



GENERAL MEETING

16 June 2021

NOTICE OF MEETING

Date: 16 June 2021

Cr AL Martin
Cr BP Johnstone
Cr PJ Pullos
Cr LP Russell
Cr JH Scobie
Cr DA Hardie
Cr GK Schluter

Please find attached the Agenda for the General Meeting to be held at the Blackall-Tambo Regional Council Chambers in Blackall 16 June 2021 commencing at 8.30am.

A handwritten signature in blue ink, appearing to read 'DA Howard'.

DA Howard
Chief Executive Officer

CALENDAR OF EVENTS

June 2021

16 June 2021 Council Meeting - Blackall

July 2021

17 July 2021 Blackall Races
21 July 2021 Council Meeting – Tambo
31 July 2021 Tambo Races

August 2021

3-5 August 2021 Bush Council Convention - Barcaldine
18 August 2021 Council Meeting – Blackall
19-22 August 2021 Better in Blackall Festival

September 2021

11-12 September 2021 Tambo Central West Golf Championships
15 September 2021 Council Meeting – Tambo

October 2021

4 October 2021 Queen's Birthday
16 October 2021 Blackall Races
20 October 2021 Council Meeting – Blackall
25-27 October 2021 LGAQ Conference - Mackay

November 2021

2 November 2021 Melbourne Cup Holiday
12-14 November 2021 Community Leadership Program
17 November 2021 Council Meeting – Tambo

December 2021

15 December 2021 Council Meeting - Blackall

Held at Blackall Council Chambers
On Wednesday 16 June 2021
Commencing at 8.30am

Order of Business

Blue items are hyperlinked

Leave of absence/Signing of Attendance Book

Apologies

Condolences:

Declarations of Conflicts of Interest

Deputations

Desert Channels Group – 11.30am

BUSINESS

1. CONFIRMATION OF THE MEETING MINUTES

- 1.1 [Confirmation of General Meeting Minutes 21 May 2021](#) 5
 That the General Meeting Minutes of 21 May 2021 be adopted with the following corrections:

Item 4.1.5 Southern Cross Association Request Annual 5-Day Poker Run
 That Council **approve** the Southern Cross Associations request.

Item 4.1.7 Peace Christian Church
 That Council **approve** the Peace Christian Church's request.

2. BUSINESS ARISING FROM THE MINUTES

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3. PETITIONS – Nil

4. REPORTS & CORRESPONDENCE

- 4.1 **Director of Corporate and Community Services**
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**MINUTES OF THE GENERAL MEETING OF
BLACKALL-TAMBO REGIONAL COUNCIL
HELD AT THE TAMBO COUNCIL CHAMBERS
ON FRIDAY 21 MAY 2021
AT 8.30AM**

PRESENT:

Councillors: Cr AL Martin (Mayor), Cr LP Russell (Deputy Mayor), Cr GK Schluter, Cr JH Scobie, Cr BP Johnstone, Cr DA Hardie, Cr PJ Pullos.

OFFICERS:

Mr Des Howard, Chief Executive Officer, Mr Garth Kath, Director of Works and Services, Mr Alastair Rutherford, Director of Finance Corporate and Community Services, Mrs Andrea Saunders, Executive Assistant.

CONDOLENCES:

A minute's silence was observed to mark the passing of:

- Mabel Amelia Marks
- Adrian Prow

DECLARATIONS OF INTEREST:

No conflicts of interest were declared.

Confirmation of General Meeting Minutes

MOTION: Moved: Cr PJ Pullos

Seconded: Cr DA Hardie

That the minutes of the General Meeting held on 21 April 2021 be taken as read and confirmed, and that the Mayor be authorised to sign same with the following corrections.

Item 6.1 Amended Budget

That Council:

1. That Council adopts the amended budget for 2020/2021 financial year as presented; and

2. That there be no change to the general rate that was set in the original 2020/2021 budget on 19 June 2020; and
3. That the minimum general rates remain the same as those set in the original 2020/2021 budget on 19 June 2020; and
4. That the sewerage charges remain the same as those set in the original 2020/2021 budget on 19 June 2020; and
5. That the water charges remain the same as those set in the original 2020/2021 budget on 19 June 2020; and
6. That the waste collection and disposal charge remains the same as those set in the original 2020/2021 budget on 19 June 2020; and
7. That Council keep the interest rate at fifteen percent (15%) during the discount period on general rates levied by Council for the 2020/2021 financial year; and
8. That interest at the percentage rate of **8.53%** per annum be unchanged by the Council for the 2020/2021 financial year for rates and charges not paid by the due date for discount; and
9. That aged pensioners having a Commonwealth Government Concession Card be granted a remission of the general rate and services charges up to a maximum of \$340.00 per annum for the 2020/2021 financial year under the same criteria as the State Government Pensioner Remission Scheme; and
10. That the Revenue Policy as presented be adopted; and
11. That the **amended** Revenue Statement as presented be adopted; and
12. That the amended ten-year Financial Forecast as presented be received; and
13. That the amended budgeted income statement for the year ending 30 June 2021 as presented be adopted; and
14. That the amended budget balance sheet for the year ending 30 June 2021 as presented be adopted; and
15. That the amended budgeted statement for changes in equity for the year ending 30 June 2021 as presented be adopted; and
16. That the amended budgeted statement of cash flows for the year ending 30 June 2021 as presented be adopted.

Minute No. 01/05A/21

Carried 7/0

4.1.1 Financial Report for the Month of April

The Finance Report for April 2021 was presented to Council.

MOTION: Moved: Cr LP Russell

Seconded: Cr GK Schluter

That Council receive the financial report for April 2021.

Minute No. 02/05A/21

Carried 7/0

4.1.2 DFCCS Operations Report – April 2021

The Director of Finance Corporate and Community Services operations report for April 2021 is presented to Council. The report includes housing and administration, community development program, Blackall aerodrome, libraries, visitor information centres, facility bookings, Tambo Multipurpose and Tambo Child Care Centre.

MOTION: **Moved: Cr JH Scobie** **Seconded: Cr DA Hardie**

That Council receive the DFCCS Operations Report for April 2021.

Minute No. 03/05A/21

Carried 7/0

4.1.3 Environmental Health Officer's Report

The Environmental Health Officer's report is provided to Council.

MOTION: **Moved: Cr GK Schluter** **Seconded: Cr PJ Pullos**

That Council receive the Environmental Health Officer's report.

Minute No. 04/05A/21

Carried 7/0

4.1.4 Ranger Coordinator's Report

The Ranger Coordinator's report for April 2021 is provided to Council.

MOTION: **Moved: Cr JH Scobie** **Seconded: Cr DA Hardie**

That Council receive the Ranger Coordinator's report for April 2021.

Minute No. 05/05A/21

Carried 7/0

4.1.5 Southern Cross Association Request Annual 5-Day Poker Run

The Southern Cross Association requests the use of the Blackall Showgrounds for one night, Wednesday 8 September 2021.

MOTION: **Moved: Cr JH Scobie** **Seconded: Cr LP Russell**

That Council **approve the Southern Cross Associations request.**

Minute No. 06/05A/21

Carried 7/0

4.1.6 Operational Plan Review

Section 174 (3) of the *Local Government Regulation 2012* requires Councils to review their Operational Plan every three months.

MOTION: **Moved: Cr PJ Pullos** **Seconded: Cr DA Hardie**

That Council receive the March 2021 report.

Minute No. 07/05A/21

Carried 7/0

4.1.7 Peace Christian Church

The Peach Christian Church requests the use of the Blackall Showgrounds for one night, Friday 2 July 2021.

MOTION: **Moved: Cr DA Hardie** **Seconded: Cr GK Schluter**

That Council **approve the Peace Christian Church's request.**

Minute No. 08/05A/21

Carried 7/0

4.1.8 Asset Management Plans

Update of Asset Management Plans, Asset Management Policy.

MOTION: **Moved: Cr PJ Pullos** **Seconded: Cr LP Russell**

That Council approve the updated Asset Management Plans and Asset Management Policy.

Minute No. 09/05A/21

Carried 7/0

4.2.1 Director of Works and Services Operations Report – April 2021

The Director of Works and Services report for April 2021 is presented to Council.

MOTION: **Moved: Cr GK Schluter** **Seconded: Cr PJ Pullos**

That Council receive the Director of Works and Services' Operation Report for April 2021.

Minute No. 10/05A/21

Carried 7/0

4.2.2 Work Health and Safety Report

The Work Health and Safety Report has been provided to Council.

MOTION: **Moved: Cr LP Russell** **Seconded: Cr PJ Pullos**

That Council receive the Work Health and Safety Report for April 2021.

Minute No. 11/05A/21

Carried 7/0

5.1 Blackall Saleyards Monthly Report

The Blackall Saleyards monthly report for April is presented to Council.

MOTION: **Moved: Cr BP Johnstone** **Seconded: Cr LP Russell**

That Council receive the Blackall Saleyards monthly report for April 2021.

Minute No. 12/05A/21

Carried 7/0

5.2 Planning and Development Report

The Planning and Development Report is presented to Council.

MOTION: **Moved: Cr LP Russell** **Seconded: Cr JH Scobie**

That Council receive the Planning and Development Report for April 2021.

Minute No. 13/05A/21

Carried 7/0

5.3 Blackall and Tambo Pool Leases

Tenders were requested for the lease of the Blackall Aquatic Centre and Tambo Pool.

MOTION: **Moved: Cr PJ Pullos** **Seconded: Cr JH Scobie**

That Council endorse the decision of the Chief Executive Officer to:

- 1. Award the lease for the Blackall Aquatic Centre to Shane and Linda Uprichard as they provide best value for money, have the appropriate qualifications and are experienced; and**
- 2. Award the lease for the Tambo Pool to Jonathan and Cindy Holmes as they provide best value for money, have appropriate qualifications and proven experience.**

Minute No. 14/05A/21

Carried 7/0

5.4 Support of Petition to Central West Hospital and Health Service

The community of Tambo have raised a petition to improve the services provided at the Tambo Primary Health Centre.

MOTION: **Moved: Cr LP Russell** **Seconded: Cr PJ Pullos**

That Council support the petition to Central West Hospital and Health Service for the improvement of services provided at the Tambo Primary Health Centre.

Minute No. 15/05A/21

Carried 7/0

5.5 Localised Mental Health Initiatives

Council has been successful in obtaining grant funding through Queensland Health for the Localised Mental Health Initiative program.

MOTION: **Moved: Cr GK Schluter** **Seconded: Cr PJ Pullos**

That Council accept the offer of funding of \$75,000 (ex GST) from the Localised Mental Health Initiatives program.

Minute No. 16/05A/21

Carried 7/0

5.6 Development Application – DA 23-2020-2021 – Reconfiguring a Lot – Boundary Realignment (Two (2) into Two (2) Lots) – Langlo Road, Scrubby Creek – Lot 1 and Lot 2 on GW25

Council has received an application for Reconfiguring a Lot – Boundary Realignment (two (2) into two (2) Lots).

MOTION: **Moved: Cr LP Russell** **Seconded: Cr DA Hardie**

That Blackall-Tambo Regional Council approves the application for a Development Permit for Reconfiguring a Lot (Boundary Realignment) on land located Langlo Road, Scrubby Creek, described as Lot 1 and Lot 2 on GW25.

1.0 ENDORSEMENT OF SURVEY PLAN

1.1 Council will not endorse or release the survey plan for this development until such time as:

- (a) All conditions attached to this development approval for Reconfiguring a Lot have been fully satisfied;

- (b) A statement demonstrating compliance with all conditions attached to this development approval has been submitted to Council; and
- (c) All outstanding rates and charges relating to the site have been paid.

2.0 APPROVED PLANS AND DOCUMENTS

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plan of development *Proposed Subdivision Lots 1 and 2 on GW25 Blackall-Tambo Regional Council*, Job & Plan No. 400187_01, File: 400187, dated 22 March 2021 and prepared by Murray & Associates Surveyors and Town Planners.
- 2.2 Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.

