



GENERAL MEETING

Wednesday 15 January 2025

NOTICE OF MEETING

Cr AL Martin

Cr BP Johnstone

Cr JH Scobie

Cr DA Hardie

Cr GK Schluter

Cr AA Hart

Cr PW Skewes

Please find attached the Agenda for the General Meeting to be held at the Blackall Council Chambers, Wednesday 15 January 2025 commencing at 8.30am.

MJ Lollback

Chief Executive Officer

CALENDAR OF EVENTS**January 2025**

15 January	Council Meeting – Blackall
26 January	Australia Day
29 January	Council 2025-2026 Budget Workshop

February 2025

12 February	Council 2025-2026 Budget Workshop
19 February	Council Meeting – Blackall

March 2025

19 March	Council Meeting – Tambo
26 March	Council 2025-2026 Budget Workshop

April 2025

16 April	Council Meeting – Blackall
18 April	Good Friday
21 April	Easter Monday
25 April	ANZAC Day
30 April	Council 2025-2026 Budget Workshop

May 2025

5 May	Labour Day
7 May	Council 2025-2026 Budget Workshop
21 May	Council Meeting – Tambo

June 2025

4 June	Council 2025-2026 Budget Workshop
18 June	Council Meeting – Blackall

July 2025

16 July	Council Meeting – Tambo
22 July	Work Camp Regional Forum

August 2025

20 August	Council Meeting – Blackall
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September 2025

17 September	Council Meeting – Tambo
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October 2025

6 October	King's Birthday
15 October	Council Meeting – Blackall

November 2025

4 November	Melbourne Cup Holiday
19 November	Council Meeting – Tambo

December 2025

17 December	Council Meeting – Blackall
25 December	Christmas Day
26 December	Boxing Day

Held at Blackall Council Chambers
On Wednesday 15 January 2025
Commencing at 8.30am

Order of Business

Acknowledgement of Country

Leave of Absence/Signing of Attendance Book

Apologies: Nil

Condolences:

- Robert James Sutton

Declarations of Conflicts of Interest:

Deputations: Nil

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1 Confirmation of the Meeting Minutes

- ☐ That the minutes of the General Meeting held on Wednesday 25 December 2024 be taken as read and confirmed, and that the Mayor be authorised to sign same.



**MINUTES OF THE GENERAL MEETING OF
BLACKALL-TAMBO REGIONAL COUNCIL
HELD AT THE BLACKALL COUNCIL CHAMBERS
ON WEDNESDAY 18 DECEMBER 2024 at 8:30 AM**

PRESENT:

Councillors: Cr AL Martin (Mayor), Cr DA Hardie, Cr JH Scobie, Cr BP Johnstone, Cr GK Schluter, Cr AA Hart, Cr PW Skewes

OFFICERS:

Mr Mike Lollback, Chief Executive Officer, Mr Shalveen Dayal, Chief Financial Officer, Mr Ajay Agwan, Chief Operations Officer, Mrs Jaimee-Lee Prow, Director of Lifestyle and Community Services, Ms Alison Lamb, Director of Organisational Performance, Mr Peter Mann, Manager of Environment, Health and Compliance, Mr Peter Fry, Manager of Town and Rural Services, Mrs Andrea Saunders, Group Manager of Customer and Council Support, Ms Piper Hansen, Minute Taker.

ACKNOWLEDGMENT OF COUNTRY

The Mayor, on behalf of Blackall-Tambo Regional Council, provided an Acknowledgment of Country.

We acknowledge all Australians and our First Nations people who are the traditional custodians of the lands on which we meet today.

CONDOLANCES:

A minutes silence was observed to mark the passing of:

- Robert Roy Harlow
- Roly Gooding
- Keith Cecil Hain

DECLARATIONS OF INTEREST

No conflicts of interest were declared.

Minutes-General Meeting-18 December 2024

Blackall-Tambo Regional Council

Confirmation of the Meeting Minutes**MOTION: Moved: Cr Jane Scobie****Seconded: Cr Boyd Johnstone**

That the minutes of the General Meeting held on 20 November 2024 be taken as read and confirmed, and that the Mayor be authorised to sign same; and

1. Council notes the correction in the Officers as follows:

OFFICERS:

Mr Mike Lollback, Chief Executive Officer, Ms Alison Lamb, Director of Organisational Performance, **Ms Jaimee-Lee Prow, Director of Lifestyle and Community**, Mrs Andrea Saunders, Group Manager of Customer and Council Support Services, Ms Maree Prow, Quality Assurance Officer, Ms Piper Hansen, Minute Taker.

2. Council notes the correction for item 5.2 - Notice to Rescind a Motion – Water Connection for 11856 Isisford-Blackall Road, Blackall as follows:

Council approves the request from the current landowners to connection 11856 Isisford-Blackall Road to the Blackall town water supply as the landowners are residing at the property and the landowners will be required to enter an Accession Deed to join the Water Access Agreement for the **Ansgrove Isisford** Waterline.

GM 2024/12/249**Carried 7 / 0**

ITEM NO: 4.1
SUBJECT TITLE: Information Report for November 2024

Information report from the Mayor for Council activities during the month of November.

MOTION: Moved: Cr Andrew Martin**Seconded: Cr David Hardie**

That Council receive the Mayor's report for November 2024.

GM 2024/12/250**Carried 7 / 0**

The Mayor provided the following comments in relation to his report to Council.
The Mayor is the RAPAD representative for the Regional Transport and Advisory Group.
The RDA Economic ID is up and running.
Council requests that residents be water wise and ensure they are not using water unnecessarily by leaving sprinklers and taps on.

ITEM NO: 5.1
SUBJECT TITLE: Councillors' Information Report for November 2024

The report contains information from the Councillors for activities during the month of November 2024.

MOTION: Moved: Cr Andrew Martin**Seconded: Cr Alina Hart**

That Council receive the Councillors report for November 2024.

Minutes-General Meeting-18 December 2024

Blackall-Tambo Regional Council

GM 2024/12/251**Carried 7 / 0****ITEM NO:****6.1****SUBJECT TITLE:****Chief Executive Officer's November 2024 Report
to Council**

The report from the Chief Executive Officer is to update Council on matters that do not require a separate or comprehensive report for consideration but emerge as issue of interest to Council and the broader community.

MOTION: Moved: Cr Jane Scobie**Seconded: Cr Grahame Schluter****That Council receive the Chief Executive Officer's Information Report for November 2024.****GM 2024/12/252****Carried 7 / 0**

At this point, 9.08am, the Chief Operations Officer left the meeting.

The CEO noted the current Minister for Local Government and Assistant Minister for Primary Industry Development, Water and Western Queensland understand the region and this is of significant benefit to the region.

The CEO made the following statement:

I would like to wish each of you and your families the happiest time for Christmas.

I thank you and the amazing staff of the Blackall-Tambo Regional Council for the way I have been welcomed into the communities of this Region. At both Blackall and Tambo, I received a wonderful welcome from the members of the community and staff alike. It is wonderful working with you all and with the community, and together I think we are making a difference. Today at the conclusion of the ordinary meeting, we will commence deliberations and commence to structure the 2025/26 budget. This process will be carried out over several months where we will examine all our spending to develop and deliver a responsible budget to the benefit of our communities. The community should be aware that part of the process will include councillors advocating on behalf of the community for those important things we need to include in our operational planning. I particularly thank our Chief Financial Officer, Shalveen Dayal for his efforts in organising and developing complex financial information that will help guide us in sound decision making.

Christmas means different things to different people. What is undeniable is that Christmas celebrates a time that changed the world forever. It matters less about faith or belief than it does about the need to embrace those values that make ours a better world to live in. Those values include acceptance of all people.

As the leaders of this organisation, it is important that we embrace the diversity amongst our staff and celebrate the wonderful individuals that make up the Blackall-Tambo Regional Council team. As the leaders of this organisation we must lead in a way that recognises acceptance of all. We embrace people of diverse genders, different races, religion, age, disability, sexual orientation or any other of the diversities that might be present.

Minutes-General Meeting-18 December 2024

Blackall-Tambo Regional Council

Discrimination in the workplace is not only detrimental to the overall well-being and productivity of employees but is illegal. Discrimination is not acceptable. In that regard Council has an Anti-Discrimination, Bullying and Sexual Harassment Policy that is available on our website. Alison Lamb and her team continue to ensure we understand the laws and regulations relating to discrimination. We encourage employees to report an instance of discrimination and our policy outlines how to go about that. I want our employees to know that if they are the subject of any adverse behaviours by others, that they have done nothing wrong, and that any person who is bullying or harassing them has no power over them, regardless of their position in the organisation. All employees or council contractors can be assured that confidentiality will be maintained. All reports of discrimination will be investigated. Most importantly is that we all lead by example and ensure we have a safe and inclusive work environment for all.

ITEM NO: 6.2
SUBJECT TITLE: Delegations - Council to Chief Executive Officer

Section 257(5) of *the Local Government Act 2009* requires a local government to review the annual delegations to the Chief Executive Officer of the local government.

MOTION: Moved: Cr Jane Scobie Seconded: Cr David Hardie

That Council:

1. **Adopt the Delegations Register Council to Chief Executive Officer which details all the powers delegated to the Chief Executive Officer of Blackall-Tambo Regional Council pursuant to section 257 of *the Local Government Act 2009*; and**
2. **Note that the Delegation Register Council to Chief Executive Officer has been reviewed and updated as at 18 December 2024 to reflect any changes to the delegable powers under State legislation.**

GM 2024/12/253

Carried 7 / 0

ITEM NO: 6.3
SUBJECT TITLE: Local Disaster Management Group Meeting

The Blackall-Tambo Local Disaster Management Group (LDMG) held a meeting on Thursday, 21 November 2024. The LDMG reviewed and endorsed the Blackall Tambo Local Disaster Management Plan and have referred the matter to Council for adoption.

MOTION: Moved: Cr Grahame Schluter Seconded: Cr Boyd Johnstone

That Council:

1. **receive the minutes from the 21 November 2024 Local Disaster Management Group meeting; and**
2. **adopt the Blackall-Tambo Regional Council Local Disaster Management Plan.**

GM 2024/12/254

Carried 7 / 0

Minutes-General Meeting-18 December 2024

Blackall-Tambo Regional Council

ITEM NO: 6.4
SUBJECT TITLE: Local Government Remuneration Commission - Remuneration to apply from 1 July 2025

As required by section 177(c) of the *Local Government Act 2009* and Chapter 8, Division 1 of the *Local Government Regulation 2012* the Local Government Remuneration Commission is to decide the maximum amount of remuneration payable to the councillors of each category of local government. The Remuneration Commission has concluded their determination and provided a report.

MOTION: Moved: Cr David Hardie Seconded: Cr Grahame Schluter

That Council adopts the Local Government Remuneration Commission's Schedule for remuneration to the Mayor, Deputy Mayor and Councillors of Blackall-Tambo Regional Council, commencing 1 July 2025.

GM 2024/12/255

Carried 7 / 0

At this point, 9.25am, Cr Skewes left the meeting.
 At this point, 9.27am, Cr Skewes returned to the meeting.

ITEM NO: 6.5
SUBJECT TITLE: Blackall Work Camp Community Engagement Committee Meeting - 19 November 2024

The Blackall Work Camp Community Engagement Committee has been established to support the Blackall Work Camp. The Committee meets up to 4 times per year.

MOTION: Moved: Cr Grahame Schluter Seconded: Cr Boyd Johnstone

- 1. That Council receive the Blackall Work Camp Community Engagement Committee meeting minutes dated 19 November 2024.**
- 2. That Council approves the 2025 Regional Workcamp Forum to be held in Blackall with the assistance of Council staff.**

GM 2024/12/256

Carried 7 / 0

ITEM NO: 7.2.1
SUBJECT TITLE: Financial Report for the Month of November 2024

In accordance with s204 of the *Local Government Regulation 2012*, a monthly financial report must be presented to the Council. The financial report for November 2024 details the Council's current financial position and compares its performance against the adopted budget for 2024-2025.

MOTION: Moved: Cr Grahame Schluter Seconded: Cr David Hardie

That Council receive the Financial Report for November 2024.

GM 2024/12/257

Carried 7 / 0

Minutes-General Meeting-18 December 2024

Blackall-Tambo Regional Council

ITEM NO: 7.2.2
SUBJECT TITLE: Planning and Development Report

The Planning and Development report provides a summary of building applications and planning and development activity in the Blackall-Tambo Regional Council area.

MOTION: Moved: Cr Jane Scobie Seconded: Cr David Hardie

That Council receives the Planning and Development Report for November 2024.

GM 2024/12/258 Carried 7 / 0

Change of Order of Business

The Order of Business was changed to discuss item 7.4.1.

MOTION: Moved Cr Andrew Martin Seconded: Cr David Hardie

GM 2024/12/259 Carried 7 / 0

ITEM NO: 7.4.1
SUBJECT TITLE: Director of Lifestyle and Community Services Report - November 2024 Report

The Director of Lifestyle and Community Services Operations report for November 2024 is presented to Council. The report includes Blackall Aerodrome, Libraries, Visitor Information Centres, Blackall Neighbourhood Centre Program, Sport and Recreation, Communication and Media and Tambo Multipurpose Centre.

MOTION: Moved: Cr Boyd Johnstone Seconded: Cr Alina Hart

That Council receive the Director of Lifestyle and Community Services Report for November 2024.

GM 2024/12/260 Carried 7 / 0

Cr Skewes expressed a vote of thanks to Jaimee-Lee, Vivienne and Sarah for the work they did for the Seniors' Lunch.

ITEM NO: 7.5.1
SUBJECT TITLE: Customer and Council Support Services' Monthly Report - November 2024

This report provides Council with a brief overview/update of the Customer and Council Support Services' key activities and outcomes for the previous calendar month.

MOTION: Moved: Cr Grahame Schluter Seconded: Cr Jane Scobie

That Council receive the Customer and Council Support Services' report for November 2024.

GM 2024/12/261 Carried 7 / 0

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Blackall-Tambo Regional Council

ITEM NO: 7.5.2
SUBJECT TITLE: Manager Environment, Health and Compliance

The Environment, Health and Compliance branch has had a busy month with inspections, investigations and rural land issues.

MOTION: Moved: Cr David Hardie Seconded: Cr Grahame Schluter

That Council receive the Manager Environment, Health and Compliance report and endorse the office's actions.

GM 2024/12/262 Carried 7 / 0

At this point, 10.06am, the Chief Operations Officer returned to the meeting.

ITEM NO: 7.5.3
SUBJECT TITLE: Town and rural services report

Overview of upkeep and maintenance of the townships of Blackall and Tambo.

MOTION: Moved: Cr Alina Hart Seconded: Cr Boyd Johnstone

That Council receive the Town and Rural Services Report

GM 2024/12/263 Carried 7 / 0

ITEM NO: 7.5.4
SUBJECT TITLE: People, Culture & Safety Report

This report provides Council with an update of the People, Culture and Safety departments outcomes for the period of 1 November 2024 to 30 November 2024.

MOTION: Moved: Cr Grahame Schluter Seconded: Cr Alina Hart

That the People, Culture and Safety Monthly Report for November 2024 be received and noted by Council.

GM 2024/12/264 Carried 7 / 0

ITEM NO: 7.3.1
SUBJECT TITLE: Chief Operations Officer's Report

The Chief of Operations report for November 2024 is presented to Council.

MOTION: Moved: Cr Boyd Johnstone Seconded: Cr Grahame Schluter

That Council receive the Chief Operations Officer's report for November 2024.

GM 2024/12/265 Carried 7 / 0

Minutes-General Meeting-18 December 2024

Blackall-Tambo Regional Council

CLOSURE:

There being no further business to consider, the Mayor declared the Meeting closed at 10.25am.

CONFIRMATION OF MINUTES:

Confirmed by Council as a true and correct record at the General Meeting held on 15 January 2025.

Signed.....Mayor

2 Business Arising from Previous Minutes

2.1 Business Arising from Previous Minutes

The following table contains business arising from previous minutes.

OFFICER REPORTS

COUNCIL MEETING DATE: Wednesday 15 January 2025

ITEM NO: 4.1

SUBJECT TITLE: Information Report for December 2024

AUTHOR AND OFFICERS TITLE: {owner-name} {position}

AUTHORISING OFFICER: Mike Lollback (Chief Executive Officer)

CLASSIFICATION (if Confidential) N/A

Summary:

Information report from the Mayor for Council activities during the month of December.

Officer's Recommendation:**That Council receive the Mayor's report for December 2024.****Background**

ACTIVITY FOR DECEMBER 2024	
Meetings	<ul style="list-style-type: none"> • LGAQ Audit & Compliance Committee • LGAQ Policy Executive Meeting – Brisbane • Western Qld Alliance of Councils leadership group meeting • Australian Local Government Assn Roads and Transport Advisory Group meeting - Brisbane • Council budget introductory discussion • BTRC general meeting
Events	<ul style="list-style-type: none"> • LGAQ Policy Executive dinner

Link to Corporate Plan

Governance

Outcome 3 - Leadership - Responsible leadership with informed and transparent decision making.

Policy Implications

Nil

Budget and Resource Implications

Nil

Attachments

Nil

OFFICER REPORTS

COUNCIL MEETING DATE:

Wednesday 15 January 2025

ITEM NO:

5.1

SUBJECT TITLE:

Councillors' Information Report for December 2024

AUTHOR AND OFFICERS TITLE:

Piper Hansen Administration Officer

AUTHORISING OFFICER:

Andrea Saunders Group Manager Customer and Council Support

CLASSIFICATION (if Confidential)

N/A

Summary:

The report contains information from the Councillors for activities during the month of December 2024.

Officer's Recommendation:

That Council receive the Councillors report for December 2024.

Background

The following information provides an overview of the activities of the Councillors of Blackall-Tambo Regional Council.

Councillor Jane Scobie

- Christmas in the Park - community event in Blackall.
- Assisted with the distribution of IGA Community Crisis groceries.
- Met with BTEG regarding 2025 funding for students.

Link to Corporate Plan

Not Applicable

Policy Implications

Nil

Budget and Resource Implication

Nil

OFFICER REPORTS

COUNCIL MEETING DATE:	Wednesday 15 January 2025
ITEM NO:	6.1
SUBJECT TITLE:	Chief Executive Officer's December 2024 Report to Council
AUTHOR AND OFFICERS TITLE:	Mike Lollback Chief Executive Officer
AUTHORISING OFFICER:	Alison Lamb (Director of Organisational Performance)
CLASSIFICATION (if Confidential)	N/A

Summary:

The report from the Chief Executive Officer is to update Council on matters that do not require a separate or comprehensive report for consideration but emerge as issue of interest to Council and the broader community.

Officer's Recommendation:

That Council receive the Chief Executive Officer's Information Report for December 2024.

Background

The following update is provided from the Chief Executive Officer:

Councillor's, could I commence by wishing you all the happiness to you and your families for 2025. I extend that to all the wonderful staff of this council and the community of the Blackall-Tambo region.

In my report to council this morning I will give some information on two exciting projects for the region.

This week our road crews have commenced on our road projects. Other administration and town maintenance crews were back last week and are already busy with their duties.

I want to thank those that were here during the shutdown period to deal with issues, particularly Peter Mann and Peter Fry worked across the Christmas break to ensure we were able to respond to any issues. Bins got emptied, and work got done. Thanks also to Glenys Einam and her team for staffing at Blackall airport through the break.

Blackall Cultural Precinct

Councillors will be aware that on the 8 January we were advised that we had been successful in our application for \$14.96M towards the establishment of the Blackall Cultural Precinct. Council will be aware of their approval last year to enter a beneficial enterprise with Red Ridge Interior Queensland, to further the program.

I want to thank and congratulate our Councillors on their vision and passion regarding this project. I have been fortunate that councils' determination provided me the scope to have our staff work closely with architects, Peak Services and, ultimately, the funding authority in having this project become "real."

I particularly want to mention Louise Campbell from Red Ridge who has been a driver of this program on behalf of the Community. Aligned with Louise has been Owen Stockwell OAM representing the Stockwell Webber Foundation. Mr Stockwell is a well-known and highly

regarded member of our community. He has been a driving force behind this project, and I have been both energised and moved by his love of the region. Mr Stockwell has been clear in his involvement in this project, both practically and financially to Red Ridge, is based on his desire to see Blackall, and the entire region, thrive now and into the future. The preservation of the vast and impressive history of this region, from its vibrant first nations background, through the sheep and cattle industries, the birthplace of Australian Circus and the many wonderful families that have made this region their homes, is central to the vision that prompted Mr Stockwell to advocate for this.

Mr Stockwell, your dream is now a reality. Council will work closely with Red Ridge, with the Blackall Historical Association and all other members of the community to deliver that dream and we are forever thankful for your passion and commitment to this region.

It now falls to us to deliver this project. Procurement of building services for stage 1 of the project will commence in early February with an anticipated time of completion being late 2025. We anticipate a 3–5-year building program, that will include the respectful dismantling of the Price of Wales Hotel. It is unfortunate that the hotel must go. I know it means so much to so many people, but we have received professional advice that the building is unable to be restored or repaired. That said, many of the original building materials from the building will be salvaged and incorporated into the build of the new precinct.

The building project will be completed under the guidance of Councils' Manager of Assets and Major Projects, Sid Russell, who brings a wealth of architectural, and project delivery skills and experience to council. Sid and his family are long term residents of the region, and he too brings passion and a sense of pride to the project. Our Chief Financial Officer and I, together with the Executive Leadership Team will oversee and guide the project to ensure sound fiscal management.

Q Wool

Minister for Primary Industries Tony Perrett and Assist Minister Sean Dillon made a special trip to Blackall in December to announce \$940,000 in funding for the final stages of the planning and feasibility study for a new modern Wool Scour in Blackall. This study is being undertaken by Q Wool, and already Council is aiding as they further the study in providing required information but is not committing to any financial inputs beyond the original scoping study conducted several years ago.

From the 3 to the 7 February, Mayor Martin and I will be attending Canberra with members of the Q Wool Board to advocate the project to both federal Ministers and Opposition Members. We will be seeking to have the project fully determined as of national significance and locating it at Blackall as a rational and well considered outcome.

Councillors, the mayor has, properly outlined a conflict of interest in this project and will attend Canberra in his role as an advisor to Q Wool. I will advocate on behalf of Council and represent the interests of our organisation and the community. I will advise you of the outcomes of the visit and will seek assistance from the Deputy Mayor and all other councils in determining any financial or in-kind involvement council may have in taking this project forward.

This region has a proud heritage in wool scouring and has one of Australia's last historic Wool Scours in Blackall, one of the region's major tourist attractions. It becomes clear that the cost of production that involved a lengthy process, beyond the farm, of transport, multiple county involvement in manufacture and production adds enormously to the cost of the final product. In an age of environmental protection and carbon reduction, wool re-emerges as a

rational and effective way of reducing impacts on the planet by a natural and ongoing supply of raw products, without the complexity of chemically based fabric production. This project seeks to reestablish the country's proud heritage of wool production, at the same time providing economic and social benefit to the Blackall Tambo Region.

Link to Corporate Plan

Not Applicable

Consultation (internal/external)

Chief Executive Officer

Policy Implications

Nil

Budget and Resource Implications

Nil

Attachments

Nil

OFFICER REPORTS

COUNCIL MEETING DATE: {meeting-date}
ITEM NO: {item-no}
SUBJECT TITLE: {item-title}
 AUTHOR AND OFFICERS TITLE: {owner-name} {position}
 AUTHORISING OFFICER: {approvers-names-with-position-do-not-remove}
 CLASSIFICATION (if Confidential) N/A

Summary:

The following correspondence has been received:

- Thank you from the Caldervale Campdraft for the sponsorship of their event.
- Albanese Government invest \$14.96 million for the Blackall Cultural Precinct.

Officer's Recommendation:

That Council receive the correspondence as presented.

Background

The following correspondence has been received by Council:

- Thank you letter from the Caldervale Campdraft for the sponsorship of their event.
- Albanese Government invest \$14.96 million for the Blackall Cultural Precinct.

