

## **GENERAL MEETING**

**Wednesday 18 December 2024**

### **NOTICE OF MEETING**

Cr AL Martin

Cr BP Johnstone

Cr JH Scobie

Cr DA Hardie

Cr GK Schluter

Cr AA Hart

Cr PW Skewes

Please find attached the Agenda for the General Meeting to be held at the Blackall Council Chambers, Wednesday 18 December 2024 commencing at 8:30 am.

**MJ Lollback**

**Chief Executive Officer**

## CALENDAR OF EVENTS

### **December 2024**

18 December 2024	Council Meeting – Blackall
24 December 2024	Christmas Eve
25 December 2024	Christmas Day
26 December 2024	Boxing Day

**Held at Blackall Council Chambers**  
**On Wednesday 18 December 2024**  
**Commencing at 8:30 am**

**Order of Business**

Acknowledgement of Country

Leave of Absence/Signing of Attendance Book

Apologies: Nil

Condolences:

- Keith Hain

Declarations of Conflicts of Interest:

Deputations: Nil

**BUSINESS**

<b>1 CONFIRMATION OF THE MEETING MINUTES .....</b>	<b>5</b>
1.1 Confirmation Of General Meeting Minutes Held On 20 November 2024.....	5
<b>2 BUSINESS ARISING FROM PREVIOUS MINUTES .....</b>	<b>29</b>
2.1 Business Arising From Previous Minutes - Nil.....	29
<b>3 PETITIONS.....</b>	<b>30</b>
<b>4 MAYORAL REPORT.....</b>	<b>30</b>
4.1 Information Report For November 2024 .....	30
<b>5 COUNCILLORS INFORMATION REPORT .....</b>	<b>32</b>
5.1 Councillors' Information Report For November 2024.....	32
<b>6 CEO REPORTS.....</b>	<b>35</b>
6.1 Chief Executive Officer's November 2024 Report To Council .....	35
6.2 Delegations - Council To Chief Executive Officer .....	38
6.3 Local Disaster Management Group Meeting .....	41
6.4 Local Government Remuneration Commission - Remuneration To Apply From 1 July 2025.....	105

6.5 Blackall Work Camp Community Engagement Committee Meeting - 19 November 2024.....	132
<b>7 REPORTS &amp; CORRESPONDENCE.....</b>	<b>141</b>
7.1.1 Correspondence - Nil.....	141
7.2 Chief Financial Officer .....	142
7.2.1 Financial Report for the Month of November 2024.....	142
7.2.2 Planning and Development Report.....	150
7.3 Chief Operations Officer .....	156
7.3.1 Chief Operations Officer's Report.....	156
7.4 Director Of Lifestyle And Community.....	161
7.4.1 Director of Lifestyle and Community Services Report - November 2024 Report	161
7.5 Director Of Organisational Performance.....	170
7.5.1 Customer and Council Support Services' Monthly Report - November 2024 .....	170
7.5.2 Manager Environment, Health and Compliance .....	176
7.5.3 Town and rural services report .....	182
7.5.4 People, Culture & Safety Report.....	187
<b>8 CONFIDENTIAL REPORTS.....</b>	<b>193</b>
8.1 Confidential Items Nil.....	193
<b>9 CLOSE OF MEETING .....</b>	<b>193</b>

## 1 Confirmation of the Meeting Minutes

That the minutes of the General Meeting held on 20 November 2024 be taken as read and confirmed, and that the Mayor be authorised to sign same; and

1. Council notes the correction in the Officers as follows:

### OFFICERS:

Mr Mike Lollback, Chief Executive Officer, Ms Alison Lamb, Director of Organisational Performance, Ms Jaimee-Lee Prow, Director of Lifestyle and Community, Mrs Andrea Saunders, Group Manager of Customer and Council Support Services, Ms Maree Prow, Quality Assurance Officer, Ms Piper Hansen, Minute Taker.

2. Council notes the correction for item 5.2 - Notice to Rescind a Motion – Water Connection for 11856 Isisford-Blackall Road, Blackall as follows:

Council approves the request from the current landowners to connection 11856 Isisford-Blackall Road to the Blackall town water supply as the landowners are residing at the property and the landowners will be required to enter an Accession Deed to join the Water Access Agreement for the Ansgrove Isisford Waterline.



**MINUTES OF THE GENERAL MEETING OF  
BLACKALL-TAMBO REGIONAL COUNCIL  
HELD AT THE TAMBO COUNCIL CHAMBERS  
ON WEDNESDAY 20 NOVEMBER 2024 at 8:30 AM**

**PRESENT:**

Councillors: Cr AL Martin (Mayor), Cr DA Hardie, Cr JH Scobie, Cr BP Johnstone, Cr GK Schluter, Cr AA Hart, Cr PW Skewes

**OFFICERS:**

Mr Mike Lollback, Chief Executive Officer, Ms Alison Lamb, Director of Organisational Performance, Mrs Andrea Saunders, Group Manager of Customer and Council Support Services, Ms Maree Prow, Quality Assurance Officer, Ms Piper Hansen, Minute Taker.

**CONDOLANCES:**

A minutes' silence was observed to mark the passing of:

- Douglas Robert Thomson
- Carol Sanders
- Geoffery Swanson

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**DECLARATIONS OF INTEREST**

**Cr Martin for item 7.1.4** - I, Councillor Martin, inform the meeting that I have a prescribed conflict of interest in item 7.1.4 Development Application DA14-2023-2024 - 53, 57-61 and 63-37 Shamrock Street, Blackall. The nature of my interest is as follows:

- I am the Chair of Red Ridge which is the organisation that is the applicant in this matter.

As a result of my conflict, I will leave the meeting room while the matter is considered and voted on.

**Cr Martin for item 7.1.5** - I, Councillor Martin, inform the meeting that I have a prescribed conflict of interest in item 7.1.5 Development Application DA20-2023-2024 - 53 and 57-61 Shamrock Street, Blackall. The nature of my interest is as follows:

- I am the Chair of Red Ridge which is the organisation Council will assist through a beneficial enterprise and deals with these parcels of land.

As a result of my conflict, I will leave the meeting room while the matter is considered and voted on.

**Cr Martin for item 7.1.6** - I, Councillor Martin, inform the meeting that I have a prescribed conflict of interest in item 7.1.6 Development Application DA21-2023-2024 - 67-69 Shamrock Street, Blackall. The nature of my interest is as follows:

Minutes-General Meeting-20 November 2024

Blackall-Tambo Regional Council

- I am the Chair of Red Ridge which is the organisation Council will assist through a beneficial enterprise and deals with these parcels of land.

As a result of my conflict, I will leave the meeting room while the matter is considered and voted on.

**Cr Martin for item 7.3.4** - I, Councillor Martin, inform the meeting that I have a prescribed conflict of interest in item 7.3.4 RADF Applications - Round 2. The nature of my interest is as follows:

- My wife, Louise Martin is the President of the Federal ICPA, and the Tambo ICPA is an applicant for funding before Council for endorsement.

As a result of my conflict, I will leave the meeting room while the matter is considered and voted on.

**Cr Skewes for item 7.1.4** - I, Councillor Skewes, inform the meeting that I have a prescribed conflict of interest in item 7.1.4 Development Application DA14-2023-2024 - 53, 57-61 and 63-37 Shamrock Street, Blackall. The nature of my interest is as follows:

- I am the Deputy Chair of Red Ridge which is the organisation that is the applicant in this matter.

As a result of my conflict, I will leave the meeting room while the matter is considered and voted on.

**Cr Skewes for item 7.1.5** - I, Councillor Skewes, inform the meeting that I have a prescribed conflict of interest in item 7.1.5 Development Application DA20-2023-2024 - 53 and 57-61 Shamrock Street, Blackall. The nature of my interest is as follows:

- I am the Deputy Chair of Red Ridge which is the organisation Council will assist through a beneficial enterprise and deals with these parcels of land.

As a result of my conflict, I will leave the meeting room while the matter is considered and voted on.

**Cr Skewes for item 7.1.6** - I, Councillor Skewes, inform the meeting that I have a prescribed conflict of interest in item 7.1.6 Development Application DA21-2023-2024 - 67-69 Shamrock Street, Blackall. The nature of my interest is as follows:

- I am the Deputy Chair of Red Ridge which is the organisation Council will assist through a beneficial enterprise and deals with these parcels of land.

As a result of my conflict, I will leave the meeting room while the matter is considered and voted on.

**Cr Hardie for item 7.3.4** - I, Councillor Hardie, inform the meeting that I have a prescribed conflict of interest in item 7.3.4 RADF Applications - Round 2. The nature of my interest is as follows:

- My wife, Lindy Hardie, is the Chair of the Bushman's Art Gallery which is an applicant for funding before Council for endorsement.

As a result of my conflict, I will leave the meeting room while the matter is considered and voted on.

## 1 Confirmation of the Meeting Minutes

**MOTION: Moved: Cr David Hardie**

**Seconded: Cr Jane Scobie**

That the minutes of the General Meeting held on 16 October 2024 be taken as read and confirmed, and that the Mayor be authorised to sign same.

**GM 2024/11/217**

**Carried 7 / 0**

Minutes-General Meeting-20 November 2024

Blackall-Tambo Regional Council

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**ITEM NO: 4.1**  
**SUBJECT TITLE: Information Report for October 2024**

Information report from the Mayor for Council activities during the month of October.

**MOTION: Moved: Cr Andrew Martin      Seconded: Cr Grahame Schluter**

**That Council receive the Mayor's report for October 2024.**

**GM 2024/11/218      Carried 7 / 0**

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**ITEM NO: 5.1**  
**SUBJECT TITLE: Councillors' Information Report for October 2024**

The report contains information from the Councillors for activities during the month of October 2024.

**MOTION: Moved: Cr Andrew Martin      Seconded: Cr Peter Skewes**

**That Council receive the Councillors report for October 2024.**

**GM 2024/11/219      Carried 7 / 0**

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**ITEM NO: 5.2**  
**SUBJECT TITLE: Notice to Rescind a Motion - Water Connection for 11856 Isisford-Blackall Road, Blackall**

I, Councillor Peter Skewes, hereby give notice of my intention to move a rescinding motion at the Council meeting scheduled for Wednesday 20 November 2024 and I am giving the required five full days' notice of the intent to do as required by the *Local Government Regulation 2012*, section 262.

**MOTION: Moved: Cr Peter Skewes      Seconded: Cr David Hardie**

**Cr Peter Skewes requests that:**

1. Council rescinds the motion made on 17 August 2022 to decline the request to connect 11856 Isisford-Blackall Road to the Blackall town water supply as the property is outside the defined water area, Council has a legislative requirement to ensure that users within the defined water area receive an adequate service and the property is not connected to the private water infrastructure. Minute No. 17/08A/22.

**GM 2024/11/220      Carried 7 / 0**

**MOTION: Moved: Cr Peter Skewes      Seconded: Cr Boyd Johnstone**

2. Council approves the request from the current landowners to connect 11856 Isisford-Blackall Road to the Blackall town water supply as the landowners are residing at the property and the landowners will be required to enter an



Minutes-General Meeting-20 November 2024

Blackall-Tambo Regional Council

**Accession Deed to join the Water Access Agreement for the Ansgrove Waterline.**

**GM 2024/11/221**

**Carried 5 / 0**

**ITEM NO: 6.1**  
**SUBJECT TITLE: Chief Executive Officer's October 2024 Report to Council**

The report from the Chief Executive Officer is to update Council on matters that do not require a separate or comprehensive report for consideration but emerge as issue of interest to Council and the broader community.

**MOTION: Moved: Cr David Hardie                      Seconded: Cr Alina Hart**

**That Council receive the Chief Executive Officer's Information Report for October 2024.**

**GM 2024/11/222**

**Carried 7 / 0**

**ITEM NO: 6.2**  
**SUBJECT TITLE: Commendation to Sarah Diprose**

A Council employee, Sarah Diprose, provided assistance to travellers who were experiencing problems with their caravan along the Landsborough Highway.

**MOTION: Moved: Cr Boyd Johnstone                      Seconded: Cr Alina Hart**

**That Council commend Sarah Diprose for her act of kindness and providing assistance to visitors to our region.**

**GM 2024/11/223**

**Carried 7 / 0**

**ITEM NO: 6.3**  
**SUBJECT TITLE: Acknowledgement of Country**

Incorporating welcoming and acknowledgement protocols into official meetings and events recognises Aboriginal and Torres Strait Islander peoples as the Traditional Owners of land and shows respect.

**MOTION: Moved: Cr Boyd Johnstone                      Seconded: Cr Jane Scobie**

**That Council incorporates an Acknowledgement of Country at the commencement of meetings as follows:**

***Blackall-Tambo Regional Council acknowledges Australia's Aboriginal and Torres Strait Islander peoples as the Traditional Custodians of the lands and waters on which we live, learn and work. We pay our respects to Elders, past and present and emerging, and to our shared future.***

Minutes-General Meeting-20 November 2024

Blackall-Tambo Regional Council

**Amended Motion:****MOTION: Moved: Cr Andrew Martin****Seconded: Cr David Hardie**

**That Council incorporates an appropriate Acknowledgement of Country at the commencement of meetings.**

**GM 2024/11/224****Carried 7 / 0**

**The amended motion became the substantive motion.**

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**ITEM NO:****6.4****SUBJECT TITLE:****Grassland Building Shop Space**

The tenancy space in the Grassland Building is currently vacant and there have been several community groups and business owners interested in leasing the space.

**MOTION: Moved: Cr Jane Scobie****Seconded: Cr David Hardie**

**That Council:**

- 1. offer the Grassland tenancy space for lease to a community organisation or a not-for-profit group on a nominal rental return (commonly known as a "peppercorn lease") that meets the requirement required enter into a lease, and**
- 2. authorises the Chief Executive Officer to call for expressions of interest and negotiate the terms of the lease.**

**GM 2024/11/225****Carried 7 / 0****ITEM NO:****6.5****SUBJECT TITLE:****Blackall Public Housing Project**

The department of housing has proposed the building of 2x2 bedroom dwelling units at 3 Bedford Street Blackall and invited council to provide comment.

**MOTION: Moved: Cr David Hardie****Seconded: Cr Jane Scobie**

**That Council:**

- 1. Receive the report and letter from the Department of Housing and Public Works; and**
- 2. Notes the departments intention to build 2x2 bedroom homes at 3 Bedford Street Blackall; and**
- 3. Considers any approaches they might want to make to the Department of Housing regarding the intended building project, including the provision of trunk infrastructure (kerb and gutter etc).**

**GM 2024/11/226****Carried 7 / 0**

Minutes-General Meeting-20 November 2024

Blackall-Tambo Regional Council

**Adjournment:**

At 9.50am the meeting was adjourned for morning tea.

**Resumption:**

At 10.21am the meeting was resumed.

At the resumption of the meeting Peter Mann, Manager Environment, Health and Compliance and Peter Fry, Group Manager Town and Rural Services were in attendance.

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<b>ITEM NO:</b>	<b>6.6</b>
<b>SUBJECT TITLE:</b>	<b>Annual Report 2023-2024</b>

Section 182(2) of the *Local Government Regulation 2012* requires the annual report of the local government to be adopted within one month after the day the Auditor-General issues the report on the local government's financial statement for the financial year. The Auditor-General's report is dated 29 October 2024.

**MOTION: Moved: Cr Jane Scobie                      Seconded: Cr Grahame Schluter**

**That Council adopt 2023-2024 Annual Report in accordance with section 182 of the *Local Government Regulation 2012*.**

<b><u>GM 2024/11/227</u></b>	<b><u>Carried 7 / 0</u></b>
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<b>ITEM NO:</b>	<b>7.1.1</b>
<b>SUBJECT TITLE:</b>	<b>Financial Report for the Month of October 2024</b>

In accordance with s204 of the *Local Government Regulation 2012*, a monthly financial report must be presented to the Council. The financial report for October 2024 details the Council's current financial position and compares its performance against the adopted budget for 2024-2025.

**MOTION: Moved: Cr Grahame Schluter              Seconded: Cr David Hardie**

**That Council receive the Financial Report for October 2024.**

<b><u>GM 2024/11/228</u></b>	<b><u>Carried 7 / 0</u></b>
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<b>ITEM NO:</b>	<b>7.1.2</b>
<b>SUBJECT TITLE:</b>	<b>Planning and Development Report</b>

The Planning and Development report provides a summary of building applications and planning and development activity in the Blackall-Tambo Regional Council area.

**MOTION: Moved: Cr Peter Skewes                      Seconded: Cr Alina Hart**

**That Council receives the Planning and Development Report for October 2024.**

<b><u>GM 2024/11/229</u></b>	<b><u>Carried 7 / 0</u></b>
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Minutes-General Meeting-20 November 2024

Blackall-Tambo Regional Council

**ITEM NO:** 7.1.3  
**SUBJECT TITLE:** Internal Audit and Risk Management Committee Minutes of Meeting

The Internal Audit and Risk Management Committee meeting was held on 28 October 2024.

**MOTION: Moved: Cr Jane Scobie**                      **Seconded: Cr David Hardie**

**That Council receive the minutes of the Internal Audit and Risk Management Committee's meeting 28 October 2024.**

**GM 2024/11/230**

**Carried 7 / 0**

At this point, 10.50am, Cr Andrew Martin and Cr Peter Skewes left the meeting due to their conflicts of interest in items 7.1.4, 7.1.5 and 7.1.6.

Cr David Hardie assumed the Chair.

**ITEM NO:** 7.1.4  
**SUBJECT TITLE:** Development Application DA14-2023-2024 - 53,57-61 and 63-67 Shamrock Street, Blackall

The Applicant, Red Ridge (Interior Queensland) Ltd, seeks a Development Permit for a Material Change of Use for Community activities (Community use) over land at 53, 57-61 and 63-67 Shamrock Street, Blackall, formally described as Lot 2 on SP142683, Lot 2 on RP616262, Lot 2 on RP607008, Lot 1 on RP607613 and Lot 1 on RP602469.

The proposed development is for the Blackall Cultural Precinct which is a new cultural centre set in a garden and includes an external museum which is experienced through the garden. The garden and museum are complimented by a new space for temporary exhibitions, library and local history room all set within a walled landscaped area. The project is expected to revitalise the Blackall town centre with new community infrastructure that will help establish the town as an arts and cultural hub of Western Queensland.

Under the Blackall-Tambo Region Planning Scheme 2020 (the Planning Scheme), the subject site is in the Commercial Precinct of the Township Zone. The defined use that has been applied for, being Community activities (Community use), is subject to Code Assessment in the Commercial Precinct of the Township Zone.

Based on an assessment of the proposal in accordance with the Code Assessment process articulated in the *Planning Act 2016*, this decision report recommends approval of the development application, subject to the conditions stated herein.

**MOTION: Moved: Cr Boyd Johnstone**                      **Seconded: Cr Grahame Schluter**

**That Council approves the application for a Development Permit for a Material Change of Use for Community activities (Community use) over land at 53, 57-61 and 63-67 Shamrock Street, Blackall, formally described as Lot 2 on SP142683, Lot 2 on RP616262, Lot 2 on RP607008, Lot 1 on RP607613 and Lot 1 on RP602469, subject to the following conditions:**

**1.0 PARAMETERS OF APPROVAL**

- 1.1** The Developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the Developer at all times unless otherwise stated.
- 1.2** Where these conditions refer to “Council” in relation to requiring Council to approve or be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by Council.
- 1.3** All conditions, works, or requirements of this development approval must be undertaken and completed prior to commencement of the use and to Council’s satisfaction, unless otherwise stated in a development condition.
- 1.4** The cost of all works associated with the construction of the development including services, facilities and/or public utility alterations required are met at no cost to the Council or relevant utility provider, unless otherwise stated in a development condition.
- 1.5** The developer is required to have repaired any damage to existing infrastructure that may have occurred during any works carried out for the development. To the extent the damage is deemed to create a hazard to the community, it must be repaired immediately.
- 1.6** Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.

**2.0 APPROVED PLANS AND DOCUMENTS**

- 2.1** The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this permit:

Plan/Document Name	Plan/Document Number	Revision Number	Date
Proposed Site Plan	-	-	27 September 2024 (Received date)
Proposed Precinct Plan	-	-	27 September 2024 (Received date)
Proposed Site Elevations	-	-	27 September 2024 (Received date)
Proposed Sections	-	-	27 September 2024 (Received date)
Main Entry Elevations	-	-	27 September 2024 (Received date)

- 2.2** Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.

### **3.0 HOURS OF OPERATION**

- 3.1** The use is permitted to operate from 6:00 am to 10:00pm 7 days a week.

### **4.0 ACCESS AND PARKING**

- 4.1** Provide and maintain access a left in only access from Shamrock Street in accordance with the approved plans (see Condition 2.1) and generally in accordance with the standard drawings, from the General Development Code of the Blackall-Tambo Region Planning Scheme.
- 4.2** Provide and maintain access from Thistle Street in accordance with the approved plans (see Condition 2.1) and generally in accordance with the standard drawings, from the General Development Code of the Blackall-Tambo Region Planning Scheme.
- 4.3** Provide a minimum nine (9) onsite car parking spaces. All car parking spaces must be clearly delineated by either line-marking or signage.
- 4.4** Install and maintain directional signage within the site to ensure the orderly and efficient movement of vehicles.
- 4.5** Design and construct and maintain all car parking, service vehicle parking and manoeuvring areas in accordance with the approved plans (see Condition 2.1) and *AS2890.1 – Parking Facilities* and *Austroads Publication AP-G34-13 – Austroads Design Vehicle and Turning Path Templates*

### **5.0 ROOF AND ALLOTMENT DRAINAGE**

- 5.1** Discharge of all roof and allotment drainage such that it does not restrict, impair or change the natural flow of runoff water or cause a nuisance to adjoining properties or infrastructure from the pre to the post-development condition.

### **6.0 STORMWATER WORKS**

- 6.1** Undertake the development such that all stormwater, except for rainwater captured on-site in rainwater tanks, is to be drained from the site to a lawful point of discharge and carried without causing annoyance or nuisance to any person or property. All works must be designed, constructed and maintained in accordance with the *Queensland Urban Drainage Manual*.

### **7.0 FINISHED FLOOR LEVEL**

- 7.1** The finished floor level of habitable spaces must achieve a minimum 300mm freeboard above the defined flood level of 282 metres Australian Height Datum for Blackall.

### **8.0 LANDSCAPING**

- 8.1** Establish and maintain landscaping generally in accordance with the approved plans.
- 8.2** The landscaping must predominantly contain species consisting of native, drought tolerant groundcovers, shrubs, small trees and trees.

## **9.0 SEWERAGE AND WATER**

- 9.1** The premises must be connected to Council's reticulated water and sewerage network.
- 9.2** All works must be designed, constructed and maintained in accordance with the approved plans (refer to Condition 2.1), the *Plumbing and Drainage Act, Water Services Association of Australia (WSAA), 2011, "WSA 03-11 Water Supply Code of Australia" Version 3.1* and *Queensland Department of Energy and Water Supply, 2010, Planning Guidelines for Water Supply and Sewerage*.
- 9.3** Remove all redundant water supply and sewerage infrastructure, including but not limited to pipes and connection points.

## **10.0 TELECOMMUNICATION AND ELECTRICITY SUPPLY**

- 10.1** The premises must be connected to electricity and telecommunication services in accordance with the standards and requirements of the relevant service provider.

## **11.0 WASTE MANAGEMENT**

- 11.1** Store all waste within a waste storage area (for example, general waste, recyclable waste, pallets, empty drums etcetera). The waste storage area must be:
  - 11.1.1.** Designed to not cause nuisance to neighbouring properties;
  - 11.1.2.** Screened from any road frontage or adjoining property;
  - 11.1.3.** Of a sufficient size to accommodate a waste bin/s suitable to service the use.

## **12.0 AMENITY AND ENVIRONMENTAL HEALTH**

- 12.1** Undertake the approved development so there is no environmental nuisance or detrimental effect on any surrounding land uses and activities by reason of the emission of noise, vibration, odour, fumes, smoke, vapour, steam soot, ash, wastewater, waste products, oil or otherwise
- 12.2** Install and operate all outdoor lighting to comply with *AS4282 – 1997 "Control of the Obtrusive Effects of Outdoor Lighting"*.

## **13.0 ASSET MANAGEMENT**

- 13.1** Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.

## **14.0 CONSTRUCTION ACTIVITIES**

- 14.1** All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the development site, unless otherwise approved in writing by Council.

Minutes-General Meeting-20 November 2024

Blackall-Tambo Regional Council

**14.2 Construction activity and noise must be limited to the hours of 06:30 to 18:30 Monday to Saturday, with no work to occur on Sundays or public holidays.**

**ADVISORY NOTES**

- A. Prior to commencing any construction activities, the applicant/developer will be required to obtain further development permits for building work, and plumbing and drainage work, and potentially for operational work, as required under relevant legislation for this work.**
- B. This approval does not negate the requirement for compliance with all other relevant Local Laws and other statutory requirements. Any provisions contained in this approval relating to the enforcement of any of the conditions shall be in addition to all other rights, powers and privileges that the Council may possess or obtain, and nothing contained in these conditions shall be construed so as to prejudice, affect or otherwise derogate or limit these rights, powers and privileges of the Council.**
- C. General environmental duty under the Environmental Protection Act 1994 and subordinate legislation prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.**
- D. This development approval does not authorise any activity that may harm Aboriginal cultural heritage. It is advised that under section 23 of the Aboriginal Cultural Heritage Act 2003, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the “cultural heritage duty of care”).**

**GM 2024/11/231**

**Carried 5 / 0**

Cr Boyd Johnstone expressed a thanks to the Chief Executive Officer and the Major Projects and Assets Officer for their work towards the Blackall Cultural Precinct project.

**ITEM NO:**

**7.1.5**

**SUBJECT TITLE:**

**Development Application DA20-2024-2025 - 53 and 57-61 Shamrock Street, Blackall**

The applicant, Blackall Tambo Regional Council C/- Murray & Associates (QLD) Pty Ltd, seeks a Development Permit for Reconfiguring a Lot (Boundary Realignment – 2 lots into 2 lots) over land at 53 and 57-61 Shamrock Street, Blackall, formally described as Lot 2 on SP142683 and Lot 2 on RP607008.

The purpose of the proposed boundary realignment is to create a useable lot behind the existing built form of the Universal Hotel Information Centre. Lot 2 on SP142683 has a large amount of vacant land behind the Universal Hotel Information Centre and Lot 2 on RP607008 is completely vacant as the width of the lot is such that a structure cannot be accommodated on the land. The boundary realignment seeks to rearrange the boundaries such that each lot has a configuration that results in a useable parcel of land.

Under the Blackall-Tambo Region Planning Scheme 2020 ('the Planning Scheme'), the subject site is in the Commercial Precinct of the Township Zone, whereby Reconfiguring a Lot is subject to Code Assessment.



Minutes-General Meeting-20 November 2024

Blackall-Tambo Regional Council

Based on an assessment of the proposal in accordance with the Code Assessment process articulated in the Planning Act 2016, this decision report recommends approval of the development application, subject to the conditions stated herein.

**MOTION: Moved: Cr Alina Hart**

**Seconded: Cr Jane Scobie**

**That Council approves the application for a Development Permit for Reconfiguring a Lot (Boundary Realignment – 2 lots into 2 lots) over land at 53 and 57-61 Shamrock Street, Blackall, formally described as Lot 2 on SP142683 and Lot 2 on RP607008.**

## **1.0 PARAMETERS OF APPROVAL**

- 1.1. The Developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the Developer at all times unless otherwise stated.
- 1.2. Where these conditions refer to “Council” in relation to requiring Council to approve or be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by Council.
- 1.3. All conditions, works, or requirements of this development approval must be undertaken and completed prior to commencement of the use and to Council's satisfaction, unless otherwise stated in a development condition.
- 1.4. The cost of all works associated with the construction of the development including services, facilities and/or public utility alterations required are met at no cost to the Council or relevant utility provider, unless otherwise stated in a development condition.
- 1.5. The developer is required to have repaired any damage to existing infrastructure that may have occurred during any works carried out for the development. To the extent the damage is deemed to create a hazard to the community, it must be repaired immediately.
- 1.6. Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.

## **2.0 APPROVED PLANS AND DOCUMENTS**

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this permit:

Plan/Document Name	Plan/Document Number	Revision Number	Date
Proposed Boundary Realignment Proposed Lots 12 and 13	400878	-	08/10/24

- 2.2 Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.

### **3.0 ENDORSEMENT OF SURVEY PLAN**

- 3.1 Council will not endorse or release the survey plan for this development until such time as:**
- (a) All conditions of this development approval for Reconfiguring a Lot have been fully satisfied (where required);
  - (b) A statement demonstrating compliance with all conditions attached to this development approval has been submitted to Council (where required); and
  - (c) All outstanding rates and charges relating to the site have been paid.

### **4.0 ASSET MANAGEMENT**

- 4.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.**

### **5.0 EXISTING USES**

- 5.1 All existing uses are to be fully contained on their own lot including, access, parking and services.**

### **ADVISORY NOTES**

- A. Prior to commencing any construction activities, the applicant/developer will be required to obtain further development permits for building work, and plumbing and drainage work, and potentially for operational work, as required under relevant legislation for this work.**
- B. This approval does not negate the requirement for compliance with all other relevant Local Laws and other statutory requirements. Any provisions contained in this approval relating to the enforcement of any of the conditions shall be in addition to all other rights, powers and privileges that the Council may possess or obtain, and nothing contained in these conditions shall be construed so as to prejudice, affect or otherwise derogate or limit these rights, powers and privileges of the Council.**
- C. General environmental duty under the Environmental Protection Act 1994 and subordinate legislation prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.**
- D. This development approval does not authorise any activity that may harm Aboriginal cultural heritage. It is advised that under section 23 of the Aboriginal Cultural Heritage Act 2003, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the “cultural heritage duty of care”).**

**GM 2024/11/232**

**Carried 5 / 0**

Minutes-General Meeting-20 November 2024

Blackall-Tambo Regional Council

**ITEM NO: 7.1.6**  
**SUBJECT TITLE: Development Application DA21-2024-2025 - 67-69 Shamrock Street, Blackall**

The applicant, Blackall Tambo Regional Council C/- Murray & Associates (QLD) Pty Ltd, seeks a Development Permit for Reconfiguring a Lot (Boundary Realignment – 2 lots into 2 lots) over land at 67- 69 Shamrock Street, Blackall, formally described as Lot 1 & 2 RP602469.

The purpose of the proposed boundary realignment is to redesignate a shed from one lot to another. The shed is used by the hardware store (on Lot 2 on RP602469) but is currently located on Council land (on Lot 1 on RP602469). The reconfiguration will resolve this encroachment.

Under the Blackall-Tambo Region Planning Scheme 2020 ('the Planning Scheme'), the subject site is in the Commercial Precinct of the Township Zone, whereby Reconfiguring a Lot is subject to Code Assessment.

Based on an assessment of the proposal in accordance with the Code Assessment process articulated in the Planning Act 2016, this decision report recommends approval of the development application, subject to the conditions stated herein.

**MOTION: Moved: Cr Grahame Schluter      Seconded: Cr Alina Hart**

**That Council approves the application for a Development Permit for Reconfiguring a Lot (Boundary Realignment – 2 lots into 2 lots) over land at 67- 69 Shamrock Street, Blackall, formally described as Lot 1 & 2 RP602469.**

**1.0 PARAMETERS OF APPROVAL**

- 1.1 The Developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the Developer at all times unless otherwise stated.**
- 1.2 Where these conditions refer to "Council" in relation to requiring Council to approve or be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by Council.**
- 1.3 All conditions, works, or requirements of this development approval must be undertaken and completed prior to commencement of the use and to Council's satisfaction, unless otherwise stated in a development condition.**
- 1.4 The cost of all works associated with the construction of the development including services, facilities and/or public utility alterations required are met at no cost to the Council or relevant utility provider, unless otherwise stated in a development condition.**
- 1.5 The developer is required to have repaired any damage to existing infrastructure that may have occurred during any works carried out for the development. To the extent the damage is deemed to create a hazard to the community, it must be repaired immediately.**

- 1.6 Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.

## 2.0 APPROVED PLANS AND DOCUMENTS

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this permit:

Plan/Document Name	Plan/Document Number	Revision Number	Date
Proposed Boundary Realignment Proposed Lots 11 and 12	400879	-	08/10/24

- 2.2 Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.

## 3.0 ENDORSEMENT OF SURVEY PLAN

- 3.1 Council will not endorse or release the survey plan for this development until such time as:

- (a) All conditions of this development approval for Reconfiguring a Lot have been fully satisfied (where required);
- (b) A statement demonstrating compliance with all conditions attached to this development approval has been submitted to Council (where required); and
- (c) All outstanding rates and charges relating to the site have been paid.

## 4.0 ASSET MANAGEMENT

- 4.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.

## 5.0 EXISTING USES

- 5.1 All existing uses are to be fully contained on their own lot including, access, parking and services.

## ADVISORY NOTES

- A. Prior to commencing any construction activities, the applicant/developer will be required to obtain further development permits for building work, and plumbing and drainage work, and potentially for operational work, as required under relevant legislation for this work.
- B. This approval does not negate the requirement for compliance with all other relevant Local Laws and other statutory requirements. Any provisions contained in this approval relating to the enforcement of any of the conditions shall be in addition

Minutes-General Meeting-20 November 2024

Blackall-Tambo Regional Council

to all other rights, powers and privileges that the Council may possess or obtain, and nothing contained in these conditions shall be construed so as to prejudice, affect or otherwise derogate or limit these rights, powers and privileges of the Council.

C. General environmental duty under the Environmental Protection Act 1994 and subordinate legislation prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

D. This development approval does not authorise any activity that may harm Aboriginal cultural heritage. It is advised that under section 23 of the Aboriginal Cultural Heritage Act 2003, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the “cultural heritage duty of care”).

**GM 2024/11/233****Carried 5 / 0**

At this point, 11.11am, Cr Peter Skewes returned to the meeting.

At this point, 11.12am, Cr Andrew Martin returned to the meeting.

Cr Andrew Martin resumed the Chair.

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#### **Change of Order of Business**

The order of business was changed to receive the following correspondence:

- Thank you letter from Scrubby Creek Sports Club
- Thank you letter from the Tambo Outback Rodeo
- Thank you letter from the Queensland Reconstruction Authority.

**MOTION: Moved: Cr Alina Hart**

**Seconded: Cr David Hardie**

**That Council change the order of business to receive the correspondence.**

**GM 2024/11/234****Carried 7 / 0**


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**ITEM NO:**

**7.2.1**

**SUBJECT TITLE:**

**Chief Operations Officer's Report**

The Chief of Operations report for October 2024 is presented to Council.

**MOTION: Moved: Cr Alina Hart**

**Seconded: Cr Grahame Schluter**

**That Council receive the Chief Operations Officer's report for October 2024.**

**GM 2024/11/235****Carried 7 / 0**

Minutes-General Meeting-20 November 2024

Blackall-Tambo Regional Council

**ITEM NO:** 7.3.1  
**SUBJECT TITLE:** Director of Lifestyle and Community Operational Report

The Director of Lifestyle and Community Services Operations report for October 2024 is presented to Council. The report includes Blackall Aerodrome, Libraries, Visitor Information Centres, Blackall Neighbourhood Centre Program, Sport and Recreation, Communication and Media, and Tambo Multipurpose Centre.

**MOTION: Moved: Cr Alina Hart**

**Seconded: Cr Grahame Schluter**

**That Council receive the Director of Lifestyle and Community Services' Report for October 2024.**

**GM 2024/11/236**

**Carried 7 / 0**

**ITEM NO:** 7.3.2  
**SUBJECT TITLE:** Social Prescribing Trial Neighbourhood Centres (Link Worker Function) Funding

Blackall Lifestyle & Community Hub, through their Blackall Neighbourhood Centre Program, has been successful through application as one (1) of ten (10) selected centres across Queensland to deliver the 'Social Prescribing Trial in Neighbourhood Centres (Link Worker Function) Project. The Blackall Lifestyle & Community Hub will receive a total of \$448,400 over two (2) years to deliver this project.

**MOTION: Moved: Cr Peter Skewes**

**Seconded: Cr Jane Scobie**

**That Council receive the report on the 'Social Prescribing Trial in Neighbourhood Centres (Link Worker Function)' Project and acknowledge the funding of \$448,400 received from the Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities and the Arts.**

**GM 2024/11/237**

**Carried 7 / 0**

**ITEM NO:** 7.3.3  
**SUBJECT TITLE:** Australia Day 2025 Community Events Grant Program

Blackall-Tambo Regional Council Lifestyle and Community have been successful through application for ten thousand (\$10,000) as part of the National Australia Day Council (NADC) Community Events Grant Program to support communities to hold Australia Day celebrations and events.

**MOTION: Moved: Cr Boyd Johnstone**

**Seconded: Cr Grahame Schluter**

**That Council receive the report on the 'National Australia Day Events Grant Program' and acknowledge the funding of \$10,000 exclusive GST, received from the National Australia Day Council.**

**GM 2024/11/238**

**Carried 7 / 0**

Minutes-General Meeting-20 November 2024

Blackall-Tambo Regional Council

At this point, 12.03pm, Cr Alina Hart left the meeting.

At this point, 12.06pm, Cr Alina Hart returned to the meeting.

At this point, Cr Andrew Martin and Cr David Hardie left the meeting due to their conflicts of interest in this matter.

The Chief Executive Officer asked the non-conflicted Councillors to appoint a Chair. Cr Boyd Johnstone was appointed Chair of the meeting in the absence of the Mayor and Deputy Mayor.

**MOTION: Moved: Cr Grahame Schluter      Seconded: Cr Alina Hart**

**That Council appoint Cr Boyd Johnstone as the Chair of the meeting in the absence of the Mayor and Deputy Mayor.**

**GM 2024/11/239**

**Carried 5 / 0**

**ITEM NO:**

**7.3.4**

**SUBJECT TITLE:**

**RADF Applications - Round 2**

The second round of the 2024/2025 RADF program closed for applications on October 25, and the RADF Committee held a meeting on 11 November to assess the submissions. The Committee recommended the three applications to be approved and an application from round one submitted from the Blackall Historical Society be approved. Minutes from 5 August had a discrepancy and the amendment was reflected on 11 November minutes.

**MOTION: Moved: Cr Grahame Schluter      Seconded: Cr Alina Hart**

**That Council:**

- 1. Receive the minutes from the RADF Committee meeting held 11 November 2024; and**
- 2. Endorse the RADF Committee's recommendation to approve the following applications:**
  - **Tambo ICPA for the 2024 Tambo ICPA Swim and Art Camp for \$6600.00**
  - **Blackall Cultural Association for the Blackall Furniture Restoration Workshop for \$3100.00**
  - **Tambo Arts Council for the Our Region – Community Artwork and Torrent Exhibition for \$5559.00**
  - **Blackall Historical Society for the History of Perry Bros Circus (Round One) for \$1105.00**
  - **Bushman's Art Gallery – Encaustic art with encaustic workshop Australia with Mo Godbeer to be amended for \$1625.00.**

**GM 2024/11/240**

**Carried 5 / 0**

At this point, 12.10pm, Cr Andrew Martin and Cr David Hardie returned to the meeting.

Cr Andrew Martin resumed the Chair.

Minutes-General Meeting-20 November 2024

Blackall-Tambo Regional Council

**ITEM NO: 7.4.1**  
**SUBJECT TITLE: Customer and Council Support Services' Monthly Report - October 2024**

This report provides Council with a brief overview/update of the Customer and Council Support Services' key activities and outcomes for the previous calendar month.

**MOTION: Moved: Cr David Hardie                      Seconded: Cr Grahame Schluter**

**That Council receive the Customer and Council Support Services' report for October 2024.**

**GM 2024/11/241**

**Carried 7 / 0**

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At this point, 12.20pm, Cr Boyd Johnstone left the meeting.  
At this point, 12.21pm, Cr Jane Scobie left the meeting.  
At this point, 12.22pm, Cr Jane Scobie returned to the meeting.  
At this point, 12.23pm, Cr Boyd Johnstone returned to the meeting.

**ITEM NO: 7.4.2**  
**SUBJECT TITLE: Town and Rural Services Report**

Overview of upkeep and maintenance of the townships of Blackall and Tambo.