3.0 ACCESS

- 3.1 Access to proposed Lot 1 and Lot 2 must be from the existing access locations on Langlo Road.

4.0 PUBLIC UTILITIES

- 4.1 The applicant is responsible for the cost of any alteration to public utilities as a result of complying with conditions of this Development Permit.
- 6.2 Any alteration of any public utility or other facilities necessitated by the development of the land or associated construction works external to the site shall be at no cost to Council.
- 6.3 Any damage caused to any public utility during the course of this development permit shall be repaired to the satisfaction of Council's Delegated Officer and at no cost to Council prior to the sealing of the Survey Plan.

ADVISORY NOTES

- A. The Developer and his employee, agent, contractor or invitee is responsible for ensuring compliance with the conditions of this development approval.
- B. Where these Conditions refer to "Council" in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- C. Prior to commencing any construction activities, the applicant/developer will be required to obtain further development

permits for building work, and plumbing and drainage work, as required under relevant legislation for this work.

- D. This approval does not negate the requirement for compliance with all other relevant Local Laws and other statutory requirements. Any provisions contained in this approval relating to the enforcement of any of the conditions shall be in addition to all other rights, powers and privileges that the Council may possess or obtain, and nothing contained in these conditions shall be construed so as to prejudice, affect or otherwise derogate or limit these rights, powers and privileges of the Council.
- E. General environmental duty under the Environmental Protection Act 1994 prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

1.0 DEVELOPMENT APPLICATION SUMMARY

TABLE 1 – OVERVIEW OF THE DEVELOPMENT APPLICATION

PROPERTY DETAILS		
Site address		Langlo Road, Scrubby Creek
RPD		Lot 1 on GW25 Lot 2 on GW25
Site Area		Lot 1: 5,734.8 hectares; Lot 2: 5,252.01 hectares
Landowner		Lot 1: David Elmes and Emma Elmes; Lot 2: Donna Doyle
Existing use of land		Lot 1: Livestock grazing Lot 2: Dwelling house and livestock grazing
APPLICATION DETAILS		
Application No.		DA23-2020-2021
Applicant		David Elmes C/- Murray & Associates (QLD) Pty Ltd
Application description		Development Application seeking Development Permit for Reconfiguring a Lot (Boundary Realignment)
Date application was made		13 April 2021
Decision due date		3 June 2021
Proposal		Boundary realignment of two lots
Main Issues/Resolution	Issue	Resolution
	Nil	Nil
STATUTORY DETAILS		
Mapped matters of interest under PR 2017		Lot 1 and Lot 2 Agriculture <ul style="list-style-type: none"> • Stock route network Biodiversity <ul style="list-style-type: none"> • MSES – Regulation vegetation (Category B and C, and intersecting a watercourse) Natural Hazards Risk and Resilience <ul style="list-style-type: none"> • Flood hazard area – Level 1 – Queensland floodplain assessment overlay • Bushfire prone area
State agency referrals		Nil
State Planning Policy		State Planning Policy (July 2017)
Regional Plan		Central West Regional Plan (September 2009)
Planning Scheme		Blackall-Tambo Region Planning Scheme 2020
Zone		Rural
Overlays		Flood Hazard Map – Queensland Floodplain Assessment Overlay
Level of Assessment		Code Assessment

2.0 PROPOSAL BACKGROUND

Application lodged	29 March 2021
Action notice issued	13 April 2021
Application properly made	13 April 2021
Decision Due	3 June 2021

3.0 SITE AND SURROUNDS DESCRIPTION

The site is located at Langlo Road, Scrubby Creek, formally described as Lot 1 and Lot 2 on GW25, hereon referred to as the 'subject site' (see **Figure 1**). The subject site contains two large rural properties which are both used for livestock grazing. Lot 1 is 5,734.8 hectares and Lot 2 is 5,252.01 hectares. The subject site is irregular in shape and comprises a total area of 10,986.81 hectares.

There is an existing dwelling house and ancillary outbuildings on Lot 2 situated on the western side of Langlo Road. This dwelling house is serviced by rainwater tanks, reticulated electricity, telecommunications, and an on-site effluent system. Langlo Road is an all-weather dirt road which traverses in a south to north direction through the subject site. Lot 2 is also intersected by Graf Road, which is a stock route.

There are no buildings on Lot 1 and the property is used solely for the grazing of livestock, which are watered by dams filled by surface water, as well as bore water pumped to tanks.

There are numerous constructed access points from Langlo Road which provide access to the subject site. Both sites are then accessed internally via a series of driveways.

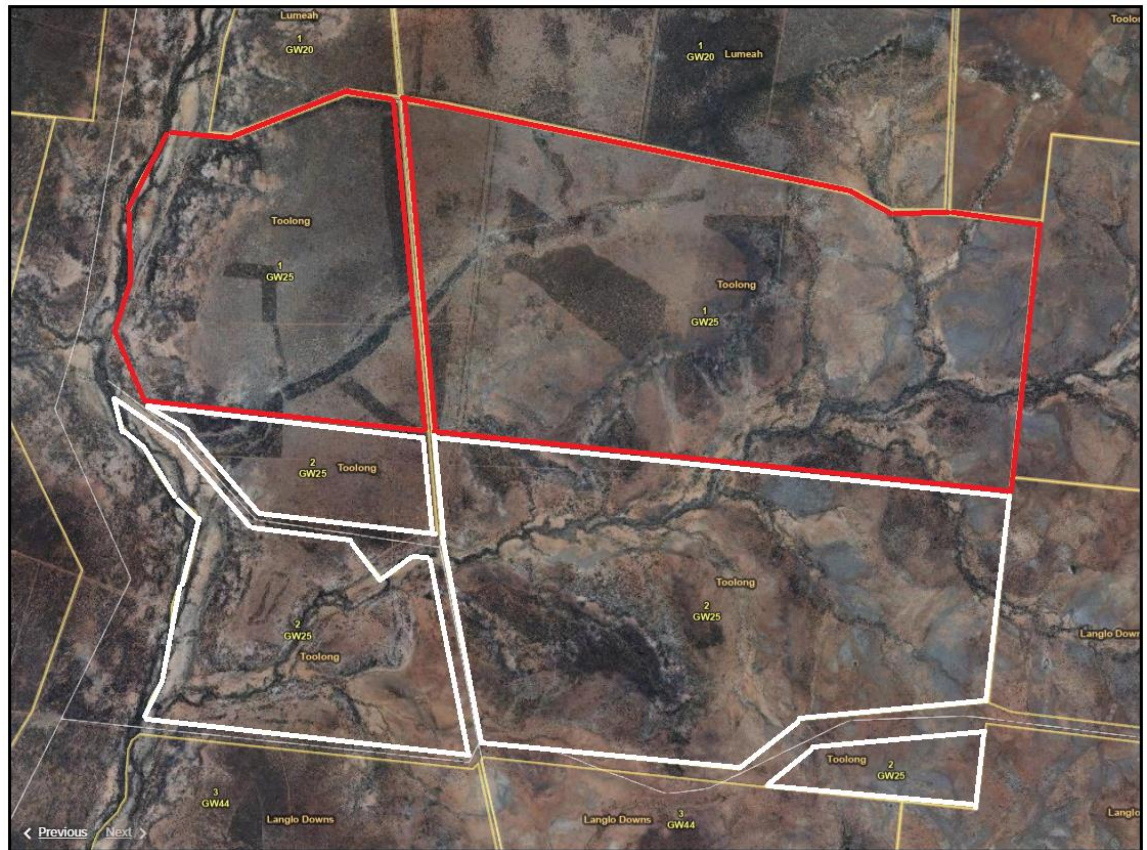


FIGURE 1 – AERIAL OF SUBJECT SITE (Lot 1 outlined in red and Lot 2 outlined in white)

4.0 DESCRIPTION OF PROPOSAL

The application seeks to reconfigure the common boundary between the two lots so that it aligns with the existing fence line currently separating the two lots. **Figure 1** shows the existing boundary of both allotments which form the subject site and **Figure 2** shows the existing boundary to be cancelled (dotted line) as well as the proposed boundary (shown in red). This changes the lot size of existing Lots 1 and 2 from 5,734.8 and 5,252.01 hectares to 6,265.24 and 4,721.57 hectares, respectively. This results in a land swap of 530.44 hectares to be added onto proposed Lot 1.

It is proposed that no infrastructure upgrades are required, as Lot 1 is solely used for grazing livestock and Lot 2 is to retain the existing service connections to the existing dwelling house. Access points along Langlo Road are proposed to remain unchanged. The proposed development will result in no change to the flow of stormwater over the subject site.

Refer to **Attachment 1** for a complete version of the proposed plan.



FIGURE 2 – EXERT OF PROPOSED PLAN OF SUBDIVISION

5.0 PLANNING ASSESSMENT

In accordance with section 45 (3) of the *Planning Act 2016*, Code Assessment is an assessment that must be carried out only –

- (a) *Against the assessment benchmarks in a categorising instrument for the development; and*
- (b) *Having regard to any matters prescribed by regulation for this paragraph.*

In this instance pursuant to section 45 (3)(a) of the Act, the categorising instrument for the development is the *Blackall-Tambo Region Planning Scheme 2020*, under which the applicable assessment benchmarks are the Reconfiguring a Lot Code and the Rural Zone Code.

In the *Planning Regulation 2017* (referred to as the 'Regulation'), sections 26 and 27 nominate additional assessment benchmarks and matters that must be considered in deciding a code assessable development application. The additional assessment benchmarks and matters that are relevant to the development are identified as follows:

- The *Central West Regional Plan 2009*, to the extent the Regional Plan is not identified in the Planning Scheme as being appropriately reflected in the Planning Scheme;
- The *State Planning Policy*, to the extent the SPP is not identified in the Planning Scheme as being appropriately reflected in the Planning Scheme;

- Any development approval for, and any lawful use of, the premises or adjacent premises; and
- The common material.

It is noted that assessment benchmarks and matters stated in Schedule 9 or Schedule 10 of the Regulation are not relevant to this development application for Reconfiguring a Lot.

There is no Local Government Infrastructure Plan in place for the Council Area and Council ceases to charge Adopted Infrastructure Charges for any new development. In turn, these assessment benchmarks do not apply to the development and an Infrastructure Charges Notice does not form part of this recommendation.

The planning assessment of the development considers the above assessment benchmarks and matters to the extent relevant to the development.

5.1 BLACKALL-TAMBO REGION PLANNING SCHEME 2020

The proposed development is for Reconfiguring a Lot. Under the *Planning Act 2016* (the Planning Act), the definition of Reconfiguring a Lot relates to:

- (a) *Creating lots by subdividing another lot; or*
- (b) *Amalgamating 2 or more lots;*
- (c) **Rearranging the boundaries of a lot** *by registering a plan of subdivision under the Land Act or Land Title Act; or*
- (d) *Dividing land into parts by agreement rendering different parts of a lot immediately available for separate disposition or separate occupation, other than by an agreement that is:*
 - (i) *A lease for a term, including renewal options, not exceeding 10 years; or*
 - (ii) *An agreement for the exclusive use of part of the common property for a community titles scheme under the Body Corporate and Community Management Act 1997; or*
- (e) *Creating an easement giving access to a lot from a constructed road.*

In accordance with Table 4.5.1 of the Planning Scheme, the relevant assessment benchmarks for the development application include the Reconfiguring a Lot Code and Rural Zone Code.

5.1.2 RECONFIGURING A LOT CODE

The development complies with the purpose and performance outcomes of the Reconfiguring a Lot Code. The purpose of the code is encompassed by a set of outcomes prescribed under section 6.3.2 of the Planning Scheme. The proposed development does not compromise the purpose of the Code in that:

- The proposed lot layout is safe, functional, and suitable and are consistent with the existing Rural Zone locality;
- The proposed lot layout does not result in an increase in threat from bushfire or flooding events, does not hinder disaster management capacities and capabilities, and has adequate infrastructure provision;
- There is no loss to biodiversity and ecological connectivity, quality, or values;

- The proposal does not result in fragmentation of rural zoned land that would diminish the productivity of the site; and
- The proposal does not impact on the Langlo Road, or Graf Road, which is part of the stock route network.