Link to Corporate Plan

Not Applicable

Policy Implications

NA

Budget and Resource Implications

NA

Attachments

{attachment-list-do-not-remove}

CALDERVALE CAMPDRAFT

Caldervale Campdraft Association Inc
ABN:34744848260

Blackall Tambo Regional Council
Arthur Street
Tambo Qld 4478
14.12.2024

Blackall-Tambo Regional Council RECEIVED	
Doc #	
17 DEC 2024	
Action	Information
Task	

Dear Mike, Marto and the BTRC team,

Re: SPONSORSHIP OF THE CALDERVALE CAMPDRAFT

On behalf of the Caldervale Campdraft Committee, I would like to sincerely thank you for your generous support of our event.

The change of date did not deter competitors with large nominations flowing in making way for a jam packed 3-day program. We deliberately run this event on the school holidays and love seeing all kids forging lifelong friendships.

Campdrafting is a wonderful family sport and thanks to your generosity, we were able to offer great prizes and prize money for all events.

We already have some exciting new plans for the 2025 event and hope that we can work with you again.

And a shout out to Jono and Gerard who are always willing to listen and work with us. Outstanding men at what they do and we appreciate them.

Have a safe and happy Christmas. Best wishes,

Angus, Kimberley, Louise, and the Caldervale Campdraft Committee.



1/9/25, 10:15 AM

Albanese Government investing in regional Queensland | Ministers for the Department of Infrastructure

**The Hon Catherine King MP**Minister for Infrastructure, Transport, Regional Development and Local Government
(/c-king)

[Home \(/\)](#) > [The Hon Catherine King MP \(/c-king\)](#) > [Media releases \(/c-king/media-release\)](#) > Albanese Government investing in regional Queensland

Albanese Government investing in regional Queensland

The Albanese Government is helping Queensland's regions to thrive by investing \$159 million in community infrastructure that will help improve the lives of locals.

Twenty-five projects will share in the funding which will go towards building or upgrading community infrastructure - such as cultural and sporting hubs, town precincts and parks - that creates strong communities and impacts everyday lives.

The successful projects, which went through a competitive, merits-based assessment process, are:

- \$4 million Cairns Community and Multicultural Centre
- \$2 million upgrade to the PCYC Cairns facilities
- \$5 million upgrade to the Redlynch Community Sporting Precinct
- \$2.65 million for Stage 2 of the Cultural Knowledge Centre in Dixie for the Olkola People
- \$1.95 million for streetscape beautification and shared cycle and pedestrian paths in Mapoon
- \$7.49 million for a new council administration and community development hub for Wujal Wujal
- \$1.84 million for a Digital Services Centre in Hope Vale
- \$15 million for the Cannon Valley Sports Park
- \$14.87 million for the Cannonvale Community Facility
- \$11.89 million for the First Avenue Streetscape renewal project in Maroochydore
- \$13.6 million for the Honey Road Sports and Recreation Precinct Stage 1

1/9/25, 10:15 AM

Albanese Government investing in regional Queensland | Ministers for the Department of Infrastructure

- \$5.33 million for the Harbour Arbour, East Shores to City Heart Activation in Gladstone
- \$1.38 million for the Woorabinda Water Park
- \$1.91 million for the Precinct 58 Redevelopment of the Bundaberg and Rural fire stations
- \$10.42 million for the Boulia Shire Community Hub
- \$4.09 million for the Burketown Health and Wellbeing Precinct Stage 1
- \$5.99 million for the Scarr Street Revitalisation Project in Cloncurry
- \$1.79 million for the Hughenden Showgrounds
- \$2.13 million for the Barcoo Regional Sports and Recreation Enhancements Project
- \$14.96 million for the Blackall Cultural Precinct
- \$2.25 million for the Longreach Recreational Precinct
- \$9.5 million for the Roma Pool Revitalisation
- \$14.8 million Eromanga Natural History Museum Dinosaur Galleries
- \$1.98 million for the Kingaroy Youth Park Development Stage 1
- \$2.74 million for the Southport Spit Emergency Services Hub

These projects demonstrate the Government's commitment to listening to local voices and funding priorities that benefit Queensland's regions.

Today's funding is on top of more than \$50 million allocated to nine Queensland community infrastructure projects in the past year.

This is part of the Government's Growing Regions Program, which provides funding of between \$500,000 and \$15 million to local government entities and incorporated not-for-profit organisations for community infrastructure projects.

The Growing Regions Program delivers investment in infrastructure across Australia's regional, rural and remote areas. For more information, visit: [Growing Regions Program](https://www.infrastructure.gov.au/territories-regions-cities/regional-australia/regional-and-community-programs/growing-regions-program)
(<https://www.infrastructure.gov.au/territories-regions-cities/regional-australia/regional-and-community-programs/growing-regions-program>)

Quotes attributable to Prime Minister Anthony Albanese:

"My Government is building Australia's future, today announcing more than \$159 million will be allocated to community infrastructure projects across regional Queensland.

"Quality infrastructure in regional areas is invaluable and this funding will build and upgrade key facilities that can be enjoyed by communities for years to come."

1/9/25, 10:15 AM

Albanese Government investing in regional Queensland | Ministers for the Department of Infrastructure

Quotes attributable to Minister for Infrastructure, Transport, Regional Development and Local Government, Catherine King:

"The Albanese Government is committed to investing in regional Australia to create jobs, build opportunity and unlock economic growth and productivity.

"We're making sure our regions remain great places to live, work and play by investing in critical community and economic infrastructure across regional and rural areas, in a fair and transparent way.

"I look forward to seeing the successful projects roll out across the nation, supporting employment, stimulating economies and strengthening communities."

MEDIA RELEASE

Wednesday 08 January 2025

JOINT RELEASE WITH

The Hon Anthony Albanese MP

Prime Minister of Australia

OFFICER REPORTS

COUNCIL MEETING DATE:

Wednesday 15 January 2025

ITEM NO:

7.2.1

SUBJECT TITLE:

Financial Report for the Month of December 2024

AUTHOR AND OFFICERS TITLE:

Shalveen Dayal Chief Financial Officer

AUTHORISING OFFICER:

Mike Lollback (Chief Executive Officer)

CLASSIFICATION (if Confidential)

N/A

Summary:

In accordance with s204 of the *Local Government Regulation 2012*, a monthly financial report must be presented to the Council. The financial report for December 2024 details the Council's current financial position and compares its performance against the adopted budget for 2024-2025.

Officer's Recommendation:**That Council receive the Financial Report for December 2024.****Background**

In accordance with section 204 of the *Local Government Regulation 2012* the financial report of Council must be presented at the monthly meeting of Council. This ensures adequate oversight of Council's financial position and performance against the latest approved budget.

Link to Corporate Plan

Governance

Outcome 4 - Financial - Manage Council's finances responsibly and sustainably.

Consultation (internal/external)

Chief Executive Officer

Chief Financial Officer

Chief Operations Officer

Policy Implications

Nil

Budget and Resource Implications

Nil

**FINANCE REPORT TO A MEETING OF THE
BLACKALL-TAMBO REGIONAL COUNCIL HELD
ON 15 JANUARY 2025**

Contents

- 1. Cash Position**
- 2. Monthly Cash Flow Estimate**
- 3. Comparative Data**
- 4. Capital Funding - budget V's actual**
- 5. Road Works - budget V's actual**
- 6. Rates Arrears Summary**
- 7. Capital Projects Detail**
- 8. Revenue and Expenditure Summary**

**FINANCE REPORT TO A MEETING OF BLACKALL-TAMBO REGIONAL COUNCIL
HELD ON 15 JANUARY 2025**

1. Cash Position as at 31 December 2024

Cash at Bank

Operating Accounts	\$ 4,689,267
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Short Term Investments

Queensland Treasury Corporation - Cash Fund	\$ 21,000,000
Bank - Term Deposits	\$ 5,000,000
	\$ 30,689,267

The following items should be backed by cash and investments, plus any increases in the surplus of Debtors over Creditors and unspent grants.

Cash backed Current Liabilities (Employee Entitlements)	\$ 3,061,929
Unspent Grants (Restricted Cash)	\$ 1,040,390
	\$ 4,102,319

	<i>Debtors</i>	<i>Creditors</i>	
Balance of recoverable debtors - estimated creditors :	122,104	35,757	\$ 86,347

Plus cash surplus	30,689,267	4,102,319	\$ 26,586,948
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Working Capital

\$ 26,673,295

2. Cashflow Estimates:

Jan. 2025

Feb. 2025

Mar. 2025

Total

Cash inflows

Rates & fees & charges	100,000	600,000	1,800,000	2,500,000
Rent & interest	110,000	110,000	110,000	330,000
Recoverable Works	500,000	600,000	700,000	1,800,000
Grants/subsidies	755,000	1,355,000	810,000	2,920,000
Cash outflows				
Employee benefits	(950,000)	(950,000)	(950,000)	(2,850,000)
Materials & services	(1,500,000)	(1,700,000)	(1,800,000)	(5,000,000)
Net Cash inflow/(outflow)	(985,000)	15,000	670,000	(300,000)

3. Comparative Data:

	December 2024	December 2023
Cash position	30,689,267	26,256,609
Working capital	26,673,295	25,853,826
Rate arrears	38,923	27,834
Outstanding debtors	122,104	2,548,405
Current creditors	35,757	128,906

**FINANCE REPORT TO A MEETING OF BLACKALL-TAMBO REGIONAL COUNCIL
HELD ON 15 JANUARY 2025**

4. Capital Works Summary: 1 July 2024 to 30 June 2025

	Budget	YTD Actual	% of Budget
Buildings & Other Structures	4,722,915	404,854	9%
Plant & Equipment	898,500	847,005	94%
Road Infrastructure	4,921,198	968,482	20%
Water Infrastructure	100,000	-	0%
Sewerage Infrastructure	600,000	-	0%
Total	11,242,613	2,220,341	20%

5. Road Works Expenditure : 1 July 2024 to 30 June 2025

	Budget	Expended YTD Actual	% of Budget Expended
1. Rural Roads	13,500,000	4,958,168	37%
2. Town Streets	500,000	513,997	103%
3. RMPC Works	2,323,174	857,574	37%
Total Roads Expenditure	16,323,174	6,329,739	39%

6. Rate Arrears Summary

Total Rates Outstanding Balance \$ 81,290

Rates Outstanding Breakdown	Total	No. of Assessments
Current	\$ 42,367	45
1 Year	\$ 25,737	14
2 Years	\$ 11,557	10
3 Years and over	\$ 1,629	3

BTRC 2024-25 CAPITAL EXPENDITURE PROJECTS		1/07/24 to 30/06/25		SOURCES OF FUNDING		Degree of completion and relevant comments
Particulars (External Funding Source in brackets)	Budget	Expenditure YTD	% Expended	Capital Grants	(CC) Council Contribution	
BUILDINGS & OTHER STRUCTURES	4,722,915	404,854	9%	656,072	4,066,843	
Asbestos Pits Blackall & Tambo digging/fencing (LRCI P4)	70,000	22,456	32%	40,000	30,000	In progress
Blackall Airport - car park and line marking (PTAIP)	151,072	1,156	1%	76,072	75,000	Budget updated to include grant
Blackall Rodeo and Campdraft Arena upgrade	96,000	15,086	16%	-	96,000	
Blackall Cultural Centre - macrosphere works (W4Q)	195,505	184,186	94%	195,505	-	Completed
Blackall Admin Office - wall matting (W4Q)	44,495	44,495	100%	44,495	-	Completed
Blackall Showgrounds - sound system	111,843	103,293	92%	-	111,843	Completed
Blackall Oval - replace faulty lights with LEDs	30,000	-	0%	-	30,000	
Blackall Saleyards - Build-in Hay Feeders	50,000	-	0%	-	50,000	
Blackall Saleyards - 1 Loading Ramp Catwalk	90,000	-	0%	-	90,000	
Blackall Pool Lift	20,000	-	0%	-	20,000	
Red Ridge Precinct Stage One Contribution	3,000,000	-	0%	-	3,000,000	
Rosclare Station Repeater tower	75,000	-	0%	-	75,000	
Shade Structures Blackall Carpark, Tambo Hall and TMPC	150,000	-	0%	-	150,000	
Council Housing Rennovations	50,000	-	0%	-	50,000	
Tambo Admin Building renovations (W4Q)	300,000	2,385	1%	300,000	-	
Tambo Airport - line marking/crack sealing	25,000	-	0%	-	25,000	
Tambo Courthouse -Library & VIC	100,000	-	0%	-	100,000	
Tambo LED Sign TMPC	24,000	11,797	49%	-	24,000	
Tambo Pool Heating	100,000	-	0%	-	100,000	
Tambo Scrubby Creek Building Contribution	20,000	20,000	100%	-	20,000	Completed
Tambo Shire Hall - repairs and sanding to floor	20,000	-	0%	-	20,000	

Particulars (External Funding Source in brackets)	Budget	Expenditure YTD	% Expended	Capital Grants	(CC) Council Contribution	Degree of completion and relevant comments
PLANT & EQUIPMENT	898,500	847,005	94%	-	898,500	
Plant Replacement including committed orders	898,500	847,005	94%	-	898,500	In progress
ROAD INFRASTRUCTURE	4,921,198	968,482	20%	4,228,998	692,200	
Blackall & Tambo Main St Beautification (LRCI P4)	100,000	47,333	47%	100,000	-	Landscape design stage
Dahlia and Larkspur St stormwater - Drainage (W4Q)	520,000	6,502	1%	520,000	-	Design stage
Edward Street Kerb and Channeling (W4Q)	100,000	-	0%	100,000	-	
Footpaths, kerb and channelling - Tambo (W4Q)	100,000	-	0%	100,000	-	
QRA Betterment Program (QRA)	1,308,152	914,647	70%	1,234,352	73,800	In progress, budget updated
Repair and Reseal (LRCI P4 -Part B) Garden St Tambo	774,700	-	0%	466,300	308,400	Variation with updated budget
Ravensbourne Rd Repair Reseals (LRCI P4)	418,346	-	0%	308,346	110,000	Variation with updated budget
Roads to Recovery - Ravensbourne Rd -rehab & widen	600,000	-	0%	600,000	-	
Roads to Recovery - Reseals	400,000	-	0%	400,000		
St Andrews St Kerb, Channel and Footpath (W4Q)	200,000	-	0%	200,000	-	
TIDS 24-25	400,000	-	0%	200,000	200,000	
WATER INFRASTRUCTURE	100,000	-	0%	-	100,000	
Water Infrastructure Renewals	100,000	-	0%	-	100,000	
SEWERAGE INFRASTRUCTURE	600,000	-	0%	500,000	100,000	
Capital improvements as required	100,000	-	0%	-	100,000	
IMHOFF tank & clarifier (LGGSP -Unsuccessful)	500,000	-	0%	500,000	-	Funding application unsuccessful
TOTAL CAPITAL PROGRAM 24-25	11,242,613	2,220,341	20%	5,385,070	5,857,543	

General Ledger2023.6.13.1		Revenue and Expenditure Summary						Page - 1
(Accounts: 0100-0001-0000 to 5245-2000-0000. All report groups. 52% of year elapsed. To Level 2. Excludes committed costs)		Printed(SDAYAL): 06-01-2025 4:53:03 PM						
Blackall-Tambo Regional Council (Budget for full year)		Financial Year Ending 2025						
		REVENUE			EXPENDITURE			
		31 Dec 2024 ACTUAL	AMENDED BUDGET	ORIGINAL BUDGET	31 Dec 2024 ACTUAL	AMENDED BUDGET	ORIGINAL BUDGET	
1000-0001	ADMINISTRATION							
1000-0002	Administration	169,285	43%	389,500	389,500	2,329,781	58%	4,046,000
1100-0002	Finance	8,854,270	79%	11,245,000	11,245,000	1,074,336	78%	1,376,600
1200-0002	Oncosts	0	0%	0	0	474,805	---	0
1300-0002	Stores/Purchasing	0	0%	0	0	6,448	147%	4,400
2000-0002	Corporate Governance	0	0%	0	0	309,685	39%	796,700
2100-0002	Business Activities	26,082	87%	30,000	30,000	23,519	31%	76,000
2150-0002	Saleyard Operations	634,705	70%	902,000	902,000	477,097	61%	780,700
2200-0002	Tambo Sawmill & Weighbridge	3,000	---	0	0	5,005	13%	37,900
2350-0002	Airports/Aerodromes	58,463	35%	167,100	167,100	198,261	56%	353,500
2450-0002	Tourism	29,114	65%	44,500	44,500	180,120	45%	396,600
2500-0002	Planning & Development	39,787	50%	80,000	80,000	63,650	55%	115,000
2580-0002	Grants Capital & Operating Other	(255,029)	-6%	4,563,500	4,563,500	29,264	84%	35,000
2600-0002	Environmental	103,611	40%	256,300	256,300	176,232	54%	329,200
2650-0002	Animal Control	15,865	70%	22,800	22,800	11,692	62%	18,900
2700-0002	Stock Routes	72,441	37%	198,000	198,000	269,489	56%	482,000
3000-0002	Work Scheme and Community	10,549	53%	20,000	20,000	70,484	50%	141,800
3100-0002	Council Housing	101,460	56%	180,000	180,000	232,737	67%	348,200
3300-0002	Child Care Services	0	0%	0	0	7,067	39%	18,300
3350-0002	Sport and Recreation	4,735	---	0	0	55,950	100%	56,000
3400-0002	Youth Services	0	0%	0	0	12,366	25%	50,000
3415-0002	Tambo Multi-Purpose Centre	93,333	49%	189,400	189,400	234,134	67%	350,000
3445-0002	Disability	50,572	46%	110,000	110,000	31,905	46%	70,000
3460-0002	Community Services	259,700	92%	281,600	281,600	221,294	71%	312,600
3500-0002	Libraries, Education and Arts	32,375	270%	12,000	12,000	145,184	57%	253,000
3570-0002	RADF & Community Assistance	52,545	99%	53,300	53,300	102,392	22%	476,100
3600-0002	Halls and Cultural Centres	2,273	57%	4,000	4,000	312,562	60%	525,000
3700-0002	Showgrounds & Sports Facilities	7,507	36%	21,000	21,000	395,490	50%	788,200
3800-0002	Corporate Buildings	0	0%	0	0	59,742	41%	145,000
1000-0001	ADMINISTRATION	10,366,644	55%	18,770,000	18,770,000	7,510,689	61%	12,382,700
4000-0001	WORKS AND SERVICES							
4001-0002	Works Office and Depot	0	0%	0	0	1,409,917	44%	3,204,400
4100-0002	Town Street Maintenance	0	0%	0	0	513,998	103%	500,000
4200-0002	Rural Roads Maintenance	2,149,461	106%	2,025,400	2,025,400	732,559	73%	1,000,000
4500-0002	Recoverable Works	5,577,334	28%	20,147,000	20,147,000	6,149,988	31%	20,137,000
4550-0002	Plant Operations	1,957,113	53%	3,660,000	3,660,000	1,719,565	49%	3,511,500
4600-0002	SES - Disaster Mgmt	82,817	175%	47,400	47,400	130,617	92%	141,800
4700-0002	Cemeteries	2,480	10%	24,000	24,000	74,258	56%	133,500
4800-0002	Parks, Gardens and Reserves	0	0%	0	0	580,509	44%	1,306,100
4860-0002	Aquatic Centres	0	0%	0	0	382,025	65%	584,100
5000-0002	Cleansing	189,281	49%	387,400	387,400	163,789	49%	337,100
5100-0002	Water Supply	491,106	50%	976,100	976,100	212,730	41%	524,000
5200-0002	Sewerage Services	421,803	50%	846,600	846,600	253,139	68%	372,200
4000-0001	WORKS AND SERVICES	10,871,394	39%	28,113,900	28,113,900	12,323,094	39%	31,751,700
TOTAL REVENUE AND EXPENDITURE		21,238,038	45%	46,883,900	46,883,900	19,833,783	45%	44,134,400

Account/Function Specific Comments for Revenue and Expenditure Summary Report

Account	Description	Revenue	Expenditure
1000-0002	Administration		
1100-0002	Finance	<i>Financial Assistance Grant Advance received in July 2024 instead of June 2024</i>	
1200-0002	Oncosts		<i>Annual insurance premiums paid in July for the financial year.</i>
1300-0002	Stores/Purchasing		<i>Additional costs incurred in upgrading stores warehousing facility.</i>
2000-0002	Corporate Governance		
2100-0002	Business Activities	<i>Includes lease of commercial property including Council paddocks.</i>	
2150-0002	Saleyard Operations		
2200-0002	Tambo Sawmill & Weighbridge		
2350-0002	Airports/Aerodromes		
2450-0002	Tourism		
2500-0002	Planning & Development		
2580-0002	Economic & Community	<i>Includes capital grants - State and Commonwealth - awaiting grant claim receipts to offset negative balance brought forward for receivables</i>	
2600-0002	Environmental		
2650-0002	Animal Control	<i>Animal registration fee levied for full year</i>	
2700-0002	Stock Routes		
3000-0002	Work Scheme and Community		
3100-0002	Council Housing		
3300-0002	Child Care Services		
3350-0002	Sport and Recreation		
3400-0002	Youth Services		
3415-0002	Tambo MPC		
3445-0002	Disability		
3460-0002	Community Services		
3470-0002	Miscellaneous Care		
3500-0002	Libraries, Education	<i>Increase in Library operating grant</i>	
3570-0002	RADF & Community Assistance	<i>RADF Grant annual allocation invoiced.</i>	
3600-0002	Halls and Cultural Centres		
3700-0002	Showgrounds & Sports		
3800-0002	Corporate Buildings		
4001-0002	Works Office and Depot		
4100-0002	Town Street Maintenance		
4200-0002	Rural Roads Maintenance	<i>Financial Assistance Grant (Roads Component) Advance received in July 2024 instead of June 2024</i>	
4500-0002	Recoverable Works		
4550-0002	Plant Operations		
4600-0002	SES - Disaster Management	<i>Includes new QRA flood action plan funding \$59,340</i>	
4700-0002	Cemeteries		
4800-0002	Parks, Gardens and Reserves		
4860-0002	Aquatic Centres		
5000-0002	Cleansing		
5100-0002	Water Supply		
5200-0002	Sewerage Services		

OFFICER REPORTS

COUNCIL MEETING DATE: Wednesday 15 January 2025
ITEM NO: 7.2.2
SUBJECT TITLE: Operational Plan Review
 AUTHOR AND OFFICERS TITLE: Andrea Saunders Group Manager Customer & Council Support
 AUTHORISING OFFICER: Shalveen Dayal (Chief Financial Officer)
 CLASSIFICATION (if Confidential) N/A

Summary:

Section 174(3) of the *Local Government Regulation 2012* requires Council to review their operational plans every three months.

Officer's Recommendation:

That Council receives the 2024-2025 Operational Plan review for 31 December 2024.

Background

Council adopted its 2024-2025 Annual Operational Plan on 19 June 2024. The Operational Plan provides a plan on how and what Council will do during the financial year to achieve goals set by Council including long-term community projects and service levels.

Section 174 (3) of the *Local Government Regulation 2012* state that the Chief Executive Officer must present a written assessment of the local government's progress towards implementing the annual operational plan at meetings of the local government held at regular intervals.

The attached report provides an assessment of the organisation's progress towards the implementation of the actions, projects, initiatives, and key performance indicators as identified in the 2024-2025 Operational Plan.

Link to Corporate Plan

Governance

Outcome 2 - Accountability - Accountable, responsible, and transparent governance.

Outcome 3 - Leadership - Responsible leadership with informed and transparent decision making.

Outcome 4 - Financial - Manage Council's finances responsibly and sustainably.

