removal of stock off Town Common – Council tags to be returned to Blackall-Tambo Regional Council RangerRural lands officer.

All weaned cattle introduced to the Town Common must pay agistment and carry a Town Common tag.

All cattle to be dehorned or tipped.

Rogue cattle will be removed on recommendation of Advisory Committee and RangerRural lands officer.

Common fees are paid one month in advance when agisting stock.

Debtor invoices are dispatched monthly.

The branding of calves on the Common may only occur during the bi-annual musters.

Owners are responsible for the payment of NLIS tags.

Owners agree to pay all agistment and applicable bull levy fees and charges as set down by Council in the annual schedule of Fees and Charges.

TAMBO TOWN COMMON MUSTERS

The Common is mustered bi-annually, the first muster being March and the second muster being September. These months are preferred however, due to seasonal conditions they may vary from time to time to accommodate the weather.

The coordination of the muster is the responsibility of the RangerRural lands officer:

- Stock removed only at time of musters;
- ~~Employment of contract musterers is the responsibility of the committee;~~
- Common is mustered by horseback and vehicle;
- All yard work is done by volunteer/contractor labour at their own risk;
- Work Health and Safety procedures are observed and practiced at all times;
- RangerRural lands officer records all stock movement on and off the Common.
- Council may muster at any time for management, biosecurity reasons or animal welfare.

CHEMICAL REGISTER

A chemical register will be maintained by the RangerRural lands officer specifying:

- What chemical rate;
- Spray rate;
- Dosage per animal;
- Withholding period;
- Expiry date of chemical; and
- Date of application.



RISK MANAGEMENT

Consequences Likelihood	Insignificant (1)	Minor (2)	Moderate (3)	Major (4)	Catastrophic (4)
Probable (A)	L	M	S	H	H
Possible (B)	L	M	M	S	H
Improbable (C)	L	L	M	S	S

Risk Level	(H) (S) (M) (L)	High – must be dealt with immediately Significant – must be dealt with urgently Moderate – apply routine procedures Low – may be accepted and managed
Likelihood	A B C	Probable – can be expected to occur during the activity Possible – not expected to occur during the activity Improbable – conceivable but highly unlikely to occur during the activity
Consequences	5 4 3 2 1	Catastrophic – death or huge financial loss Major – extensive injuries or major financial loss Moderate – medical treatment required or high financial loss Minor – first aid treatment or medium financial loss Insignificant – no injuries or low financial loss



ID	Identified Risk	Existing Controls	Likelihood	Consequences	Risk Level	Priority
1	WH&S Stock handling	Volunteers with previous stock experienced to work cattle under the direction of the ranger rural lands officer	B	3	M	1
2	WH&S Maintenance	Ranger Rural lands officers inspect and repair yards regularly	B	3	M	1
3	Unfenced roads	Appropriate signage is installed	B	2	M	
4	Pest animals	Trapping, shooting and monitoring	A	1	L	
5	Noxious weeds	Spraying and monitoring	A	3	M	
6	Overstocking	Grass check and monitoring	C	1	L	
7	Fires	Grading of fire breaks and burn offs	B (seasonal)	4	H	
8	Erosion	Grading, land fill and drainage	C	1	L	
9	Disease outbreak	Monitor movement of cattle and regular inspections of stock	C	5	L	
10	High fees and charges	Consultation with Advisory Committee and Council	B	2	L	
11	Water infrastructure break down	Desilting of water holes, piping water from bores and town water	B	2	L	
12	Budget	Submit an equal budget request to Council	B	4	L	
13	Animal health and welfare	Spraying of stock and treatment of dehorning	C	1	L	

LOCAL LAWS

Subordinate Local Law No. 2 (Animal Management) 2010 – Schedule 1 – Prohibition on keeping animals – Section 5(4)(5).

Schedule 1 Prohibition on keeping animals

5	Stallions & Bulls	Stallions and Bulls in a designated town area, except where the bull is kept within a "town common" designated by the local government for grazing cattle under "common rights".
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Appendix

TAMBO TOWN COMMON ADVISORY COMMITTEE**1. TITLE**

The name of the Committee shall be the Tambo Town Common Advisory Committee.

2. PURPOSE

To provide a consultative forum that can effectively address the Tambo Town Common Stock Management issues arising from operational processes and procedures with a view to developing and implementing best practice animal husbandry practices.

3. MEMBERSHIP

- Blackall-Tambo Regional Council will appoint management representatives.
- This committee must not be appointed as a standing committee of Council.
- Membership will be made up of financial stock owners who have stock agisted on the Tambo Town Common and paid agistment fees.
- A member of the advisory committee (whether or not they are a Councillor) may vote on business before the committee.
- There is only one (1) vote per household.

4. CHAIRPERSON OF COMMITTEE

- The committee may appoint one of its members as Chairperson.
- Duties of the Chairperson in liaison with the management representative of council will include the following:
 - Scheduling meetings and notifying committee members;
 - Inviting specialists to attend meetings when required by the committee;
 - Guiding the meeting according to the agenda and time available;
 - Ensuring all discussion items end with a decision, action or definite outcome;
 - Review and approve the draft minutes before distribution;
 - Ensure minutes are forwarded to Council for inclusion in the Council agenda with all recommendations documented.

5. MINUTE TAKER

The role of the minute taker is to:

- Prepare agendas and issuing notices for meetings and ensuring all necessary documents requiring discussion or comment are attached to the agenda;
- Distributing the agenda one week prior to the meeting;
- Taking notes of proceedings and preparing minutes of meeting;
- Distributing the minutes to all committee members one week after the meeting; and
- The minutes shall be checked by the Chairperson and accepted by committee members as a true and accurate record at the commencement of the next meeting.

6. FREQUENCY OF MEETINGS:

Meetings of the Committee will be held twice per year as a minimum at the time and place decided by the committee.

7. QUORUM

A quorum will be six (6).

8. VOTING RIGHTS

- All members have equal voting rights.
- Invited guests and management representatives appointed by Council will have no voting rights.

9. PROCEDURE AT MEETINGS

- Business may be conducted at a meeting of a committee only if a quorum is present.
- At a meeting of a committee:
 - (a) Voting must be open; and
 - (b) A question is decided by a majority of the votes of the members present; and
 - (c) Each member present has a vote on each question to be decided and, if the votes are equal, the member presiding also has a cast vote; and
 - (d) If a member present fails to vote, the member is taken to have voted in the negative.

Appendix

10. INVITED GUESTS

Internal or external persons may be invited to attend the meetings at the request of the Chairperson, on behalf of the committee, to provide advice and assistance where necessary.

They have no voting rights and may be requested to leave the meeting at any time by the Chairperson.

11. COMMITTEE MEMBERS WILL CEASE TO BE A MEMBER OF THE COMMITTEE IF THEY:

- Have no stock agisted on the Tambo Town Common.
- Have un-paid agistment fees.
- Cattle to be removed if a member has unpaid agistment fees.

12. FUNCTIONS

The functions of the Tambo Town Common Advisory Committee are:

- To provide advice to Council on best practice management of the Tambo Town Common;
- In consultation with the ~~ranger~~rural lands officer, the committee will make recommendations to Council concerning the number of stock to be agisted on the Town Common;
- In consultation with the ~~ranger~~rural lands officer, the committee will make a recommendation to Council identifying the breed of bull reach by consensus at the committee meeting to be purchases;
- The committee will assist with the implementation of the Tambo Town Common Management Plan as adopted by Council;
- Consultation on infrastructure, development and maintenance

DEFINITIONS

Resident: a person who owns or leases a residence in Tambo and resides in the town permanently or on a continuous long-term basis.

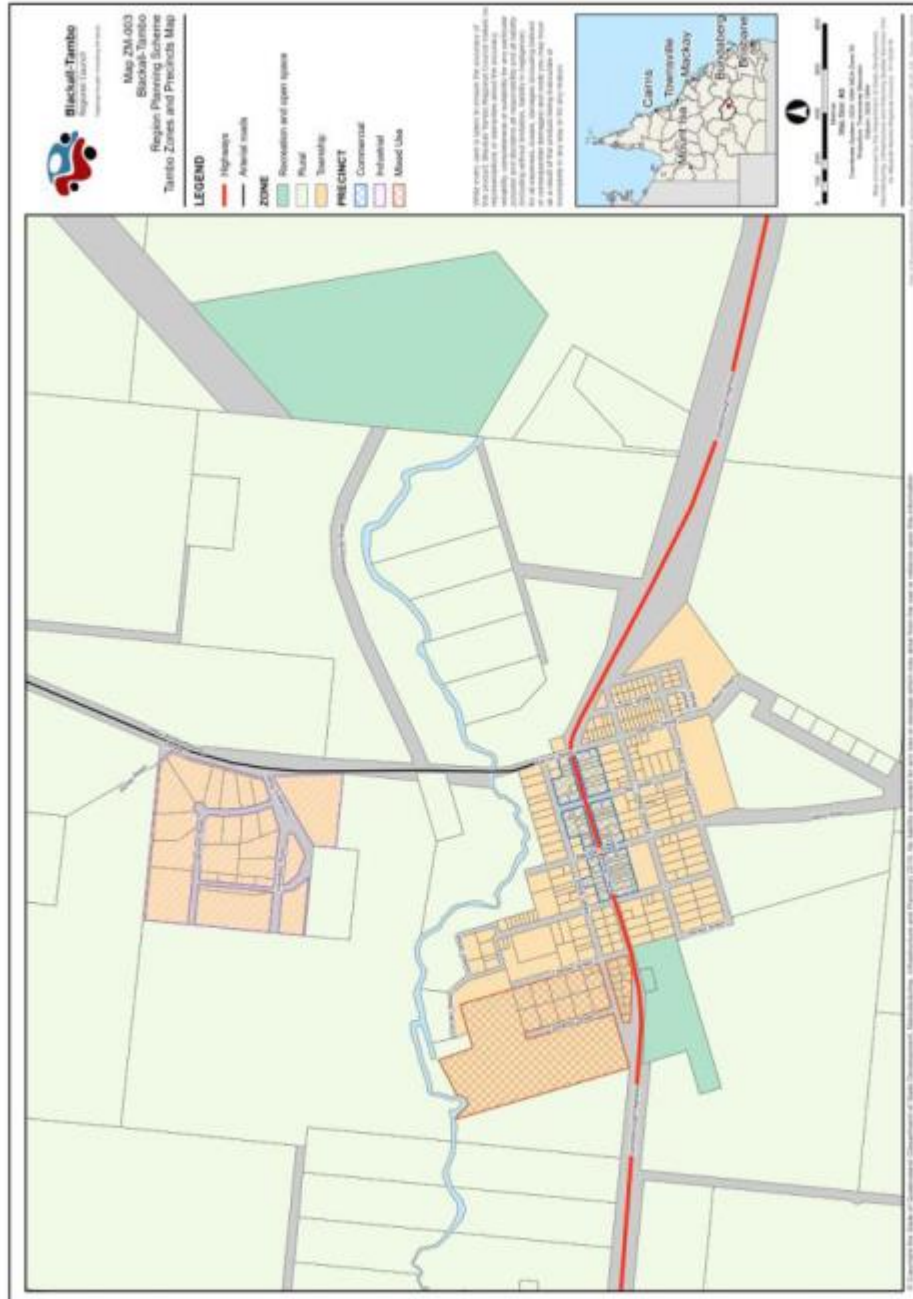
Council: Blackall-Tambo Regional Council, a delegated officer or representative of Council.

~~Rural Lands Officer~~Ranger: Council appointed officer including a Local Laws officer.

~~RBE:~~ Registered Biosecurity Entity – if you own or keep 1 or more cattle, sheep, pigs, bison, buffalo, deer, alpacas, llamas, or other animals from the Camelidae family, horses, ponies, donkeys, mules, zebras or other animals from the Equidae family you must be registered as a biosecurity entity.

Household: a house located on an allotment located within the designated town area.

Appendix 2



BLACKALL-TAMBO REGIONAL COUNCIL[Return to Agenda](#)
[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 20 December 2023

Item No: 5.11

SUBJECT HEADING: Be Local Campaign

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The annual Be Local Campaign was conducted in the region for the upcoming Christmas period.

Officer's Recommendation: That Council note the Be Local Campaign report and Council contributed \$2,790.00 to participating local businesses.

Background

The annual Be Local Campaign was conducted in the region for the upcoming Christmas period. The campaign originally commenced in 2018 to encourage residents to spend locally.

Council invites local business to participate each year and the voucher value nominated by each business is matched by Council. Twenty-one businesses participated this year and Council matched the contributions which put an additional \$2,790.00 into local businesses.

This year, Council decided to draw individual winners from each business ensuring there were more winners and customers were able to return to the business to spend their voucher.

The draw for winners was conducted on 8 December to enable vouchers to be used before Christmas. There was a total of 98 winners, each of whom have been contacted and most of the vouchers have been collected.

Link to Corporate Plan

Economic Development

Outcome 1 – Business Investment – Support existing local businesses and the establishment of new businesses in the region.

Consultation (internal/external)

Council

Chief Executive Officer

Policy Implications

Nil

Budget and Resource Implications

Budget allocation.

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Budget allocation	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Medium	The new process	Low
Environmental	Medium	Nil	Low
Strategic	Medium	The new process enabled a more extensive distribution of winners in the community.	Low
Ethical	Low	All business are invited to participate in the campaign.	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Proposed Risk Treatment

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 20 December 2023

Item No: 5.12

SUBJECT HEADING: Annual Report 2022/2023

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: Section 182(2) of the Local Government Regulation 2012 requires the Annual Report to be adopted by Council within one month after the day the Auditor-General issues the report on the local government's financial statements for the financial year. The Auditor-General's report is dated 12 December 2023.

Officer's Recommendation: That Council adopt the Annual Report for the 2022/2023 financial year.

Background

The Queensland Audit Office has completed its audit of the annual financial statements for the year ended 30 June 2023. Accordingly, these accounts and the Auditor-General's audit certificates are attached to the Annual Report for 2022/2023.

Link to Corporate Plan

Governance

Outcome 2 – Accountability – Accountable, responsible and transparent governance.

Outcome 4 – Financial – Manage Council's finances responsibly and sustainably.

Consultation (internal/external)

Chief Executive Officer

Director of Finance, Corporate and Community Services

Manager of Finance

Policy Implications

Nil

Budget and Resource Implications

Nil

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Compliant with the <i>Local Government Regulation 2012</i> .	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Proposed Risk Treatment

Nil



Blackall-Tambo **Regional Council**



Blackall-Isisford Road Rehabilitation

ANNUAL REPORT

1 JULY 2022 – 30 JUNE 2023

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Attachments

Audited Annual Financial Statements for the year ended 30 June 2023

QAO Auditor's Report for year ended 30 June 2023

Acronyms used in this report.

LGA	Local Government Act 2009
LGR	Local Government Regulation 2012

Message from the Mayor

Each year our council continues its drive to make the region and communities as liveable as they can be. This year has seen the completion of several projects. Tambo projects include the Tambo Trucking Museum and depot fence. Blackall projects include Banks Park play equipment and 4 Mile waterhole shade structure.

Council appreciates funding assistance from the State Government's Works for Queensland program and the grants received from the Commonwealth, such as \$1.75 million for the Heavy Vehicle Bypass upgrade linking the Blackall Saleyards and Roads to Recovery funding for Emmet road rehabilitation.

The Works for Queensland funding enabled substantial progress on the renewal of sewerage pipe relining for Blackall. This has seen the rehabilitation of pipelines that were old and in disrepair. The rehabilitation of these assets will reduce the number of blockages and leaks that had previously occurred.

The 2022-2023 financial year saw a more positive year for our graziers with most of the region enjoying a better wet season. Council is continuing to improve the Blackall Saleyards to ensure its reputation as one of the best facilities is maintained. The Heavy Vehicle Bypass and additional loading facility is an example of how we have persisted in working towards this.

It has been pleasing to see an increase in building and development activity in the region. We are working with the Department of Public Works to increase available government employee housing in both communities. Additional accommodation will assist with the local housing shortage.