**MOTION: Moved: Cr Alina Hart                      Seconded: Cr Jane Scobie**

**That Council receive the Town and Services Report.**

**GM 2024/11/242**

**Carried 7 / 0**

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At this point, 12.27pm, the Group Manager of Customer and Council Support Services left the meeting due to her conflict of interest in the matter.

**ITEM NO: 7.4.3**  
**SUBJECT TITLE: Prequalified Supplier Panels**

Council recently tendered for the Wet & Dry Plant Hire, Trade Services and Provision of Housing Maintenance Services.

**MOTION: Moved: Cr David Hardie                      Seconded: Cr Grahame Schluter**

**That the following compliant tenderers are added to Council's prequalified supplier panels:**

**Wet & Dry Plant Hire**

- A.L and L.W. Ratcliffe trading as LA Dirt Rats
- A.P & T.M Johnson Transport
- Adams Machinery Hire
- AM Earthmoving Pty Ltd
- Ausroad Plant Services Pty Ltd
- B & M Plant Hire and Contracting Pty Ltd
- Bitu-Mill Pty Ltd



- Brooks Hire Services
- Brown Contractors
- Civkura Pty Ltd
- Clark Equipment Rentals Pty Ltd
- Conlan Contracting Pty Ltd
- CQ Mining Hire
- Dehennin Bulk Haulage
- Durack Civil
- Ellis Profiling QLD Pty Ltd
- Eziquip Hire Pty Ltd
- Flamsteed Equipment Pty Ltd
- Flexihire Pty Ltd
- G & G Markwell Pty Ltd
- Gudjala Pty Ltd
- Hamil Enterprise
- Hasting Deering (Australia) Limited
- Homack Pty Ltd (The Trustee for Home Creek Pastoral Trust)
- JT Cox Concrete & Precast Pty Ltd
- KD and EA Spinks
- Michael Horman Transport Pty Ltd
- Moore Civil & Plant Hire Pty Ltd
- NQES Industries Pty Ltd
- Peter M Williams Pty Ltd
- Picone Earthmoving
- Road Verge Trimming RVT Pty Ltd
- Rollers Queensland
- Rosmech Sales & Service Pty Ltd
- Schluter Pastoral
- Sherrin Rentals
- Stabilised Pavements of Australia Pty Ltd
- Terri-Jo Newman
- The Stabilising Pty Ltd
- The Trustee for The Andrew Moore Trust
- Tolbra Earthmovers & Haulage Pty Ltd
- Tutt Bryant Hire Pty Ltd
- Verax Hire
- Western Head Trading
- Wideland Group

**Trade Services**

- MF Plumbing & Contracting
- CA Hauff & Co Pty Ltd
- KD & EA Spinks
- KLB Hunt NJA Electrical
- Peter Shaw & Co
- Poolwerx
- WE2 Energy Sensortronic Weighing & Inspection Australasia
- Saunders RG & AJ
- Paul Shearwin Plumbing Pty Ltd

Minutes-General Meeting-20 November 2024

Blackall-Tambo Regional Council

- Leech Carpentry

**Provision of Housing Maintenance Services**

- Saunders RG & AJ
- Paul Shearwin Plumbing Pty Ltd
- Floored by Ramsay Pty Ltd
- Kevin G & Suzanne Russell
- Stilly Carpentry & Bespoke Furniture

And that Council note the pre-qualified supplier panel contract commences on 1 January 2025 for a period of 2 years with an option to extend for an additional 12 months.

**GM 2024/11/243**

**Carried 7 / 0**

At this point, 12.33pm, the Group Manager of Customer and Council Support Services returned to the meeting.

**ITEM NO:**

**7.4.4**

**SUBJECT TITLE:**

**Application to Connect, Town Water - 'Elsewhere' Landsborough Highway Tambo**

The owners of "Elsewhere," Landsborough Highway, Tambo have requested Council approval for the property to be connected to the Tambo town water supply. The relevant property is outside of the defined water area shown in Appendix E of Council's Revenue Statement.

**MOTION: Moved: Cr Jane Scobie**

**Seconded: Cr David Hardie**

**That Council decline the request to connect "Elsewhere," Landsborough Highway to the Tambo town water supply as the property is outside the defined water area, Council has a legislative requirement to ensure that users within the defined water area receive an adequate service.**

**Revised recommendation:**

**That Council:**

1. Approve a water connection to "Elsewhere" from water bore registered number 116498 located on property 46SP110074, located next to the Tambo Showgrounds off Landsborough Hwy.
2. That an annual connection charge as specified in councils' fees and charges (private works) plus materials will be applied to allow 2400 kilolitres of water per annum. Any excess charges will be charged according to council's fees and charges. The connection be completed by council and include a water meter.
3. That Council reserves the right to reduce the water supply to "Elsewhere" if water bore registered number 116498 is required to augment the Tambo township water supply.

**GM 2024/11/244**

**Carried 7 / 0**

Minutes-General Meeting-20 November 2024

Blackall-Tambo Regional Council

**ITEM NO: 7.4.5**  
**SUBJECT TITLE: Review of Governance Policies**

Blackall-Tambo Regional Council has a process of reviewing policies to ensure that they are relevant and up to date. The Councillors' Expenses Reimbursement Policy and Meeting Procedures have been reviewed.

**MOTION: Moved: Cr David Hardie                      Seconded: Cr Grahame Schluter**

**That Council:**

- 1. Adopt the revised Councillors' Expenses Reimbursement Policy; and**
- 2. Adopt the revised Meeting Procedures (Standing Orders); and**
- 3. Retire the Standing Orders Policy.**

**GM 2024/11/245**

**Carried 7 / 0**

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**ITEM NO: 7.4.6**  
**SUBJECT TITLE: Environment, Health and Compliance Branch Report**

The Environment, Health, and Compliance branch is responsible for providing a number of services, including, Environmental Health, food hygiene, vector control, rural lands, pest control, wild dog control, local laws compliance.

**MOTION: Moved: Cr Boyd Johnstone                      Seconded: Cr David Hardie**

- 1. That Council receives and endorses the minutes of the Wild Dog Control meeting held on 25 October 2024**
- 2. That Council endorses the Wild Dog Control group recommendations for the dispersal of funds**
- 3. That Council receives the Environment, Health and Compliance branch report and endorses the actions taken.**

**GM 2024/11/246**

**Carried 7 / 0**

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**ITEM NO: 7.4.7**  
**SUBJECT TITLE: People, Culture & Safety Report**

This report provides Council with an update of the People, Culture and Safety departments outcomes for the period of 1 October 2024 to 31 October 2024.

**MOTION: Moved: Cr Alina Hart                      Seconded: Cr David Hardie**

**That the People, Culture and Safety Monthly Report for October 2024 be received and noted by Council.**

**GM 2024/11/247**

**Carried 7 / 0**

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Minutes-General Meeting-20 November 2024

Blackall-Tambo Regional Council

**ITEM NO:** 7.4.8  
**SUBJECT TITLE:** Policies for Review

A revision of Council Policies has necessitated the update of the Long Service Leave Policy to reflect current practices.

**MOTION: Moved: Cr Alina Hart**                      **Seconded: Cr Boyd Johnstone**

**That Council adopt the revised Long Service Leave Policy.**

**GM 2024/11/248**                                      **Carried 7 / 0**

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**8 Confidential Reports**  
Nil

**CLOSURE:**

There being no further business to consider, the Mayor declared the Meeting closed at 12.52pm.

**CONFIRMATION OF MINUTES:**

Confirmed by Council as a true and correct record at the General Meeting held on 18 December 2024.

Signed.....Mayor

## **2 Business Arising from Previous Minutes**

### **2.1 Business Arising from Previous Minutes - Nil**

Nil.

## OFFICER REPORTS

COUNCIL MEETING DATE:

Wednesday 18 December 2024

ITEM NO:

4.1

SUBJECT TITLE:

**Information Report for November 2024**

AUTHOR AND OFFICERS TITLE:

Andrea Saunders Group Manager Customer &amp; Council Support

AUTHORISING OFFICER:

Mike Lollback (Chief Executive Officer)

CLASSIFICATION (if Confidential)

N/A

**Summary:**

Information report from the Mayor for Council activities during the month of November.

**Officer's Recommendation:****That Council receive the Mayor's report for November 2024.****Background**

ACTIVITY FOR NOVEMBER 2024	
Meetings	<ul style="list-style-type: none"> <li>• Desert Channels Queensland</li> <li>• Rural and Remote Compact</li> <li>• QWool</li> <li>• Artesian Bore guest speaker for St Joseph's Catholic Primary School</li> <li>• Blackall-Tambo Local Disaster Management Group meeting</li> <li>• Outback Regional Road Group</li> <li>• Central West Pest Management Group</li> <li>• RAPAD Water and Sewerage Alliance Group</li> <li>• RAPAD Board meeting</li> <li>• Regional Development Australia</li> <li>• Emerald Housing Service discussion</li> <li>• RAPAD Power Grid discussion</li> </ul>
Events	<ul style="list-style-type: none"> <li>• Tambo State School presentation night</li> <li>• Friends of RAPAD</li> <li>• St Joseph's Catholic Primary School guest speaker</li> <li>• Outback Futures dinner</li> </ul>
ACTIVITY FOR DECEMBER 2024	
Meetings	<ul style="list-style-type: none"> <li>• LGAQ Audit &amp; Compliance Committee</li> <li>• LGAQ Policy Executive Meeting – Brisbane</li> <li>• Western Qld Alliance of Councils leadership group meeting</li> <li>• Australian Local Government Assn Roads and Transport Advisory Group meeting - Brisbane</li> <li>• Council budget introductory discussion</li> <li>• BTRC general meeting</li> </ul>
Events	<ul style="list-style-type: none"> <li>• LGAQ Policy Executive dinner</li> </ul>

### **Link to Corporate Plan**

Governance

Outcome 3 - Leadership - Responsible leadership with informed and transparent decision making.

### **Policy Implications**

Nil

### **Budget and Resource Implications**

Nil

### **Attachments**

Nil

## OFFICER REPORTS

COUNCIL MEETING DATE:	Wednesday 18 December 2024
ITEM NO:	<b>5.1</b>
SUBJECT TITLE:	<b>Councillors' Information Report for November 2024</b>
AUTHOR AND OFFICERS TITLE:	Piper Hansen Administration Officer
AUTHORISING OFFICER:	Andrea Saunders Group Manager Customer and Council Support
CLASSIFICATION (if Confidential)	N/A

### Summary:

The report contains information from the Councillors for activities during the month of November 2024.

### Officer's Recommendation:

**That Council receive the Councillors report for November 2024.**

### Background

The following information provides an overview of the activities of the Councillors of Blackall-Tambo Regional Council.

#### Councillor Jane Scobie

- November 12 and 13 – Small Business Meet and Greet followed by Blackall-Tambo Regional Council Small Business Friendly signing event in Tambo.
- November 13 – Q Wool Meet and Greet and dinner.
- November 15 – CAN heads meeting in Longreach (representing Blackall CAN)
- November 23 – Catholic Church Christmas Fete in Banks Park.
- November 28 – Seniors Luncheon Blackall
- November 28 – St Joseph's School Presentation Evening
- December 3 and 4 – Meet and Greet with newly elected State politicians: Member of Gregory, Minister for Primary Industries.
- December 4 – Tambo for meeting with community and landscape architect Tim Handley- Arthur Street Streetscape project.
- December 5th – Tambo MPC Seniors Luncheon.
- December 7th – Bushman's Gallery Christmas Opening.
- December 9th – BTEG student interviews.

#### Apologies for events:

- November 12 – State School Blackall Presentation evening.
- November 22 – Brent Tate Sportsman Dinner.
- November 24 – Brent Tate Breakfast at Woolscour.
- November 30 – Tambo Christmas Markets.
- December 1 – Anglican Christmas Markets.
- December 2 – Blackall CAN Meeting.
- December 3 - BTEG Meeting.

#### Cr Alina Hart

- Tambo State School presentation evening, and overnight stay in Tambo visiting local businesses.
- Attended and supported St Patricks' Christmas Fete.
- Joined breakfast at the Woolscour for Brent Tate visit.
- Hosted Seniors' Luncheon in Blackall.



- Attended St Joseph's speech night.
- Attended and volunteered at Seniors' Luncheon in Tambo.
- CAN Meeting at Blackall hospital.
- Dinner and following day agenda with Minister of Primary Industries & Member for Gregory with fellow councillors.
- Meetings and working with Director of Community & Lifestyle on rebranding for tourism.
- Discussions with local businesses regarding 2025 tourism season & opportunities.

#### **Cr Grahame Schluter**

- Attend Blackall Work Camp Meeting.
- Attend November Council Meeting in Tambo.
- Barcoo Fishing Club AGM.
- Attend St Joseph's Speech Night.
- Attend Seniors' Luncheon in Blackall.
- Attend CWA Senior Luncheon in Tambo.
- Met with Minister and Assistant Minister for Agriculture also John Abbott Q Wool.
- Sunday 15<sup>th</sup> December – Take Judges to Tambo Christmas Lights judging.
- Tuesday 17<sup>th</sup> December – Take judges around Blackall to judge Christmas Lights.
- Attend lighting of Christmas Trees at Anglican Church.

#### **Cr David Hardie**

- November 21 – Local Disaster Management Meeting.
- November 25 – Spoke with Tambo resident about park lights and leaves on shed roof.
- November 26 – Spoke with Tambo resident about the levy bank on the Barcoo River.
- November 27 – Tambo visit.
- November 28 – Seniors Luncheon in Blackall.
- November 28 – St Joseph's Presentation Night.
- December 1 – Seniors Luncheon in Tambo.
- December 1 – Tambo residents concern over park lights and gutter cleaning on playground shed in park.
- December 1 – Attended Church of England Fete in Blackall.
- December 3 – QWool Function in Blackall.
- December 4 – Woolscour meeting with State Parliamentarians.
- December 5 – Lunchtime function with Tambo staff.
- December 11 – Attended function for Under 5's at Tambo Library.
- December 18 – Council Meeting in Blackall.

#### **Cr Boyd Johnstone**

- Attended Blackall State School Presentation Night.
- Attended Blackall State School Christmas Under the Stars Function.
- Attended the Catholic Church Christmas Fete.
- Attended the Tambo State School Presentation Night.
- Met with Small Business Commissioner Dominique Lamb.
- Met with Minister for Primary Industries Tony Perrett and Assistant Minister Sean Dillon.
- Attended press release with Minister for Primary Industries Tony Perrett and Assistant Minister Sean Dillon regarding QWool Project.
- Met with Chancellor Abbott regarding QWool Project.
- Attended Blackall Historical Society Meeting.
- Liaised with staff and community regarding Blackall Cultural Precinct Project.

- Attended BTRC Seniors' Luncheon.
- Attended Tambo CWA Seniors' Luncheon.

### **Link to Corporate Plan**

Not Applicable

### **Policy Implications**

Nil

### **Budget and Resource Implication**

Nil

**OFFICER REPORTS**

COUNCIL MEETING DATE:	Wednesday 18 December 2024
ITEM NO:	<b>6.1</b>
SUBJECT TITLE:	<b>Chief Executive Officer's November 2024 Report to Council</b>
AUTHOR AND OFFICERS TITLE:	Andrea Saunders Group Manager Customer & Council Support
AUTHORISING OFFICER:	Mike Lollback (Chief Executive Officer)
CLASSIFICATION (if Confidential)	N/A

**Summary:**

The report from the Chief Executive Officer is to update Council on matters that do not require a separate or comprehensive report for consideration but emerge as issue of interest to Council and the broader community.

**Officer's Recommendation:**

**That Council receive the Chief Executive Officer's Information Report for November 2024.**

**Background**

The following update is provided from the Chief Executive Officer:

**LGAQ Roundtable 'Closing the Loop'**

I attended via TEAMS a Roundtable discussion with Deputy Police Commissioner Shane Chelepy, the Queensland Disaster Coordinator, where key findings from the Disaster and Emergency Management state-wide workshops conducted earlier this year were discussed. The Group Manager for Customer and Council Support Services attended the Longreach session in August. Significant discussion surrounded the Clovin Report, which was a review into the role of the Commonwealth in Disaster Management. The meeting highlighted the transition of ownership of the State coordination from the former QFES to QPS.

**Desert Channels Queensland**

On 7 November, Mayor Martin and I met with the Andrew Drysdale, the Chair of Desert Channels Queensland and CEO Leanne Kohler and Desert Channels staff. We were presented copies of recently completed documents on Natural Disaster Preparedness and Biodiversity responses to natural disaster documents. Council values the strong partnership it enjoys with Desert Channels and thanks them for their ongoing commitment to the natural resource management of the Western Queensland Regions.

**District Disaster Management Group Meeting – Longreach**

On the 13 November, Deputy Mayor David Hardie joined Peter Mann, Alison Lamb, Andrea Saunders and I in attending the Distance Disaster Management Group meeting in Longreach.

Significant discussions were undertaken in preparation for the upcoming summer months. LDMG's and DDMG's across the region restated their intention to provide all assistance where it might be required in keeping communities safe. I remind all residents of the Blackall

Tambo Region to ensure they prepare their homes and have a plan in the event of a disaster. Information is available to assist the community on Council's website through our Disaster Dashboard.

### **Small Business Friendly Program**

Council will recall that at the September ordinary meeting Council, resolution GM2024/174 was carried, authorising Blackall-Tambo Regional Council to become a member of the Small Business Friendly Program.

On the 12 and 13 November the Commissioner for Small Business, Dominique Lamb and the Director of Strategy and Engagement, Luke Forster attended both Blackall and Tambo to meet with business operators and officially launch the Blackall-Tambo Regional Council as the 51<sup>st</sup> member of the Queensland Small Business Friendly Program.

Council is proud to be part of this program and will work with the Commissioner's Office and businesses across the region to assist in ensuring that the valuable contribution to the region by our business operators is supported in every way possible.

### **Q Wool**

Minister for Primary Industries Tony Perrett and Assist Minister Sean Dillon made a special trip to Blackall last week to announce \$940,000 in funding for the final stages of the planning and feasibility study for a new modern wool scour in Blackall.

This region has a proud heritage in wool scouring and has one of Australia's last historic Wool Scours in Blackall, one of the region's major tourist attractions.

Council will be aware that in 2020 Council engaged AEC to conduct feasibility study into the viability of a wool scour in the region. Since that time Council has remained committed to the project and has worked closely with John Abbot, the Chair of Q Wool in firmly establishing Blackall as the base for this nationally significant project.

I am aware, after discussions with all Councillors in the past month, that there is significant support and desire to see the economic and employment benefits to the local community this project will generate. We stand ready to contribute to the feasibility study and Council will have the opportunity to fully consider how we might best support the project's success.

### **RAPAD Brisbane Annual General Meeting**

Mayor Martin and I attended the RAPAD Annual General Meeting and quarterly meeting in Brisbane from the 25 November to the 27 November. This included the Friends of RAPAD annual social event where we were joined by the Minister for Local Government and Water and Minister for Fire, Disaster Recovery and Volunteers, the Hon Ann Leahy. Also joining us was the member for Gregory and Assistant Minister for Primary Industry, Water and Western Queensland, Sean Dillon. Both Minister Leahy and Mr Dillon have a strong affiliation and understanding of the RAPAD region and we remain confident that they will be strong advocates for the region.

RAPAD remains the strongest of the Regions of Councils across Queensland and is looked at a model of best practice. The network of discussion between elected representatives,

CEO's and Council staff ensures we remain current in operations and are able to consider proven approaches in decision making on council policy and programs.

### **National Local Roads, Transport and Infrastructure Congress**

Councillors will be aware that recently attended the National Local Roads Transport and Infrastructure Congress held in Margaret River, Western Australia. Across the two-day program government leaders, academics, peak bodies and councils across Australia shared ideas and approaches to the management of assets and the upkeep of roads. The congress presented a strong opportunity to explore modern technology and best practice in the management of infrastructure that is critical to the community.

Amongst the diverse presentations were the Minister for Regional Development, Local Government and Territories, the Hon Kristy McBain MP and the Shadow Minister, the Hon Bridget McKenzie. Both provided some confidence that there was a bipartisan understanding of the plight of local government in the management and upkeep of critical infrastructure and roads that serve not only the local community but the nation as a whole.

Already discussions have commenced with Council's Executive Leadership Team in contemporising our approaches to asset management and exploring efficient road maintenance programs.

### **Play Our Way Program – Tambo Netball Club**

Council will recall the Tambo Netball Club submitted an application with the Play Our Way Program, which was supported by Council. I am pleased to advise that the Tambo Netball Club's application has been successful for the construction of an undercover multi-sports court to be constructed at the Tambo Sports Facility.

The Australian Government Community Grants Hub at the Department of Social Services will provide the funding agreement to the Tambo Netball Club after February 2025. Council has agreed to manage the project, committed to the engineering and construction of a retaining wall and a financial co-contribution of \$50,000.00 toward the undercover multi-sports court. The engineered design of the groundwork, retaining walls and drainage is currently being undertaken and final costs of construction will be included in budgetary discussions with Council.

### **Link to Corporate Plan**

Not Applicable

### **Consultation (internal/external)**

Chief Executive Officer

### **Policy Implications**

Nil

### **Budget and Resource Implications**

Nil

### **Attachments**

Nil

OFFICER REPORTS

COUNCIL MEETING DATE

Wednesday 18 December 2024

ITEM NO:

6.2

SUBJECT TITLE:

**Delegations - Council to Chief Executive Officer**

AUTHOR AND OFFICERS TITLE:

Andrea Saunders Group Manager Customer & Council Support

AUTHORISING OFFICER:

Alison Lamb (Director of Organisational Performance), Mike Lollback (Chief Executive Officer)

CLASSIFICATION (if Confidential)

N/A

**Summary:**

Section 257(5) of the *Local Government Act 2009* requires a local government to review the annual delegations to the Chief Executive Officer of the local government.

**NOTE: The Delegation Register will be circulated separately due to the size of the document [902 pages]**

**Officer's Recommendation:**

**That Council:**

1. **Adopt the Delegations Register Council to Chief Executive Officer which details all the powers delegated to the Chief Executive Officer of .**
2. **Blackall-Tambo Regional Council pursuant to section 257 of the *Local Government Act 2009*; and**
3. **Note that the Delegation Register Council to Chief Executive Officer has been reviewed and updated as at 18 December 2024 to reflect any changes to the delegable powers under State legislation.**

**Background**

Section 257(1)(b) of the *Local Government Act 2009* (the Act) states that:

*"A local government, may by resolution, delegate a power under this Act or another Act to:*

- (a) The Mayor: or*
- (b) The Chief Executive Officer."*

The process of Council sharing its legislative powers through delegation to the Chief Executive Officer is to allow officers to administer Council responsibilities and make decisions efficiently without the need for a formal Council resolution for each decision.

The Act also places the requirement on the local government to annually review the delegations to the Chief Executive Officer under section 257(5). Council officers based the review information provided by the Local Government Association of Queensland Delegation Service.

The process to review the register includes:

1. Incorporation/removal/amending in line with the legislative updates provided by solicitors, King & Co via the LGAQ delegation service.
2. Undertake management consultation on the amended delegation registers.

The Delegation Registers have now been reviewed and are ready for adoption.

New, amended or deleted delegations are highlighted for ease of reading, including:

- New and amended sections/wording are highlighted; and
- Repealed and deleted sections/wording are struck through and highlighted.

#### New Legislative Registers

*State Emergency Services Act 2024*  
*Torres Strait Island Cultural Heritage Act 2003*  
*State Penalties and Enforcement Regulation 2014*  
*Retail Shop Leases Regulation 2016*  
*State Emergency Service Act 2024*  
*State Penalties and Enforcement Regulation 2014*

#### New Delegations and Minor Amendments to Existing Legislation Registers (due to changes in legislation or processes)

*Biosecurity Act 2014*  
*Body Corporate and Community Management Act 1997*  
*Building Regulation 2021*  
*Disaster Management Act 2003*  
*Disaster Management Regulation 2014*  
*Economic Development Act 2012*  
*Environmental Protection Act 1994*  
*Fire Services Act 1990*  
*Human Rights Act 2019*  
*Land Act 1994*  
*Local Government Act 2009*  
*Local Government Regulation 2012*  
*Medicines and Poisons (Pest Management Activities) Regulation 2021*  
*Medicines and Poisons (Poisons and Prohibited Substances) Regulation 2024*  
*Mining and Quarrying Safety and Health Act 1999*  
*Petroleum and Gas (Production and Safety) Act 2004*  
*Planning Act 2016*  
*Planning Act 2016 – Development and Assessment Rules*  
*Planning and Environmental Court Act 2016*  
*Planning Regulation 2017*  
*Plumbing and Drainage Regulation 2019*  
*Public Records Act 2002*  
*Queensland Heritage Act 1992*  
*Residential Tenancies and Rooming Accommodation Act 2008*  
*Summary Offences Act 2005*  
*Tabacco and Other Smoking Products Act 1998*  
*Transport Infrastructure Act 1994*  
*Transport Operations (Road Use Management – Vehicle Registration) Regulation 2021*  
*Waste Reduction and Recycling Act 2011*  
*Water Act 2000*  
*Water Regulation 2016*  
*Water Supply (Safety and Reliability) Act 2008*  
*Work Health and Safety Act 2011*

Any matters which may be contentious will be brought to Council to consider and determine upon.

### [Link to Corporate Plan](#)

Governance

Outcome 2 - Accountability - Accountable, responsible, and transparent governance.

Outcome 3 - Leadership - Responsible leadership with informed and transparent decision making.

### [Consultation \(internal/external\)](#)

Director Organisational Performance

### [Policy Implications](#)

Delegation of Power and Appointment of Authorised Person Policy

### [Budget and Resource Implications](#)

Nil

### [Risk Management Assessment](#)

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Compliant with the <i>Local Government Act 2009</i> .	Low
People	Low	Nil	Low
Operational	Medium	Delegation of powers enable the efficient operation of council business.	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

### [Proposed Risk Treatment](#)

The risk associated with this matter is considered to be low risk to Blackall-Tambo Regional Council.

### [Attachments](#)

The Delegation Register will be circulated separately due to the size of the document [902 pages].



## OFFICER REPORTS

COUNCIL MEETING DATE

Wednesday 18 December 2024

ITEM NO:

6.3

SUBJECT TITLE:

**Local Disaster Management Group Meeting**

AUTHOR AND OFFICERS TITLE:

Piper Hansen Administration Officer

AUTHORISING OFFICER:

Andrea Saunders (Group Manager Customer &amp; Council Support), Mike Lollback (Chief Executive Officer)

CLASSIFICATION (if Confidential)

N/A

**Summary:**

The Blackall-Tambo Local Disaster Management Group (LDMG) held a meeting on Thursday, 21 November 2024. The LDMG reviewed and endorsed the Blackall Tambo Local Disaster Management Plan and have referred the matter to Council for adoption.

**Officer's Recommendation:****That Council:**

1. receive the minutes from the 21 November 2024 Local Disaster Management Group meeting; and
2. adopt the Blackall-Tambo Regional Council Local Disaster Management Plan.

**Background**

Under *section 12* of the *Disaster Management Regulation 2014*, disaster management group meetings must be held at least once in every 6 months. In 2024 the LDMG met on the 3 May and 21 November and is compliant with the requirements of the *Regulation*.

The Local Disaster Management Group (LDMG) consists of representatives from council, police, emergency services and other agencies that may have involvement in the preparedness, prevention, response and/or recovery from a disaster event. The Group is Chaired by the Mayor, with the Deputy Mayor as the Deputy Chairperson and the Recovery Chairperson. The CEO is the Local Disaster Coordinator, and the Director of Organisational Performance is the Local Disaster Recovery Coordinator.

Under *Section 57(1)* of the *Disaster Management Act 2002* (the *Act*), a local government must prepare a Local Disaster Management Plan. The Local Disaster Management Plan must be reviewed annually.

The plan before Council has been prepared in conjunction with all agencies of the Blackall Tambo LDMG, was endorsed at the November 21 meeting for presentation to Council for adoption. The plan before Council complies with all the legislative elements required by Section 57 of the *Act*.

The Local Disaster Management Plan focusses on using an all-hazards approach in minimising the impact of disaster events on affected communities, by ensuring a coordinated effort by all levels of government and non-government entities with responsibilities or capabilities.

I ask that Council is aware, with thanks, of the continuing good work by the Regional Recovery and Resilience Officer, Craig Neuendorf, who continues to provide outstanding guidance and assistance to the Blackall Tambo LDMG.

## Link to Corporate Plan

Environment & Heritage

Outcome 1 - Disaster Management - Region is prepared and resilient to natural and man-made disasters.

## Consultation (internal/external)

Chief Executive Officer

Local Disaster Management Group

## Policy Implications

Nil

## Budget and Resource Implications

Nil

## Risk Management Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Compliant with the Disaster Management Act and Regulation.	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Regular meetings of the LDMG enable assessment of risks of disaster to the community on an ongoing basis.	Low

## Proposed Risk Treatment

Nil

## Attachments

1. Local Disaster Management Group Meeting Minutes 21 11 2024 [6.3.1 - 5 pages]
2. BTRC LDMG Local Disaster Management Plan November 2024 v 5.2 redacted [6.3.2 - 57 pages]



# **Blackall-Tambo** **Regional Council**

**Minutes of the Blackall-Tambo Regional Council  
Local Disaster Management Group Meeting  
Held at the Blackall Council Chambers and via TEAMS  
Thursday, 21 November 2024**

**1.0 Welcome and Call to Order**

The Meeting was called to order and opened at 10.00am.

**2.0 Attendance**

Andrew Martin (Mayor, LDMG Chair)  
David Hardie (BTRC Deputy Mayor and LDMG Deputy Chair)  
Mike Lollback (CEO BTRC & LDC)  
Alison Lamb (DOP and Deputy LDC)  
Mel Baird (Executive Officer – Longreach DDMG)  
Craig Neuendorf (Regional Recovery and Resilience Coordinator)  
Dr Karyn Matterson (Director Medical Services, Blackall Hospital)  
Gabrielle Burke (DON Blackall Hospital)  
David Grant (BOM)  
Greg Tierney (Blackall SES)  
Glenda Tierney (Blackall SES)  
Peter Mann (Disaster Officer BTRC)  
Andrea Saunders (Group Manager Customer and Council Support Services)  
Dan Arthur (Emergency Management Coordinator, QPS)  
Gary Osmand (Acting Area Controller, SES)  
Garry Davey (Queensland Fire Department)

**3.0 Apologies**

Rowan O'Donoghue (Deputy QFES Representative)  
Mick Wilshire (OIC Blackall Police)  
Chris Smith (Inspector QPS & District Disaster Coordinator)

**Moved: Dan Arthur**

**Seconded: Greg Tierney**

That the apologies be accepted.

**Carried**

**4.0 Confirmation of Minutes**

**Moved: David Hardie**

**Seconded: Craig Neuendorf**

That the minutes from the 3 May 2024 LDMG meeting be confirmed.

**Carried**

**5.0 General Business**

- No reply from DPI about lack of staff in the area.
- Lack of staff in Roma. Roma Saleyards incident (no DPI staff available)
- New Government is aware of what is going on.
- Re-write of LDMG plan next year.

**BOM Update - David Grant:**

- Increased chance of heatwaves.
- Long range forecasts are favouring average to above average rainfall across Queensland.
- Active storm season.
- Higher than average severe cyclones.
- Warmer than average nights.
- Flood risk- average.
- Average 4 tropical cyclones on eastern seaboard, 3 tropical cyclones on northern region.
- Increased fire risk.
- Rain deficiencies.
- Severe storms, increased thunderstorm risks.

**5.1 BTRC LDMG Local Disaster Plan****Moved: Cr Andrew Martin****Seconded: Cr David Hardie**

That the LDMG endorse the revised Local Disaster Management Plan and refer the Plan to Council for adoption.

**Carried****5.2 LDMG Nominations****Moved: Cr Andrew Martin****Seconded: Cr David Hardie**

That the LDMG note the appointments of Mike Lollback as BTRC LDC, Alison Lamb as Deputy BTRC LDC and Peter Mann as Disaster Officer to the Blackall-Tambo Local Disaster Management Group.

**Carried****6.0 Round Table****Longreach DDMG**

Mel Baird

- Re-write of plan will occur next year and will include change in legislation, improve outreach to community for disaster management plan.
- Defined system for escalation is clear, nothing has changed in the escalation process.
- Police have an obligation to close road if water is over 300mm.

**Queensland Health (Blackall Hospital)**

Karyn Matterson

- QLD Health have a database, adequate medication, and can enact any arrangements in the event of any disaster.
- Blackall Pharmacist has adequate supplies.

- QLD Health also has adequate supplies.
- Database of attendees of medical centre and hospital list of vulnerable individuals in the case of emergency.

**Gabrielle Burke**

- Well prepared.
- Disaster Management Protocols and Plans up to date.
- BCP due February.
- Current with Disaster Management protocol.
- Hospital pharmacy fully stocked.
- Prescriptions need to be filled early in case of disaster.
- Asthma is the biggest issue at the moment with heat and fires.

**Longreach DDMG**

Mel Baird

- Push for training.
- Training exercise before April May 2025.
- Christmas Holidays contact list.
- Inspector away 11 December to 1<sup>st</sup> January.
- Mel away 17<sup>th</sup> to 30<sup>th</sup> January.
- Exercise once a year with plans to have a small exercise with each Council in the DDMG.

**Emergency Management**

Dan Arthur

- Plan to work with councils on exercises.
- Work with LDMG on a program of alerts.
- Locally run exercises.
- Build an exercise where response agencies are moved around.

**Blackall Tambo Regional Council**

Mayor Andrew Martin

- Struggling for SES numbers.
- SES training in Rockhampton not feasible for region.
- Youth should be encouraged to be involved in the SES.
- 

**SES**

Gary Osman

- Recruitment- Blackall SES most active group in the Central West with membership.
- New resident packs to target new members.
- Lack of SES recruitment
- Local controller position is vacant in Blackall.
- Two members in Tambo.
- Support can be brought in from elsewhere.

**Queensland Fire Department**

Garry Davey

- Normal jobs in Blackall, mainly ambulance assist.
- Crew of 11 people.
- Request for burn-offs around town from Rowan.

**Blackall-Tambo Regional Council**

Mayor Andrew Martin

- Greendale Fire Brigade did burn-offs from Wild Dog fence for approximately 60 kilometres.
- Process of fire permits can be difficult.

- Hazard reduction burning - happy to include Queensland Fire Department. Red tape needs to be reduced.
- Tambo Rural fire brigade - yearly burn offs.
- A need for Rural Fire Brigade in Blackall

#### **Queensland Fire Department**

Garry Davey

- Happy for Queensland Fire Department to assist with controlled burns.

#### **Blackall SES**

Greg Tierney

- Lack of numbers.
- Lack of people around Christmas periods.
- Need a team of 4 (trained) people to place a tarp on a roof.
- 12 months approximately for people to be trained.
- Young people get involved.
- Members of the public to help, volunteer (sandbags etc).
- List of skilled people available for help in emergency.
- Bradley Kingston (possibility for controller position)

#### **Blackall-Tambo Regional Council**

Chief Executive Officer, Mike Lollback

- List of suppliers for goods during a disaster.
- Volunteers would be used for filling sandbags.
- Old members remain as mentors.
- Possible consideration to get council employed staff involved as volunteers.
- Work Camp able to provide assistance during disaster events where possible.
- Make sure experience transcends generations.
- Cadet programs to be considered.
- Compiling list of local farmers with aerial support

#### **Regional Recovery and Resilience Coordinator**

Craig Neuendorf

- Work Camp will be available over Christmas.

#### **Blackall SES**

Greg Tierney

- Problem with creeks rising between towns and therefore unable to get volunteers to areas where they are needed in the event of a disaster.

#### **Regional Recovery and Resilience Coordinator**

Craig Neuendorf

- Launch of Livestock Management Plan, 35 people in attendance, great support locally.
- Thanks to Council and LDMG.
- QRA impressed with recent visit to Blackall and Stonehenge.
- Emergency kits (Get Ready Queensland) to be distributed to aged residents.
- Availability of members/people over Christmas/New Year period.
- Ensure residents in retirement home/aged care members scripts are in abundance and current.

#### **Blackall-Tambo Regional Council**

Chief Executive Officer, Mike Lollback

- Back burns have happened, high fuel loads on rural properties.
- Mitigation burns.

- Fire this week at the dump, reported to DES, possibly deliberately lit, sorting of waste is to be encouraged to prevent oil and gas drums exploding. New dump being prepared, firebreaks done in the last few weeks.
- Going to community importance of waste being separated at dump.
- Airports - Bobcat used to clean outside areas.
- Rainfall - test to drainage systems. Drainage system in proximity to Blackall State School being investigated to prevent flooding.
- Street sweepers now in use in Blackall and Tambo.

**Blackall-Tambo Regional Council**

Mayor Andrew Martin

- Tambo airstrip - geographical assessment for night time landing. Jasko to complete.

**Emergency Management**

Dan Arthur

- Request to attend next council meeting.

**Blackall-Tambo Regional Council**

Chief Executive Officer, Mike Lollback

- Plan is responsibility of the LDMG.

**7.0 Close**

The meeting was closed at 11.12am



# **Blackall-Tambo** Regional Council

## *Blackall-Tambo Local Disaster Management Plan*

Version 5.2

November 2024



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## CONTENTS

Introduction.....	4
Foreword.....	4
Part 1 – Administration.....	5
Authority.....	5
Endorsement.....	5
Document Control.....	5
Amendments.....	5
Amendment Register.....	5
Distribution.....	5
Planning Review.....	5
Consultation.....	6
Privacy Statement.....	6
References.....	7
Part 2 – Plan Elements.....	8
Queensland Disaster Management Arrangements.....	8
Scope.....	9
Purpose.....	9
Objectives.....	9
Planning Framework.....	9
Part 3 – Blackall-Tambo Local Disaster Management Group.....	10
Terms of Reference.....	10
Priorities of the Blackall-Tambo LDMG.....	10
Membership.....	10
Chairperson.....	10
Local Disaster Coordinator.....	10
Members.....	10
Advisors.....	10
Support Agencies.....	10
Sub-groups.....	11
Roles and Responsibilities.....	11
Part 4 – Risk Management.....	12
Community Context.....	12
Key vulnerabilities / resiliencies:.....	12
Industry overview:.....	12
Hazard Identification.....	12
Land Use Planning:.....	13
Risk Assessment.....	13
Risk Treatment (Mitigation Strategies).....	13
Hazard Specific Arrangements.....	16
Residual Risk Management.....	17
Part 5 – Preparedness.....	18
Operational Planning.....	18
Agency Roles and Responsibilities.....	18
Community Engagement.....	18
Community Resilience.....	18
Training.....	18
Exercise Management.....	18
Part 6 – Prevention.....	20
Community Education.....	20
Hazard Specific Arrangement.....	20
Pandemic.....	20

<i>Part 7 - Response</i> .....	21
<i>Disaster Declaration</i> .....	21
<i>Communication</i> .....	21
<i>Activation</i> .....	21
<i>Escalation</i> .....	21
<i>Local Disaster Coordination Centre</i> .....	21
<i>Warnings and Alerts</i> .....	22
<i>Resource Management</i> .....	22
<i>Financial Management</i> .....	23
<i>Disaster Reporting</i> .....	23
<i>Evacuation</i> .....	23
<i>Evacuation Centre Management</i> .....	23
<i>Resupply</i> .....	23
<i>PART 8 - Recovery</i> .....	24
<i>Recovery Functions</i> .....	24
<i>Vulnerable Persons</i> .....	24
<i>Offers of Assistance</i> .....	24
<i>Animals in Disasters</i> .....	24
<i>Spontaneous Volunteers</i> .....	24
<i>Impact Assessments</i> .....	24
<i>Appendix 1 – Amendment Register</i> .....	25
<i>Appendix 2 – Distribution List</i> .....	26
<i>Appendix 3 – Blackall-Tambo Disaster Management Planning Framework</i> .....	27
<i>Appendix 4 – Blackall-Tambo Local Disaster Management (LDMG) Terms of Reference</i> .....	28
<i>Appendix 5 – Blackall-Tambo Disaster Management Risk Register</i> .....	32
<i>Appendix 6 – Hazardous Material Sites</i> .....	39
<i>Appendix 7 – Local Agency Disaster Management Role &amp; Responsibilities</i> .....	42
<i>Appendix 8 – Contact Directory</i> .....	46
<i>Appendix 9 - Glossary</i> .....	49
<i>Appendix 10 – Reference List</i> .....	51
<i>Appendix 11 – Response Organisations (non-public)</i> .....	52
<i>Appendix 12 – Key Essential Services Information (non-public)</i> .....	53
<i>Appendix 13 – Additional Information (non-public)</i> .....	54

## Introduction

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The Blackall-Tambo Local Disaster Management Plan (LDMP) provides the framework for local disaster management and operations under the Queensland Disaster Management Arrangements (QDMA).