Consultation (internal/external)

Chief Executive Officer

Chief Financial Officer

Chief Operations Officer

Policy Implications

Complies with *Local Government Regulation 2012*

Budget and Resource Implications

Nil

Attachments

1. 6 Operational Plan 2024 2025 Q2 Review [7.2.2.1 - 7 pages]

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Complies with <i>Local Government Regulation 2012</i>	Low
People	Low	Nil	Low
Operational	Low	Measuring performance against budget and monitoring.	Low
Environmental	Low	Nil	Low
Strategic	Low	Sharing information beneficial to key stakeholders.	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Blackall-Tambo Regional Council Operational Plan 2024/2025						
	Responsible Officer	Operational Plan Action for current year (outputs)	Duration	Performance Measures	Capital Costs	Funding Source
[Responsible Officers: CEO - Chief Executive Officer, COO - Chief Operations Officer, DOP - Director Organisational Performance, DLC - Director Lifestyle & Community]						
Arts & Culture						
Blackall Library	DLC	Appropriate training of staff in all aspects of library administration.	2024/2025	Visitors to the library increase and there is positive feedback from the public.	Ongoing	Council
Tambo Library	DLC	Appropriate training of staff in all aspects of library administration.	2024/2025	Visitors to the library increase and there is positive feedback from the public.	Ongoing	Council
Aerodromes						
Blackall Airport	COO	To maintain and operate the airport to a high standard and manage risks.	2024/2025	Regular programs implemented to maintain the highest safety and security standards. Comply with audit recommendations.	\$67,000 Maintenance	Council
Blackall Airport	COO	Cracks to be fixed in the concrete and line making carried out.	2024/2025	Meets all regulatory requirements	\$75,000	Council
Tambo Airport	COO	Line marking to be carried out \$25,000 and survey of surrounding area to be undertaken \$25,000	2024/2025	Meets all regulatory requirements	\$50,000	Council
Tambo Airport	COO	Expansion of the RFDS to Tambo	2024/2025	To meet all current regulatory standards	\$20,000 Maintenance	Council
Arrange emergency services training needs where necessary.	CEO	Funds available for continued training of SES Officers and maintenance of equipment.	2024/2025	Local Controllers to maintain SES membership and provide training in line with LG and EMQ requirements	Ongoing	Council and QPS
Blackall-Tambo Disaster Management Plan	CEO	Working group formed to review the plan and approve amendments annually.	2024/2025	Group meetings continually reviewing and adjusting plans as required.	Ongoing	Council
Aged and Disability Services						
Community Development Program	DLC	The program is funded by the department for community support activities.	2024/2025	Monitored through the successful interventions offered to the community.	\$279,800	State
Western Queensland Primary Health Network (WQPHN)	DLC	This program covers allied health \$75,000, healthy ageing \$55,000, healthy promotion \$24,200. Council contributes an additional \$25,800 to healthy promotion. WQPHN additionally funds the podiatrist direct.	2024/2025	Comply with all regulations	WQPHN \$154,200 Council \$25,800	Federal

Blackall-Tambo Regional Council		Operational Plan 2024/2025				
	Responsible Officer	Operational Plan Action for current year (outputs)	Duration	Performance Measures	Capital Costs	Funding Source
[Responsible Officers: CEO - Chief Executive Officer, COO - Chief Operations Officer, DOP - Director Organisational Performance, DLC - Director Lifestyle & Community]						
Business						
Blackall Saleyards	COO	Built in Hay Feeders	2024-2025	Meets all WHS and regulatory requirements	\$50,000	Council
Blackall Saleyards	COO	One Loading Ramp Catwalk	2024-2025	Meets all WHS and regulatory requirements	\$90,000	Council
Cemeteries & Memorials						
Tambo Cemetery	DLS	Maintain cemeteries in a manner expected by the public.	2024/2025	Positive feedback from community on the appearance and condition of cemetery.	\$12,000	Council
Blackall Cemetery	DLS	Maintain cemeteries in a manner expected by the public.	2024/2025	Positive feedback from community on the appearance and condition of cemetery.	\$30,000	Council
Council Buildings/Facilities						
Aged Housing	DOP	Maintain the facilities and provide the best possible standard of accommodation.	2024/2025	Maintenance undertaken in a timely fashion with safety aspects addressed. Tenant satisfaction feedback received.	Ongoing	Council
Council housing - staff housing	DOP	19 Arthur Street, 90 & 97 Thistle Street. Internal repair and paint.	2024/2025	Bringing properties back up to a good standard	\$50,000	Council
Cultural Centre - stump repairs	DOP	The level of the building is becoming uneven	2024-2025	Meets all regulatory and WHS requirements	\$60,000	Council
Cultural Centre - repairs	DOP	Macrosphere to continue improvements	2024-2027	Meets all regulatory and WHS requirements	\$240,000	W4Q 24-27
Tambo Administration Building	DOP	External repairs and paint	2024-2027	Meets all regulatory and WHS requirements	\$300,000	W4Q 24-27
Tambo Shire Hall	DOP	Replace floor timber where necessary and sand	2024/2025	Meets all regulatory and WHS requirements	\$20,000	Council
Shade Structures for TMPC, Tambo Hall, Blackall Carpark	DOP	Shade structures so these areas can be used by staff and visitors.	2024/2025	Shade provision, weather protection and extend lifespan of the parking surface.	\$150,000	Council

Blackall-Tambo Regional Council		Operational Plan 2024/2025				
	Responsible Officer	Operational Plan Action for current year (outputs)	Duration	Performance Measures	Capital Costs	Funding Source
[Responsible Officers: CEO - Chief Executive Officer, COO - Chief Operations Officer, DOP - Director Organisational Performance, DLC - Director Lifestyle & Community]						
Communications						
UHF - Checking Transmitting Towers	DOP	Allocation to commence a five year maintenance contract of UHF Towers	2024/2025	Objective is to keep all towers functional	\$30,000	Council
Rosclare Tower	DOP	Funding for purchase of tower and installation.	2024/2025	Meets all regulatory requirements	\$75,000	Council
Tambo TMPC LED sign	DOP	Purchase and installation	2024/2025	Meets all regulatory requirements	\$24,000	Council
Tambo TV Transmitters	DOP	As required to keep the systems operational	2024/2025	All required repairs and upgrades to be completed in a timely manner	\$20,000	Council
Plant and Equipment						
Plant replacement program	COO	Annual review of Council's plant and machinery purchases.	2024/2025	Purchases and sales budgeted for and consistent with Council's policies.	\$828,500	Council
Two Generators on trailers for Tambo	COO	Electricity to run appliances at community events	2024-2027	To meet all current regulatory standards.	\$40,000	W4Q 2024-2027
Avgas Aviation Tank Repairs - Blackall Airport	COO	Upgrade of avgas aviation tanks	2024/2025	To meet all current regulatory standards.	\$70,000	Council
Public Health						
Blackall Asbestos Pit Fencing	EHO	Secure fencing around asbestos pit.	2024/2025	To meet all current regulatory standards and address all WHS issues.	\$70,000	LRCI Phase 4 \$40,000 Council \$30,000
High standards of public health and safety are maintained in the Region	EHO	EHO employed for RAPAD Shires. EHO to conduct annual inspections for health related compliance as necessary	2024/2025	EHO to have undertaken all required inspections as per established program with reports provided to Council where appropriate.	Ongoing	Council
	EHO	EHO to be available to provide expertise on environmental health matters through the year or on an as required basis.	2024/2025	Reports to DOP to address environmental health matters with the type and level of information provided and / or action taken.	Ongoing	Council
Water supply quality monitored and maintained to Australian standards	EHO	Undertake water sampling to ensure water supplies are maintained for safe domestic use.	2024/2025	Samples undertaken as required and action taken immediately if sample indicates non conformance to Qld Health requirements.	Ongoing	Council

Blackall-Tambo Regional Council		Operational Plan 2024/2025				
	Responsible Officer	Operational Plan Action for current year (outputs)	Duration	Performance Measures	Capital Costs	Funding Source
[Responsible Officers: CEO - Chief Executive Officer, COO - Chief Operations Officer, DOP - Director Organisational Performance, DLC - Director Lifestyle & Community]						
Public Conveniences						
Public Conveniences maintained to community expectations	DOP	Continued maintenance and renewal of facilities to ensure a safe standard is maintained for public access.	2024/2025	Condition of public conveniences meeting health and safety standards at all times.	Ongoing	Council
Recreational Activities						
Tambo Courthouse (Library/VIC)	COO	Renewal of verandah, ramp and access pathway.	2024/2025	Meets all regulatory and WHS requirements	\$100,000	Council
Tambo Scrubby Bend	COO	Contribution towards Scrubby Creek Sports Club Building Upgrade	2024/2025	Meets all regulatory and WHS requirements	\$20,000	Council
Blackall Rodeo and Campdraft	COO	Balance of project - two tanks and troughs, disability ramp, reduce slope to shed.	2024/2025	Meets all regulatory and WHS requirements	\$96,000	Council
Blackall Showgrounds Oval	COO	Replace faulty lights with LEDs.	2024/2025	Meets all regulatory and WHS requirements	\$30,000	Council
Blackall Showgrounds Sound System	COO	Upgrade of PA and Sound System	2024/2025	Meets all regulatory requirements	\$103,293	Council
Blackall Pool Lift	COO	Purchase and install lift.	2024/2025	Meets all regulatory and WHS requirements	\$20,000	Council
Tambo Netball Court	COO	Council contribution (grant application successful)	2024/2025	Meets all regulatory and WHS requirements	\$50,000	Council
Tambo Pool Heating	COO	Install a heating system so the pool can have greater use in cooler months.	2024/2025	Meets all regulatory requirements	\$100,000	Council

Blackall-Tambo Regional Council		Operational Plan 2024/2025				
	Responsible Officer	Operational Plan Action for current year (outputs)	Duration	Performance Measures	Capital Costs	Funding Source
[Responsible Officers: CEO - Chief Executive Officer, COO - Chief Operations Officer, DOP - Director Organisational Performance, DLC - Director Lifestyle & Community]						
Roads, Footpaths & Pavements						
Shamrock Street	COO	Shamrock Street Beautification - Stage 2	2024/2025	To meet all current regulatory standards.	\$ 100,000	LRCI Phase 4
Dahlia and Larkspur Streets	COO	Stormwater Drainage	2024-2027	To meet all current regulatory standards.	\$ 520,000	W4Q 2024-2027
Landsborough Highway	COO	Tambo-Blackall rehabilitate pavement	2024/2025	To meet all current regulatory standards.	\$ 4,121,400	TMR
Landsborough Highway	COO	Augathella-Tambo reconstruction works NDR	2024/2026	To meet all current regulatory standards.	\$ 394,600	TMR
Tumbar and Neverfail Roads	COO	Floodway's and re-sheeting	2024/2025	To meet all current regulatory standards.	\$ 400,000	TIDS \$200,000 Council \$200,000
Rest areas	COO	To be confirmed	2024/2025	To meet all current regulatory standards.	\$ 100,000	TMR
St Andrews Street - Footpath from Thistle St to Shamrock St (East) access to St. Joeph's school.	COO	Kerb, Channel and Footpath	2024-2027	To meet all current regulatory standards.	\$ 200,000	W4Q 2024-2027
QRA Betterment Program	COO	Stabilise pavement and install reinforced concrete box culverts(RCBC)	2024/2025	To meet all current regulatory standards.	\$ 671,000	QRA \$1,234,352 Council \$73,800
QRA Flood Damage	COO	2022 Event Flood damage restoration to be completed in 24-25	2024/2025	To meet all current regulatory standards.	\$12,500,000	QRA
Roads to Recovery	COO	Five year program 2024 - 2029	2024/2029	To meet all current regulatory standards.	\$7,113,500	R2R
LRCI Phase4 Part B Road Reseals	COO	Specific parts - Repair and reseal	2024/2025	To meet all current regulatory standards.	\$ 774,700	LRCI Phase 4 \$466,300 Council \$308,300
Ravensbourne Road	COO	Repair and reseal	2024/2025	To meet all current regulatory standards.	\$ 270,000	LRCI Phase 4 \$160,000 Council \$110,000
Tambo Edward Street	COO	Drainage - stormwater protection	2024-2027	To meet all current regulatory standards.	\$ 100,000	W4Q 2024-2027
Tambo - Footpaths, Kerb and Channelling	COO	As required	2024-2027	To meet all current regulatory standards.	\$ 100,000	W4Q 2024-2027
RMPC Maintenance Contracts	COO	Routine road maintenance -State funded	2024/2025	To meet all current regulatory standards.	\$ 2,931,000	TMR
Rural Roads (maintenance)	COO	Council rural road maintenance program for 2024/2025	2024/2025	Schedule undertaken and roads maintained within budget limitations.	\$ 1,000,000	Council
Town streets (maintenance)	COO	Council town streets maintenance program for 2024/2025	2024/2025	Schedule undertaken and roads maintained within budget limitations.	\$ 500,000	Council

Blackall-Tambo Regional Council		Operational Plan 2024/2025				
	Responsible Officer	Operational Plan Action for current year (outputs)	Duration	Performance Measures	Capital Costs	Funding Source
[Responsible Officers: CEO - Chief Executive Officer, COO - Chief Operations Officer, DOP - Director Organisational Performance, DLC - Director Lifestyle & Community]						
Sewerage						
Capital improvements	COO	As required	2024/2025	To meet all current regulatory standards.	\$100,000	Council
IMHOFF Tank and Clarifier	COO	LGGSP funding application unsuccessful	2025-2028	To meet all current regulatory standards.	\$4,500,000	LGGSP (unsuccessful)
Stock Routes / Pest Management						
Central West Regional Biosecurity Plan	DOP	The Central West Biosecurity Plan outlines the strategies to be followed and implemented by the councils in the region.	2024/2025	The report lists the performance indicators which are reported to Council by the Ranger Coordinator.	Ongoing	Council
Stock Routes - Capital Program	DOP	Install a solar operated bore at Yalleroi	2024/2025	To meet all current regulatory standards.	\$60,000	DNR
Tourism						
Blackall and Tambo Visitor Information Centres	DLC	Providing friendly service to locals and visitors in promoting tourism experiences.	2024/2025	Appropriate training made available through workshops and training sessions with other VICs in the region.	Ongoing	Council
Collective approach to tourism	DLC	Work co-operatively with regional tourism groups and government agencies.	2024/2025	Arrange and attend workshops with external organisations and apply for relevant grants.	Ongoing	Council
Tourism						
Blackall Precinct	CEO	Contribution to the project and project management support.	2024/2025	On completion the facility will be transferred to Council	\$3,000,000	Council
Tambo Truck Museum BOR	DLC	To support the preservation of the history of the trucking industry in Tambo and to provide an additional attraction for tourists and locals.	2024/2025	Building structure complete, two trucks installed inside the building, history of the trucking industry in Tambo being put together for museum exhibits.	\$15,000	Council

Blackall-Tambo Regional Council		Operational Plan 2024/2025				
	Responsible Officer	Operational Plan Action for current year (outputs)	Duration	Performance Measures	Capital Costs	Funding Source
[Responsible Officers: CEO - Chief Executive Officer, COO - Chief Operations Officer, DOP - Director Organisational Performance, DLC - Director Lifestyle & Community]						
Town Halls						
Maintain and upgrade to community expectations	DOP	Continued maintenance and renewal of facilities to ensure WHS standards are maintained for public access.	2024/2025	Repairs and maintenance undertaken in a timely fashion with safety standards being met as required. Positive feedback from the public.	Ongoing	Council
Waste Management						
Maintain high quality of service to the public	DOP	Council to ensure collection and disposal of refuse in the region is efficient and cost effective.	2024/2025	Maintenance budget for the upgrade of the Blackall Tip	\$ 60,000.00	Council
Water Reticulation						
Capital improvements	COO	Provide for upgrade of existing infrastructure - replacement of water mains, valves and service connections. Water saving initiatives.	2024/2025	To meet all current regulatory standards and address all WHS issues.	\$100,000	Council
Work Health and Safety						
Develop a system of WHS that is appropriate for BTRC	DOP	Council officers to work in a co-operative manner with the WHS Officer together with officials from TMR and other Government Departments to ensure Council is compliant at all times.	2024/2025	Council has retained its TMR Certification and continues to strengthen the system of WHS so it is a safe place for employees.	\$220,000	Council
WHS Staff Training	DOP	Training and retraining of staff so they are proficient in all activities of LG which will reduce the risk of harm to employees.	2024/2025	All tickets, certificates recorded in WHS records and expiry dates noted.	\$80,000	Council

OFFICER REPORTS

COUNCIL MEETING DATE:

Wednesday 15 January 2025

ITEM NO:

7.2.3

SUBJECT TITLE:

Planning and Development Report

AUTHOR AND OFFICERS TITLE:

Kathy Dendle Rates Officer

AUTHORISING OFFICER:

Shalveen Dayal (Chief Financial Officer), Mike Lollback (Chief Executive Officer)

CLASSIFICATION (if Confidential)

N/A

Summary:

The Planning and Development report provides a summary of building applications and planning and development activity in the Blackall-Tambo Regional Council area.

Officer's Recommendation:

That Council receives the Planning and Development Report for December 2024.

Background**MONTHLY REPORT (DECEMBER 2024)**

This information report provides a monthly update on the planning services that Council provides to support planning and development activity across the local government area.

1. DEVELOPMENT ASSESSMENT

One new application has been lodged since the last monthly report. Two applications are currently under assessment.

1.1 An application has been made by William John Phelps and Alexandra Emma Phelps, seeking a Development permit for Reconfiguring a lot (boundary alignment) over land at Woodbine Road, Blackall formally described as Lot 4 on EV50 and Lot 7 on TA226260.

The proposed reconfiguration is required to reflect the current fencing arrangement between the two lots. The site is in the Rural zone whereby Reconfiguring a lot (boundary realignment) is subject to Code assessment.

Council is awaiting the payment of the application fee before assessment of the application can commence.

1.1	Council reference:	DA reference to be allocated - 2024-2025
	Application:	Development Permit for Reconfiguring a lot (boundary alignment)
	Street address:	Woodbine Road, Blackall
	Property description:	Lot 4 on EV50 and Lot 7 on TA226260
	Day application was made:	12 December 2024
	Category of assessment:	Code
	Public notification required:	No
	Applicant:	William John Phelps and Alexandra Emma Phelps
	Status:	Awaiting payment

1.2 An application has been made by James A & Bronwyn J Beck, seeking a Development permit for a Material change of use for Short-term accommodation and a Food and drink outlet over land at 3A Arthur Street, Tambo, formally described as Lot 2 on RP619340.

The proposal includes a food business contained in a food trailer with a covered dining area and Short-term accommodation for up to ten (10) people in modern buildings with a covered patio and undercover parking.

The application required referral to the State Assessment and Referral Agency (SARA) as the site adjoins a State-controlled road. SARA issued its referral agency response with conditions relating to access on 13 December 2024.

The application is currently undergoing public notification which is scheduled to finish on 16 January 2025.

1.2	Council reference:	DA23-2024-2025
	Application:	Development Permit for a Material Change of Use for Short-term Accommodation and a Food and Drink Outlet
	Street address:	3A Arthur Street, Tambo
	Property description:	Lot 2 on RP619340
	Day application was made:	30 October 2024
	Category of assessment:	Impact
	Public notification required:	Yes
	Applicant:	James A & Bronwyn J Beck
	Status:	Public notification

2. GENERAL PLANNING SERVICES, ENQUIRIES AND ADVICE

2.1 CUSTOMER REQUESTS

The following customer requests have been received and responded to since the last monthly report:

PLANNING ENQUIRIES			
Date received	Customer Details	Details of Enquiry	Status
16/12/24	Solicitor	<u>Proposal</u> <ul style="list-style-type: none"> General enquiry about a notation of title search. <u>Planning details</u> <ul style="list-style-type: none"> The site is within Township zone. <u>Advice</u> <ul style="list-style-type: none"> Council was unable to advise on the notation on the title search 	Closed

		<ul style="list-style-type: none"> Council provided a State government guideline and advised the customer to contact the Department of Resources to discuss the matter further. 	
PLANNING AND DEVELOPMENT CERTIFICATES			
Date received	Customer details	Type	Status
Nil			
SURVEY PLAN APPROVALS			
Nil			
EXEMPTION CERTIFICATES			
Nil			

[Link to Corporate Plan](#)

Economic Development

Outcome 4 - Land Development - Appropriate residential, commercial, and industrial land is available to meet community needs.

[Consultation \(internal/external\)](#)

Chief Executive Officer
Chief Financial Officer
Town Planners

[Policy Implications](#)

Nil

[Budget and Resource Implications](#)

Nil

OFFICER REPORTS

COUNCIL MEETING DATE:	Wednesday 15 January 2025
ITEM NO:	7.3.1
SUBJECT TITLE:	Chief Operations Officer's Report
AUTHOR AND OFFICERS TITLE:	Naomi Gruber Engineering Assistant
AUTHORISING OFFICER:	Ajay Agwan (Chief Operations Officer)
CLASSIFICATION (if Confidential)	N/A

Summary:

The Chief of Operations report for December 2024 is presented to Council.

Officer's Recommendation:

That Council receive the Chief Operations Officer's report for December 2024.

Background Projects

TMR Projects

CN 22216 Blackall Tambo Landsborough Highway

Project Budget: \$4,540,992.

Project Scope: Holding treatment. Rehabilitation to 8 and 9m seals

Current Status: Project completed including second coat of seal for Site 2 and Site 3. Waiting on TMR approval for second coat for Site 1.

General RMPC (Road Maintenance Performance Contract) FY 24-25

Project Budget: \$2,323,174. (GST exclusive)

Project Scope: Conditional agreement has been signed for 24-25 maintenance as required of the National Highway and State-Controlled Network within the Blackall-Tambo Regional Council boundary.

Current Status: Further maintenance works are being planned.

TIDS Project

Tumbar Road Re-sheeting 24-25

Project Budget: \$400,000 (GST exclusive)

Project Scope: 50 mm gravel re sheeting 16.81km to 24.34km

Current Status: Yet to commence. Scope of work under review.

W4Q24-27 Funding

Blackall Cultural Centre

Project Budget: \$240,000 (GST exclusive). W4Q funding.

Project Scope: Requires defects including foundation settlement in the kitchen and office area, and deterioration of the timber veranda.

Current Status: Tender is under review. To be published early 2025.

Tambo Administration Building

Project Budget: \$300,000 (GST exclusive). W4Q funding.

Project Scope: Repainting exterior and refurbishing the exterior and veranda area.

Current Status: Tender is under review. To be published early 2025.

Tambo Playground - Repairs

Project Budget: \$300,000 (GST exclusive). W4Q funding.

Project Scope: This Project involves the maintenance, repairs and upgrade of the Tambo playground to address safety and non-compliance issues, including improved park lighting.

Current Status: Under review and design.

Dahlia and Larkspur Streets Stormwater - Drainage

Project Budget: \$530,000 (GST exclusive). W4Q funding.

Project Scope: Design and construction of new stormwater drainage Infrastructure to eliminate the persistent ponding in Blackall on Dahlia and "Ticklebelly" Creek outlet.

Current Status: Tender Published on VP. Closing 9th January 2025.

Footpath Kerb Channelling - Tambo

Project Budget: \$100,000 (GST exclusive). W4Q funding.

Project Scope: Design and construction of new foot pathing and kerb in the township of Tambo.

Current Status: Under review.

Edward Street Tambo Footpaths, Kerb and Channeling

Project Budget: \$100,000 (GST exclusive). W4Q funding.

Project Scope: Design and construction of new foot pathing and kerb and channel to Edward St in Tambo township.

Current Status: Under review.

St. Andrews Street Kerb, Channel and Footpath from Thistle St to Shamrock St (East)

Project Budget: \$200,000 (GST exclusive). W4Q funding.

Project Scope: Design and construction of new foot path and kerb and channel in Blackall along St. Andrew Street from the intersection of Thistle St to Shamrock St on the east side.

Current Status: Under review.

RAUP

Airport Upgrade

Project Budget: Council \$72,450 TMR \$76,072 (GST exclusive)

Project Scope: Various upgrade works at Blackall Airport.

Current Status: Works yet to commence.

Roads To Recovery 23-24

Salvia Street Kerb, Channel and Stormwater

Project Budget: \$608,300 (GST exclusive) R2R funding

Project Scope: Install underground drainage, agricultural pipe, kerb, and channel along the water ponding area on Salvia Street.

Current Status: Works completed

Roads To Recovery 24-25

Ravensbourne Road

Project Budget: \$600,000 (GST exclusive)

Project Scope: Rehab and Widening Ch 0 to Ch 6.

Current Status: Under design

Reseal Programme 24-25

Project Budget: \$400,000 (GST exclusive) R2R

Project Scope: Duneria Road, Lisgool Road, Mineeda Road, Mt. Macquarie Road, Ward Road, Woolga Road.

Current Status: Tender assessment complete.