Whilst the application complies with the overall outcomes of the Reconfiguring a Lot Code, the application is required to be assessed against the 'acceptable outcomes (AO)' of the code. Where compliance with the AO cannot be achieved, a planning assessment against the corresponding Performance Outcome (PO) is required. AO1 of the Code states that the allotment dimensions are to comply with *Table 6.3.3.1 – Acceptable outcomes for lot sizes and frontages*. It is noted that for land within the Rural zone, the minimum lot size is 5,000 hectares, with no specified road frontage length.

The proposed development results in proposed Lot 2 being 4,721.57 hectares, which is 278.43 hectares below the 5,000 hectare acceptable outcome. As the application does not comply with AO1, assessment against the corresponding PO1 is therefore required. PO1 is set out below:

PO1: *The proposed lots are of a size and dimension to meet the outcomes for development in the zones and precincts in respect of:*

- (a) *preserving land for agriculture, animal production and environmental conservation in the Rural Zone;*
- (b) *achieving a safe and pleasant residential environment in the Township Zone;*
- (c) *consistency with the nature and layout of existing subdivision patterns; and*
- (d) *providing a variety of lots sizes for residential living, industry and commerce.*

Whilst proposed Lot 2 is 278.43 hectares below the minimum lot size, the proposed development complies with PO1 in that:

- The proposed boundary realignment will not detrimentally impact on the subject site's viability to continue operating agricultural activities; and
- The two lots will continue to be consistent with the lot layout and size of other rural allotments within the Blackall Tambo Regional Council area.

Compliance with the below PO is also demonstrated as follows:

PO9: *The creation of new lots avoids significant adverse impacts on the region's important biodiversity identified in the SPP mapping – Environment and Heritage (Biodiversity) and maintains and enhances ecological connectivity.*

The proposed boundary follows the existing fence line which runs directly through approximately 1,737 metres of Category B (Least Concern) and 700 metres of Category B (Of Concern) vegetation. It is noted that this new boundary will result in Exempt Clearing Works, which allows the property owner/s to clear for essential management along a fenceline, which includes a firebreak with the width of 20 metres, or 1.5 times the height of the tallest tree, whichever is greater.

Clearing for firebreaks is not considered to significantly impact on biodiversity values.

A potable water supply, on-site sewerage services, electricity and telecommunications is not conditioned for Lot 1 due to the on-going rural use of the lot for grazing purposes.

5.1.3 RURAL ZONE CODE

The development complies with the purpose, performance outcome and acceptable outcomes of the Rural Zone Code. The purpose of the code is encompassed by a set of outcomes prescribed under section 5.2.2.2 of the Planning Scheme. Assessment of these provisions found:

- The boundary realignment does not impact on the continued operation of the land for rural activities;
- The proposal rationalises the occupation of land with the boundary now following existing fencelines separating the two properties;
- Each lot has existing connections and access to all necessary infrastructure for the use of the land to continue; and
- The proposal will not have a detrimental impact on the environment or Council infrastructure.

In summary, this planning assessment concludes that the development is consistent with the Reconfiguring a Lot Code and Rural Zone Code, being the applicable assessment benchmarks under the Planning Scheme. Conditions of approval reflect the elements of the assessment benchmarks to ensure on-going compliance.

5.2 CENTRAL WEST REGIONAL PLAN

The Central West Regional Plan (September 2009) (Regional Plan) has been identified as being appropriately integrated with the Planning Scheme and therefore an assessment against the Planning Scheme is considered to be an assessment against the Regional Plan.

5.3 STATE PLANNING POLICY JULY 2017

The State Planning Policy (July 2017) (SPP) has been identified as being appropriately integrated with the Planning Scheme and therefore an assessment against the Planning Scheme is considered to be an assessment against the SPP.

5.4 PREVIOUS DEVELOPMENT APPROVAL

No other approval records for the subject land were available for review.

6.0 REFERRALS

The proposed development did not require referral to any external agencies, such as a public or State entity for assessment in accordance with Schedule 10 of the *Planning Regulation 2017*.

7.0 CONCLUSION

This Code Assessable Development Application for a Development Permit for Reconfiguring a Lot (Boundary Realignment), located at Langlo Road, Scrubby Creek, formally described as Lot 1 and Lot 2 on GW25, is recommended for approval, subject to the conditions outlined in this report.

This recommendation is based on an assessment of the proposal in accordance with the *Planning Act 2016* for applications requiring code assessment, which demonstrates the proposal's consistency with the relevant matters and assessment benchmarks.

In accordance with the requirements for a decision notice under section 63 of the Act, the notice must state the reasons for the decision. For this development, the statement of reasons, being the grounds for approval, will feature on the decision notice as follows:

- a) The boundary realignment will not detrimentally impact on Lot 1 and Lot 2 on GW25's viability for on-going agricultural activities;
- b) The realigned lots will continue to be consistent with the lot layout of other rural allotments within the Blackall Tambo Regional Council area;
- c) The realigned lots will continue to be serviced by all necessary infrastructure services;
- d) The proposal does not conflict with the reasonable development expectations for land within the Rural Zone; and
- e) Although the subject site is partially affected by the Bushfire Prone Area shown on State Planning Policy mapping, the proposal does not result in the creation of any additional lots and therefore does not worsen the hazard risk.

Minute No. 17/05A/21

Carried 7/0

CLOSURE:

There being no further business to consider, the Mayor declared the Meeting closed at 9.30am.

CONFIRMATION OF MINUTES:

Confirmed by Council as a true and correct record at the General Meeting held on Wednesday 16 June 2021.

Signed.....Mayor

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Minute No.	Report Number	Subject	Resolution	Action By	Result
06/05A/21	4.1.5	Southern Cross Association Request Annual 5-Day Poker Run	That Council approve the Southern Cross Associations request.	DFCCS	Completed
08/05A/21	4.1.7	Peace Christian Church	That Council approve the Peace Christian Church's request.	DFCCS	Completed
09/05A/21	4.1.8	Asset Management Plans	That Council approve the updated Asset Management Plans and Asset Management Policy.	DFCCS	Completed
14/05A/21	5.3	Blackall and Tambo Pool Leases	That Council endorse the decision of the Chief Executive Officer to: <ol style="list-style-type: none"> 1. Award the lease for the Blackall Aquatic Centre to Shane and Linda Uprichard as they provide best value for money, have the appropriate qualifications and are experienced; and 2. Award the lease for the Tambo Pool to Jonathan and Cindy Holmes as they provide the best value for money, have appropriate qualifications and proven experience. 	CEO	The leases have been signed.
15/05A/21	5.4	Support of Petition to Central West Hospital and Health Service	That Council support the petition to Central West Hospital and Health Service for the improvement of services provided at the Tambo Primary Health Centre.	CEO	
16/05A/21	5.5	Localised Mental Health Initiatives	That Council accept the offer of funding of \$75,000 (ex GST) from the Localised Mental Health Initiatives program.	CEO	The agreement has been signed.
17/05A/21	5.6	Development Application – DA 23-2020-2021 – Reconfiguring a Lot – Boundary Realignment (two (2) into two (2) Lots) – Langlo Road,	That Blackall-Tambo Regional Council approves the application for a Development Permit for Reconfiguring a Lot (Boundary Realignment) on land located Langlo Road,	CEO	Completed

		Scrubby Creek – Lot 1 and Lot 2 on GW25	Scrubby Creek, described as Lot 1 and Lot 2 on GW25.		
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BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 16 June 2021

Item No: 4.1.1

SUBJECT HEADING: Financial Report for the Month of May 2021

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: In accordance with s204 of the Local Government Regulation 2012 a monthly financial report is required to be presented to Council. The financial report for May 2021 details Council's current financial position and compares its performance against the adopted amended budget for 2020-2021.

Officer's Recommendation: That Council receive the Financial Report for May 2021.

Background

In accordance with section 204 of the *Local Government Regulation 2012* the financial report of Council must be presented at the monthly meeting of Council. This ensures adequate oversight of Council's financial position and performance against the latest approved budget.

Link to Corporate Plan

Governance

Outcome 4 – Financial

Consultation (internal/external)

CEO

Director of Finance

Manager of Finance

Policy Implications

Nil

Budget and Resource Implications

Nil

FINANCE REPORT TO A MEETING OF THE BLACKALL-TAMBO REGIONAL COUNCIL HELD ON 16 JUNE 2021

Contents

- 1. Cash Position**
- 2. Monthly Cash Flow Estimate**
- 3. Comparative Data**
- 4. Capital Funding - budget V's actual**
- 5. Road Works - budget V's actual**
- 6. Rates Arrears Summary**
- 7. Capital Projects Detail**
- 8. Revenue and Expenditure Summary**

FINANCE REPORT TO A MEETING OF BLACKALL-TAMBO REGIONAL COUNCIL

HELD ON 16 JUNE 2021

1. Cash Position as at 31 May 2021

Cash at Bank

Operating Accounts \$ 1,967,602

Short Term Investments

Bank of Queensland - Term Deposits \$ 5,000,000

Queensland Treasury Corporation - Cash Fund \$ 12,000,000

\$ 18,967,602

The following items should be backed by cash and investments, plus any increases in the surplus of Debtors over Creditors and unspent grants.

Cash backed Current Liabilities (Employee Entitlements) \$ 2,483,470

Unspent Grants (QRA , W4Q, DCP & Other Capital Works) \$ 2,681,882

\$ 5,165,352

	<i>Debtors</i>	<i>Creditors</i>	
Balance of recoverable debtors - estimated creditors :	690,015	170,695	\$ 519,320

Plus cash surplus	18,967,602	5,165,352	\$ 13,802,250
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Working Capital **\$ 14,321,570**

2. Monthly Cashflow Estimate: June 2021

Receipts

Rates & Fees & Charges \$ 20,000

Debtors \$ 400,000

Grants/Subsidies/Loans QTC \$ 2,147,238

Total \$ 2,567,238

Expenditure

Payroll \$ 800,000

Creditor Payments \$ 1,000,000

Loan Payments \$ 23,829

Total \$ 1,823,829

Therefore cash is expected to increase by \$ 743,409 in the period.