As Mayor, I have continued to work with groups such as the Remote Area Planning & Development Board, Western Queensland Alliance of Councils, and on a larger scale, the Local Government Association of Queensland. This ensures the matters relevant to local governments of Central Western Queensland are not ignored. Working as a united front enables lobbying of state and federal governments for services comparative to the metropolitan centres. You can be assured that while I am in this role, I will continue to ensure we are recognised. We do matter.

I would like to thank my fellow Councillors, Council staff and the community for the efforts that have been put in over the past 12 months. I still advocate that the best asset of the Blackall-Tambo region are the people, thank you.



Cr. Andrew Martin
Mayor



Chief Executive Officer's Report

The 2022-2023 Annual Report is a snapshot of what Blackall-Tambo Regional Council has achieved over the last 12 months.

Every day our staff deliver outstanding service to our region. Here is a small sample of what our people did in the last 12 months:

- Our Works Department maintained 2394km of roads.
- Our service team received and processed 178 customer requests.
- Library borrowings totaled 8719.
- Visitor Information Offices had 19,464 customers for the year.

Events such as Opera Queensland, Christmas events, Queensland Music Trails, and the inaugural Circus Carnivale were supported by Blackall-Tambo Regional Council. There were many competitions run by Council which included Australia Day, Christmas Light competition, and the Annual Bloomin' in the Bush Garden competition. The garden competition was judged by Jerry Coleby-Williams and saw a record number of nominations.

Council also continued the support of community groups through in-kind totalling \$73,075; encouraged and supported local spending with the continuation of the Be Local campaign and engagement of local businesses through contracting and purchasing, keeping the economy in the region.

In alignment with one of the goals in the 2020-2025 Corporate Plan, Council has continued to work with health providers by facilitating visits from Outback Futures, the Heart Bus, True Outreach Clinic and working jointly with Central West Hospital and Health Service to recruit the services of a permanent doctor. This saw the development and launch of a promotional video "We need a GP" highlighting the benefits of working and living in the region.

Council has continued working to improve the road networks through various funding opportunities. Major road projects include the Barcoo River Bridge roadworks and resheeting of Springsure Road in Tambo, upgrades to the Blackall-Isisford Road and widening of the Blackall-Jericho Road.

However, it's more than just the large projects; Council has a range of small improvement initiatives to ensure developments occur throughout the whole region.

I congratulate the Councillors, staff, and community on making the Blackall-Tambo region an enjoyable place to live.

D A Howard
Chief Executive Officer

Community Financial Report (LGR section 184)

The total income received for the year is \$38.5M while total expenditure is \$31.3M giving a net result of \$7.2M.

Rates, levies, and charges received are \$5.2M up from \$4.9M in the previous year in line with the budgeted increase.

Recurrent grants, subsidies, contributions, and donations are \$19.7M compared to \$17.8M for the previous year.

Fees and charges are \$1.7M compared to \$2.1M for the previous year. Overall, the fees and charges income was down primarily from reduction in saleyard fees which is subject to seasonal and market variations.

Sales revenue including recoverable road work contracts with the Department of Transport and Main Roads is \$7.4M down from \$13.6M last year. The reduction is due to reduced minor works performance contracts for maintenance expenditure on highways and state controlled roads.

The Federal Government funded \$1.75M for the heavy vehicle bypass road linking to the Blackall saleyards. The Roads to Recovery funding of \$0.8M contributed to the rehabilitation of Emmet Road. Another significant grant was through Local Roads & Community Infrastructure Program which funded the reseal of main streets in Blackall and Tambo costing \$0.7M.

The State Government funded \$0.38M through the Works for Queensland program for relining of sewer lines extending the useful life. The Tambo Truck Museum was completed in 2023 funded by the Building our Regions program with a grant of \$0.45M.

Council continues to seek external funds as well as tendering for external roadwork contracts to supplement local funds. Works currently being undertaken by Council under contract to the Department of Transport and Main Roads include the widening of the Blackall-Jericho Road, replacement of the Tambo Barcoo River Bridge, and the re-sheeting of Springsure Road.

The council road network continues to be maintained through funding from the Financial Assistance Grant, Transport Infrastructure Development Scheme, Department of Transport and Main Roads, Local Road and Community Infrastructure Program, Heavy Vehicle Safety and Productivity Program, Remote Roads Upgrade Program and the Roads to Recovery program. Council has funded \$1.1M (net) for the renewal of plant and equipment. Water and sewerage infrastructure assets are maintained and renewed to meet service delivery demands.

Recurrent expenses total \$34.2M; employee costs have reduced from \$9.3M to \$9.2M, materials and services have decreased to \$16.5M from \$20.3M due to the decrease in roadwork activity; depreciation at \$5.2M an increase from \$4.9M in the previous year. Finance cost of \$22,344 has gone down from \$66,307 in the previous year due to the repayment in full of all Council borrowings. Employee costs include staff and related employee expenses while materials and services include such items as general operating costs to maintain and operate services in the region.

Council's Enterprise Bargaining Agreement 2021–2024 was signed off by the Queensland Industrial Commission on 22 February 2022. This agreement will expire 30 June 2024.

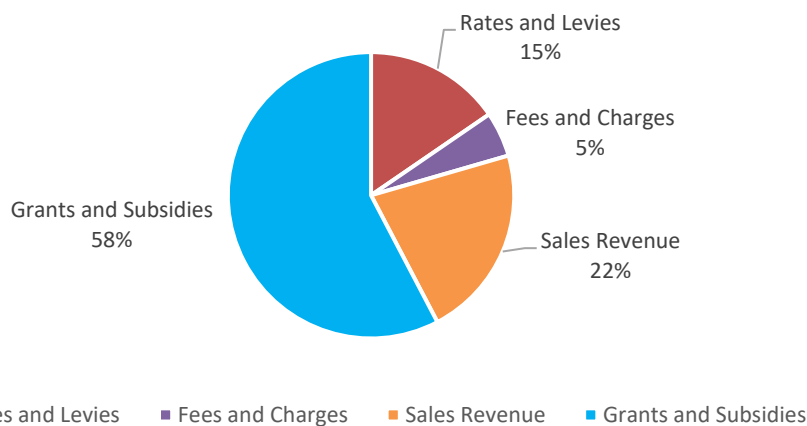


Emmet Road Reseal

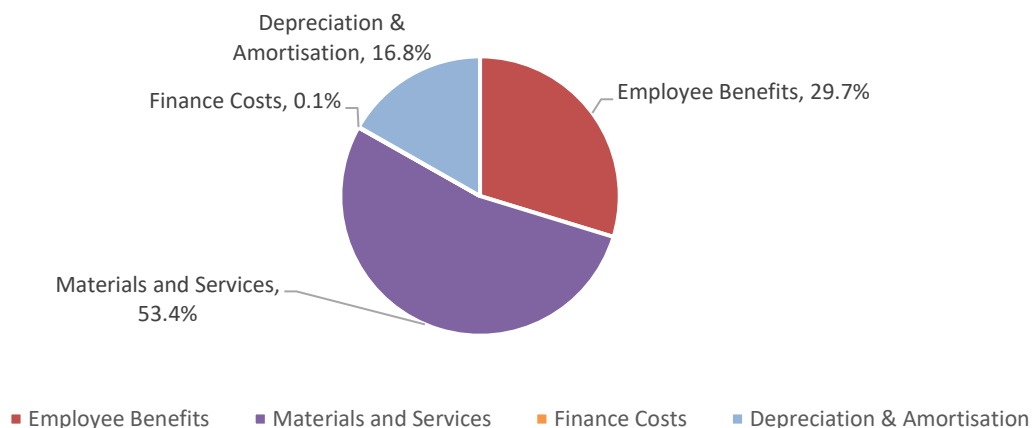
Council's policy on the valuation of non-current assets requires indexation to take place on categories where there is movement in the relevant indexes greater than 5%. All categories of non-current assets were indexed in the 2022/2023 fiscal year. While depreciation is a non-cash item, it is used as a guide to help Council retain enough funds to meet the costs of future asset renewals.

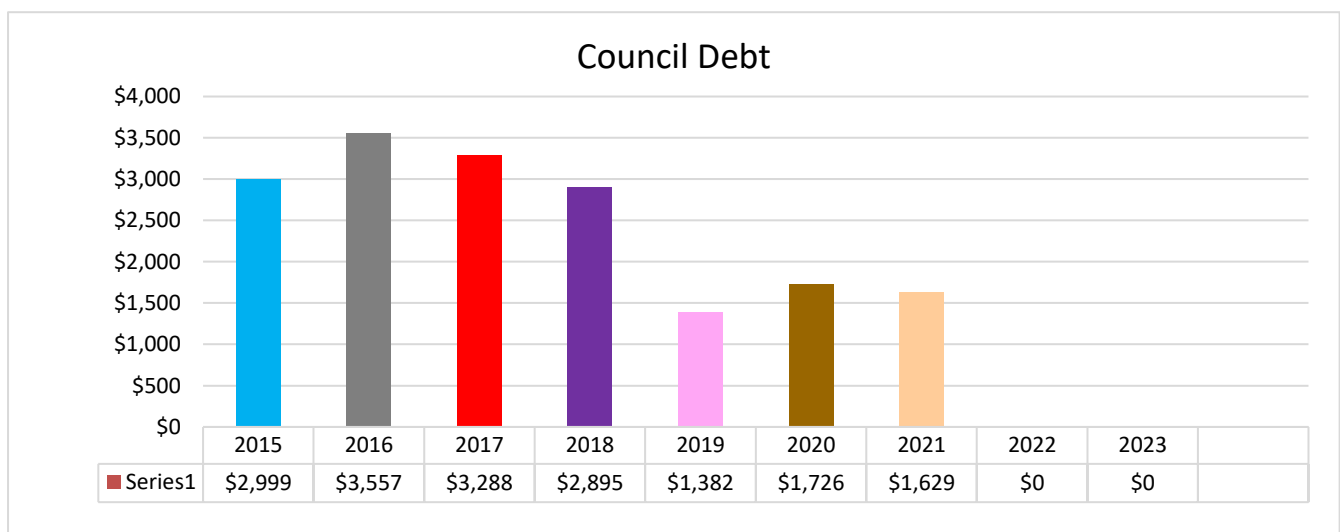
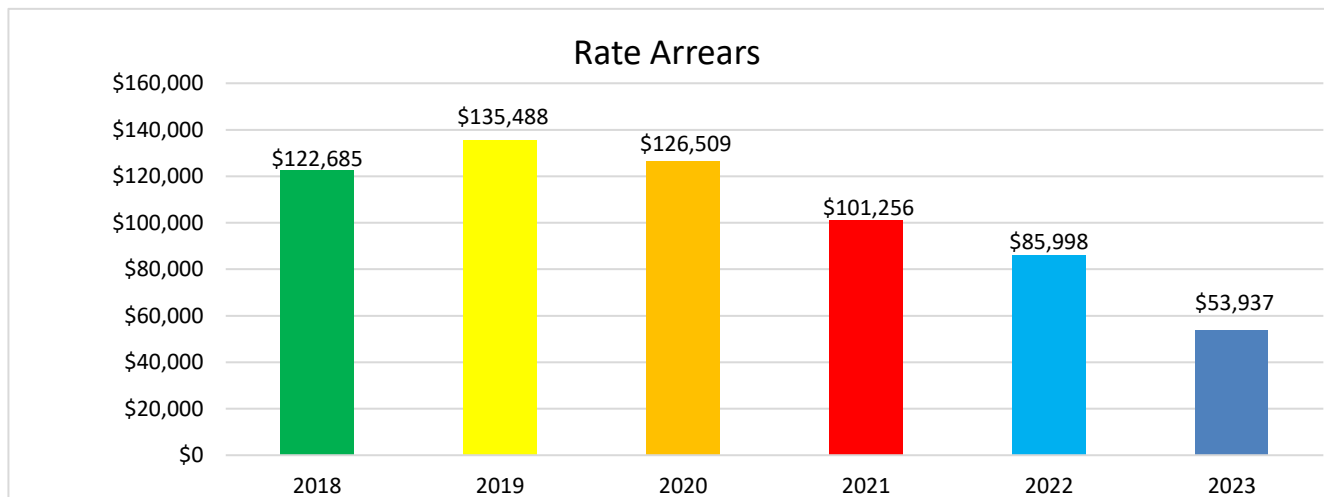
Borrowing of funds is used for long term assets to reduce inter-generational inequity and is applicable for new assets and the major upgrade of existing assets. Council repaid all debt in June 2022 and accordingly is debt free.

Recurrent Revenue 2022/2023



Recurrent Expenditure 2022/2023





Resolutions (LGR section 185)

Council reviewed both policies referred to in sections 250(1) and 206(2) of the Local Government Regulation 2012 during the 2022-2023 fiscal year. The policies referred to are the expense reimbursement policy and the asset and services management strategy. Council adopted both policies on 15 June 2022.



*Assistant Minister for Local Government,
Nikki Boyd opening the Blackall-Jericho
Road*

Councillors (LGR section 186)**(i) Remuneration schedule**

The Local Government Remuneration Commission sets the maximum levels of remuneration that can be paid to Councillors annually.

Position	Annual Remuneration*	Meeting Allowance**	Total Allowance
Mayor Allowance	\$110,385.96	Nil	\$110,385.96
Deputy Mayor Allowance	\$63,684.00	Nil	\$63,684.00
Councillor Allowance	\$36,794.64	\$18,397.32	\$55,191.96

* The allowance is paid in twelve equal instalments at the end of each calendar month.

** One twelfth of the meeting allowance is paid for each monthly meeting attended.

(ii) Councillor remuneration, Superannuation, Expenses and Facilities Provided and Meeting Attendance (LGR section 186 (c))

Councillor	General Meeting Attendance	Special Meeting Attendance	Remuneration	Superannuation Expenses Incurred*	Total Remuneration
Cr A Martin	11	1	\$110,385.96	\$0	\$110,385.96
Cr L Russell	12	1	\$63,684.00	\$0	\$63,684.00
Cr G Schluter	11	1	\$53,658.85	\$0	\$53,658.85
Cr B Johnstone	12	1	\$55,191.96	\$0	\$55,191.96
Cr P Pullos	12	1	\$55,191.96	\$0	\$55,191.96
Cr J Scobie	12	1	\$55,191.96	\$0	\$55,191.96
Cr D Hardie	10	1	\$52,125.74	\$0	\$52,125.74

No superannuation payments were made to Councillors in the 22/23 financial year.

(iii) Conduct and Performance of Councillors (LGR section 186)

Section	Details	Number
186(1)(d)(i)	Total number of orders made under section 150I (2) of the Act.	Nil
186(1)(d)(ii)	Total number of orders made under section 150AH (1) of the Act.	Nil
186(1)(d)(iii)	Total number of decisions, orders and recommendations made under section 150AR (1) of the Act.	Nil
186(1)(e)(i)(ii)(iii)	The name of each Councillor for whom a decision, order or recommendation was made under section 150I (2), section 150AH (1) or section 150AR (1) of the Act, a description of unsuitable meeting conduct, inappropriate conduct or misconduct engaged in by each	Nil

	Councillor, and a summary of the decision, order or recommendation made for each Councillor.	
186(1)(f)(i)	Complaints referred to the assessor under section 150 P(2)(a) of the Act – government entity must refer complaint to the assessor.	Nil
186(1)(f)(ii)	Matters, mentioned in section 150 P (3) of the Act, notified to the Crime and Corruption Commission.	Nil
186(1)(f)(iii)	Notices given under section 150 R (2) of the Act – local government. official must give the assessor a notice about councillor’s conduct.	Nil
186(1)(f)(iv)	Notices given under section 150 S (2)(a) of the Act – inappropriate. conduct on three occasions during a period of 1 year.	Nil
186(1)(f)(v)	Decisions made under section 150 W(1)(a)(b)(e) of the Act – assessors. - action after investigating conduct of a councillor.	2
186(1)(f)(vi)	Referral notices accompanied by a recommendation mentioned in section 150 AC(3)(a) of the Act – referral by assessor to council	Nil
186(1)(f)(vii)	Occasions information was given under section 150 AF(4)(a) of the Act. – information provided to the assessor while investigating.	Nil
186(1)(f)(viii)	Occasions the Council asked another entity to investigate the suspected inappropriate conduct of a councillor.	Nil
186(1)(f)(ix)	Applications heard by the conduct tribunal about the alleged misconduct or inappropriate conduct of a councillor.	Nil

Administrative complaints (LGR section 187)

Council has adopted a policy “General Complaints (Administrative Actions) Policy” and a “General Complaints (Administrative Actions) Procedure”.