LRCI Phase 4

Project Budget: \$1.3M (GST exclusive)

Project Scope: Ravensbourne Road reseal - \$418,346 LRCI (Tender assessment complete)

Main Street Beautification - \$100,000

Garden Street Rehab- \$774,400

Current Status: Under review.

Queensland Reconstruction Authority (QRA)

QRA Betterment Projects Package 1-3

Project Budget: \$1,900,000 (GST exclusive)

Project Scope: Various Road Works and Concrete floodway.

Current Status: All works under Packages 1 Package 2 and package 3 are completed. Road works on package 3 Emmet Road to be done by council crew. Work has been affected due to inclement weather .

Flood Study

Project Budget: \$80,000 (GST exclusive). QRA funding

Project Scope: Supply of a flood study for Blackall and Tambo through the Flood Risk and Management Plan.

Current Status: Draft report submitted. Under review.

Town Projects

Shamrock Street Blackall 7 Arthur Street Tambo

Project Budget: \$200,000 (GST exclusive)

Project Scope: Beautification of above town street.

Current Status: Landscape architect has finalized the design. To be presented to Council and community.

Following funding applications have been submitted.

1-LGGSP- \$4.5M for Replacement of Blackall wastewater treatment plant as advised by Water \$ Cabon Group – Unsuccessful

2-QRA Work Package 3 – Additional funding- \$213,900

A-Impact of Flooding and Blackall drainage study

B- Flood Intelligence Module

Funding Successful. Procurement in progress

Requests for Action

- A total of requests 0 (Roads) were received by the Works and Services Department for the month.

	Received	Actioned
Town Streets	0	0
Highways	0	0
Rural Roads	0	0

Link to Corporate Plan

Environment & Heritage

Outcome 4 - Waste Management - Best practice waste management.

Infrastructure

Outcome 1 - Roads - Council's roads network is well maintained and council's town streets are sealed with kerb, channeling and drainage.

Outcome 3 - Water and Sewerage Systems - Provide safe, reliable, and quality water and sewerage systems.

Consultation (internal/external)

Chief Executive Officer
 Chief Operations Officer
 Contracted Engineer
 Fleet Supervisor
 Works Supervisors

Policy Implications

Nil

Budget and Resource Implications

Nil

Attachments

Nil

OFFICER REPORTS

COUNCIL MEETING DATE:

Wednesday 15 January 2025

ITEM NO:

7.4.1

SUBJECT TITLE:

**Director of Lifestyle and Community Services
Report - December 2024 Report**

AUTHOR AND OFFICERS TITLE:

Jaimee-Lee Prow Director of Lifestyle and Community

AUTHORISING OFFICER:

Mike Lollback (Chief Executive Officer)

CLASSIFICATION (if Confidential)

N/A

Summary:

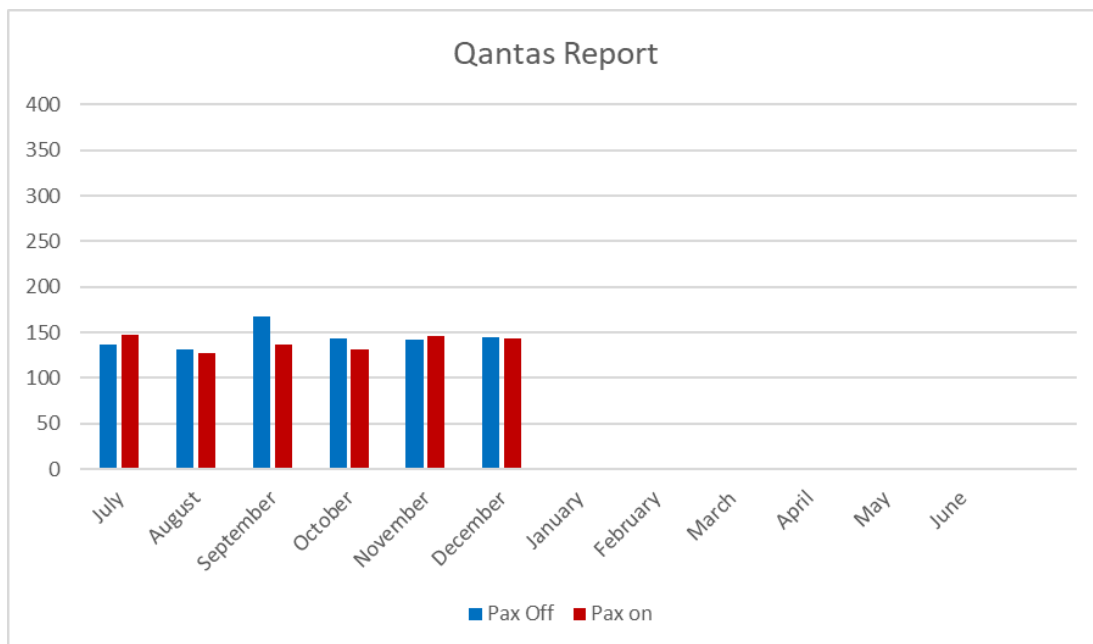
The Director of Lifestyle and Community Services Operations report for December 2024 is presented to Council. The report includes Blackall Aerodrome, Libraries, Visitor Information Centres, Blackall Neighbourhood Centre Program, Sport and Recreation, Communication and Media and Tambo Multipurpose Centre.

Officer's Recommendation:

That Council receive the Director of Lifestyle and Community Services Report for December 2024.

Background

Blackall Aerodrome



Blackall Neighbourhood Centre Program

Month	A u g	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Community Support/ Information or Referral Services	3 3	23	25	40	18						
Emergency Relief Support	2	11	16	15	35						
Food Vouchers	2	6	6	5	8						
Emergency Relief Funds	0	0	0	0	0						
Community Crisis Fund	0	1	0	0	0						
Panel assessed/approved case	0	0	0	0	0						
Community Development Officer assessed/approved case	0	1	0	0	0						
Programs/Activities and Events – Hub Hosted	5	17	10	5	4						
Programs/Activities and Events - Outside of Hub	5	2	15	18	11						
Number of Attendees	1 7 8	296	613	902	664						
Programs/Activities and Events Supported	2	5	3	4	16						
Community Development Projects	1	1	3	1	14						
Empowerment Projects	1	1	22	17	14						
Network Meetings	5	15	19	4	4						
Volunteers	4	6	21	20	14						

December was a vibrant and productive month for the Blackall Neighbourhood Centre, marked by numerous Christmas events and programs that brought the community together. Regular activities fostering social connections and inclusion continued seamlessly up until closure and even extended into the break period, ensuring ongoing engagement and support for community members during the festive season.

Emergency Relief and Crisis Support:

The Neighbourhood Centre provided critical emergency relief assistance to 3 individuals and 7 families, equating to 35 people receiving vital support through food vouchers and material aid. The holiday season saw a marked increase in demand for these services, reflecting the additional pressures faced by vulnerable community members during this time.

Youth and Family Activities:

- Christmas Craft Days: Four Christmas Craft Sessions hosted, engaging over 88 attendees in festive creativity.
- Youth Engagement: Junior and Youth Hub Programs engaged 20 participants over the month.
- Youth Centre Sessions: Consistently attended by 25 participants weekly up until the beginning of the school holidays.
- Christmas in the Park: A standout event with an estimated 400 participants, celebrating the season with family-friendly activities. The event featured live entertainment by Corrine Ballard, rides from Fun Time Amusements, Snow Cones and a Snow Zone, and a BBQ/Gate run by councillors and volunteers, 10 hamper giveaways, and 4 lucky door prizes. This event raised \$1844.00 for the Blackall Community Crisis Fund.

Seniors Programs and Activities:

- Seniors' activities included regular Senior's exercise classes with 60 attendees across sessions.
- 60's and Better Hub Visit: The local seniors' group participated in the Christmas Craft group sessions alongside juniors, creating a wonderful opportunity for intergenerational interaction and connection.

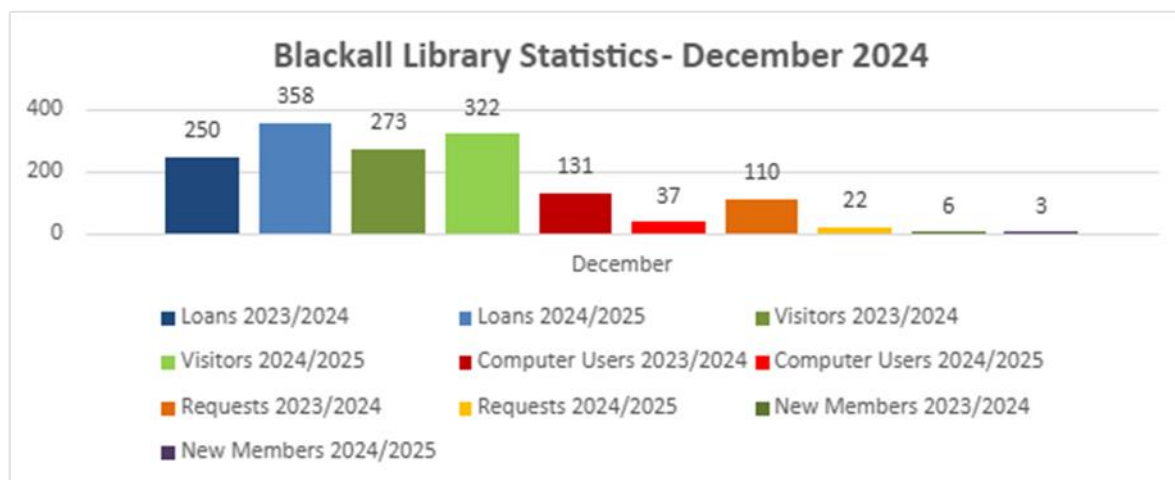
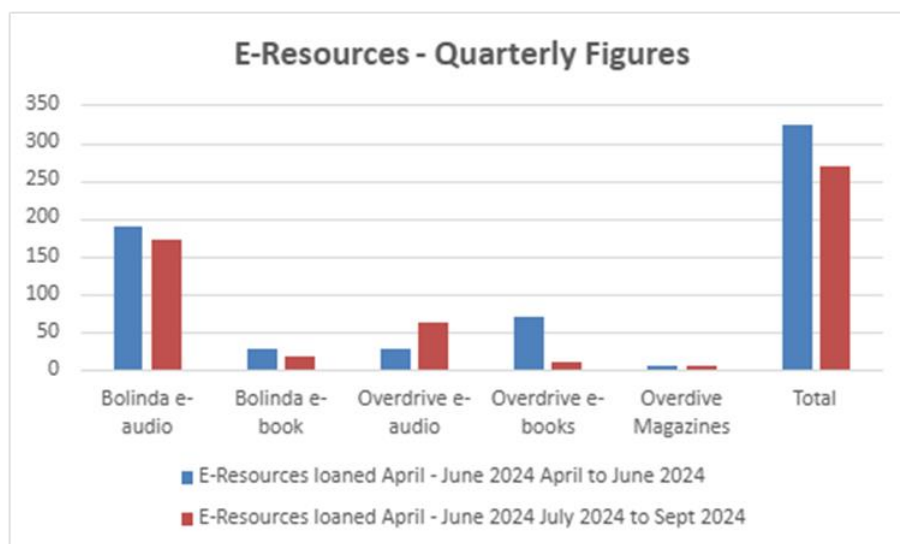
Sports and Recreational Community Initiatives:

- Walking Sessions: held every Monday and Wednesday at 6 am attracted up to 12 participants each session, catering to both walkers and runners. These sessions promoted physical activity, mental well-being, and social interaction, reflecting the community's enthusiasm for staying active.
- Touch Rugby League: Friday night games saw strong community involvement, with 84 attendees.
- Marathon training: sessions running alongside the morning walking/running group. Several nominations have already been received for this event due to run on Australia Day 2025.

Network, Interagency and Cross Organisation Collaborations and Support:

The Neighbourhood Centre demonstrated its commitment to fostering collaboration and supporting local initiatives by engaging with several community groups:

- Better in Blackall: Provided support for the upcoming 2025 BIB Festival Billy Cart Races, reinforcing the Centre's dedication to community-led events.
- Tambo Transport Museum Families: Assisted in finalising proofs for museum panels, ensuring everything is on track for the museum's opening on Australia Day 2025.
- 60's and Better Collaboration: Worked to further integrate junior and senior programs, fostering connections between generations.
- Australian Social Prescribing Institute of Research and Education: Attended the first Community of Practice workshop for the Queensland Social Prescribing Trial, focusing on co-design and implementation.

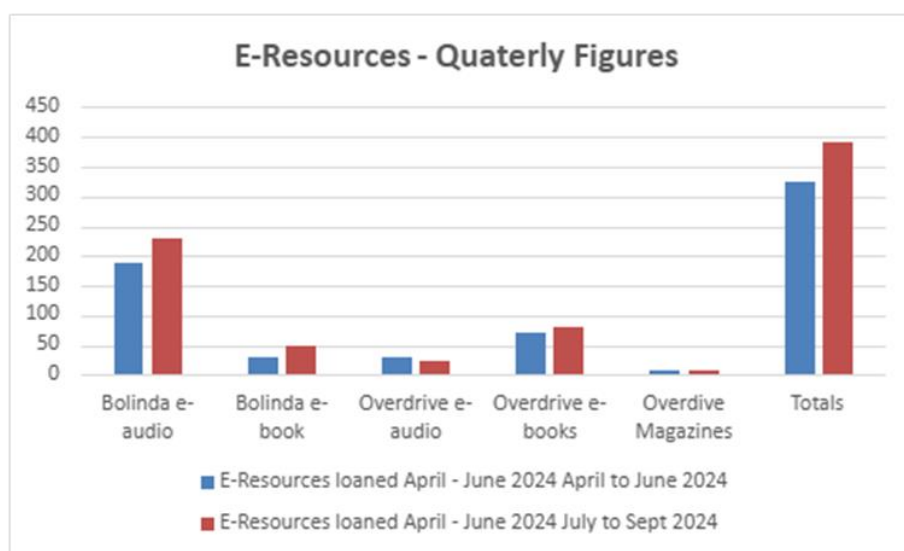
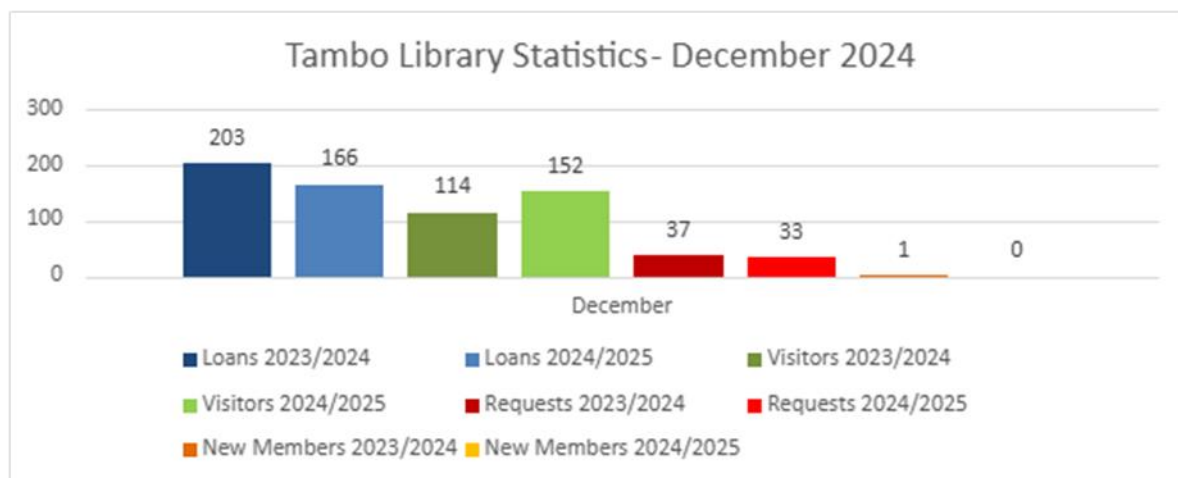
Blackall Library**E-Resources Loaned****First 5 Forever**

- Attendance numbers – 57 attendees to sessions in December.
- Topics covered – Christmas Stories, Nativity.

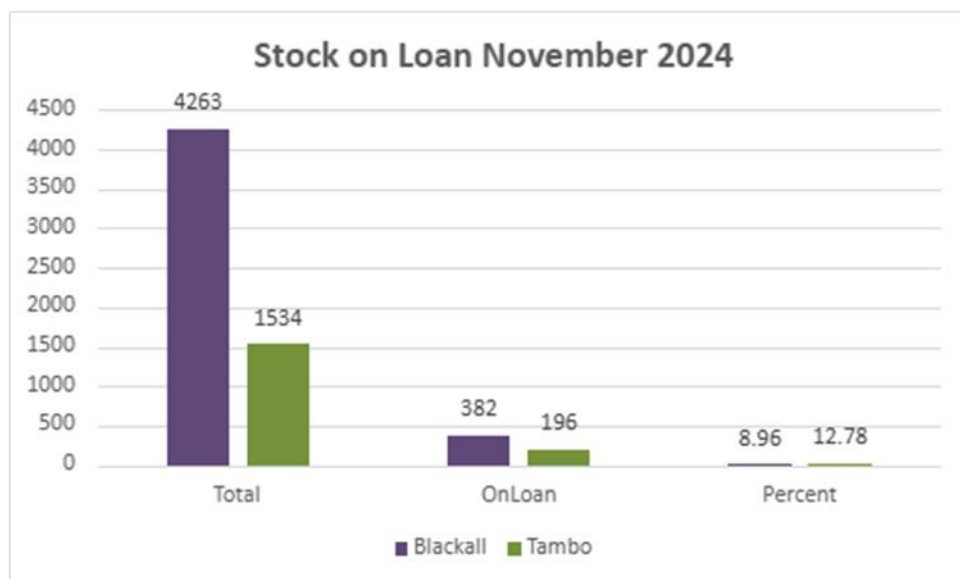
Other Library Services

- Tech support - 17
- Program attendance numbers - 178
- Scanning and printing services - 19
- Research and material requests- 4
- Work or Study- 22
- Wi-fi access (Tracked visually, not a true representation)- 35

Tambo Library



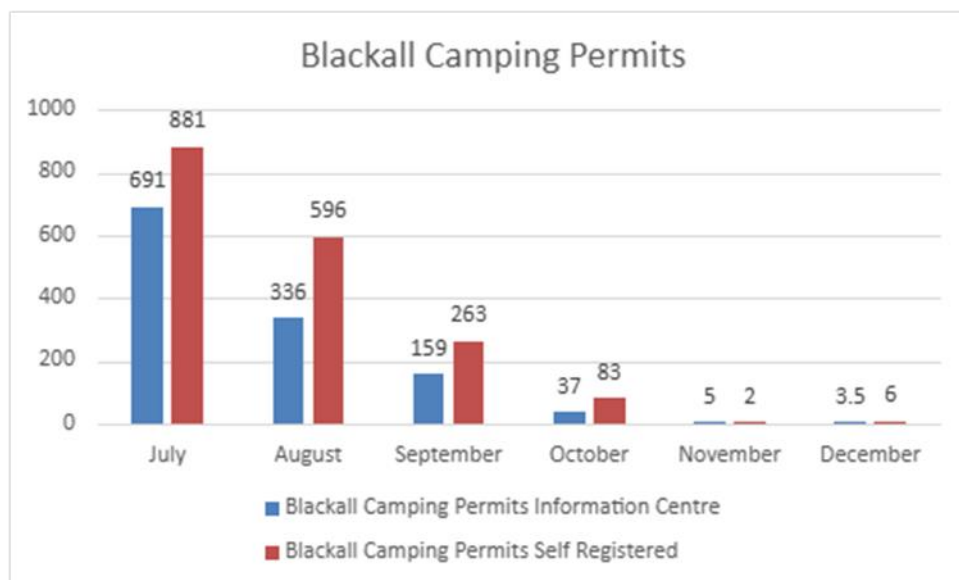
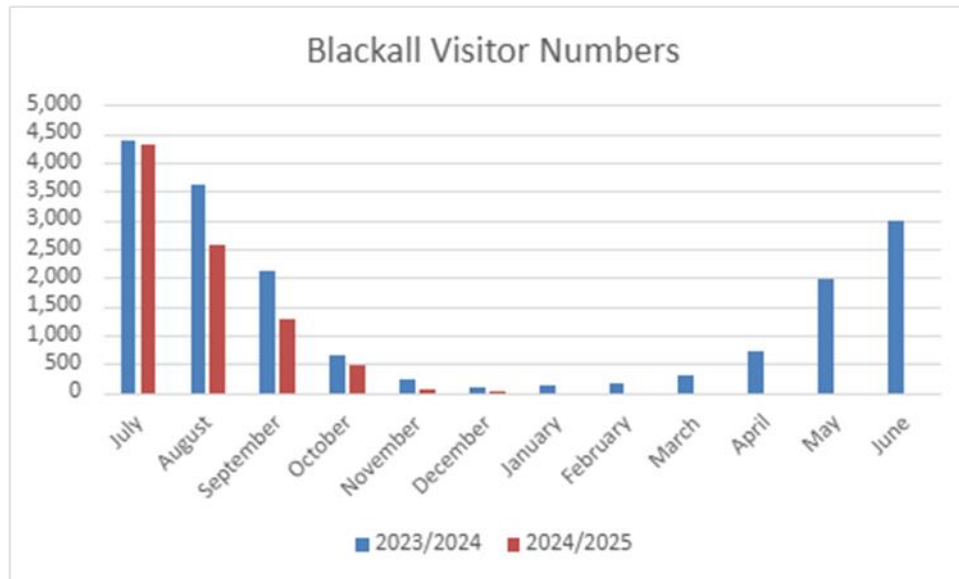
Total items on loan in both Blackall and Tambo Libraries

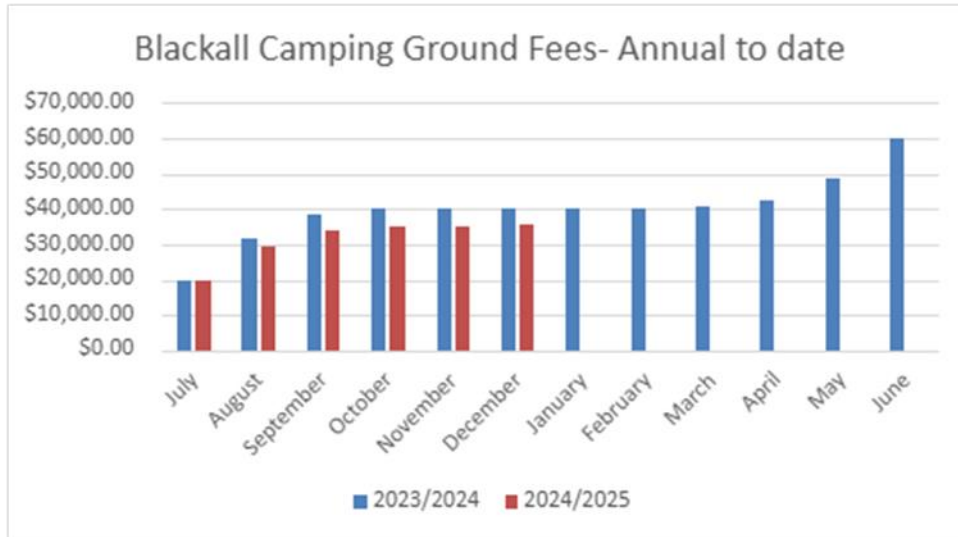


First 5 Forever

- Attendance numbers– 48, this is now hosted off-site at the Day Care Centre to capture more numbers and suit the needs of the Tambo Community.
- Tambo Playgroup is also hosted every Wednesday morning in the Library Space, between 10 and 15 attendees.