Disaster management planning is focussed on a disaster event which causes serious disruption and impact on a community, whereas an incident causes minimal disruption to the community.

Disaster planning has two components and they provide guidance on:

- **Disaster Management** which comprises arrangements about managing the potential adverse effects of an event.
- **Disaster Operations** which are activities, undertaken before, during and after an event to help reduce loss of life, illness or injury, property loss or damage and environmental damage.

## Foreword

Blackall-Tambo Regional Council has an active disaster management philosophy which embraces mitigation, prevention, preparedness, response and recovery strategies.

The Blackall and Tambo communities know well the effects that a natural disaster can have on people, infrastructure and business. In recent years, major floods have been seen across the region which has seen the community strengthen and work together and as a result, recovery efforts have been successful.

The Blackall-Tambo Local Disaster Management Group (LDMG) aims to assist the Blackall and Tambo communities by providing the information and plans to mitigate against adverse effects of a disaster and to co-ordinate an effective response and recovery.

This plan and its associated sub-plans document the arrangements required under the Queensland Disaster Management Act 2003. The Plan takes a risk based and all hazards approach when considering strategies.

Only through collaboration with the community and members of the Blackall-Tambo LDMG from all levels of Government and Non-Government organizations, can disaster management efforts be successful.

Mayor of Blackall-Tambo Regional Council

Chair

Blackall-Tambo Local Disaster Management Group

## Part 1 – Administration

The following sections provide the governance and administrative requirements for the Blackall-Tambo LDMP.

### Authority

The Blackall-Tambo Local Disaster Management Plan has been prepared by the Blackall-Tambo LDMG and endorsed by the Blackall-Tambo Regional Council pursuant to Section 57 of the *Disaster Management Act 2003* (the Act).

### Endorsement

The Blackall-Tambo Local Disaster Management Plan has been prepared by the Blackall-Tambo Local Disaster Management Group pursuant to the *Disaster Management Act 2003* and recommended to the Blackall-Tambo Regional Council for endorsement on ..... 2024.

The Blackall-Tambo LDMP has been endorsed by the Blackall-Tambo Regional Council at a Council meeting held on ..... 2024.

**Mayor**  
**Blackall-Tambo LDMG**  
**Date:**

**Local Disaster Coordinator**  
**Blackall-Tambo LDMG**  
**Date:**

### Document Control

The Blackall-Tambo Local Disaster Management Plan is a controlled document. A public version is available on the Blackall-Tambo Regional Council website with private and confidential information redacted as required.

The LDMP will have a version control number and date of currency and be marked:

1. **Restricted** - complete version for approved use by disaster management stakeholders.
2. **Public** - limited version for access by the public that has confidential information removed.

The public version of the LDMP is available for download from the Council website [www.btrc.qld.gov.au](http://www.btrc.qld.gov.au). Printed copies of the public version of the LDMP are available at council offices for a service fee.

Copies of the restricted version of the LDMP are available upon written request to the Local Disaster Coordinator or their delegate, the Regional Recovery and Resilience Coordinator.

Version control numbering is listed on the front page of the LDMP and noted at [Appendix 1](#).

### Amendments

The controller of the document is the Blackall-Tambo Regional Council Local Disaster Coordinator (LDC). Any proposed amendments to this plan should be forwarded in writing to:

Local Disaster Coordinator (LDC)

Blackall-Tambo Regional Council

PO Box 21

Blackall QLD 4472

[PA@btrc.qld.gov.au](mailto:PA@btrc.qld.gov.au)

### Amendment Register

Administrative amendments to the LDMP may be approved by the LDC. Any changes to the intent of the document will be confirmed by the Blackall-Tambo LDMG and recommended to the Blackall-Tambo Regional Council for endorsement.

Amendments to this plan are noted and recorded in the Amendments Register at [Appendix 1](#).

### Distribution

The restricted version of the LDMP is distributed according to the Distribution List at [Appendix 2](#).

The public version of the LDMP can be accessed by the community either online or at the Blackall-Tambo Regional Council offices.

### Planning Review

The LDMP is a living document and may be amended from time to time in response to the following:

1. Legislative changes
2. Administrative changes
3. Lessons learned from activations, exercises or training activities

4. *Hazard and/or Risk changes*
5. *Community context changes*
6. *Participation in external reviews (annual IGEM Plan Assessment)*

*The minimum review periods include, but are not limited to:*

1. *Amendment because of the above as required*
2. *Administrative review at least annually*
3. *Complete review and rewrite every three years*

## **Consultation**

*In preparation of this plan, members of the Blackall-Tambo LDMG were consulted and contributed to its development.*

## **Privacy Statement**

*The information contained herein is collected, stored and managed in accordance with the Information Privacy Principles contained in Schedule 3 of the *Information Privacy Act, 2009*.*

## References

*This Plan and its associated Sub-plans and Guidelines are part of the QDMA made up of but not limited to:*

- *Legislation*
- *Plans*
- *Policy*
- *Doctrine*
- *Standard*

*For a list of the references utilised in this Plan, refer to [Appendix 9](#).*

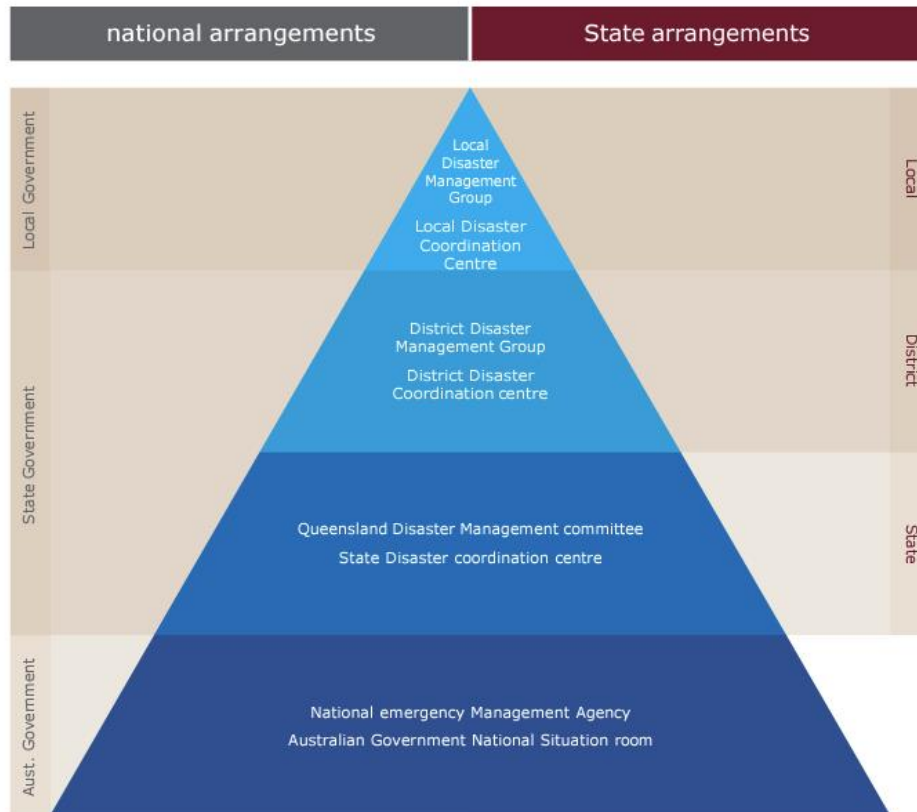
## Part 2 – Plan Elements

The Blackall-Tambo LDMP has been produced by the Blackall-Tambo LDMG and endorsed by the Blackall-Tambo Regional Council. The following plan elements underpin the development and review of the LDMP.

### Queensland Disaster Management Arrangements

The Blackall-Tambo LDMG forms part of the QDMA that:

- Include local, district and state levels (see diagram below)
- Enable a progressive escalation of support and assistance



Under the *Disaster Management Act 2003*, disaster management in Queensland is based on four principles:

1. A comprehensive approach:
  - Prevention (mitigation)
  - Preparedness
  - Response
  - Recovery
2. An all hazards approach
3. A local disaster management capability
4. Support by the state and district groups to local government

The Standard for Disaster Management in Queensland focuses on outcomes and accountabilities of shared responsibilities that include:

- Managing risk
- Planning and plans
- Community engagement
- Capability integration
- Operations
- Collaboration and coordination



- Common language

[Standard for Disaster Management in Queensland 2.1.1.pdf \(igem.qld.gov.au\)](#)

## Scope

*The scope of the Blackall-Tambo LDMP is bound by the Blackall-Tambo Regional Council local government area and other areas where the LDMP may be activated to support our local communities and disaster management partners.*

## Purpose

*The purpose of the Blackall-Tambo LDMP is to prescribe the local disaster management arrangements to support community safety in times of disaster within the Blackall-Tambo Regional Council local government area.*

## Objectives

*The objectives of the Blackall-Tambo LDMP include:*

1. *Develop local disaster management arrangements for preventing (mitigating), preparing for, responding to and recovering from disasters that impact the community within the Blackall-Tambo Regional Council local government area*
2. *Identify local resource capacity and capability to support the Blackall-Tambo Regional Council, disaster management stakeholders and community in a disaster event*
3. *Develop local capacity and capability to support disaster management operations*
4. *Support local community recovery*

## Planning Framework

*These arrangements are developed under the Queensland Disaster Management Arrangements (QDMA).*

*For a complete listing of local Plans, Sub-plans and Guidelines that support the Blackall-Tambo LDMP, refer to **Appendix 3**.*

### *Part 3 – Blackall-Tambo Local Disaster Management Group*

The Blackall-Tambo Regional Council (BTRC) established a LDMG pursuant to Sections 29, 34 & 35 of the Act to perform its role under the Act and advise Council on disaster management related topics.

#### **Terms of Reference**

For the Blackall-Tambo LDMG to function, it requires Terms of Reference (ToR), which are detailed at **Appendix 4 Terms of Reference**. The ToR provides governance to the LDMG on its functions and obligations.

The Terms of Reference are reviewed annually or as required in line with any legislative or policy change.

#### **Priorities of the Blackall-Tambo LDMG**

The priorities of the Blackall-Tambo LDMG are set by the group annually based on the QDMA and local need. The current set of priorities are listed at [Appendix 4 Terms of Reference](#).

#### **Membership**

Members of the Blackall-Tambo LDMG have been appointed by the chairperson pursuant to Regulation 9 of the *Disaster Management Regulations 2014* (the Regulations). Membership is further described in [Appendix 4 Terms of Reference](#).

A guideline for members on Local Disaster Management Groups including templates to nominate new members can be found here: [M.1.030 Local Disaster Management Group \(LDMG\) Responsibilities Manual](#)

The chairperson in appointing members, has selected representatives from agencies representing the Blackall-Tambo Regional Council local government area who:

1. Have a key role in responding to disaster or emergency situations
2. Have required qualifications and experience
3. Manage key assets
4. Provide essential community services
5. Can provide liaison officers to ensure succession planning

##### *Chairperson*

The Blackall-Tambo Regional Council has appointed the Mayor as the Chairperson and a Councillor as the Deputy Chairperson of the LDMG. They have voting rights.

The Chairperson has the following functions (S.34A of the Act):

- Manage and coordinate the business of the group
- Ensure, as far as practicable, that the group performs its functions
- Report regularly to the relevant district group, and the Chief Executive of the department, about the performance by the local group of its functions

##### *Local Disaster Coordinator*

The Chairperson of the LDMG will consult with the Chief Executive Officer to select a council employee to appoint as the LDC.

The Chairperson of the Blackall-Tambo LDMG has consulted and appointed the Chief Executive Officer of Council as the LDC. The LDC has voting rights.

The LDC has the following functions (S.36 of the Act):

- Coordinate disaster operations for the LDMG
- Report regularly to the LDMG about disaster operations
- Ensure, as far as practicable, that any strategic decisions of the LDMG about disaster operations are implemented

##### *Members*

The membership of the LDMG will be made up of members who have voting rights. This membership will be reviewed annually by the Chairperson, the LDC and the Longreach District Disaster Coordinator (DDC).

The Commissioner of the Queensland Police Service (QPS) will be advised of the membership of the group and any changes pursuant to Section 37 of the Act.

##### *Advisors*

The Blackall-Tambo LDMG may seek the assistance of individuals or organisations where specialist or community related information is required. These persons sit as advisors to the group. They are non-voting members.

##### *Support Agencies*

These are identified agencies or organisations that may be consulted due to their subject matter expertise but are not required to attend meetings regularly. They are invited guests with no voting rights.

### Sub-groups

*The Blackall-Tambo LDMG may form subgroups in response to a need. The LDMG will provide authority and direction on the tasks they may undertake, the more common being risk management, disaster management planning or recovery. The subgroups may:*

- *Determine their own Terms of Reference*
- *Report and advise the LDMG on the subject they are working on according to agreed times*
- *Subgroups may be ongoing or established for a set time*

### Roles and Responsibilities

*Local roles and responsibilities of disaster management stakeholders align with those contained within the State Disaster Management Plan (SDMP).*

*A listing of stakeholders who engage with the Blackall-Tambo LDMG can be found at [Appendix 6](#).*

## Part 4 – Risk Management

*The Blackall-Tambo LDMG recognises the importance of risk assessment and the development of risk mitigation strategies based on sound disaster risk management processes. The Blackall-Tambo LDMG is committed to implementing the concepts and principles detailed in the emergency-related risk assessment method consistent with the Australian Standard AS/NZS ISO 31000:2018 Risk management – principles and guidelines.*

### Community Context

*Located in the heart of Queensland's outback, Blackall-Tambo Regional Council local government area is approximately 600km west of Gladstone and 900km north-west of Brisbane. The Blackall-Tambo Regional Council local government area is 30 489 square kilometres in size. The region comprises of the two towns of Blackall and Tambo which lie along the historic Barcoo River on the Landsborough Highway (Matilda Highway). Blackall is an attractive, vibrant town with a population of approximately 1500 people. It is a key administrative centre with a strong arts and cultural scene. As the oldest town in Central Western Queensland, Tambo, which sits at the headwaters of five river systems is a jewel in the west with a population of approximately 350.*

*Bidjara (also known as Bidiyara, Pitjara and Peechara) is an Australian Aboriginal language spoken by the Bidjara people. The Bidjara language region includes the towns of Charleville, Augathella and Blackall as well as the properties of Nive Downs and Mount Tabor. Kuungkari (also known as Kungkari and Koonkerri) is a language of Western Queensland. The Kuungkari language region includes the landscape within the local government boundaries of the Longreach region and the Blackall-Tambo region. Gungabula (also known as Kongabula and Khungabula) is an Australian Aboriginal language of the headwaters of the Dawson River in Central Queensland. The language region includes areas within the local government area of the Maranoa region, particularly the towns of Charleville, Augathella and Blackall as well as the Carnarvon Range.*

*The Blackall-Tambo region has an extensive history of cattle, sheep and wool production. Jackie Howe, Australia's famous shearer, lived and worked in the area. The Blackall Saleyards is an important centre for the sale and spelling of cattle. It is the only saleyards in Queensland that is certified to sell organic cattle and as such attracts buyers and sellers from within and beyond the region. The region's economy has diversified into other industries including cypress pine sawmilling and tourism. Blackall-Tambo is home to the historic Blackall Wool Scour and the Tambo Teddy workshop where hand crafted bears are made. There are regular passenger flights three times per week connecting Blackall Airport with Longreach and Brisbane.*

*The region provides a range of youth, seniors and family services and programs. Quality facilities are available to support our many community organisations to provide a wide range of sport and recreation activities including horse racing, bowls, tennis, rugby league, swimming and equestrian. The region's strong volunteer base has been and continues to play an important part in the life of both communities and reflects the high level of community spirit that exists across the region.*

*The region of Blackall-Tambo can be accessed by road or aeroplane.*

*Key vulnerabilities / resiliencies:*

- *Blackall and Tambo have a significant visitor/tourist population at different times of the year. This brings important financial support to the towns but few of these tourists are aware of the disaster potential in the areas they are visiting or travelling through;*
- *Blackall and Tambo have considerable latent capacity to support themselves and isolated properties during most disaster events;*
- *Rural properties are subject to extended periods of isolation by road;*
- *Blackall and Tambo have populations with a strong sense of community. People are generally well-known to each other which raises inherent resilience factors for these communities; and*
- *Most residents on remote properties are aware of their unique risks and make seasonal preparations for reasonably predictable events.*

*Industry overview:*

*The economy of the Blackall-Tambo region is based on rural agricultural enterprises, light industry, professional service sector (including government, health, education and finance) and tourism. Council places considerable emphasis on maintaining current industry and growing economic opportunities for the area.*

*Industries include grazing, saleyards, tourism, showgrounds, livestock and wild game harvesting.*

### Hazard Identification

*Whilst all hazards were in the development of this Plan, hazards that have been identified below are those with a reasonably foreseeable chance of impacting on the area, or those with historical data to support considerations:*

- *Flooding – most of the BTRC region has a long history of flood events with potential to cause anything from mild disruption to serious damage to property, environment and economy;*
- *Severe Storms – the BTRC region is subject to seasonal storm periods that can often include damaging winds, hail or torrential rain;*
- *Transport Incidents (Motor Vehicle) – vehicle accidents have occurred in the BTRC region. These have included accidents with other vehicles, animals and property assets and have resulted in the loss of lives (usually controlled entirely by QPS);*
- *Transport Incidents (Heavy Motor Vehicle) – heavy vehicle accidents have occurred in the BTRC region. These have included Hazmat incidents and have resulted in the loss of lives. There are particular concerns regarding*

*the potential for these incidents in the residential areas near the highways (usually controlled entirely by QPS and QFD);*

- *Transport Incidents (Aircraft) – regular scheduled domestic flights, charter and private aircraft use the Blackall airport. The Tambo airstrip is used for charter or private aircraft and is an all-weather strip;*
- *Urban Fires – each town within the BTRC area has had urban fire events. They have been recorded at various times of the year and are not seasonal;*
- *Bushfires – rural fires affecting property and grazing areas occur from time to time during the dry season;*
- *Water Supply Contamination – domestic water services in all towns are subject to potential contamination by natural, accidental or malicious events;*
- *Animal and Plant Disease – diseases of animals and plants affecting production, safety for consumption or livestock. There have been historical events of animal disease outbreaks affecting both domestic and wild animals;*
- *Terrorist Attack – on public infrastructure, multiple casualties and potentially main thoroughfares blocked by the incident;*
- *Pandemics – pandemics are highly contagious viruses that are easily spread and can cause severe illness and even loss of life. This includes Covid-19 which is a pandemic that is long-lasting and has caused widespread disruption, concern and uncertainty in the community.*

### Land Use Planning:

*Whilst cognisant of some Local Government incentive programs that support land use policies generally targeting nature conservation efforts, Blackall-Tambo Regional Council has not initiated any such programs and has not indicated an eagerness to engage in this arena in the near future.*

### Risk Assessment

*The Blackall-Tambo LDMG undertook a risk management process aligned to the Risk Management Standard ISO 31000:2018. The Risk Register and matrix along with the listings of Critical Infrastructure and Essential Services can be found at [Appendix 5 Risk Register](#).*

### Risk Treatment (Mitigation Strategies)

*The LDMG is committed to identifying risk treatment including mitigation works, preparations for response and management of residual risks within their area of responsibility. Blackall-Tambo Regional Council will seek to make appropriately responsible allocations to approved mitigation works.*

*The LDMG will identify responsible agencies and lobby for mitigation activities, response preparations and management of residual risks that are outside the area of responsibility of Blackall-Tambo Regional Council, but where non-action is likely to result in an adverse impact on the community of BTRC.*

*It is recognised that limited options to physically mitigate against natural hazards exist in the Blackall-Tambo Regional Council local government area. Most of the risk treatments will therefore be identified to prepare the community, local disaster management system, Council, other agencies and linkages to support agencies for response, recovery and management of residual risks. Council uses Get Ready Queensland funding and seeks funding from the Queensland Resilience and Risk Reduction Fund (QRRRF) and the National Emergency Management Agency (NEMA) to mitigate risk.*

*Mitigation Strategies*

<i>Risk</i>	<i>Treatment Strategy</i>	<i>Priority</i>	<i>Responsible (Agency)</i>	<i>Consequential Actions</i>	<i>Implementation (Timeframe)</i>	<i>Performance Measures (Reporting, Monitoring)</i>
<i>Flooding</i>	<i>Monitoring upstream water flows to enable preparedness for warning of upcoming events and advising of severity</i>	<i>High</i>	<i>BTRC BOM</i>	<i>This monitoring will provide up to date information to residents to assist them to prepare for a flood event.</i>	<i>Regularly during and after rainfall events</i>	<i>Reports to Council</i>
<i>Severe weather</i>	<i>Cleaning backyards, removing rubbish/debris. Removing trees near power lines.</i>	<i>Medium</i>	<i>BTRC Ergon</i>	<i>These actions remove the risk of injury or further damage from flying articles or trees falling on power lines.</i>	<i>Annual</i>	<i>Reports to Council</i>
<i>Bushfire</i>	<i>Reducing fuel load on Landsborough Highway and local roads</i>	<i>High</i>	<i>BTRC DTMR QFD</i>	<i>These actions reduce the risk of bushfires crossing the Highway and local roads</i>	<i>Regularly after rainfall events</i>	<i>Reports to Council</i>
<i>Drought</i>	<i>Provide psychological assistance to drought affected members of the Shire</i>	<i>High</i>	<i>BTRC Queensland Health Mental health providers WQ Drought Committee</i>	<i>BTRC to provide assistance as requested from agencies</i>	<i>Ongoing</i>	<i>Reports to Council</i>
<i>Heatwave</i>	<i>Ensure that Council swimming pools and libraries are available during times of extreme heat to provide relief</i>	<i>Medium</i>	<i>BTRC BOM Queensland Health</i>	<i>BTRC to provide assistance to Queensland Health as requested</i>	<i>During a declared heatwave event</i>	<i>Reports to Council</i>

<i>Risk</i>	<i>Treatment Strategy</i>	<i>Priority</i>	<i>Responsible (Agency)</i>	<i>Consequential Actions</i>	<i>Implementation (Timeframe)</i>	<i>Performance Measures (Reporting, Monitoring)</i>
<i>Vector Outbreak</i>	<i>Council to undertake year round monitoring for vector outbreak</i>	<i>Medium</i>	<i>BTRC DAF</i>	<i>BTRC to monitor mosquito levels around suspect areas and undertake periodic treatment in these areas and provide public health notices.  DAF to monitor locust and grasshopper infestations.</i>	<i>Ongoing</i>	<i>Reports to Council</i>
<i>Pandemic</i>	<i>Council will support a public health vaccination program</i>	<i>Medium</i>	<i>Queensland Health</i>	<i>BTRC to provide facilities where public health vaccination programs can be conducted.</i>	<i>As required</i>	<i>Reports to Council</i>
<i>Vulnerable Persons</i>	<i>Council investigate with the Blackall Hospital and Longreach District Health Services a "Vulnerable Persons Register" and "Evacuation Plan".</i>	<i>Medium</i>	<i>Queensland Health  Providers of health care for vulnerable persons</i>	<i>Council requests information to be managed by Blackall Hospital DON.</i>	<i>Ongoing</i>	<i>Reports to Council</i>

## Hazard Specific Arrangements

A number of incidents will be specifically planned by specialist agencies where expert advice is required. Hazard specific plans address the hazard actions across all prevention, preparedness, response and recovery (PPRR) phases. Those plans include information on how the QDMA links with the hazard specific arrangements and how the Blackall-Tambo LDMG will support the primary agency to manage that event.

Human and/or animal disease epidemics or pandemics have significant potential to impact across the region, especially in smaller towns where resources to identify, treat and care for those affected may be limited.

Agency specific coordination centres may be established in addition to the local, district and State coordination centres. Internal procedures including the passage of information and resources may be managed using different processes. Where this occurs, the primary agency will inform the State Disaster Coordination Centre (SDCC) and is responsible for ensuring these arrangements are coordinated. Primary agencies have a role in ensuring hazard specific plans link to corresponding national hazard specific plans and arrangements and that appropriate communication and relationships with counterparts at the national level are maintained.

Hazard specific plans include, but are not limited to:

Hazard	Primary Agency	State National Plans
Animal and plant disease	Department of Agriculture & Fisheries	<ul style="list-style-type: none"> <li>Australian Veterinary Emergency Plan (AUSVETPLAN)</li> <li>Australian Aquatic Veterinary Emergency Plan (AQUAVETPLAN)</li> <li>Australian Emergency Plant Pest Response Plan (PLANTPLAN)</li> <li>Biosecurity Emergency Management – Response Planning Guide</li> </ul>
Biological (human related)	Queensland Health	State of Queensland Multi-Agency Response Plan to CBR Incidents (State CBR Plan) (Chemical, Biological and Radiological Incidents)
Bushfire	Rural Fire Service Queensland	<p>Queensland Bushfire Plan  <a href="https://www.qld.gov.au/disaster/queensland-bushfire-plan">QLD Bushfire Plan (disaster.qld.gov.au)</a></p> <ul style="list-style-type: none"> <li>Central West Area Fire Management Group Bushfire Risk Mitigation Plan</li> <li>RFSQ Central Region Bushfire Annex</li> </ul>
Chemical	Queensland Fire Department	State of Queensland Multi-Agency Response Plan to CBR Incidents (State CBR Plan) (Chemical, Biological and Radiological Incidents)
Pandemic	Queensland Health	<ul style="list-style-type: none"> <li>Queensland Health Pandemic Influenza Plan</li> <li>Australian Health Management Plan for Pandemic Influenza</li> </ul>
Radiological	Queensland Health	State of Queensland Multi-Agency Response to CBR Incidents (State CBR Plan) (Chemical, Biological and Radiological Incidents)



Terrorism	Queensland Police Service	<ul style="list-style-type: none"> <li>▪ Queensland Counter-Terrorism Strategy</li> <li>▪ National Counter-Terrorism Plan</li> </ul>
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## Residual Risk Management

*Residual Risk refers to the level of risk remaining after implementation of a risk treatment.*

*The Blackall-Tambo LDMG is not directly responsible for the management of residual risk that is identified as the responsibility of an agency/organisation. Each agency is required to address residual risks in its area of responsibility through the development of its own internal management and planning processes.*

*The Blackall-Tambo LDMG Chairperson may seek assurance or confirmation that this planning and capacity development has been undertaken by responsible agencies.*

*For residual risks with no clearly established responsible agency, or where the residual risk is not being appropriately managed, or where the residual risk remains an unacceptable risk to the community, the Blackall-Tambo LDMG should develop mitigation strategies.*

*Residual risks identified as the responsibility of Council will be communicated to the Blackall-Tambo LDMG and managed by Council through the development of the local response and recovery arrangements and appropriate support activities. Where Councils' capacity to deal with a residual risk that falls within its responsibility, requests for additional assistance may be directed to the Longreach District Disaster Management Group (DDMG).*

## Part 5 – Preparedness

The Blackall-Tambo Regional Council and its LDMG undertakes preparedness activities throughout the year to promote community safety and resilience. The Blackall-Tambo LDMG does this through a variety of strategies in partnership with its disaster management partners.

### Operational Planning

These arrangements are developed under the QDMA. The objectives of the Blackall-Tambo LDMG operational planning arrangements are to:

- Ensure the safety of the community;
- Ensure the provision of appropriate response and/or recovery support to affected communities;
- Facilitate and support the restoration of essential community services and infrastructure;
- Support and locally lead the recovery of the community from the disaster.

A listing of sub-plans, Guidelines and strategies can be found at [Appendix 3](#).

### Agency Roles and Responsibilities

Agency roles and responsibilities can be found in detail at [Appendix 6](#). Their listed roles and responsibilities are based on what they are required to provide in support of the Blackall-Tambo LDMG from a Local, District or State level subject to the disaster type. The Blackall-Tambo LDMG supports agency preparedness activities.

### Community Engagement

The Blackall-Tambo LDMG seeks to engage with the local community to facilitate a ‘**Shared Responsibility**’ approach to disaster management.

The Blackall-Tambo LDMG is guided by the **International Association of Public Participation (IAP2)** Spectrum when engaging with the community. The Spectrum provides a level of engagement depending on the outcome and includes:

- Inform
- Consult
- Involve
- Collaborate
- Empower

The way the Blackall-Tambo LDMG communicates with the community and its stakeholders is detailed in the **Communications Sub-plan**.

### Community Resilience

The Queensland Strategy for Disaster Resilience is underpinned by four key objectives:

- Queenslanders understand their disaster risk
- Strengthened disaster risk management
- Queenslanders are invested in disaster risk reduction
- There is continuous improvement in disaster preparedness, response and recovery.

The Strategy provides an overarching framework to empower Queenslanders to factor in resilience measures and activities as they anticipate, respond and adapt to changing circumstances.

Further details can be obtained from the Queensland Strategy for Disaster Resilience 2022 - 2027.

### Training

Disaster management training is the responsibility of the member agency and the individuals on the Blackall-Tambo LDMG. The Queensland Police Service (QPS) delivers the training through the State Disaster Management Training Framework.

The LDC of the Blackall-Tambo LDMG will liaise with the QPS Emergency Management Coordinator (EMC) for the Longreach Disaster District to identify training needs and deliver training to LDMG members and others to build capacity and capability to undertake their responsibilities in disaster management.

For further support, the contact details for the QPS EMC are listed in the Contact Directory at [Appendix 8](#).

### Exercise Management

Developing an exercise management program has the benefit of:

- training personnel
- reviewing plans
- testing the effectiveness of plans and resources

The exercise format can be one or a combination of the following:

- *Discussion – hypothetical – agency presentation*
- *Desk-top*
- *Functional*
- *Field*

*An exercise management program to review the local disaster management arrangements will be determined by the Blackall-Tambo LDMG or Subgroup set up for the purpose.*

*An exercise management program to review the Blackall-Tambo local disaster management arrangements includes, but is not limited to:*

- *A need is identified to test a plan or part of a plan from the local disaster management arrangements at least annually and is facilitated by the Blackall-Tambo LDMG*
- *If the local disaster management arrangements have been activated fully at least once in a calendar year, it may be decided not to proceed with the annual exercise*
- *The Blackall-Tambo LDMG participates in neighbouring LDMG or DDMG exercises in a calendar year where the arrangements are activated, then the annual exercise may not be required.*

*The LDC will seek the assistance of the QPS EMC to assist in facilitating the exercise management program along with the Regional Recovery and Resilience Coordinator (RRRC) and the Executive Officer (XO) of the Longreach DDMG.*

## Part 6 – Prevention

*The Blackall-Tambo Regional Council and its LDMG identify hazards and potential mitigation strategies to implement that will alleviate the consequences of a disaster on the community.*

### Community Education

*The Blackall-Tambo Regional Council and its LDMG contributes to the resilience of their community through community education by the supply of relevant disaster management information, specific hazard/risk management tools for the community and hazard/risk awareness activities, including:*

- *Regular disaster management information as part of the council newsletter to residents;*
- *Signage of known risks (where appropriate) to ensure greater community awareness;*
- *Specific disaster management news, information, tools or resources through council service centres, rates notices and other community resources;*
- *Preparing information sheets for public distribution on hazards;*
- *Notifying residents of preparedness for extreme hazards via varied media tools;*
- *Preparing procedures and guidelines for the public on communication methods to be adopted before, during and post disasters;*
- *Connecting to the community via multi-media (i.e. Website and Facebook);*
- *Newsletters to each community prior to storm season and distributed on Facebook;*
- *Distribute information from Get Ready website as reminders to communities;*
- *Community information sessions for pre-season awareness;*
- *Distribution of Be Ready Central West Flip Books [www.btrc.qld.gov.au/downloads/file/928/be-ready-central-west](http://www.btrc.qld.gov.au/downloads/file/928/be-ready-central-west)*
- *Up-to-date information on Council's disaster dashboard [www.rapad.qitplus.com/blackall-tambo](http://www.rapad.qitplus.com/blackall-tambo)*

*Further details on how community education may be facilitated is found in the Blackall-Tambo Regional Council Communication Policies.*

### Hazard Specific Arrangement

*The Blackall-Tambo LDMG through its risk management process may identify a need or collaborate with a hazard management agency to develop a local hazard specific plan.*

*The LDMG has developed local hazard specific plans for:*

#### *Pandemic*

*The Blackall-Tambo LDMG worked with Queensland Health and Queensland Police to develop a local Pandemic Sub-plan. Refer to **Pandemic Sub-plan**.*

## Part 7 - Response

During a disaster, Council provides initial support to the affected community until its resources are fully committed. Additional support from the state, and ultimately the Commonwealth Government may be requested if needed. In accordance with section 4A(c) of the Act, Local Government is the frontline of disaster management and primarily responsible for managing events in their local government area. The Blackall-Tambo LDMG is ideally suited to manage disaster events at the community level, based on its understanding of local social, environmental and economic issues as well as knowledge of the infrastructure within the Blackall-Tambo Regional Council local government area.

### Disaster Declaration

Where there is a requirement for a person or a class of persons to exercise the additional powers available under the provisions of the *Disaster Management Act 2003* (section 64), the District Disaster Coordinator (DDC) may, with the approval of the Minister, declare a disaster situation for the Disaster District or a part of the Disaster District. The DDC should take reasonable steps to consult with Council prior to any declaration.

There is also provision for the Premier of Queensland and the Minister for Emergency Services to declare a Disaster Situation for the State or a part of the State.

The Chairperson of the State Disaster Management Group or the DDC only, may authorise the exercise of additional powers.

In declaring a disaster situation, the DDC is to be satisfied that a disaster has happened, is happening or is likely to happen and it will be necessary, or reasonably likely to be necessary, to exercise declared disaster powers to prevent or minimise the loss of human life, illness or injury to humans, property loss or damage, or damaging to the environment. The DDC will ensure that information to the DDC is regular and consistent with the seriousness of an event so that an informed decision can be made.

### Communication

The Blackall-Tambo LDMG will coordinate effective collection, monitoring, management and dissemination of accurate, useful and timely information and warnings to the public before, during and after disaster events.

Blackall-Tambo Regional Council has secured funding to maintain a Disaster Dashboard which provides updates on weather warnings, road conditions, power outages, emergency contacts, river heights, BoM radar, current fire bans and the road status across the Blackall-Tambo Regional Council local government area. [Blackall-Tambo Disaster Dashboard \(qitplus.com\)](https://qitplus.com)

The principal responsibility for the release of this information through the media and other agencies rests with the Chairperson or their delegate.

### Activation

The LDMG can be activated in the following circumstances:

- By the Chairperson of the LDMG (or delegate) on receipt of information regarding an actual, imminent or likely disaster event that has potential to significantly impact one or more communities in the Blackall-Tambo Regional Council local government area; or
- By the Chairperson of the LDMG (or delegate) on receipt of request from the DDC in response to an actual, imminent or likely disaster event; or
- By the Chairperson of the LDMG (or delegate) on receipt of request from an emergency management agency with combat responsibility for a disaster event.

Activation does not necessarily mean the convening of disaster management groups. Initially, it may be for the provision of information to group members as required.

Refer to the **Activation Guideline** for more information.

### Escalation

The Blackall-Tambo LDMG is activated according to an escalation model based on the following levels:

1. Alert
2. Lean Forward
3. Stand Up
4. Stand Down

The movement through this table may not be sequential depending on circumstances. Refer to the **Activation Guideline** for more detail.

Triggers to escalate the level of response from Local to District and/or State include, but are not limited to:

- Local resources are exhausted
- Level of expertise and/or asset requirements are beyond local capacity and capability
- Complex and multiple events affecting the area

### Local Disaster Coordination Centre

The Blackall-Tambo LDMG is responsible for local disaster coordination during a disaster event. Disaster coordination is facilitated through the establishment of a primary Local Disaster Coordination Centre (LDCC). Other facilities may be identified to support coordination as required.

The primary LDCC is located in the Boardroom, Blackall-Tambo Regional Council, 6 Coronation Drive, Blackall. The secondary LDCC is located at the Blackall-Tambo Regional Council Works Depot, 60 Rose Street, Blackall.

Refer to the **Disaster Coordination Centre Guideline** for further detail on location, setup and management of the local disaster coordination centre.

## Warnings and Alerts

Warnings and Alerts are issued by the responsible agency and the Blackall-Tambo LDMG facilitates the dissemination of these warnings and alerts as required to the local community. Refer to the **Public Information and Warnings Sub-plan** for further detail.

Warnings and Alerts may include, but are not limited to:

- Blackall-Tambo Regional Council Disaster Dashboard  
[Blackall-Tambo Disaster Dashboard \(qitplus.com\)](#)
- Bureau of Meteorology, issuing severe weather and flood warnings
- Emergency Alert issued by the Queensland Police Service with input from LDMGs and the DDMG. Refer to the Australian Warning System (AWS)
- Standard Emergency Warning Signal (SEWS) issued where life and/or property is threatened by a disaster
- Australian Warning System, a consistent standard warning information system across five key hazards used nationally.

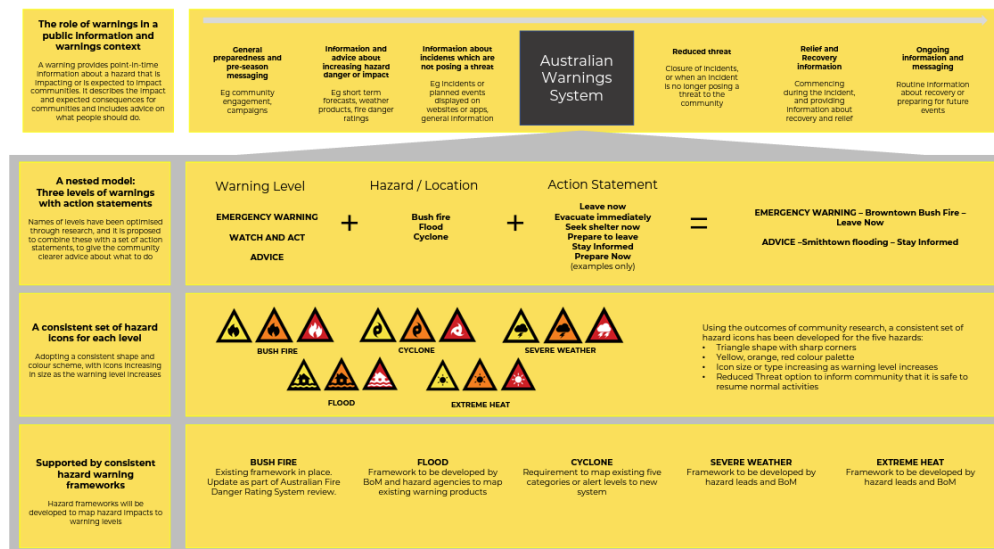
The LDMG may issue disaster messaging to keep the local community informed of the situation.

### The Australian Warning System

The Australian Warning System has been developed based on community research and input from Australia's emergency services and hazard agencies.

As part of a major national research project, more than 14,000 people were surveyed or interviewed, to assess community perceptions of existing warning systems and improvements which could make warnings clearer and lead people to take action during hazard events.

The system builds on existing warning frameworks and would apply to bushfire, flood, severe storm, cyclone and extreme heat – but is designed to be adaptable and scalable to other hazards.



## Resource Management

Whilst the Blackall-Tambo LDMG has available the combined resources of its member agencies for use in a disaster event, there will be times when the resources will be insufficient.

Where the LDMG requires logistics support and/or resources to meet operational requirements that are beyond local capacity and capability, the LDMG may formally seek assistance through a:

- Request for Assistance** forwarded to the DDC.
- Personnel or logistics may be available through council to council arrangements.
- In all circumstances where additional logistics are required, the DDC will be informed.