The procedure is broken down into three stages:

- (i) Complaints are initially managed and resolved by the CEO. The CEO can refer a complaint to a head of department (HOD).
- (ii) Unresolved complaints are referred to council for review and response.
- (iii) People who are not happy with the way council has managed their complaint can contact the Queensland Ombudsman for help.

It is the Council’s intent to provide a level of customer service that does not attract complaints, but acknowledges the rights of persons to provide feedback, both positive and negative, on its services and / or to lodge a complaint about a decision or other action Council takes.

The complaints process has been instituted to ensure that, to the greatest practical extent, any complaint is dealt with fairly, promptly, professionally, in confidence subject to any legal requirement, and in a manner respectful to both parties.

Administrative complaints made during the 2022/2023 financial year.	1
Number of complaints resolved under the complaint's management process.	1
Number of complaints not resolved under the complaint's management process.	Nil
Number of administrative complaints not resolved by Council under the complaints management process that were made in a previous financial year.	Nil

Human Rights (Section 97 Human Rights Act 2019)

During the financial year 2022/2023 Council did not receive any complaints from the Queensland Human Rights Commission where a response was required.

The Recruitment and Selection, Equal Employment Opportunity and Privacy Policies were updated during the 2022/2023 financial year.

Overseas travel (LGR section 188)

No overseas travel was undertaken during the financial year.

Grant Expenditure to Community Groups (LGR section 189)

In accordance with section 189 of the *Local Government Regulation 2012*, the following information is provided concerning expenditure on grants to community organisations. The Council does not operate a discretionary fund.

Description	Amount
Expenditure on grants and sponsorships to community organisations	\$98,516
In-kind support to community organisations	\$73,075
Total	\$171,591

Corporate and Operational Plans (LGR section 190)

Council adopted its Corporate Plan for 2020 to 2025 on 16 December 2020 to guide Council's decision making. This document establishes the framework and identifies goals, objectives, and strategies to be pursued by Council to meet the aspirations and needs of the community. The plan is developed in consultation with the community and can be revised at any time during the life of the plan to ensure council is following its strategic direction.

The Operational Plan is prepared annually and outlines Council's work program for the next financial year including costs and completion timelines. This document is subject to quarterly reviews and must be consistent with the Council's Corporate Plan.

In accordance with legislative requirements, Council reviewed the operational plan each quarter and considered the assessment of its progress in the implementation of the operational plan as being on target. Council receives a written assessment of the implementation of the operational plan at the end of each quarter.

List of Registers Kept by Blackall-Tambo Regional Council (LGR section 190)

Item	Description	Access
Register of personal interests of Councillors	To record certain financial and other personal interests of Councillors.	Councillor's interests are available on Council's website.
Register of Interest of Councillors related party.	To record certain financial and other personal interests of Councillors related parties.	Available only to the Chief Executive Officer or a person permitted by law.
Register of personal interest of Chief Executive Officer and other specified employees and their related parties.	To record certain financial and other personal interests of the Chief Executive Officer and certain other employees.	Available only to Councillors, the Chief Executive Officer or a person permitted by law.
Register of Delegations of Authority by Council.	To record all powers delegated by the Local Government or the Chief Executive Officer's delegated powers.	Available on Council's website.
Register of Delegations by the Chief Executive Officer	To record all delegations made by the CEO.	The register is held in the office of the CEO.
Register of Local Laws	To record all local laws set by Council.	Available on Council's website.
Register of Roads	To show details of roads in the Shire.	Available to any person.
Register of Land Record	To record details of every parcel of rateable land in the Shire.	
Register of Policies	To record the current policies as set by Council.	Available on Council's website.

Item	Description	Access
Register of Legal Documents	To hold a record of all legal documents.	Available to any person.
Register of Fees and Charges	To record all fees and charges levied by Council.	Available on Council's website.
Cemetery Register	To record all burial sites.	Available to any person.
Register of non-current physical assets.	Register of non-current physical assets.	Available to appropriate Council officers.
Operational Plan	To document the goals and strategies set by Council for the period specified in each plan.	Available on Council's website.
Annual Report	To document the financial position and report on attainment of goals specified in the Corporate Plan and Operational Plan.	Available on Council's website.

Summary of all Concessions and Rates and Charges Granted by Council (LGR section 190)

- (i) A 15 % discount on general rates if paid by the due dates.
- (ii) Eligible pensioners in receipt of a full pension and having a State Government Concession Card receive a Council pensioner rate remission up to a maximum of \$340.00 per annum.
- (iii) Council also provides administrative support to the State Government Pensioner Rate Subsidy Scheme.
- (iv) Council considered rate remissions for eligible community organisations for the 2022/2023 fiscal year. Total rate remissions were \$52,783.
- (v) Council considers requests from Community organizations for the waiver of fees for the use of community facilities.

Internal Audit (LGR section 190)

During 2022/2023 the Audit and Risk Management Committee met four times to:

- (i) review internal audit reports on stores, debtors, rates, grant revenue, and information technology systems.
- (ii) review draft annual financial statements 30 June 2023, and position papers.
- (iii) review audited 30 June 2022 annual financial statements and the closing auditor's report.
- (iv) review external and internal audit plans for 2023/2024.
- (v) physical inspection of stores at the Blackall Depot.

Competitive Neutrality (LGR section 190)

Council has not been required to issue any investigation notices in the financial year under section 49 of the competitive neutrality complaints procedures.

Council has not been required to respond to any Queensland Competition Authority recommendations as per section 52 (3).

Beneficial Enterprises and Business Activities (LGR section 190)

There were no significant business activities during the financial year ended 30 June 2023.

There was no commercialisation, or full cost pricing of a significant business activity in the financial year ended 30 June 2023.

Senior Staff Remuneration (LGA section 201)

Total of all remuneration packages payable of senior management employees is \$1,142,916.

Two (2) senior contract employees with a total remuneration package in the range of \$200,000 - \$300,000.

Four (4) senior contract employees with a total remuneration package in the range of \$100,000 - \$200,000.

Public Service Ethics 1994 (section 23)

Council has implemented the code of conduct and undertaken regular education, training, and review of procedures.

The Employee Code of Conduct was amended and adopted by Council on the 20 February 2019.



Ravensbourne Road Pave and Seal

Blackall-Tambo Regional Council

Financial Statements

For the year ended 30 June 2023

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Management Certificate

Independent Auditor's Report (General Purpose Financial Statements)

Current Year Financial Sustainability Statement

Certificate of Accuracy - for the Current Year Financial Sustainability Statement

Independent Auditor's Report (Current Year Financial Sustainability Statement)

Unaudited Long Term Financial Sustainability Statement

Certificate of Accuracy - for the Long Term Financial Sustainability Statement

Blackall-Tambo Regional Council
Statement of Comprehensive Income
For the year ended 30 June 2023

	Note	2023 \$	2022 \$
Income			
Recurrent revenue			
Rates, levies and charges	3(a)	5,283,608	4,970,597
Fees and charges	3(b)	1,741,037	2,138,624
Sales revenue	3(c)	7,462,900	13,627,910
Grants, subsidies, contributions and donations	3(d)	19,742,650	17,815,714
Total recurrent revenue		34,230,195	38,552,845
Capital revenue			
Grants, subsidies, contributions and donations	3(d)	3,229,985	2,616,543
Total capital revenue		3,229,985	2,616,543
Rental income	15	180,346	159,603
Interest received	4	652,578	101,481
Other income		276,348	387,375
Total income		38,569,452	41,817,847
Expenses			
Recurrent expenses			
Employee benefits	6	(9,212,829)	(9,344,612)
Materials and services	7	(16,560,477)	(20,302,218)
Finance costs	8	(22,344)	(66,307)
Depreciation and amortisation			
Property, plant and equipment	12	(5,180,591)	(4,903,851)
Intangible assets	13	(11,397)	(11,397)
		(30,987,638)	(34,628,385)
Capital expenses	5	(395,680)	(863,776)
Total expenses		(31,383,318)	(35,492,161)
Net result		7,186,134	6,325,686
Other comprehensive income			
Items that will not be reclassified to net result			
Increase in asset revaluation surplus	18	23,689,044	11,495,211
Total other comprehensive income for the year		23,689,044	11,495,211
Total comprehensive income for the year		30,875,178	17,820,897

The above statement should be read in conjunction with the accompanying notes and accounting policies.

Blackall-Tambo Regional Council
Statement of Financial Position
As at 30 June 2023

		2023	2022
	Note	\$	\$
Current assets			
Cash and cash equivalents	9	36,970,125	26,574,055
Trade and other receivables	10	188,819	295,216
Contract assets	14	1,015,350	2,070,298
Other assets	11	135,825	31,390
Inventories		371,244	282,937
Total current assets		38,681,363	29,253,896
Non-current assets			
Property, plant and equipment	12	310,979,838	288,627,487
Intangible assets	13	157,367	168,764
Total non-current assets		311,137,205	288,796,251
Total assets		349,818,568	318,050,147
Current liabilities			
Contract liabilities	14	911,822	2,088,151
Trade and other payables	16	3,622,750	1,594,759
Provisions	17	2,534,659	2,450,722
Total current liabilities		7,069,231	6,133,632
Non-current liabilities			
Provisions	17	355,840	398,196
Total non-current liabilities		355,840	398,196
Total liabilities		7,425,071	6,531,828
Net community assets		342,393,497	311,518,319
Community equity			
Asset revaluation surplus	18	212,156,450	188,467,406
Retained surplus		130,237,047	123,050,913
Total community equity		342,393,497	311,518,319

The above statement should be read in conjunction with the accompanying notes and accounting policies.

Blackall-Tambo Regional Council
Statement of Changes in Equity
For the year ended 30 June 2023

	Note	Asset revaluation surplus 18 \$	Retained surplus \$	Total \$
Balance as at 1 July 2022		188,467,406	123,050,913	311,518,319
Net result		-	7,186,134	7,186,134
Other comprehensive income for the year				
Increase in asset revaluation surplus		23,689,044	-	23,689,044
Total comprehensive income for the year		23,689,044	7,186,134	30,875,178
Balance as at 30 June 2023		212,156,450	130,237,047	342,393,497
Balance as at 1 July 2021		176,972,195	115,409,548	292,381,743
Opening balance adjustment		-	1,315,679	1,315,679
Restated balance as at 1 July 2021		176,972,195	116,725,227	293,697,422
Net result		-	6,325,686	6,325,686
Other comprehensive income for the year				
Increase in asset revaluation surplus		11,495,211	-	11,495,211
Total comprehensive income for the year		11,495,211	6,325,686	17,820,897
Balance as at 30 June 2022		188,467,406	123,050,913	311,518,319

The above statement should be read in conjunction with the accompanying notes and accounting policies.

Blackall-Tambo Regional Council
Statement of Cash Flows
For the year ended 30 June 2023

	Note	2023 \$	2022 \$
Cash flows from operating activities			
Receipts from customers		16,836,269	24,249,112
Payments to suppliers and employees		(25,868,786)	(32,264,132)
		(9,032,517)	(8,015,020)
Interest received		652,578	101,481
Rental income		180,346	159,603
Non capital grants and contributions		21,045,459	14,739,850
Borrowing costs		-	(47,890)
Net cash inflow from operating activities	22	<u>12,845,866</u>	<u>6,938,024</u>
Cash flows from investing activities			
Payments for property, plant and equipment		(4,901,448)	(5,694,202)
Proceeds from sale of property plant and equipment		645,856	505,871
Capital grants, subsidies, contributions and donations		1,805,796	3,272,017
Net cash outflow from investing activities		<u>(2,449,796)</u>	<u>(1,916,314)</u>
Cash flows from financing activities			
Repayment of borrowings		-	(1,629,859)
Net cash outflow from financing activities		<u>-</u>	<u>(1,629,859)</u>
Net increase in cash and cash equivalents held		<u>10,396,070</u>	<u>3,391,851</u>
Cash and cash equivalents at beginning of the financial year		26,574,055	23,182,204
Cash and cash equivalents at end of the financial year	9	<u><u>36,970,125</u></u>	<u><u>26,574,055</u></u>

The above statement should be read in conjunction with the accompanying notes and accounting policies.

Blackall-Tambo Regional Council
Notes to the financial statements
For the year ended 30 June 2023

1 Information about these financial statements

(a) Basis of preparation

Blackall-Tambo Regional Council is constituted under the *Queensland Local Government Act 2009* and is domiciled in Australia.

These general purpose financial statements are for the period 1 July 2022 to 30 June 2023. They are prepared in accordance with the requirements of the *Local Government Act 2009* and the *Local Government Regulation 2012*.

Council is a not-for profit entity for financial reporting purposes and these financial statements comply with Australian Accounting Standards and interpretations as applicable to not-for profit entities.

These financial statements have been prepared under the historical cost convention except for the revaluation of certain classes of property, plant and equipment.

(b) New and revised Accounting Standards adopted during the year

In the current year Council adopted all standards which became mandatorily effective for the annual reporting periods beginning on 1 July 2022, none of the standards had a material impact on reported position, performance and cash flows.

(c) Standards issued by the AASB not yet effective

The AASB has issued Australian Accounting Standards and Interpretations which are not effective at 30 June 2023, these standards have not been adopted by Council and will be included in the financial statements on their effective date. These standards are not expected to have a material impact.

(d) Estimates and judgements

Council makes a number of judgements, estimates and assumptions in preparing these financial statements. These are based on the best information available to Council at the time, however due to the passage of time, these assumptions may change and therefore the recorded balances may not reflect the final outcomes. The significant judgements, estimates and assumptions relate to the following items and specific information is provided in the relevant note.

Valuation of property, plant and equipment - Note 12

Provisions - Note 17

Contingent liabilities - Note 20

Financial instruments and financial risk management - Note 26

Revenue recognition - Note 3

(e) National competition policy

Council has reviewed its activities to identify its business activities. Council has resolved not to apply the code of competitive conduct to any of its prescribed activities.

(f) Rounding and comparatives

The financial statements are in Australian dollars and have been rounded to the nearest \$1, unless otherwise stated.

Comparative information has been restated for the correction of error set out in Note 24.

(g) Volunteer services

Council's dependence on volunteer services is not material and is not recognised in the Statement of Comprehensive Income.

(h) Taxation

Council is exempt from income tax, however Council is subject to Fringe Benefits Tax and Goods and Services Tax ('GST'). The net amount of GST recoverable from the ATO or payable to the ATO is shown as an asset or liability respectively.

Blackall-Tambo Regional Council
Notes to the financial statements
For the year ended 30 June 2023

2 Analysis of results by function

(a) Components of Council functions

The activities relating to the Council's components reported on in Note 2(b) are as follows:

Corporate Services

The corporate services function includes corporate governance and financial administration of Council.

The objective of corporate governance is for Council to be accountable and transparent in delivering value for money community outcomes. This function includes strategic and operational planning, risk management, legal and administrative support. This comprises the support functions for the Mayor and Councillors, Council and committee meetings and statutory requirements.

Finance and information provides professional finance and information services across Council. This function includes internal audit, budget support, financial accounting and information technology services. The objective of this function is to provide reliable information in a timely manner to support decision making and meet statutory obligations.

Community services

The goal of the community services function is to provide effective social, recreational and health services. The function includes libraries, community buildings, recreation venues, social support, care and disability services.

Planning and development

This function manages building and development approvals in the shire. The goal of this function is to ensure compliance with building standards and sustainable development practices. Council's planning scheme aims to service development through trunk infrastructure planning.

Transport infrastructure

This function includes construction and maintenance of Council and State government controlled roads, town streets, stormwater drainage, footpaths and aerodromes. The goal of the transport function is to provide a transport network that is accessible and safe for public use.

Waste management

The waste management function provides refuse collection and disposal services. The goal of the waste management program is to manage waste in a way that protects the community and the environment.