Blackall Visitor Information Centre

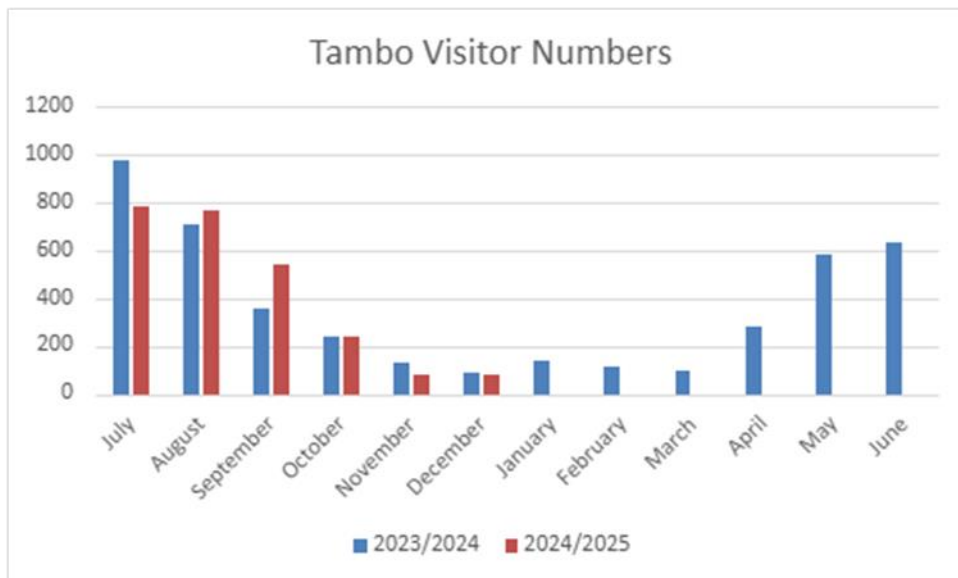




Large local events promoted to tourists and locals in the Blackall Visitor Centre for December:

- Blackall and Tambo Christmas Craft
- Tambo Christmas Movie Night
- Blackall Christmas in the Park
- Tambo's Operation Rudolph

Tambo Visitor Information Centre



Tambo Multipurpose Centre

The Tambo Multi-Purpose Centre (MPC) played a central role in bringing the community together during December 2024, with three significant holiday events: the Annual Christmas Seniors Luncheon, Christmas Movie Night, and Operation Rudolph. These events contributed to the community's festive atmosphere and helped strengthen the bonds between residents, while also providing support to those who needed it most during the

holiday season. Through these programs, the Tambo MPC demonstrated its ongoing commitment to fostering an inclusive and caring community.

- Annual Christmas Seniors Luncheon - local seniors gather, enjoy festive food, and socialize in a warm, welcoming environment. The event aimed to foster a sense of community and appreciation for the elderly, offering them a moment of relaxation and joy amid the holiday season.
- Christmas Movie Night - The Christmas Movie Night was another standout event, drawing a significant crowd of families and individuals to the MPC. The event featured a family-friendly Christmas movie, providing an opportunity for attendees to unwind and enjoy the magic of the season together.
- Operation Rudolph - Operation Rudolph was a community initiative that aimed to bring holiday cheer to children and families. In partnership with local volunteers, the MPC organised the collection and distribution of lollies to children and family across the town.

The Neighbourhood Centre's activities in December reflect its commitment to building a resilient and engaged community. With 664 attendees across various programs and events, the Centre continues to strengthen its position as a hub for community connection, empowerment, and support. As the community looks ahead to 2025, the Centre remains focused on delivering impactful programs that address the evolving needs of the Blackall region.

[Link to Corporate Plan](#)

Economic Development

Outcome 2 - Tourism - Foster a sustainable tourism industry that delivers economic outcomes for the community.

Outcome 3 - Employment - Encourage regional employment growth and opportunities.

Vibrant Communities

Outcome 1 - Arts and Culture - Continue to grow our region as the premier arts and cultural hub of Western Queensland.

Outcome 2 - Health & Wellbeing - The community has access to health services that meet their needs.

Outcome 3 - Community Services - Services and facilities that meet the needs of the community.

Outcome 4 - Youth - Engage, support and encourage youth to remain in and return to the community.

Outcome 5 - Indigenous Participation - Engage, support, respect and encourage indigenous participation within the community.

Environment & Heritage

Outcome 2 - Historical Heritage - Preservation of our past.

Infrastructure

Outcome 2 - Airports - Aerodrome facilities in both Blackall and Tambo are operationally safe and compliant with standards as determined by the civil aviation safety authority.

[Consultation \(internal/external\)](#)

Chief Executive Officer

Mayor

Chief Financial Officer
Chief Operations Officer
Director of Lifestyle and Community
Director Organisational Performance
Group Manager People Culture and Safety
Multi-Purpose Coordinator
Customer Service Officers
Library Officer
Neighbourhood Centre Coordinator
Tambo Library and Tourism Officer
Tourism Officer

Policy Implications

Nil

Budget and Resource Implications

Nil

Attachments

Nil

OFFICER REPORTS

COUNCIL MEETING DATE:

Wednesday 15 January 2025

ITEM NO:

7.5.1

SUBJECT TITLE:

Organisational Performance Monthly Report - December 2024

AUTHOR AND OFFICERS TITLE:

Alison Lamb Director of Organisational Performance

AUTHORISING OFFICER:

Mike Lollback (Chief Executive Officer)

CLASSIFICATION (if Confidential)

N/A

Summary:

This report provides Council with an overview/update of the Council's Organisational Performance in key activities and outcomes for the month of December.

Officer's Recommendation:

That Council receive the Organisational Performance report for December 2024.

Background

Council Facilities

Buildings

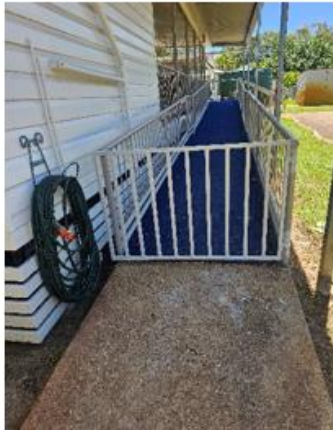
- Monthly fire and safety inspection of Cultural Centre.
- Aircon cleaning in Blackall buildings is underway.
- Blackall Gym lock replaced.
- Aircon faults reported at Blackall Hub.
- Leak on dishwasher at Blackall Cultural Centre.
- Sand and oil deck at 29 Edward Street.
- Concreted footpath entrance daycare.
- Erected sign at Daycare.
- Installed new gates at Daycare.
- Removed bitumen from Daycare play area.
- Daycare work is still in progress.
- New toilet installed 8 Edward Street.

Housing

- Smoke alarms at 139 Thistle inspected and cleaned.

Aged Housing

- Ramp repaired at 9/26 Albert Street.
- General maintenance carried out in units.



Blackall Aquatic Centre – Summary

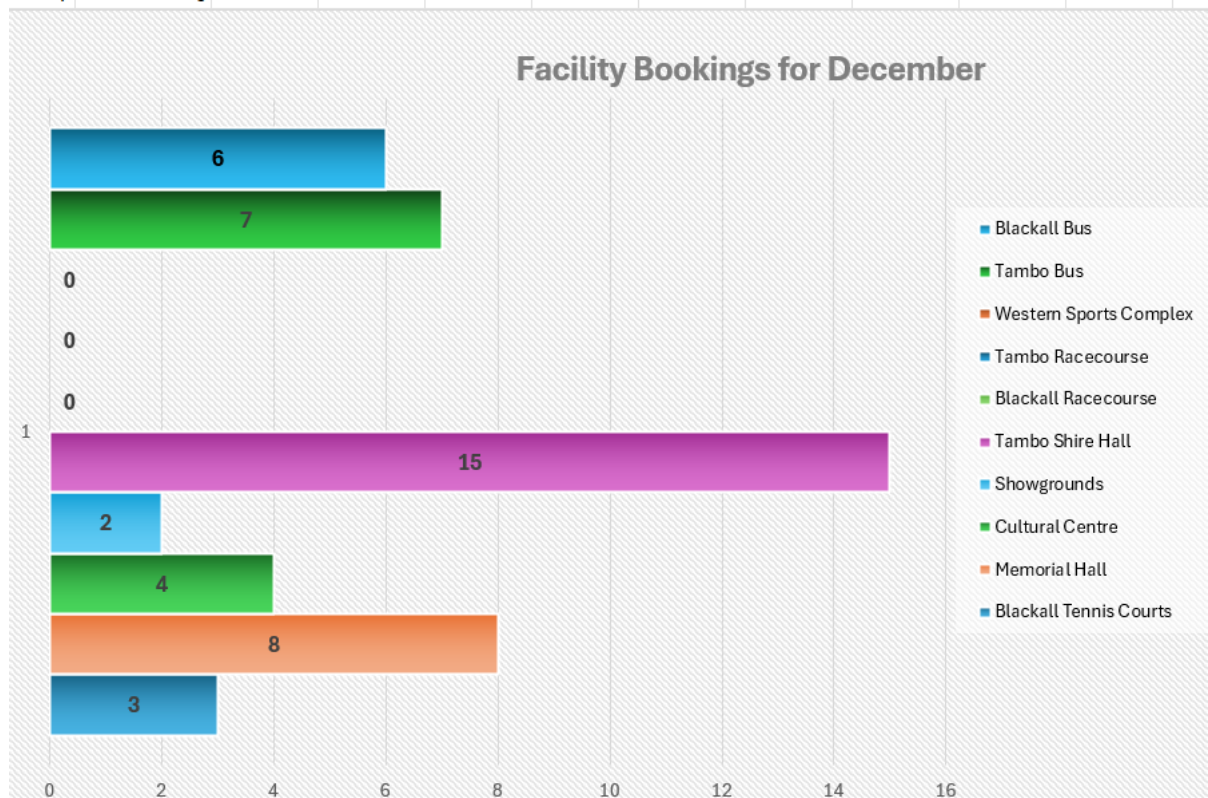
(please refer to attached Blackall Aquatic Centre Report (BACR) for details and photos)

- **Gate Entries**
 - Passes 373
 - Adults 589
 - Children 611
- **Average Pool Temperatures**
 - Main Pool temperature maintained between 28-30 degrees Celsius.
 - Spa temperature maintained at 40 degrees Celsius.
- **Events**
 - 6 events held in December.
 - 2 upcoming events to be held in January.
- **Maintenance, Prevented Maintenance and Upgrades Needed**
 - Refer to the attached BACR for the maintenance activities undertaken to ensure the smooth operation and upkeep of the facility.
 - 6 points in the BACR are listed as prevented maintenance and;
 - 9 points in the BACR are listed as needed upgrades.

- **Broken equipment and Clean Up - Before & After Photos**



Facility Bookings Information



Other

Corporate Communication

Blackall-Tambo Regional Council Website

- 3781 users as of 31st December 2024.
- Most visited page as of 31st of December 2024 - News 499.

Snap Send Solve

6 Snaps were lodged in December.

[Link to Corporate Plan](#)

Environment & Heritage

Outcome 1 - Disaster Management - Region is prepared and resilient to natural and man-made disasters.

Governance

Outcome 1 - Workforce - Council's workforce is trained and supported to competently manage themselves and their work.

Outcome 2 - Accountability - Accountable, responsible, and transparent governance.

Outcome 5 - Customer Service - Provide excellence in customer service.

Infrastructure

Outcome 4 – Aquatic Centres – Provide functional, accessible aquatic centres in both communities.

Outcome 5 – Council Buildings – Civic facilities that meet the needs of the community yet remain financially sustainable.

Consultation (internal/external)

Director Organisational Performance
Group Manager Customer and Council Support Services
Customer Service Officers

Policy Implications

Nil

Budget and Resource Implications

Nil

Blackall Aquatic Centre

Monthly Report Nov 24 – Jan 25

Introduction

Merry Christmas and Happy New Year! As you might know, Amy and Richard have taken over the Interim Term of the Blackall Aquatic Centre and what 2 months it has been. Our time has been filled with cleaning, repairs and re-establishing relationships with community members, The Barracuda's Swimming Club and Alpha Learn to Swim. We are grateful for the opportunities that have come our way and look forward to working with the council and local community in enhancing this asset to the community and the tourist industry.

Average Pool Temperatures

The average temperatures recorded for the main pool and spa are as follows:

1. Main Pool: We aim to keep the temperature maintained between 28-30 degrees Celsius, so it is not too cold for the pensioners in the morning but also not too hot for the lap swimmers throughout the day. This temperature provides an optimal environment for casual swimmers and ensures a pleasant experience for all.
2. Spa: The average temperature of the spa is maintained at 40 degrees Celsius, which is typical for spa settings designed to promote relaxation and therapeutic benefits. This temperature is within the recommended range for hydrotherapy and is ideal for soothing muscle tension and stress relief.

We aim to maintain effective temperatures to meet the comfort and the wellness needs of all users.

Average Gate Entries

Our highest average gate entries occur during our learn to swim programmed days, which are currently every Tuesday and Thursday afternoons from 1:30pm. Majority of our pass holders come early in the morning from 6am-8am.

As you will see on the entry log, the week starting the 1st December, students from both St Joseph's and Blackall State School had swimming carnivals along with the Alpha Learn to Swim Drowning Prevention Day, which each student was recorded down as a Pass Holder as they were in-kind days supported by the council.

For an in-depth breakdown, please find attached recorded entries per day.

Events & Upcoming Events

Over the past couple of months, several significant events have been held, showcasing the community's engagement with aquatic activities and promoting the facility as a hub for sports and recreation.

1. St Joseph's Catholic Primary School Swimming Carnival:
This event brought together students and families for a fun day of swimming competitions. The carnival fostered community spirit and encouraged student participation in swimming.

2. Blackall State School Swimming Carnival (P-3):
Focused on the younger age group, this carnival provided an excellent opportunity for children in grades Prep to 3 to develop water confidence and swimming skills in a fun and supportive environment.
3. Barracuda Swimming Carnival:
With over 120 swimmers participating, this large-scale event demonstrated strong regional interest in competitive swimming. The carnival was a success, drawing athletes, coaches and supporters from across the Central West Region.
4. Olympic Swimmer Visit and Meet'n'Greet:
The visit by an Olympic swimmer was a highlight for the community, providing inspiration to swimmers of all ages. The Meet'n'Greet session allowed attendees to interact with an elite athlete, fostering motivation and enthusiasm for the sport.
5. Drowning Prevention Day & Mini Macca's Swim Meet:
The Drowning Prevention Day, hosted by Alpha Learn to Swim, was a significant initiative aimed at raising awareness about water safety and preventing drowning incidents. This event catered to both school students and the broader community, emphasising the importance of aquatic safety through engaging and educational activities.
6. Town Blackout:
During the recent town-wide blackout, the pool played a vital role in supporting the community by remaining open despite the challenging circumstances. The facility experienced a significant influx of people seeking relief from the heat as it was the only venue to keep cool during the power outage.
The decision to keep the pool open and free of charge was widely appreciated by community members.

All the above events were under the in-kind support of council.

The upcoming events are as follows:

1. Australia Day:
The Australia Day event is expected to attract a significant number of attendees creating an opportunity to celebrate national pride while strengthening community bonds. The council's support through the donation of the sausage sizzle and hire of the 25-metre inflatable obstacle course highlights a collaborative effort to deliver a memorable day for all. Preparations are underway to ensure the event runs smoothly, with adequate staffing and resources allocated to manage activities and anticipated crowds.
2. Alpha Learn to Swim:
The Alpha Learn to Swim lesson block is set to commence next week Monday 13th January, offering valuable swimming education and water safety skills to participants of all ages and abilities.

Chemical Report

The attached chemical report provides a comprehensive overview of the facility's water quality management, highlighting the measures in place to maintain safe and hygienic swimming conditions for all users.

Shade Cloth: Have noticed on average hot days the pool is using 7-10 buckets of Granulated Chlorine compared to overcast days where it will use 3 buckets. At around \$200 a bucket, the shade sail

would pay for itself in no time. We have been working with the works compartment, who have been getting quotes and hopefully will be up soon, as it is valued by parents and community members and will be a major saving in chemical costs.

Maintenance Report

This part of the report outlines the maintenance activities recently undertaken to ensure the smooth operation and upkeep of the facility.

1. Pump Room Cleaning and Waste Disposal:
 - Thoroughly cleaned the pump room to improve organisation and functionality.
 - Disposed of old chemicals safely and in compliance with regulations.
 - Removed obsolete items, including old freezers, drums, cupboards and pumps to declutter the space. (All acid drums have been washed and stored)
2. Equipment Repairs and Servicing:
 - Repaired the dosing machines, restoring its functionality.
 - Repaired and cleaned pumps, ensuring they operate efficiently.
 - Serviced all relevant equipment to extend their lifespan and improve performance.
3. Investigation into Black Pump Issues:
 - Diagnosed the recurring issue of black pumps burning out. Findings have been documented with photographic evidence attached for reference.
4. Pipework Maintenance:
 - Inspected and cleaned pipework to ensure optimal water flow.
 - Repaired identified leaks to prevent water loss and maintain system integrity.
5. Big Pool Pump Repair:
 - Addressed an issue with the big pool pump stopping by disassembling the impeller, clearing blockages and restoring functionality.
 - Unblocked the main drain after a backwash, ensuring proper drainage and circulation.
6. Spa Area:
 - Repaired the float, dosing machine and heat exchanger, restoring full operational capacity.
 - Cleaned the spa room thoroughly.
 - Removed all rubbish, improving the space's usability and organisation.
7. Main Pool:
 - Repaired and adjusted the pool's float system for improved water level management.
 - Tightened the diving blocks for enhanced safety.
 - Began pressure washing the pool and walls to remove dirt and grime.
 - Scrubbed walls to ensure cleanliness and prevent algae growth.
8. Toilets and Shower Facilities:
 - Cleaned and scrubbed all walls to maintain hygiene standards.
 - Replaced toilet seats, taps and shower heads for improved functionality.
 - Cleaned and organised the service room and stocked it with necessary supplies.
 - Removed rubbish from the storage room.
9. BBQ Area and Canteen:
 - Repaired and cleaned the BBQ making it ready for community use.
 - Cleaned and restocked the canteen, ensuring it is well-prepared for upcoming events.
10. Barracuda Swimming Club Equipment:
 - Repaired the Barracuda Swimming Club's timer system.
 - Assembled the starter near the seating area for easy access and use.

11. Automatic pool cleaner: has been repaired multiple times, back up cleaner required (has been quickly sent away for repairs by works crew and awaiting parts).

Prevented Maintenance and Needed Upgrades

Prevented Maintenance is as follows:

1. Dosing pumps: would be worth having 2 pumps as back up for Blackall for main pool and spa and 1 for Tambo Aquatic Centre and 3 pump housing and gassing kits. (Discussed with works crew and potentially ordered upon approval).
2. Flow pumps: 2 flow pumps for spa and main pool.
3. Spare pipe work and fittings for repairs. (Discussed with Council Plumbers).
4. Sludge tanks broken and need replacing (Overflow runs pool side and over pipework causing corrosion to main pipework and contaminate soil, hence why there is no grass near the deep end of the main pool).
5. Automatic pool cleaner: has been repaired multiple times, back up cleaner required (has been quickly sent away for repairs by works crew and awaiting parts).
6. Manual cleaner: Blackall and Tambo need a new manual cleaner as the one we currently have here in Blackall is the same one that Richard used to clean the pool after school with when he was 11 years old. It didn't work very well then and certainly doesn't work very well now. Automatic cleaners are great; however, they tend to miss corners and a lot of areas of the pool and not efficient in splash pools and spas.

Needed Upgrades are as follows:

1. Drinking Water Fountain: We are in need of a community water fountain for locals and sporting events (ordered by works crew and awaiting arrival).
2. Toilets: Most of the toilets are the originals and the enamel has worn off, resulting in unremovable stains and rot (happy to install when funds are available).
3. Sludge Tanks: Need replacing as were broken when Birdie was leaser.
4. Cooling Tanks: For toilets, showers and pool (Original, water isn't tested).
5. Showers: Men's showers and back wall of female showers is rotted out painted fibro. Temporary fixed with 300ml of checker plate stripped around bottom. Full time fix, replace combos and sheets with lammy panel.
6. Pool Access: For elderly and disabled. Would look into railings and ramp instead of permanent electric lift. Refer to Longreach Pool (gives easy access to elderly and dignity to the disabled).
7. Canteen Kitchen: Stainless steel kitchen installed, but needs an industrial fan. Would be happy to install at no charge if provided.
8. Roller Doors in Canteen: Roller door broken. Would like glass sliding doors like the rest of the canteen installed and canteen counter is old and rotted out (replace surface or upgrade to meet with food and service regulations).
9. Painted areas need painting and sealing in outdoor furniture and structures (Perhaps the work camp may be able to help with this).

Special Thanks

Big thank you to the gardeners and other council members that have helped me take out truck loads of rubbish and have kept the facility looking 100%. A lot of time and effort goes into it, community, tourist and ourselves have had nothing but compliments to what a great job they have done and do consistently.

Alison, admin and works have been nothing but supportive and efficient. If we needed anything, such as equipment, supplies, information or repairs, they have been informative and invaluable.

To the council plumbers, thank you for your help and ongoing support, couldn't do it without you both. Thanks fellas.

Cheers

Amy & Richard

OFFICER REPORTS

COUNCIL MEETING DATE: Wednesday 15 January 2025
ITEM NO: 7.5.2
SUBJECT TITLE: **Manager Environment, Health and Compliance**
AUTHOR AND OFFICERS TITLE: Peter Mann Manager Environment, Health, and Compliance
AUTHORISING OFFICER: Alison Lamb (Director of Organisational Performance), Mike Lollback (Chief Executive Officer)
CLASSIFICATION (if Confidential) N/A

Summary:

The Environment, Health and Compliance branch is a very public facing function of Council, the branch has direct contact with residents and visitors on a continuous basis. The officers deal with customer requests, licencing, impounding, animal control, pest management, vector control, stock route management and many other aspects of Council's service provision.

Officer's Recommendation:

That council adopt this December 2024 report and endorse the officer's actions.

Background

Transparency, respect, tolerance, fairness, and consistency are the principles underpinning the branch. The branch supports proportionality and transparency in decision making and an openness about how the Blackall Tambo Regional Council operates in terms of its enforcement activities and how it values those that voluntarily comply with their lawful obligations.

Council is currently completing 2 seperate investigations into dog attacks; one is to be declared dangerous the second is currently being assessed.

There are now several dumped vehicles on the Blackall town common, these will be removed and an investigation conducted to identify the offending parties.

Council located a large amount of building and workshop waste dumped on the gravel road near the Blackall rubbish tip, this is currently being investigated.

Council has some 439 registered animals, including dogs, sheep, and horses. The table below identifies the variety within the Shire. The Australian kelpie dog is the most popular, closely followed by the Jack Russell Terrier.

Environmental Health Activities**Food Related:****Blackall:**

- Food Business Renewals.
- Food Business Application assessment.
- Community Groups (Not-for-profit organisations) Food Safety Training. Held in Blackall & Tambo. Completed.
- Food Safety Training Certificate Developed and Used to assist customers.

Local Laws:

Blackall:

- Caravan Park Email & Phone consultation.
- Caravan Park Application Assessment.
- Public Pool Testing Kit has been received.

Environmental Management/ Public Health:

Blackall:

- The Personal Appearance Services License developed & completed.
- Personal Appearance Services application approved, and license issued.
- Customer Consultation/s. Information & Suggestions provided.
- Mosquito complaint at the Saleyards was investigated and control measures taken. Long-term management strategies actioned.
- Public Recreational Waterway Testing Request Inquiry sent to management.
- Required Drinking water test samples. Collected & Posted to Lab.
- Required E. coli testing of Drinking water conducted & Ongoing.
- Mosquito Management Proposal developed & shared with management.
- Storm Debris Clean-up & responsibilities factsheet Developed & shared with management.
- Lab Building renovations Inquired and it is planned for completion dated After 26 January 2025

Pest Management:

Blackall:

- Firearms License. Statement Of Attainment Received. License Application Ongoing.
- Mosquito Surveillance equipment ordered and received
- Mosquito management product, received.
- Developed a Mosquito Management Plan for RAPAD Region. With Blackall Admin for editing & Checks

Waste Management:

Blackall:

- Asbestos Fact Sheet. Final Stage. Ongoing.
- Asbestos Management Procedures – Shared with relevant Council personnel.

[Link to Corporate Plan](#)

Vibrant Communities

Outcome 2 - Health & Wellbeing - The community has access to health services that meet their needs.

Outcome 3 - Community Services - Services and facilities that meet the needs of the community.

Environment & Heritage

Outcome 1 - Disaster Management - Region is prepared and resilient to natural and man-made disasters.