Refer to the **Resource Management Guideline** for further detail.

## Financial Management

*Initially, Council and each agency is responsible for their own financial management when engaged in disaster management activities according to their role and responsibilities.*

*The Blackall-Tambo Regional Council has their own internal system for the financial management of resources. It is responsible for and activities undertaken where they may attract funding support.*

*The Blackall-Tambo LDMG through Council will ensure a correct collation of expenditure during a disaster event is compiled.*

*Refer to the Blackall-Tambo Regional Council Financial Policies for further detail.*

## Disaster Reporting

*Situation Reports will be submitted at intervals as determined by the LDC from the member agencies to ensure the Local Disaster Coordination Centre has complete situational awareness.*

*LDMG Situation Reports will be submitted on a regular basis to the DDC, Longreach. Such reports will be required at times stipulated by the DDC Longreach and will be in the format as prescribed in the Local Disaster Coordination Centre Guideline.*

- *The review of operational activities undertaken during a disaster is a key component in ensuring capability development and the continuous improvement of disaster management arrangements.*
- *Post-disaster reviews are conducted to:*
  - *Assess disaster operations undertaken including actions, decisions or processes;*
  - *Document processes that worked well for use in the next operation and disaster management planning*
  - *Assess capability and consider where additional training and/or exercises may enhance capacity*

## Evacuation

*Evacuation is a strategy that may be employed for the safety of the community. It is based on the:*

- *Decision to evacuate*
- *Warning to evacuate*
- *Withdrawal of people*
- *Shelter of people*
- *Return of people*

*Evacuation is a general term used when managing a community that needs to be removed from a potential hazard or threat. Other types of evacuation include:*

- *Voluntary evacuation, where the community is requested to leave an area by their own means without much assistance*
- *Directed evacuation, where the community is directed to leave (under a Disaster Declaration which is managed by Police)*
- *The LDMG manages evacuations within their area of responsibility*

*The Blackall-Tambo LDMG has developed an **Evacuation Sub-plan** that provides the detail to facilitate an evacuation.*

*Evacuation Centre Management*

*Evacuation Centres have been identified by the Blackall-Tambo LDMG for use should the community require evacuation or a central facility together during a disaster event.*

*The identified facilities and management process are contained in the **Evacuation Centre Management Guideline**.*

## Resupply

*The Blackall-Tambo LDMG is responsible for the management of the resupply of essential items to isolated communities and rural properties. The Blackall-Tambo LDMG conducts resupply in alignment with the Queensland Resupply Guidelines. The Blackall-Tambo LDMG may coordinate the resupply of retailers at Blackall and Tambo during disasters. Messaging will be broadcast on the Disaster Dashboard for the community to contact Blackall-Tambo Regional Council for non-emergency assistance. A Request for Assistance will be forwarded to the DDMG if the LDMG cannot locally source essential supplies.*

*State approved resupply operations may involve watercraft, fixed wing or rotary wing aircraft. The delivery of supplies by these means is designed to ensure the isolated properties or communities are not financially disadvantaged in ordering essential supplies. They must still pay for the supplies, but the transportation costs are managed through state funding.*

*Refer to **Resupply Sub-plan** for further detail.*

## PART 8 - Recovery

*The Blackall-Tambo Regional Council and its LDMG undertake recovery activities and supports partnering agencies in providing recovery services to the community.*

### Recovery Functions

*Disaster recovery is the coordinated process of supporting affected individuals and communities in the reconstruction of the physical infrastructure, restoration of the economy and of the environment and support for the emotional, social and physical well-being of those affected.*

*Disaster recovery is a complex and usually a long process that requires a range of services from various government and non-government organisations who contribute to the support of the community across the five functional areas of recovery:*

#### 1. Human and Social

*Focuses on supporting the emotional, social, physical and psychological health and wellbeing of individuals, families and communities.*

#### 2. Economic

*Focuses on rectifying the direct and indirect impacts on the economy.*

#### 3. Roads and Transport

*Focuses on rectifying the effects on transport networks including road, rail, aviation and maritime networks that result in difficulty accessing communities and disruption to critical supply chains.*

#### 4. Building

*Focuses on rectifying damage and disruption which inhibits the capacity of essential services and the building sector*

#### 5. Environment

*Focuses on rectifying the impacts on the natural environment either directly or through secondary impacts that include loss of flora and fauna, air and water quality, land degradation and cultural and built heritage listed places*

*The Blackall-Tambo Regional Council through the LDMG has developed the **Blackall-Tambo Regional Council Recovery Sub-plan**. The Recovery Sub-plan provides greater detail on how recovery will be implemented within the Blackall-Tambo Regional Council local government area.*

### Vulnerable Persons

*The LDMG acknowledges that there are vulnerable people in the community and people can become vulnerable due to a disaster impact. The LDMG has limited capacity to manage vulnerable persons and will rely on working with partner stakeholders who have responsibility in this area and through support from the Longreach District Disaster Management Group (DDMG).*

### Offers of Assistance

*In disaster operations and management, the LDMG may receive offers of assistance but may not have the capacity to manage all offers depending on their nature. One way the LDMG will manage offers is through GIVIT under the Queensland Policy for Offers of Assistance and Guideline.*

*The Queensland Government through the Queensland Reconstruction Authority (QRA) has partnered with GIVIT to provide a mechanism to match donations with community need.*

### Animals in Disasters

*The LDMG recognises that animals both domestic and commercial are impacted by a disaster. The LDMG will liaise with the Blackall-Tambo Regional Council Local Laws and Rural Lands team and the Department of Agriculture and Fisheries to facilitate support for impacted animals. Where this will exceed local capacity, assistance will be sought through the DDC.*

### Spontaneous Volunteers

*Volunteers play a key role in local disaster management response and recovery. Spontaneous volunteers may present during a disaster event. Whilst limited in the Blackall-Tambo Regional Council local government area, the LDMG through Council does not have capacity to manage spontaneous volunteers and would seek assistance from the Longreach DDMG through Volunteering Queensland to provide support with this.*

### Impact Assessments

*Impact assessments inform the disaster management approach and may be undertaken by various agencies due to their role and responsibility. The Blackall-Tambo LDMG is required to undertake their own impact assessments where Council has responsibility but also to liaise with other agencies to collect and collate information to develop an overview of the impact of the disaster on the community to inform disaster management, not only in recovery but also response, preparedness and prevention (mitigation) as applicable.*

*Further detail on how impact assessments are managed can be found in the **Blackall-Tambo Regional Council Impact Assessment Sub-plan**.*



*Appendix 1 – Amendment Register*

<i>Version</i>	<i>Amendment</i>	<i>Author</i>	<i>Date accepted by LDMG</i>	<i>Date adopted by Council</i>
1.0	LDMP written			
1.1	Contact list updated		August 2016	
2.0	Minor update		September 2016	
3.0	Minor update		April 2019	
4.0	Minor Update		August 2019	
5.0	Full rewrite	Craig Neuendorf Phil Kuhne		16 November 2022
5.1	Minor update	Craig Neuendorf Andrea Saunders	3 May 2024	15 May 2024
5.2	Machinery of government changes	Craig Neuendorf		

*Appendix 2 – Distribution List*

<i>Organisation / Agency</i>	<i>Officer (copies)</i>
<i>Blackall-Tambo Regional Council</i>	<i>Mayor, Chair of the LDMG (1) Local Disaster Coordinator, Blackall-Tambo LDMG (1) Regional Recovery and Resilience Coordinator (1)</i>
<i>SES</i>	<i>Blackall-Tambo SES (1)</i>
<i>Queensland Fire Department</i>	<i>Inspector, Fire &amp; Rescue, Longreach (1) Captain, Blackall-Tambo Fire &amp; Rescue (1) Captain, Blackall-Tambo Rural Fire Service (1)</i>
<i>Queensland Police</i>	<i>Officer in Charge, Blackall (1) Officer in Charge, Tambo (1)</i>
	<i>DDC – Longreach (1) Emergency Management Coordinator – Longreach (1)</i>
<i>Queensland Ambulance Service</i>	<i>Officer in Charge, Blackall (1)</i>
<i>Queensland Health</i>	<i>Director of Nursing, Blackall Hospital (1)</i>

### *Appendix 3 – Blackall-Tambo Disaster Management Planning Framework*

*The Blackall-Tambo Disaster Management Planning Framework has been developed to guide local disaster management planning and comprises:*

#### *Plans*

- *Blackall-Tambo Local Disaster Management Plan (LDMP) V.5.2 July 2024*
- *Blackall-Tambo Regional Council Business Continuity Plan December 2016*
- *Central West Regional Resilience Strategy January 2020*
- *Blackall-Tambo Regional Council Public Health Plan*
- *Central West Bushfire Risk Mitigation Plan*
- *Queensland Bushfire Plan*

#### *Sub-plans - Support*

- *Blackall-Tambo Regional Council Recovery Sub-plan*
- *Blackall-Tambo Disaster Management Communications Sub-plan*
- *Blackall-Tambo Local Evacuation Sub-plan*
- *Blackall-Tambo Local Resupply Sub-plan*
- *Blackall-Tambo Evacuation Sub-plan*

#### *Sub-plans – Hazard Specific*

- *Blackall-Tambo Local Pandemic Sub-plan*

#### *Guidelines*

- *Local Activation Guideline*
- *Local Disaster Coordination Centre Guideline*
- *Local Evacuation Centre Management Guideline*
- *Public Information and Warnings Guideline*
- *Local Resource Management Guideline*
- *Local Financial Management Guideline*
- *Local Impact Assessment Guideline*

#### *Community Information Documents*

- *Be Ready Central West Disaster Management Flip Book*  
[www.btrc.qld.gov.au/downloads/file/928/be-ready-central-west](http://www.btrc.qld.gov.au/downloads/file/928/be-ready-central-west)

#### *Notes*

- *The Blackall-Tambo LDMG will review their suite of disaster management plans annually to determine if they have an appropriate level of plans and guidelines in place to support local disaster management activities*
- *Generally, plans and sub-plans will be provided in a restricted and public version*
- *Generally, guidelines may only be developed as a restricted version as they are an internal management document containing confidential information*

## Appendix 4 – Blackall-Tambo Local Disaster Management (LDMG) Terms of Reference

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### **Establishment**

The Local Disaster Management Group (LDMG) is established under Section 29 of the *Disaster Management Act 2003* (the Act).

### **Role**

The local government, through the LDMG, retains primary responsibility for managing disaster events contained within their local government area. (S.4A(c) of the Act)

### **Functions**

The LDMG has the following functions (S.30 of the Act):

- To ensure that disaster management and disaster operations in the area are consistent with the State group's strategic policy framework for disaster management for the State;
- To develop effective disaster management, and regularly review and assess the disaster management;
- To help the local government for its area to prepare a local disaster management plan;
- To identify and provide advice to the relevant district group about support services required by the local group to facilitate disaster management and disaster operations in the area;
- To ensure the community is aware of ways of mitigating the adverse effects of an event, and preparing for, responding to and recovering from a disaster;
- To manage disaster operations in the area under policies and procedures decided by the State group;
- To provide reports and make recommendations to the relevant district group about matters relating to disaster operations;
- To identify and coordinate the use of resources that may be used for disaster operations in the area;
- To establish and review communications systems in the group, and with the relevant district group and other local groups in the disaster district of the relevant district group, for use when a disaster happens;
- To ensure information about a disaster in the area is promptly given to the relevant district group;
- To perform other functions given to the group under this Act;
- To perform a function incidental to any of the previous functions mentioned.

### **LDMG Priorities**

- Development of function-specific planning groups to support the Local Disaster Management Group;
- Development of a comprehensive hazard and risk assessment for the Blackall-Tambo Regional Council area;
- Development of a disaster mitigation strategy for the Blackall-Tambo Regional Council;
- Development of a comprehensive disaster management arrangements suite of documents for the Blackall-Tambo Regional Council;
- Development and resourcing of primary and secondary disaster coordination centres for the Blackall-Tambo Regional Council;
- Development of a holistic disaster recovery plan for the Blackall-Tambo Regional Council;
- Development of an effective disaster preparedness community awareness strategy;
- Develop and maintain effective local community communications strategies;
- Develop and maintain a local disaster management group membership who is appropriately qualified and trained.

### **Membership**

Membership of the Local Disaster Management Group (LDMG) is outlined in the *Disaster Management Regulation 2014* (the Regulation). Appointments under the *Disaster Management Act 2003* (the Act) can be made to a person or by position (see section 24A of the *Acts Interpretation Act 1954*). It is strongly recommended that appointments be made by position which eliminates the need for a new appointment when a change in personnel occurs.

Generally, an LDMG is comprised of:

- Chairperson (must be a councillor) appointed by the relevant local government under section 34 of the Act.
- Deputy Chairperson (recommended to be a councillor) appointed by the relevant local government under section 34 of the Act.
- Local Disaster Coordinator (must be an employee of the local government) appointed by the relevant local government under section 35 of the Act.

- Person nominated by the Commissioner, Queensland Police Service (QPS) appointed by the relevant local government under section 33 of the Act.
- Other persons appointed by the relevant local government under section 33 of the Act, as identified by the local government's functional requirements.

Local group members are appointed under section 33 of the Act. It is suggested that LDMG membership consists of representatives with the necessary expertise or experience and delegation authority to assist with a comprehensive, all hazards, all agencies approach to disaster management.

Section 14(1) of the Regulation allows a member of a disaster management group, with the approval of the Chairperson, to appoint, by signed notice, another person as their deputy. In identifying and nominating a deputy, a disaster management group member must acknowledge that the nominated person has the necessary expertise or experience to perform the functions associated with membership of the group.

#### **Chairperson and deputy chairperson**

The Chairperson and Deputy Chairperson of the LDMG are the persons appointed by the relevant local government for the LDMG. The Chairperson must be a Councillor of that Local Government (S. 34 the Act & Reg. 10).

#### **Functions of chairperson of the LDMG**

In accordance with Section 34A of the Act, the chairperson of the LDMG has the following functions-

- (a) To manage and coordinate the business of the group;
- (b) To ensure, as far as practicable, that the group performs its functions;
- (c) To report regularly to the relevant district group, and the Commissioner, QPS, about the performance by the local group of its functions.

#### **Local Disaster Coordinator**

In accordance with Section 35 of the Act-

- (1) The Chairperson of the local group must, after consulting with the Chief Executive Officer, appoint the Chief Executive Officer or an employee of the relevant local government as a Local Disaster Coordinator of the group.
- (2) The Chairperson of the local group may appoint a person mentioned in subsection (1) as a Local Disaster Coordinator of the group only if satisfied the person has the necessary expertise or experience to be a Local Disaster Coordinator.
- (3) The appointment under subsection (2) must be in writing and may only be revoked in writing

#### **Functions of the Local Disaster Coordinator**

In accordance with Section 36 of the Act, the local disaster coordinator has the following functions-

- (a) To coordinate disaster operations for the local group;
- (b) To report regularly to the local group about disaster operations;
- (c) To ensure, as far as practicable, that any strategic decisions of the local group about disaster operations are implemented.

#### **Notice about membership of the LDMG**

In accordance with Section 37 of the Act, the relevant local government for a local group must, at least once a year, give written notice of the members of the group to the Commissioner, QPS and the Longreach District Disaster Coordinator (DDC).

#### **Members**

Position	Holder
Chair LDMG	Mayor, Blackall-Tambo Regional Council
Deputy Chair	Councillor, Blackall-Tambo Regional Council
Local Disaster Coordinator	Chief Executive Officer, Blackall-Tambo Regional Council
Deputy Local Disaster Coordinator	Director of Organisational Performance

Members	<ul style="list-style-type: none"> <li>▪ Officer in Charge, Blackall Police Station, Queensland Police Service</li> <li>▪ Officer in Charge, Tambo Police Station, Queensland Police Service</li> <li>▪ Inspector, Fire and Rescue, Queensland Fire Department, Longreach</li> <li>▪ Captain, Fire and Rescue, Queensland Fire Department, Blackall</li> <li>▪ Local Controller, Blackall-Tambo Regional Council State Emergency Services, Blackall</li> <li>▪ Officer in Charge, Queensland Ambulance Service, Blackall</li> <li>▪ Director of Nursing, Blackall Hospital</li> </ul>
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**Advisory Members**

Advisory Members	<ul style="list-style-type: none"> <li>▪ Emergency Management Coordinator, Queensland Police Service, Longreach</li> <li>▪ Area Director, Rural Operations, Queensland Fire Department, Barcaldine</li> <li>▪ Regional Recovery and Resilience Coordinator, Blackall-Tambo Regional Council</li> <li>▪ Community Development Officer, Blackall-Tambo Regional Council (Recovery Officer)</li> <li>▪ Industry Representatives</li> <li>▪ Representative from Ergon</li> <li>▪ Representative from Telstra</li> <li>▪ School Representative</li> <li>▪ Representative from Bureau of Meteorology</li> <li>▪ Representative from the Department of Housing, Local Government, Planning &amp; Public Works</li> <li>▪ Biosecurity Officer, DAF, Blackall</li> <li>▪ BTRC Environmental Health Officer</li> <li>▪ Grocery suppliers within the Blackall and Tambo townships</li> <li>▪ Representative from Workplace Health &amp; Safety</li> <li>▪ SES Area Controller, Longreach</li> <li>▪ Local Controller, Blackall-Tambo Regional Council State Emergency Services, Tambo</li> </ul>
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**Member Obligations**

- Attend LDMG activities with a full knowledge of their organisations' resources and services and the expectations of their organisation
- Are available and appropriately briefed to actively participate in LDMG activities to ensure that plans, projects and operations use the full potential of their organisation, while recognising any limitations
- Are appropriately positioned within their agency to be able to commit agency resources to LDMG normal business activities
- Have a deputy who is appropriately trained to take on their responsibilities should they be unavailable or to provide additional support during extended operations
- Contribute to Disaster Management Planning for the Local Government area.

**Meetings**

LDMG meetings must be held at least once in every 6 months at the times and places decided by the Chairperson of the group. In addition, the Chairperson of the LDMG must call a meeting if asked in writing by the DDC or if asked in writing by at least one-half of the members of the LDMG (Reg. 12).

The Chairperson of the LDMG is to preside at all meetings of the group at which the Chairperson is present. If the Chairperson is absent from a meeting of the LDMG, the Deputy Chairperson is to preside. If the Chairperson and Deputy Chairperson are both absent from a meeting of the LDMG, the member of the group nominated by the Chairperson is to preside, or if the Chairperson does not nominate a member, the member nominated by the Deputy Chairperson is to preside. If the offices of Chairperson and Deputy Chairperson are vacant, the member of the group chosen by the members' present is to preside (Reg. 16).

A quorum for a LDMG meeting is the number equal to one-half of its members for the time being holding office plus one. A LDMG must keep minutes of its meetings (Reg. 13 & 18).

*A LDMG may hold meetings or allow members of the group to take part in its meetings, by using any technology that reasonably allows members to hear and take part in discussions as they happen e.g. teleconferencing. A member who takes part in a LDMG using this technology is taken to be present at the meeting (S.38 of the Act & Reg. 17).*

#### **Local Disaster Management Plan (LDMP)**

*A local government must prepare a LDMP for their local government which must include provision for (S.57 of the Act):*

- *The State group's strategic policy framework for disaster management for the State, and the local government's policies for disaster management;*
- *The roles and responsibilities of entities involved in disaster operations and disaster management in the area;*
- *The coordination of disaster operations and activities relating to disaster management performed by the entities;*
- *Events that are likely to happen in the area;*
- *Strategies and priorities for disaster management for the area;*
- *The matters stated in the disaster management guidelines as matters to be included in the LDMP;*
- *Other matters about disaster management in the area the local government considers appropriate.*

*The LDMP must be consistent with the disaster management standards and disaster management guidelines. (S.58 the Act)*

*The LDMG may review or renew its LDMP when the local government considers it appropriate. However, the local government must review the effectiveness of the LDMP at least once a year. (S.59 of the Act)*

*The LDMP must be available for inspection, free of charge, by members of the public. (S.60 the Act)*

#### **Power of delegation**

*In accordance with Section 143(8) of the Act, the Local Disaster Coordinator may delegate the coordinator's functions under section 36 to an appropriately qualified person.*

#### **Local Recovery Coordinator (LRC)**

*The LDMG has appointed a LRC to coordinate recovery at the local level. The person appointed should not be the same person appointed as the local disaster coordinator. The LRC has the following functions:*

- *Liaise regularly with the local disaster coordinator during disaster operations;*
- *Chair the Local Recovery Group (LRG);*
- *Liaise with functional lead agency representatives;*
- *Work with agencies and the community to assist the LDMG to implement their Recovery Sub-Plan and coordinate a recovery strategy during disaster operations.*

### Appendix 5 – Blackall-Tambo Disaster Management Risk Register

The Blackall-Tambo LDMG Risk Register is the summary of a broader Risk Assessment Process that considered the likelihood and consequences of a range of risk in the communities within the Blackall-Tambo Regional Council geographic area.

The Blackall-Tambo LDMG Risk Register identifies several treatment options for many of these risks, but many of the treatment options identified have been forwarded to the DDC and/or other agencies for development of a treatment plan.

		Consequence				
Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
CONTROL LEVEL EFFECTIVENESS	Almost Certain	Moderate	High	Extreme	Extreme	Extreme
	Likely	Moderate	High	High	Extreme	Extreme
	Possible	Low	Moderate	High	Extreme	Extreme
	Unlikely	Low	Low	Moderate	High	Extreme
	Rare	Low	Low	Moderate	High	High



*Risk Register*

<i>Natural Hazard</i>	<i>Most Vulnerable Elements</i>	<i>Natural Disaster Risks</i>	<i>Likelihood</i>	<i>Consequence</i>	<i>Risk Priority</i>	<i>Treatment</i>
<i>Severe Weather Thunderstorms, Tornadoes</i>	<i>Buildings constructed prior to 1983 or poorly maintained and/or in exposed locations.  Industrial buildings, lifelines.</i>	<ul style="list-style-type: none"> <li>▪ <i>Serious injury or death from building damage, flying debris, electrocution from fallen power lines.</i></li> <li>▪ <i>Widespread building damage.</i></li> <li>▪ <i>Loss of power supply has major impact on other lifelines and industry.</i></li> <li>▪ <i>Major economic disruption at both local and State levels.</i></li> <li>▪ <i>Response and recovery facilities may be inadequate.</i></li> </ul>	<i>Possible</i>	<i>Moderate</i>	<i>High</i>	
<i>Bushfire</i>	<i>Areas indicated on bushfire hazard maps.</i>	<ul style="list-style-type: none"> <li>▪ <i>Serious injury or death from direct contact or by smoke inhalation.</i></li> <li>▪ <i>Building damage in affected area.</i></li> <li>▪ <i>Economic disruption.</i></li> <li>▪ <i>Danger to road traffic from smoke.</i></li> <li>▪ <i>Means of egress may be cut.</i></li> <li>▪ <i>Loss of agriculture crops, damage to grazing land and loss of livestock.</i></li> <li>▪ <i>Mental health impact on communities.</i></li> </ul>	<i>Likely</i>	<i>Moderate</i>	<i>High</i>	

<i>Natural Hazard</i>	<i>Most Vulnerable Elements</i>	<i>Natural Disaster Risks</i>	<i>Likelihood</i>	<i>Consequence</i>	<i>Risk Treatment Priority</i>
<i>Natural Hazard</i>	<i>Most Vulnerable Elements</i>	<i>Natural Disaster Risks</i>	<i>Likelihood</i>	<i>Consequence</i>	<i>Risk Treatment Priority</i>
<i>Flood</i>	<i>Areas indicated on flood maps as being below 50 Year or 100 Year ARI maps.</i>	<ul style="list-style-type: none"> <li>▪ <i>Serious injury or death from drowning.</i></li> <li>▪ <i>Building damage in affected area.</i></li> <li>▪ <i>Economic disruption, river erosion, sediment to farmland.</i></li> <li>▪ <i>Means of egress may be cut – affecting supplies and outside assistance.</i></li> <li>▪ <i>Community drift to more Shire centres.</i></li> </ul>	<i>Likely</i>	<i>Moderate</i>	<i>High</i>
<i>Drought</i>	<i>Agricultural communities and businesses.</i>	<ul style="list-style-type: none"> <li>▪ <i>Risk to rural economies.</i></li> <li>▪ <i>Psychosocial impact to rural communities.</i></li> <li>▪ <i>Degradation of the environment.</i></li> </ul>	<i>Possible</i>	<i>Moderate</i>	<i>High</i>

<i>Natural Hazard</i>	<i>Most Vulnerable Elements</i>	<i>Natural Disaster Risks</i>	<i>Likelihood</i>	<i>Consequence</i>	<i>Risk Priority</i> <i>Treatment</i>
<i>Heatwave</i>	<ul style="list-style-type: none"> <li>▪ Older people</li> <li>▪ Babies and young children</li> <li>▪ People with:</li> <li>▪ Serious mental health</li> <li>▪ Certain medication</li> <li>▪ Chronic conditions</li> <li>▪ Existing temperature from infection</li> <li>▪ Misuse alcohol or take illicit drugs</li> <li>▪ Mobility problems</li> </ul> Physically active, (manual workers and sportsmen and women)	<ul style="list-style-type: none"> <li>▪ Increased hospital admissions relating to heat cramps, heat exhaustion, heat stroke, stress, dehydration, or because of heat exacerbating existing conditions.</li> <li>▪ Increased rates of certain crimes particularly those related to aggressive behaviour such as homicide.</li> <li>▪ Increased number of work- related incidents and reduced work productivity.</li> <li>▪ Decreased sports performance.</li> <li>▪ Strain on critical lifelines because of increased electricity/ water usage.</li> </ul>	<i>Possible</i>	<i>Minor</i>	<i>Moderate</i>

*Key Critical Infrastructure*

<i>Infrastructure Element</i>	<i>Description</i>	<i>Vulnerabilities</i>	<i>Resiliencies</i>
<i>Power</i>	<p><i>BTRC is well connected to the grid and has emergency generator capacity in critical locations.</i></p> <p><i>Many private properties, businesses and individuals also have emergency generation capacity.</i></p>	<i>Potential for loss of power over an extended period would severely test the capacity for generation.</i>	<p><i>Emergency power generation capacity exists for essential council services in Blackall and Tambo.</i></p> <p><i>Rural properties on generators are vulnerable during prolonged wet weather or flood events.</i></p>
<i>Reticulated Water</i>	<i>Reticulated water is provided to both townships through the Great Artesian Basin (GAB). The water is distributed through bores under pressure from the GAB.</i>	<i>The collapse of a bore head would place additional pressure on the functioning bores.</i>	<i>As the water is provided under natural pressure and is from the GAB, there is minimal risk to the interruption of service or contamination.</i>

<i>Infrastructure Element</i>	<i>Description</i>	<i>Vulnerabilities</i>	<i>Resiliencies</i>
<i>Sewerage</i>	<p><i>Blackall and Tambo have sewerage systems.</i></p> <p><i>Relies on pump working with elevated reservoirs.</i></p>	<p><i>Potential for loss of power for 8-12 hours would result in overflows at the pump stations.</i></p> <p><i>The times stated above are dependent on demand and may be less than indicated.</i></p>	<p><i>All pump stations have the capacity for generator connection to the pumps and re-establish holding capacity of the pump stations.</i></p>
<i>Communication</i>	<p><i>BTIRC is well connected to communications infrastructure.</i></p> <p><i>Telephone, internet and (where available) mobile services have good reliability.</i></p>	<p><i>Loss of communications would severely limit ability to relay important safety messages to the community.</i></p>	<p><i>Robust systems increase operational capability and ensure ability to keep community informed.</i></p> <p><i>Door knocks are the secondary method of communications.</i></p>

<i>Infrastructure Element</i>	<i>Description</i>	<i>Vulnerabilities</i>	<i>Resiliencies</i>
<i>Transport Road</i>	<i>Sealed bitumen highway (Landsborough Highway) between Augathella/Tambo and Blackall/Barcaldine. Sealed bitumen road between Blackall and Jericho and a well maintained bitumen and gravel road between Tambo and Alpha. Other areas of the BTRC are linked by unsealed roads.</i>	<i>Almost all roads in the area are subject to inundation from riverine flooding.  Limited remedial work is practical to eliminate this vulnerability.</i>	<i>Most sealed roads have been engineered to withstand small flooding events.  Maintenance and repair activities are scheduled to maximise periods of usage.</i>
<i>Transport Air</i>	<i>The Blackall Airport has regular commuter aircraft and comprises a 1688m sealed runway.  Other main airstrips in the area include:  Tambo - 1300m</i>	<i>Blackall airstrip is subject to flooding if a major event is experienced. Tambo airstrip is not subject to flooding however, is inaccessible during a flood event .</i>	<i>BTRC have contingency and business continuity plans in place for the Blackall Airport.</i>

### Appendix 6 – Hazardous Material Sites

Hazardous materials production and storage facilities with potential risk to the community are:

#### Blackall

Site	Description	Quantities (if known)	Comments
BP Service Station Ph: 4657 4422	Small storage facility for public sale	ULP - 17,000 litres PULP - 13,000 litres Diesel - 17,000 litres	Underground storage
BP Depot Ph: 4657 4455	Large storage depot	ULP – 52,060 litres Ultimate 98 – 52,400 litres Diesel – 208,000 litres AvGas – 2,400 litres LPG – 400kg LPG (kitchen) – 570 litres	Above ground storage  12 x 200 litre drums Swap & Go cylinders 3 x 190 litre canisters
Caltex Service Station Ph: 4657 4249	Small storage facility for public sale	ULP – 20,000 litres PULP – 8,500 litres Diesel – 10,000 litres	Underground storage
Blackall Airport Ph: 4658 1963	Domestic aviation terminal & fuelling	Jet A1 – 18,000 litres Av Gas – 18,000 litres	Above ground double skinned tankers storage
Blackall Council Depot, 60 Rose Street, Blackall Ph: 4621 6600	Small storage facility for council vehicle use	ULP – 4,500 litres Diesel – 33,550 litres	Underground and above ground storage
Curley Transport Ph: 4657 4451	Pad mount fuel storage / dispensing for company use	Diesel – 68,000 litres	Above ground storage
IOR Ph: 1300 457 467	Pad mount fuel storage / dispensing	Diesel – 62,100 litres Ad Blue – 5,000 litres	Above ground storage
Elders Merchandise Ph: 4657 8000	Various quantities of animal husbandry and weed treatment chemicals	Various amounts	Stored in various container sizes

Site	Description	Quantities (if known)	Comments
Nutrien Ag Solutions Ph: 4657 4299	Various quantities of animal husbandry and weed treatment chemicals	Various amounts	Stored in various container sizes
Blackall Aquatic Centre Ph: 4657 4975	Small storage facility for chlorine and acid	Granu-Cid 750 litres (50 x 15 litre drums) Chlorine granules – 400kg (40 x 10kg buckets)	Stored on pallets on bunting near pool filters
Woodham's Petroleum outside Blackall Motel	Small storage facility for public sale.	5,000 ULP 22,500 Diesel	ULP is stored underground, and diesel is stored above ground.

**Tambo**

Site	Description	Quantities (if known)	Comments
Tambo Council Depot Ph: 4621 6600	Small storage facility for council vehicle use	Diesel – 28,960 litres	Above ground storage
Woodham's Service Station Ph: 4654 6881	Small storage facility for public sale	ULP – 17,500 litres PULP – 18,800 litres Diesel – 84,500 litres	Underground storage
Gerard Johnson Transport Ph: 4654 6810	Small storage facility for company use	Diesel – 60,000 litres	Above ground storage
Adrian Johnson Pot Hole Park Ph: 0428 250 352	Small storage facility for company use	Diesel – 27,000 litres	Above ground storage
Longhorn Transport Ph: 0427 579 698	Small storage facility for company use	Diesel – 27,000 litres	Above ground storage
Tambo Aquatic Centre Ph: 0477 031 327	Small storage facility for chlorine and other chemicals	50 x 15 litres Granucide Liquid pool acid 500kg chlorine granules	Stored in locked shed



<i>Nutrien Ag Solutions Ph: 4654 6244</i>	<i>Various quantities of animal husbandry and weed treatment chemicals</i>	<i>Various amounts</i>	<i>Stored in various sized containers</i>
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*Most major roads in the region link through both Blackall and Tambo and are used to transport hazardous materials in quantity. These road corridors are therefore identified as potential hazardous material sites.*

*Appendix 7 – Local Agency Disaster Management Role & Responsibilities*

Agency	Local Role and Responsibilities
<p><i>Blackall-Tambo Regional Council (BTRC)</i></p>	<p><i>Continuity of Council services and disaster management capacity:</i></p> <ul style="list-style-type: none"> <li>▪ <i>Maintenance of Council functions</i></li> <li>▪ <i>Establishment of Local Disaster Management Group</i></li> </ul> <p><i>Maintenance of normal Council services to the community:</i></p> <ul style="list-style-type: none"> <li>▪ <i>Road condition reporting</i></li> <li>▪ <i>Road closures</i></li> <li>▪ <i>Water</i></li> <li>▪ <i>Sewerage</i></li> <li>▪ <i>Refuse disposal</i></li> <li>▪ <i>Public health</i></li> <li>▪ <i>Animal control</i></li> <li>▪ <i>Environmental protection</i></li> </ul> <p><i>Maintenance of a disaster response capability:</i></p> <ul style="list-style-type: none"> <li>▪ <i>Establish Local Disaster Coordination Centre (LDCC) capacity;</i></li> <li>▪ <i>Maintain operational support resources</i></li> </ul>
<p><i>Local Disaster Management Group (LDMG)</i></p>	<ul style="list-style-type: none"> <li>▪ <i>Development of Local Disaster Management Plan</i></li> <li>▪ <i>Support and promote public education and/or awareness programs</i></li> <li>▪ <i>Support operation of LDCC including identifying sufficient personnel to operate the LDCC</i></li> <li>▪ <i>Coordination of support to local response agencies</i></li> <li>▪ <i>Initial and on-going impact assessment</i></li> <li>▪ <i>Support provision of public information prior to, during and following disaster</i></li> <li>▪ <i>Provide advice on authorised evacuation</i></li> <li>▪ <i>Support resourcing, staffing and operation of Evacuation Centres</i></li> <li>▪ <i>Provide local community support services</i></li> </ul>

Agency	Local Role and Responsibilities
<i>QPS (Disaster Management)</i>	<ul style="list-style-type: none"> <li>▪ <i>Coordinate policy, planning and operational advice and assistance to local disaster managers</i></li> <li>▪ <i>Coordinate State and Commonwealth assistance for local disaster management and disaster operations</i></li> <li>▪ <i>Coordinate provision of disaster management training</i></li> <li>▪ <i>Deploy EMC to support disaster management and operations</i></li> </ul>
<i>QFD (Queensland Fire Department) QFR (Queensland Fire and Rescue)</i>	<p><i>Maintain QFR functions:</i></p> <ul style="list-style-type: none"> <li>▪ <i>Fire control</i></li> <li>▪ <i>Fire prevention</i></li> <li>▪ <i>Rescue of trapped persons</i></li> <li>▪ <i>Swift water rescue</i></li> <li>▪ <i>Specialist Urban Search and Rescue</i></li> <li>▪ <i>Assist in pumping out of flooded buildings</i></li> <li>▪ <i>Assist in clean-up of flood affected buildings</i></li> <li>▪ <i>Management of hazardous material situations (including provisions of Safety Data Sheets)</i></li> </ul>
<i>QFD (Queensland Fire Department) RFSQ (Rural Fire Service Queensland)</i>	<p><i>Maintain RFSQ functions:</i></p> <ul style="list-style-type: none"> <li>▪ <i>Provide control, management and pre-incident planning of fires</i></li> <li>▪ <i>Primary agency for bushfires</i></li> </ul>
<i>Queensland Police Service (QPS)</i>	<p><i>Overall management of Queensland's disaster management system on behalf of the SDMG</i></p> <p><i>Maintain police functions:</i></p> <ul style="list-style-type: none"> <li>▪ <i>Preservation of law and order</i></li> <li>▪ <i>Prevention of crime</i></li> <li>▪ <i>Security of possible crime scenes</i></li> <li>▪ <i>Investigation of the criminal aspect of any event</i></li> <li>▪ <i>Coronial investigation procedures</i></li> <li>▪ <i>Traffic control, including assistance with road closures and maintenance of roadblocks</i></li> <li>▪ <i>Crowd management/public safety</i></li> <li>▪ <i>Coordination of search and rescue</i></li> <li>▪ <i>Security of evacuated areas</i></li> <li>▪ <i>Registration of evacuated persons</i></li> </ul>

Agency	Local Role and Responsibilities
<p><i>Queensland Ambulance Service (QAS)</i></p>	<p><i>Maintain QAS functions:</i></p> <ul style="list-style-type: none"> <li>▪ <i>Triage, assessment, treatment and transportation of injured persons</i></li> <li>▪ <i>Provide assistance with medical emergency evacuations</i></li> <li>▪ <i>Provision of advice regarding medical special needs sectors of the community</i></li> </ul>

<p><i>QPS - State Emergency Service (SES) and Emergency Service Unit (ESU)</i></p>	<ul style="list-style-type: none"> <li>▪ <i>Assist community to prepare for, respond to and recover from an event or disaster</i></li> <li>▪ <i>Support public education and awareness strategies</i></li> <li>▪ <i>Assist with rescue of trapped or stranded persons</i></li> <li>▪ <i>Flood boat operations</i></li> <li>▪ <i>Conduct search operations for missing persons</i></li> <li>▪ <i>Emergency repair/protection of damaged and/or vulnerable buildings</i></li> <li>▪ <i>Assistance with debris clearance</i></li> <li>▪ <i>Assist Police with traffic control activities</i></li> <li>▪ <i>Short term welfare support to response agencies</i></li> <li>▪ <i>Assist with impact assessment</i></li> <li>▪ <i>Assist with establishment and maintenance of communications systems</i></li> <li>▪ <i>Provide emergency lighting</i></li> </ul>
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Agency	Local Role and Responsibilities
<p><i>Queensland Health</i> <i>(Q-Health)</i></p>	<p><i>Maintain Health services:</i></p> <ul style="list-style-type: none"> <li>▪ <i>Coordination of medical resources</i></li> <li>▪ <i>Public health advice and warnings to participating agencies and the community</i></li> <li>▪ <i>Psychological and counselling services for disaster affected persons</i></li> <li>▪ <i>Ongoing medical and health services required during the recovery period to preserve the general health of the community.</i></li> </ul>
<p><i>Queensland Reconstruction Authority (QRA)</i></p>	<ul style="list-style-type: none"> <li>▪ <i>Administer reconstruction activities from a disaster event</i></li> <li>▪ <i>Build a more disaster resilient Queensland</i></li> <li>▪ <i>Lead agency for recovery</i></li> </ul>
<p><i>Industry Representatives</i> <i>(eg Ergon, Telstra)</i></p>	<ul style="list-style-type: none"> <li>▪ <i>Advise on industry-specific effects of any potential disaster event</i></li> <li>▪ <i>Advise on the response assistance that industry can provide via specialist resources, manpower etc</i></li> <li>▪ <i>Provide Situation Reports and/or Damage/Impact Reports to the LDMG to ensure appropriate support is provided</i></li> </ul>
<p><i>Churches of Christ</i></p>	<ul style="list-style-type: none"> <li>▪ <i>Recovery role</i></li> </ul>

### Appendix 8 – Contact Directory

The LDMP Contact List is not to be disclosed as public information. Note that mobile notification is the preferred distribution method should the group require to “lean forward / stand up.”