Water infrastructure

The water services function attends to the maintenance of water supply infrastructure with the goal of delivering sustainable water services that meet health standards and minimise waste.

Sewerage infrastructure

The sewerage services function attends to the maintenance of sewerage infrastructure with the goal of delivering a reliable sewerage network that is environmentally friendly.

Blackall-Tambo Regional Council
Notes to the financial statements
For the year ended 30 June 2023

2 Analysis of results by function (continued)

(b) Income and expenses defined between recurring and capital are attributed to the following functions:

Year Ended 30 June 2023

Functions	Gross program income				Total income	Gross program expenses		Total expenses	Net result from recurring operations	Net Result	Assets
	Recurring		Capital			Recurring	Capital				
	Grants	Other	Grants	Other							
	2023 \$	2023 \$	2023 \$	2023 \$							
Corporate services	7,673,565	5,608,304	137,760	-	13,419,629	(6,548,056)	188,979	(6,359,077)	6,733,813	7,060,552	64,686,405
Community services	1,066,082	337,142	18,465	-	1,421,689	(5,137,560)	-	(5,137,560)	(3,734,336)	(3,715,871)	38,343,052
Planning & development	-	62,859	-	-	62,859	(81,102)	-	(81,102)	(18,243)	(18,243)	-
Transport infrastructure	11,003,003	7,576,669	2,707,947	-	21,287,619	(17,981,500)	(584,659)	(18,566,159)	598,172	2,721,460	217,308,198
Waste management	-	344,223	-	-	344,223	(298,420)	-	(298,420)	45,803	45,803	512,300
Water infrastructure	-	897,535	-	-	897,535	(525,552)	-	(525,552)	371,983	371,983	11,939,273
Sewerage infrastructure	-	770,085	365,813	-	1,135,898	(415,448)	-	(415,448)	354,637	720,450	17,029,340
Total Council	19,742,650	15,596,817	3,229,985	-	38,569,452	(30,987,638)	(395,680)	(31,383,318)	4,351,829	7,186,134	349,818,568

Year Ended 30 June 2022

Functions	Gross program income				Total income	Gross program expenses		Total expenses	Net result from recurring operations	Net Result	Assets
	Recurring		Capital			Recurring	Capital				
	Grants	Other	Grants	Other							
	2022 \$	2022 \$	2022 \$	2022 \$							
Corporate services	4,581,622	5,612,418	48,000	-	10,242,040	(6,508,300)	(152,259)	(6,660,559)	3,685,740	3,581,481	54,054,029
Community services	1,349,581	309,328	740,970	-	2,399,879	(4,646,834)	-	(4,646,834)	(2,987,925)	(2,246,955)	35,283,000
Planning & development	-	45,093	-	-	45,093	(72,736)	-	(72,736)	(27,643)	(27,643)	-
Transport infrastructure	11,877,409	13,509,914	1,798,038	-	27,185,361	(22,311,427)	(711,517)	(23,022,944)	3,075,896	4,162,417	201,964,654
Waste management	-	327,455	-	-	327,455	(218,464)	-	(218,464)	108,991	108,991	533,321
Water infrastructure	7,102	867,532	29,535	-	904,169	(503,809)	-	(503,809)	370,825	400,360	11,005,584
Sewerage infrastructure	-	713,850	-	-	713,850	(366,815)	-	(366,815)	347,035	347,035	15,209,559
Total Council	17,815,714	21,385,590	2,616,543	-	41,817,847	(34,628,385)	(863,776)	(35,492,161)	4,572,919	6,325,686	318,050,147

Blackall-Tambo Regional Council
Notes to the financial statements
For the year ended 30 June 2023

3 Revenue

(a) Rates, levies and charges

	2023	2022
	\$	\$
General rates	3,901,487	3,703,104
Water	886,360	826,685
Sewerage	762,756	710,528
Garbage charges	339,049	304,622
Total rates and utility charge revenue	5,889,652	5,544,939
Less: Discounts	(553,261)	(519,984)
Less: Pensioner remissions	(52,783)	(54,358)
	<u>5,283,608</u>	<u>4,970,597</u>

Rates, levies and charges are recognised as revenue at the beginning of the rating period to which they relate. Prepaid rates are recognised as a financial liability until the beginning of the rating period.

(b) Fees and charges

Saleyard fees	1,180,945	1,606,401
Building and development fees	62,859	45,094
Agistment/Town common fees	62,138	73,902
Childcare fees	34,973	48,030
Cemetery/Funeral fees	14,922	70,285
Licences and registrations	9,817	7,163
Commissions	102,663	59,474
Hire of community facilities	15,951	12,525
Airport landing fees	149,498	101,729
Other fees and charges	107,271	114,021
	<u>1,741,037</u>	<u>2,138,624</u>

Revenue arising from fees and charges are recognised at the point in time when the performance obligation is completed and the customer receives the benefit of the goods / services being provided.

The performance obligation relates to the specific services which are provided to the customers and generally the payment terms are within 30 days of the provision of the service or in some cases, the customer is required to pay on arrival, for example camping permits. There is no material obligation for Council in relation to refunds or returns.

Saleyard fees includes livestock yard and sales fees invoiced to livestock agents based on livestock numbers and gross sale value on a 30 day account. Revenue is recognised at a point in time when the customer has used the facility.

Licences granted by Council are all either short-term or low value and all revenue from licences is recognised at the time that the licence is granted rather than the term of the licence.

(c) Sales revenue

Rendering of services

Contract and recoverable works	7,367,439	13,532,423
Private works	55,586	55,826
	<u>7,423,025</u>	<u>13,588,249</u>

Sale of goods

Visitor Information Centre	39,875	39,661
	<u>39,875</u>	<u>39,661</u>
Total sales revenue	<u>7,462,900</u>	<u>13,627,910</u>

Sale of goods revenue is recognised at a point in time when the customer obtains control of the goods, generally at delivery. Revenue from services is recognised when the service is rendered.

Council generates revenue from a number of services including child care and contracts for road and earthworks. Revenue from contracts and recoverable works generally comprises a recoupment of material costs together with an hourly charge for use of equipment and employees. Contract revenue and associated costs are recognised by reference to the stage of completion of the contract activity based on costs incurred at the reporting date. Where consideration is received for the service in advance it is included as a liability and is recognised as revenue in the period when the service is performed.

Blackall-Tambo Regional Council
Notes to the financial statements
For the year ended 30 June 2023

3 Revenue (continued)

(d) Grants, subsidies, contributions and donations

	2023	2022
	\$	\$
(i) Operating		
General purpose grants	10,019,580	5,969,466
State government subsidies and grants	555,102	638,705
Flood restoration funding	8,444,871	10,268,487
Commonwealth government subsidies and grants	723,097	939,056
	<u>19,742,650</u>	<u>17,815,714</u>
(ii) Capital		
State government subsidies and grants	1,268,529	1,379,628
Commonwealth government subsidies and grants	1,961,456	1,236,915
	<u>3,229,985</u>	<u>2,616,543</u>

Capital revenue includes grants and subsidies received which are tied to specific projects for the replacement or upgrade of existing non-current assets and/or investment in new assets.

Prior year comparative grant revenue has been restated to account for the recognition of additional grant revenue receivable from contract works completed for the year ended 30 June 2022 as disclosed in note 24.

(iii) Timing of revenue recognition for grants, subsidies, contributions and donations

Revenue recognised at a point in time

Grants and subsidies	12,106,126	8,357,572
	<u>12,106,126</u>	<u>8,357,572</u>

Revenue recognised over time

Grants and subsidies	10,866,509	12,074,685
	<u>10,866,509</u>	<u>12,074,685</u>

Grant income under AASB 15

Where grant income arises from an agreement which is enforceable and contains sufficiently specific performance obligations then the revenue is recognised when control of each performance obligation is satisfied.

Performance obligations vary in each agreement, examples include provision of allied health service and targeted children's learning program. Payment terms vary depending on the terms of the grant, cash is received upfront for some grants and on the achievement of certain payment milestones for others.

Each performance obligation is considered to ensure that the revenue recognition reflects the transfer of control and within grant agreements there may be some performance obligations where control transfers at a point in time and others which have continuous transfer of control over the life of the contract. Where control is transferred over time, generally the input methods being either costs or time incurred are deemed to be the most appropriate methods to reflect the transfer of benefit.

Grant income under AASB 1058

Where Council receives an asset for significantly below fair value, the asset is recognised at fair value, related liability (or equity items) are recorded and income then is recognised for any remaining asset value at the time the asset is received.

Capital grants

Where Council receives funding under an enforceable contract to acquire or construct a specified item of property, plant and equipment which will be under Council's control on completion, revenue is recognised as and when the obligation to construct or purchase is completed. For construction projects, this is generally as the construction progresses in accordance with costs incurred.

Donations and contributions

Where assets are donated or purchased by Council for significantly below fair value, the revenue is recognised when the asset is acquired and controlled by the Council. Donations and contributions are generally recognised on receipt of the asset since there are no enforceable performance obligations.

Blackall-Tambo Regional Council
Notes to the financial statements
For the year ended 30 June 2023

4 Interest received

	2023 \$	2022 \$
Interest received from term deposits	183,405	25,230
Interest received from financial institutions*	462,171	65,611
Interest from overdue rates and utility charges	7,002	10,640
	<u>652,578</u>	<u>101,481</u>

Interest received from bank and term deposits is accrued over the term of the investment.

* - Interest received from financial institutions includes interest from Queensland Treasury Corporation Cash Fund account.

5 Capital expenses

Loss on disposal of non-current assets

Proceeds from the sale of property, plant and equipment	560,175	428,711
Less: Book value of property, plant and equipment disposed of	<u>(395,687)</u>	<u>(575,192)</u>
	164,488	(146,481)
 Proceeds from sale of land and improvements	 85,681	 77,160
Less: Book value of disposed land	<u>(61,191)</u>	<u>(82,938)</u>
	24,490	(5,778)
 Write off of infrastructure and building assets	 <u>(584,658)</u>	 <u>(711,517)</u>
	(584,658)	(711,517)
Total capital expenses	<u>(395,680)</u>	<u>(863,776)</u>

6 Employee benefits

Total staff wages and salaries	6,647,507	6,788,707
Councillors' remuneration	445,430	436,698
Annual, sick and long service leave entitlements	1,313,974	1,247,433
Superannuation	<u>843,131</u>	<u>858,613</u>
	9,250,042	9,331,451
Other employee related expenses	<u>207,922</u>	<u>284,747</u>
	9,457,964	9,616,198
Less: Capitalised employee expenses	<u>(245,135)</u>	<u>(271,586)</u>
	<u>9,212,829</u>	<u>9,344,612</u>

Employee benefit expenses are recorded when the service has been provided by the employee.

Councillor remuneration represents salary, and other allowances paid in respect of carrying out their duties.

	2023 Number	2022 Number
Total Council employees at the reporting date:		
Elected members	7	7
Administration staff	27	35
Depot and outdoors staff	67	66
Total full time equivalent employees	<u>101</u>	<u>108</u>

7 Materials and services

	2023 \$	2022 \$
Administration	862,786	895,615
Audit of annual financial statements by the Auditor-General of Queensland*	87,000	84,000
Community health programs	315,350	402,427
Parks, gardens & reserves	751,477	568,661
Pest management	203,473	201,168
QRA Flood damage repairs	7,867,932	9,424,213
Rentals - operating leases	11,369	13,922
Recoverable road contracts	4,541,085	7,083,992
Road maintenance	675,755	483,305
Saleyards	567,850	617,087
Waste services	188,456	115,792
Water and sewerage	314,740	265,024
Other materials and services	<u>173,204</u>	<u>147,012</u>
	<u>16,560,477</u>	<u>20,302,218</u>

Blackall-Tambo Regional Council
Notes to the financial statements
For the year ended 30 June 2023

7 Materials and services (continued)

Expenses are recorded on an accruals basis as Council receives the goods or services.

* - Total audit fees quoted by the Queensland Audit Office relating to the 2022-23 financial statements are \$87,000 (2022: \$84,000).

8 Finance costs

	2023 \$	2022 \$
Finance costs charged by the Queensland Treasury Corporation	-	47,890
Bank charges	11,562	11,178
Impairment of receivables	2,896	(500)
Unwinding of discount on landfill restoration provision	7,886	7,739
	<u>22,344</u>	<u>66,307</u>

9 Cash and cash equivalents

Cash at bank and on hand	12,970,125	5,574,055
Deposits at call	19,000,000	16,000,000
Term deposits	5,000,000	5,000,000
Balance per Statement of Financial Position	<u>36,970,125</u>	<u>26,574,055</u>
Less bank overdraft	-	-
Balance per Statement of Cash Flows	<u>36,970,125</u>	<u>26,574,055</u>

Cash and cash equivalents in the statement of cash flows include cash on hand, all cash and cheques receipted but not banked at the year end, deposits held at call with financial institutions, other short-term, highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value, and bank overdrafts.

Council is exposed to credit risk through its investments in the QTC Cash Fund. The QTC Cash Fund is an asset management portfolio investing in a wide range of high credit rated counterparties. Deposits with the QTC Cash Fund are capital guaranteed. All investments are required to have a minimum credit rating of "A-", the likelihood of the counterparty not having capacity to meet its financial commitments is low.

Cash and cash equivalents	36,970,125	26,574,055
Less: Externally imposed restrictions on cash	(i) <u>(911,822)</u>	<u>(2,088,151)</u>
Unrestricted cash	<u>36,058,303</u>	<u>24,485,904</u>

Council's cash and cash equivalents are subject to a number of external restrictions that limit the amount that is available for discretionary or future use. These include:

(i) Externally imposed expenditure restrictions at the reporting date relate to the following cash assets:

Unspent government grants and subsidies	911,822	2,088,151
Total externally imposed restrictions on cash assets	<u>911,822</u>	<u>2,088,151</u>

Council did not have internal allocations of cash at the reporting date.

Trust funds held for outside parties

Monies collected or held on behalf of other entities yet to be paid out	65,721	98,296
Security deposits	40,960	28,170
	<u>106,681</u>	<u>126,466</u>

In accordance with the *Local Government Act 2009* and *Local Government Regulation 2012*, a separate bank account and separate accounting records are maintained for funds held on behalf of outside parties. Funds held in the trust account on behalf of outside parties include those funds from the sale of land for arrears in rates, deposits for the contracted sale of land, security deposits lodged to guarantee performance, refundable bond monies for venue and equipment hire and funds held in trust for inactive non profit community clubs. Council performs only a custodian role in respect of these monies and because the monies cannot be used for Council purposes, they are not considered revenue nor brought to account in the financial statements since Council has no control over the assets.

Blackall-Tambo Regional Council
Notes to the financial statements
For the year ended 30 June 2023

10 Trade and other receivables

	2023	2022
Current	\$	\$
Rateable revenue and utility charges	53,937	85,998
Other debtors	135,301	209,761
Less: loss allowance	(419)	(543)
	<u>188,819</u>	<u>295,216</u>

Receivables are amounts owed to Council at year end and are recognised at the amount due at the time of sale or service delivery. Settlement of receivables is required within 30 days after the invoice is issued.

Receivables are measured at amortised cost which approximates fair value at reporting date. Trade debtors are recognised at the amounts due at the time of sale or service delivery i.e. the agreed purchase/contract price. Settlement of these amounts is required within 30 days from invoice date.

Debts are regularly assessed for collectability and allowance is made, where appropriate, for impairment. All known bad debts were written off at 30 June. If an amount is recovered in a subsequent period it is recognised as revenue.

The impairment loss is recognised in finance costs. The amount of the impairment is the difference between the asset's carrying amount and the present value of the estimated cash flows discounted at the effective interest rate.

Council applies normal business credit protection procedures prior to providing goods or services to minimise credit risk.

The Council does not require collateral in respect of trade and other receivables.

Accounting policies - Grouping

When Council has no reasonable expectation of recovering an amount owed by a debtor, and has ceased enforcement activity, the debt is written-off by directly reducing the receivable against the loss allowance. If the amount of debt written off exceeds the loss allowance, the excess is recognised as an impairment loss.