Outcome 3 - Pest Management - Weeds, seeds and pests including wild dogs are effectively controlled.

Outcome 4 - Waste Management - Best practice waste management.

Governance

Outcome 2 - Accountability - Accountable, responsible, and transparent governance.

Outcome 3 - Leadership - Responsible leadership with informed and transparent decision making.

Consultation (internal/external)

Chief Executive Officer

Chief Financial Officer

Director Organisational Performance

Environmental Health Officer

Rural Lands Officer

Policy Implications

Nil

Budget and Resource Implications

The branch currently has 1 Manager, 1 Environmental Health Officer and 1 Land Protection Officer

Attachments

Nil

OFFICER REPORTS

COUNCIL MEETING DATE

Wednesday 15 January 2025

ITEM NO:

7.5.3

SUBJECT TITLE:

Compliance and Enforcement Policy adoption

AUTHOR AND OFFICERS TITLE:

Peter Mann Manager Environment, Health, and Compliance

AUTHORISING OFFICER:

Alison Lamb (Director of Organisational Performance), Mike Lollback (Chief Executive Officer)

CLASSIFICATION (if Confidential)

N/A

Summary:

Transparency, respect, tolerance, fairness, and consistency are the principles underpinning this policy. The policy supports proportionality and transparency in decision making and an openness about how the Blackall-Tambo Regional Council operates in terms of its compliance and enforcement activities and how it values those that voluntarily comply with their lawful obligations.

This policy has been developed to assist the Council, staff and our community are aware and understand how council approaches compliance and when enforcement activities may be used.

Officer's Recommendation:

That Council approve the Compliance and Enforcement Policy in principle and request the CEO to have a public consultation program delivered to the community and report the results of the consultation to council at the May 2025 general meeting.

Background

Council is currently undertaking a review of its Local Laws; it is important that Council identifies its approach to compliance and enforcement at the same time.

The aim of this policy is to establish clear guidelines for how the Blackall-Tambo Regional Council —

- will exercise its compliance and enforcement actions under the various Acts, Regulations, Local Laws, and Planning Scheme;
- will support an agency, corporation, or person to achieve compliance with lawful requirement; and
- expects its residents and visitors to comply with the intent of the Acts, Regulations or Local Laws and taking into consideration community expectations.

The Policy actively seeks voluntary compliance, provides the community with a clear understanding of Council's Compliance and Enforcement Policy, and provides Council staff with a variety of enforcement tools, resources, and discretion to —

- enhance community health, safety, and amenity;
- determine if enforcement action is warranted;
- assess if enforcement action is proportionate to the risks involved;
- manage unlawful activities; and

- ensure a consistent approach to compliance and enforcement is followed.

The Compliance and Enforcement Police 2024 Policy is presented for Council's consideration and approval to proceed to consultation with the community.

Link to Corporate Plan

Vibrant Communities

Outcome 2 - Health & Wellbeing - The community has access to health services that meet their needs.

Outcome 3 - Community Services - Services and facilities that meet the needs of the community.

Environment & Heritage

Outcome 3 - Pest Management - Weeds, seeds and pests including wild dogs are effectively controlled.

Outcome 4 - Waste Management - Best practice waste management.

Governance

Outcome 2 - Accountability - Accountable, responsible, and transparent governance.

Outcome 3 - Leadership - Responsible leadership with informed and transparent decision making.

Outcome 5 - Customer Service - Provide excellence in customer service.

Consultation (internal/external)

Chief Executive Officer

Director Organisational Performance

Group Manager Environment, Health and Compliance

Policy Implications

A clear understanding of compliance

Budget and Resource Implications

To be managed within approved budgetary provisions

Risk Management Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	This policy ensures the community and staff are aware of legal requirements	Low
People	Low	The policy provides guidance	Low
Operational	Medium	This policy will assist the staff to guide the community to voluntary compliance	Low
Environmental	Medium	There is an identified need to lift the community attitude to environmental responsibility	Low
Strategic	Medium	This policy provides the community with council strategic direction relating to compliance	Low
Ethical	Low	Regulatory Compliance ensures our community can live in an acceptable manner	Low
Reputation	Low	By gaining an elevated level of voluntary compliance council will enhance its reputation	Low
Leadership	Low	This policy is a guiding policy for council, staff, and community	Low

Proposed Risk Treatment

Monitor the consultation results and assess feedback

Attachments

Compliance and Enforcement Policy 2024

Blackall Tambo Regional Council

Compliance and Enforcement Policy 2024

Consultation Draft

Prepared by: Peter Mann
Manager Environment, Health, and Compliance
September 2024

1. Foundations of the Blackall Tambo Regional Council Regulatory Framework

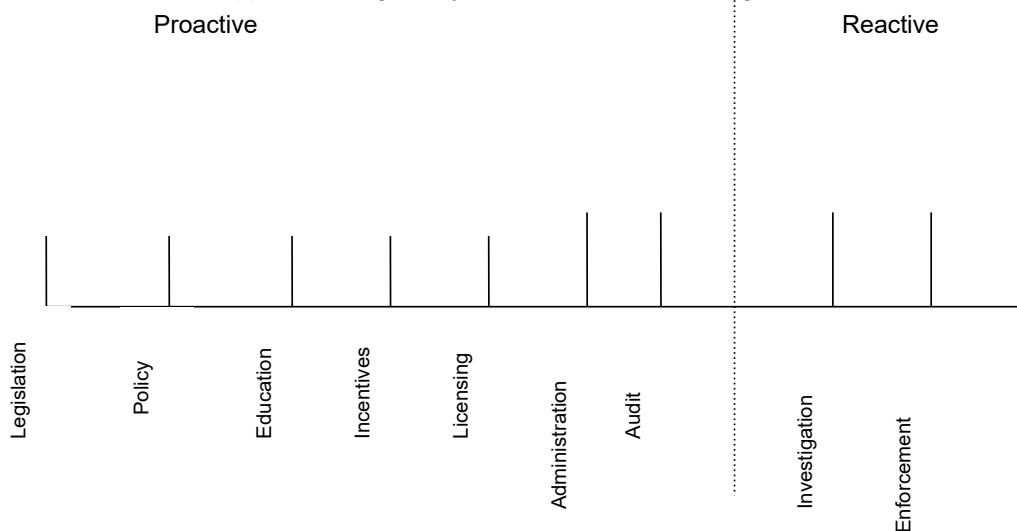
The vehicle to create a regulatory framework is legislation. A regulatory framework will often consist of a main Act together with a range of subordinate regulations. Policies developed by Council to support the Act provide guidance to the community and its delegated officers.

This Compliance and Enforcement Policy advocates **voluntary compliance** with the law and provides clear guidelines on how the Blackall Tambo Blackall Tambo Regional Council will exercise its enforcement actions under the various Acts, Regulations, Local Laws and Planning Scheme where required.

This policy is supported by a broader compliance and enforcement structure which includes—

- a corporate investigative manual;
- a reviewable decision-making process;
- a complaints management system;
- access to documents through Freedom of Information; and
- collaboration with the Queensland Ombudsman's Office.

Investigation and enforcement are a **last resort** following the breakdown of negotiated outcomes. Council supports the regulatory framework illustrated diagrammatically below¹



2. Definitions

¹ ICTES Diploma Government (Investigations) 2007

Appeal Process means all Council decisions including enforcement actions are reviewable where the legislation allows.

Authorised Person means a person who is authorised by the local government under an Act, Regulation or Local Law to exercise the powers of an authorised person under a local law or a local government Act.

Best Community Outcomes are solutions where—

- all parties agree and commit to an outcome;
- social networks are enhanced;
- community, health, and safety are not compromised;
- the built, social, and environmental amenity are enhanced; or
- harm or nuisance is reduced or abated.

Business means the supply of goods or services wherein the proprietor requires an approval, licence or permit from the local government to operate the activity.

Complaints Process means a formal general complaint management process, in accordance with the requirements prescribed in Part 5 of Chapter 6 of the *Local Government Act 1993*.

Compliance refers to an agency, corporation, or person meeting or taking steps to comply with relevant laws and regulations.

Council means the Blackall-Tambo Regional Council. **Enforcement** means a range of procedures and actions taken by the Blackall-Tambo Regional Council to ensure that a person or organisation failing to comply with a law or regulation observe and comply with their statutory obligations.

Environmental Harm means an adverse effect, or potential adverse effect (whether temporary or permanent and of whatever magnitude, duration, or frequency) on an environmental value and includes environmental nuisance.

Individual Responsibility means that the primary responsibility for compliance rests with individuals and business.

Officer is an employee of Council, whether employed on a permanent, temporary, or casual basis and includes staff employed by others but working at Council (i.e. tradespersons, contractors etc.).

Proportionality means relating enforcement action to the risks and costs." The council will be considerate of cost, ensuring that any enforcement action is proportionate to the risks. As far as the law allows, Council will take into consideration the circumstances of the concern, behaviours and risk when deciding an action.

Prosecution means the institution and conduct of legal proceedings against a person, organisation or corporation as defined in the *Corporations Law* for alleged unlawful activity.

Public Interest means the interests of the community, or a group within the community or individuals.

Reviewable Decision means a decision capable of being the subject of judicial review.

Risk means a systematic approach to identify and manage risks (i.e. identify, assess and control).

Statutory Obligation means an obligation that does not arise from a contractual relationship but is created under a law.

Unlawful activity means any activity or work that has been or is being carried out—

- contrary to the terms or conditions of a licence, permit, registration, development consent, approval, permission, or other written authorisation from Council;
- contrary to an environmental planning instrument that regulates the activities or work that can be carried out on land;
- contrary to a legislative provision regulating a particular activity or work; or
- without a licence, permit, registration, development consent, approval, permission, or the like.

Voluntary Compliance means a person or business that manages their activity within community expectations and/or conditions of approval, licence or permit.

3. Purpose

Transparency, respect, tolerance, fairness, and consistency are the principles underpinning this policy. The policy supports proportionality and transparency in decision making and an openness about how the Blackall Tambo Regional Council operates in terms of its enforcement activities and how it values those that voluntarily comply with their lawful obligations.

4. Objectives

The aim of this policy is to establish clear guidelines for how the Blackall-Tambo Regional Council —

- will exercise its compliance and enforcement actions under the various Acts, Regulations, Local Laws, and Planning Scheme;
- will support an agency, corporation, or person to achieve compliance with lawful requirement; and
- expects its residents and visitors to comply with the intent of the Acts, Regulations or Local Laws and taking into consideration community expectations.

The Policy actively seeks voluntary compliance, provides the community with a clear understanding of Council's Compliance and Enforcement Policy, and provides Council staff with a variety of enforcement tools, resources, and discretion to—

- enhance community health, safety, and amenity
- determine if enforcement action is warranted;
- assess if enforcement action is proportionate to the risks involved;
- manage unlawful activities; and
- ensure a consistent approach to compliance and enforcement is followed.

5. Statement

The policy provides clarity into what individuals or business may expect from Council if subject to enforcement action.

Through the Compliance and Enforcement Policy the role of Council is to ensure that its enforcement practices are safe, fair, practical, and consistent and that it effectively discharges its statutory obligations in the investigation and enforcement of unlawful activities.

Council also acknowledges through this policy the value of those in the community that voluntarily comply with legislation and the contribution of the Queensland Ombudsman's office in providing guidance ("Tips and Traps for Regulators" publication 2007) to good decision making and administrative practices.

5.1 Principles of effective enforcement

Council advocates firm but fair regulation not carried out in isolation but in consultation that provides positive community outcomes.

Underlying the policy of firm but fair regulation are the principles of —

- *proportionality* in application of the law and in securing compliance;
- *consistency* of approach;

- *transparency* about how Council operates and what individuals and business may expect from Council, and
- *targeting* of enforcement action based on risk.

Incidents requiring regulatory intervention may differ and in assessing the most appropriate enforcement action, authorised persons may consider —

- risk;
- cost;
- evidence;
- behaviour;
- circumstances; and
- public interest.

Consistency is an essential element in good administrative decisions and inspires community confidence in Council and its procedures. The Blackall Tambo Regional Council will work towards regulatory consistency across the region.

Transparency is an integral part of the Compliance and Enforcement Policy and maintains community confidence in Council's ability to regulate fairly. It also assists those who are regulated to understand what is expected of them and why Council intends to take enforcement action.

5.2 Voluntary compliance

To achieve its compliance and enforcement objectives, the Blackall Tambo Regional Council uses a range of flexible and targeted measures to promote regulation.

Compliance measures such as a communication and education activities, timely provision of information and advice, persuasion, cooperative assistance and collaboration are designed to encourage stakeholders to comply with legislation.

Where non-compliances are detected, enforcement mechanisms may need to be used. Council recognises that both compliance and enforcement mechanisms are necessary to provide an effective and flexible regulatory system that enables the most appropriate response to be chosen for a given issue or incident.

The Council will regularly review its compliance and enforcement policy and procedures, and incorporate lessons learned back into the policy, procedures, and the legislative process.

Voluntary compliance must be supported by the community. If embraced it will help improve business performance, stakeholder value and allow the development and implementation of targeted corrective and preventative actions.

6. Application

The Blackall-Tambo Regional Council has at its disposal a broad range of statutory instruments to assist in the —

- monitoring of compliance with conditions of approval, licence, permit, etc.
- regulation of unlawful activities;
- management of development activities; and

- protection of public funds and resources.

This document is the overarching enforcement policy for the Blackall-Tambo Regional Council and outlines Council's approach to compliance and enforcement and the principles that will be followed.

The policy is supplemented by a corporate investigations manual and departmental standard operating procedures.

All enforcement activities are carried out with regard to "best enforcement principles" as outlined in this policy document and compliance with the respective legislation.

All action requests or complaints about alleged unlawful activity should be acknowledged within the timeframe provided under the "Customer Service Charter" and where necessary a report provided on what action Council has taken or plans to take.

6.1 Enforcement Action

Authorised persons will determine what, if any enforcement action is appropriate, in accordance with the principles of good enforcement and from the options prescribed below. Where it is found that Council does not have the authority to act on an unlawful activity it will refer all material to the appropriate agency.

6.1.1 Informal action

The prerequisites for issuing an informal action include that the offence must be of a trivial or minor nature² and the subject must have no previous warnings, Prescribed Infringement Notices, or prosecutions in relation to similar offences⁴³. Informal actions can include—

- caution (verbal advice); and/or
- advisory letter where advice is being confirmed; and/or
- remedial action requested informally.

Council officers will provide individuals and business the opportunity to discuss what is required to comply with the law before formal enforcement action commences, unless urgent action is required (i.e., to protect community health, safety or amenity including environmental harm).

6.1.2 Formal action

Formal action may be issued where the criteria for issuing informal action is not available. Formal action can include a—

- verbal warning; and/or
- warning/enforcement letter; and/or
- Compliance Notice; and/or
- Stop Order; and/or
- Prescribed Infringement Notice.

Where remedial action is required, Council officers will clearly explain why the action is necessary. Notification may include details such as the date by which remedial action(s) must be carried out. Similarly, Council officers will provide individuals and business the opportunity to discuss what is required to comply with the law before formal enforcement action commences, unless urgent action is required (i.e. to protect community health, safety or amenity including environmental harm).

Where urgent action is required enforcement tools exist to expedite an immediate and effective response, with written explanation given to an individual, organisation or business of any rights of appeal against formal enforcement action at the time the action is taken.

The regulatory effort is directed primarily towards those whose activities give rise either the most significant harm to our community or the risk of serious environmental harm. Enforcement action will be primarily focused on those responsible for the risk and who are best placed to manage it.

The Blackall-Tambo Regional Council will take no action where an investigation identifies—

- the legislation is not applicable in the circumstances;

² An act which results in an inconsequential impact

- there is insufficient evidence;
- another agency has acted, and issues of duplicity arise;
- the statutory time limit has expired;
- an exemption, exception or defence available under relevant legislation is clearly applicable in the circumstances; and
- a public interest factor(s) dictates that no action is the appropriate response.

6.1.3 Prosecution

Prosecution is an important part of an enforcement regime. Council recognises that prosecution is a serious consequence and that it should only be pursued after full consideration of the implications and outcomes sought and as the option of last resort.

Decisions about prosecution will consider the views of Senior Council Officers and Council's legal advisor. Prosecutions will not commence unless there is sufficient, admissible, and reliable evidence that an offence has been committed and that there is a realistic prospect of a conviction.

If the allegation does not pass the evidential test, no further action will be taken, regardless of how important or serious the allegation may be. Where there is sufficient evidence, a prosecution may not commence unless it is in the public interest to do so.

Public interest factors that can affect the decision to prosecute usually depend on the seriousness of the offence or the circumstances of the offender and whether, through the conviction of offenders, others may be deterred from similar failures to comply with the law.

Where an offence passes the public interest test⁴ and sufficiency of evidence⁵ test Council may prosecute in any of the following circumstances—

- where the offence involves a failure to comply in full or part with the requirement of a statutory notice; or
- where there is a history of similar offences in relation to the non-compliance with a statutory notice; or
- offences which have serious consequence for community health, safety, amenity, or environmental harm; or
- excessive or persistent breaches of regulatory requirements; or
- failure to provide information without reasonable excuse or knowingly supplying false or misleading information; or
- obstruction of Council staff in carrying out their duties.
- re to provide information without reasonable excuse or knowingly supplying false or misleading information; or obstruction of Council staff in carrying out their duties.

6.1.4 Alternatives to Prosecution

In the cases where prosecution is not the most appropriate course of action the alternatives of counselling, warning, issue of a Compliance Notice, Stop Order or Prescribed Infringement Notice or a combination of the above will be considered, the alternative selected will depend on the method considered most suitable for each case.

Counselling, warnings, the issue of a Compliance Notice, Stop Order or Prescribed Infringement Notice or a combination of the above are recorded and may be referred to in subsequent dealings.

The council may also utilise the services of other agencies in facilitating remedial action including the Community Justice Program.

6.1.5 Impartiality

All acts of enforcement and assessment of compliance should always adhere to the employee and councillor codes of conduct and any decision to prosecute or not to prosecute will always be based on evidence and the law.

6.1.6 Working with other Regulators

Where Council and other enforcement agencies have the power to act or regulate (i.e. Queensland Police Service, Building Services Authority, Environmental Protection Agency, Queensland Health etc), Council will liaise with the agency to ensure effective co-ordination, avoid inconsistencies and to ensure that any proceedings instituted are for the most appropriate offence.

6.1.7 Works in default

Under some legislation, Council may execute works in default instead of taking legal action. In such cases the expenses of default work may be recovered and may be charged against the land or in the case of a negotiated cost, met by the defaulter on completion of the works.

When the Council takes such action, it will take all reasonable steps to notify all interested parties.

The council may consider exercising its work in default power where it is legally possible, practicably and/or there is a will on behalf of the defaulter. For example, in the interest of community health, safety, amenity or environmental harm, Council may consider an immediate remedy by agreement, or by seeking compliance without prosecution.

Where the Council takes such action it will notify all interested parties, seek agreement where possible and appoint contractors to undertake the works.

6.1.8 Injunctions

An injunction may be sought where there are sufficient grounds and where the circumstances present a potential and/or immediate danger to community health, safety, amenity, environmental harm or are causing extreme distress.

7. Who decides what enforcement action is taken

In the majority of cases, decisions about the most appropriate course of enforcement action are made by authorised person(s). Decisions are based upon operational manuals, standard operating procedures, professional judgment, legal guidelines, statutory codes of practice and priorities set by Council.

The role of the authorised person is an important one as they can mitigate, guide, educate and enforce to uphold community standards and reflect the values and culture of the Blackall Tambo Regional Council.

For serious offences (where the nature of the offence points towards prosecution or seizure), decisions about enforcement action are collaborative and involve the

authorised person, Senior Council Officers, and Council's legal advisor where appropriate.

8. Monitoring and Review of Policy

All Council staff who deal with written and verbal action requests or complaints about unlawful activity are responsible for implementing these policy guidelines.

All levels of management are required to monitor the implementation of the policy by enforcement officers and make any necessary suggestions and recommendations for improvement.

Any variance from the policy should be reported to the appropriate Manager who will ensure that it is addressed and that the necessary training is given to the officer(s) concerned.

This Policy will be reviewed when there is any meaningful change in legislation or other circumstances which affect its effectiveness and validity.

9. Reviewable Decisions and Complaints

Should a business or person have a concern about enforcement actions undertaken by Authorised Officers they may have their concern investigated by the following—

9.1 Complaints Management System

The Blackall-Tambo Regional Council has a formal complaint management process which can be found on the Council's website: where copies of this policy are also available.

9.2 Written Representation

In addition to the corporate complaints management process any person may in the first instance take up their complaint with the Chief Executive Officer.

9.3 Reviewable Decision

Most legislation that the Blackall-Tambo Regional Council enforces has a reviewable decision procedure. The procedure for reviewable decision (Prescribed Infringement Notices) is explained in Standard Operating Procedure "Reviewable Decisions" Procedure No. RS-001.

9.4 Queensland Ombudsman's Office

The Queensland Ombudsman's Office core function is to investigate complaints about decisions and actions of local government agencies.

The Ombudsman's office encourages people to try to resolve their complaint with the agency concerned first.

Applicants should approach Council and genuinely try to have the problem resolved. The Ombudsman's office advocates that applicants keep a record of their discussions with the Council and copies of letters or emails to and from the agency.

If not satisfied with the Council's response or there is undue delay in dealing with a complaint, people can complain to the Queensland Ombudsman ([www. http://www.ombudsman.qld.gov.au](http://www.ombudsman.qld.gov.au)).

9.5 Freedom of Information

To enhance government accountability and to promote discussion of public affairs, the *Freedom of Information Act (1992)* (FOI Act) provides a mechanism for persons to have access to documents in the possession or under the control of Council.

There are certain grounds for refusing access to documents held by Council contained in the Act. One of these is that the document is open to public access under another Act whether by payment of a fee or otherwise.

An application for access to documents under the FOI Act (1992) must—

- be in writing;
- provide sufficient information concerning the document requested to enable Council's FOI Officers to identify the document/s; and
- Be accompanied by the current application fee, unless the document to which access is sought contains the applicant's personal affairs.

If a business or a person suspects an authorised person of misconduct, they should refer their concerns in the first instance to the Council and if required following internal investigation referred to Queensland Crime and Misconduct Commission (CMC) for investigation.

10. Delegations for enforcement action

Council staff are delegated to initiate various levels of enforcement action. The delegation register kept by Council articulates who within Council has the decision-making power to issue stop orders, compliance notices, issue Prescribed Infringement Notices or to initiate proceedings etc.

OFFICER REPORTS

COUNCIL MEETING DATE:	Wednesday 15 January 2025
ITEM NO:	7.5.4
SUBJECT TITLE:	People, Culture & Safety Report
AUTHOR AND OFFICERS TITLE:	Jodie Richardson Group Manager People, Culture & Safety
AUTHORISING OFFICER:	Alison Lamb (Director of Organisational Performance), Mike Lollback (Chief Executive Officer)
CLASSIFICATION (if Confidential)	N/A

Summary:

This report provides Council with an update of the People, Culture and Safety departments outcomes for the period of 1 December 2024 to 31 December 2024.

Officer's Recommendation:

That the People, Culture and Safety Monthly Report for December 2024 be received and noted by Council.

Background**PEOPLE**

The People Strategy focuses on the strategic theme of ORGANISATION and provides the framework for people and culture initiatives. Our approach is intended to support the efforts to RECRUIT, DEVELOP and RETAIN Council's most valuable asset, our STAFF.