Name	Designation	Contact Details
<b>MEMBERS</b>		
Cr Andrew Martin	Chairperson	Mob: 0427 574 114 Ph: <a href="mailto:mavor@btrc.qld.gov.au">mavor@btrc.qld.gov.au</a>
Cr David Hardie	Deputy Chairperson	Mob: Ph: 0427 575 974 <a href="mailto:CrHardie@btrc.qld.gov.au">CrHardie@btrc.qld.gov.au</a>
Mike Lollback	Local Disaster Coordinator Chief Executive Officer	Mob: 0488 574 035 Ph: 4621 6600 <a href="mailto:ceo@btrc.qld.gov.au">ceo@btrc.qld.gov.au</a>
Alison Lamb	Deputy Disaster Coordinator Director of Organisational Performance	Mob: 0488 584 252 Ph: 4621 6600 <a href="mailto:Alison.lamb@btrc.qld.gov.au">Alison.lamb@btrc.qld.gov.au</a>
Mick Wilshire	Officer in Charge, Blackall Police	Mob: 0429 102 320 Ph: 4652 5151 <a href="mailto:Bros-Wilshire.MickE@police.qld.gov.au">Bros-Wilshire.MickE@police.qld.gov.au</a>
Shaun De Thier	Officer in Charge, Tambo Police	Mob: 0427 691 318 Ph: 4652 5116 / 7 <a href="mailto:DeThier.ShaunL@police.qld.gov.au">DeThier.ShaunL@police.qld.gov.au</a>
Various relieving officers	Inspector, Longreach Command Queensland Fire Department (Longreach Area Office)	Mob: 0428 581 006 Ph: 07 4658 2838
Rowan O'Donoghue	Captain Blackall Fire Brigade	Mob: 0488 574 002

Name	Designation	Contact Details
Greg Tierney (Spiro)	SES Group Leader, Blackall	Mob: 0408 212 276
Doug Armstrong	Officer in Charge – Blackall Station Central West District (QAS) Queensland Ambulance Service	Mob: 0447 636 900 Ph: 4657 4177 <a href="mailto:gasblackall.oic@ambulance.qld.gov.au">gasblackall.oic@ambulance.qld.gov.au</a>
Gabby Burke	Director of Nursing (Facility Manager) Blackall Hospital Central West Hospital and Health Service	Mob: 0419 737 978 Ph: 4650 7700 <a href="mailto:blackallhospitaladmin@health.qld.gov.au">blackallhospitaladmin@health.qld.gov.au</a>

**ADVISORS**

Gary Osmand	Acting SES Area Controller, Longreach District	Mob: 0427 499 487 Ph: 4658 1308 <a href="mailto:gary.osmand@ses.qld.gov.au">gary.osmand@ses.qld.gov.au</a>
Dan Arthur	Emergency Management Coordinator, Longreach District	Mob: 0457 793 280 Ph: <a href="mailto:Arthur.DanM@police.qld.gov.au">Arthur.DanM@police.qld.gov.au</a>
Kelvin Hafey	SES ESU Deputy Coordinator, Tambo	Mob: 0427 128 816
Jaimee-Lee Prow	Local Recovery Coordinator, Blackall LDMG	Mob: 0488 574 578 Ph: 4657 4440 <a href="mailto:cdo@btrec.qld.gov.au">cdo@btrec.qld.gov.au</a>
Vacant	Stock Inspector, DAF	Mob: Ph:
Mel Baird	Executive Officer, Longreach DDMG	Ph: 4652 5217 Mob: 0427 958 907 <a href="mailto:ddc.longreach@police.qld.gov.au">ddc.longreach@police.qld.gov.au</a>
Craig Neuendorf	Regional Recovery and Resilience Coordinator (Across five Councils)	Mob: 0428 967 989 Ph: 4658 4138 <a href="mailto:craig.neuendorf@longreach.qld.gov.au">craig.neuendorf@longreach.qld.gov.au</a>

<i>Name</i>	<i>Designation</i>	<i>Contact Details</i>
<i>Lisa Kings</i>	<i>Acting Business Manager, Blackall Hospital</i>	<i>Mob: 0427 574 033</i> <i>Ph: 4650 7700</i> <a href="mailto:Lisa.Kings@health.qld.gov.au">Lisa.Kings@health.qld.gov.au</a>
<i>Chris Smith</i>	<i>District Disaster Coordinator, Longreach District</i>	<i>Mob: 0448 474 228</i> <i>Ph: 4652 5215</i> <a href="mailto:Smith.ChrisJ@police.qld.gov.au">Smith.ChrisJ@police.qld.gov.au</a>
<i>Patrick Dwyer</i>	<i>Regional Liaison Officer</i> <i>Queensland Reconstruction Authority</i>	<i>Mob: 0448 405 976</i> <i>Ph: 3051 2119</i> <a href="mailto:Patrick.Dwyer@qra.qld.gov.au">Patrick.Dwyer@qra.qld.gov.au</a>
<i>Helen Styles</i>	<i>Principal Community Recovery Officer</i> <i>Department of Treaty, Aboriginal &amp; Torres Strait Islander Partnerships, Communities and the Arts</i>	<i>Mob: 0499 245 913</i> <a href="mailto:Helen.styles@chde.qld.gov.au">Helen.styles@chde.qld.gov.au</a> <i>A/H: 3086 3545</i> <a href="mailto:crbafterhoursmailbox@chde.qld.gov.au">crbafterhoursmailbox@chde.qld.gov.au</a>

*Entries in the contact list will be made in accordance with the information privacy principles contained in Schedule 3 of the Information Privacy Act 2009.*



## Appendix 9 - Glossary

A comprehensive list of disaster management acronyms and definitions can be found at the following sites:

- Australian Institute of Disaster Resilience (AIDR) – [www.knowledge.aidr.org.au/glossary](http://www.knowledge.aidr.org.au/glossary)
- Queensland Government Disaster website – [www.disaster.qld.gov.au/dmg/Glossary/Pages/default.aspx](http://www.disaster.qld.gov.au/dmg/Glossary/Pages/default.aspx)

A general rule for the use of an acronym within this document is to write out the full name followed by the acronym in brackets, then the acronym is used where appropriate throughout the document

The following is a list of the most common terms and acronyms used in the LDMP and its definition.

Term/Acronym	Meaning
BoM	Bureau of Meteorology
BTRC	Blackall-Tambo Regional Council
Coordination:	The bringing together of agencies and individuals to ensure effective Disaster Management but does not include the control of agencies and individuals by direction.
DDC	District Disaster Coordinator
DDMG	District Disaster Management Group
Disaster:	A disaster is a serious disruption in a community, caused by the impact of an event that requires a significant coordinated response by council, state and other agencies to manage the event and help the community recover from the disruption.
Disaster Coordination Centre:	A centre established at local level as a centre of communication and coordination during response and recovery operations.
Disaster Management:	Arrangements about managing the potential adverse effects of an event, including, for example, arrangements for mitigating, preventing, preparing for, responding to and recovering from a disaster.
Disaster Operations:	Activities undertaken before, during or after an event happens to help reduce loss of human life, illness or injury to humans, property loss or damage, or damage to the environment, including for example, activities to mitigate the adverse effects of the event.
EMC	Emergency Management Coordinator
Evacuation:	The planned movement of persons from an unsafe or potentially unsafe location to a safer location and their eventual return.
LDC	Local Disaster Coordinator
LDCC	Local Disaster Coordination Centre
LDMG	Local Disaster Management Group

<i>Term/Acronym</i>	<i>Meaning</i>
<i>LDMP</i>	<i>Local Disaster Management Plan</i>
<i>PPRR</i>	<i>Prevention, preparedness, response and recovery</i>
<i>QAS</i>	<i>Queensland Ambulance Service</i>
<i>QDMA</i>	<i>Queensland Disaster Management Arrangements</i>
<i>QFD</i>	<i>Queensland Fire Department</i>
<i>QH</i>	<i>Queensland Health</i>
<i>QPS</i>	<i>Queensland Police Service</i>
<i>Recovery:</i>	<i>The coordinated process of supporting emergency-affected communities in reconstruction of the physical infrastructure and restoration of emotional, social, economic, and physical well-being</i>
<i>Relief:</i>	<i>The provision of immediate shelter, life support and human needs of persons affected by, or responding to, an emergency. It includes the establishment, management and provision of services to emergency relief centres</i>
<i>RFSQ</i>	<i>Rural Fire Service Queensland</i>
<i>RRRC</i>	<i>Regional Recovery and Resilience Coordinator</i>
<i>SDCC</i>	<i>State Disaster Coordination Centre</i>
<i>SDMP</i>	<i>State Disaster Management Plan</i>
<i>SES</i>	<i>State Emergency Service</i>
<i>XO</i>	<i>Executive Officer</i>

## Appendix 10 – Reference List

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### Legislation

- *Disaster Management Act 2003*
- *Disaster Management Regulations 2014*
- *Public Safety Preservation Act 1986*
- *Police Powers and Responsibilities Act 2000*
- Other specific legislation as required e.g. *Public Health Act 2005* for Pandemic

### Policy

- *Disaster Management Strategic Policy Statement (SPS): Articulates the approach, objectives & strategies for disaster management for the State.*
- *Queensland Offers of Assistance Policy*

### Plans

- *State Disaster Management Plan (SDMP)*
- *Queensland Recovery Plan*
- *Longreach District Disaster Management Plan*

### Standards and Assurance

- *Emergency Management Assurance Framework (IGEM)*
- *Standard for Disaster Management in Queensland*

### Other Doctrine

- *National Disaster Recovery Principles*
- *Queensland Emergency Risk Management Framework*
- *Queensland Strategy for Disaster Resilience*  
[\*Queensland Strategy for Disaster Resilience | Queensland Reconstruction Authority \(gra.qld.gov.au\)\*](#)
- *Queensland Disaster Management Training Framework*

### Guidelines

- *Prevention, Preparedness, Response & Recovery Disaster Management Guideline*
- *Queensland Emergency Alert Guidelines*
- *Queensland Offers of Assistance Guideline*
- *LDMG Responsibilities Manual*  
[\*M.1.030 Local Disaster Management Group \(LDMG\) Responsibilities Manual\*](#)
- *Prevention preparedness response and recovery disaster management guideline*  
[\*Prevention preparedness response and recovery disaster management guideline | Disaster Management | Queensland Government\*](#)

### Standard

- *Risk Management Standard ISO 31000-2018 Risk management – principles and guidelines*
- *IGEM Standard for Disaster Management*

### Key links:

[www.igem.qld.gov.au](http://www.igem.qld.gov.au)

[www.disaster.qld.gov.au](http://www.disaster.qld.gov.au)

[www.qfd.qld.gov.au](http://www.qfd.qld.gov.au)

[www.givvit.org.au](http://www.givvit.org.au)

[www.volunteeringqld.org.au](http://www.volunteeringqld.org.au)

[www.gra.qld.gov.au](http://www.gra.qld.gov.au)

*Appendix 11 – Response Organisations (non-public)*

<i>Organisation</i>	<i>Emergency</i>	<i>Telephone Number</i>

*Appendix 12 – Key Essential Services Information (non-public)*

<i>Essential Service Element</i>	<i>Description</i>	<i>Capacity</i>	<i>Local Issues</i>

### *Appendix 13 – Additional Information (non-public)*

#### **Public Buildings, Spaces and Events**

*Blackall-Tambo Regional Council has a number of places where people gather for various activities on a regular basis and others that are used seasonally.*

#### **Principle Public Buildings and Places**

<b>Building/Place</b>	<b>Frequency of Use</b>	<b>Usual Usage</b>	<b>Peak Gatherings</b>

#### **Schools**

<b>Building/Place</b>	<b>Frequency of Use</b>	<b>Usual Usage</b>	<b>Peak Gatherings</b>

#### **Sporting Facilities**

<b>Building/Place</b>	<b>Frequency of Use</b>	<b>Usual Usage</b>	<b>Peak Gatherings</b>

#### **Significant Tourism**

<b>Building/Place</b>	<b>Frequency of Use</b>	<b>Usual Usage</b>	<b>Peak Gatherings</b>



<i>Continuous</i>	<i>Used or available for usage on a continuous basis</i>
<i>Regular</i>	<i>Used or available for use most days</i>
<i>Often</i>	<i>Used or available for use 11-15 times per month</i>
<i>Seldom</i>	<i>Used or available for use 5-10 times per month</i>
<i>Intermittent</i>	<i>Used infrequently or only for specific events</i>

***End of Document***



## OFFICER REPORTS

COUNCIL MEETING DATE

Wednesday 18 December 2024

ITEM NO:

6.4

SUBJECT TITLE:

**Local Government Remuneration Commission - Remuneration to apply from 1 July 2025**

AUTHOR AND OFFICERS TITLE:

Andrea Saunders Group Manager Customer &amp; Council Support

AUTHORISING OFFICER:

Mike Lollback (Chief Executive Officer)

CLASSIFICATION (if Confidential)

N/A

**Summary:**

As required by section 177(c) of the *Local Government Act 2009* and Chapter 8, Division 1 of the *Local Government Regulation 2012* the Local Government Remuneration Commission is to decide the maximum amount of remuneration payable to the councillors of each category of local government. The Remuneration Commission has concluded their determination and provided a report.

**Officer's Recommendation:**

**That Council adopts the Local Government Remuneration Commission's Schedule for remuneration to the Mayor, Deputy Mayor and Councillors of Blackall-Tambo Regional Council, commencing 1 July 2025.**

**Background**

The Local Government Remuneration Commission (the Commission) is an independent body established under the *Local Government Act 2009*.

The functions of the Commission are:

1. To establish the categories of local governments,
2. To decide on the category to which each local government belongs,
3. To decide the maximum amount of remuneration payable to the councillors in each of the categories,
4. To consider and make recommendations to the Minister about matters relating to councillor advisors, and
5. Another function related to the remuneration of councillors directed, in writing, by the Minister.

The Remuneration Commission (the Commission) has provided the report for the 2023-2024 year and includes the remuneration schedule for the 2025-2026 financial year; outlining the maximum amounts of remuneration payable to mayors, deputy mayors and councillors commencing 1 July 2025.

Blackall-Tambo Regional Council is categorised as a category A2 local government.

In the 2024 report the Commission established the maximum remuneration levels for Queensland mayors, deputy mayors and councillors for each council remuneration categories.

The Commission decided to increase the maximum remuneration levels for mayors, deputy mayors and councillors in council categories A1, A2, A3 and B1 by 3% from 1 July 2025.

The remuneration schedule to apply from 1 July 2025 for category A2 local governments as per the 2024 annual report is as follows:

Mayor	\$122,975.00
Deputy Mayor	\$70,946.00
Councillors	\$61,486.00

Note 2 of the report states that “For councillors in category A1, A2 or A3 councils, a base payment (two thirds of the annual remuneration) and a monthly payment based upon attendance at council meetings (one third of the annual remuneration) is payable for the 12 months commencing 1 July 2025. Participation in, scheduled meetings of council is subject to certification by the mayor and/or chief executive of the council. Mayors and deputy mayors in category A1, A2 and A3 are currently entitled to receive their full annual remuneration level shown.”

A copy of the Local Government Remuneration Commission Annual Report 2024 is attached.

### **Link to Corporate Plan**

Governance

Outcome 2 - Accountability - Accountable, responsible, and transparent governance.

Outcome 3 - Leadership - Responsible leadership with informed and transparent decision making.

Outcome 4 - Financial - Manage Council's finances responsibly and sustainably.

### **Consultation (internal/external)**

Chief Executive Officer

Director of Finance

### **Policy Implications**

Councillor Remuneration Policy

### **Budget and Resource Implications**

\$501,351.00 to be budgeted for the 2025-2026 financial year.

### Risk Management Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Councillor remuneration will be budgeted for in the 2025-2026 financial year.	
Legal & Regulatory	Low	Under section 247(2) of the <i>Local Government Regulation 2012</i> the maximum amount of remuneration payable to a councillor under the remuneration schedule must be paid to the councillor.	
People	Low	Nil	
Operational	Medium	Nil	
Environmental	Medium	Nil	
Strategic	Medium	Nil	
Ethical	Low	Council is required to pay no more than the maximum amount shown in the remuneration schedule for a category A2 council.	
Reputation	Low	Nil	
Leadership	Low	Budgeting for remuneration reduces risk.	

### Proposed Risk Treatment

Council will continue to abide by the determined remuneration payable to councillors as provided in the annual report from the Remuneration Commission and outlined in the Councillor Remuneration Policy.

### Attachments

1. local-government-remuneration-commission-annual-report-2024 [6.4.1 - 24 pages]

# Local Government **Remuneration Commission**

ANNUAL REPORT 2024

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Any references to legislation are not an interpretation of the law. They are to be used as a guide only. The information in this publication is general and does not consider individual circumstances or situations. Where appropriate, independent legal advice should be sought.

An electronic copy of this report is available at <https://www.localgovernment.qld.gov.au/for-councils/governance/local-government-remuneration-commission>

Local Government  
Remuneration Commission

04 December 2024

Hon Ann Leahy MP  
Minister for Local Government and Water and  
Minister for Fire, Disaster Recovery and Volunteers  
1 William Street  
Brisbane QLD 4000

Dear Minister

On 29 November 2024, the Local Government Remuneration Commission (the Commission) concluded its determination of the levels of remuneration for mayors, deputy mayors and councillors of Queensland local governments (excluding Brisbane City Council) as required by section 177(c) of the *Local Government Act 2009* and Chapter 8, Division 1 of the *Local Government Regulation 2012* (the Regulation).

Our determinations on these matters, together with the Remuneration Schedule to apply from 1 July 2025 are included in the enclosed Report, which we commend to you.

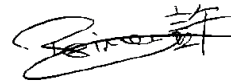
Yours sincerely



Robert (Bob) Abbot OAM  
Chairperson



Andrea Ranson  
Commissioner



Reimen Hii  
Commissioner



## Table of contents

1.	2024 Report key determinations _____	5
2.	The Commission _____	9
	Formation and composition _____	9
	Mr Robert (Bob) Abbot OAM _____	9
	Ms Andrea Ranson _____	9
	Mr Reimen Hii _____	10
3.	Remuneration determination _____	13
	Remuneration determination for councillors _____	13
	Methodology _____	13
	Matters not included in the Remuneration schedule _____	13
	Pro rata payment _____	13
	Remuneration schedule to apply from 1 July 2025 _____	14
4.	Matters raised with the Commission _____	17
	Meetings and deputations _____	17
	Table – Summary of 2024 submissions _____	18
5.	Other activities _____	22
6.	Future priorities _____	23



## 1. 2024 Report key determinations

### Determination of maximum remuneration levels

The Commission has decided to increase the maximum remuneration levels for mayors, deputy mayors and councillors as follows:

Council Categories A1, A2, A3 and B1	Increase by 3% from 1 July 2025
Council Categories B2, B3, C1, C2, C3, D2, D3, E2 and F2	Increase by 2.5% from 1 July 2025

In making its determination of maximum remuneration levels applicable for 2025-26, the Commission considered the following:

- The outcomes of the Commission's 2023 remuneration category methodology.
- Remuneration and wages indexation applied for other public sector entities.
- The importance of maintaining financially sustainable and fiscally responsible wage growth, taking into consideration:
  - the recently challenging and unstable inflationary environment and measures taken by other government authorities to manage the impacts of inflation.
  - the challenges faced by local governments and their communities in relation to climate change and environmental, social and corporate governance (ESG) reporting, and the additional resources required in relation to sustainability and resilience strategies.
  - the realistic affordability and sustainability impacts for councils and their communities of wage increases for elected members.
  - the potential differential impact of Consumer Price Index (CPI) changes across various parts of Queensland, including rural and remote regions.
  - the appropriateness or otherwise of CPI as a potential measure in significant inflationary periods of time and the relative volatility of annual CPI since the COVID-19 pandemic.
  - existing remuneration disparity in dollar terms between the remuneration paid to mayors and councillors in smaller, rural, regional and remote parts of Queensland when compared to mayors and councillors in larger, metropolitan locations.
  - anecdotal evidence of the desire to attract and retain high quality candidates to these roles, particularly in regional and remote areas.
  - the continuing significant disparity in remuneration between Mayors and Councillors from smaller rural, regional, and remote communities compared to those in larger metropolitan areas, as highlighted in written and oral depositions to the Commission over the last five years.
  - the gap in real wage terms between Mayors and Councillors in Categories A1 to B1 and those in Categories B2 to F2, despite the equally important work undertaken by local governments in all categories.
  - the Commission remains committed to addressing this gap through its annual remuneration schedule and category reviews and has applied a higher percentage increase for A1, A2, A3 and B1 councils.

The Commission further took into consideration the following data:

#### Increase in CPI<sup>1</sup>:

	Dec Qtr 2023	Mar Qtr 2024	June Qtr 2024	Sep Qtr 2024
All Groups CPI inflation change (quarterly)				
Brisbane	0.5%	1.1%	1.0%	-0.9%
Australia*	0.6%	1.0%	1.0%	0.2%
All Groups CPI inflation change (annual)				
Brisbane	4.2%	3.4%	3.4%	1.8%
Australia	4.1%	3.6%	3.8%	2.8%

\* Australia refers to weighted average of eight capital cities

#### Increases in the Wage Price Index (WPI)<sup>2</sup>:

For the financial year ended 30 June 2024 as compared to the financial year ending 30 June 2023<sup>1</sup>:

		Seasonally adjusted		Original	
		All Industries	Public Sector	All Industries	Public Sector
Quarterly change Mar 2024 to June 2024	Queensland			0.7%	
	Australia	0.8%	0.9%	4.1%	3.9%
Annual change Jun 2023 to Jun 2024	Queensland			4.6%	
	Australia	0.6%	0.7%	4.1%	3.9%

#### Brisbane City Council's Independent Councillor Remuneration Tribunal (ICRT)<sup>3</sup>:

- The Commission has considered the Brisbane City Council's Independent Councillor Remuneration Tribunal (ICRT) determination as a potentially relevant factor.
- The Tribunal has determined that the base rate for a BCC Councillor should be increased by 2.5% on 1 June 2022 with effect on and from 1 September 2022.

#### The Office of Industrial Relations (OIR):

The State Government Entities Certified Agreement 2023 (2023 Core Agreement) wage increase arrangements:

- 4% effective 1 July 2023 + COLA<sup>4</sup> payment of max 3% base wages
- 4% effective 1 July 2024 + max 3% COLA if applicable
- 3% effective 1 July 2025 + max 3% COLA if applicable.

<sup>1</sup> Australian Bureau of Statistics

<https://www.qgso.qld.gov.au/statistics/theme/economy/prices-indexes/consumer-price-index-state>

<sup>2</sup> Australian Bureau of Statistics

<https://www.abs.gov.au/statistics/economy/price-indexes-and-inflation/wage-price-index-australia/latest-release#state-and-territory-wage-growth>

<sup>3</sup> Brisbane City Council's Independent Councillor Remuneration Tribunal

<https://www.brisbane.qld.gov.au/about-council/governance-and-strategy/lord-mayor-and-councillors/councillors-remuneration-policy>

<sup>4</sup> COLA refers to the Cost-of-Living Adjustment paid if CPI is higher than the base wage increases e.g. in a year where base increase is 4% and CPI is 7% the COLA paid will be 3%. If base increase is 4% and CPI is 6%, the COLA paid will be 2%.

**New South Wales<sup>5</sup>**

- The New South Wales Local Government Remuneration Tribunal has determined an increase of 3.75% to mayoral and councillor fees for the 2024-25 financial year, with effect from 1 July 2024, circulated on 29 May 2024.

**Victoria<sup>6</sup>**

- On 1 July 2024, the Victorian Independent Remuneration Tribunal (VIRT) made the allowance payable to mayors, deputy mayors, and councillors (Victoria) Annual Adjustment Determination 2024.
- The VIRT determined a 3.5% increase to the values of the base allowances payable to mayors, deputy mayors, and councillors, effective from 1 July 2024. A 3.5% increase has also been applied to the base allowance values which take effect on:
  - 18 December 2024
  - 18 December 2025

**Western Australia<sup>7</sup>**

- In a determination published on 26 March 2024, the Western Australian Salaries and Allowances Tribunal, resolved that attendance fees and annual allowance ranges for Elected Members would be increased by 4%, with the adjustment to taking effect from 1 July 2024
- In Western Australia a local government or regional local government can elect to pay council members an attendance or an annual fee to all council members who attend council, committee or prescribed meetings. There is also provision for reimbursement of expenses.

**Tasmania<sup>8</sup>**

- In Tasmania, the remuneration for local government councillors is automatically increased under the provisions of the Local Government (General) Regulations 2015.
- Allowances are adjusted from 1 November each year by multiplying the allowances for the previous year by the inflationary factor for the current year.
- Individual allowances payable to elected members from 1 November 2024 will be rounded to the nearest dollar using the inflationary factor, which is 5.14% for 2023-24.

<sup>5</sup> <https://www.olg.nsw.gov.au/https-www-olg-nsw-gov-au-category-https-www-olg-nsw-gov-au-category-council-circulars/24-08-2024-25-determination-of-the-local-government-remuneration-tribunal/>

<sup>6</sup> <https://www.vic.gov.au/allowances-mayors-deputy-mayors-and-councillors-annual-adjustment>

<sup>7</sup> Local Government Chief Executive Officers and Elected Members Determination No 1 of 2024 ([www.wa.gov.au](http://www.wa.gov.au))

<sup>8</sup> [https://www.dpac.tas.gov.au/\\_data/assets/pdf\\_file/0024/385107/2024-Councillor-allowances-information-sheet.pdf](https://www.dpac.tas.gov.au/_data/assets/pdf_file/0024/385107/2024-Councillor-allowances-information-sheet.pdf)

**Northern Territory<sup>9</sup>**

- In the Northern Territory, the allowances for local government council members are indexed by CPI (Darwin) on 1 July each year.
- The Northern Territory Remuneration Tribunal has also increased the basic allowances paid to every Councillor on 29 January 2024 by 2.5% in recognition of general wage and salary increases across the Northern Territory over the past year, effective from 1 July 2024.

**Councillor advisors**

The Commission did not receive any direction or request from councils to make recommendations relating to councillor advisors in the period between 1 December 2023 to 30 November 2024.

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<sup>9</sup> [https://cmc.nt.gov.au/\\_data/assets/pdf\\_file/0004/1355665/report-determination-1-of-2024-allowances-for-members-local-government-councils.pdf](https://cmc.nt.gov.au/_data/assets/pdf_file/0004/1355665/report-determination-1-of-2024-allowances-for-members-local-government-councils.pdf)

## 2. The Commission

### Formation and composition

The Local Government Remuneration Commission (the Commission) is an independent entity established under the *Local Government Act 2009* (the Act). On 1 October 2019, Governor in Council, approved the current Commission for a term of four years.

The Chair and Commissioners were reappointed by Governor in Council for a second four-year term on 1 October 2023.

This is the sixth report of the Commission, and the 18th report about Queensland councillor remuneration, including the reports of the former Local Government Remuneration and Discipline Tribunal and the Local Government Remuneration Tribunal.

The Chair and Commissioners of the Commission are:

### Mr Robert (Bob) Abbot OAM

#### Chairperson

Mr Abbot has extensive experience in the local government sector with 32 years as an elected councillor and mayor. Mr Abbot has experience working at state and national local government organisations and has held board and panel positions, including Deputy Chair of the South-East Queensland Council of Mayors, Director of the Local Government Association of Queensland (LGAQ), and Director of the Australian Local Government Association. Mr Abbot has been a mentor for newly elected mayors on behalf of the LGAQ, with a particular focus on mentoring Queensland Indigenous mayors.

In the 2021 Australia Day Honours List, Mr Abbot was the recipient of an Order of Australia (OAM) for his service to local government and to the communities of Noosa and the Sunshine Coast.

### Ms Andrea Ranson

#### Commissioner

Ms Ranson is a practising commercial and dispute resolution lawyer with experience in both public and private sectors of business and governance. She holds a Master of Laws (LLM), Bachelor of Laws (Hons) and Bachelor of Arts from Monash University, Victoria. She is additionally a Graduate of the Australian Institute of Directors (AICD) and a Fellow of the Governance Institute of Australia (FGIA).

Ms Ranson is a director appointed to North Queensland Bulk Ports Corporation, a government owned corporation, holding the role of Chair of the Corporate Governance and Planning Committee, and the role of Member of the Audit & Financial Risk Management Committee of that Board. Ms Ranson was appointed on 1 October 2024, as a Member of the Mackay Health & Hospital Service, a Member of the Finance Committee and a Member of the Sustainability and Capital Works Committees of that Board. Her experience includes business and commercial law, employment and industrial relations, diversity, justice, and ethics. Ms Ranson lives regionally and is passionate about regional development. Ms Ranson is a Nationally

Accredited Mediator presently working with QCAT, the QSBC, the QBCC and is a member of the QLD Department of Justice & Attorney-General Dispute Resolution Panel.

## Mr Reimen Hii

### **Commissioner**

Mr Hii is a barrister and Nationally Accredited Mediator. He holds the degrees of Bachelor of Laws and Bachelor of Arts. He is a practicing lawyer with extensive knowledge in public administration and community affairs, and a particular interest in civil and commercial law. Mr Hii is experienced in professional discipline matters, including investigations, public administration, corporate and public governance, public sector ethics and finance.

Mr Hii has a culturally and linguistically diverse background and experience collaborating with diverse communities. Mr Hii has previously been recognised as Australian Young Lawyer of the Year by the Law Council of Australia, in recognition of his significant contribution to access to justice and diversity advocacy. Mr Hii provides a deep understanding of diversity and brings well respected analytic skill, together with legal and business acumen to the role.

## Remuneration responsibilities

Chapter 6, Part 3 of the *Local Government Act 2009* (the Act) established the Local Government Remuneration Commission to assume the remuneration functions of the former Local Government Remuneration and Discipline Tribunal which ceased to exist on 3 December 2018.

Section 177 of the Act provides the functions of the Commission are:

- to establish the categories of local governments, and
- to decide the category to which each local government belongs, and
- to decide the maximum amount of remuneration payable to the councillors in each of the categories, and
- to consider and make recommendations to the Minister about the following matters relating to councillor advisors—
  - (i) whether or not to prescribe a local government under section 197D(1)(a)
  - (ii) the number of councillor advisors each councillor of a local government may appoint
  - (iii) the number of councillor advisors a councillor of the council under the City of Brisbane Act 2010 may appoint; and
- another function related to the remuneration of councillors if directed, in writing, by the Minister.

Chapter 8, Part 1, Division 1 of the *Local Government Regulation 2012* (Regulation) sets out the processes of the Commission in deciding the remuneration that is payable to mayors and councillors.

The Regulation requires the Commission to review the categories of local governments once every four years, in the year prior to each quadrennial election, to determine whether the categories and the assignment of local governments to those categories require amendment.

After determining the categories of local governments, the Regulation also requires the Commission to decide annually, before 1 December each year, the maximum amount of remuneration to be paid to mayors, deputy mayors and councillors in each category from 1 July of the following year.

In addition, section 248 of the Regulation allows a local government to make a submission to the Commission to vary the remuneration for a councillor, or councillors, to a level higher than that stated in the Remuneration schedule where the local government considers exceptional circumstances apply. The Commission may, but is not required to, consider any such submission. If the Commission is satisfied that exceptional circumstances exist, the Commission may approve payment of a higher amount of remuneration.

Section 197A of the Act established requirements for councils that wish to employ councillor advisors and councillor administrative support staff to assist councillors to complete their duties.

The requirements in relation to the appointment of councillor advisors include the following:

- must vote to pass a resolution to create councillor advisor positions (except Brisbane City Council)
- appoint advisor, at the discretion of councillors and only until the councillor's term ends, unless re-appointed by a new councillor

- must report the costs of councillor advisors to the community, for example through the council's annual report.

Requirements for councillor advisors include the following:

- they must submit registers of interests and keep them up to date
- they must follow a new Code of Conduct for councillor advisors in Queensland
- they must comply with the local government principles and can be found guilty of integrity offences.

At the time of this report, the Commission is yet to receive any submissions or enquiries in relation to councillor advisors as at the date of its determination.



### 3. Remuneration determination

#### Remuneration determination for councillors

As required by section 246 of the Regulation the Commission has prepared a Remuneration Schedule (the Schedule) for the 2024-2025 financial year, applicable from 1 July 2025, which appears below.

Arrangements have been made to publish the Schedule in the Queensland Government Gazette and for this report to be presented to the Minister for Local Government.

#### Methodology

The Commission had regard to the matters in section 244 and 247 (2), (5) of the Regulation in determining the Schedule. The Commission also noted and had regard to the matters listed throughout this report to determine the appropriate maximum remuneration in each category of local government.

#### Matters not included in the Remuneration schedule

The Commission considered all submissions received during the consultation phase of the review of council categorisations for the purpose of developing a framework to create categories and place councils.

#### Pro rata payment

Should an elected representative hold a councillor position for only part of a financial year, they are only entitled to remuneration to reflect the portion of the year served. It is out of the scope of the Commission's powers to determine otherwise.

## Remuneration schedule to apply from 1 July 2025

Remuneration determined from 1 July 2025 (\$ per annum; see Note 1)

Category	Local Governments assigned to categories	Mayor	Deputy Mayor	Councillor
A1 *Note 1	Barcaldine Regional Council	\$122,975	\$70,946	\$61,486
	Barcoo Shire Council			
	Bulloo Shire Council			
	Croydon Shire Council			
	Doomadgee Aboriginal Shire Council			
	Kowanyama Aboriginal Shire Council			
	Mapoon Aboriginal Shire Council			
	McKinlay Shire Council			
	Richmond Shire Council			
	Torres Shire Council			
	Woorabinda Aboriginal Shire Council			
	Wujal Wujal Aboriginal Shire Council			
A2 *Note 1	Aurukun Shire Council	\$122,975	\$70,946	\$61,486
	Blackall-Tambo Regional Council			
	Boulia Shire Council			
	Burke Shire Council			
	Cherbourg Aboriginal Shire Council			
	Cloncurry Shire Council			
	Diamantina Shire Council			
	Etheridge Shire Council			
	Hinchinbrook Shire Council			
	Hope Vale Aboriginal Shire Council			
	Lockhart River Aboriginal Shire Council			
	Mornington Shire Council			
	Murweh Shire Council			
	Napranum Aboriginal Shire Council			
	North Burnett Regional Council			

Category	Local Governments assigned to categories	Mayor	Deputy Mayor	Councillor
	Palm Island Aboriginal Shire Council			
	Paroo Shire Council			
	Pormpuraaw Aboriginal Shire Council			
	Quilpie Shire Council			
	Winton Shire Council			
	Yarrabah Aboriginal Shire Council			
A3 * Note 1	Longreach Regional Council	\$124,157	\$71,629	\$62,078
	Balonne Shire Council			
	Douglas Shire Council			
	Flinders Shire Council			
	Goondiwindi Regional Council			
	Northern Peninsula Area Regional Council			
B1	Banana Shire Council	\$124,157	\$71,629	\$62,078
	Carpentaria Shire Council			
	Burdekin Shire Council			
	Cook Shire Council			
	Torres Strait Island Regional Council			
B2	Maranoa Regional Council	\$149,895	\$93,684	\$79,630
	Cassowary Coast Regional Council			
	Charters Towers Regional Council			
	Gympie Regional Council			
	Livingstone Shire Council			
	Mareeba Shire Council			
	Mount Isa City Council			
	Scenic Rim Regional Council			
	Somerset Regional Council			
	South Burnett Regional Council			
	Southern Downs Regional Council			
	Tablelands Regional Council			

Category	Local Governments assigned to categories	Mayor	Deputy Mayor	Councillor
B3	Isaac Regional Council	\$150,258	\$93,911	\$79,823
	Noosa Shire Council			
	Whitsunday Regional Council			
	Lockyer Valley Regional Council			
C1	Central Highlands Regional Council	\$152,068	\$95,041	\$80,784
	Western Downs Regional Council			
C2	Gladstone Regional Council	\$175,435	\$115,419	\$101,567
	Rockhampton Regional Council			
C3	Bundaberg Regional Council	\$177,138	\$116,539	\$102,553
	Fraser Coast Regional Council			
D2	Cairns Regional Council	\$203,137	\$138,501	\$120,037
	Mackay Regional Council			
	Redland City Council			
	Toowoomba Regional Council			
D3	Townsville City Council	\$230,836	\$156,974	\$138,501
	Ipswich City Council			
E2	Logan City Council	\$258,539	\$179,130	\$156,970
	Moreton Bay City Council			
	Sunshine Coast Regional Council			
F2	Gold Coast City Council	\$286,239	\$201,596	\$170,819

#### Notes to the Remuneration schedule

The 2014 annual report by the former Local Government Remuneration and Discipline Tribunal explained the rationale behind the adoption of a system of remuneration which comprised a base payment (of two thirds of the annual remuneration) and a monthly payment based upon attendance at, and participation in, the 12 mandated council meetings.

The monetary amounts shown are the per annum figures to apply from 1 July 2025. If an elected representative only serves for part of a full financial year (that is, 1 July to 30 June) they are only entitled to a pro rata payment to reflect the portion of the year served.

\*Note 1: For councillors in category A1, A2 and A3 councils, a base payment (two thirds of the annual remuneration) and a monthly payment based upon attendance at council meetings (one third of the annual remuneration) is payable for the 12 months commencing 1 July 2025. Participation in, scheduled meetings of council is subject to certification by the mayor and/or chief executive of the council. Mayors and deputy mayors in category A1, A2 and A3 are currently entitled to receive their full annual remuneration level shown.

The Commission has not determined to make changes to the system of base payment and mandated council meetings for its 2025-2026 determination. Future consideration by the Commission may be given to whether changes to the current system should be made.

## 4. Matters raised with the Commission

A summary table of submissions made to the Commission during the review period and the Commission's determination is provided below.

### Meetings and deputations

Local governments were provided with the opportunity to engage with the Commission at the Annual Conference of the LGAQ in Brisbane from 21 to 23 October 2024.

City of Moreton Bay, Gladstone Regional Council, Issac Regional Council and Toowoomba Regional Council provided the Commission with oral deputations during the 2024 LGAQ Conference.

Local governments were also given an opportunity to provide written submissions to the Commission. Two written submissions were received and considered.

The submissions in general proposed greater remuneration based on the complexities of modern governance faced by councillors and mayors.

In making its determination, the Commission had regard to all submissions it received, together with the matters on throughout this report.

Key points raised with the Commission during the 2024 review period included themes that had been consistently submitted by councils in earlier years: as accounting for an increase in complexity and workload for elected members that includes but not limited to:

- **Remuneration and talent:** need for competitive salaries to attract diverse and skilled elected candidates and a desire to attract and maintain high quality candidates, particularly in regional areas.
- **Innovation recognition:** exploring potential ways to incentivise and reward innovative council initiatives that support community growth, resourcefulness and development.
- **Inflationary impact:** addressing the disproportionate impact of rising inflation on local governments and their constituents, especially those on lower incomes and in rural areas.
- **Community sustainability:** ensuring the long-term viability and prosperity of communities during the global transition to renewable energy and the need for significant infrastructure changes.