Accounting for impairment losses is dependent upon the individual group of receivables subject to impairment. The loss allowance for grouped receivables reflects lifetime expected credit losses and incorporates reasonable and supportable forward-looking information. Economic changes impacting debtors, and relevant industry data form part of the impairment assessment.

Council has identified 2 distinctive groupings of its receivables: Rates & Charges and Other Debtors.

Rates and Charges: Council is empowered under the provisions of the *Local Government Act 2009* to sell an owner's property to recover outstanding rate debts and therefore the expected credit loss is immaterial. Impairment of rates and charges will occur only if arrears are deemed to be greater than the proceeds Council would receive from the sale of the respective property.

Other Debtors: Council identifies other debtors as receivables which are not rates and charges, statutory charges or grants. Council has applied a simplified approach for trade receivables and the loss allowance is measured at an amount equal to lifetime expected credit losses. Internal historical data shows that normally defaults for this grouping are immaterial. As such, Council has not calculated an expected credit loss.

Movement in accumulated impairment losses (other debtors) is as follows:

Opening balance at 1 July	543	1,043
Additional impairments recognised (impaired debts written off or reversed)	(124)	(500)
Closing Balance at 30 June	<u>419</u>	<u>543</u>

The impairment loss relates to other debtors.

Interest is charged on outstanding rates at 8.17% per annum. No interest is charged on other debtors.

11 Other assets

Prepayments	135,825	31,390
	<u>135,825</u>	<u>31,390</u>

Prepayments include expenditures paid in advance for insurances, software licences, memberships and subscriptions.

Blackall-Tambo Regional Council
Notes to the financial statements
For the year ended 30 June 2023

12 Property, plant and equipment

30 June 2023

Basis of measurement

Fair value category

Asset values

Opening gross value as at 1 July 2022

Additions

- Renewals

- Other additions

Transfers between classes

Disposals

Revaluation adjustment

Closing gross value as at 30 June 2023

Note	Land and improvements	Buildings	Plant and equipment	Road, drainage and bridge network	Water	Sewerage	Work in progress (WIP)	Total
	Fair value	Fair value	Cost	Fair value	Fair value	Fair value	Cost	
	Level 2	Level 2 & 3		Level 3	Level 3	Level 3		
	\$	\$	\$	\$	\$	\$	\$	\$
	2,513,065	67,805,692	16,567,882	279,823,088	14,349,322	20,744,724	3,289,971	405,093,744
	-	-	1,101,968	-	-	-	3,476,339	4,578,307
	16,235	-	-	-	-	-	306,906	323,141
	-	710,122	-	3,208,463	-	-	(3,918,585)	-
5	(61,191)	(128,175)	(768,835)	(685,699)	-	-	-	(1,643,900)
18	-	8,044,759	-	21,984,613	1,439,237	2,354,525	-	33,823,134
	2,468,109	76,432,398	16,901,015	304,330,465	15,788,559	23,099,249	3,154,631	442,174,426

Accumulated depreciation and impairment

Opening gross value as at 1 July 2022

Depreciation expense

Depreciation on disposals

Revaluation adjustment

Accumulated depreciation as at 30 June 2023

	58,078	20,433,335	6,524,478	80,551,928	3,343,738	5,554,700	-	116,466,257
	21,021	1,359,932	921,720	2,480,396	179,600	217,922	-	5,180,591
5	-	(18,280)	(472,422)	(111,662)	-	-	-	(602,364)
18	-	2,582,173	-	6,559,347	353,391	655,193	-	10,150,104
	79,099	24,357,160	6,973,776	89,480,009	3,876,729	6,427,815	-	131,194,588

Carrying amount as at 30 June 2023

Range of estimated useful life in years

	2,389,010	52,075,238	9,927,239	214,850,456	11,911,830	16,671,434	3,154,631	310,979,838
	Land: Not depreciated. Improvements: 15 - 50	5 - 195	2 - 20	8 - 171	15 - 120	23 - 166	-	-

Blackall-Tambo Regional Council
Notes to the financial statements
For the year ended 30 June 2023

12 Property, plant and equipment (continued)

30 June 2022

Basis of measurement

Fair value category

Asset values

Opening gross value as at 1 July 2021

Additions

- Renewals

- Other additions

Transfers between classes

Disposals

Revaluation adjustment

Closing gross value as at 30 June 2022

Note	Land and improvements	Buildings	Plant and equipment	Road, drainage and bridge network	Water	Sewerage	Work in progress (WIP)	Total
	Fair value	Fair value	Cost	Fair value	Fair value	Fair value	Cost	
	Level 2	Level 2 & 3		Level 3	Level 3	Level 3		
	\$	\$	\$	\$	\$	\$	\$	\$
	2,576,900	63,842,418	14,800,262	269,459,642	13,421,871	19,462,167	2,615,874	386,179,134
	-	-	2,244,004	-	-	-	2,711,089	4,955,093
	19,103	-	247,731	-	-	-	472,275	739,109
	-	578,970	-	1,930,297	-	-	(2,509,267)	-
5	(82,938)	(1,187,000)	(724,115)	(771,707)	-	-	-	(2,765,760)
18	-	4,571,304	-	9,204,856	927,451	1,282,557	-	15,986,168
	2,513,065	67,805,692	16,567,882	279,823,088	14,349,322	20,744,724	3,289,971	405,093,744

Accumulated depreciation and impairment

Opening balance as at 1 July 2021

Depreciation expense

Depreciation on disposals

Revaluation adjustment

Accumulated depreciation as at 30 June 2022

	37,057	18,280,942	6,147,400	75,919,498	2,953,587	5,006,918	-	108,345,402
	21,021	1,239,150	906,523	2,358,766	174,032	204,359	-	4,903,851
5	-	(475,200)	(529,445)	(391,468)	-	-	-	(1,396,113)
18	-	1,388,443	-	2,665,132	216,119	343,423	-	4,613,117
	58,078	20,433,335	6,524,478	80,551,928	3,343,738	5,554,700	-	116,466,257

Carrying amount as at 30 June 2022

Range of estimated useful life in years

	2,454,987	47,372,357	10,043,404	199,271,160	11,005,584	15,190,024	3,289,971	288,627,487
	Land: Not depreciated. Improvements: 15 - 50	5 - 195	2 - 20	8 - 171	15 - 120	23 - 166	-	-

Blackall-Tambo Regional Council
Notes to the financial statements
For the year ended 30 June 2023

12 Property, plant and equipment (continued)

(a) Recognition

Land and improvements, buildings and all infrastructure assets are measured on the revaluation basis, at fair value, in accordance with AASB 116 *Property, Plant & Equipment* and AASB 13 *Fair Value Measurement*. Plant and equipment and work in progress are measured at cost.

Purchases of property, plant and equipment are recognised as assets unless they are below the asset recognition threshold or maintenance expenditure.

Items of plant and equipment with a total value of less than \$10,000, and infrastructure assets and buildings with a total value of less than \$20,000 are treated as an expense in the year of acquisition. All other items of property, plant and equipment are capitalised.

Routine operating maintenance, repair costs and minor renewals to maintain the operational capacity and useful life of the non-current asset is expensed as incurred, while expenditure that relates to replacement of a major component of an asset to maintain its service potential is capitalised.

Individual assets valued below the asset recognition threshold are recognised as an asset if connected to a larger network, for example the component of parks.

Land under roads and reserve land under the *Land Act 1994* or *Land Title Act 1994* is controlled by the Queensland State Government and not recognised in the Council financial statements.

Expenditure incurred in accordance with Natural Disaster Relief and Recovery Arrangements on road assets is analysed to determine whether the expenditure is capital in nature. The analysis of the expenditure requires Council engineers to review the nature and extent of expenditure on a given asset. For example, expenditure that patches a road is generally maintenance in nature, whereas a kerb to kerb rebuild is treated as capital. Material expenditure that extends the useful life or renews the service potential of the asset is capitalised.

(b) Measurement

Items of property, plant and equipment are initially recorded at cost. Subsequently, each class of property, plant and equipment is stated at cost or fair value less, where applicable, any accumulated depreciation and accumulated impairment losses.

Cost is determined as the fair value of consideration plus costs incidental to the acquisition. Direct labour, materials and an appropriate portion of overheads incurred in the acquisition or construction of assets are also included as capital costs.

Property, plant and equipment received in the form of contributions, for significantly less than fair value or as offsets to infrastructure charges are recognised as assets and revenue at fair value.

When Council raises a provision for the restoration of a Council-controlled site, such as a landfill site, the provision is initially recognised against property plant and equipment. Subsequent changes in the provision relating to the unwinding of the discount is recognised against rehabilitation expense. Any increase or decrease in the provision due to change in discount rate is offset against asset revaluation surplus.

(c) Depreciation

Assets are depreciated from the date of acquisition or, when an asset is ready for use.

Land, work in progress and road formation components are not depreciated.

Depreciation where applicable, is calculated on a straight-line basis such that the cost of the asset less its residual value is recognised progressively over its estimated useful life to Council. Management believe that the straight-line basis appropriately reflects the pattern of consumption of all Council assets.

Where assets have separately identifiable components, these components have separately assigned useful lives.

Depreciation methods, estimated useful lives and residual values of property, plant and equipment assets are reviewed at the end of each reporting period and adjusted where necessary to reflect any changes in the pattern of consumption, physical wear and tear, technical or commercial obsolescence, or management intentions.

The useful life of leasehold improvements is the shorter of the useful life of the asset or the remaining useful life of the lease.

Blackall-Tambo Regional Council
Notes to the financial statements
For the year ended 30 June 2023

12 Property, plant and equipment (continued)

Key judgements and estimates:

Straight line depreciation is used as that is consistent with the even consumption of service potential of these assets over their useful life to the Council.

Management reviews its estimate of the useful lives of depreciable assets at each reporting date, based on the expected utility of the assets. Uncertainties in these estimates relate to technical or physical obsolescence that may change the utility of infrastructure assets.

(d) Impairment

Property, plant and equipment held at cost is assessed for indicators of impairment annually. If an indicator of possible impairment exists, Council determines the asset's recoverable amount. Any amount by which the asset's carrying amount exceeds the recoverable amount is recorded as an impairment loss. The recoverable amount of an asset is the higher of its fair value less costs to sell and its value in use.

An impairment loss is recognised immediately in the Statement of Comprehensive Income, unless the asset is carried at a revalued amount. When the asset is measured at a revalued amount, the impairment loss is offset against the asset revaluation surplus of the relevant class to the extent available.

Where an impairment loss subsequently reverses, the carrying amount of the asset is increased to the revised estimate of its recoverable amount, but so that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset in prior years. A reversal of an impairment loss is recognised as income unless the asset is carried at a revalued amount, in which case the reversal of the impairment loss is treated as a revaluation surplus increase.

(e) Valuation

Key judgements and estimates:

Some of the Council's assets and liabilities are measured at fair value for financial reporting purposes.

In estimating the fair value of an asset or a liability, the Council uses market-observable data to the extent it is available. Where market-observable data inputs are not available, the Council engages third party qualified valuers to perform the valuation. The Council works closely with the qualified external valuers to establish the appropriate valuation techniques and inputs to the model. Information about the valuation techniques and inputs used in determining the fair value of various assets and liabilities are disclosed within this note.

Council considers the carrying amount of its property, plant and equipment on an annual basis compared to fair value and makes adjustment where these are materially different. Every 5 years, Council performs a full comprehensive revaluation by engaging an external professionally qualified valuer.

In the intervening years, Council undertakes:

A management valuation using internal engineers and asset managers to assess the condition and cost assumptions associated with all infrastructure assets and an appropriate cost index for the region.

A desktop valuation for assets involves management providing updated information to the valuer regarding additions, deletions and changes in assumptions such as useful life, residual value and condition rating. The valuer then determines suitable indices which are applied to each of these asset classes.

An analysis performed by management has indicated that, on average, the variance between an indexed asset value and the valuation by an independent valuer when performed is not significant and the indices used by Council are sound. Further details in relation to valuers, the methods of valuation and the key assumptions used in valuing each different asset class are disclosed below.

Revaluation increases are recognised in the asset revaluation surplus unless they are reversing a previous decrease which was taken through the income statement, in that case the increase is taken to the income statement to the extent of previous decrease.

Revaluation decreases are recognised in the asset revaluation surplus where there is sufficient amount available in the asset revaluation surplus relating to that class. Where the class of asset has previously decreased in value and this reduction was recognised as an expense, an increase in the value of the class is recognised in the statement of comprehensive income.

Blackall-Tambo Regional Council
Notes to the financial statements
For the year ended 30 June 2023

12 Property, plant and equipment (continued)

On revaluation, accumulated depreciation is restated proportionately with the change in the carrying amount of the asset and any change in the estimate of remaining useful life. Separately identified components of assets are measured on the same basis as the assets to which they relate.

Fair value are classified into three levels as follows:

- Fair value based on quoted prices (unadjusted) in active markets for identical assets or liabilities (Level 1)
- Fair value based on inputs that are directly or indirectly observable for the asset or liability (level 2)
- Fair value based on unobservable inputs for the asset and liability (level 3)

There were no transfers between levels 1 and 2. Council's policy is to recognise transfers in and out of the fair value hierarchy levels as at the end of the reporting period.

The fair values of the assets are determined using valuation techniques which maximise the use of observable data, where it is available, and minimise the use of entity specific estimates. If all significant inputs required to fair value an asset are observable, the asset is included in level 2. If one or more of the significant inputs is not based on observable market data, the asset is included in level 3. This is the case for Council infrastructure assets, which are of a specialist nature for which there is no active market for similar or identical assets. These assets are valued using a combination of observable and unobservable inputs.

The summary below categorises fair value measurements as either level 2 or level 3 in accordance with AASB 13. Council does not have any assets or liabilities measured at fair value which meet the criteria for categorisation as level 1.

Council utilises AASB13 *Fair Value Measurement* and has reviewed each valuation to ensure compliance with the requirements of the standard. There have been no changes in valuation techniques as a result of this review.

Valuation techniques used to derive fair values.

Asset class and fair value hierarchy	Valuation approach	Last comprehensive valuation date	Valuer engaged	Key assumptions and estimates (related data sources)	Index applied (change in index recognised this year)	Other interim revaluation adjustment
Land and improvements (level 2)	Market value	30/06/2020	APV Valuers & Asset Management	Land - Current zoning and sales price of comparable properties per square meter, adjusted for differences in key attributes such as property size. Assumption that contaminants do not exist on these parcels. Waste Landfill Cells - Valued at current replacement cost by reference to cell area and volume. Accumulated depreciation determined through assessment of remaining cell space.	Nil	Nil
Buildings (level 2) 2023: \$8,355,647 2022: \$7,818,103	Market value	30/06/2020	APV Valuers & Asset Management	Sales prices of comparable properties in close proximity, adjusted for differences in key attributes such as property size.	11.9% Cumulative movement 1 July 2022 to 30 June 2023	Nil
Buildings (level 3) 2023: \$43,719,591 2022: \$39,554,254	Current replacement cost	30/06/2020	APV Valuers & Asset Management	Gross replacement cost, indexed for subsequent changes in construction costs. Unit rates for construction as at the comprehensive revaluation date: building and construction indices issued by the Australian Bureau of Statistics and project costs from recently completed buildings.	11.9% Cumulative movement 1 July 2022 to 30 June 2023	Nil

Blackall-Tambo Regional Council
Notes to the financial statements
For the year ended 30 June 2023

12 Property, plant and equipment (continued)

Asset class and fair value hierarchy	Valuation approach	Last comprehensive valuation date	Valuer engaged	Key assumptions and estimates (related data sources)	Index applied (change in index recognised this year)	Other interim revaluation adjustment
Road, drainage and bridge network (level 3)	Current replacement cost	30/06/2020	APV Valuers & Asset Management	Assumption that environmental factors such as soil type, climate, and topography are consistent across each segment. Also assumes that a segment is designed and constructed to the same standard using a consistent amount of labour and materials. Existing supply contract rates for raw materials appropriate for the asset based on age, size, location and condition. Labour rates based on Council's EBA, Average cost of outsourced projects, Remaining life of assets including existing conditions.	7.95% Cumulative movement 1 July 2022 to 30 June 2023	Nil
Water infrastructure assets (level 3)	Current replacement cost	30/06/2020	APV Valuers & Asset Management	Development, soil and depth factors taking into account to determine replacement cost. Gross replacement cost per m2 based on appropriate materials using schedule of rates for construction of similar assets, building price index tables and recent procurement data. Aged based approach to determining remaining useful lives with condition assessment undertaken by exception.	10.03% Cumulative movement 1 July 2022 to 30 June 2023	Nil
Sewerage infrastructure assets (level 3)	Current replacement cost	30/06/2020	APV Valuers & Asset Management	Development, soil and depth factors taking into account to determine replacement cost. Gross replacement cost per m2 based on appropriate materials using schedule of rates for construction of similar assets, building price index tables and recent procurement data. Aged based approach to determining remaining useful lives with condition assessment undertaken by exception.	11.35% Cumulative movement 1 July 2022 to 30 June 2023	Nil

All Council asset classes except for plant and equipment were subject to an indexation assessment as at 30 June 2023. Council's asset and services management policy requires a desktop revaluation adjustment where asset values have a cumulative change of 5% or greater. Other indicators of change in fair value of assets considered included condition, useful life, residual values, pattern of consumption and use. The valuation indices report supplied by APV Valuers showed cumulative change in index of greater than 5% as at 30th June 2023 for buildings, roads, water and sewerage asset classes.