3. Comparative Data:

	May 2021	May 2020
Cash position	18,967,602	19,860,758
Working capital	14,321,570	17,920,883
Rate arrears	105,218	128,013
Outstanding debtors	690,015	223,140
Current creditors	170,695	123,307
Total Loans	1,678,315	1,340,578

FINANCE REPORT TO A MEETING OF BLACKALL-TAMBO REGIONAL COUNCIL

HELD ON 16 JUNE 2021

4. Capital Works Summary: 1 July 2020 to 30 June 2021

	Budget	YTD Actual	% of Budget
Buildings & Other Structures	3,289,800	1,911,202	58%
Plant & Equipment	1,120,000	1,170,533	105%
Road Infrastructure	4,749,200	1,022,099	22%
Water Infrastructure	125,000	104,008	83%
Sewerage Infrastructure	450,000	378,334	84%
QTC Loan Redemption	95,800	71,969	75%
Total	9,829,800	4,658,145	47%

5. Road Works Expenditure : 1 July 2020 to 30 June 2021

	Budget	Expended YTD Actual	% of Budget Expended
Total Roads Expenditure	10,679,810	9,076,151	85%
1. Rural Roads Maintenance	7,861,819	7,018,619	89%
2. Town Streets Maintenance	300,000	353,801	118%
3. RMPC Works	2,517,991	1,703,731	68%

6. Rate Arrears Summary

Total Rates Outstanding Balance \$ **203,905**

Rates Outstanding Breakdown	Total	No. of Assessments
Current	\$ 98,687	72
1 Year	\$ 46,931	21
2 Years	\$ 25,109	9
3 Years and over	\$ 33,178	3

BTRC 2020-21 CAPITAL EXPENDITURE PROJECTS		1/07/20 to 30/06/21		SOURCES OF FUNDING			
Particulars	Budget	Expenditure YTD	% Expended	Capital Grants	Contributions	Loans	Council Contribution
BUILDINGS & OTHER STRUCTURES	3,289,800	1,911,202	58%	2,602,500	41,900	-	645,400
Blackall Indoor Cricket Facility (W4Q)	85,900	85,915	100%	85,900	-	-	-
Tambo Swimming Pool Replaster and Paint (W4Q)	30,800	30,798	100%	30,800	-	-	-
Tambo Dam Sprinkler System	15,000	2,963	20%		-	-	15,000
BTRC LGGSP Emergency Rural Signs	197,700	50,438	26%	101,700	-	-	96,000
Blackall Airport Fencing	218,800	42,597	19%	109,400	-	-	109,400
Tambo 'Truck Museum BOR - 2020/2021	504,900	10,501	2%	454,900	-	-	50,000
Fast Internet Project BOR - 2020/2021	400,000	121,400	30%	200,000	-	-	200,000
Blackall Saleyards Ramp	100,000	133,896	134%		-	-	100,000
Saleyards Pens Stage 1 & 2 COVID19	400,000	395,814	99%	400,000	-	-	-
Blackall Magpies Clubhouse COVID19	191,900	191,990	100%	150,000	41,900	-	-
Tambo Pool Shade & Disability Chair COVID19	70,000	9,904	14%	70,000	-	-	-
Blackall Pool Shade Structure & Maint. COVID19	50,000	6,255	13%	50,000	-	-	-
Waste Oil Collection Stations COVID19	41,100	41,121	100%	41,100	-	-	-
Blackall Office Depot Toilets COVID19	30,000	4,798	16%	30,000	-	-	-
Pathway to Health Extension COVID19	80,000	70,650	88%	80,000	-	-	-
Pathway to Health 2019-20 carry over	12,500	12,463	100%	12,500	-	-	-
Elephant Palace COVID19	100,000	91,356	91%	100,000	-	-	-
Tambo Weighbridge Upgrade COVID19	51,200	51,153	100%	51,200	-	-	-
Backup Fuel Supply (DCP)	24,300	24,284	100%	24,300	-	-	-
Banks Park Beautification (DCP)	80,000	57,638	72%	80,000	-	-	-
Blackall Sign Western end (DCP)	135,000	30,898	23%	60,000	-	-	75,000
Saleyards Canteen Upgrade (DCP)	120,000	122,384	102%	120,000	-	-	-
Tambo Dam Lights (DCP & TTTT)	105,000	91,284	87%	105,000	-	-	-
Western Sports Complex Upgrade (DCP)	100,000	85,007	85%	100,000	-	-	-
Rain and River Level Gauges	145,700	145,695	100%	145,700	-	-	-

BTRC 2020-21 CAPITAL EXPENDITURE PROJECTS		1/07/20 to 30/06/21		SOURCES OF FUNDING			
Particulars	Budget	Expenditure YTD	% Expended	Capital Grants	Contributions	Loans	Council Contribution
PLANT & EQUIPMENT	1,120,000	1,170,533	105%	-	-	-	1,120,000
Plant Replacement - Net of purchases less disposals (includes committed orders less estimate disposal values)	1,120,000	1,170,533	105%	-	-	-	1,120,000
ROAD INFRASTRUCTURE	4,749,200	1,022,099	22%	3,749,200	-	-	1,000,000
New Hospital Rd Ch .26 - .50 R2R	100,000	109,569	110%	100,000	-	-	-
Emmet Rd Reseal Ch 25.90-30.70, 31.90-37.10 R2R	310,100	310,101	100%	310,100	-	-	-
Langlo Rd Reseal Ch 22.71 - 25.75 R2R	41,900	41,902	100%	41,900	-	-	-
Mt Playfair Rd Reseal Ch .52 - 5.53km R2R	150,000	886	1%	150,000	-	-	-
East West Rd Reseal Ch 16.43 - 17.43 R2R	30,000	6,683	22%	30,000	-	-	-
Ward Rd Reseal Ch 30.97 - 56.19 R2R	170,000	9,180	5%	170,000	-	-	-
Old Augathella Rd Reseal Ch .74 - 12.69 R2R	200,000	7,963	4%	200,000	-	-	-
Avington Rd Reseal Ch 0 - 27.46 R2R	200,900	119,066	59%	200,900	-	-	-
Reseals	800,000	-	0%	-	-	-	800,000
Heavy Bypass Stage 1 (Violet St) LRCI	808,300	416,749	52%	808,300	-	-	-
Heavy Bypass Stage 2 (Salvia St) HVSP	950,000	-	0%	950,000	-	-	-
Langlo Road Pave and seal TIDS	400,000	269,206	67%	200,000	-	-	200,000
Tambo Industrial Estate Rds Pave & Seal (LRCI)	588,000	313,457	53%	588,000	-	-	-
WATER INFRASTRUCTURE	125,000	104,008	83%	125,000	-	-	-
Water Mains Replacements DCP & COVID19	125,000	104,008	83%	125,000	-	-	-
SEWERAGE INFRASTRUCTURE	450,000	378,334	84%	375,000	-	-	75,000
Sewerage Renewals DCP & COVID19	450,000	378,334	84%	375,000	-	-	75,400
LOAN REDEMPTION Qld Treasury Corporation	95,800	71,969	75%	-	-	-	95,800
Saleyards Upgrade - Current Balance \$ 1,297,336 Maturity June 2037 [Drawdown 16/05/2017 \$ 1,500,000]	58,400	43,637	75%	-	-	-	58,400
Tambo Bore - Current Balance \$ 381,141 Maturity June 2030 [Drawdown 15/06/2020 \$400,000]	37,400	28,332	76%	-	-	-	37,400
TOTAL CAPITAL PROGRAM 20-21	9,829,800	4,658,145	47%	6,851,700	41,900	-	2,936,200

(Accounts: 0100-0001-0000 to 5250-2000-0000. All report groups. 92% of year elapsed. To Level 2. Excludes committed costs)

Blackall-Tambo Regional Council (Budget for full year)

Financial Year Ending 2021

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			REVENUE			EXPENDITURE			
			31 May 2021 ACTUAL	AMENDED BUDGET	ORIGINAL BUDGET	31 May 2021 ACTUAL	AMENDED BUDGET	ORIGINAL BUDGET	
1000-0001	ADMINISTRATION								
1000-0002	Administration	203,738.17	105%	193,800	197,600	3,270,993.16	90%	3,617,200	3,264,600
1100-0002	Finance	4,660,767.08	74%	6,292,300	6,807,500	1,165,325.80	620%	188,000	67,300
1200-0002	Oncosts	0.00	0%	0	0	(424,586.94)	32%	(1,340,300)	(1,385,400)
1300-0002	Stores/Purchasing	0.00	0%	0	0	57,065.51	82%	69,400	68,300
2000-0002	Corporate Governance	540.46	108%	500	0	652,624.43	91%	720,300	728,700
2100-0002	Business Activities	39,123.16	103%	38,000	37,000	37,358.51	82%	45,800	116,700
2150-0002	Saleyard Operations	1,404,693.03	100%	1,400,100	1,150,000	819,932.32	90%	911,600	632,000
2200-0002	Tambo Sawmill	8,400.00	7%	113,400	8,000	241,887.90	99%	244,400	71,000
2350-0002	Airports/Aerodromes	39,263.26	87%	45,000	149,000	252,764.51	97%	259,400	321,300
2450-0002	Tourism	64,742.08	113%	57,200	32,100	373,921.78	87%	431,000	331,500
2500-0002	Planning & Development	24,656.87	82%	30,000	30,000	77,834.80	126%	62,000	62,000
2580-0002	Economic & Community Develop	2,756,897.16	48%	5,689,800	3,645,300	272,010.11	56%	482,300	117,400
2600-0002	Environmental	65,166.73	81%	80,000	39,100	22,879.91	64%	36,000	14,500
2700-0002	Stock Routes	9,450.00	---	0	0	0.00	0%	0	0
3000-0002	Work Scheme and Community	16,001.31	105%	15,300	15,300	100,777.47	101%	100,000	128,100
3100-0002	Council Housing	110,525.00	92%	120,000	120,000	337,411.26	98%	343,600	377,200
3300-0002	Child Care Services	145,359.18	99%	146,600	170,000	315,262.87	96%	328,800	326,500
3350-0002	Sport and Recreation	110,598.46	98%	113,000	140,000	83,486.16	75%	111,000	119,600
3400-0002	Youth Services	44.46	---	0	18,000	115,811.91	100%	115,700	115,000
3410-0002	Sixties and Better	46,123.55	75%	61,400	57,700	41,232.70	61%	67,800	59,000
3415-0002	Tambo Multi-Purpose Centre	492,325.74	93%	531,700	490,500	525,984.81	98%	537,000	491,400
3445-0002	Disability	102,317.85	92%	111,500	64,000	49,701.99	83%	60,000	32,000
3460-0002	Neighbourhood Centre	264,624.66	87%	304,400	143,000	200,963.71	67%	300,900	162,500
3470-0002	Miscellaneous Care Services	0.00	0%	0	0	0.00	0%	2,000	2,000
3500-0002	Libraries, Education and Arts	6,904.09	62%	11,100	11,100	226,744.29	94%	242,000	213,400
3570-0002	Regional Arts Development Fund	97,309.36	102%	95,000	75,000	202,455.99	95%	212,000	240,000
3600-0002	Halls and Cultural Centres	3,482.73	87%	4,000	3,000	188,068.89	94%	199,900	248,000
3700-0002	Showgrounds & Sports Facilities	1,864.52	62%	3,000	3,000	600,757.19	98%	615,000	529,000
3740-0002	Funerals	61,841.29	82%	75,000	66,000	59,833.02	100%	60,000	55,000
3800-0002	Corporate Buildings	0.00	0%	0	0	95,672.94	113%	85,000	130,000
1000-0001	ADMINISTRATION	10,736,760.20	69%	15,532,100	13,472,200	9,964,177.00	109%	9,107,800	7,638,600
4000-0001	WORKS AND SERVICES								
4001-0002	Works Office and Depot	0.00	0%	0	0	2,793,695.81	96%	2,904,100	3,149,400
4100-0002	Town Street Maintenance	0.00	0%	0	0	353,800.83	99%	358,000	300,000
4200-0002	Rural Roads Maintenance	557,799.00	48%	1,167,700	1,219,900	197,951.63	41%	478,000	1,000,000
4500-0002	Recoverable Works	18,137,493.41	76%	23,806,500	11,550,000	13,626,980.84	67%	20,353,600	15,374,000
4550-0002	Plant Operations	3,044,278.46	91%	3,340,000	3,480,500	2,464,615.25	96%	2,561,400	2,912,200
4600-0002	SES - Disaster Mgmt	21,497.88	93%	23,000	17,000	190,411.72	97%	196,300	58,300
4700-0002	Cemeteries	2,807.70	56%	5,000	1,000	48,382.43	105%	46,000	106,000
4800-0002	Parks, Gardens and Reserves	0.00	0%	0	0	916,387.30	100%	915,000	1,051,500
4860-0002	Aquatic Centres	0.00	0%	0	0	429,003.66	95%	450,800	437,500
4900-0002	Animal Control	17,525.50	77%	22,800	16,100	79,192.77	97%	82,000	109,600

(Accounts: 0100-0001-0000 to 5250-2000-0000. All report groups. 92% of year elapsed. To Level 2. Excludes committed costs)

Blackall-Tambo Regional Council (Budget for full year)

Financial Year Ending 2021

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				REVENUE		EXPENDITURE			
				31 May 2021	AMENDED	ORIGINAL	31 May 2021	AMENDED	ORIGINAL
				ACTUAL	BUDGET	BUDGET	ACTUAL	BUDGET	BUDGET
4950-0002	Stock Routes & Pest Mgmt	83,424.42	89%	94,000	126,000	308,959.25	99%	312,000	580,200
5000-0002	Cleansing	319,304.97	100%	319,300	319,500	208,410.12	87%	240,700	257,000
5100-0002	Water Supply	841,053.70	99%	846,500	845,200	408,465.73	108%	378,300	514,400
5200-0002	Sewerage Services	726,453.48	100%	728,400	725,800	302,711.86	98%	310,000	373,700
				-----	-----	-----	-----	-----	-----
4000-0001	WORKS AND SERVICES	23,751,638.52	78%	30,353,200	18,301,000	22,328,969.20	75%	29,586,200	26,223,800
				=====	=====	=====	=====	=====	=====
TOTAL REVENUE AND EXPENDITURE		34,488,398.72	75%	45,885,300	31,773,200	32,293,146.20	83%	38,694,000	33,862,400

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 16 June 2021

Item No: 4.1.2

SUBJECT HEADING: DFCCS Operations Report – May 2021

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: The Director of Finance Corporate and Community Services operations report for May 2021 is presented to Council. The report includes housing and administration, youth program, community development program, Blackall aerodrome, libraries, visitor information centres, facility bookings, Tambo Multipurpose and Tambo Child Care Centre.