Table – Summary of 2024 submissions

1	<b>Date received</b>	21 October 2024 - LGAQ Annual Conference
	<b>Received from</b>	<b>City of Moreton Bay</b> Mayor, Peter Flannery CEO, Scott Waters
	<b>Summary of submission</b>	<p>Concerns have been raised regarding the timing of the remuneration review, which is being conducted near the end of the election term. There is a view that elected members may be hesitant to advocate for fair remuneration adjustments so close to an election, as this timing may not allow for balanced consideration. To address this, it is recommended that the Commission consider scheduling remuneration category reviews at mid-term rather than at the end of the electoral cycle, allowing for a more objective review process.</p> <p>Additionally, the creation of a new subcategory between the existing E2 and F2 categories is proposed. The current category structure does not adequately account for differences in revenue sources or population demands. For instance, unlike some council, which benefits from revenue streams from sewer and water services, Moreton Bay does not have access to such a base.</p> <p>The rapid growth and development in the Moreton Bay region also underscore the need for reconsidering category classifications. Major projects, including the possible relocation of Stadium and substantial population growth, along with developments in the Caboolture West and other site expansions, highlight the increasing workload placed on councillors.</p> <p>As such, the establishment of a new subcategory would more accurately reflect the workload required to effectively manage a large and growing population in Moreton Bay.</p>
	<b>Determination</b>	<p>The Commission acknowledged the Council's concerns and indicated that they would raise the matter with the Minister to explore whether the timing of category reviews could be adjusted.</p> <p>In response, the Commission noted that the difference in pay between categories E2 and F2 is minimal, and therefore the creation of a subcategory might not significantly impact remuneration. This will be revisited in the future category framework review.</p>

2	<b>Date received</b>	22 October 2024 - LGAQ Annual Conference and via E-mail
	<b>Received from</b>	<b>Gladstone Regional Council</b> Councillor Kahn Goodluck Councillor Leanne Patrick
	<b>Summary of submission</b>	<p>Appropriate remuneration for mayors and councillors is essential to fostering strong and sustainable local governance. Considering expanded responsibilities and complex regulatory requirements, there is a need for a remuneration approach that reflects the dedication of local government officials and aligns with that of state and federal representatives, as well as comparable private sector roles.</p> <p>The responsibilities of mayors and councillors have evolved significantly, often requiring a full-time commitment to meet community expectations. A revised remuneration framework would better reflect this commitment, supporting the attraction of individuals with diverse skills and expertise who are eager to contribute to their communities enabling greater representation of groups underrepresented in local government, such as women and younger individuals, fostering a dynamic council environment.</p> <p>The introduction of a Transition Allowance is also recommended to support councillors and mayors as they transition out of their roles, recognising their commitment to public service. This allowance would help mitigate the financial impact of leaving office, ensuring a smoother return to other professions.</p> <p>Furthermore, running for office involves considerable personal financial outlay. Aligning the allowable deductions for local government candidates with those available to state and federal candidates would reduce financial barriers. Advocacy for equitable tax deduction allowances for local government candidates would help ensure that financial limitations do not deter qualified candidates from pursuing local office.</p>
	<b>Determination</b>	<p>The Commission explained the role of the Commissioners, outlining the statutory requirements that define their powers and limitations. While acknowledging the council's concerns about long-term planning and the challenges of attracting high-quality candidates, particularly regarding potential provisions for election cost entitlements or a transition allowance, the Commission advised that these matters fall outside their statutory authority to recommend or implement.</p> <p>The Commission emphasised that, although they cannot make changes in this area, they recognise the importance of the issue, which will be documented in their upcoming report. Additionally, the Commission recommended that the council seek legal advice on what actions it may be able to take independently, noting that the statutory framework does not prevent the council from pursuing such initiatives.</p>

3	<b>Date received</b>	22 October 2024 - LGAQ Annual Conference and via E-mail
	<b>Received from</b>	<b>Issac Regional Council</b> Councillor Jane Pickels CEO, Cale Dendle
	<b>Summary of submission</b>	<p>The Council highlighted the similarities between the roles and challenges faced by Central Highlands Regional Council and Western Downs Regional Council, both of which are categorised one level higher than Isaac Regional Council. The Council expressed a preference for having these similarities reflected in the category framework. The discussion also touched on the issue of whether the role should be considered full-time or part-time.</p> <p>Additionally, the Council raised the non-resident population factor, emphasising the unique situation in which they serve both the oldest and youngest communities in the country, from coastal areas to rural regions, and the challenges associated with meeting the needs of these diverse populations.</p> <p>The Council also sought clarification on how subcategories were calculated, noting that the differences between some were minimal, while others showed a more significant jump. Understanding this would provide greater insight into the categorisation process.</p> <p>While Council is pleased to see the recent reclassification of Central Highlands and Western Downs to Category C1, there is some confusion as to why Isaac remains classified as B3. It is unclear why the initial increment in both Category B and Category C is significantly lower than subsequent increments within the same categories. This discrepancy appears to undercut the intent of last year's review of the categorisation methodology.</p>
	<b>Determination</b>	<p>The Commission provided a detailed explanation of the methodology used to calculate the categories and subcategories, highlighting the benefits of applying primary and supporting criteria. These criteria ensure a more objective assessment across councils, eliminating the subjective elements of earlier practices.</p> <p>The Commission acknowledged the council's concerns and agreed on the importance of attracting qualified and diverse candidates. Additionally, the Commission emphasised that increasing revenue is the key factor accepted across the industry for councils seeking to move into higher categories.</p> <p>While the Commission will continue exploring options, they assured the council that the points raised will be considered as part of ongoing improvements to the remuneration framework in the coming years.</p>



<b>4</b>	<b>Date received</b>	22 October 2024 – LGAQ Annual Conference
	<b>Received from</b>	<b>Toowoomba Regional Council</b> Mayor, Geoff MacDonald A/CEO, Nick Hauser
	<b>Summary of submission</b>	<p>Council expressed its appreciation for the work of the Remuneration Commission, particularly in successfully completing the recent category review. They commended the efforts involved and sought further clarification on the remuneration framework, the Commission's role, and the general methodology used. Council also conveyed its gratitude for the inclusion of the SEIFA index and other supporting criteria in the review process.</p> <p>Additionally, Council noted that based on their current revenue, they believe they should be categorised one level higher, aligning more closely with the D3 councils instead of D2.</p> <p>In closing, Council thanked the Commission for accommodating the meeting on short notice and advised that they would review the materials available on the website and submit any requests if necessary.</p>
	<b>Determination</b>	<p>The Commission thanked the Mayor for his appreciation of the new remuneration framework and methodology, assuring that they remain committed to continuously improving the process.</p> <p>Future review of the framework is planned for around 2028. The Commissioner provided further explanation on how the methodology works, detailing how the criteria were suggested and generally accepted by councils as comparable factors.</p> <p>The Commission also mentioned that they will continue to explore additional factors, such as innovation and industry-specific needs, and work towards developing measurable criteria. They acknowledged the challenges in creating fair and equitable standards that can be universally applied.</p> <p>Additionally, the Commission inquired whether the council had any specific requests regarding the upcoming annual remuneration determination. Council expressed gratitude for the Commission's correspondence seeking feedback and advised they would use that channel to submit any future submissions as needed.</p>

## 5. Other activities

Exceptional circumstances submissions (matters raised under Local Government Regulation 2012, section 248):

Nil.

## 6. Future priorities

The Commission will continue to consider enhancements to the framework for council remuneration categorisation including an equitable method to consider industry impacts on councils and matters relating to transitioning communities and improving sustainability.

The Commission will continue to invite submissions from all Councils as part of its general review of categories and maximum determination of remuneration.

The Commission intends to engage with local governments throughout the year including the option for a mid-year deputation process to be established. The Commission invites councils in all areas to participate in the deputation process and any further opportunities for submissions to be made that the Commission may announce.

Further information about the Commission can be located at  
<https://www.localgovernment.qld.gov.au/for-councils/governance/local-government-remuneration-commission>

### **Local Government Remuneration Commission**

PO Box 15009  
City East Qld 4002

1 William Street  
Brisbane Qld 4000

Email: [LGRcenquiries@dsdilgp.qld.gov.au](mailto:LGRcenquiries@dsdilgp.qld.gov.au)

Phone: (07) 3452 7992

Website: <https://www.localgovernment.qld.gov.au/for-councils/governance/local-government-remuneration-commission>

## OFFICER REPORTS

COUNCIL MEETING DATE

Wednesday 18 December 2024

ITEM NO:

6.5

SUBJECT TITLE:

**Blackall Work Camp Community Engagement Committee Meeting - 19 November 2024**

AUTHOR AND OFFICERS TITLE:

Andrea Saunders Group Manager Customer &amp; Council Support

AUTHORISING OFFICER:

Mike Lollback (Chief Executive Officer)

CLASSIFICATION (if Confidential)

N/A

**Summary:**

The Blackall Work Camp Community Engagement Committee has been established to support the Blackall Work Camp. The Committee meets up to 4 times per year.

**Officer's Recommendation:**

1. **That Council receive the Blackall Work Camp Community Engagement Committee meeting minutes dated 19 November 2024.**
2. **That Council approves the 2025 Regional Workcamp Forum to be held in Blackall with the assistance of Council staff.**

**Background**

The Blackall Work Camp Community Engagement Committee provides support and input for the Blackall Work Camp. The Committee consists of representatives of Council staff, Councillors, Corrective Services, community supervisors and community members.

The Committee meet up to 4 times a year to discuss matters relating to the Work Camp. A meeting was held on 19 November. The next meeting is scheduled for 11 February 2025.

Each year, commencing in 2023, a Regional Work Camp Forum is held; Blackall has been nominated to hold the Forum in 2025. The Forum consists of representatives from the Isaac, Central Highlands and Blackall-Tambo councils, Corrective Services and Blackall, Springsure and Clermont Work Camps. Staff will start planning for the Forum which is scheduled for July 2025. All Councillors will be invited and are encouraged to attend.

**Link to Corporate Plan**

Governance

Outcome 3 - Leadership - Responsible leadership with informed and transparent decision making.

**Consultation (internal/external)**

Chief Executive Officer  
Corrective Services

**Policy Implications**

Nil

## Budget and Resource Implications

Nil

## Risk Management Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Medium	The Work Camp provide support to Council and the community.	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

## Proposed Risk Treatment

There is no risk to Blackall-Tambo Regional Council on this matter.

## Attachments

1. BLACKALL WORK Camp Community Advisory Committee Minutes 19 11 2024 (1)  
[6.5.1 - 7 pages]



## **Blackall-Tambo Regional Council**

### **BLACKALL WORK Camp Community Advisory Committee Meeting Minutes – 3pm, Tuesday, 19 November 2024**

**Present:** Mike Lollback – (Chair) Blackall-Tambo Regional Council  
Leanne Smith – QCS Acting Manager Low Custody  
Cr Grahame Schluter – Blackall-Tambo Regional Council  
Cr Peter Skewes OAM – Blackall-Tambo Regional Council  
Mitchell Meyers – QCS Field Supervisor  
Alan Houchin – Chief Superintendent  
Beth O'Neill – Community Representative  
Jaimee-Lee Prow – Director of Lifestyle and Community, Blackall-Tambo Regional Council  
Andrea Saunders – Group Manager, Customer and Council Support Services, Blackall-Tambo Regional Council  
Trevor Brown – Field Officer  
Robert Johnson – Community Supervisor, Blackall Saleyards

**Apologies:**

Scott Fayers – Queensland Police Service  
Mick Wilshire – OIC Blackall - Queensland Police Service  
Shalveen Dayal – Chief Financial Officer, Blackall- Tambo Regional Council  
Ajay Agwan – Chief Operations Officer, Blackall-Tambo Regional Council  
Alison Lamb – Director of Organisational Performance, Blackall-Tambo Regional Council

**Minutes:**

The minutes from the CEC meeting held on 14 May 2024 have been circulated and confirmed.

**Moved: Mitch Meyers**

**Seconded: Leanne Smith**

**Correspondence:**

Nil

**Business Arising:**

Nil

**WORK Camp Report:**

The Work Program report was presented by Mitch Meyers. A copy of the report is attached to these minutes.

**Capricornia Correctional Centre Report:**

The Capricornia Centre report was presented by Leanne Smith.

**Blackall-Tambo Regional Council Report:**

The Blackall-Tambo Regional Council report was presented by Mike Lollback.



**Blackall-Tambo**  
Regional Council

**General Business:**

- Endorsement of the Community Supervisor application for Dan Burton.

**Moved: Mitch Meyers**

**Seconded: Trevor Brown**

**All in favour.**

**Closure:** The meeting was closed at 4.12pm.



**Blackall-Tambo**  
Regional Council



**Queensland**  
Government



Work Program

### **SUPERVISOR'S REPORT CAC MEETING BLACKALL**

**CAMP: Blackall Work Camp**

**Date: 19/11/2024**

**Field Supervisor's: Mitchell Meyers, Ron Mace, Brett Millgate, Steve Smithwick**

**Number of Prisoners at Camp: 10 this fortnight.**

#### **Projects / Jobs Undertaken**

Qld Corrections, maintaining Campgrounds and Vegie Gardens  
Blackall-Tambo Regional Council  
Blackall Community  
Tambo Community

#### **Qld Corrections**

Work performed included cooking, cleaning, washing of vehicles, and ground maintenance of camp and town depot.  
Vegie Gardens and Greenhouse has been a large asset to the Camp with reducing costs and providing growing skills to many Offenders.

#### **Blackall – Tambo Regional Council / Completed Projects**

- Saleyards – General Duties Daily – Yard Maintenance and General Hosing down from the Sales. Cattle Sales have been at weekly intervals with some Bull Sales also added in which has created constant ongoing cleaning down after each Sale. The yards and grounds have received small amounts of rain and offender workers have been working consistently with maintenance repairs, feeding of the cattle and ground maintenance where the grounds are always presented in a very neat state for every Sale.
- Blackall Cemetery grounds covered each fortnight.
- The removal of the Airport inside fence has been placed on hold, this needs to be discussed and if to be completed must be in the cooler months.
- The Clay Target Club grounds are covered when needed which has increased with the warmer weather.

#### **Blackall – Tambo Regional Council / Ongoing Projects**

- Repairs and maintenance to various BTRC small machines when required.
- Repairs to Blackall Saleyards mower equipment and Golf Club equipment.
- The Offender worker position at BTRC Workshop has been filled again.

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## **Blackall-Tambo Regional Council**

### **Blackall Community Jobs**

- Wool-scour - continue daily service to the Historical Wool-scour with daily outer fence repairs, cleaning of the bore drain and general ground maintenance. The sheep yard fence repairs have been completed for now and sheep have been organised to use these for display and demonstrations for the tourist season.
- The Bowls Club looks terrific and has had a lot of prisoner working hours added to it with new amenities assembled and painted. A new area has been built to access kitchen fridges and painted and grounds maintenance continues. The bowling green is mowed twice a week, and the camp staff continue to receive positive feedback from members and locals that have given praise for the many hours that we cover, which with its location in the main street represents to all the work that the Work Camp do cover for the local community.
- The Golf Club offender worker continues to cover all general and ground maintenance. Due to the very HOT recent weather, we have had to reduce the workload and finishing times to suit the extreme heat.
- Line Marking for the Blackall Magpies Rugby League home games and Grand Final was all completed and now the off season the BTRC Sports and Rec Officer has started a Friday Night Touch Football competition where the camp will paint 2 x Fields for games each Friday Nig on the oval at the Showgrounds. Hopefully these line markings may last 2 – 3 weeks.
- Blackall Aquatic Centre with general Ground Maintenance is completed when requested.
- The Blackall CWA – as discussed at the February CEC Meeting the camp now only mows the grass at the rear of grounds and as discussed at the May CEC Meeting, we won't be building the planned vegie garden beds as requested.

### **Blackall Community Upcoming and Completed Projects**

- Blackall Woolscour Entry area and external front fence (completed)
- The Blackall Tennis and Netball Club goal posts and tennis net posts assembled (completed)
- Anglican Flower Show (completed)
- Blackall Campdraft and Rodeo (completed)
- Blackall Neighbourhood Biggest Morning Tea (completed)
- Cleaning of BTRC Marquee (ongoing clean after each use)
- Blackall Blue Light Billy Cart repairs (ongoing as not needed until August 2025)
- Red Ridge Interior QLD-Set up and pull down of Circus Events x 2 (Blackall and Tambo) completed
- BTRC – Visitor Information Centre rearranging of furniture (completed)
- Central West Equestrian Group Set up and pull down of large Marquee (completed)
- BTRC Fencing built for external area for future Asbestos Dump
- Barcoo Independent – moving of office equipment (completed)
- BTRC repairs to 2 x Horse Sulkies (one ongoing currently at our Town Depot) Other one needs to be brought up from Tambo by Council Staff

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## **Blackall-Tambo Regional Council**

- BTRC – Repairs to Dog Pound enclosure (Old outer fence removed, cement walkway works completed. Still have entry gates and new outer fence to be fitted (waiting on this material) and 18mm marine ply to be fitted to rear walls of dog cage)
- Barcoo Amateur Turf Club - Blackall Horse Races last event for the year is this weekend Saturday 23-11-24. The October event was a very large set up, clean up and placement of marquee and clean up for the special sectioned off area for the event. July event was a smaller function where the camp set up and clean up this as well.
- Steam Engine Tractor from Tambo Council – Repairs (has arrived at Work Camp Town Depot but not started any work yet). There is a lot of restoration work needed on this project with the right prisoner to be chosen with metal work skills needed for this task. Waiting job approval.

### **Tambo Community Jobs upcoming and completed**

Tambo Team Penning (completed)  
 Tambo Multipurpose Centre – Community Garden (completed)  
 Tambo races (completed) Set up and pull down/clean up  
 Tambo Outback Rodeo (completed) Set up and pull down/clean up  
 BTRC Funded Tambo Circus Event (completed)  
 Tambo Multipurpose Centre - Laying of Turf at rear of building

**Upcoming Jobs Tambo** - Tambo Multipurpose Centre - Set up and pull down of Marquee on 29-11-24 and clean up 2-12-24.

### **Continued Ground maintenance in the Blackall community in the areas listed below:**

- Anglican Church
- Uniting Church
- QPS Police Station
- **QAS Ambulance Station are now paying a contractor.**
- St Joseph's School now have an employee for 10 hours/week, so we will continue with just Pastors House, and St Patricks Church Grounds and the school grounds only in school holidays.
- Blackall Cemetery
- Living Arts Centre
- Blackall Bowls Club
- QCWA
- Blackall Clay Target Shooting Club
- Blackall Aquatic Centre
- New Beginnings Church

### **Upcoming Events**

- Blackall Horse Races Saturday 23-11-24 and 22-02-2025
- Blackall Touch Football line marking for fields prior to Friday Night games starting 22-11-24. Lines to be painted Thursday 21<sup>st</sup> November.
- St Patricks Church Fete Saturday 23-11-24, Clean Up Sunday 24<sup>th</sup> Nov.
- Anglican Church Christmas Tree Festival Set Up 30-11-24, Pull down 2-12-24

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## **Blackall-Tambo** Regional Council

### **Repairs, Maintenance and Purchases Needed**

- 1 x Battery or petrol Operated Hedge Trimmer (Stihl Brand) is requested.

### **Government and Non-Government Hours since last meeting on 13-02-2024**

<b>May</b>	Gov Hrs	478.5	
	Non Gov Hrs	284	
	Total Hrs	762.5	total hours from last meeting 13-05-24
<b>June</b>	Gov Hrs	680	
	Non Gov Hrs	376.5	
	Total Hrs	1056.5	whole of the month
<b>July</b>	Gov Hrs	619	
	Non Gov Hrs	509	
	Total Hrs	1128	whole of the month
<b>August</b>	Gov Hrs	740.5	
	Non Gov Hrs	386.5	
	Total Hrs	1127	whole of month
<b>Sept</b>	Gov Hrs	731	
	Non Gov Hrs	552	
	Total Hrs	1283	whole of the month
<b>October</b>	Gov Hrs	653	
	Non Gov Hrs	507	
	Total Hrs	1160	whole of the month
<b>November</b>	Gov Hrs	519.5	
	Non Gov Hrs	353.5	
	Total Hrs	873	up to and including 19-11-24

**Total since last Meeting being: Gov Hrs – 4421.5**  
**Non Gov Hrs – 2968.5**  
**Total Hrs – 7390 since last meeting on 13-05-24**

**With total hours since start of July 2023 for year-to-date financial year to 19-11-24 =**

**Government Hours – 3263 up until completion of 19-11-24**

**Value of: \$101022.48 (worked on \$30.96 per hour)**

**Non Gov Hours: 2308**

**Value of: \$71455.68**

### **General Comments:**

The camp offenders have been working very well and due to the warm conditions over the last 2 months there has been a lot of ground maintenance hours of work completed in the Blackall community.

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## **Blackall-Tambo** Regional Council

With parole release dates approaching for some of our better skilled offender workers the camp staff have been training up the new offender workers to camp. We are lacking a skill shortage currently where a skilled carpenter/concreter is needed for upcoming work at the Blackall Woolscour.

**Prisoner Virtual Visits** started out at the Camp on 03-11-2024, via Starlink satellite internet so this is a bonus to encourage the Prisoners to come out to Work Camp. There have been a few connection glitches and with the moving around of the small Satellite panel it has improved the connection of the picture quality to see family. A permanent satellite frame based on the camp roof is required once the correct position for good service is found. A wall or roof mounted bracket is further needed to secure the satellite panel base permanently for good service.

Next Blackall CEC Meeting is scheduled for Tuesday 11<sup>th</sup> February 2025.

And the group CEC Meeting with all 3 Capricornia CC Work Camps to attend in August 2025.

Regards,

**Mitch Meyers**  
Field Supervisor  
Blackall Work Camp

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7.1.1 Correspondence - Nil

Nil.

## OFFICER REPORTS

COUNCIL MEETING DATE:

Wednesday 18 December 2024

ITEM NO:

7.2.1

SUBJECT TITLE:

**Financial Report for the Month of November 2024**

AUTHOR AND OFFICERS TITLE:

Shalveen Dayal Chief Financial Officer

AUTHORISING OFFICER:

Mike Lollback (Chief Executive Officer)

CLASSIFICATION (if Confidential)

N/A

**Summary:**

In accordance with s204 of the *Local Government Regulation 2012*, a monthly financial report must be presented to the Council. The financial report for November 2024 details the Council's current financial position and compares its performance against the adopted budget for 2024-2025.

**Officer's Recommendation:****That Council receive the Financial Report for November 2024.****Background**

In accordance with section 204 of the *Local Government Regulation 2012* the financial report of Council must be presented at the monthly meeting of Council. This ensures adequate oversight of Council's financial position and performance against the latest approved budget.

**Link to Corporate Plan**

Governance

Outcome 4 - Financial - Manage Council's finances responsibly and sustainably.

**Consultation (internal/external)**

Chief Executive Officer

Chief Financial Officer

Chief Operations Officer

**Policy Implications**

Nil

**Budget and Resource Implications**

Nil

**FINANCE REPORT TO A MEETING OF THE  
BLACKALL-TAMBO REGIONAL COUNCIL HELD  
ON 18 DECEMBER 2024**

**Contents**

- 1. Cash Position**
- 2. Monthly Cash Flow Estimate**
- 3. Comparative Data**
- 4. Capital Funding - budget V's actual**
- 5. Road Works - budget V's actual**
- 6. Rates Arrears Summary**
- 7. Capital Projects Detail**
- 8. Revenue and Expenditure Summary**

**FINANCE REPORT TO A MEETING OF BLACKALL-TAMBO REGIONAL COUNCIL  
HELD ON 18 DECEMBER 2024**

### 1. Cash Position as at 30 November 2024

**Cash at Bank**

Operating Accounts	\$ 4,732,808
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**Short Term Investments**

Queensland Treasury Corporation - Cash Fund	\$ 21,000,000
Bank - Term Deposits	\$ 5,000,000
	<b>\$ 30,732,808</b>

*The following items should be backed by cash and investments, plus any increases in the surplus of Debtors over Creditors and unspent grants.*

Cash backed Current Liabilities (Employee Entitlements)	\$ 2,923,377
Unspent Grants (Restricted Cash)	\$ 1,057,316
	<b>\$ 3,980,693</b>

	<i>Debtors</i>	<i>Creditors</i>	
Balance of recoverable <b>debtors</b> - estimated <b>creditors</b> :	827,905	74,354	\$ 753,551

Plus cash surplus	30,732,808	3,980,693	\$ 26,752,115
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**Working Capital**
**\$ 27,505,666**

### 2. Cashflow Estimates:

**Dec. 2024**
**Jan. 2025**
**Feb. 2025**
**Total**
**Cash inflows**

Rates & fees & charges	100,000	100,000	600,000	<b>800,000</b>
Rent & interest	110,000	110,000	110,000	<b>330,000</b>
Recoverable Works	900,000	500,000	600,000	<b>2,000,000</b>
Grants/subsidies	930,000	755,000	1,355,000	<b>3,040,000</b>

**Cash outflows**

Employee benefits	(1,050,000)	(950,000)	(950,000)	<b>(2,950,000)</b>
Materials & services	(1,400,000)	(1,500,000)	(1,700,000)	<b>(4,600,000)</b>
<b>Net Cash inflow/(outflow)</b>	<b>(410,000)</b>	<b>(985,000)</b>	<b>15,000</b>	<b>(1,380,000)</b>

### 3. Comparative Data:

	<b>November 2024</b>	<b>November 2023</b>
Cash position	30,732,808	27,627,681
Working capital	27,505,666	24,390,422
Rate arrears	44,441	27,834
Outstanding debtors	827,905	32,102
Current creditors	74,354	308,344



**FINANCE REPORT TO A MEETING OF BLACKALL-TAMBO REGIONAL COUNCIL  
HELD ON 18 DECEMBER 2024**

**4. Capital Works Summary: 1 July 2024 to 30 June 2025**

	<b>Budget</b>	<b>YTD Actual</b>	<b>% of Budget</b>
Buildings & Other Structures	4,646,843	390,672	8%
Plant & Equipment	898,500	847,005	94%
Road Infrastructure	4,921,198	929,389	19%
Water Infrastructure	100,000	-	0%
Sewerage Infrastructure	600,000	-	0%
<b>Total</b>	<b>11,166,541</b>	<b>2,167,066</b>	<b>19%</b>

**5. Road Works Expenditure : 1 July 2024 to 30 June 2025**

	<b>Budget</b>	<b>Expended YTD Actual</b>	<b>% of Budget Expended</b>
1. Rural Roads	13,500,000	4,305,368	32%
2. Town Streets	500,000	254,424	51%
3. RMPC Works	2,323,174	801,332	34%
<b>Total Roads Expenditure</b>	<b>16,323,174</b>	<b>5,361,124</b>	<b>33%</b>

**6. Rate Arrears Summary**

**Total Rates Outstanding Balance      \$      96,624**

<b>Rates Outstanding Breakdown</b>	<b>Total</b>	<b>No. of Assessments</b>
Current	\$ 52,183	<b>53</b>
1 Year	\$ 31,055	<b>18</b>
2 Years	\$ 11,757	<b>10</b>
3 Years and over	\$ 1,629	<b>3</b>

BTRC 2024-25 CAPITAL EXPENDITURE PROJECTS		1/07/24 to 30/06/25		SOURCES OF FUNDING		Degree of completion and relevant comments
Particulars (External Funding Source in brackets)	Budget	Expenditure YTD	% Expended	Capital Grants	(CC) Council Contribution	
<b>BUILDINGS &amp; OTHER STRUCTURES</b>	<b>4,646,843</b>	<b>390,672</b>	<b>8%</b>	<b>580,000</b>	<b>4,066,843</b>	
Asbestos Pits Blackall & Tambo digging/fencing (LRCl P4)	70,000	22,456	32%	40,000	30,000	In progress
Blackall Airport - car park and line marking (PTAIP)	75,000	1,156	2%	-	75,000	
Blackall Rodeo and Campdraft Arena upgrade	96,000	15,086	16%	-	96,000	
Blackall Cultural Centre - macrosphere works (W4Q)	195,505	184,186	94%	195,505	-	Completed
Blackall Admin Office - wall matting (W4Q)	44,495	44,495	100%	44,495	-	Completed
Blackall Showgrounds - sound system	111,843	103,293	92%	-	111,843	Completed
Blackall Oval - replace faulty lights with LEDs	30,000	-	0%	-	30,000	
Blackall Saleyards - Build-in Hay Feeders	50,000	-	0%	-	50,000	
Blackall Saleyards - 1 Loading Ramp Catwalk	90,000	-	0%	-	90,000	
Blackall Pool Lift	20,000	-	0%	-	20,000	
Red Ridge Precinct Stage One Contribution	3,000,000	-	0%	-	3,000,000	
Rosclare Station Repeater tower	75,000	-	0%	-	75,000	
Shade Structures Blackall Carpark, Tambo Hall and TMPC	150,000	-	0%	-	150,000	
Council Housing Rennovations	50,000	-	0%	-	50,000	
Tambo Admin Building renovations (W4Q)	300,000	-	0%	300,000	-	
Tambo Airport - line marking/crack sealing	25,000	-	0%	-	25,000	
Tambo Courthouse -Library & VIC	100,000	-	0%	-	100,000	
Tambo LED Sign TMPC	24,000	-	0%	-	24,000	
Tambo Pool Heating	100,000	-	0%	-	100,000	
Tambo Scrubby Creek Building Contribution	20,000	20,000	100%	-	20,000	Completed
Tambo Shire Hall - repairs and sanding to floor	20,000	-	0%	-	20,000	

Particulars (External Funding Source in brackets)	Budget	Expenditure YTD	% Expended	Capital Grants	(CC) Council Contribution	Degree of completion and relevant comments
<b>PLANT &amp; EQUIPMENT</b>	<b>898,500</b>	<b>847,005</b>	<b>94%</b>	-	<b>898,500</b>	
Plant Replacement including committed orders	898,500	847,005	94%	-	898,500	In progress
<b>ROAD INFRASTRUCTURE</b>	<b>4,921,198</b>	<b>929,389</b>	<b>19%</b>	<b>4,228,998</b>	<b>692,200</b>	
Blackall & Tambo Main St Beautification (LRCI P4)	100,000	30,406	30%	100,000	-	Landscape design stage
Dahlia and Larkspur St stormwater - Drainage (W4Q)	520,000	2,056	0%	520,000	-	Design stage
Edward Street Kerb and Channeling (W4Q)	100,000	-	0%	100,000	-	
Footpaths, kerb and channelling - Tambo (W4Q)	100,000	-	0%	100,000	-	
QRA Betterment Program (QRA)	1,308,152	896,927	69%	1,234,352	73,800	In progress, Budget Updated
Repair and Reseal (LRCI P4 -Part B) Garden St Tambo	774,700	-	0%	466,300	308,400	Variation with updated budget
Ravensbourne Rd Repair Reseals (LRCI P4)	418,346	-	0%	308,346	110,000	Variation with updated budget
Roads to Recovery - Ravensbourne Rd -rehab & widen	600,000	-	0%	600,000	-	
Roads to Recovery - Reseals	400,000	-	0%	400,000	-	
St Andrews St Kerb, Channel and Footpath (W4Q)	200,000	-	0%	200,000	-	
TIDS 24-25	400,000	-	0%	200,000	200,000	
<b>WATER INFRASTRUCTURE</b>	<b>100,000</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>100,000</b>	
Water Infrastructure Renewals	100,000	-	0%	-	100,000	
<b>SEWERAGE INFRASTRUCTURE</b>	<b>600,000</b>	<b>-</b>	<b>0%</b>	<b>500,000</b>	<b>100,000</b>	
Capital improvements as required	100,000	-	0%	-	100,000	
IMHOFF tank & clarifier (LGGSP -Unsuccessful)	500,000	-	0%	500,000	-	Funding application unsuccessful
<b>TOTAL CAPITAL PROGRAM 23-24</b>	<b>11,166,541</b>	<b>2,167,066</b>	<b>19%</b>	<b>5,308,998</b>	<b>5,857,543</b>	

General Ledger2023.6.13.1		Revenue and Expenditure Summary						Page - 1
(Accounts: 0100-0001-0000 to 5245-2000-0000. All report groups. 42% of year elapsed. To Level 2. Excludes committed costs)								
Blackall-Tambo Regional Council (Budget for full year)		Financial Year Ending 2025						Printed(SDAYAL): 08-12-2024 5:13:14 PM
		REVENUE			EXPENDITURE			
		30 Nov 2024			30 Nov 2024			
		ACTUAL	AMENDED BUDGET	ORIGINAL BUDGET	ACTUAL	AMENDED BUDGET	ORIGINAL BUDGET	
1000-0001	ADMINISTRATION							
1000-0002	Administration	159,706	41%	389,500	389,500	1,972,827	49%	4,046,000
1100-0002	Finance	8,769,956	78%	11,245,000	11,245,000	762,128	55%	1,376,600
1200-0002	Oncosts	0	0%	0	0	564,011	---	0
1300-0002	Stores/Purchasing	0	0%	0	0	(87)	-2%	4,400
2000-0002	Corporate Governance	0	0%	0	0	281,627	35%	796,700
2100-0002	Business Activities	22,762	76%	30,000	30,000	18,912	25%	76,000
2150-0002	Saleyard Operations	621,261	69%	902,000	902,000	378,055	48%	780,700
2200-0002	Tambo Sawmill & Weighbridge	2,818	---	0	0	2,798	7%	37,900
2350-0002	Airports/Aerodromes	46,677	28%	167,100	167,100	144,227	41%	353,500
2450-0002	Tourism	28,782	65%	44,500	44,500	136,172	34%	396,600
2500-0002	Planning & Development	37,933	47%	80,000	80,000	46,559	40%	115,000
2580-0002	Grants Capital & Operating Other	(1,036,083)	-23%	4,563,500	4,563,500	15,852	45%	35,000
2600-0002	Environmental	93,448	36%	256,300	256,300	149,590	45%	329,200
2650-0002	Animal Control	15,805	69%	22,800	22,800	6,671	35%	18,900
2700-0002	Stock Routes	56,999	29%	198,000	198,000	218,152	45%	482,000
3000-0002	Work Scheme and Community	9,505	48%	20,000	20,000	60,428	43%	141,800
3100-0002	Council Housing	88,530	49%	180,000	180,000	180,532	52%	348,200
3300-0002	Child Care Services	0	0%	0	0	1,432	8%	18,300
3350-0002	Sport and Recreation	2,545	---	0	0	35,888	64%	56,000
3400-0002	Youth Services	0	0%	0	0	12,366	25%	50,000
3415-0002	Tambo Multi-Purpose Centre	42,569	22%	189,400	189,400	178,913	51%	350,000
3445-0002	Disability	50,572	46%	110,000	110,000	28,469	41%	70,000
3460-0002	Community Services	193,848	69%	281,600	281,600	182,434	58%	312,600
3500-0002	Libraries, Education and Arts	31,985	267%	12,000	12,000	120,053	47%	253,000
3570-0002	RADF & Community Assistance	52,545	99%	53,300	53,300	93,982	20%	476,100
3600-0002	Halls and Cultural Centres	2,273	57%	4,000	4,000	242,685	46%	525,000
3700-0002	Showgrounds & Sports Facilities	7,439	35%	21,000	21,000	248,119	31%	788,200
3800-0002	Corporate Buildings	0	0%	0	0	44,885	31%	145,000
1000-0001	ADMINISTRATION	9,301,878	50%	18,770,000	18,770,000	6,127,682	49%	12,382,700
4000-0001	WORKS AND SERVICES							
4001-0002	Works Office and Depot	0	0%	0	0	373,488	12%	3,204,400
4100-0002	Town Street Maintenance	0	0%	0	0	254,424	51%	500,000
4200-0002	Rural Roads Maintenance	2,149,461	106%	2,025,400	2,025,400	692,642	69%	1,000,000
4500-0002	Recoverable Works	4,718,215	23%	20,147,000	20,147,000	5,135,129	26%	20,137,000
4550-0002	Plant Operations	1,896,437	52%	3,660,000	3,660,000	1,571,916	45%	3,511,500
4600-0002	SES - Disaster Mgmt	6,984	15%	47,400	47,400	107,708	76%	141,800
4700-0002	Cemeteries	2,480	10%	24,000	24,000	50,102	38%	133,500
4800-0002	Parks, Gardens and Reserves	0	0%	0	0	475,032	36%	1,306,100
4860-0002	Aquatic Centres	0	0%	0	0	291,015	50%	584,100
5000-0002	Cleansing	189,207	49%	387,400	387,400	136,355	40%	337,100
5100-0002	Water Supply	490,896	50%	976,100	976,100	125,566	24%	524,000
5200-0002	Sewerage Services	421,628	50%	846,600	846,600	140,960	38%	372,200
4000-0001	WORKS AND SERVICES	9,875,308	35%	28,113,900	28,113,900	9,354,337	29%	31,751,700
TOTAL REVENUE AND EXPENDITURE		19,177,186	41%	46,883,900	46,883,900	15,482,018	35%	44,134,400

**Account/Function Specific Comments for Revenue and Expenditure Summary Report**

Account	Description	Revenue	Expenditure
1000-0002	Administration		
1100-0002	Finance	<i>Financial Assistance Grant Advance received in July 2024 instead of June 2024</i>	
1200-0002	Oncosts		<i>Annual insurance premiums paid in July for the financial year.</i>
1300-0002	Stores/Purchasing		
2000-0002	Corporate Governance		
2100-0002	Business Activities	<i>Includes lease of commercial property including Council paddocks.</i>	
2150-0002	Saleyard Operations		
2200-0002	Tambo Sawmill & Weighbridge		
2350-0002	Airports/Aerodromes		
2450-0002	Tourism		
2500-0002	Planning & Development		
2580-0002	Economic & Community	<i>Includes capital grants - State and Commonwealth - awaiting grant claim receipts to off-set negative balance brought forward for receivables</i>	
2600-0002	Environmental		
2650-0002	Animal Control	<i>Animal registration fee levied for full year</i>	
2700-0002	Stock Routes		
3000-0002	Work Scheme and Community		
3100-0002	Council Housing		
3300-0002	Child Care Services		
3350-0002	Sport and Recreation		
3400-0002	Youth Services		
3415-0002	Tambo MPC		
3445-0002	Disability		
3460-0002	Community Services		
3470-0002	Miscellaneous Care		
3500-0002	Libraries, Education	<i>Increase in Library operating grant</i>	
3570-0002	RADF & Community Assistance	<i>RADF Grant annual allocation invoiced.</i>	
3600-0002	Halls and Cultural Centres		
3700-0002	Showgrounds & Sports		
3800-0002	Corporate Buildings		
4001-0002	Works Office and Depot		
4100-0002	Town Street Maintenance		
4200-0002	Rural Roads Maintenance	<i>Financial Assistance Grant (Roads Component) Advance received in July 2024 instead of June 2024</i>	
4500-0002	Recoverable Works		
4550-0002	Plant Operations		
4600-0002	SES - Disaster Management		
4700-0002	Cemeteries		
4800-0002	Parks, Gardens and Reserves		
4860-0002	Aquatic Centres		
5000-0002	Cleansing		
5100-0002	Water Supply		
5200-0002	Sewerage Services		

## OFFICER REPORTS

COUNCIL MEETING DATE:

Wednesday 18 December 2024

ITEM NO:

7.2.2

SUBJECT TITLE:

**Planning and Development Report**

AUTHOR AND OFFICERS TITLE:

Kathy Dendle Rates Officer

AUTHORISING OFFICER:

Shalveen Dayal (Chief Financial Officer), Mike Lollback (Chief Executive Officer)

CLASSIFICATION (if Confidential)

N/A

**Summary:**

The Planning and Development report provides a summary of building applications and planning and development activity in the Blackall-Tambo Regional Council area.

**Officer's Recommendation:**

**That Council receives the Planning and Development Report for November 2024.**

**Background**

The table below provides information for the approved development applications for November 2024.

APPROVAL DATE	NUMBER	DEVELOPMENT TYPE	LOCATION	DEVELOPMENT NATURE
18/11/2024	DA12-2024-2025	BUILDING	537 LANDSBOROUGH HIGHWAY TAMBO	RELOCATING DWELLING TO BLOCK
11/11/2024	DA24-2024-2025	BUILDING	58-64 IVY STREET BLACKALL	SHED COVER
12/11/2024	DA56-2023-2024	BUILDING	18 LEEK STREET BLACKALL	NEW CONSTRUCTION OF VAN PARK

The planning information has been provided by Council's Town Planner.

**MONTHLY REPORT (NOVEMBER 2024)**

This information report provides a monthly update on the planning services that Council provides to support planning and development activity across the local government area.

**1. DEVELOPMENT ASSESSMENT**

No new applications have been lodged since the last monthly report. One application is currently under assessment and three applications are in their appeal period.

1.1 An application has been made by James A & Bronwyn J Beck, seeking a Development permit for a Material change of use for Short-term accommodation and a Food and drink outlet over land at 3A Arthur Street, Tambo, formally described as Lot 2 on RP619340.

The proposal includes a food business contained in a food trailer with a covered dining area and Short-term accommodation for up to ten (10) people in modern buildings with a covered patio and undercover parking.

The application required referral to the State Assessment and Referral Agency as the site adjoins a State-controlled road.

The application is currently in the referral stage.

1.1	Council reference:	DA23-2024-2025
	Application:	Development Permit for a Material Change of Use for Short-term Accommodation and a Food and Drink Outlet
	Street address:	3A Arthur Street, Tambo
	Property description:	Lot 2 on RP619340
	Day application was made:	30 October 2024
	Category of assessment:	Impact
	Public notification required:	Yes
	Applicant:	James A & Bronwyn J Beck
	Status:	Referral Stage

1.2, 1.3 and 1.4 The following applications were approved at the November General meeting with the decision notice issued to the applicants soon thereafter. The applicants have a 20 business day Appeal Period within which they can file an appeal. At this stage, there has been no indication that the applicants will pursue this course. The Appeal Period for the applications is expected to finish around 9 January 2025.