There were no other changes that have a material impact on the value of the assets, such as impairment. Management resolved that cumulative indexation be applied for the 2022-23 year for all asset classes subject to indexation assessment given the materiality of change in values.

Blackall-Tambo Regional Council
Notes to the financial statements
For the year ended 30 June 2023

12 Property, plant and equipment (continued)

(vi) Changes in Fair Value Measurements using significant unobservable inputs (level 3)

Buildings disclosed in the notes comprise both level 2 and level 3 assets, the movement in level 3 buildings are detailed below.

	2023	2022
	\$	\$
Changes in buildings (Level 3)		
Opening gross value as at 1 July	56,595,571	52,908,827
Transfers between Levels	-	-
Additions	710,122	578,970
Disposals	(22,973)	(696,000)
Revaluation adjustment	6,723,274	3,803,774
Closing gross value as at 30 June	64,005,994	56,595,571
Accumulated depreciation and impairment		
Opening balance as at 1 July	17,041,317	15,254,795
Transfers between levels	-	-
Depreciation provided in period	1,108,169	995,045
Depreciation on disposals	(12,351)	(364,723)
Revaluation adjustment	2,149,268	1,156,200
Accumulated depreciation as at 30 June	20,286,403	17,041,317
Carrying value as at 30 June	43,719,591	39,554,254

Blackall-Tambo Regional Council
Notes to the financial statements
For the year ended 30 June 2023

13 Intangible assets

	2023	2022
	\$	\$
Permit		
Opening gross value as at 1 July	225,000	225,000
Closing gross carrying value as at 30 June	225,000	225,000
Accumulated amortisation		
Opening balance as at 1 July	56,236	44,839
Amortisation in the period	11,397	11,397
Closing accumulated amortisation as at 30 June	67,633	56,236
Net carrying value as at 30 June	157,367	168,764

Intangible assets with a cost or other value exceeding \$10,000 are recognised as intangible assets in the financial statements, items with a lesser value being expensed.

It has been determined that there is not an active market for any of the Council's intangible assets. Therefore, the assets are recognised and carried at cost less accumulated amortisation and accumulated impairment losses. Where an intangible asset has a finite life, the cost of the asset is amortised over that period on a straight line basis.

Council acquired a Sales Permit (No. 201304400) for \$225,000 in 2016-17 under which the State of Queensland agrees to sell and Council agree to purchase cypress sawlogs according to the terms of the permit. The permit allows for the harvesting of 142,500 tonnes of cypress sawlogs over 20 years from 2017 to 2037.

14 Contract balances

Contract assets represents the excess of costs incurred in relation to a contract with a customer or construction of an asset over the amounts that Council has invoiced the customer or grantor. Where Council has invoiced the customer or the grantor amounts in excess of what it has incurred in relation to a contract or in constructing an asset, this gives rise to a contract liability.

a. Contract assets	1,015,350	2,070,298
b. Contract liabilities		
Grants received upfront to construct Council controlled assets*	203,625	1,372,739
Non capital performance obligations not yet satisfied**	708,197	715,412
	911,822	2,088,151

Certain revenues are held as contract liabilities until performance obligations are met. Revenue is deferred and treated as a liability at year end. Prior year comparative contract assets and liabilities have been restated after review with adjustments made to accurately account for grant revenue and contract assets and liabilities that were omitted in error for the 2022 year which is disclosed in note 24.

* Capital grants received to construct Council controlled assets has been deferred where revenue is recognised in line with costs incurred and the construction of the asset.

** Includes grants received in advance with funding agreements which are enforceable and contains sufficiently specific performance obligations. Revenue is recognised as performance obligations are met.

Revenue recognised that was included in the contract liability balance at the beginning of the year.

Funds to construct Council controlled assets	1,192,624	255,701
Non-capital performance obligations (including deposits received in advance)	715,412	2,764,345
	1,908,036	3,020,046

Satisfaction of contract liabilities

The contract liabilities in relation to capital grants relate to funding received prior to the work being performed since revenue is recognised as Council constructs the assets. Council expects to recognise the contract liability as income in the next financial year.

Significant changes in contract balances

Contract assets include grants receivable under the Local Roads and Community Infrastructure (LRCI) program and Queensland Reconstruction Authority (QRA) for projects completed or in progress as at year end.

Unspent capital grants received in advance to construct Council controlled assets as at 30th June 2023:

- Works for Queensland 2021-24 program - water and sewerage renewals project \$ 154,652

Non capital performance obligations include Queensland Reconstruction Authority (QRA) advance payments for flood damage restoration works.

Blackall-Tambo Regional Council
Notes to the financial statements
For the year ended 30 June 2023

15 Leases

Council as a lessee

Where Council assesses that an agreement contains a lease, a right-of-use asset and lease liability is recognised on inception of the lease. Council does not separate lease and non-lease components for any class of assets and has accounted for lease payments as a single component.

The right-of-use asset is measured using the cost model where cost on initial recognition comprises: the lease liability, initial direct costs, prepaid lease payments, estimated cost of removal and restoration, less any lease incentives received and is depreciated over the lease term on a straight-line basis and assessed for impairment in accordance with the impairment of asset accounting policy.

The lease liability is initially recognised at the present value of the remaining lease payments at the commencement of the lease. The discount rate is the rate implicit in the lease, however where this cannot be readily determined then the Council's incremental borrowing rate for a similar term with similar security is used.

Subsequent to initial recognition, the lease liability is measured at amortised cost using the effective interest rate method. The lease liability is re-measured whether there is a lease modification, or change in estimate of the lease term or index upon which the lease payments are based (e.g. CPI).

Where the lease liability is re-measured, the right-of-use asset is adjusted to reflect the re-measurement.

Exceptions to lease accounting

Council has applied the exceptions to lease accounting for both short-term leases (i.e. leases with a term of less than or equal to 12 months) and leases of low-value assets. Council recognises the payments associated with these leases as an expense on a straight-line basis over the lease term.

Office Equipment Leases

Council enters into leases for photocopiers in use at administration offices. These leases are for low-value assets and are therefore not subject to lease accounting. Council recognises the payments associated with these leases as an expense on a straight-line basis over the lease term.

Council does not have any other agreements containing a lease and no right of use assets and lease liabilities were recognised.

Council as a lessor

When Council is a lessor, the lease is classified as either an operating or finance lease at inception date, based on whether substantially all of the risks and rewards incidental to ownership of the asset have been transferred to the lessee. If the risk and rewards have been transferred, then the lease is classified as a finance lease, otherwise it is an operating lease.

If the lease contains lease and non-lease components, then the non-lease components are accounted for in accordance with AASB 15 *Revenue from Contract with Customers*.

Operating Leases

Council leases residential properties consisting of private rentals and aged housing. Residential properties comprise of one, two and three bedroom units and houses available for community housing on an ongoing periodic agreement. Other properties leased include a building used for storage space and part of a building used for retail catering.

Rent from investment and other property is recognised as income on a periodic straight line basis over the lease term. These assets are included in the statement of financial position as property, plant and equipment as the rental property is only incidental or the asset is only held to meet Council's service delivery objectives.

Rental income

Commercial property rental
Accommodation rental

2023	2022
\$	\$
28,427	38,206
151,919	121,397
180,346	159,603

Assets classified as property, plant and equipment leased out by Council under operating leases:

Buildings
Total property, plant and equipment leased out by Council under operating leases

3,440,311	3,377,437
3,440,311	3,377,437

Where Council retains the risks and rewards relating to a lease, the lease is classified as an operating lease. The assets are included in the statement of financial position as property, plant and equipment where the rental is incidental or the asset is held to meet Council's current service delivery objective.

Blackall-Tambo Regional Council
Notes to the financial statements
For the year ended 30 June 2023

15 Leases (continued)

Council residential properties are leased out on a periodic ongoing agreement that are cancellable with minimum notice. Commercial buildings and land paddocks are leased out on fixed term agreements.

	2023	2022
	\$	\$
The minimum lease receipts are as follows:		
Not later than one year	233,762	216,440
Between one and two years	21,448	15,570
Between two and three years	2,161	13,336
Between three and four years	-	2,161
	<u>257,371</u>	<u>247,507</u>

16 Trade and other payables

Current

Creditors and accruals	2,942,922	1,176,087
Prepaid rates	242,494	176,336
GST payable	235,324	63,920
Other entitlements	202,010	178,416
	<u>3,622,750</u>	<u>1,594,759</u>

Trade creditors are recognised upon receipt of the goods or services ordered and are measured at the agreed purchase/contract price net of applicable discounts other than contingent discounts. Amounts owing are unsecured and are generally settled on 30 day terms.

17 Provisions

Current

Provision for annual leave	1,316,123	1,267,221
Provision for long service leave	1,218,536	1,183,501
	<u>2,534,659</u>	<u>2,450,722</u>

Non-current

Provision for long service leave	138,674	172,905
Provision for waste landfill rehabilitation	217,166	225,291
	<u>355,840</u>	<u>398,196</u>

Liabilities are recognised for employee benefits such as annual and long service leave in respect of services provided by the employees up to the reporting date. Short-term benefits which are expected to be settled within 12 months are calculated on wage and salary levels which are expected to be paid and includes related employee on costs. Amounts not expected to be wholly settled within 12 months are calculated on projected future wage and salary levels and related employee costs, and are discounted to present values. Liabilities for employee benefits are assessed at each reporting date. Where it is expected that the leave will be paid in the next twelve months the liability is treated as a current liability. Otherwise the liability is treated as non-current. As Council does not have an unconditional right to defer settlement of the annual leave beyond twelve months after reporting date, all annual leave liabilities are classified as current.

Long Service Leave

A liability for long service leave is measured as the present value of the estimated future cash outflows to be made in respect of services provided by employees up to the reporting date. The value of the liability is calculated using current pay rates and projected future increases in those rates and includes related employee on-costs. The estimates are adjusted for the probability of the employee remaining in Council's employment or other associated employment which would result in Council being required to meet the liability. Adjustments are then made to allow for the proportion of the benefit earned to date, and the result is discounted to present value. The provision is discounted using the Commonwealth Bond yield rates published on the Department of State Development, Infrastructure, Local Government and Planning website.

Refuse dump restoration

A provision is made for the cost of restoring refuse dumps where it is probable the Council will be liable, or required, to do this when the use of the facilities is complete. As refuse dumps are situated on Council controlled/owned land the cost of the provision constitutes an asset.

The provision for refuse restoration is calculated as the present value of anticipated future costs associated with the closure of the dump sites, decontamination and monitoring of historical residues and leaching on these sites. The calculation of this provision requires assumptions such as application of environmental legislation, site closure dates, available technologies and engineering cost estimates. These uncertainties may result in future actual expenditure differing from amounts currently provided. Because of the long-term nature of the liability, the most significant uncertainty in estimating the provision is the costs that will be incurred. The provision recognised for dump sites is reviewed at least annually and updated based on the facts and circumstances available at the time. Management estimates that the site will close in 2069 (46 years time) and will have aftercare costs for the subsequent 20 years.

Blackall-Tambo Regional Council**Notes to the financial statements****For the year ended 30 June 2023****17 Provisions (continued)**

A provision is made for the cost of restoring refuse sites where it is probable that Council will be liable or required to incur such costs on cessation of use of facilities.

The provision represents the present value of the anticipated future costs associated with the closure of the landfill sites, decontamination and monitoring of historical residues and leaching on these sites.

	2023	2022
	\$	\$
Details of movements in long service leave provision		
Balance at the beginning of financial year	1,356,406	1,297,240
Long Service Leave entitlement arising	182,601	144,970
Long Service Leave entitlement paid	(181,797)	(85,804)
Balance at end of financial year	<u>1,357,210</u>	<u>1,356,406</u>
Details for movements in landfill restoration provision		
Balance at beginning of financial year	225,291	339,712
Increase in provision due to unwinding of discount	7,886	7,739
(Decrease) in provision due to change in discount rates	(16,011)	(122,160)
	<u>217,166</u>	<u>225,291</u>

18 Asset revaluation surplus**Movements in the asset revaluation surplus were as follows:**

Balance at beginning of financial year	188,467,406	176,972,195
Net adjustment to non-current assets at end of period to reflect a change in current fair value:		
Buildings	5,462,586	3,182,861
Road, drainage and bridge network	15,425,266	6,539,724
Water	1,085,846	711,332
Sewerage	1,699,333	939,134
	<u>23,673,031</u>	<u>11,373,051</u>
Net adjustment to landfill restoration provision to reflect change in discount rate - land and improvements	16,013	122,160
Balance at end of financial year	<u>212,156,450</u>	<u>188,467,406</u>
Net increase in asset revaluation surplus	<u>23,689,044</u>	<u>11,495,211</u>

Asset revaluation surplus analysis

The closing balance of the asset revaluation surplus comprises the following asset categories:

Land and improvements	2,066,670	2,050,657
Buildings	28,434,161	22,971,575
Road, drainage and bridge network	158,751,726	143,326,460
Water	10,230,333	9,144,487
Sewerage	12,673,560	10,974,227
	<u>212,156,450</u>	<u>188,467,406</u>

The asset revaluation surplus comprises adjustments relating to changes in value of property, plant and equipment that do not result from the use of those assets. Net incremental changes in the carrying value of classes of non-current assets since their initial recognition are accumulated in the asset revaluation surplus. Increases and decreases on revaluation are offset within a class of assets.

19 Commitments for expenditure**Capital commitments**

Commitments by assets class contracted at the reporting date but not recognised as liabilities:

Buildings and other structures	-	96,940
Road assets	-	197,427
Sewerage infrastructure assets	89,450	-
Plant and equipment	128,286	-
	<u>217,736</u>	<u>294,367</u>

Capital commitments include contracts for the purchase or construction of assets.
The capital commitment expenditures are payable within one year.

Blackall-Tambo Regional Council
Notes to the financial statements
For the year ended 30 June 2023

20 Contingent liabilities

Details and estimates of maximum amounts of contingent liabilities are as follows:

Local Government Mutual

The Council is a member of the local government mutual liability self-insurance pool, LGM Queensland. In the event of the pool being wound up or it is unable to meet its debts as they fall due, the trust deed and rules provide that any accumulated deficit will be met by the individual pool members in the same proportion as their contribution is to the total pool contributions in respect to any year that a deficit arises.

As at 30 June 2023 the financial statements of LGM Queensland reported an accumulated surplus and it is not anticipated any liability will arise.