Officer's Recommendation: That Council receive the DFCCS Operations Report for May 2021.

Background

Tambo Housing and Administration

Building Maintenance

- Repairs of public buildings for next financial year have been identified and costed.
- Presently working on the WPHS issues in public buildings.

Aged Housing

- Coolibah Village has a two x two-bedroom units vacant. These will be advertised after the flooring has been completed.

Blackall Housing and Administration

Cultural Centre Maintenance

- Monthly fire alarm system inspection complete

Building Maintenance

- Fire extinguishers, hoses and blankets serviced in all Blackall Council Buildings

Housing Maintenance

- Minor maintenance carried out on various pensioner units and council houses.
- Interior of vacant two-bedroom unit painted, cleaning is in progress.
- Pensioner unit and two-bedroom unit advertised; applications have been received for both locations; tenant is yet to be selected.

Community Development Report

- 1 x Client Contact this month – assistance & referral to appropriate services provided.

- Secret Garden maintenance costs raised approx. \$720 for Blackall Neighbourhood Centre Community Garden Project.
- ‘Are you Lonesome Tonight’ had 275 persons through the gate and raised \$1400 for the Blackall Historical Woolscour Association.
- Steven Elliot Working Dog Clinic (Rural Men’s Mental Health Initiative) – to be held in July.
- Event Planning continues for ‘Rooftop Express – Night of the Horse’ Community Event Friday 25th June.
- Successful Application - \$75,000 Mental Health Initiative Grant
- Successful Application - \$35,000 towards Banks Park Playground Upgrade

Blackall Library Report

Month	Loans 2019/20	Loans 2020/21	Visitors 2019/20	Visitors 2020/21	Requests 2019/20	Requests 2020/21	Members Added 2019/20	Members Added 2020/21
July	233	233	478	389		14		3
August	243	263	415	371		26		14
September	233	266	436	401		29		11
October	335	216	459	389		21		4
November	277	374	434	378		35		10
December	273	315	213	450		38		4
January	589	377	389	376	34	16		1
February	256	340	376	318	25	39	4	5
March	246	226	213	413	72	23	3	7
April	100	212	63	407	100	40	0	6
May	211	159	126	387	51	47	1	4
June	177		318		13		4	
Year to Date	3173	2981	3920	4279	295	328	12	69

Tambo Library and Tourist Report

	Loans 2019/20	Loans 2020/21	Visitors 2019/20	Visitors 2020/21	Requests 2019/20	Requests 2020/21	Members Added 2019/20	Members Added 2020/21
July	571	710	203	138	107	65	7	3
August	444	419	132	125	76	52	2	6
September	405	465	156	144	39	52	2	3
October	419	414	121	137	88	114	5	3

November	412	427	119	123	61	63	4	1
December	411	336	172	110	37	36	3	0
January	444	404	127	104	82	69	0	1
February	449	454	108	136	56	80	8	0
March	402	460	91	126	75	49	1	1
April	150	365	40	126	47	51	1	1
May	294	407	81	144	96	65	6	2
June	515		124		56		5	
Totals	4916	4861	1474	1413	820	696	44	21

	Visits 2019/20	Visits 2020/21
July	750	464
August	536	506
September	323	612
October	178	323
November	79	93
December	75	123
January	81	84
February	69	55
March	82	140
April	33	319
May	0	577
June	133	
Totals	2339	3296

Blackall Visitor Information Centre

Information on Blackall and the region is placed outside the library/VIC at close of day to ensure visitors have access to town and region information.

Fifteen information packs were requested by phone or email. During the month of May, phone calls were still being received requesting information on what venues were open in Blackall for the current tourist season.

The number of visitors and campers are up significantly compared to May last year. These are the highest recorded numbers in May since 2007.

Monthly Statistics:

Visitor Numbers to Blackall Tourist Information Centre

2019/2020	Visitor Numbers	2020/2021	Visitor Numbers
July	2,483	July	1,638
August	2,104	August	1,985
September	933	September	1,522
October	416	October	941

November	101	November	174
December	34	December	99
January	93	January	99
February	18	February	95
March	107	March	375
April	0	April	1217
May	5	May	2553
June	388	June	
Year to Date	6,682	Year to Date	10,698

Issue of Camping Permits

Month	Information Centre	Self - Registration	Total for Month 2020/21
July	198	139	337
August	230	131	361
September	140	262	402
October	81	166	247
November	4	31	35
December	3	15	18
January	5	11	16
February	10	10	20
March	44	62	106
April	122	280	402
May	261	414	675
June			
Year to Date	1,098	1,521	2,619
2019/2020	1075	1954	3029

Camping Ground Fees		
Month	\$ Amount	2020/2021 YTD \$
July	\$3,370.00	\$3,370.00
August	\$3,618.00	\$6,988.00
September	\$4,318.00	\$11,306.00
October	\$2,472.00	\$13,483.00
November	\$350.00	\$13,833.00
December	\$185.00	\$14,018.00
January	\$160.00	\$14,178.00
February	\$200.00	\$14,378.00
March	\$1,066.00	\$15,444.00
April	\$4,025.00	\$19,439.00

May	\$6,750.00	\$26,219.00
June		

Year ending 2019/2020 \$24,232.00

Qantas Report

Month	Pax OFF	Pax ON	Total	YTD
July	0	0	0	0
August	12	15	27	27
September	74	58	132	159
October	85	106	191	350
November	72	59	131	481
December	79	61	140	621
January	63	53	116	737
February	41	42	83	720
March	60	48	108	928
April	72	63	135	1063
May	44	36	80	1143
June				
6 Monthly Average	59.33	50.5	110.33	110.33
YTD	602	541	1143	1143
Total for 2019/2020	1121	823	1944	1944

- The June roster has been distributed for airport employees.

Council Facility Bookings

Blackall	Memorial Hall		Cultural Centre		Showgrounds		Racecourse		Bus	
	19/20	20/21	19/20	20/21	19/20	20/21	19/20	20/21	19/20	20/21
July	10	11	1	4	9	4	1	0	1	0
August	9	11	4	11	3	4	1	0	1	12
September	2	11	5	12	1	9	1	0	2	8
October	1	2	1	11	1	11	1	2	2	3
November	2	0	9	16	2	0	2	2	5	7
December	3	3	4	8	3	3	0	0	0	1
January	0	0	2	1	2	2	0	1	1	0
February	11	3	8	10	0	1	0	1	4	4
March	7	7	4	3	1	6	0	0	3	3
April	0	5	0	7	0	4	0	1	0	3
May	0	3	0	4	0	5	0	1	0	9
June	8		2		0		0		0	
TOTAL	37	56	48	88	32	49	10	8	25	50

Council Facility Bookings

Tambo	Shire Hall		Racecourse		Western Sports		Bus	
	19/20	20/21	19/20	20/21	19/20	20/21	19/20	20/21
July	1	8	1	0	1	0	3	0
August	6	13	2	0	0	0	5	1
September	1	6	3	1	1	1	5	1
October	10	7	0	1	0	1	6	2
November	8	16	1	0	1	0	2	2
December	5	5	0	1	0	0	0	0
January	1	8	1	0	0	3	0	1
February	5	15	2	0	0	0	3	6
March	4	16	1	0	0	0	0	2
April	4	16	3	3	1	2	3	6
May	5	11	2	1	1	6	5	10
June	2		2		1		3	
TOTAL	52	121	18	7	6	13	35	31

Tambo Child Care Centre

Attendance	Month	YTD	Month	YTD
	2019-2020	2019-2020	2020-2021	2020-2021
July	194	194	207	207
August	205	399	214	421
September	139	538	110	531
October	172	710	303	834
November	171	881	261	1095
December	35	916	50	1145
January	41	957	22	1167
February	145	1102	180	1347
March	157	1259	193	1540
April	100	1359	154	1694
May	73	1432	230	1924
June	130	1562		

Finance	Month	YTD	Month	YTD
	Receipts	Receipts	Expenditure	Expenditure
	2020-2021	2020-2021	2020-2021	2020-2021
July	\$5,423.12	\$ 5,423.12	\$24,806.00	\$24,806.00
August	\$15,175.09	\$20,598.21	\$27,094.00	\$51,900.00
September	\$24,903.35	\$45,501.56	\$28,001.90	\$83,508.90
October	\$14,462.60	\$59,964.16	\$25,197.85	\$108,706.75
November	\$15,575.38	\$75,539.54	\$33,106.42	\$141,813.17
December	\$4,411.80	\$79,951.34	\$11,501.87	\$153,315.04
January	\$472.69	\$80,424.03	\$7,889.81	\$161,204.85
February	\$10,132.17	\$90,556.20	\$34,475.73	\$195,680.58
March	\$26,461.95	\$117,018.15	\$46,947.57	\$242,628.15
April	\$7,673.20	\$127,240.50	\$23,765.55	\$266,457.28

May	\$16,980.24	\$144,220.74	\$37,146.42	\$303,603.70
June				

Youth Program:

- **Operational** – The Youth Officer has been providing activities via email on request.
- **Youth Centre** – Youth centre has opened in Blackall and Tambo doing inside and outside activities with COVID-19 restrictions in place.
- **Blackall State School Breakfast Club** – 6th, 13th and 20th
- **Blackall Dance – Red Ridge Program** – 10th, 17th and 24th
- **Tambo Dance – Red Ridge Program** – 4th, 11th, 14th and 25th
- **Tambo Youth Group** – 5th, 13th and 19th
- **Blackall Youth Group** – 6th, 13th and 20th
- **Movie Night** – 14th
- **Skateboard Workshops** – 22nd and 23rd

Upcoming Events: June

- **Movie Night** – 25th June

Tambo Multi-Purpose Centre

- The number of clients requiring treatment for May is as follows:
Podiatry - 11 clients
Remedial Massage – 55 clients
Physiotherapy – 45 clients
- The centre's kid fit programme has used sport and recreation funds to provide a rock-climbing wall for the teddy bear's picnic in July.
- The centre has started working on the community care handbook. This handbook is a breakdown of the services provided by the TMPC and outlines the roles of the support care workers while they attend to services in client's homes.
- The centre is working with Rachael Sargood and people from the local community to organise a mini triathlon in September in conjunction with the Kid's Fit program.