Blackall-Tambo Regional Council:

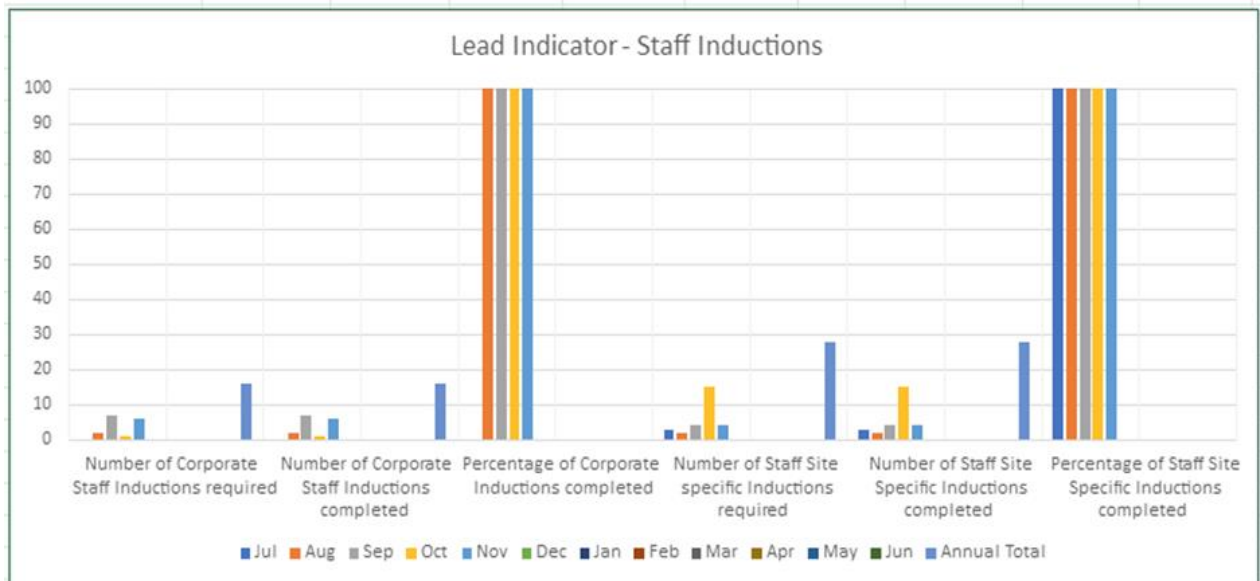
- is an equal opportunity employer.
- recruit staff on a best fit basis with the required qualifications.
- provides training opportunities for staff to increase their knowledge and to meet operational and mandatory requirements.
- aims to retain a skilled workforce with staff appointed from our local region in the first instance.
- recognises the value of providing employees with opportunities to advance through the ranks, to reward diligence and excellence and to motivate staff to continue living and working locally.

New Employees

- Nil

Inductions Completed

- Contractors - 5



Resignations

- Nil

Enterprise Bargaining Agreement (EBA)

- Councils' 2024/2028 Enterprise Bargaining Agreement went before the Industrial Court of Queensland on 24 December 2024 and was certified with the nominal expiry date of 26 November 2028.
- Confirmation emails have been sent advising staff of the certification and encouraging printed copies to be made available at each office and depot for easy access.
- Staff can reach out to their Supervisors, Staff Union Representatives and the Group Manager of People, Culture & Safety for assistance in understanding any clauses of the agreement and to ensure all is implemented as stated in the agreement.

CULTURE

- The Blackall-Tambo Regional Council is an inclusive employer that aims to ensure that staff from Blackall and Tambo work in a cohesive manner and are seen and identified as a single unit. We embrace unity and safe working practices.
- The Blackall-Tambo Regional Council aims to provide excellent service and leadership for our residents.

These core values are fundamental to how Council carries out its activities and to the ultimate achievement of its long-term goals.

- **QUALITY SERVICE:** Highest levels of service provided by Council to residents.

- **COMMUNITY ENGAGEMENT:** Initiation and maintenance of open lines and communication with all stakeholders.
- **EQUITY:** Provision of equal opportunities, fairness in decision making and the equitable distribution of resources.
- **COMMITMENT:** Dedication to the community and continuous organisational improvement.
- Council promotes staff access to the Employee Assistance Program (EAP) with Outback Futures.

SAFETY

The most important responsibility of Council is the safety of our people.

Workplace Health and Safety promotion and practices are the RESPONSIBILITY OF ALL – Elected members, the Chief Executive Officer, Directors, Managers, Coordinators, Team Leaders, all staff including Contractors, Trainees, Apprentices and Volunteers.

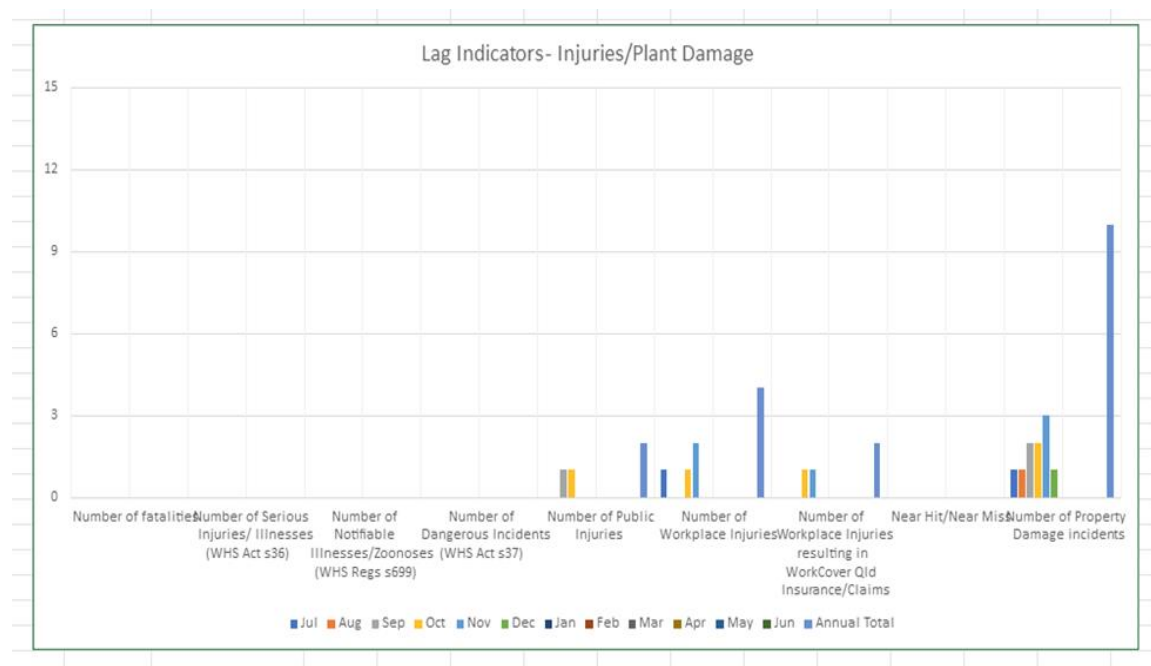
- The Safety Team continues to work with staff and management to improve the overall safety of the Blackall-Tambo Regional Council and to identify areas for improvement so that we aim for compliance in all areas of safety.
- The Safety Team has been steadily progressing through items listed in our WHS Audit that requires improvement with the aim of ensuring Council is compliant in all areas of safety.

Sick Leave

- 130 days have been lost due to sick leave by staff for the month of December 2024. This number has decreased by 9 days since the previous month.

Incidents Reported

- 30.12.24 - Damage to Plant – Vehicle sustained windscreen damage on the Muttaborra/ Torrens Creek Road when a rock was flung up by an oncoming vehicle. No personal injury occurred.



Workers Compensation Claims

- Ongoing Workers Compensation Claim – Tree Lopping Event – 03.08.2023
- Elbow Injury sustained whilst shovelling – 25.10.2024
- Thumb/ Wrist strain whilst shovelling – 21.11.2024
- 10 days have been lost due to injury and incidents in the workplace.
- All days lost are from an ongoing injury claim and 2 days from separate claims where the workers have now returned to work on suitable duties programs.

Link to Corporate Plan

Governance

Outcome 1 - Workforce - Council's workforce is trained and supported to competently manage themselves and their work.

Consultation (internal/external)

Director Organisational Performance

Workplace Health & Safety Advisors

Policy Implications

Nil

Budget and Resource Implications

Nil

Attachments

Nil

OFFICER REPORTS

COUNCIL MEETING DATE: Wednesday 15 January 2025
ITEM NO: 7.5.5
SUBJECT TITLE: Town and rural services report
 AUTHOR AND OFFICERS TITLE: Greg Nicholls A/Group Manager Town and Rural Services
 AUTHORISING OFFICER: Alison Lamb (Director of Organisational Performance), Mike Lollback (Chief Executive Officer)
 CLASSIFICATION (if Confidential) N/A

Summary:

Overview of upkeep and maintenance of the townships of Blackall and Tambo.

Officer's Recommendation:

That Council receive the Town and Rural Services Report for December 2024

Background:

Town upkeep and maintenance TAMBO inc. parks and gardens
(Town Manager)

Tambo Town Entrances

- Mowing of grassed areas and poisoning of various garden beds across Tambo.

Tambo Town Streets

- Mowing, whipper snipping & cleaning of gutters is ongoing as required.

Tambo Multi-purpose Centre

- Mowing of grassed area and weeding.

Tambo Racecourse

- General maintenance of the grounds has continued.
- Crack repairs on water tank have been completed.

Western Sportsground

- General maintenance of the grounds has continued.
- Watering & weeding of lawn hills.

Tambo Dam

- General Maintenance by Parks and Gardens crew.
- Fitness equipment repaired and now in service.

E.E Parr Park

- General maintenance by Parks and Gardens crew.

Town Hall Grounds

- General Maintenance by Parks and Gardens crew.
- Repairs carried out to decking.
- Measured for new shade sail over the outdoor deck. Waiting on updated quotes.

Stubby Bend Camping Grounds

- All tourists are keeping the area in a tidy condition.

Coolibah Walk

- Weed spraying, mowing and whipper snipping along pathway.

Tambo Cemetery

- General Maintenance by Parks and Gardens crew.

Tambo Aquatic Centre

- No faults reported.

**Town upkeep and maintenance BLACKALL inc. parks and gardens
(Town Manager)**

Parks and Gardens

Blackall Nature Strip Maintenance Pathway to Health

- Gardens have been maintained by our parks and gardens crew.
- Repairs to sprays and pathway surface is ongoing as required.
- Mowing and whipper snipping is being done on a weekly basis during summer.
- Christmas decorations have been removed from along the nature strips.

Blackall Racecourse

- General maintenance of the grounds & facilities has continued by the Racecourse Caretaker.

Blackall Showgrounds

- General maintenance of the grounds has continued by the Showgrounds Caretaker.
- Installation of tap timers & sprays is continuing.
- Touch Football field is being maintained by the work-camp staff.

Blackall Aquatic Centre

- Mowing and whipper snipping of Aquatic Centre is carried out when required.
- Delivery of chlorine & acid as required.
- A replacement shade sail was ordered, but the supplier withdrew their quote due to a costing error. We are currently waiting on revised quotes as the expiry period on all quotes has lapsed.
- Replacement water drinking fountain and bottle filler has been ordered & awaiting delivery.
- New disabled chair lift has been ordered. Unit has arrived and is waiting on installation.

Banks Park

- Christmas decorations have been removed from around the park.
- General maintenance and mowing are ongoing as required.

Albert Park

- General Maintenance by Parks and Gardens crew.

Memorial Park

- General Maintenance by Parks and Gardens crew.

Cultural Centre

- Preparation and cleaning for events is carried out as required.

Blackall Town Entrances

- Mowing of grassed areas is ongoing and repairs to garden sprays as required.
- Roadside slashing has commenced.

Barcoo River Camping Grounds

- All tourists have been keeping the area in a tidy condition.

Blackall Airport

- Mowing and whipper snipping are ongoing as required.

Blackall Cemetery

- Mowing and whipper snipping of Lawn Section is ongoing.
- New toilet facility has been installed and is in service.

Blackall Refuse Tip

- General Maintenance.
- Erection of fence for asbestos pit is underway. Work camp crew are currently erecting the fence wire.

Blackall Admin Office

- Mowing and whipper snipping is ongoing as required.
- Christmas decorations have been removed.
- Quotes received for carpark shade sail. Completion date to be advised, subject to re quoting.

Blackall Town Streets

- Mowing and whipper snipping is ongoing as required.
- Slashing has been ongoing.
- Town clean-up of fallen trees and branches was completed following large wind-storm on New Years Day.

Blackall Town Amenities

- Fitted new shower head and tap handles in Short Street disabled shower to replace stolen items.

Rural Services

- Nil

Snap Send Solve Requests

- 6 requests were received in December and all have been resolved.

Water and Sewerage Services**Water testing for e-coli**

- Monthly water testing for e-coli in Tambo (no specimens detected)
- Weekly water testing for e-coli in Blackall (no specimens detected)

Blackall

Water consumption ML	11613
Call outs - Water	4
Call outs - Sewer	7
Broken Mains/Services	0
Private Works	0

Tambo

Water consumption ML	7114
Call outs - Water	2
Call outs - Sewer	5
Broken Mains/Services	0

Council housing maintenance

- 90 Thistle Street, Blackall
 - o Replacement of yard fence has been completed

Private Works delivery**Work camp delivery**

- Restoration of steam engine from Tambo is underway
- Delivery of horse drawn wagons from Tambo

Television retransmission and UHF repeaters

- Audits have been completed and licensing agreements are being reviewed as required

[Link to Corporate Plan](#)**Infrastructure**

Outcome 3 - Water and Sewerage Systems - Provide safe, reliable, and quality water and sewerage systems.

Outcome 4 - Aquatic Centres - Provide functional, accessible aquatic centres in both communities.

[Consultation \(internal/external\)](#)

Chief Executive Officer
Director Organisational Performance
Rural Lands Officer

Policy Implications

Nil

Budget and Resource Implications

Nil

Attachments

Nil

OFFICER REPORTS

COUNCIL MEETING DATE

Wednesday 15 January 2025

ITEM NO:

7.5.6

SUBJECT TITLE:

Drinking Water Quality Management Plan Annual Report 2023-2024

AUTHOR AND OFFICERS TITLE:

Alison Lamb Director of Organisational Performance

AUTHORISING OFFICER:

Mike Lollback (Chief Executive Officer)

CLASSIFICATION (if Confidential)

N/A

Summary:

Pursuant to section 142 of the *Water Supply (Safety and Reliability) Act 2008*, Council must provide the regulator a copy of the Blackall-Tambo Regional Council Drinking Water Quality Management Plan Annual Report within 120 business days after the financial year ends.

Officer's Recommendation:

That Council adopts the Blackall-Tambo Council Drinking Water Quality Management Plan Annual Report 2023-2024.

Background

The Drinking Water Quality Management Plan (DWQMP) Annual Report for Blackall-Tambo Regional Council (BTRC) for the 2023 – 2024 Financial Year assists the Regulator in determining whether the approved DWQMP (including any approval conditions) have been complied with. It provides a mechanism for service providers to publicly report their performance in managing drinking water quality.

Council is a registered Service Provider and operates under an approved DWQMP to ensure a consistent supply of safe, quality drinking water to protect public health. This is done through proactive identification and minimisation of public health-related risks associated with drinking water.

This annual report includes the following:

- Activities undertaken over the financial year in operating Council's drinking water services;
- A summary of the Blackall and Tambo drinking water quality for the 2023 – 2024 Financial Year;
- A summary of Council's performance in implementing the approved DWQMP;
- Incidents reported to the Regulator;
- Customer complaints and
- Review outcomes and audit findings.

This report is available to the public through Councils' website or upon request at Council offices in Blackall and Tambo.

Link to Corporate Plan

Infrastructure

Outcome 3 - Water and Sewerage Systems - Provide safe, reliable, and quality water and sewerage systems.

Consultation (internal/external)

Director Organisational Performance
Group Manager Town and Rural Services
Contracted Engineer

Policy Implications

Nil

Budget and Resource Implications

\$10,000.00 to be budgeted for the 2025-2026 financial year.

Risk Management Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Drinking water testing, laboratory fees and charges and delivery of DWQMP Annual Report.	Low
Legal & Regulatory	Low	Under section 142 of the <i>Water Supply (Safety and Reliability) Act 2008</i> , Council must provide the regulator a copy of the Blackall-Tambo Regional Council Drinking Water Quality Management Plan Annual Report within 120 business days after the financial year ends.	Low
People	Low	Council is to maintain drinking water quality for the health and wellbeing of the Blackall and Tambo townships.	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Budgeting to maintain regulatory requirements.	Low

Proposed Risk Treatment

There is low risk to Blackall-Tambo Regional Council due to water supply scheme sources direct from artesian bores.

Attachments

1. BTRC DWQMP Annual Report 2023-24 (ID 511617) [7.5.6.1 - 21 pages]



Blackall-Tambo
Regional Council

BLACKALL-TAMBO REGIONAL COUNCIL
DWQMP ANNUAL REPORT
1 July 2023 – 30 June 2024

Service Provider #475

Blackall-Tambo Regional Council
DWQMP Annual Report 2023-2024

Document Control

Date	Description	Author
16/12/2024	Initial Draft	Isabeau Gavel
16/12/2024	Council Review	Alison Lamb
17/12/2024	Report released to Client	Michael Williams

GBA Project/Doc ID no. **190163 / 511617**

Contact for enquiries and proposed changes

If you have any questions regarding this document or if you have a suggestion for improvements, please contact GBA Consulting Engineers.

Phone 07 4651 5177

Email admin@gbaengineers.com.au

Blackall-Tambo Regional Council
DWQMP Annual Report 2023-2024

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1.0 INTRODUCTION

This is the Drinking Water Quality Management Plan (DWQMP) Annual Report for Blackall-Tambo Regional Council (BTRC) for the 2023 – 2024 Financial Year. This annual report will assist the Regulator in determining whether the approved DWQMP (including any approval conditions) have been complied with. It provides a mechanism for service providers to publicly report their performance in managing drinking water quality.

BTRC is a registered Service Provider with Identification (SPID) number 475. BTRC operates under an approved DWQMP to ensure a consistent supply of safe, quality drinking water to protect public health. This is done through proactive identification and minimisation of public health-related risks associated with drinking water. Note that BTRC applied for a DWQMP Amendment in October 2023, which was approved in August 2024; however, as this report is for the 2023-24 Financial Year, it will detail the Council's management of the drinking water schemes under the old 2022 DWQMP Amendment which was in effect during the reporting period.

This annual report includes the following:

- Activities undertaken over the financial year in operating Council's drinking water services
- A summary of the Blackall and Tambo drinking water quality for the 2023 – 2024 Financial Year
- A summary of Council's performance in implementing the approved DWQMP
- Incidents reported to the Regulator
- Customer complaints
- Review outcomes and audit findings.

This report will be available to the public through the BTRC Council website or upon request at Council offices in Blackall and Tambo.

2.0 SUMMARY OF THE SCHEMES OPERATED

BTRC is a medium Drinking Water Service Provider as defined in the *Water Supply (Safety and Reliability) Act 2008*. BTRC covers an area of approximately 30,502 km² and has an overall population of around 2,180 people, which swells during the cooler winter months due to travelling tourists. There are two operational water supply schemes in the region, located in the towns of Blackall and Tambo. The region's administration centre is located in Blackall. Both water supply schemes rely on bores extracting water from the Great Artesian Basin.

The Blackall water supply scheme sources water from three artesian bores. All three bores draw water which flows under positive pressure directly into the distribution system. No water treatment is required for Blackall's drinking water as the source water generally complies with the Australian Drinking Water Guidelines (ADWG).

The Tambo water supply scheme sources its water from three artesian bores and one sub-artesian bore. Of these four bores, the Williams Street and Council Depot bores are the primary bores used to supply the town with drinking water. Bore 5 (Truck Fill Bore) is primarily used as a watering point for Council trucks and to provide the sports oval complex with drinking water; however, it is connected to the rest of the Tambo distribution system and can supply drinking water to the entire town as required. The Golf Club bore is a sub-artesian, stand-alone bore located approximately 4.4km north of Tambo. This bore supplies the Golf Club with drinking water, and it is currently not possible for this bore to be connected to the rest of the Tambo distribution system. The three bores in Tambo draw water that flows under positive pressure, while the Golf Club bore requires a pump to draw water. Similarly to Blackall, Tambo's source water generally complies with the ADWG and as such, the water does not undergo any treatment before being distributed to customers.

Table 1: Summary of BTRC schemes.

Scheme	Water Source	Treatment	Pop. Served	No. Conns	Demand
Blackall	Artesian Bore Water	None	1,560	793	3.34 ML/d
Tambo	Artesian Bore Water & Sub-Artesian Bore Water	None	620	239	0.76 ML/d

3.0 DWQMP IMPLEMENTATION

Implementing BTRC's DWQMP has provided Council with an operational framework to manage the drinking water supply systems of Blackall and Tambo to ensure the supply of safe drinking water for the region.

The Risk Management Improvement Programme (RMIP) outlined in the BTRC DWQMP is an integral part of Council's operation of the two schemes and has been a priority for Council during the reporting period. Table 2 below provides a status summary of Council's RMIP. During the 2023 - 2024 Financial Year, Council completed four of their six RMIP items.

Table 2: Blackall and Tambo risk management improvement programme implementation status.

Scheme	Hazard/Hazardous Event	Improvement Actions	Target Date	Comments	Status / Revised Target Date	Responsible Officer
Blackall / Tambo	Biological Contamination/Mains Breaks	Update drawings and prioritise asset renewals.	Dec 22	Drawings were updated in 2022; Council are now working to determine the prioritisation of asset renewals (see asset renewal programme below).	Completed.	Director, Organisational Performance
Blackall / Tambo	Biological Contamination	Update and maintain central drinking water quality data management system.	Dec 22	All water testing data is contained in a master Excel spreadsheet and saved to the Council server.	Completed.	Director, Organisational Performance
Blackall / Tambo	Biological Contamination	Implement monthly turbidity testing to accurately trend water turbidity values and associated risks.	Dec 23	Turbidity meters were purchased in November 2023. Operational monitoring was implemented in February 2024 for both schemes.	Ongoing December 2024	Director, Organisational Performance
Tambo	Heavy Metals and / or Radiological Activity	Monitoring of the new Tambo Bore for heavy metals and radiological activity.	Dec 23	Heavy metals and nuclide testing was added to the verification monitoring programme and was undertaken in 2023 and 2024. Moving forward, testing will continue to occur annually.	Completed.	Director, Organisational Performance
Blackall / Tambo	Mains Breaks / Ageing Infrastructure	Asset renewal programme.	Dec 23	Ageing mains on Garden St in Blackall have been replaced. Some AC mains remain in both distribution systems; however, they are in good condition. Council is waiting on funding before they can eventually be upgraded.	Ongoing December 2024	Director, Organisational Performance
Blackall / Tambo	Biological Contamination	Opportunistic pathogenic ingress within the Blackall and Tambo reticulation.	Dec 23	Council commenced triannual verification monitoring for opportunistic pathogens (Legionella, Naegleria, pseudomonas) in 2023. The outcome of this assessment was reported on in the 2022-23 Annual Report. A summary of this assessment was incorporated into Council's 2024 DWQMP Amendment.	Completed.	Director, Organisational Performance

4.0 WATER QUALITY MONITORING – COMPLIANCE WITH QUALITY CRITERIA

In Blackall, operational monitoring is conducted on a weekly basis and in Tambo, monitoring is conducted at monthly intervals. Council also send out water samples to an external laboratory three times a year for distribution system testing and annually for source water testing.

Sections 4.1 and 4.2 below summarises all verification and operational monitoring for the Blackall and Tambo schemes undertaken during the reporting period, while Section 4.3. outlines any potential water quality issues encountered by Council.

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4.1. Blackall Drinking Water Quality Summary 2023- 2024 Financial Year

Table 3: Blackall annual source water verification monitoring results.