Local Government Workcare

The Council is a member of the Queensland local government worker's compensation self-insurance scheme, Local Government Workcare. Under this scheme the Council has provided an indemnity towards a bank guarantee to cover bad debts which may remain should the self insurance licence be cancelled and there was insufficient funds available to cover outstanding liabilities. Only the Queensland Government's workers compensation authority may call on any part of the guarantee should the above circumstances arise. The Council's maximum exposure to the bank guarantee is \$474,685.64

21 Superannuation

Council contributes to the LGIASuper Regional Defined Benefits Fund (the scheme), at the rate of 12% for each permanent employee who is a defined benefit member. This rate is set in accordance with the LGIASuper trust deed and may be varied on the advice of an actuary. The Regional Defined Benefits Fund is a complying superannuation scheme for the purpose of the Commonwealth Superannuation Industry (Supervision) legislation and is also governed by the *Local Government Act 2009*. The scheme is managed by the LGIASuper trustee as trustee for LGIASuper trading as Brighter Super.

The scheme is a pooled defined benefit plan and it is not in accordance with the deed to allocate obligations, plan assets and costs at the Council level.

Any amount by which the scheme is over or under funded may affect future contribution rate obligations, but has not been recognised as an asset or liability of the Council.

Council may be liable to the scheme for a portion of another local governments' obligations should that local government be unable to meet them. However the risk of this occurring is extremely low and in accordance with the LGIASuper trust deed changes to Council's obligations will only be made on the advice of an actuary.

The last completed actuarial assessment of the scheme as required under Superannuation Prudential Standard 160 was undertaken as at 1 July 2021. The actuary indicated that "At the valuation date of 1 July 2021, the net assets of the scheme exceeded the vested benefits and the scheme was in a satisfactory financial position as at the valuation date." The measure of vested benefits represents the value of benefit entitlements should all participating employees voluntarily exit the scheme. The Council is not aware of anything that has happened since that time that indicates the assets of the scheme are not sufficient to meet the vested benefits, as at the reporting date.

No changes have been made to prescribed employer contributions which remain at 12% of employee salary or wages and there are no known requirements to change the rate of contributions.

The next triennial actuarial review is not due until 1 July 2024.

The most significant risks that may result in LGIASuper increasing the contribution rate, on the advice of the actuary, are:

Investment risk - The risk that the scheme's investment returns will be lower than assumed and additional contributions are needed to fund the shortfall.

Salary growth risk - The risk that wages or salaries will rise more rapidly than assumed, increasing vested benefits to be funded.

	2023 \$	2022 \$
Superannuation contributions made to the Regional Defined Benefits Fund	53,661	64,861
Other superannuation contributions	789,470	793,752
Total superannuation contributions paid by Council for employees	843,131	858,613

Blackall-Tambo Regional Council
Notes to the financial statements
For the year ended 30 June 2023

22 Reconciliation of net result for the year to net cash inflow from operating activities

	2023	2022
	\$	\$
Net result	7,186,134	6,325,686
Non-cash operating items:		
Depreciation and amortisation	5,191,988	4,915,248
	5,191,988	4,915,248
Investing and development activities (non cash):		
Net loss on disposal/write-off of non-current assets	395,680	863,776
Capital grants and contributions	(1,805,796)	(2,173,444)
	(1,410,116)	(1,309,668)
Changes in operating assets and liabilities:		
Decrease in receivables	106,397	527,085
Decrease/(Increase) in contract assets	1,054,948	(754,619)
(Increase)/decrease in other assets	(104,435)	87,986
(Increase) in inventory	(88,307)	(115,446)
Increase in payables	2,119,817	12,806
(Decrease) in contract liabilities	(1,176,329)	(2,764,345)
(Decrease)/increase in other provisions	(34,231)	13,291
	1,877,860	(2,993,242)
Net cash inflow from operating activities	12,845,866	6,938,024

23 Reconciliation of liabilities arising from finance activities**Borrowings**

Opening balance as at 1 July	-	1,629,859
Cash Flows	-	(1,629,859)
Closing balance as at 30 June	-	-

24 Correction of error

There were no contract assets declared for the 2021 and 2022 years in error. Prior year comparative contract assets have been restated after review with adjustments made to accurately account for grant revenue and contract assets that were omitted in error.

The errors described above have been corrected by restating the balances at the beginning of the comparative period (1 July 2021) with adjustments taken to retained surplus account. Comparatives have been changed to reflect the correct amounts and the impact on each item in the financial statements is shown below.

Statement of financial position at 1 July 2021	Original balance as presented at 30 June 2021	Adjustment	Restated balance at 1 July 2021
	\$	\$	\$
Contract assets	-	1,315,679	1,315,679
Total current assets	24,291,372	1,315,679	25,607,051
Total assets	302,305,265	1,315,679	303,620,944
Net community assets	292,381,743	1,315,679	293,697,422
Retained surplus	115,409,548	1,315,679	116,725,227
Total community equity	292,381,743	1,315,679	293,697,422

Comparative figures for 30 June 2022	Original balance as presented at 30 June 2022	Adjustment	Restated balance at 30 June 2022
	\$	\$	\$
Contract assets	-	2,070,298	2,070,298
Total current assets	27,183,598	2,070,298	29,253,896
Total assets	315,979,849	2,070,298	318,050,147
Net community assets	309,448,021	2,070,298	311,518,319
Retained surplus	120,980,615	2,070,298	123,050,913
Total community equity	309,448,021	2,070,298	311,518,319

Statement of comprehensive income

Recurrent Grants, subsidies, contributions and donations	17,504,194	311,520	17,815,714
Total recurrent revenue	38,241,325	311,520	38,552,845
Capital Grants, subsidies, contributions and donations	2,173,444	443,099	2,616,543
Total capital revenue	2,173,444	443,099	2,616,543
Total income	41,063,228	754,619	41,817,847
Net result	5,571,067	754,619	6,325,686
Total comprehensive income for the year	17,066,278	754,619	17,820,897

25 Events after the reporting period

There were no material adjusting events after the balance date.

Blackall-Tambo Regional Council

Notes to the financial statements

For the year ended 30 June 2023

26 Financial instruments and financial risk management

Blackall-Tambo Regional Council has exposure to the following risks arising from financial statements.

- credit risk
- liquidity risk, and
- market risk

Risk management framework

Blackall-Tambo Regional Council is responsible for the establishment and oversight of the risk management framework, together with developing and monitoring risk management policies.

The Council's internal audit and risk management committee approves policies for overall risk management, as well as specifically for managing credit, liquidity, and market risk.

The Council's risk management policies are established to identify and analyse the risks faced, to set appropriate limits and controls and to monitor these risks and adherence against limits. The Council aims to manage volatility to minimise potential adverse effects on the financial performance of the Council.

The Council's internal audit and risk management committee oversees how management monitors compliance with the risk management policies and procedures, and reviews the adequacy of the risk management framework in relation to the risks faced by the Council. The committee is assisted in its oversight role by internal audit. Internal audit undertakes reviews of risk management controls and procedures as per audit plan, the results of which are reported to the internal audit and risk management committee.

Council does not invest in derivatives.

Credit risk

Credit risk is the risk of financial loss if a counterparty to a financial instrument fails to meet its contractual obligations. These obligations arise principally from the Council's investments and receivables.

Exposure to credit risk is managed through regular analysis of credit counterparty ability to meet payment obligations.

Investments in financial instruments are required to be made with Queensland Treasury Corporation (QTC) or similar State/Commonwealth bodies or financial institutions in Australia, in line with the requirements of the *Statutory Bodies Financial Arrangements Act 1982*.

No collateral is held as security relating to the financial assets held by Council.

The carrying amounts of financial assets at the end of the reporting period represent the maximum exposure to credit risk for the Council.

Liquidity risk

Liquidity risk is the risk that the Council may encounter difficulty in meeting obligations associated with financial liabilities that are settled by delivering cash or another financial asset.

The Council's approach to managing liquidity is to ensure, as far as possible, that it will have sufficient liquidity to meet its liabilities when they are due, under both normal and stressed conditions, without incurring unacceptable losses or risking damage to the Council's reputation.

Exposure to liquidity risk

Council is exposed to liquidity risk through its trading in the normal course of business and borrowings from the Queensland Treasury Corporation for capital works.

Council manages its exposure to liquidity risk by maintaining sufficient cash deposits and undrawn facilities, both short and long term, to cater for unexpected volatility in cash flows.

The following table sets out the liquidity risk of financial liabilities held by Council in a format as it might be provided to management. It represents the remaining contractual cashflows (principal and interest) of financial liabilities at the end of the reporting period, excluding the impact of netting agreements:

Blackall-Tambo Regional Council
Notes to the financial statements
For the year ended 30 June 2023

26 Financial instruments and financial risk management (continued)

	0 to 1 year	1 to 5 years	Over 5 years	Total contractual cashflows	Carrying amount
	\$	\$	\$	\$	\$
2023					
Trade and other payables	3,622,750	-	-	3,622,750	3,622,750
	<u>3,622,750</u>	<u>-</u>	<u>-</u>	<u>3,622,750</u>	<u>3,622,750</u>
2022					
Trade and other payables	1,594,759	-	-	1,594,759	1,594,759
	<u>1,594,759</u>	<u>-</u>	<u>-</u>	<u>1,594,759</u>	<u>1,594,759</u>

The outflows in the above table are not expected to occur significantly earlier and are not expected to be for significantly different amounts than indicated in the table.

Market Risk

Market risk is the risk that changes in market indices, such as interest rates, will affect the Council's income or the value of its holdings of financial instruments.

Interest rate risk

Council is exposed to interest rate risk through its investments and borrowings with Queensland Treasury Corporation and investments held with financial institutions.

Council has access to a mix of variable and fixed rate funding options through QTC so that interest rate risk exposure can be minimised.

Sensitivity

Sensitivity to interest rate movements is shown for variable financial assets and liabilities based on carrying amount at reporting date.

The following interest rate sensitivity analysis depicts what effect a reasonably possible change in interest rates (assumed to be 1%) would have on profit and equity, based on carrying values at the end of the reporting period. The calculation assumes that the change in interest rates would be held constant over the period.

	Net Carrying Amount	Effect on Net Result		Effect on Equity	
	\$	1% increase	1% decrease	1% increase	1% decrease
	\$	\$	\$	\$	\$
2023					
Cash on Deposit	36,970,125	369,701	(369,701)	369,701	(369,701)
Net Total	<u>36,970,125</u>	<u>369,701</u>	<u>(369,701)</u>	<u>369,701</u>	<u>(369,701)</u>
2022					
Cash on Deposit	26,574,055	265,741	(265,741)	265,741	(265,741)
Net Total	<u>26,574,055</u>	<u>265,741</u>	<u>(265,741)</u>	<u>265,741</u>	<u>(265,741)</u>

Fair value

The fair value of trade and other receivables and payables is assumed to approximate the value of the original transaction, less any allowance for impairment.

Measurement of Fair Value

The valuation technique used in measuring financial liabilities is discounted cash flows. This valuation model considers the present value of expected payments, discounted using a risk-adjusted discount rate.

Blackall-Tambo Regional Council
Notes to the financial statements
For the year ended 30 June 2023

27 Transactions with related parties

(a) Transactions with key management personnel (KMP)

KMP are those persons having the authority and responsibility for planning, directing and controlling the activities of the Council. KMP include the Mayor, Councillors, Chief Executive Officer and senior management.

The compensation paid to KMP comprises:

	2023 \$	2022 \$
Short-term employee benefits	1,484,285	1,259,950
Post-employment benefits	85,828	87,505
Long-term benefits	18,234	18,128
Total	1,588,347	1,365,583

Detailed remuneration disclosures are provided in the annual report.

(b) Transactions with other related parties

Other related parties include the close family members of KMP and any entities controlled or jointly controlled by KMP or their close family members. Close family members include a spouse, child and dependent of a KMP or their spouse.

The Council did not employ any close family members of key management personnel.

Details of transactions between Council and other related parties are disclosed below:

Details of Transaction	2023 \$	2022 \$
Purchase of materials and services from entities controlled by key management personnel - Note 27(b)(i)	11,954	13,004
Personnel services provided by a related party to Council - Note 27(b)(ii)	30,144	230,250

(i) Council purchased materials and services from entities controlled by members of key management personnel. All purchases were at arm's length and were in the normal course of Council operations. The following table outlines the breakdown of goods and services acquired.

Goods and services acquired	2023 \$	2022 \$
Catering services	7,811	6,125
Uniforms and protective clothing	4,143	3,733
Livestock handling services	-	3,146

(ii) 2022-23: Council incurred \$ 30,144 in contractor fees paid to Brendan Schluter for Blackall aquatic centre lease. Brendan Schluter is the son of Councillor Graham Schluter.

2021-22: Council incurred \$ 230,250 in project management fees paid to George Bourne and Associates for technical services provided by Neville Kath and associated vehicle cost reimbursements. Neville Kath was a contract employee of the firm George Bourne and Associates and is the father of Garth Kath - Director of Works and Services.

(c) Transactions with related parties that have not been disclosed

Most of the entities and people that are related parties of Council live and operate within the Blackall-Tambo region. Therefore, on a regular basis ordinary citizen transactions occur between Council and its related parties. Examples include payment of rates and animal registration. Council has not included these types of transaction in its disclosure, where they are made on the same terms and conditions available to the general public.

Blackall-Tambo Regional Council**Financial Statements****For the year ended 30 June 2023****Management Certificate****For the year ended 30 June 2023**

These general purpose financial statements have been prepared pursuant to Sections 176 and 177 of the *Local Government Regulation 2012* (the Regulation) and other prescribed requirements.

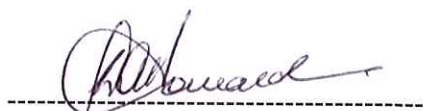
In accordance with Section 212(5) of the Regulation we certify that:

- (i) the prescribed requirements of the *Local Government Act 2009* and *Local Government Regulation 2012* for the establishment and keeping of accounts have been complied with in all material respects; and
- (ii) the general purpose financial statements, as set out on pages 1 to 29, present a true and fair view, in accordance with Australian Accounting Standards, of the Council's transactions for the financial year and financial position at the end of the year.



Acting Mayor
Lindsay Russell

Date: 12 / 12 / 23



Chief Executive Officer
Des Howard

Date: 12 / 12 / 23

INDEPENDENT AUDITOR'S REPORT

To Councillors of Blackall-Tambo Regional Council

Report on the audit of the financial report

Opinion

I have audited the financial report of Blackall-Tambo Regional Council.

In my opinion, the financial report:

- a) gives a true and fair view of the council's financial position as at 30 June 2023, and of its financial performance and cash flows for the year then ended
- b) complies with the *Local Government Act 2009*, the Local Government Regulation 2012 and Australian Accounting Standards.

The financial report comprises the statement of financial position as at 30 June 2023, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes to the financial statements including material accounting policy information, and the certificate given by the Mayor and Chief Executive Officer.

Basis for opinion

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial report* section of my report.

I am independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Other information

Other information comprises financial and non-financial information (other than the audited financial report) in an entity's annual report.

At the date of this auditor's report, the available other information in Blackall-Tambo Regional Council's annual report for the year ended 30 June 2023 was the current year financial sustainability statement and long-term financial sustainability statement.

The councillors are responsible for the other information.

My opinion on the financial report does not cover the other information and accordingly I do not express any form of assurance conclusion thereon. However, as required by the Local Government Regulation 2012, I have formed a separate opinion on the current year financial sustainability statement.



In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

Responsibilities of the councillors for the financial report

The councillors are responsible for the preparation of the financial report that gives a true and fair view in accordance with the *Local Government Act 2009*, the Local Government Regulation 2012 and Australian Accounting Standards, and for such internal control as the councillors determine necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

The councillors are also responsible for assessing the council's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless it is intended to abolish the council or to otherwise cease operations of the council.

Auditor's responsibilities for the audit of the financial report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for forming an opinion on the effectiveness of the council's internal control.
- Evaluate the appropriateness of material accounting policy information used and the reasonableness of accounting estimates and related disclosures made by the council.



- Conclude on the appropriateness of the council's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the council's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. I base my conclusions on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the council to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

Report on other legal and regulatory requirements

In accordance with s. 40 of the *Auditor-General Act 2009*, for the year ended 30 June 2023:

- a) I received all the information and explanations I required
- b) I consider that, the prescribed requirements in relation to the establishment and keeping of accounts were complied with in all material respects.

Prescribed requirements scope

The prescribed requirements for the establishment and keeping of accounts are contained in the *Local Government Act 2009*, and the Local Government Regulation 2012. The applicable requirements include those for keeping financial records that correctly record and explain the council's transactions and account balances to enable the preparation of a true and fair financial report.