Link to Corporate Plan

Economic Development
Outcome 2 – Tourism

Vibrant Communities
Outcome 1 – Arts and culture
Outcome 2 – Health and wellbeing
Outcome 3 – Community Services
Outcome 4 – Youth

Governance
Outcome 5 – Customer service

Infrastructure

Outcome 2 – Airports

Outcome 5 – Council buildings

Consultation (internal/external)

Neighbourhood Centre Coordinator

Tambo Library and Tourism Officer

Community Development Officer

Customer Service Officers

Multi-Purpose Coordinator

Child Care Coordinator

Library Officer

Tourism Officer

Policy Implications

Nil

Budget and Resource Implications

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 16 June 2021

Item No: 4.1.3

SUBJECT HEADING: Environmental Health Officer's Report

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: The Environmental Health Officer's report is provided to Council.

Officer's Recommendation: That Council receive the Environmental Health Officer's Report.

Background

Food premises

EHO consulted with the licensee of a food business and the operator of a butcher shop in Tambo regarding the proposed implementation of a mobile food truck. EHO advised about the requirements under the Food Act 2006, no planning/ building approval required as per planner's advice.

EHO received enquiry about the proposed food business operation at a shop in Tambo. Onsite assessment scheduled for early June 2021.

Environmental Management/ Public Health

A permit for the commercial use of Council controlled area, the footpath, has been issued for a fund-raising activity for the Blackall Magpies Football Club.

A permit was issued for the commercial use of Council controlled areas.

Consultation (internal/external)

EHO consulted with Queensland Department of Health on a regular basis to obtain updated COVID-19 information relevant for the community.

Link to Corporate Plan

Environment and Heritage

Outcome 4 – Waste Management

Consultation (internal/external)

Environmental Health Officer

Policy Implications

Nil

Budget and Resource Implications

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 16 June 2021

Item No: 4.1.4

SUBJECT HEADING: Ranger Coordinator's Report

Author and Officer's Title: Alastair Rutherford – Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: The Ranger Coordinator's report for May 2021 is provided to Council.

Officer's Recommendation: That Council receive the Ranger Coordinator's report for May 2021.

Background

Animal Control

Remove and destroy injured owl

Remove and destroy old roo (attacked young girl)

Complaints

2 - barking dogs

Call Outs

6

Weed Control

Mother of Millions – Tambo Common.

Rope Pear – Tambo Common

Operational

DoR capital works – complete & claimed

Clean troughs Northampton, Forest Park & ranger paddock.

Drensmaine – repairs to tank drain pipe.

Tambo Common – repairs to trough at Joe's Bog.

Wild Dog Control

Scalps 2021 Blackall – 0, Tambo – 21

2020 Blackall – 40, Tambo – 2

1080 campaign completed, a total of 4,228 kg of meat baited.

Dog – 3,403 kgs Pig – 825 kgs

Agistment

All agistment stock removed as at 31/05/2021.

Link to Corporate Plan

Environment and Heritage

Outcome 3 – Pest Management

Consultation (internal/external)

Ranger Coordinator

Policy Implications

Nil

Budget and Resource Implications

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 16 June 2021

Item No: 4.1.5

SUBJECT HEADING: Arts & Cultural Report – Apr-May 2021

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: The arts and cultural report is provided to Council

Officer's Recommendation: That Council receive the Arts and Cultural Report for April-May 2021.

Background

- Barcoo Way Rail Trail consultations with Tilma Group.
- OQTA catch up.

Grassland Art Gallery:

Statistics: 556 visitors for April 2021
 761 visitors for May 2021
 Facebook: 2017 followers

Visits are strong this year and this is reflecting in increased sales through the gallery shop and an increase in sales of artwork to visitors.

Local artists exhibition, 'Anticipation' opened on Saturday June 5, with strong sales, 22 of 42 works.

Tourism:

Blackall-Tambo tourism website hosting has been transferred to Vink. Work has commenced on updating some of the pages.

Video – Council feedback has been provided, awaiting draft two.

Matilda Way:

Matilda Way Facebook page has 7,206 followers.

May statistics:

Reach: 1,108

Post engagements: 37

All stakeholders have not been posting regularly which is very disappointing. Changes in staff across the Matilda Way region are partially causing lack of engagement/ownership with the Matilda Way. Reminders have been sent.

Barcoo Way:

Currently there are 7082 followers.

May statistics:

Reach: 5,661

Post engagements: 2,060

Linda Tilma was in region from May 31st – June 2nd undertaking stakeholder consultation. Extra signage for the trail has been ordered, funded by the Isisford Progress Assn's FRRR grant.

Visit Blackall-Tambo:

Visit Blackall-Tambo Facebook page has 4,111 followers.

May Statistics:

Reach: 37,709

Post Engagements: 3,657

Tambo Dam Lights Project:

Fabrication of the sculpture has commenced.

Community Benefit Gambling Fund submission through Tambo Arts Council has been successful for \$34,500.00 for the outdoor projector and creation of the projection.

Tambo Trucking Museum:

- Concept designs are being finalised by GBA.
- Signage erected.

Grants:

2019-20 Resilience and Risk Reduction Funding – EOI for mobile kitchen was unsuccessful.

Link to Corporate Plan

Social

Arts and Cultural

Tourism

Economic Development

Consultation (internal/external)

Arts and Cultural Officer

Policy Implications

Nil

Budget and Resource Implications

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 16 June 2021

Item No: 4.1.6

SUBJECT HEADING: Write Off of Debt – R R Logging

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: Council has been advised that R R Logging Pty Ltd have gone into liquidation.

Officer's Recommendation: That Council write off the debt of \$103,607.01 from R R Logging Pty Ltd as an unrecoverable debt.

Background

R R Logging were the lessee of the Tambo Sawmill. Council has received notification from SV Partners advising that they were appointed as Joint and Several Liquidators of R R Logging Pty Ltd, ACN 067 097 849 on 29 May 2020. An Initial Notice to Creditors has been provided to Council by SV Partners.

Council engaged King and Company Solicitors to recover the debt however, given that R R Logging Pty Ltd have gone into liquidation it is considered that the debt is unrecoverable.

Link to Corporate Plan

Governance

Outcome 4 - Financial

Consultation (internal/external)

Chief Executive Officer

Manager of Finance

Manager of Assets and Tambo Office Manager

Policy Implications

Compliance with Queensland Audit Office Standards

Budget and Resource Implications

Write off will result in revenue loss of \$103,607.01

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 16 June 2021

Item No: 4.1.7

SUBJECT HEADING: In-Kind Support Policies (Under \$10,000 and Over \$10,000)

Author and Officer's Title: Alastair Rutherford – Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: The In-Kind Support policies have been reviewed.

Officer's Recommendation: That Council adopt the in-kind policies:

- (i) **Request for Council Assistance Over \$10,000; and**
 - (ii) **Request for Council Assistance Under \$10,000.**
-

Background

It is considered that the current practice of administering bonds for the hire of Council facilities by persons and organisations could be improved to the advantage of the community.

Accordingly, both policies are amended with the inclusion of the following clause:

“The requirement to pay a bond by persons/organisations who wish to hire Council facilities is at the discretion of the CEO.

As a general principle where alcohol is being sold or consumed a bond will be required.

Exemptions in the main will be directed to small communities and the Blackall and Tambo schools where organised activities for pupils are held during school hours.”

Link to Corporate Plan

Vibrant Communities

Outcome 1 – Arts and Culture

Consultation (internal/external)

Chief Executive Officer

Manager of Finance

Customer Service Officer

Policy Implications

Nil

Budget and Resource Implications

Nil



Blackall-Tambo Regional Council

Requests for Council Assistance Under \$10,000

Policy Number: Stat 48	Effective Date:
Version Number: Three	Review Date:
Policy Compiled by: Director of Finance Corporate and Community Services	
Policy Approved by: Chief Executive Officer	

1. PURPOSE AND SCOPE

To assist community organisations, improve the delivery of cultural, sporting and recreational services and activities. To encourage increased participation in and the development of cultural, sporting and recreational opportunities to improve the quality of life in the Blackall Tambo community.

2. PRINCIPLES

In recognition of the voluntary efforts of the residents of the Blackall-Tambo Regional Council area, Council has formulated a policy to provide financial and in-kind assistance to community organisations. The aim of this Policy is to strengthen and enhance the capacity of organisations to provide services and activities for the benefit of the Blackall-Tambo Regional Council community.

Council will not provide in-kind assistance to individuals and will only provide this support to recognized community not-for-profit organisations.

Council received external drought funding of \$82,500 per annum for the previous three years and this has enabled Council to provide financial assistance to clubs and organizations in Blackall and Tambo during that period. However, this funding is no longer available and accordingly assistance will now be limited to in-kind support except in exceptional cases where financial assistance could be considered.

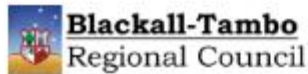
The level of annual in-kind support will be limited to the budget allocation for that year.

The grants program aims to provide limited in-kind assistance in relation to the development of a program, project and/or activity. It is not intended to be relied upon as a primary source of support. Council encourages co-support from other sources.

3. LEGISLATIVE REQUIREMENTS

Section 195 of the Local Government (Financial Planning and Accountability) 2012, requires a local government to prepare and adopt a policy about support to community organizations.

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Requests for Council Assistance Under \$10,000

The policy must state:

- (a) The criteria for a community organisation to be eligible for support from the local government;
- (b) The procedure for approving support to a community organization; and

Section 202 states that a local government may give support to a community organization only if –

- a) The local government is satisfied that the support will be used for a purpose that is in the public interest; and
- b) The community organisation meets the criteria stated in the community assistance policy.

4. ELIGIBILITY CRITERIA

Each application for assistance submitted for support will be considered by applying the following criteria:

- (a) Organisations must be based within the local government area and provide services and activities of benefit to the Blackall-Tambo Regional Council community;
- (b) The Organisations must have a community service, religious, charitable, sporting, recreational, cultural or educational purpose;
- (c) The support must be for a purpose that is in the public interest;
- (d) Organisations should be incorporated and have an ABN or be sponsored by an incorporated body with an ABN. Organisation which are not incorporated may be eligible for support under this policy provided that the organisation meets all other criteria
- (e) All organisations requesting assistance will be required to make a submission in writing each year on the approved form;
- (f) Organisations must appropriately and publicly acknowledge the Blackall-Tambo Regional Council's contribution to their organisation, activity or event.

5. BONDS

The requirement to pay a bond by persons/organisations who wish to hire Council facilities is at the discretion of the CEO.

As a general principle where alcohol is being sold or consumed a bond will be required.

Exemptions in the main will be directed to small community organisations and the Blackall and Tambo schools where organised activities for pupils are held during school hours.

6. TYPES OF GRANTS

- a) Monetary Donations: Monetary donations will only be considered in special circumstances.
- b) Rate Remission: Remission of rates will be for net general rates only. No utility charges – i.e. water, sewerage and cleansing charges – will be refunded.
- c) Plant Hire: Council may allow plant to be made available to organisations, provided the plant is operated by appropriately qualified Council personnel. The support amount will be

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Requests for Council Assistance Under \$10,000

calculated in accordance with Council's current charges for plant hire and wages including travel time and stand-down time.

- d) In-kind Assistance: Council may provide in-kind assistance (e.g. photocopying, labour) to community organisations. In-kind assistance will be assigned a reasonable dollar value for the services provided.
- e) Rebates: Council may waive fees and charges for community organisations.

7. PROCEDURES

The requirement to pay a bond by persons/organisations who wish to hire Council facilities is at the discretion of the CEO.

As a general principle where alcohol is being sold or consumed a bond will be required.

Exemptions in the main will be directed to small community organisations and the Blackall and Tambo schools where organised activities for pupils are held during school hours.

8. PROCEDURES

- Applications:

Applications for assistance must be in writing on the approved form.

- Finance:

Where appropriate, recipient organisations must provide to Council all necessary information about organisation details (e.g. ABN, bank account details) to facilitate payment of monetary donations.

- Delegations

Applications require Council approval to be successful

- Budget

The total assistance provided to community organisations must be within the annual budget limits approved by Council.