1.2	Council reference:	DA20-2024-2025
	Application:	Development Permit for Reconfiguring a Lot (boundary realignment – 2 into 2 lots)
	Street address:	53 and 57-61 Shamrock Street, Blackall
	Property description:	Lot 2 on SP142683 and Lot 2 on RP607008
	Day application was made:	17 October 2024
	Category of assessment:	Code
	Public notification required:	No
	Applicant:	Blackall Tambo Regional Council C/- Murray & Associates (QLD) Pty Ltd
	Status:	Appeal Period

1.3	Council reference:	DA21-2024-2025
	Application:	Development Permit for Reconfiguring a Lot (boundary realignment – 2 into 2 lots)
	Street address:	67 and 69 Shamrock Street, Blackall
	Property description:	Lots 1 & 2 on RP602469
	Day application was made:	17 October 2024
	Category of assessment:	Code
	Public notification required:	No
	Applicant:	Blackall Tambo Regional Council C/- Murray & Associates (QLD) Pty Ltd
	Status:	Appeal Period

1.4	Council reference:	DA14-2024-2025
	Application:	Development Permit for a Material Change of Use for Community activities (Community use)
	Street address:	53, 57-61 and 63-67 Shamrock Street, Blackall
	Property description:	Lot 2 on SP142683, Lot 2 on RP616262, Lot 2 on RP607008, Lot 1 on RP607613 and Lot 1 on RP602469
	Day application was made:	08 October 2024
	Category of assessment:	Code
	Public notification required:	No
	Applicant:	Red Ridge (Interior Queensland) Ltd
	Status:	Appeal Period

## 2. GENERAL PLANNING SERVICES, ENQUIRIES AND ADVICE

### 2.1 CUSTOMER REQUESTS

The following customer requests have been received and responded to since the last monthly report:

PLANNING ENQUIRIES			
Date received	Customer Details	Details of Enquiry	Status
20/11/24	Potential purchaser	<p><u>Proposal</u></p> <ul style="list-style-type: none"> <li>General enquiry about an industrial site.</li> </ul> <p><u>Planning details</u></p> <ul style="list-style-type: none"> <li>The site is within the Industrial precinct of the Township zone</li> <li>The site is affected by flooding</li> <li>The site adjoins a State-controlled road</li> <li>The site is vacant</li> </ul> <p><u>Advice</u></p> <ul style="list-style-type: none"> <li>The purpose of the Industrial precinct is to establish a wide range of industrial activities in a manner compatible with the scale and character of the area</li> <li>The following uses are generally expected in the Industrial precinct: <ul style="list-style-type: none"> <li>Agricultural supplies store</li> <li>Garden centre</li> <li>Hardware and trade supplies</li> <li>Low impact industry</li> <li>Outdoor sales</li> <li>Service industry</li> </ul> </li> </ul>	Closed



		<ul style="list-style-type: none"> <li>o Service station</li> <li>o Transport depot</li> <li>o Warehouse</li> <li>• All the above uses are subject to Code assessment</li> <li>• Code assessment means a development application is required to be lodged with Council</li> <li>• Any application would be required to be referred to the State Assessment and Referral Agency (SARA) for proximity to the state-controlled road</li> <li>• SARA has separate assessment criteria and fees.</li> </ul>	
22/11/24	Landowner	<p><u>Proposal</u></p> <ul style="list-style-type: none"> <li>• Request regarding creating an access easement.</li> </ul> <p><u>Planning details</u></p> <ul style="list-style-type: none"> <li>• The site is in the Rural zone.</li> </ul> <p><u>Advice</u></p> <ul style="list-style-type: none"> <li>• Creating an access easement classified as reconfiguring a lot and is subject to Code assessment</li> <li>• Code assessment requires the lodgement of a development application to Council for assessment.</li> </ul>	Closed
24/11/24	Landowner	<p><u>Proposal</u></p> <ul style="list-style-type: none"> <li>• Request about reconfiguring a lot.</li> </ul> <p><u>Planning details</u></p> <ul style="list-style-type: none"> <li>• The site is in the Rural zone</li> <li>• The site is mapped as containing State government native vegetation.</li> </ul> <p><u>Advice</u></p> <ul style="list-style-type: none"> <li>• Reconfiguration of a lot in the Rural zone is subject to Code assessment</li> <li>• Code assessment requires the lodgement of a development application to Council for assessment</li> <li>• A Code assessable application is assessed against the</li> </ul>	

		<p>Reconfiguring a lot code and the Rural zone</p> <ul style="list-style-type: none"> <li>• Provided clearing isn't proposed the application will not require a state referral.</li> </ul>	
27/11/24	Potential purchaser	<p><u>Proposal</u></p> <ul style="list-style-type: none"> <li>• Request regarding subdividing industrial land and a query on contaminated land.</li> </ul> <p><u>Planning details</u></p> <ul style="list-style-type: none"> <li>• The site is within the Industrial precinct of the Township zone</li> <li>• The site is affected by flooding.</li> </ul> <p><u>Advice</u></p> <ul style="list-style-type: none"> <li>• Reconfiguration of a lot in the Industrial precinct is subject to Code assessment</li> <li>• Code assessment requires the lodgement of a development application to Council for assessment</li> <li>• The minimum lot size in the Industrial precinct is 1,000m<sup>2</sup> and the minimum road frontage requirement is 30m</li> <li>• Council does not maintain records of contaminated land, however the State government does offer contaminated land searches for a fee.</li> </ul>	Closed
09/12/24	Potential purchaser	<p><u>Proposal</u></p> <ul style="list-style-type: none"> <li>• Request regarding establishing a duplex.</li> </ul> <p><u>Planning details</u></p> <ul style="list-style-type: none"> <li>• The site is in the Township zone</li> <li>• The entire site is affected by flooding</li> <li>• The site is vacant.</li> </ul> <p><u>Advice</u></p> <ul style="list-style-type: none"> <li>• A duplex is defined as a Dual occupancy</li> <li>• Dual occupancy is subject to Code assessment in the Township</li> <li>• Code assessment requires the lodgement of a development application to Council for assessment</li> </ul>	Closed

		<ul style="list-style-type: none"> <li>Any buildings (habitable areas) will need to be set 300mm above the flood level</li> <li>A dual occupancy would be a supportable use for the land.</li> </ul>	
<b>PLANNING AND DEVELOPMENT CERTIFICATES</b>			
<b>Date received</b>	<b>Customer details</b>	<b>Type</b>	<b>Status</b>
Nil			
<b>SURVEY PLAN APPROVALS</b>			
Nil			
<b>EXEMPTION CERTIFICATES</b>			
Nil			

### [Link to Corporate Plan](#)

Economic Development

Outcome 4 - Land Development - Appropriate residential, commercial, and industrial land is available to meet community needs.

### [Consultation \(internal/external\)](#)

Chief Executive Officer

Chief Financial Officer

Town Planners

### [Policy Implications](#)

Nil

### [Budget and Resource Implications](#)

Nil

## OFFICER REPORTS

COUNCIL MEETING DATE:	Wednesday 18 December 2024
ITEM NO:	<b>7.3.1</b>
SUBJECT TITLE:	<b>Chief Operations Officer's Report</b>
AUTHOR AND OFFICERS TITLE:	Naomi Gruber Engineering Assistant
AUTHORISING OFFICER:	Ajay Agwan (Chief Operations Officer)
CLASSIFICATION (if Confidential)	N/A

### Summary:

The Chief of Operations report for November 2024 is presented to Council.

### Officer's Recommendation:

**That Council receive the Chief Operations Officer's report for November 2024.**

## Background Projects

### TMR Projects

#### **CN 22216 Blackall Tambo Landsborough Highway**

**Project Budget:** \$4,540,992.

**Project Scope:** Holding treatment. Rehabilitation to 8 and 9m seals

**Current Status:** Project completed including second coat of seal for Site 2 and Site 3. Waiting on TMR approval for second coat for Site 1

#### **General RMPC (Road Maintenance Performance Contract) FY 24-25**

**Project Budget:** \$2,323,174. (GST exclusive)

**Project Scope:** Conditional agreement has been signed for 24-25 maintenance as required of the National Highway and State-Controlled Network within the Blackall-Tambo Regional Council boundary.

**Current Status:** Further maintenance works are being planned.

### TIDS Project

#### **Tumbar Road Re-sheeting 24-25**

**Project Budget:** \$400,000 (GST exclusive)

**Project Scope:** 50 mm gravel re sheeting 16.81km to 24.34km

**Current Status:** Yet to commence. Scope of work under review.

### W4Q24-27 Funding

#### **Blackall Cultural Centre**

**Project Budget:** \$240,000 (GST exclusive). W4Q funding.

**Project Scope:** Requires defects including foundation settlement in the kitchen and office area, and deterioration of the timber veranda.

**Current Status:** Tender is under review. To be published early 2025.

#### **Tambo Administration Building**

**Project Budget:** \$300,000 (GST exclusive). W4Q funding.

**Project Scope:** Repainting exterior and refurbishing the exterior and veranda area.

**Current Status:** Tender is under review. To be published early 2025.

### **Tambo Playground - Repairs**

**Project Budget:** \$300,000 (GST exclusive). W4Q funding.

**Project Scope:** This Project involves the maintenance, repairs and upgrade of the Tambo playground to address safety and non-compliance issues, including improved park lighting.

**Current Status:** Under review and design.

### **Dahlia and Larkspur Streets Stormwater - Drainage**

**Project Budget:** \$530,000 (GST exclusive). W4Q funding.

**Project Scope:** Design and construction of new stormwater drainage Infrastructure to eliminate the persistent ponding in Blackall on Dahlia and "Ticklebelly" Creek outlet.

**Current Status:** Tender Published on VP. Closing 9<sup>th</sup> January 2025.

### **Footpath Kerb Channelling - Tambo**

**Project Budget:** \$100,000 (GST exclusive). W4Q funding.

**Project Scope:** Design and construction of new foot pathing and kerb in the township of Tambo.

**Current Status:** Under review.

### **Edward Street Tambo Footpaths, Kerb and Channeling**

**Project Budget:** \$100,000 (GST exclusive). W4Q funding.

**Project Scope:** Design and construction of new foot pathing and kerb and channel to Edward St in Tambo township.

**Current Status:** Under review.

### **St. Andrews Street Kerb, Channel and Footpath from Thistle St to Shamrock St (East)**

**Project Budget:** \$200,000 (GST exclusive). W4Q funding.

**Project Scope:** Design and construction of new foot path and kerb and channel in Blackall along St. Andrew Street from the intersection of Thistle St to Shamrock St on the east side.

**Current Status:** Under review.

## **RAUP**

### **Airport Upgrade**

**Project Budget:** Council \$72,450 TMR \$76,072 (GST exclusive)

**Project Scope:** Various upgrade works at Blackall Airport

**Current Status:** Works yet to commence.

## **Roads To Recovery 23-24**

### **Salvia Street Kerb, Channel and Stormwater**

**Project Budget:** \$608,300 (GST exclusive) R2R funding

**Project Scope:** Install underground drainage, agricultural pipe, kerb, and channel along the water ponding area on Salvia Street.

**Current Status:** Works completed

## **Roads To Recovery 24-25**

### **Ravensbourne Road**

**Project Budget:** \$600,000 (GST exclusive)

**Project Scope:** Rehab and Widening Ch 0 to Ch 6

**Current Status:** Under design

### **Reseal Programme 24-25**

**Project Budget:** \$400,000 (GST exclusive) R2R

**Project Scope:** Duneria Road, Lisgool Road, Mineeda Road, Mt. Macquarie Road, Ward Road, Woolga Road

**Current Status:** Tender assessment complete

### **LRCI Phase 4**

**Project Budget:** \$1.3M (GST exclusive)

**Project Scope:** Ravensbourne Road reseal - \$418,346 LRCI (Tender assessment complete)

Main Street Beautification - \$100,000

Garden Street Rehab- \$774,400

**Current Status:** Under review

### **Queensland Reconstruction Authority (QRA)**

#### **QRA Betterment Projects Package 1-3**

**Project Budget:** \$1,900,000 (GST exclusive)

**Project Scope:** Various Road Works and Concrete floodway.

**Current Status:** All works under Packages 1 Package 2 and package 3 are completed. Road works on package 3 Emmet Road to be done by council crew. EOT until December 2024.

#### **Flood Study**

**Project Budget:** \$80,000 (GST exclusive). QRA funding

**Project Scope:** Supply of a flood study for Blackall and Tambo through the Flood Risk and Management Plan.

**Current Status:** Draft report submitted. Under review.

### **Town Projects**

#### **Shamrock Street Blackall 7 Arthur Street Tambo**

**Project Budget:** \$200,000 (GST exclusive)

**Project Scope:** Beautification of above town street.

**Current Status:** Landscape architect has finalised the design. To be presented to Council and community.

**Following funding applications have been submitted.**

**1-LGGSP- \$4.5M for Replacement of Blackall wastewater treatment plant as advised by Water \$ Cabon Group – Unsuccessful**

**2-QRA Work Package 3 – Additional funding- \$213,900**

A-Impact of Flooding and Blackall drainage study

B- Flood Intelligence Module

**Funding Successful. Procurement in progress**

**Requests for Action**

- A total of requests 1 (Roads) were received by the Works and Services Department for the month.

	Received	Actioned
Town Streets	1	0
Highways	0	0
Rural Roads	0	0

**Workshop/Fleet**

This month has consisted of planned maintenance and servicing.

Brake relines on our drop deck trailer and axle change outs on our semi water tanker have been carried out and completed. Servicing has comprised of 9 units of plant over the period.

Plant 5305 dolly has suffered a failed wheel bearing which was observed in time to prevent any major damage to the unit.

The council has taken delivery of a new plant tag trailer for the Tambo depot and 4x new box trailers to assist in moving excess equipment safely.





### [Link to Corporate Plan](#)

Environment & Heritage

Outcome 4 - Waste Management - Best practice waste management.

Infrastructure

Outcome 1 - Roads - Council's roads network is well maintained and council's town streets are sealed with kerb, channeling and drainage.

Outcome 3 - Water and Sewerage Systems - Provide safe, reliable, and quality water and sewerage systems.

### [Consultation \(internal/external\)](#)

Chief Executive Officer  
Chief Operations Officer  
Contracted Engineer  
Fleet Supervisor  
Works Supervisors

### [Policy Implications](#)

Nil

### [Budget and Resource Implications](#)

Nil

### [Attachments](#)

Nil



## OFFICER REPORTS

COUNCIL MEETING DATE:

Wednesday 18 December 2024

ITEM NO:

7.4.1

SUBJECT TITLE:

**Director of Lifestyle and Community Services  
Report - November 2024 Report**

AUTHOR AND OFFICERS TITLE:

Jaimee-Lee Prow Director of Lifestyle and Community

AUTHORISING OFFICER:

Mike Lollback (Chief Executive Officer)

CLASSIFICATION (if Confidential)

N/A

**Summary:**

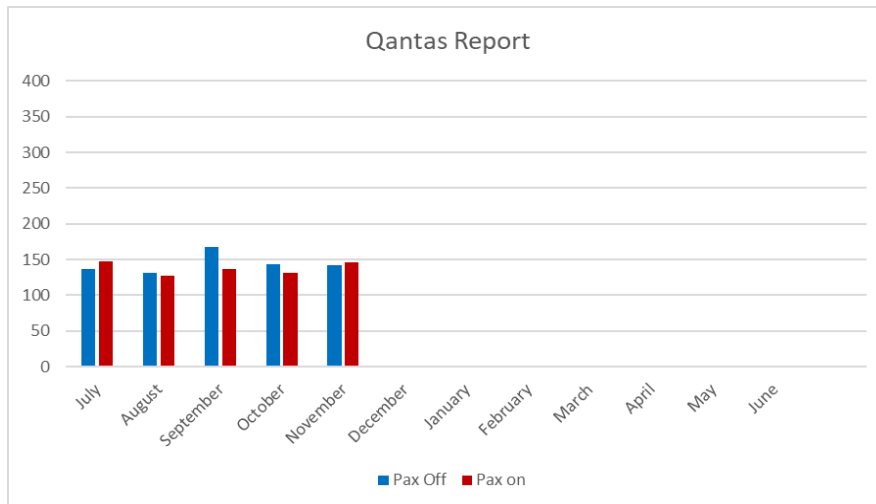
The Director of Lifestyle and Community Services Operations report for November 2024 is presented to Council. The report includes Blackall Aerodrome, Libraries, Visitor Information Centres, Blackall Neighbourhood Centre Program, Sport and Recreation, Communication and Media and Tambo Multipurpose Centre.

**Officer's Recommendation:**

**That Council receive the Director of Lifestyle and Community Services Report for November 2024.**

**Background****Director Lifestyle & Community Services**

- Part-time Administration Officer appointed and commenced 11<sup>th</sup> November, positioned within the Hub and job sharing with the other Part-Time Administration Officer employee
- Planning for community Christmas in the Park event
- Christmas Buy Local Campaign Launch
- Assisted with the coordination of the Small Business Friendly Program Launch within the Blackall-Tambo region. The region was visited by Commissioner of Small Business Dominique Lamb. BTRC held a Small Business Networking Dinner in Blackall on 12<sup>th</sup> November, and the Official Charter Signing and Luncheon was hosted in Tambo on Wednesday 14<sup>th</sup> November, with Tambo Tourism and Business Association witnesses to the Charter commitment.
- DCLS attended three online 'Charge Up' Energy Literacy Community Engagement Sessions and a face-to-face 'Train the Trainer' Workshop in Brisbane on 24<sup>th</sup>-25<sup>th</sup> November.
- Planning and delivery of Christmas Senior's Luncheon (Thursday 28<sup>th</sup> November). Thank you to the Blackall Lifestyle & Community Hub staff and Councillors for your assistance in delivering this great community event. Over 80 Seniors attended this community event.
- Completed the acquittal for the Mental Health Week funding BTRC received.
- Attended Work Camp Meeting (19<sup>th</sup> November)
- BTRC Lifestyle and Community Directorate supported the St Patrick's Church Parish Christmas Fete with support and delivery of the Laser Tag Game for children, committed five hundred dollars (\$500) towards the Tambo QCWA Senior's Luncheon to assist with costs of food, and five hundred dollars (\$500) to the Combined Christmas Churches Christmas Tree Festival to assist with costs associated with tag and testing electrical equipment and to provide a free community BBQ.
- Planning tourism rebranding and fixing Blackall-Tambo Tourism website
- BTRC successful for Micro-Library Grant \$3000
- Commenced Community Services Policies review

**Blackall Aerodrome****Blackall Neighbourhood Centre Program**

Month	Aug	Sept	Oct	Nov
Community Support/ Information or Referral Services	33	23	25	40
Emergency Relief Support	2	11	16	15
Food Vouchers	2	6	6	5
Emergency Relief Funds	0	0	0	0
Community Crisis Fund	0	1	0	0
Panel assessed/approved case	0	0	0	0
Community Development Officer assessed/approved case	0	1	0	0
Programs/Activities and Events – Hub Hosted	5	17	10	5
Programs/Activities and Events - Outside of Hub	5	2	15	18
Number of Attendees	178	296	875	1245
Programs/Activities and Events Supported	2	5	3	4
Community Development Projects	1	1	3	1
Empowerment Projects	1	1	22	17
Network Meetings	5	15	19	4
Volunteers	4	6	21	20

November 2024 was an active and engaging month for the Blackall Neighbourhood Centre. It featured a diverse array of events, programs, and collaborations that fostered community spirit, promoted well-being, and empowered residents. Highlights included the participation of notable figures like Brent Tate, NRL legend, and Jake Packard, Olympic swimmer, further enhancing the reach and impact of our initiatives.

**Emergency Relief and Crisis Support**

The Neighbourhood Centre provided Emergency relief assistance to 5 individuals through food vouchers and material aid. This reflects the ongoing demand for essential services, especially with the holiday season approaching.

**Youth and Family Activities:**

- Halloween Movie Night: Continued success with 150 attendees.
- Youth Engagement: Junior and Youth Hub Programs engaged 130 participants over the month.
- Youth Centre Sessions: Consistently attended by 25 participants weekly.

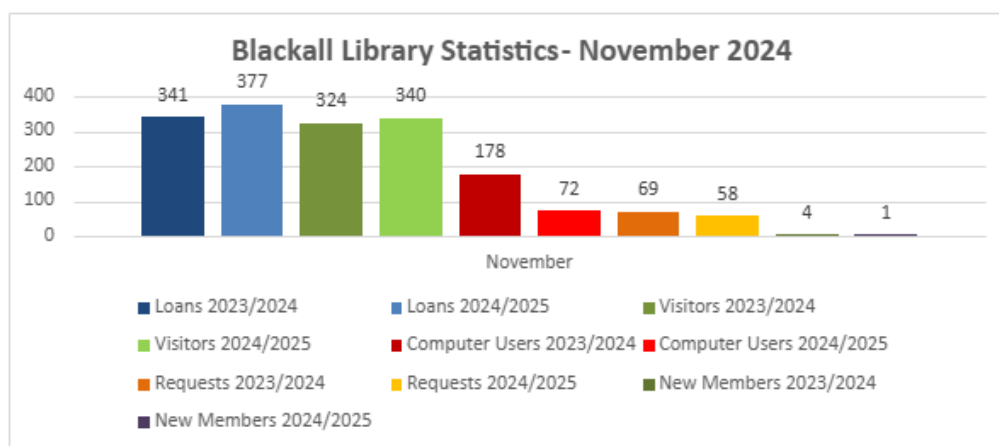
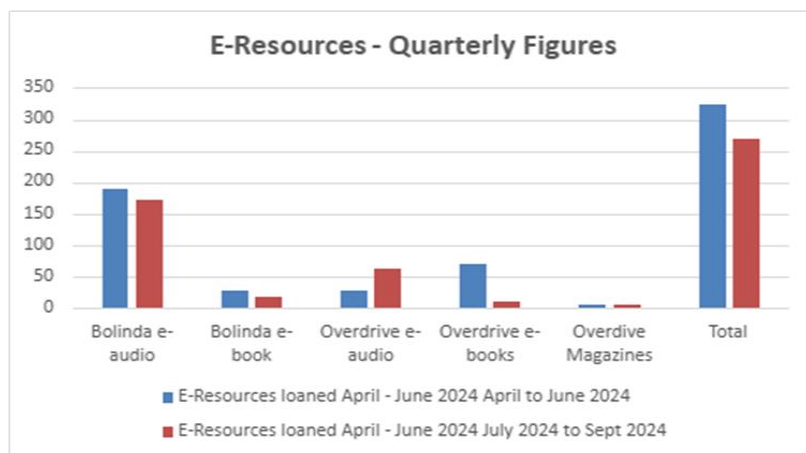
**Seniors Programs and Activities:**

- Seniors' activities included regular Senior's exercise classes with 60 attendees across sessions.
- Senior's Christmas Luncheon – free two-course luncheon attracted 80 guests. The luncheon was also supported by two very enjoyable performances from Bush Beatz and the Blackall State School Choir.

**Sports and Recreational Community Initiatives:**

- Touch Rugby League Competition: Brent Tate, NRL Legend, kicked off the local Touch Rugby League competition, creating a buzz among community members and inspiring youth and adult participation in sports.
- Sportsman's Dinner with Brent Tate: Hosted a dinner featuring Brent Tate as the guest speaker. The event raised an impressive \$2,100 for the Junior Football Club through an auction, demonstrating strong community support for local groups and organisations.
- Breakfast and Meet-and-Greet: Community members had the chance to meet Brent Tate in an informal setting at a breakfast event, which was well-supported by the local population.
- Sports and Rec officer – Natalie Dendle, along with the support of Olympic swimmer Jake Packard led swimming clinics to benefit over 40 children. Jake's participation in the swimming carnival the following day added a motivational element for local swimmers, particularly the youth.
- Walking Sessions held every Monday and Wednesday at 6 am attracted up to 12 participants each session, catering to both walkers and runners. These sessions promoted physical activity, mental well-being, and social interaction, reflecting the community's enthusiasm for staying active.

The broad range of activities and events highlighted the Centre's commitment to fostering a connected and resilient community. With significant funds raised for the Junior Football Club, robust youth engagement, and well-supported community events, the Centre demonstrated its role as a central hub for social connection and empowerment. With over 1,200 attendees across various programs and events, the Centre solidified its position as a cornerstone for community empowerment, connection, and support. Looking ahead, we aim to build on this momentum to deliver further impactful programs in the coming months.

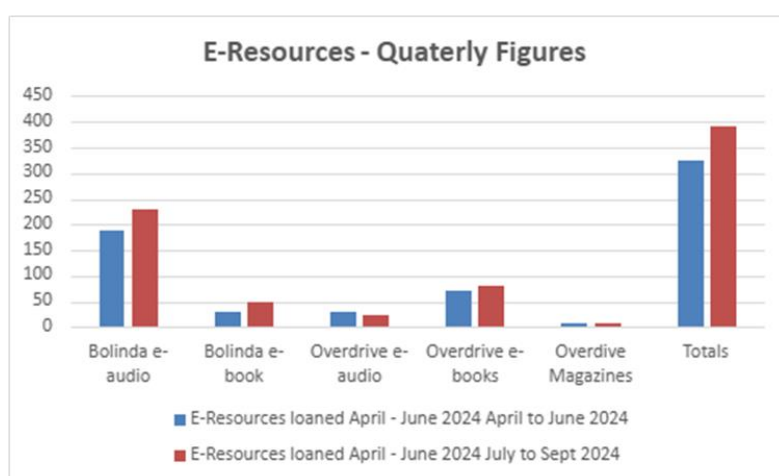
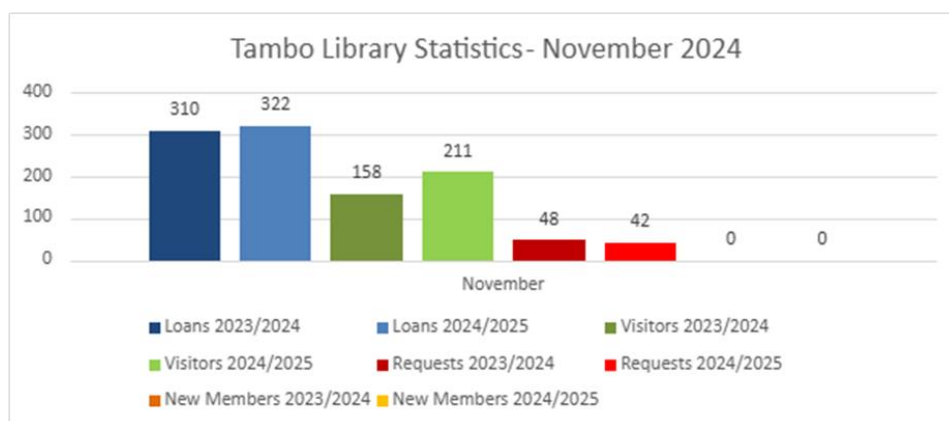
**Blackall Library****E-Resources Loaned****First 5 Forever**

- Attendance numbers – 103 attendees to sessions in November
- Topics covered – Rainbow Fish, Rainy Day activities, Christmas Stories
- Coming up in December:
- Christmas Craft Sessions
- Infinity Table unveiling and come-and-try afternoons

**Other Library Services**

- Tech support - 18
- Program attendance numbers - 130
- Scanning and printing services - 21
- Research and material requests - 8
- Wi-fi access (Tracked visually, not a true representation) – 44

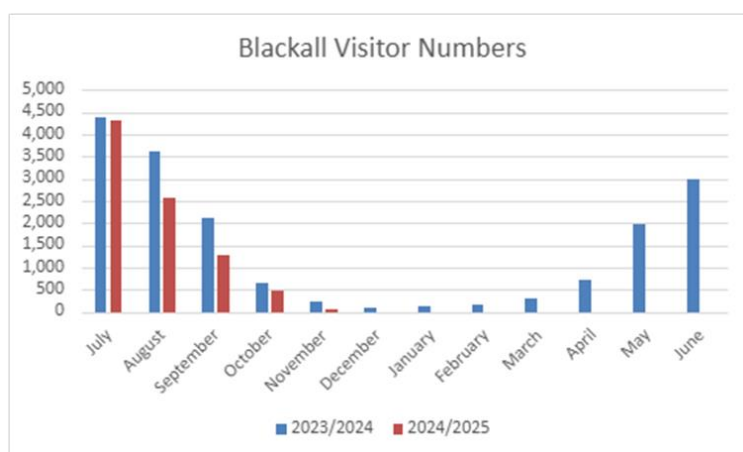
## Tambo Library

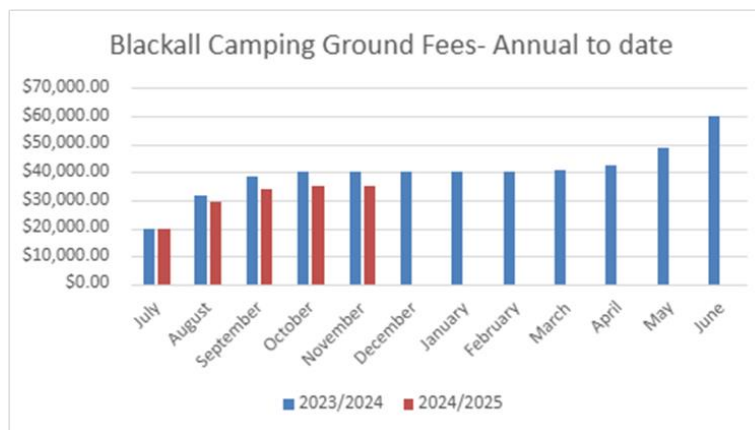
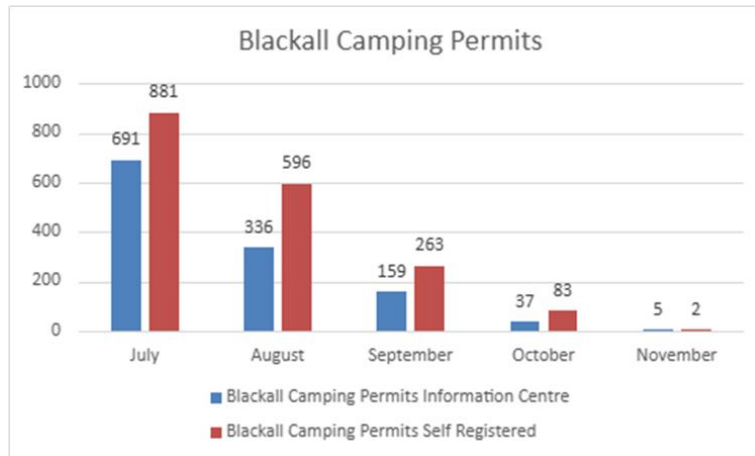


## **First 5 Forever**

- Attendance numbers– 48, this is now hosted off-site at the Day Care Centre to capture more numbers and suit the needs of the Tambo Community.
- Tambo Playgroup is also hosted every Wednesday morning in the Library Space, between 10 and 15 attendees.

## Blackall Visitor Information Centre





Large local events promoted to tourists and locals in the Blackall Visitor Centre for November:

- Tambo Rodeo – 9th November
- TRL Sign-On Afternoon – Friday - 22nd of Nov
- Sportsman's Dinner (Brent Tate) – Friday 22nd of Nov
- St Patrick's Catholic Parish Christmas Fete – Sat 23rd Nov
- Recovery Breakfast and Meet & Greet with Brent Tate – Woolscour – Sun 24th Nov
- Seniors Christmas Luncheon – Thursday 28th Nov
- Jake Packard Swim Camp/Clinics – Friday 29th Nov and
- Barracuda's Swimming Carnival – Sat 30th Nov

Explore Blackall-Tambo Social Media Insights –  
Meta Insights 1st to 31st October 2024

- Reach – 1,347 from organic (Unpaid promotion or advertising)
- Content Interactions – 21
- Followers – 4,962
- Page Likes – 4,443
- Page visits – 2,578

Highest Performing Post November 2024:

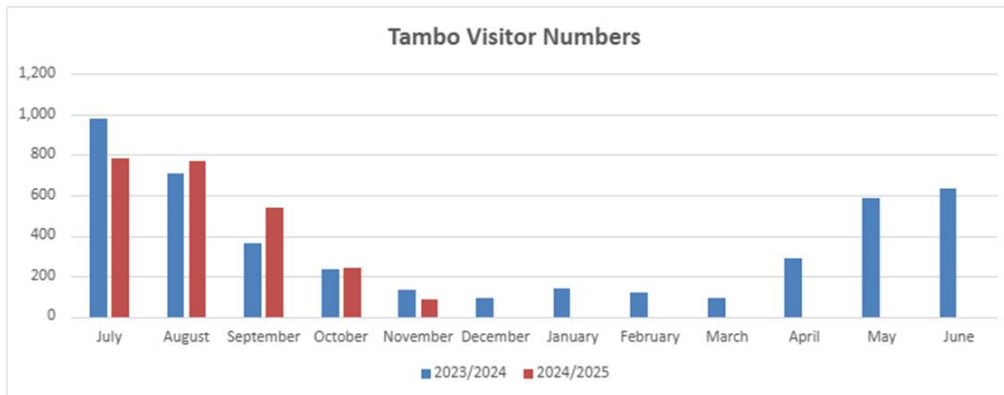
- Tambo Outback Rodeo – 699 views, 508 reach, 8 interactions

Coming up in Events December 2024 -

- Blackall and Tambo Christmas Craft
- Tambo Christmas Movie Night

- Blackall Christmas in the Park
- Tambo MPC Christmas Luncheon

### **Tambo Visitor Information Centre**



### **Tambo Multipurpose Centre**

- MPC are planning to host the Annual Christmas Gathering, which will be held on December 5th. This event provides another wonderful opportunity for the Tambo senior community to come together and celebrate the festive season. MPC have partnered with a local caterer to provide a delicious spread, and one of the senior residents has kindly offered to supply entertainment for the occasion. Additionally, the Councilors have been extended an invitation to join us for this special event.
- The Centre recently hosted its annual Halloween event, where the MPC provided dinner for local families in the community. A variety of games were organized, with the Mummy game being a particular highlight, as children enjoyed wrapping MPC employees in toilet paper. The event was a great success, with a total of 90 participants in attendance.
- The MPC Christmas Markets were a resounding success, featuring 40 market stalls, engaging activities like face painting, and the distribution of complimentary Christmas gifts for the children. We received an overwhelming amount of positive feedback from attendees, and many have already expressed interest in seeing the event return in 2025. We are excited about the opportunity to plan and host this event again next year.
- The MPC had the pleasure of taking several children from Tambo to Blackall for a swimming clinic with Olympian, Jake Packard. This event provided a wonderful opportunity for the children to interact and bond with one another, while also fostering a sense of connection between the two communities. It was truly rewarding to witness these interactions and the strong sense of community spirit that emerged.
- As the MPC aims to deliver more community wellbeing, sport and recreation activities for the community, in November the MPC launched a small fitness walking group, meeting twice a week in the mornings. The group has been well received, with 6 to 10 participants attending regularly. This community activity has fostered community partnership and collaboration with a local small business café, Mary and Martha's offering participants a 20% discount on their morning coffee after each walk. These walks have proven to be beneficial not only for physical fitness but also for social interaction and overall wellbeing.
- The Centre has been organizing a special Kids' Christmas Movie Night to be held in December, to celebrate the end of the school year. Two PG-rated movies are scheduled for the evening, along with a delicious dinner for the children. To make the event even more comfortable, we have recently purchased small chairs and cushions

for the children to use during the screenings. If this event proves to be a success, we plan to host similar movie nights in the new year.

- The Centre is excited to be planning Operation Rudolf for December - a special Christmas Eve event for the community. This initiative will see local emergency services driving through the area, distributing Christmas treats to children. It promises to be a festive and joyful occasion for all.
- With our continued funding through WPHN, the MPC was able to continue offering specialized allied health services to the community- including Longreach Physiotherapy (2x visits November) seeing a total of 36 clients, and Kimberley Thomas, Remedial massage therapist (4x Visits in November) treating a total of 24 clients.
- This month, six people accessed the services at the Australia Access Point. RESQ also visited once this month, providing an additional opportunity for community members to utilize these services.

### **Communications & Media**

- Council Catchup – designed a new look for Council Catchup, including more information in regard to Council planned projects, works and community notices/activities and events.
- Media releases TRL, Brent Tate Visit, Sportsman's Dinner, Jake Packard Olympian Visit, Small Business Friendly Program and Commissioner visit to the region, Workcamp Supervisor recognition, Cultural Precinct – Beneficial Enterprise Agreement with Red Ridge
- Working on the Tambo Truck Museum project
- Tourism Branding working group

### **Link to Corporate Plan**

#### **Economic Development**

Outcome 2 - Tourism - Foster a sustainable tourism industry that delivers economic outcomes for the community.

Outcome 3 - Employment - Encourage regional employment growth and opportunities.

#### **Vibrant Communities**

Outcome 1 - Arts and Culture - Continue to grow our region as the premier arts and cultural hub of Western Queensland.

Outcome 2 - Health & Wellbeing - The community has access to health services that meet their needs.

Outcome 3 - Community Services - Services and facilities that meet the needs of the community.

Outcome 4 - Youth - Engage, support and encourage youth to remain in and return to the community.

Outcome 5 - Indigenous Participation - Engage, support, respect and encourage indigenous participation within the community.

#### **Environment & Heritage**

Outcome 2 - Historical Heritage - Preservation of our past.

#### **Infrastructure**

Outcome 2 - Airports - Aerodrome facilities in both Blackall and Tambo are operationally safe and compliant with standards as determined by the civil aviation safety authority.



### **Consultation (internal/external)**

Chief Executive Officer  
Mayor  
Chief Financial Officer  
Chief Operations Officer  
Director of Lifestyle and Community  
Director Organisational Performance  
Group Manager People Culture and Safety  
Multi-Purpose Coordinator  
Customer Service Officers  
Library Officer  
Neighbourhood Centre Coordinator  
Tambo Library and Tourism Officer  
Tourism Officer

### **Policy Implications**

Nil

### **Budget and Resource Implications**

Nil

### **Attachments**

Nil

## OFFICER REPORTS

COUNCIL MEETING DATE:

Wednesday 18 December 2024

ITEM NO:

7.5.1

SUBJECT TITLE:

**Customer and Council Support Services'  
Monthly Report - November 2024**

AUTHOR AND OFFICERS TITLE:

Andrea Saunders Group Manager Customer  
& Council Support

AUTHORISING OFFICER:

Alison Lamb (Director of Organisational  
Performance)

CLASSIFICATION (if Confidential)

N/A

**Summary:**

This report provides Council with a brief overview/update of the Customer and Council Support Services' key activities and outcomes for the previous calendar month.

**Officer's Recommendation:**

**That Council receive the Customer and Council Support Services' report for November 2024.**

**Background****Buildings**

- The protruding nails on the deck at the Tambo Hall have been rectified.
- New toilet roll holders have been installed in the public facilities in Tambo.
- The monthly fire and safety inspection for the Cultural Centre has been completed.

**Housing**

- The housing inspections for Tambo were carried out in November. A number of minor issues were found, and a list has been provided to the Tambo handyman to complete. The Assets and Major Project Officer will compile a list of capital work.
- Air conditioning cleaning tender has been awarded to a contractor for Blackall properties including facilities.
- Pest control tender for all housing and facilities has been awarded.
- Tender to demolish and construct a new front patio at 87 Thistle Street, Blackall has been awarded.
- One Bauhinia Lane pensioner hut is vacant. Repairs are required before tenanting.
- All of the Blackall fire equipment has been serviced by Wormald.
- Residual Current Device testing in Blackall and Tambo is complete.