A handwritten signature in blue ink, appearing to read 'Sri Narasimhan'.

Sri Narasimhan
as delegate of the Auditor-General

12 December 2023

Queensland Audit Office
Brisbane

Blackall-Tambo Regional Council

Current-year Financial Sustainability Statement
For the year ended 30 June 2023

Measures of Financial Sustainability	How the measure is calculated	Actual	Target
Council's performance at 30 June 2023 against key financial ratios and targets:			
Operating surplus ratio	Net result (excluding capital items) divided by total operating revenue (excluding capital items)	12%	Between 0% and 10%
Asset sustainability ratio	Capital expenditure on the replacement of assets (renewals) divided by depreciation expense.	82%	greater than 90%
Net financial liabilities ratio	Total liabilities less current assets divided by total operating revenue (excluding capital items)	-88%	not greater than 60%

Certificate of Accuracy
For the year ended 30 June 2023

This current-year financial sustainability statement has been prepared pursuant to Section 178 of the *Local Government Regulation 2012 (the regulation)*.

In accordance with Section 212(5) of the Regulation we certify that this current-year financial sustainability statement has been accurately calculated.


Acting Mayor

Lindsay Russell

 Date: 12 / 12 / 23

Chief Executive Officer

Des Howard

 Date: 12 / 12 / 23
Note 1 - Basis of Preparation

The current year financial sustainability statement is prepared in accordance with the requirements of the *Local Government Regulation 2012* and the *Financial Management (Sustainability) Guideline 2013*. The amounts used to calculate the three reported measures are prepared on an accrual basis and are drawn from Council's audited general purpose financial statements for the year ended 30 June 2023.

INDEPENDENT AUDITOR'S REPORT

To the Councillors of Blackall-Tambo Regional Council

Report on the Current-Year Financial Sustainability Statement

Opinion

I have audited the accompanying current year financial sustainability statement of Blackall-Tambo Regional Council for the year ended 30 June 2023, comprising the statement, explanatory notes, and the certificate of accuracy given by the Mayor and the Chief Executive Officer.

In accordance with s. 212 of the Local Government Regulation 2012, in my opinion, in all material respects, the current year financial sustainability statement of Blackall-Tambo Regional Council for the year ended 30 June 2023 has been accurately calculated.

Basis of opinion

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the current year financial sustainability statement* section of my report.

I am independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the statement in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of matter – basis of accounting

I draw attention to Note 1 which describes the basis of accounting. The current year financial sustainability statement has been prepared in accordance with the Financial Management (Sustainability) Guideline 2013 for the purpose of fulfilling the council's reporting responsibilities under the Local Government Regulation 2012. As a result, the statement may not be suitable for another purpose. My opinion is not modified in respect of this matter.

Other Information

Other information comprises financial and non-financial information (other than the audited financial report) in an entity's annual report.

At the date of this auditor's report, the available other information in Blackall-Tambo Regional Council's annual report for the year ended 30 June 2023 was the general purpose financial statements and long-term financial sustainability statement.

The councillors are responsible for the other information.

My opinion on the current year financial sustainability statement does not cover the other information and accordingly I do not express any form of assurance conclusion thereon.

However, as required by the Local Government Regulation 2012, I have formed a separate opinion on the general purpose financial report.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

Responsibilities of the councillors for the current year financial sustainability statement

The councillors are responsible for the preparation and fair presentation of the current year financial sustainability statement in accordance with the Local Government Regulation 2012. The councillors responsibility also includes such internal control as the councillors determine is necessary to enable the preparation and fair presentation of the statement that is accurately calculated and is free from material misstatement, whether due to fraud or error.

Auditor's responsibilities for the audit of the current year financial sustainability statement

My objectives are to obtain reasonable assurance about whether the current year financial sustainability statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this statement.

My responsibility does not extend to forming an opinion on the appropriateness or relevance of the reported ratios, nor on the council's future sustainability.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control.
- Evaluate the appropriateness of material accounting policy information used and the reasonableness of accounting estimates and related disclosures made by the council.



- Evaluate the overall presentation, structure and content of the statement, including the disclosures, and whether the statement represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

A handwritten signature in blue ink, appearing to read "Sri Narasimhan", with a long horizontal stroke extending to the right.

Sri Narasimhan
as delegate of the Auditor-General

12 December 2023

Queensland Audit Office
Brisbane

Blackall-Tambo Regional Council
Unaudited Long-Term Financial Sustainability Statement
Prepared as at 30 June 2023

Measures of Financial Sustainability	Measure	Target	Actuals at 30 June 2023	Projected for the years ended								
				30 June 2024	30 June 2025	30 June 2026	30 June 2027	30 June 2028	30 June 2029	30 June 2030	30 June 2031	30 June 2032
Operating Surplus Ratio	Net result divided by total operating revenue	Between 0% and 10%	12%	-4%	-3%	-3%	3%	4%	7%	6%	5%	2%
Asset Sustainability Ratio	Capital expenditure on the replacement of assets (renewals) divided by depreciation expense.	greater than 90%	82%	155%	133%	132%	135%	134%	133%	120%	120%	102%
Net Financial Liabilities Ratio	Total liabilities less current assets divided by total operating revenue	not greater than 60%	-88%	-41%	-61%	-60%	-55%	-54%	-52%	-53%	-52%	-51%

Blackall-Tambo Regional Council's Financial Management Strategy

Council measures revenue and expenditure trends over time as a guide to future requirements and to make decisions about the efficient allocation of resources to ensure the most effective provision of services. Council ensures that its financial management strategy is prudent and that its long-term financial forecast shows a sound financial position whilst also being able to meet the community's current and future needs.

Certificate of Accuracy

For the unaudited long-term financial sustainability statement prepared as at 30 June 2023

This unaudited long-term financial sustainability statement has been prepared pursuant to Section 178 of the *Local Government Regulation 2012 (the regulation)*.

In accordance with Section 212(5) of the Regulation we certify that this unaudited long-term financial sustainability statement has been accurately calculated.



Acting Mayor
 Lindsay Russell



Chief Executive Officer
 Des Howard

Date: 12 / 12 / 23

Date: 12 / 12 / 23

BLACKALL-TAMBO REGIONAL COUNCIL[Return to Agenda](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 20 December 2023

Item No: **5.13****SUBJECT HEADING: Review of Drug and Alcohol Policy**

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The review of Council's policies is crucial as it ensures Council remains compliant with changing legislation and requirements.

Officer's Recommendation: That Council adopt the revised Drug and Alcohol Policy.

Background

Continuous policy review and development is important. Policy review ensures Council remains compliant with statutory obligations, new laws, social, ethical, economic and community issues and opportunities.

Existing policies can have both minor and major amendments made during revision. Minor amendments are changes to language, style, formatting which do not impact on the application of the policy, while major amendments significantly alter Council's position on an issue or change the strategic intent of the policy.

Admin 32 – Dugs and Alcohol Policy was last reviewed on 25 January 2023. The policy outlines Council's expectations regarding the consumption of drugs and/or alcohol and provides guidelines on processes for testing for drugs and alcohol. There are a couple of minor amendments to the policy to better clarify this process.

A marked-up copy of the policy is attached to this report.

Link to Corporate Plan

Governance

Outcome 1 – Workforce – Council's workforce is trained and supported to competently manage themselves and their work.

Outcome 2 – Accountability – Accountable, responsible and transparent governance.

Outcome 3 – Leadership – Responsible leadership with informed and transparent decision making.

Consultation (internal/external)

Chief Executive Officer

Director of Finance, Corporate and Community Services

Director of Works and Services

Human Resource Officer

Work Health and Safety Advisor

Policy Implications

Drug and Alcohol Policy

Budget and Resource Implications

Nil

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Nil. Regular reviews assist Council to meet changing requirements.	Low
People	Low	Reviews of policies provide more guidance to staff.	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Provides transparency by continual revision of policies.	Low
Leadership	Low	Maintains high standards of corporate governance.	Low

Proposed Risk Treatment

There is no risk associated with the approval of the revised policy.



Blackall-Tambo Regional Council

Drug and Alcohol Policy

Policy Number: Admin 32	Effective Date: 25.01.2023 20.12.2023
Version Number: 54	Review Date: 01.02.2026
Policy Compiled by: Human Resources Officer	
Policy Approved by: Chief Executive Officer	

1. PURPOSE

The purpose of this policy is to outline Council's expectations regarding the consumption of drugs and/or alcohol which can impair an employee's ability to perform work in a safe manner and can also lead to unacceptable behaviour towards others.

2. SCOPE

This policy does not form part of any employee's contract of employment. This policy is not intended to override the terms of any award, certified agreement or contract that applies to an employee.

3. APPLICATION

This Policy applies to all employees and contractors of Blackall-Tambo Regional Council (workers).

Responsibilities

Workers cannot:

- Attend work while under the influence of drugs and/or alcohol;
- Consume or use illegal drugs and/or alcohol at work or during work hours;
- Sell or dispense alcohol and/or drugs at work;
- Be in possession of alcohol and/or illegal drugs at work.

Where a worker believes that another worker is under the influence of Drugs/Alcohol during work hours they must notify their manager or supervisor immediately.

4. DRUG AND ALCOHOL TESTING

Workers must be fit for work in order to perform their duties safely and diligently. Workers will be required to participate in drug and alcohol testing as outlined below:

1. Pre-employment testing

Applicants for a position with Blackall-Tambo Regional Council may be required to participate in pre-employment drug testing. Where an applicant tests positive to illicit drugs during the recruitment process, this will be considered in determining whether an applicant will progress

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Blackall-Tambo Regional Council

Drug and Alcohol Policy

further in the recruitment process. Refusal to undertake a drug test, where required, will draw an adverse inference from Council.

2. Reasonable suspicion of being under the influence of Drugs and / or Alcohol

Workers, whose behaviour or actions generate a reasonable suspicion of being under the influence of drugs and/or alcohol, may be required to undergo immediate drug and alcohol testing.

What constitutes a 'reasonable suspicion' of being under the influence of drugs and/or alcohol will depend on the specific situation. It is important to exclude other factors such as stress, fatigue or other known medical conditions. A non-exhaustive list of factors that may give rise to a 'reasonable suspicion' of being under the influence of drugs and/or alcohol may include:

- An admission of being under the influence of drugs and/or alcohol;
- Uncharacteristic and unexplained changes in speech, movement and appearance;
- Erratic behaviours or mannerisms;
- Alcohol smelling breath or bloodshot eyes; and
- Possession of drugs and/or alcohol.

3. Post incident testing

Blackall-Tambo Regional Council may require a worker to undergo a drug and/or alcohol test following a significant incident.

4. Random testing

Random drug and alcohol testing will be undertaken by Council, without notice. A worker or group of select workers may be required to undergo testing at random. [The process of random testing will be conducted via a computer generated list of random employee numbers.](#)

5. TESTING METHODS

Blackall-Tambo Regional Council will arrange for testing to be conducted by a qualified collector. All methods of testing will be in accordance with Australian Standards. A worker undergoing secondary testing my request to be accompanied by a support person or a union representative, where they are readily available. [Testing methods used for drug analysis will be via saliva samples; and methods used for blood alcohol readings will be via breath analysis.](#)

6. REFUSAL TO UNDERTAKE TESTING

A worker who refuses to undergo drug and/or alcohol testing or has been found to have tampered with a sample, will be considered in breach of this policy. To ensure the safety of others and themselves, workers who refuse a test or tamper with a test, will be immediately stood down without pay, until they agree to undertake testing. Employees who refuse to undertake a test or tamper with a test may also be required to show cause via a disciplinary process.

7. DRUG TEST OUTCOME

Negative Result

If a worker produces a sample which records a negative result they will be considered fit for work and will be required to return to normal duties.

Non-Negative Result – Declared Medication being taken

Workers will be given an opportunity to declare medication prior to testing being undertaken.

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Drug and Alcohol Policy

If following a declaration by a worker, a worker produces a sample which records a non-negative result for a substance known to be contained in the declared medication, the worker will be considered fit for work and will return to normal duties. Where appropriate confirmation from the worker's medical practitioner, may be required, to ensure the worker is fit to work safely, whilst taking the declared medication.

Employees with non-negative samples will be sent to a medical practitioner for further testing.

Should the testing confirm other illicit drugs present in the sample of an employee, the employee may be required to show cause via a disciplinary process.

Non-negative/Positive Result – No Medication Declared

If a worker produces a sample which returned a non-negative result for a substance not known to be in the declared medication or the worker has not declared medication, they will be immediately stood down from work without pay until confirmation testing by medical officers is undertaken.

Arrangements will be made for the worker to return home safely, as they will not be permitted to drive a council or personal vehicle.

If the confirmation test provided to Council confirms a negative result, the worker will be able to return to work immediately and no loss of pay will apply for the period of the stand down.

If confirmation testing returns a positive result, the worker will remain stood down without pay and will not be eligible to recommence work until they have achieved a negative result.

Blackall-Tambo Regional Council will work with the employee to develop a return to work plan for their return to the workplace, where appropriate. An employee may also be required to show cause via a disciplinary process.

8. ALCOHOL TEST OUTCOME

Under the limit

If a worker produces a sample which indicate a blood alcohol content (BAC) result less than 0.00 the Blackall-Tambo Regional Council worker will be considered fit for work and will return to normal duties.

Over the limit

If the worker produces an initial sample which indicates a BAC that is considered over the limit i.e., in excess of 0.00, they are to remain in the testing facility and will not be permitted to recommence work or any other activity until a second test is completed. A second test will be conducted after 20 minutes.

If the worker's second test indicated a BAC that is still over the limit, they will be immediately stood down from work without pay.

If the worker's BAC indicates they are not able to drive a Blackall-Tambo Regional Council or personal vehicle, arrangements will be made for the worker to return home safely.

Return to work

The worker may return to the workplace on the next ordinary working day; however, they will be required to provide a sample demonstrating they are under the limit prior to commencement of work duties.

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Blackall-Tambo
Regional Council

Drug and Alcohol Policy

A confirmed test indicating a BAC in excess of 0.00 is considered a breach of this policy and may result in an employee having to show cause via a disciplinary process.

9. CONFIDENTIALITY

Test results will be dealt with confidentially and samples will be destroyed, as appropriate, by the external independent collector in accordance with relevant laws and regulations.

10. PRESCRIBED PRESCRIPTION OR PHARMACY MEDICATIONS

If a worker is using medications, they must:

- Seek advice and direction from their medical practitioner;
- Inform their manager or supervisor prior to undertaking work, if the medication has the potential to adversely influence their capacity to work safely and efficiently;
- Produce a certificate from their medical practitioner certifying that they can work safely (Considering the employee's position requirements);
- Workers are not required to disclose the nature of the condition being treated or the type of medication, for the purpose of notification under this policy.

11. BREACH OF POLICY

Further to the consequences for breach of this policy already outlined, where it is confirmed that a worker is, or where there is reasonable suspicion that a worker may be, in possession, selling or dispensing illegal drugs and/or alcohol at work, Blackall-Tambo Regional Council maintains its right to report the matter to the police.

Where a worker, other than an employee, breaches this policy, the responsible person for the worker will be contacted by Blackall-Tambo Regional Council immediately and provided with all relevant information to address the breach appropriately. Where the worker, other than an employee, is directly engaged via Blackall-Tambo Regional Council, Council may decide to cease or suspend the contract arrangement with the worker, as appropriate.

12. DEFINITIONS

"Drugs" includes illegal drugs, Prescription and Pharmacy Medications as defined below.

"Illegal drugs" includes any drug prohibited by any State, Territory or Federal law in Australia or any other laws (including foreign and international laws).

"Prescription and Pharmacy Medications": This includes where a medical practitioner has properly prescribed lawful Medications for a diagnosed medical purpose or where the Medication is lawfully available at Australian pharmacies (without a prescription) and is required for the treatment of a legitimate condition.

13. RELEVANT INFORMATION

Local Government Act 2009
Local Government Regulation 2012
Work Health and Safety Act 2011
Industrial Relations Act 2016 (Qld)

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