Blackall Source Water											
Analyte	Units	Summary of Results						Guideline Values			
		Samples Tested	Maximum Value	Mean Value	Minimum Values	Std Dev	95 th %	Health	Exceedances	Aesthetic	Exceedances
<i>E. coli</i>	MPN/100ml	3	0	0	0	0	0	1	0		
Total Coliforms	MPN/100mL	3	0	0	0	0	0				
Heterotrophic Plate Count	CFU/mL	3	50	30	10	16.33	48				
Conductivity	µS/cm	3	409	390	373	14.765	406.9				
True Colour	HU	3	1	1	1	0	1			15	0
Total Hardness	mg/L	3	20	16	9	4.967	19.9				
pH	pH Units	3	8.6	8.467	8.3	0.125	8.59			≥6.5 & ≤8.5	1
Total Dissolved Solids	mg/L	3	254	244.667	238	6.799	252.8			600	
Total Dissolved Ions	mg/L	3	309	299.33	291	7.409	307.9				
Turbidity	NTU	3	0.24	0.18	0.15	0.0424	0.231			5	0
Chloride	mg/L	3	38.8	32.7	28.7	4.383	37.98			250	0
Nitrate	mg/L	3	0.1	0.1	0.1	1.388*10 ⁻¹⁷	0.1	50	0		
Nitrite	mg/L	3	0.1	0.1	0.1	1.388*10 ⁻¹⁷	0.1	3	0		
Calcium	mg/L	3	8.12	6.463	3.74	1.941	8.061				
Magnesium	mg/L	3	0.5	0.5	0.5	0	0.5				

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Blackall Source Water											
Analyte	Units	Summary of Results						Guideline Values			
		Samples Tested	Maximum Value	Mean Value	Minimum Values	Std Dev	95 th %	Health	Exceedances	Aesthetic	Exceedances
Potassium	mg/L	3	4.8	3.733	2.1	1.173	4.75				
Silica	mg/L	3	33	32	31	0.816	32.9			80	0
Sodium	mg/L	3	78.7	76.833	74	2.037	78.61			180	0
Sulphate	mg/L	3	8	7	6	0.816	7.9			250	0
Phosphate	mg/L	3	0.02	0.02	0.02	0	0.02				
Total Iron	mg/L	3	0.016	0.012	0.01	0.00283	0.0154			0.3	0
Total Manganese	mg/L	3	0.032	0.0157	0.003	0.0121	0.03	0.5	0	0.1	0
Arsenic	mg/L	3	0.0011	0.00103	0.00099	4.967*10 ⁻⁵	0.00109	0.01	0		
Cadmium	mg/L	3	0.0001	0.0001	0.0001	0	0.0001	0.002	0		
Chromium	mg/L	3	0.0005	0.0005	0.0005	0	0.0005	0.05	0		
Copper	mg/L	3	0.0013	0.0011	0.001	0.000141	0.00127	2	0	1	0
Mercury	mg/L	3	0.0001	0.0001	0.0001	0	0.0001	0.001	0		
Lead	mg/L	3	0.00029	0.000163	0.0001	8.957*10 ⁻⁵	0.000271	0.01	0		
Nickel	mg/L	3	0.0005	0.0005	0.0005	0	0.0005	0.02	0		
Zinc	mg/L	3	0.0052	0.00507	0.005	9.428*10 ⁻⁵	0.00518	3	0		
Uranium	mg/L	3	0.0001	0.0001	0.0001	0	0.0001	0.017	0		
Gross Alpha	Bq/L	3	0.1	0.1	0.1	1.388*10 ⁻¹⁷	0.1			0.5	0

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Blackall Source Water											
Analyte	Units	Summary of Results						Guideline Values			
		Samples Tested	Maximum Value	Mean Value	Minimum Values	Std Dev	95 th %	Health	Exceedances	Aesthetic	Exceedances
Gross Beta	Bq/L	3	0.1	0.1	0.1	1.388*10 ⁻¹⁷	0.1			0.5	0
Aesthetic Guideline Exceedance											
Health Guideline Exceedance											

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Table 4: Blackall tri-annual distribution system verification monitoring results.

Blackall Distribution System											
Analyte	Units	Summary of Results						Guideline Values			
		Samples Tested	Maximum Value	Mean Value	Minimum Values	Std Dev	95 th %	Health	Exceedances	Aesthetic	Exceedances
<i>E. coli</i>	MPN/100ml	9	0	0	0	0	0	1	0		
Total Coliforms	MPN/100mL	9	0	0	0	0	0				
Heterotrophic Plate Count	CFU/mL	9	22100	2500	10	6930.14	13372				
Conductivity	µS/cm	9	408	396.78	381	7.983	406				
True Colour	HU	9	1	1	1	0	1			15	0
Total Hardness	mg/L	9	22	16.22	8	5.050363634	21.6				
pH	pH Units	9	8.6	8.167	7.2	0.501	8.6			≥6.5 & ≤8.5	2
Total Dissolved Solids	mg/L	9	269	259	245	6.36	267.8			600	0
Total Dissolved Ions	mg/L	9	328	319.11	310	5.820	327.2				
Turbidity	NTU	9	0.32	0.192	0.15	0.0649	0.312			5	0
Chloride	mg/L	9	40.8	35.889	32.2	2.899	40.16			250	0
Fluoride	mg/L	3	0.2	0.2	0.2	2.776*10 ⁻¹⁷	0.2	1.5	0		
Nitrate	mg/L	9	0.7	0.233	0.1	0.205	0.62	50	0		
Nitrite	mg/L	9	0.2	0.133	0.1	0.0471	0.2	3	0		
Calcium	mg/L	9	8.66	6.382	3.2	1.995	8.604				
Magnesium	mg/L	9	0.8	0.490	0.06	0.261	0.8				
Potassium	mg/L	9	5	3.811	2.1	1.206	4.96				
Silica	mg/L	9	34	29.456	15.1	5.975	34			80	0
Sodium	mg/L	9	94.9	87.833	82.5	4.043	93.7			180	0
Sulphate	mg/L	9	8	7	6	0.816	8			250	0

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Blackall Distribution System											
Analyte	Units	Summary of Results						Guideline Values			
		Samples Tested	Maximum Value	Mean Value	Minimum Values	Std Dev	95 th %	Health	Exceedances	Aesthetic	Exceedances
Phosphate	mg/L	9	0.03	0.022	0.02	0.00416	0.03				
Total Iron	mg/L	9	0.019	0.0106	0.007	0.00313	0.0154			0.3	0
Total Manganese	mg/L	9	0.035	0.0174	0.002	0.0126	0.0346	0.5	0	0.1	0
<i>Pseudomonas</i>	MPN/100mL	6	<1	<1	<1	-	-				
<i>Enterorocci</i>	CFU/100mL	6	<1	<1	<1	-	-				
Legionalla	CFU/100mL	6	<10	<10	<10	-	-				
Arsenic	mg/L	3	0.0012	0.00104	0.00093	0.000114	0.00118	0.01	0		
Cadmium	mg/L	3	0.0001	0.0001	0.0001	0	0.0001	0.002	0		
Chromium	mg/L	3	0.0005	0.0005	0.0005	0	0.0005	0.05	0		
Copper	mg/L	3	0.27	0.0907	0.001	0.127	0.24312	2	0	1	0
Mercury	mg/L	3	0.0001	0.0001	0.0001	0	0.0001	0.001	0		
Lead	mg/L	3	0.0084	0.00287	0.0001	0.00391	0.00757	0.01	0		
Nickel	mg/L	3	0.0007	0.000567	0.0005	9.428*10 ⁻⁵	0.00068	0.02	0		
Zinc	mg/L	3	0.23	0.08	0.005	0.106	0.2075	3	0		
Aesthetic Guideline Exceedance											
Health Guideline Exceedance											

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Table 5: Blackall operational monitoring results – distribution system.

Parameters	Units	Sampling Frequency	No. of Samples to be Tested as per DWQMP	No. of Samples Tested in FY	Summary of Results					ADWG Value			
					Max Value	Mean Value	Min Value	Std Dev	95 th %	Health	Exceedances	Aesthetic	Exceedances
<i>E.coli</i>	CFU/100mL	Weekly	260	262	0	0	0	0	0	1	0		
Turbidity	NTU	Weekly	260	95	0.87	0.269	0.01	0.202	0.8			5	0
Temperature	°C	Weekly	-	95	58	29	20	6.64	41				
Aesthetic Guideline Exceedance													
Health Guideline Exceedance													

Table 6: Blackall *E.coli* Annual Value Compliance Table – 2023-24 Financial Year.

Year	1/07/2023- 30/06/2024											
Month	July	August	September	October	November	December	January	February	March	April	May	June
No. of samples collected	25	23	20	25	23	18	24	25	20	20	28	20
No. of samples collected in which <i>E.coli</i> is detected	0	0	0	0	0	0	0	0	0	0	0	0
No. of samples collected in the previous 12-month period	252	255	255	260	263	263	267	269	269	269	274	271
No. failures for the previous 12-month period	0	0	0	0	0	0	0	0	0	0	0	0
% of samples that comply	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Compliance with 98% annual value	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES

4.2. Tambo Drinking Water Quality Summary 2023- 2024 Financial Year**Table 7: Tambo annual source water verification monitoring results.**

Tambo Source Water											
Analyte	Units	Summary of Results						Guideline Values			
		Samples Tested	Maximum Value	Mean Value	Minimum Values	Std Dev	95 th %	Health	Exceedances	Aesthetic	Exceedances
<i>E. coli</i>	MPN/100ml	4	0	0	0	0	0	1	0		
Total Coliforms	MPN/100mL	4	0	0	0	0	0				
Heterotrophic Plate Count	CFU/mL	4	55	21.25	10	19.486	48.25				
Conductivity	µS/cm	4	900	382	198	299.189	798.3				
True Colour	HU	4	1	1	1	0	1			15	0
Total Hardness	mg/L	4	44	35.25	24	7.595	43.4				
pH	pH Units	4	7.7	7.15	6.8	0.377	7.64			≥6.5 & ≤8.5	0
Total Dissolved Solids	mg/L	4	520	230.5	127	167.216	463.15			600	0
Total Dissolved Ions	mg/L	4	615	272	150	198.125	547.8				
Turbidity	NTU	4	30	16.4	1.5	13.631	30			5	2
Chloride	mg/L	4	168	55.275	15.2	65.0999	145.665			250	0
Nitrate	mg/L	4	0.1	0.1	0.1	0	0.1	50	0		
Nitrite	mg/L	4	0.1	0.1	0.1	0	0.1	3	0		
Calcium	mg/L	4	13.7	7.9225	4.56	3.488	12.761				
Magnesium	mg/L	4	6.24	3.7825	1.33	1.799	5.9715				
Potassium	mg/L	4	9.5	7.925	6.9	1.0109	9.29				

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Tambo Source Water											
Analyte	Units	Summary of Results						Guideline Values			
		Samples Tested	Maximum Value	Mean Value	Minimum Values	Std Dev	95 th %	Health	Exceedances	Aesthetic	Exceedances
Silica	mg/L	4	23	20.5	16	2.693	22.85			80	0
Sodium	mg/L	4	179	64.675	20.5	66.114	156.74			180	0
Sulphate	mg/L	4	28	11	4	9.849	24.7			250	0
Phosphate	mg/L	4	0.04	0.025	0.02	0.00866	0.037				
Total Iron	mg/L	4	4.56	2.39425	0.769	1.604	4.3725			0.3	4
Total Manganese	mg/L	4	0.129	0.0645	0.037	0.037586567	0.1173	0.5	0	0.1	1
Arsenic	mg/L	4	0.00052	0.000505	0.0005	8.660*10 ⁻⁶	0.000517	0.01	0		
Cadmium	mg/L	4	0.0001	0.0001	0.0001	0	0.0001	0.002	0		
Chromium	mg/L	4	0.0005	0.0005	0.0005	0	0.0005	0.05	0		
Copper	mg/L	4	0.14	0.0373	0.001	0.0593	0.12008	2	0	1	0
Mercury	mg/L	4	0.0001	0.0001	0.0001	0	0.0001	0.001	0		
Lead	mg/L	4	0.01	0.0027625	0.0001	0.00419	0.0086275	0.01	1		
Nickel	mg/L	4	0.0005	0.0005	0.0005	0	0.0005	0.02	0		
Zinc	mg/L	4	0.35	0.0975	0.005	0.146	0.302	3	0		
Uranium	mg/L	4	0.0001	0.0001	0.0001	0	0.0001	0.017	0		
Gross Alpha	Bq/L	4	0.5 ± 0.2	0.35 ± 0.175	0.1 ± 0.1	0.15 ± 0.0433	0.485 ± 0.2			0.5	3
Gross Beta	Bq/L	4	0.2 ± 0.3	0.15 ± 0.15	0.1 ± 0.3	0.05 ± 0.13	0.2 ± 0.3			0.5	0
Aesthetic Guideline Exceedance											
Health Guideline Exceedance											

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Table 8: Tambo tri-annual distribution system verification monitoring results.

Tambo Distribution System											
Analyte	Units	Summary of Results						Guideline Values			
		Samples Tested	Maximum Value	Mean Value	Minimum Values	Std Dev	95 th %	Health	Exceedances	Aesthetic	Exceedances
<i>E. coli</i>	MPN/100ml	8	0	0	0	0	0	1	0		
Total Coliforms	MPN/100mL	8	0	0	0	0	0				
Heterotrophic Plate Count	CFU/mL	8	400	62.5	10	127.745	270.5				
Conductivity	µS/cm	8	228	218.5	212	5.123	226.25				
True Colour	HU	8	1	1	1	0	1			15	0
Total Hardness	mg/L	8	36	30.375	26	3.533	35.65				
pH	pH Units	8	7.2	6.9	6.7	0.173	7.165			≥6.5 & ≤8.5	0
Total Dissolved Solids	mg/L	8	151	143.125	136	4.226	149.6			600	0
Total Dissolved Ions	mg/L	8	177	168.25	159	5.2619	175.6				
Turbidity	NTU	8	3	1.7475	0.15	0.978	3			5	0
Chloride	mg/L	8	21.9	19.075	18.1	1.141	21.095			250	0
Fluoride	mg/L	3	0.2	0.2	0.2	2.776* 10 ⁻¹⁷	0.2	1.5	0		
Nitrate	mg/L	8	0.5	0.175	0.1	0.13	0.395	50	0		
Nitrite	mg/L	8	0.2	0.1375	0.1	0.048	0.2	3	0		
Calcium	mg/L	8	6.72	5.6025	4.75	0.608	6.587				
Magnesium	mg/L	8	4.67	3.97375	3.3	0.501	4.6525				
Potassium	mg/L	8	10.3	9.03875	7.8	0.971	10.2335				
Silica	mg/L	8	23	21.625	20	0.857	22.65			80	0

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Tambo Distribution System											
Analyte	Units	Summary of Results						Guideline Values			
		Samples Tested	Maximum Value	Mean Value	Minimum Values	Std Dev	95 th %	Health	Exceedances	Aesthetic	Exceedances
Sodium	mg/L	8	36.1	32.15	28.9	2.275	35.295			180	0
Sulphate	mg/L	8	7	6.125	6	0.331	6.65			250	0
Phosphate	mg/L	8	0.09	0.035	0.02	0.0218	0.0725				
Total Iron	mg/L	8	1.15	0.762	0.135	0.282	1.07895			0.3	7
Total Manganese	mg/L	8	0.054	0.043875	0.039	0.00488	0.05225	0.5	0	0.1	0
<i>Pseudomonas</i>	MPN/100mL	5	<1	<1	<1	-	-				
<i>Enterorocci</i>	CFU/100mL	5	<1	<1	<1	-	-				
Legionalla	CFU/100mL	5	<10	<10	<10	-	-				
Arsenic	mg/L	3	0.0005	0.0005	0.0005	0	0.0005	0.01	0		
Cadmium	mg/L	3	0.0001	0.0001	0.0001	0	0.0001	0.002	0		
Chromium	mg/L	3	0.0005	0.0005	0.0005	0	0.0005	0.05	0		
Copper	mg/L	3	0.061	0.028333	0.004	0.0240	0.0569	2	0	1	0
Mercury	mg/L	3	0.0001	0.0001	0.0001	0	0.0001	0.001	0		
Lead	mg/L	3	0.00038	0.000307	0.00024	5.735*10 ⁻⁵	0.000372	0.01	0		
Nickel	mg/L	3	0.0023	0.0011	0.0005	0.000849	0.00212	0.02	0		
Zinc	mg/L	3	0.21	0.080567	0.0087	0.09171	0.1913	3	0		
Aesthetic Guideline Exceedance											
Health Guideline Exceedance											

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Table 9: Tambo operational monitoring – distribution system.

Parameters	Units	Sampling Frequency	No. of Samples to be Tested as per DWQMP	No. of Samples Tested in FY	Summary of Results					ADWG Value			
					Max Value	Mean Value	Min Value	Std Dev	95 th %	Health	Exceedances	Aesthetic	Exceedances
<i>E.coli</i>	CFU/100mL	Monthly	48	58	0	0	0	0	0	1	0		
Turbidity	NTU	Monthly	48	65	3.38	0.5	0	0.58	1.56			5	0
Temperature	°C	Monthly	-	50	32.5	23.65	16.29	3.34	28.5				
Aesthetic Guideline Exceedance													
Health Guideline Exceedance													

Table 10: Tambo *E.coli* Annual Value Compliance Table – 2023-2024 Financial Year.

Year	1/07/2023 - 30/06/2024											
Month	July	August	September	October	November	December	January	February	March	April	May	June
No. of samples collected	0	8	0	5	6	6	6	9	6	6	9	6
No. of samples collected in which <i>E.coli</i> is detected	0	0	0	0	0	0	0	0	0	0	0	0
No. of samples collected in the previous 12-month period	11	19	19	24	30	33	39	45	51	57	64	67
No. failures for the previous 12-month period	0	0	0	0	0	0	0	0	0	0	0	0
% of samples that comply	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Compliance with 98% annual value	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES

4.3. Blackall and Tambo Verification and Operational Monitoring Summary**4.3.1. Blackall**

The following ADWG aesthetic exceedances were identified in Blackall's source water and distribution system during the reporting period:

- pH (verification monitoring; 1 exceedance from 3 samples) – source water
- pH (verification monitoring; 2 exceedances from 9 samples) – distribution system

There were no ADWG health exceedances identified within the Blackall scheme during the reporting period.

4.3.2. Tambo

The following ADWG aesthetic exceedances were reported in Tambo's source water during the reporting period:

- Turbidity (verification monitoring; 2 exceedances from 4 samples)
- Total Iron (verification monitoring; 4 exceedances from 4 samples)
- Total Manganese (verification monitoring; 1 exceedance from 4 samples)
- Gross Alpha (verification monitoring; 3 exceedances from 4 samples)

The following ADWG aesthetic exceedances were identified in Tambo's distribution system:

- Total Iron (verification monitoring; 7 exceedances from 8 samples)

The following ADWG health exceedances were identified in Tambo's source water:

- Lead (verification monitoring; 1 exceedance from 4 samples)

No ADWG health exceedances were identified within Tambo's distribution system during the reporting period.

4.4. Summary of Water Quality Within the Schemes**4.4.1. Blackall**

As previously mentioned, Blackall's source water generally complies with the ADWGs and as such, does not undergo any treatment prior to its distribution to customers. However, ADWG aesthetic exceedances were identified within Blackall's source water and distribution system for pH. Elevated pH levels are common in Blackall's drinking water, caused by the dissolution of minerals associated with the underlying geology of the area. No ADWG health value has been set for pH as elevated levels are generally only associated with taste issues and pipe scaling and therefore, exceedances are not considered a hazard for the scheme. It should also be noted that the average pH within Blackall's distribution system sits at around 8.17 pH Units which is under the ADWG upper aesthetic of 8.5.

4.4.2. Tambo

Similar to Blackall, Tambo's drinking water does not undergo any treatment prior to its distribution to customers. Nonetheless, some ADWG aesthetic exceedances were identified within Tambo's source water during the reporting period. These include exceedances for Turbidity, Total Iron, Total Manganese, and Gross Alpha.

Elevated concentrations of Iron in Tambo's source water are common, caused by the underlying geology of the area. In the past, elevated Iron has also been found to impact other parameters, such as Turbidity, resulting in occasional exceedances above the ADWG aesthetic. It is likely that the Turbidity exceedances identified in Tambo's source water during the reporting period were caused by the elevated Iron concentrations. Elevated Iron concentrations are not a huge concern in drinking water; however, they

can cause taste issues in addition to staining of laundry and plumbing fittings, fouling of ion-exchange softeners and blockages in irrigation systems.

Similarly, the Total Manganese exceedance is not considered a concern for the scheme as elevations above the ADWG aesthetic for Manganese are associated with an undesirable taste in the water and stains on plumbing fixtures and laundry. Moreover, the average concentration of Manganese in Tambo's distribution system for the reporting period was 0.065mg/L, which is under the ADWG aesthetic of 0.1mg/L.

The Gross Alpha exceedances can also be attributed to the underlying geology of the area. When the three exceedances were first identified, the testing laboratory undertook further analyses of the samples, which identified Radium-226 and Radium-228 concentrations to be under the ADWG aesthetic. Nonetheless, this incident is still under investigation, although at this stage elevated Gross Alpha concentrations are not considered to be a major hazard for the scheme.

In regards to the health exceedance identified at the Council Depot bore for Lead, it is likely that this exceedance came from the bore's tap and not from the source water, although it should be noted that this incident is still being investigated. However, as no Lead exceedances have been identified within Tambo's distribution system during the reporting period it is considered unlikely for this incident to be a major health concern for the scheme.

4.5. *E.coli* Verification and Operational Monitoring

Bacteriological sampling within Blackall and Tambo's distribution systems recorded no positive *E.coli* results for the reporting period. Therefore, both schemes have been compliant with the 98% *E.coli* value for the 2023 – 2024 Financial Year and are therefore compliant with Section 52(4) of the *Public Health Regulation 2018*.

4.6. Missed Verification and Operational Monitoring

The only missed water quality monitoring for the reporting period was in-house Turbidity testing for Blackall and Tambo. This missed testing was attributed to Council not having any Turbidity meters. Turbidity meters were obtained at the end of 2023, and testing was implemented in February 2024. Moving forward, Council will monitor for Turbidity as stipulated in their DWQMP.

5.0 INCIDENTS REPORTED TO THE REGULATOR

There was one incident reported to the Regulator during the 2023 - 2024 Financial Year; DWI-475-23-10440 (Table 11). This incident was in relation to missed *E.coli* monitoring for the Tambo scheme from July 2022 - June 2023. This incident was the combination of a miscommunication between Council staff and a lack of staff available to undertake Tambo's in-house water testing. This incident has since been resolved and Council staff are now aware of Tambo's in-house water testing requirements outlined in the DWQMP.

Two other drinking water incidents occurred, associated with the Gross Alpha and Lead exceedances identified within Tambo's source water. While these incidents occurred during the reporting period, they were not officially reported to the Regulator until December 2024 and will, therefore, be discussed in the 2024 - 2025 Annual Report.

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Table 11: Water Quality Incidents reported to the Regulator for the 2023-2024 Financial Year.

Incident Date	Scheme	Issue	Preventative Actions	Investigation Report
4/10/2023	Blackall & Tambo	No in-house <i>E.coli</i> monitoring was undertaken in the Tambo scheme between July 2022-June 2023.	Monthly in-house <i>E.coli</i> monitoring was immediately re-instigated.	Submitted 25/10/2024.

6.0 CUSTOMER COMPLAINTS REGARDING WATER QUALITY

There were no customer complaints regarding water quality during the 2023-24 financial year.

7.0 DWQMP REVIEW OUTCOMES

The last DWQMP Review was conducted in October 2023 and submitted to the Regulator on 24/10/2024. The Review identified the following updates that needed to be incorporated into Council's DWQMP:

- Contact details of the new Director, Organisational Performance
- Endorsement of the DWQMP by the Chief Executive Officer
- Summary of the opportunistic pathogen assessment
- Updates to the RMIP to remove completed items and revise the timeframes of remaining items

In summary, the Review found the current DWQMP to be out of date and requiring an amendment. Council applied for an amendment to its DWQMP in October 2023, and it was formally approved in August 2024.

The next Review is scheduled for completion by the 31/10/2025.

8.0 DWQMP AUDIT FINDINGS AND RECOMMENDATIONS

The last formal audit of Council's DWQMP was completed in April 2022. The audit findings and recommendations were incorporated into the 2022 DWQMP Amendment. The next audit is scheduled for completion in 2026.

During the reporting period, the Regulatory office, QLD Public Health Unit, and VIRIDIS Consultants conducted an informal audit. This unofficial audit identified some non-conformances within the Blackall and Tambo schemes; however, Council has yet to receive the final report and, therefore, has not incorporated all the findings into its DWQMP.

9.0 BTRC CUSTOMER SERVICE STANDARDS REVIEW

BTRC did not undertake a review of their Customer Service Standards during the 2023 - 2024 Financial Year. The next review is scheduled to be undertaken in 2025.

8 Confidential Reports

Nil

9 Close of Meeting