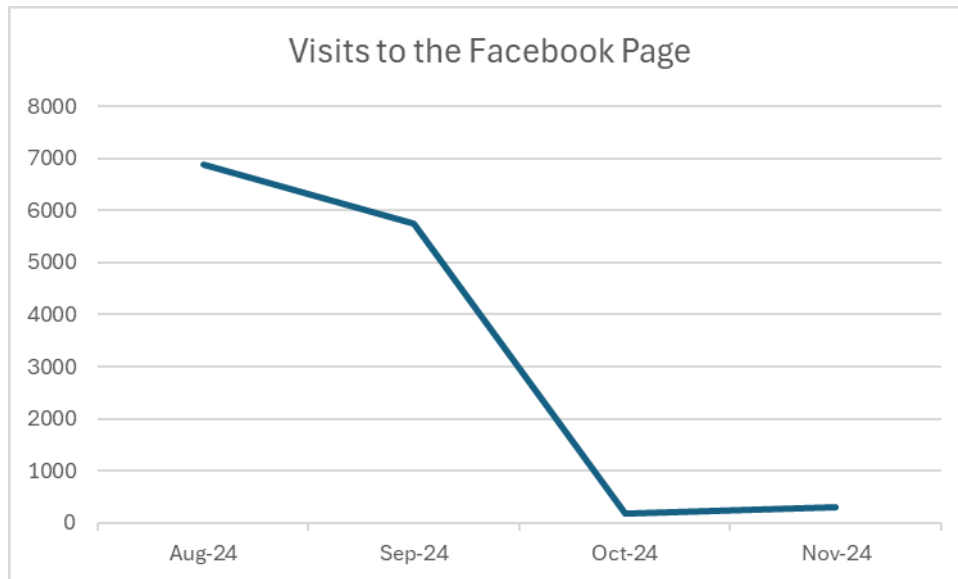
## Corporate Communications/Marketing

### Blackall-Tambo Regional Council Website

- 3806 users as of 30 November 2024
- Most visited page - News site - 286

### Blackall-Tambo Regional Council Facebook Page

- Visits to the page - 303
- New followers - 44



## Governance

- A surveyor has been engaged to survey an access and parcel of land for Rosclare community tower site. This will ensure Council has legal tenure over the site and continued access.
- An application has been lodged with the Department of Natural Resources and Mines, Manufacturing and Rural Development for the opening of a road for the portion of Garden Street, Tambo that is not currently a gazetted road and traverses the State-owned camping and water reserve.
- An application has been lodged for the opening of a road, the Blackall Heavy Vehicle Bypass. Council is seeking formal approval from Transport and Main Roads and Queensland Rail to open certain parcels of land for use as a road.
- An application to open a road (part of Bexhill Road) will be lodged in 2025.

**Queensland Police Service Doctrine and Guidelines Stakeholder Engagement Workshop**

The Group Manager of Customer and Council Support Services and Manager of Environment, Health and Compliance attended the workshop in Longreach. This discussion was triggered by the machinery of government changes whereby disaster response is now with the Queensland Police Service instead of the Queensland Fire and Emergency Service.

The workshop provided an opportunity to review and provide input into the State Disaster Management Plan. There will be another final workshop held in Gladstone after which all the information will be compiled to better enable the formal revision of the State Disaster Management Plan.

**Website Transition**

Council's website will be transitioned to the new platform, Granicus, in 2025. The platform will provide the community with a website that has greater search functionality. Council staff are working through the process with LGAQ to ensure that the needs of the community are met, and Council is meeting its legislative requirements.

**Snap Send Solve**

The Snap Send Solve app is used to assist customers with lodging a request with Council. Council's current contract with Snap Send Solve is capped at 200 Snaps. This is currently being exceeded in the current contract year with a positive growth of 209% of Snaps to date and an estimated number of 365 Snaps by the end of the year.

This data shows that members of the community are utilising the app to lodge their requests and far exceeds the predicted use. Council officers are in the process of negotiating a new contract which will provide increased capabilities such as website integration. The integration with Council's website will occur when the updated website goes live.

16 Snaps were lodged in November.

**Blackall Work Camp**

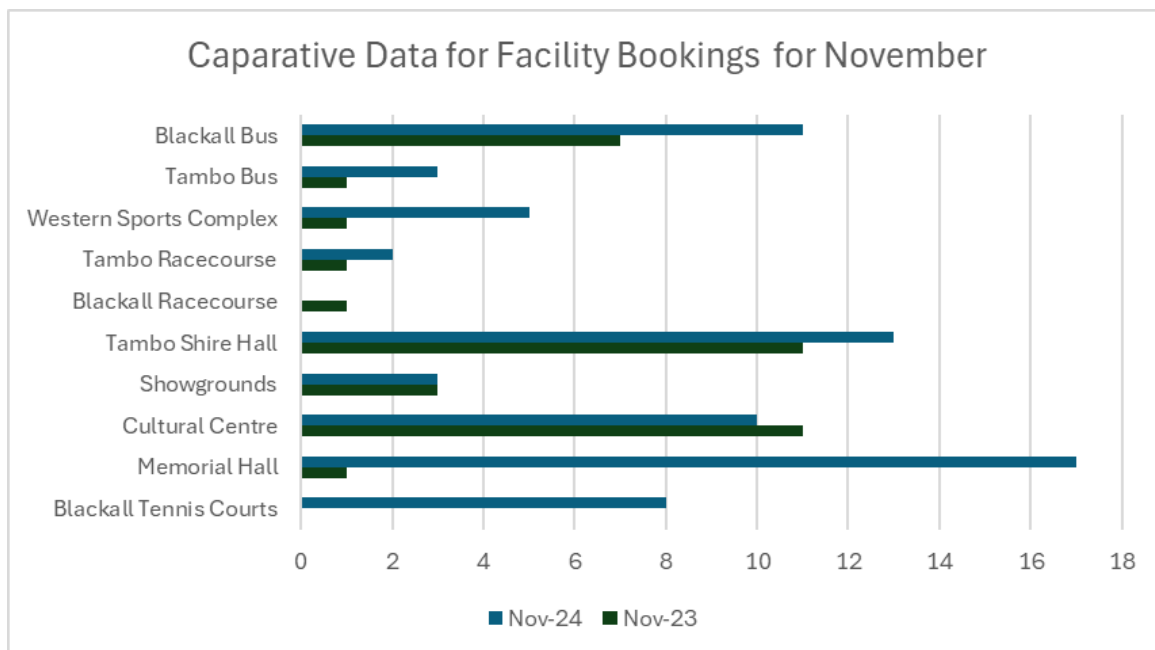
- 4 requests for assistance were received for November:
  - Repairing of the Council dog pound in Blackall
  - Event at the Tambo MPC
  - Cleaning of shed at showgrounds and line marking for touch football
  - Additional line marking for touch football
  - Camp kitchen refurbishment at the Historical Woolscour
- 4 annual updates have been received from the following organisations:
  - New Beginnings Church
  - Blackall Saleyards
  - Historical Woolscour Assn
  - Blackall Uniting Church

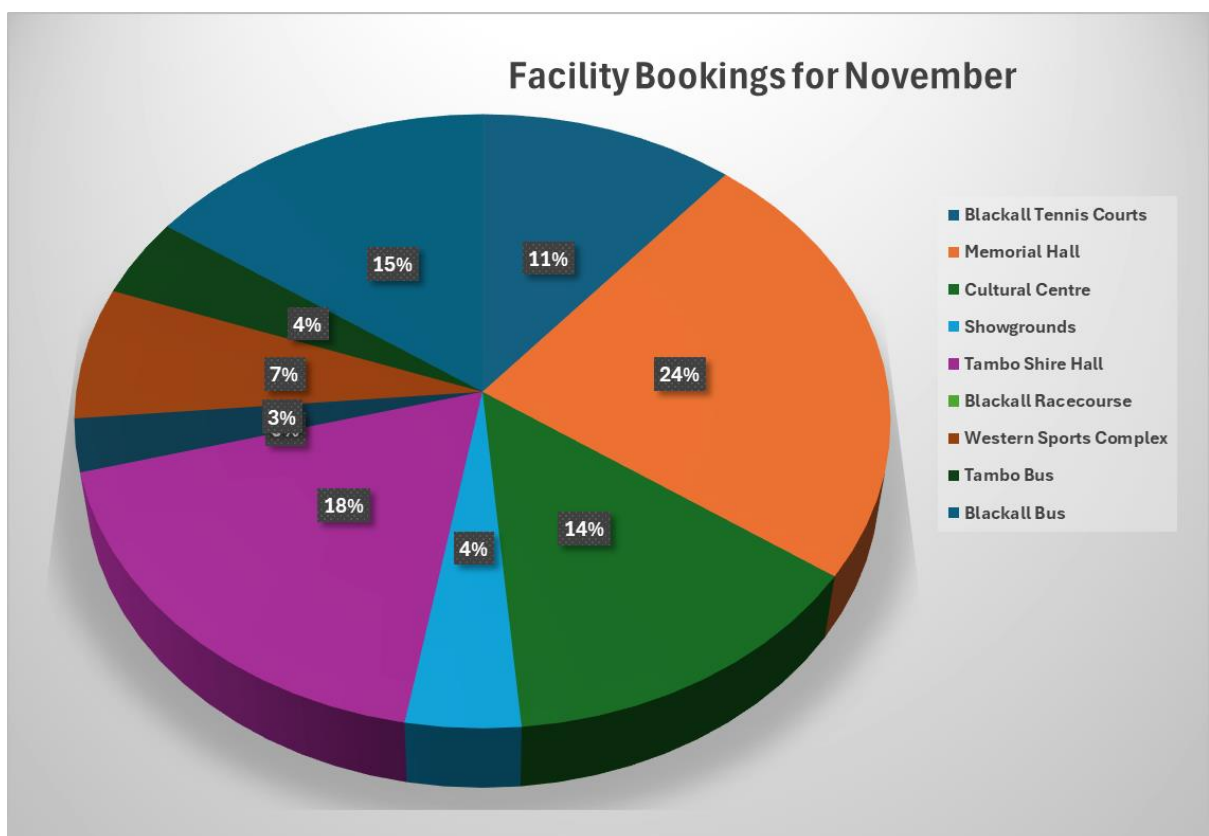
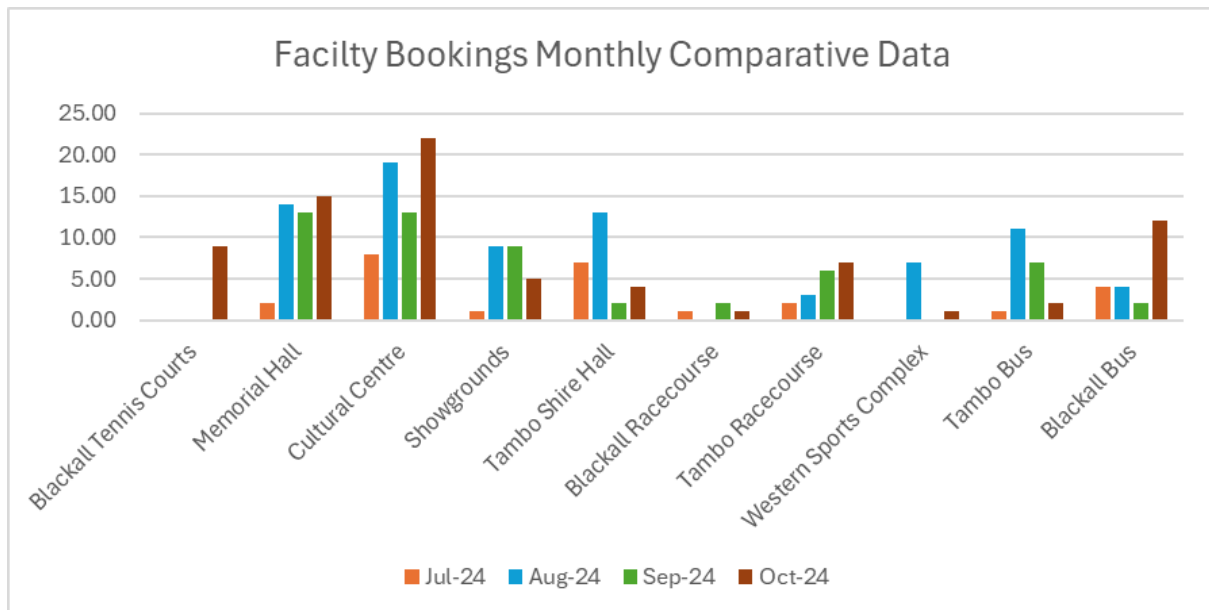
- Work Camp Regional Forum

The CEO, Group Manager for Customer and Council Support Services, and a community representative attended the Work Camp Regional Forum in Clermont in August this year. This provided an opportunity to workshop and brainstorm.

Blackall-Tambo Regional Council extended an interest to host the event in 2025. Corrective Services has confirmed the request, and the Regional Forum will be held in Blackall on 22 July 2025.

## Facility Bookings Information





#### Other

- The online auction for the parcels of land in Tambo occurred between 25 November and 28 November. Lot 7 Hamilton Road, an industrial lot, sold at auction. All other parcels failed to meet their reserves. Council will engage Nasco to sell the remaining lots at another auction. The date of the next auction is yet to be determined.

### **Link to Corporate Plan**

Vibrant Communities

Outcome 3 - Community Services - Services and facilities that meet the needs of the community.

Governance

Outcome 3 - Leadership - Responsible leadership with informed and transparent decision making.

Outcome 5 - Customer Service - Provide excellence in customer service.

### **Consultation (internal/external)**

Chief Executive Officer

Director Organisational Performance

Customer Service Officers

### **Policy Implications**

Nil

### **Budget and Resource Implications**

Nil

## OFFICER REPORTS

COUNCIL MEETING DATE: Wednesday 18 December 2024  
**ITEM NO:** 7.5.2  
**SUBJECT TITLE:** **Manager Environment, Health and Compliance**  
AUTHOR AND OFFICERS TITLE: Peter Mann Manager Environment, Health, and Compliance  
AUTHORISING OFFICER: Alison Lamb (Director of Organisational Performance)  
CLASSIFICATION (if Confidential) N/A

**Summary:**

The Environment, Health and Compliance branch has had a busy month with inspections, investigations and rural land issues.

**Officer's Recommendation:**

**That council receive the Manager Environment, Health and Compliance report and endorse the office's actions.**

**Background****Branch activities**

Both the Manager Environment, Health & Compliance and Environmental Health Officer have completed their weapons safety course.

The fire at Blackall rubbish tip on 19 November 2024 has been reported to Blackall Police and Department of Environment, Tourism, Science, and Innovation. This report is required in accordance with council's environmental authority EPPR00906313, conditions WS2 (waste must not be burnt) and G2 (any breach of EA conditions to be reported). Condition G2 requires the breach to be reported within 24 hours of becoming aware of the breach.

Two dog attacks on other dogs have been investigated.

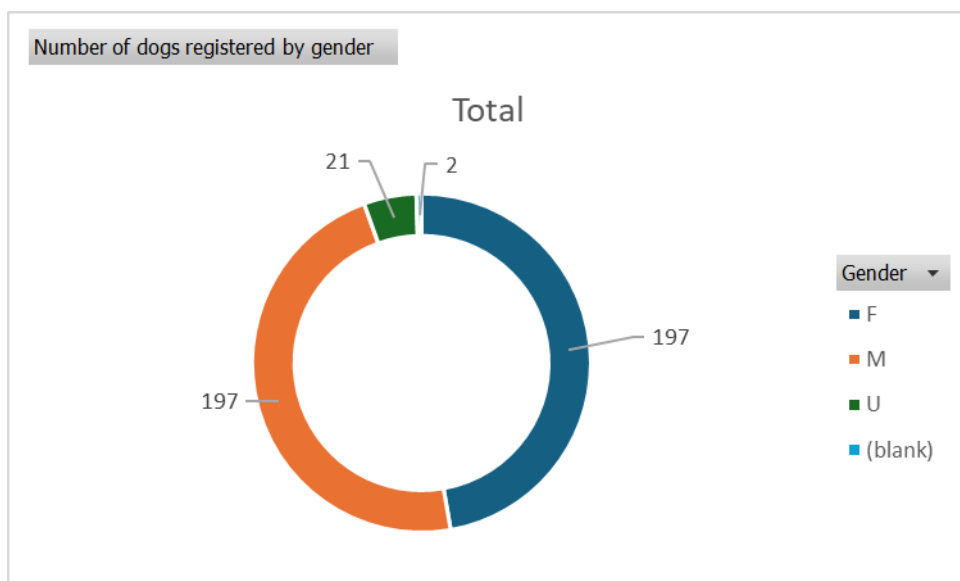
The manager is currently conducting an external review of dangerous dog declarations for Longreach Council.

A local law review initial workshop was conducted with Boulia Shire and a councillor workshop will be conducted with Diamantina Council in February 2025. A workshop was conducted on 17 December 2025 with ELT and Managers from Blackall Tambo.



### Registered dogs

There are 417 dogs registered in the region interestingly the number of female and male dogs is identical



### EHO activities

#### Food Premises:

The following chart shows the total number of licenses issued by type and town. The number of licenses issued in Blackall exceeds those in Tambo



**Blackall:**

- Food Business Renewals.
- Food Business Application assessment. Ongoing
- Community Groups (Not-for-profit organisations) Food Safety Training. Held in Tambo.

**Local Laws**

**Blackall:**

- Commercial use of roads applications assessed & approved.
- Caravan Park application assessment
- Footpath dinning Application.
- The public pool testing kit, has been received.
- The review of current forms is continuing

**Environmental Management/ Public Health:**

**Blackall:**

- PAS application received the assessment is ongoing.
- PAS application 1 of 2 have been approved.
- Mosquito Complaint Investigated. Long-term management strategies actioned.
- Public Recreational Waterway Testing Request Inquiry is being assessed.
- Required Drinking water test samples. Collected & Posted to Lab.
- Required E. coli testing of Drinking water conducted.
- Mosquito Management Proposal developed and shared with management.
- Storm Debris Clean-up & responsibilities factsheet Developed and shared with management.

**Pest Management:**

- Began Research into a Mosquito Management Plan for RAPAD Region.
- Note: Could not find a relevant public facing document for RAPAD Region.
- Developed a Mosquito Management Plan for RAPAD Region. Currently with Blackall Admin for editing & Checks

**Blackall:**

- Request to obtain Firearms License. Request Approved. The officer attended the weapons safety course on 30 November.
- Mosquito Surveillance equipment has been ordered.
- Mosquito management product has been received.

## **Waste Management:**

### **Blackall:**

- Asbestos Fact Sheet development is in the final stage.
- Asbestos management procedures have been developed and shared with relevant Council personnel.

### **Consultation (external)**

- Council received a meeting request from Qld Health (Rockhampton).
- Attended a meeting request was received from Department of Agriculture & Fisheries. The main takeaway from the meeting was Supermarket food waste that is cross contaminated, is given to pig farmers that use it for animal feed.

## **Ranger**

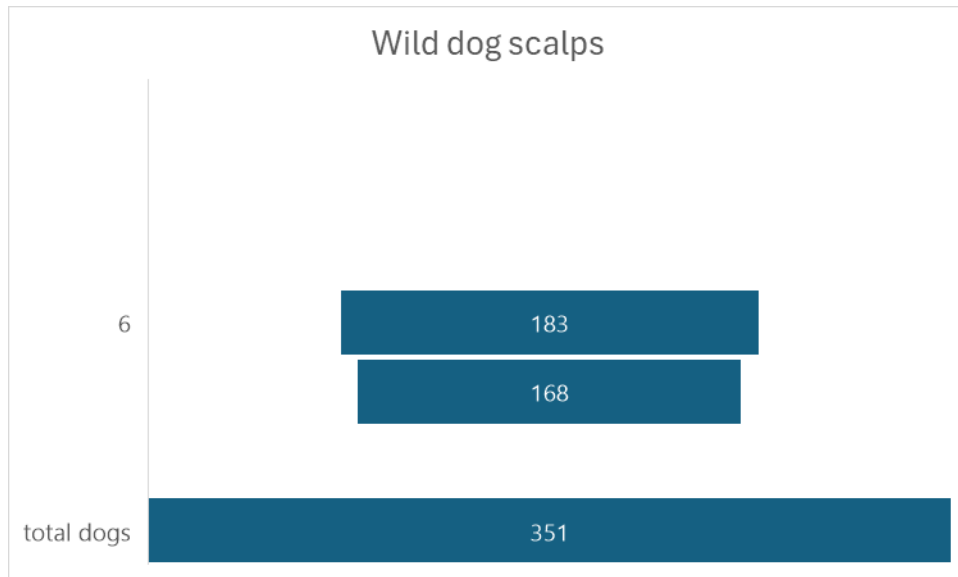
### **Weed Control**

- Florestina, mimosa, bean bush and other weed growing in slashed areas has been sprayed on the Landsborough Hwy, Tambo/Blackall, and Augathella/Tambo.
- Florestina and 1 parthenium plant were located and sprayed in cemetery gully – Alpha/Springsure Road.
- Two prickly acacia plants were located and sprayed one at Ivanhoe truck stop turn off south of Tambo, one between Gillespie and Tumbar Road turn off Landsborough Hwy.
- Mexican poppies and Florestina were located and sprayed on Tambo rubbish road.
- Located and sprayed mimosa's between Blackall sale yards and wash block area, also on Evora road back to Blackall.
- There were four small rope pear plants on the Tambo common out from golf course watering square.
- A check for mother of millions was conducted along Jabinda Gully (Tambo common)

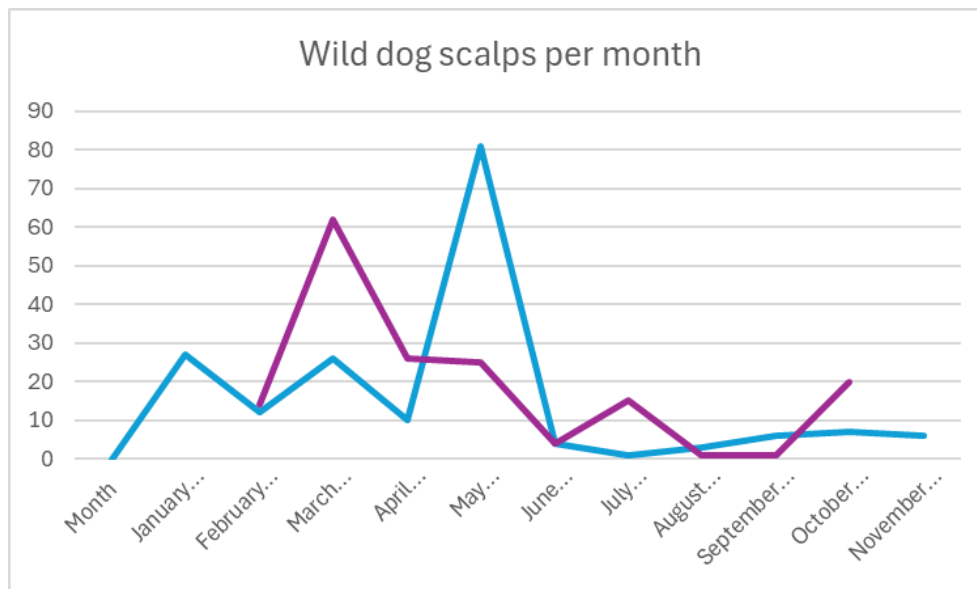
## Wild Dog Control

Scalps for Tambo - 6, Blackall – 1

The first chart shows the number of wild dog scalps per annum from Tambo (183) and Blackall (168)



The following chart shows the number of wild dog scalps per town, per month, Tambo (blue) Blackall (purple)



### **Link to Corporate Plan**

Vibrant Communities

Outcome 2 - Health & Wellbeing - The community has access to health services that meet their needs.

Environment & Heritage

Outcome 3 - Pest Management - Weeds, seeds and pests including wild dogs are effectively controlled.

Governance

Outcome 2 - Accountability - Accountable, responsible, and transparent governance.

Outcome 3 - Leadership - Responsible leadership with informed and transparent decision making.

Outcome 5 - Customer Service - Provide excellence in customer service.

### **Consultation (internal/external)**

Chief Executive Officer

Director Organisational Performance

Environmental Health Officer

Rural Lands Officer

### **Policy Implications**

Nil

### **Budget and Resource Implications**

Work undertaken for outside agencies is charged by invoice

### **Attachments**

Nil

OFFICER REPORTS

COUNCIL MEETING DATE: Wednesday 18 December 2024  
**ITEM NO:** 7.5.3  
**SUBJECT TITLE:** Town and rural services report  
 AUTHOR AND OFFICERS TITLE: Greg Nicholls A/Group Manager Town and Rural Services  
 AUTHORISING OFFICER: Alison Lamb (Director of Organisational Performance), Mike Lollback (Chief Executive Officer)  
 CLASSIFICATION (if Confidential) N/A

**Summary:**

Overview of upkeep and maintenance of the townships of Blackall and Tambo.

**Officer's Recommendation:**

**That Council receive the Town and Rural Services Report**

**Background**

**Town upkeep and maintenance TAMBO inc. parks and gardens (Town Manager)**

**Tambo Town Entrances**

- Mowing of grassed areas and poisoning of various garden beds across Tambo

**Tambo Town Streets**

- Mowing, whipper snipping & cleaning of gutters as required

**Tambo Multi-purpose Centre**

- Mowing of grassed area and weeding

**Tambo Racecourse**

- General maintenance of the grounds has continued
- Crack repairs on water tank have been completed

**Western Sportsground**

- General maintenance of the grounds has continued
- Watering & weeding of lawn hills

**Tambo Dam**

- General Maintenance by Parks and Gardens crew
- Fitness equipment repaired and now in service

**E.E Parr Park**

- General maintenance by Parks and Gardens crew

### **Town Hall Grounds**

- General Maintenance by Parks and Gardens crew
- Repairs carried out to decking
- Measured for new shade sail over the outdoor deck. Waiting on quotes

### **Stubby Bend Camping Grounds**

- All tourists are keeping the area in a tidy condition

### **Coolibah Walk**

- Weed spraying, mowing and whipper snipping along pathway

### **Tambo Cemetery**

- General Maintenance by Parks and Gardens crew

### **Tambo Aquatic Centre**

- Repairs to water system

## **Town upkeep and maintenance BLACKALL inc. parks and gardens (Town Manager)**

### **Parks and Gardens**

#### **Blackall Nature Strip Maintenance Pathway to Health**

Gardens have been maintained by our parks and gardens crew.

- Repairs to sprays and pathway surface
- Mowing and whipper snipping is being done on a weekly basis during summer
- Christmas decorations have been placed along the nature strips

#### **Blackall Racecourse**

- General maintenance of the grounds & facilities has continued by the Racecourse Caretaker.

#### **Blackall Showgrounds**

- General maintenance of the grounds has continued by the Showgrounds Caretaker.
- Installation of tap timers & sprays is continuing
- Touch Football field is being maintained by the work-camp staff

#### **Blackall Aquatic Centre**

- Mowing and whipper snipping of Aquatic Centre
- Delivery of Chlorine & Acid as required
- Replacement shade sail has been ordered & completion set for late January 2025
- Replacement water drinking fountain and bottle filler has been ordered
- New disabled chair lift has been ordered. Waiting on delivery of the new unit

#### **Banks Park**

- Christmas decorations have been placed around the park
- General maintenance and mowing are ongoing as required

#### **Albert Park**

- General Maintenance by Parks and Gardens crew

**Memorial Park**

- General Maintenance by Parks and Gardens crew

**Cultural Centre**

- Preparation for events is carried out as required

**Blackall Town Entrances**

- Mowing of grassed areas is ongoing and repairs to garden sprays as required

**Barcoo River Camping Grounds**

- All tourists have been keeping the area in a tidy condition

**Blackall Airport**

- Mowing and whipper snipping are ongoing as required
- Line marking has been completed
- Crack repairs to the runway and parking area have been completed

**Blackall Cemetery**

- Mowing and whipper snipping of Lawn Section is ongoing
- New toilet facility has been installed and is in service

**Blackall Refuse Tip**

- General Maintenance
- Erection of fence for asbestos pit is underway
- A fire at the tip on the 19 November was attended by Council staff and monitored to ensure community safety. The fire was safely contained. The fire has been reported to DES.

**Blackall Admin Office**

- Mowing and whipper snipping
- Christmas decorations have been erected
- Quotes received for carpark shade sail. Completion date to be advised

**Blackall Town Streets**

- Mowing and whipper snipping is ongoing as required
- Slashing has commenced

**Rural Services**

- Nil

**Snap Send Solve Requests**

- 16 requests were received in November



**Water and Sewerage Services****Water testing for e-coli**

- Monthly water testing for e-coli in Tambo (no specimens detected)
- Weekly water testing for e-coli in Blackall (no specimens detected)

**Blackall**

Water consumption ML	15670
Call outs - Water	7
Call outs - Sewer	4
Broken Mains/Services	1
Private Works	0

**Tambo**

Water consumption ML	6800
Call outs - Water	3
Call outs - Sewer	3
Broken Mains/Services	0

**Council housing maintenance**

- 90 Thistle Street, Blackall
  - Replacement of yard fence is in progress

**Private Works delivery****Work camp delivery**

- Delivery of steam engine from Tambo to Blackall yard. Restoration to commence
- Delivery of horse drawn wagon from Tambo

**Television retransmission and UHF repeaters**

- Nil

**[Link to Corporate Plan](#)****Infrastructure**

Outcome 3 - Water and Sewerage Systems - Provide safe, reliable, and quality water and sewerage systems.

Outcome 4 - Aquatic Centres - Provide functional, accessible aquatic centres in both communities.

**[Consultation \(internal/external\)](#)**

Chief Executive Officer

Director Organisational Performance

Rural Lands Officer

### **Policy Implications**

Nil

### **Budget and Resource Implications**

Nil

### **Attachments**

Nil

## OFFICER REPORTS

COUNCIL MEETING DATE:	Wednesday 18 December 2024
ITEM NO:	7.5.4
SUBJECT TITLE:	<b>People, Culture &amp; Safety Report</b>
AUTHOR AND OFFICERS TITLE:	Jodie Richardson Group Manager People, Culture & Safety
AUTHORISING OFFICER:	Alison Lamb (Director of Organisational Performance), Mike Lollback (Chief Executive Officer)
CLASSIFICATION (if Confidential)	N/A

**Summary:**

This report provides Council with an update of the People, Culture and Safety departments outcomes for the period of 1 November 2024 to 30 November 2024.

**Officer's Recommendation:**

**That the People, Culture and Safety Monthly Report for November 2024 be received and noted by Council.**

**Background****PEOPLE**

The People Strategy focuses on the strategic theme of ORGANISATION and provides the framework for people and culture initiatives. Our approach is intended to support the efforts to RECRUIT, DEVELOP and RETAIN Council's most valuable asset, our STAFF.

Blackall-Tambo Regional Council:

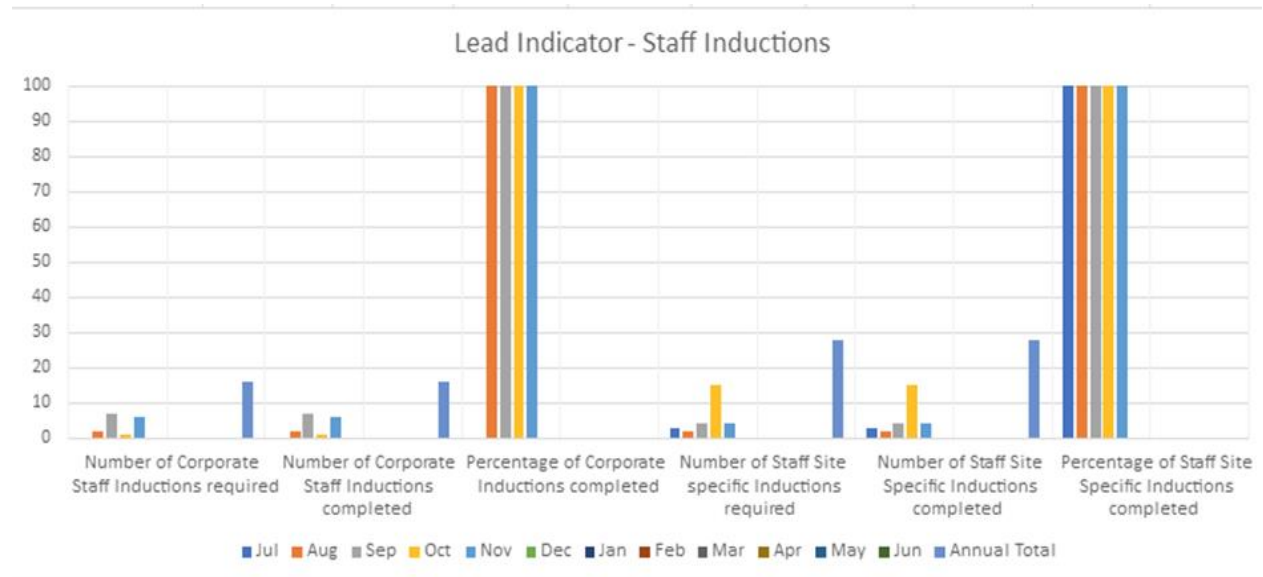
- is an equal opportunity employer.
- recruit staff on a best fit basis with the required qualifications.
- provides training opportunities for staff to increase their knowledge and to meet operational and mandatory requirements.
- aims to retain a skilled workforce with staff appointed from our local region in the first instance.
- recognises the value of providing employees with opportunities to advance through the ranks, to reward diligence and excellence and to motivate staff to continue living and working locally.

**New Employees**

- Casual Disability Support Carer – Tambo MPC
- Casual Stockman – Blackall Saleyards
- Permanent Part-Time Cleaner – Tambo MPC
- Full-Time Labourer/ Plant Operator – Blackall Operations

## Inductions Completed

- Staff - 4
- Site Specific - 4
- Contractors - 9



## Resignations

- Workplace Health & Safety Advisor

## Enterprise Bargaining Agreement (EBA)

- 2024-2028 Blackall-Tambo Regional Council EBA went to a staff vote on Tuesday 26 November 2024 with the outcome being a successful, majority ruled YES vote.
  - Council and Unions have signed all the necessary paperwork for the agreement to be filed with the Industrial Relations Commission.
  - Due to the time of year, Council does not believe the Commission will make any ruling until the New Year.
  - Following the successful YES vote, Council will commence back pays for all affected staff as outlined in the agreement prior to the Christmas Closure.
  - Going forward, it is expected that all parties will meet at least twice yearly to ensure that all clauses of the agreement are being implemented and to raise any concerns.

## CULTURE

- The Blackall-Tambo Regional Council is an inclusive employer that aims to ensure that staff from Blackall and Tambo work in a cohesive manner and are seen and identified as a single unit. We embrace unity and safe working practices.
- The Blackall-Tambo Regional Council aims to provide excellent service and leadership for our residents.

These core values are fundamental to how Council carries out its activities and to the ultimate achievement of its long-term goals.

- **QUALITY SERVICE:** Highest levels of service provided by Council to residents.
  - **COMMUNITY ENGAGEMENT:** Initiation and maintenance of open lines and communication with all stakeholders.
  - **EQUITY:** Provision of equal opportunities, fairness in decision making and the equitable distribution of resources.
  - **COMMITMENT:** Dedication to the community and continuous organisational improvement.
- Council promotes staff access to the Employee Assistance Program (EAP) with Outback Futures.

## Staff Christmas Parties

The holiday period is a time to reflect on the year past and to look forward to the coming year and the possibilities that abound.

In that spirit, Council has provided staff in both locations a small Christmas Party to celebrate and recognise their achievements and dedication to Council over the past 12 months.

Staff were treated to a light repast with soft drinks and presented with an individual gift voucher.



## **SAFETY**

**The most important responsibility of Council is the safety of our people.**

**Workplace Health and Safety promotion and practices are the RESPONSIBILITY OF ALL – Elected members, the Chief Executive Officer, Directors, Managers, Coordinators, Team Leaders, all staff including Contractors, Trainees, Apprentices and Volunteers.**

- The Safety Team continues to work with staff and management to improve the overall safety of the Blackall-Tambo Regional Council and to identify areas for improvement so that we aim for compliance in all areas of safety.
- The Safety Team has been steadily progressing through items listed in our WHS Audit that requires improvement with the aim of ensuring Council is compliant in all areas of safety.

### **Sick Leave**

- 149 days have been lost due to sick leave by staff for the month of November 2024. This number has increased by 48 days since the previous month.

### **Training**

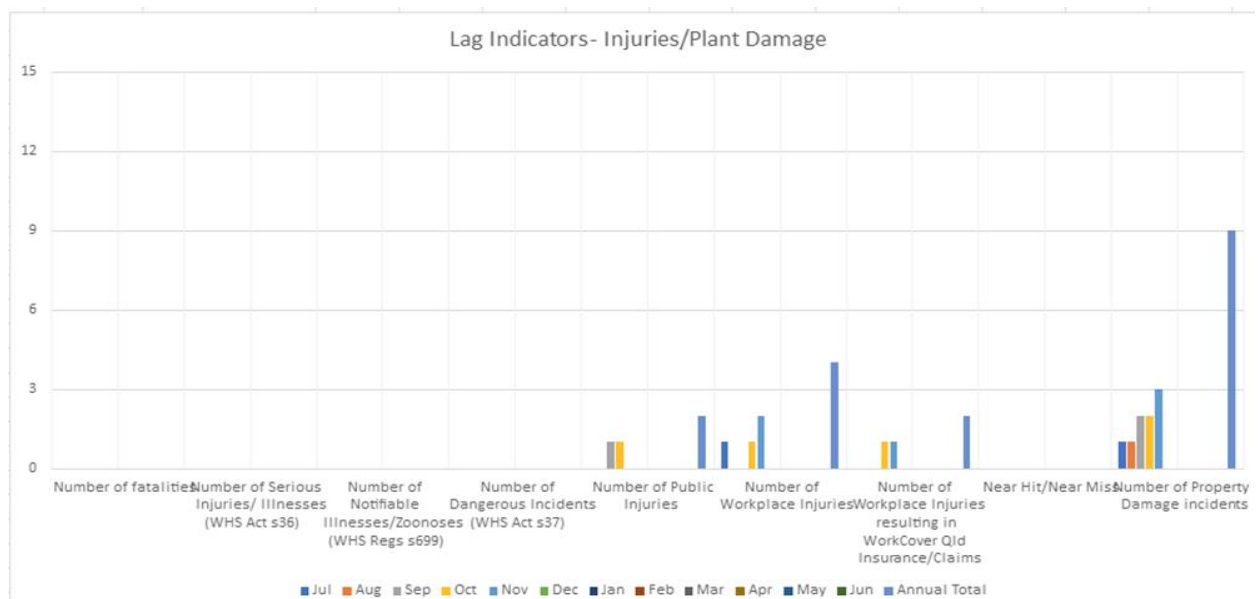
- 28 Staff members in the Operational section of Council have attended WHS training 'Load and Unload Plant'.
- 7 Staff members have attended High Risk License Training for 'Dogging'

The above training is considered mandatory for Work Health and Safety Compliance, and it is wonderful that a suitable number of our workforce now hold these qualifications.

## Incidents Reported

- 01.11.24 - Damage to Plan – Vehicle struck a kangaroo, causing the bulbar to push up and damage the driver's side door panel.
- 19.11.24 - Staff member sustained cuts and skin peel when they lifted a bucket from the back of Council Plant. The bucket was to premix and required force to lift, causing the injury.
- 20.11.24 - A staff member reported a missing wheel bearing cover from an item of yellow plant.
- 21.11.24 - Staff member sustained thumb and wrist strain whilst shovelling. This incident resulted in a Workers Compensation Claim with 1 day lost time. The employee has since returned to work on a suitable duties plan.
- 27.11.24 - Damage to a private vehicle occurred when a rock was flung up due to staff whipper snipping within the nearby vicinity.

During this same period last year, a higher rate of personal injury was reported and a lower number of plant damage was recorded.



## Workers Compensation Claims

- Ongoing Workers Compensation Claim – Tree Lopping Event – 03.08.2023
- Elbow Injury sustained whilst shovelling – 25.10.2024
- Thumb/ Wrist strain whilst shovelling – 21.11.2024
- 23 days have been lost due to injury and incidents in the workplace.
- 21 days lost are from an ongoing injury claim and 2 days from a new claim where the worker has now returned to work on a suitable duties program.

### **Link to Corporate Plan**

Governance

Outcome 1 - Workforce - Council's workforce is trained and supported to competently manage themselves and their work.

### **Consultation (internal/external)**

Director Organisational Performance  
Workplace Health & Safety Advisors

### **Policy Implications**

Nil

### **Budget and Resource Implications**

Nil

### **Attachments**

Nil



## **8 Confidential Reports**

Nil

## **9 Close of Meeting**