Collection and Return of Equipment, Tables and Chairs

Community organisations are required to collect and return all approved items of equipment (including tables and chairs) in the same condition as when collected. If not, the actual cost of cleaning or replacement will be deducted from the bond.

Where Council is requested to deliver and collect equipment, tables and chairs a charge equal to actual cost-plus GST plus 10% will be levied.

Council may consider waiving delivery and collection costs where the organization comprises of elderly people who would be unable to pick-up and return tables, chairs and equipment.

Collection and Return of Buses

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Requests for Council Assistance Under \$10,000

When buses are provided to clubs and organizations with the hire fees waived the bond is to be paid to Council prior to the bus being collected. The bus is required to be collected by the club from which ever town it is located in and returned to that same town in a clean condition and fully fuelled.

Where a bus is returned in an unclean state and/or not fuelled a charge equal to actual cost-plus GST plus 10% will be levied.

9. INELIGIBLE ITEMS

The following will not be considered for funding:

- Ongoing salaries/wages for staff
- Recurrent costs associated with day-to-day operations.
- Retrospective funding – Programs, projects and/or activities that have commenced or completed prior to acknowledgement of support outcomes.
- Items/programs that are the core business of a Government Department, tourism or economic development organisations.
- Programs, projects and/or activities that do not involve the Blackall-Tambo Regional Council community.
- Items of equipment or other expenditure that are personal or of a personal gain.
- Assets Council believe have an unacceptable risk of being damaged, lost, causing injury or quickly losing value.
- Insurance costs.
- Payment of debt.

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Blackall-Tambo
Regional Council

Request for Assistance

Organisation Name: _____ ABN: _____

Address: _____

President: _____ Phone: _____

Secretary: _____ Phone: _____

Treasurer: _____ Phone: _____

Contact Email: _____

Is the organisation incorporated? Yes/No If no, Name of sponsoring organisation:

Purpose of Assistance (eg sponsorship of event; general assistance; group excursion etc.):

Assistance Request (free use of facilities, monetary sponsorship, use of plant etc)
Date required:
<input type="checkbox"/> Cash Sponsorship:
<input type="checkbox"/> Plant Hire:
<input type="checkbox"/> In-Kind assistance:
<input type="checkbox"/> Rate Remission (please include address):
Total estimated value of assistance:
Organisation's Contribution:

How will the community benefit from Council Support? _____

How will the organisation acknowledge Blackall-Tambo Regional Council? _____

Signed: _____ Date: _____

Office Use Only	
Approved: Yes/No	Amount Approved: \$
Magiq Doc #	Date:

Updated 28.01.2021

Version 1

Review 28.01.2022



Blackall-Tambo Regional Council

Requests for Council Assistance Over \$10,000

Policy Number: Stat 49	Effective Date:
Version Number: Three	Review Date:
Policy Compiled by: Director of Finance Corporate and Community Services	
Policy Approved by: Chief Executive Officer	

1.0 Purpose and Scope

To assist community organisations improve the delivery of cultural, sporting and recreational services and activities. To encourage increased participation in and the development of cultural, sporting and recreational opportunities to improve the quality of life in the Blackall Tambo community

2.0 Principles

In recognition of the voluntary efforts of the residents of the Blackall Tambo Regional Council area, Council has formulated a policy to provide financial and in-kind assistance to community organisations. The aim of this Policy is to strengthen and enhance the capacity of organisations to provide services and activities for the benefit of the Blackall Tambo Regional Council community.

Council will consider community-based projects over \$10,000 that meet the criteria set out in this policy.

This assistance extends to recognised community not-for-profit organisations but not to individuals.

Any level of financial assistance provided by Council must be included in Council's annual budget.

Assistance may take the form of money, plant hire or in-kind assistance.

This grants program aims to provide limited financial and in-kind assistance in relation to the development of a program, project and/or activity. It is not intended to be relied upon as a primary source of funding. Council encourages co-funding from other sources and reserves the right to part fund a grant application.

3.0 Legislative Requirements

Section 195 of the Local Government (Financial Planning and Accountability) 2012, requires a local government to prepare and adopt a policy about grants to community organisations.

The policy must state:

- (a) The criteria for a community organisation to be eligible for a grant from the local government;

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Blackall-Tambo
Regional Council

Requests for Council Assistance Over \$10,000

- (b) The procedure for approving a grant to a community organisation; and

Section 202 states that a local government may give a grant to a community organisation only if –

- a) The local government is satisfied that the grant will be used for a purpose that is in the public interest; and
- b) The community organisation meets the criteria stated in the community grants policy.

4.0 Eligibility Criteria

Each application for assistance submitted for a grant will be considered by applying the following criteria:

- a) Organisations must be based within the local government area and provide services and activities of benefit to the Blackall Tambo Regional Council community;
- b) The organisation must have a community service, religious, charitable, sporting, recreational, cultural or educational purpose;
- c) The grant must be for a purpose that is in the public interest;
- d) Organisations should be incorporated and have an ABN or be sponsored by an incorporated body with an ABN. Organisations which are not incorporated may be eligible for financial assistance under this policy provided that the organisation meets all other criteria;
- e) All organisations requesting assistance will be required to make a submission in writing each year on the approved form and attach plans of proposed structures;
- f) Organisations must appropriately and publicly acknowledge the Blackall Tambo Regional Council's contribution to their organisation, activity or event;
- g) List all other sources of funding.

5.0 Bonds

The requirement to pay a bond by persons/organisations who wish to hire Council facilities is at the discretion of the CEO.

As a general principle where alcohol is being sold or consumed a bond will be required.

Exemptions in the main will be directed to small community organisations and the Blackall and Tambo schools where organised activities for pupils are held during school hours.

6.0 Types of Grants

- (a) Monetary Donations: monetary donations may be given to community organisations for a specific purpose.
- (b) Plant Hire: Council may allow plant to be made available to organisations, provided the plant is operated by appropriately qualified Council personnel. The donation amount will be calculated in accordance with Council's current charges for plant hire and wages including travel time and stand-down time.

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Blackall-Tambo
Regional Council

Requests for Council Assistance Over \$10,000

- (c) In-kind Assistance: Council may provide in-kind assistance (e.g.: photocopying, labour) to community organisations. In-kind assistance will be assigned a reasonable dollar value for the services provided.
- (d) Rate Remission: Remission of rates will be for net general rates only. No utility charges – i.e. water or sewerage charges – will be refunded.
- (e) Rebates: Council may waive fees and charges for community organisations in lieu of a cash donation.
- (f) Council may waive fees and charges on the use of Council facilities for community-based clubs and organisations.

7.0 Procedures

- Applications:
Applications for assistance must be in writing on the approved form with comprehensive details attached.
- Finance:
Recipient organisations must provide to Council all necessary information with regard to organization details (e.g. ABN, bank account details) to facilitate payment of monetary donations.
- Budget:
The total assistance provided to community organisations must be within the annual budget limits approved by Council.

8.0 Selection Criteria

The assessment process will consider the following key selection criteria among others:

- Demonstrates a need for the future of the organisation within the Blackall Tambo Region;
- The funding will assist with increasing the active participation in the organization;
- If required a demonstrated ability to meet current financial obligations; including quotes, budget and a financial statement, plus bank balances for the previous 12 months;
- Demonstrate that attempts have been made to raise funds from other sources;
- The level of contribution to the project by the organization.
- All legislative and regulatory requirements will be complied with.

9.0 Ineligible Items

The following will not be considered for funding:

- Ongoing salaries/wages for staff
- Recurrent costs associated with day-to-day operations.

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Blackall-Tambo
Regional Council

Requests for Council Assistance Over \$10,000

- Retrospective funding – Programs, projects and/or activities that have commenced or completed prior to acknowledgement of grant outcomes.
- Items/programs that are the core business of a Government Department, tourism or economic development organisations.
- Programs, projects and/or activities that do not involve the Blackall Tambo Regional Council community.
- Items of equipment or other expenditure that are personal or of a personal gain.
- Assets Council believe have an unacceptable risk of being damaged, lost, causing injury or quickly losing value.
- Insurance costs.
- Payment of debt.

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Blackall-Tambo
Regional Council

Request for Assistance

Organisation Name: _____ ABN: _____

Address: _____

President: _____ Phone: _____

Secretary: _____ Phone: _____

Treasurer: _____ Phone: _____

Contact Email: _____

Is the organisation incorporated? Yes/No If no, Name of sponsoring organisation:

Purpose of Assistance (eg sponsorship of event; general assistance; group excursion etc.):

Assistance Request (free use of facilities, monetary sponsorship, use of plant etc)
Date required:
<input type="checkbox"/> Cash Sponsorship:
<input type="checkbox"/> Plant Hire:
<input type="checkbox"/> In-Kind assistance:
<input type="checkbox"/> Rate Remission (please include address):
Total estimated value of assistance:
Organisation's Contribution:

How will the community benefit from Council Support? _____

How will the organisation acknowledge Blackall-Tambo Regional Council? _____

Signed: _____ Date: _____

Office Use Only	
Approved: Yes/No	Amount Approved: \$
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BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 16 June 2021

Item No: 4.1.8

SUBJECT HEADING: QAO – Interim Report to Mayor 2021

Author and Officer's Title: Alastair Rutherford – Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: Under section 213 of the Local Government Regulation 2012 a copy of this report is to be presented to Council at the next ordinary meeting of Council.

Officer's Recommendation: That Council receive the QAO's interim report to the Mayor dated 11 June 2021.

Background

The Queensland Audit Office's contracted auditors complete their interim report in May, and they have submitted their report on their findings. To date they report they have not found any significant deficiencies in Council's internal controls.

Management's responses are attached to this report in a cover letter.

Link to Corporate Plan

Governance

Outcome 2 – Accountability

Outcome 4 - Financial

Consultation (internal/external)

DFCCS

DWS

Manager of Finance

IT Officer

Policy Implications

Compliance with the *Local Government Regulation 2012*

Budget and Resource Implications

Nil



Blackall-Tambo Regional Council

**2021 Interim Report to the
Mayor**

11 June 2021

11 June 2021

Mr Andrew Martin
Mayor
Blackall-Tambo Regional Council
6 Coronation Drive
BLACKALL-TAMBO QLD 4472

Dear Mr Martin

2021 Interim report

We present to you our interim report for Blackall-Tambo Regional Council for the financial year ending 30 June 2021. This report details the results of our interim work performed to 30 April 2021. In this phase we assess the design and implementation of your internal controls, and whether they are operating effectively. To date our work has not identified any significant deficiencies in your internal controls. These have been discussed in detail in this report.

Please note that under section 213 of the Local Government Regulation 2012, you must present a copy of this report at your council's next ordinary meeting.

The *Auditor-General Act 2009* requires the Auditor-General to report to parliament on an issue raised during an audit if he considers it to be significant. The results of your entity's audit will be included in our report to parliament on results of Local Government.

If you have any questions or would like to discuss the audit report, please contact me on Kelly Graham on 07 4046 8888.

Yours sincerely

Helen Wilkes
Engagement Leader

Enc.

cc. Desmond Howard, Chief Executive Officer
Cr Lindsay Russell, Chair of the Audit Committee

1. Summary



We have completed our audit planning phase and an external audit plan was issued on 2 March 2021.

This report details our audit findings from the work performed on the key controls over revenue, expenditure, payroll, fixed assets and IT systems that were identified during the audit planning phase.

Summary of findings – On track



During our interim testing, we have identified eight new deficiencies relating to general IT controls and internal control activities. We did not identify any significant deficiencies.

Details of our audit findings are explained further in this report. Refer to section on *Internal Control Deficiencies* and *Financial reporting issues and other matters*.

Based on the results of our testing completed to date and the resolution of prior year issues, we have determined your internal control environment does support an audit strategy that can rely upon these controls

Areas of audit focus – On track

In addition to the above, we have also performed work over the areas of audit focus that were identified in the external audit plan.

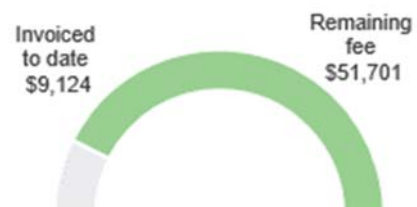
Our progress against the areas of audit focus is on track.

Milestones – Action required

Council requested the milestone date for the indexation assessments (asset valuations) be revised from 31 May 2021 to 28 June 2021 due to delays in receiving the indices report from APV Valuers.

All other milestones to date have been achieved.






Audit fees – On track



2. Internal control deficiencies



The following table summarises our reporting on deficiencies in internal controls. Further in this section, you will find details of these deficiencies identified during our interim audit. Refer to [Section 4](#) for the status of prior year deficiencies.

Internal control issues by COSO element	Number of significant deficiencies		Number of deficiencies		Rating
	Current year issues	Prior year unresolved issues	Current year issues	Prior year unresolved issues	
 Control environment Structures, policies, attitudes and values that influence daily operations	-	-	-	-	●
 Risk assessment Processes for identifying, assessing and managing risk	-	-	-	-	●
 Control activities Implementation of policies and procedures to prevent or detect errors and safeguard assets	-	-	2	1	●
 Information and communication Systems to capture and communicate information to achieve reliable financial reporting	-	-	7	1	●
 Monitoring activities Oversight of internal controls for existence and effectiveness	-	-	-	1	●

Our ratings

● Effective

No significant deficiencies identified

● Partially effective

One significant deficiency identified

● Ineffective

More than one significant deficiency identified



2. Internal control deficiencies (continued)



The following table details control deficiencies identified as at 11 June 2021. It includes a response from management.

Our risk ratings are as follows—refer to [Our rating definitions](#) for more detail.



Significant deficiency



Deficiency



Deficiency

21IR-1 Undocumented User Access Management Processes Information and communication

We noted that no policies to formalise user access management processes at the Council have been finalised. As a consequence, we noticed the following inconsistencies:

- Setup of new user accounts at Civica requires a notification via email to the IT function and Finance Manager. However, we were informed that this requirement is not widely adhered to.
- We understand that notification of staff departures and their last working day is not consistently provided via emails. These notifications are regularly provided using informal methods such as conversations or calls.
- While we understand that administrators have measures in place when notified of a leaver, not all steps performed during the user deactivation process are captured or documented. The current Resignation Form is not descriptive of user access termination steps.

Notwithstanding the above, a user access review of user accounts at Practical+ and their activity is undertaken every year.

Implication

Inconsistencies in the documentation of user access management processes could lead to incorrect assignment of user rights, creating access vulnerabilities that could be exploited to allow unauthorised transactions. In addition, this creates diminished accountability and traceability of the provision / removal of user access accounts.

QAO recommendation

A documented policy should be developed to establish expectations and requirements around existing user access management practices.

Use of formal instruments to document all user creation and termination steps should be reiterated to all responsible parties. Evidence related to authorisation of users should be retained for accountability and consultation purposes.

Management response

XXXX

Responsible officer: XXXX

Status: Resolved/work in progress/not started

Action date: DD Month Year



2. Internal control deficiencies (continued)



21IR-2 IT Policies Documentation Inconsistencies Information and communication

We have observed instances where expected IT policies and procedures have not been documented consistently according to the following table:

Expected Policy	Purpose	Name of Policy/ Procedure in Place	State of document
Acceptable Use	To inform all users on the acceptable use of technology.	Acceptable Use Policy	Draft
User Access Management	To ensure adequate controls to provide and restrict access to systems and data are designed and implemented.	System Access Control (part of IT Policies and Procedures)	Draft
Security Awareness	To consistently inform all users regarding the impact their actions have on security and privacy.	Security Awareness Training and Education (part of IT Policies and Procedures)	Draft
IT Security	To lay the foundation for the enterprise security and privacy risk management program across people, process, technology, and suppliers.	Information Security Program	Draft
Change Management	To assure that changes are managed, approved and tracked, and appropriate segregation of duties exists.	N/A – No internal development at the Council	N/A
Incident Response	To assure the business has incident response capability that is planned and tested. The need to adhere to breach response legislation within this or a separate plan should also be considered.	Incident Response Plan	Draft
Passwords	To establish requirements around the implementation of authentication mechanisms to systems and minimum configuration requirements.	System Access Control (part of IT Policies and Procedures)	Draft
IT Restoration & Backups	To establish the rules for the backup, storage and restoration of critical company electronic information and IT operations.	N/A	Not developed

It was observed that IT policies are still to be finalised and formally communicated to members of the Council.

Implication

Deficiencies in documentation of IT policies and procedures can lead to expectations and key process steps not being clearly communicated. This can have an impact over the execution of IT processes if not understood completely by individuals and/or personnel normally involved are not available.



2. Internal control deficiencies (continued)



QAO recommendation

Management should do the following:

- Develop and formalise policies governing IT-related procedures listed above.
- Communicate these policies to the organisation and implement processes to have these reiterated on a periodic basis.
- Have new staff members confirm their understanding of relevant policies or procedures.

Management response

XXXX

Responsible officer: XXXX

Status: Resolved/work in progress/not started

Action date: DD Month Year

21IR-3 Password Policy can be Enhanced Information and communication

Passwords requirements at the Council are still to be developed, as the policy governing passwords is still in draft form. We noted that authentication to Civica / Practical + is restricted via passwords. However, we compared current password configuration with recommended practice and some gaps were identified:

Parameter Reviewed	Leading Practice password parameter settings	Configuration	Aligned with Leading Practice?
Password required	Yes	Yes	Yes
Minimum password length	8 or more characters	7 characters	No
Minimum password age	1 day	1 day	Yes
Maximum password age	90 or less days (simple pwd) / 180 or less days (passphrase)	42 days	Yes
Password history	7 password cycles or more	24 password cycles	Yes
Password complexity	Yes	Yes	Yes
Account lockout threshold	5 incorrect attempts or less	0	No
Account lockout duration	Requires administrator reset	30 minutes	No

Implication

Without clear and comprehensive documented password requirements, password configuration across IT systems might not be implemented consistently and/or meet the Council's security expectations. Passwords without robust configurations might result in compromised user accounts.

QAO recommendation

We recommend management finalise a policy governing configuration of passwords in network and applications in alignment with recommended practice where possible. In case these cannot be implemented due to technical limitations or business decisions, these deviations should be documented and approved.



2. Internal control deficiencies (continued)



Management response

XXXX

Responsible officer: XXXX

Status: Resolved/work in progress/not started

Action date: DD Month Year

21IR-4 Lack of IT Risk Assessment Process Information and communication

We noted that there are no internal formal processes to identify, record and track mitigation of IT risks in collaboration with other areas at the Council.

In addition, whilst cyber-security tests (such as penetration tests, social engineering, etc.) and evaluation of IT security may be carried out by Civica vendor, results of these tests are only shared with the Council at the discretion of the vendor.

Implication

Due to an ever evolving IT threat landscape, without regular assessment of IT risks or wide visibility of cyber-security tests, the organisation becomes more susceptible to emerging cyber security attacks and threats.

QAO recommendation

It is recommended that a process to regularly assess IT risks for the organisation is developed and formalised. Agreements with Civica should be pursued in order to gain wider visibility over detected vulnerabilities and measures to improve strength of IT security measures.

Management response

XXXX

Responsible officer: XXXX

Status: Resolved/work in progress/not started

Action date: DD Month Year

21IR-5 Civica Administrator Access - Segregation of Duties Deficiency Information and communication

We noted that privileged access to Civica is restricted to the Council's IT Officer and Finance Manager. We understand that in practice, access to Civica / Practical + is provided by the Finance Administrator, whilst IT only provide access at the network level.

This creates a situation where the Finance Manager has administrative privileges at Civica, concentrating in a single user the ability to create users, change user rights and post journals.

Notwithstanding the above, a user access review of user accounts at Practical+ and their activity is undertaken every year.

Implication

This creates a significant segregation of duties deficiency in which a single user has the ability to post journals and process transactions via inappropriate setup of user accounts without any oversight.

2. Internal control deficiencies (continued)



QAO recommendation

We recommend restricting administrative privileges to IT personnel and/or other staff member independent of the Finance team. The process to create, modify or remove access should not be granted to Finance personnel. In case this is not feasible due to the size of the organisation, formal and frequent monitoring of activities undertaken by privileged accounts can be performed as a mitigating measure.

Management response

XXXX

Responsible officer: XXXX

Status: Resolved/work in progress/not started

Action date: DD Month Year

21IR-6 Unrecorded Changes to Systems Information and communication

We noted that the Council relies on third party support entity Civica to perform updates to its platform. Depending on the nature of the change, the update is then tested by the Council on a dedicated testing environment within Azure cloud. These changes are then subsequently deployed into a production environment by the Council's IT team.

However, we noted there are no formal instruments to capture above change management steps. We understand that IT management is in the process of developing a standardised medium to capture above steps.

Implication

Lack of documentation of change management processes might lead to incorrect execution in the application of updates. This diminishes capabilities to monitor that all deployed changes into production correspond to authorised changes.

QAO recommendation

We recommend management to develop an instrument to record all IT infrastructure and application changes. At a minimum, the following should be documented:

- Authorisation of requested changes (excepting those that are vendor-mandated)
- Testing and resolution of deficiencies noted from testing
- Approval to deploy into production

Management response

XXXX

Responsible officer: XXXX

Status: Resolved/work in progress/not started

Action date: DD Month Year

21IR-7 Absence of IT Continuity / Recovery Plans Information and communication

We noted that documentation to outline IT recovery or continuity procedures during a disruption event such as an IT Disaster Recovery Plan or a Business Continuity Plan has not been developed.

However, we understand that management is in the process of developing disaster recovery / business continuity documentation.



2. Internal control deficiencies (continued)



Implication

Absence of these plans can result in failure to recover critical systems and services in a timely manner and/or loss or corruption of data.

QAO recommendation

We recommend both IT Disaster Recovery Plan and Business Continuity documentation to be developed for key processes at the organisation. These should take into consideration services provided by third support parties.

These plans should then be subject to regular and periodic review and tests to ensure they remain accurate and reflective of the current environment. Results from these tests should be formally recorded and actions undertaken to refine these plans.

Management response

XXXX

Responsible officer: XXXX

Status: Resolved/work in progress/not started

Action date: DD Month Year

21IR-8 Timesheet Approval

Control activities

Our testing of Council payroll identified one instance where there was no authorising signature from the supervisor on the employee's timesheet.

Implication

This increase the risk of fraud through incorrect recording of hours worked. Inadequate review of the timesheets exposes Council to a greater risk of fraud or errors going undetected.

QAO recommendation

Obtain authorising supervisors signature on all timesheets. Timesheet information should be reviewed by someone independent of the submitter.

Management response

XXXX

Responsible officer: XXXX

Status: Resolved/work in progress/not started

Action date: DD Month Year

21IR-9 Non-compliance with procurement policy

Control activities

During our testing over Council procurement we identified one instance in which the policy was not adhered to. A contract was entered into before the tender process was completed, as materials were required urgently. Furthermore the correct documentation was not obtained, this being the appropriate number of quotes, as well as exemption documentation or reasons for making the selection against evaluation criteria.

2. Internal control deficiencies (continued)



Implication

Not abiding by Council's policies increases the risk that Council does not obtain the most favourable contracts with suppliers.

It also places Council in breach of the Local Government Regulation 2012.

QAO recommendation

We recommend that Council abides by its policies by obtaining the required number of quotes (excluding when a legitimate exemption applies), ensuring any exemptions are appropriately disclosed and documenting the selection against evaluation criteria.

Management response

XXXX

Responsible officer: XXXX

Status: Resolved/work in progress/not started

Action date: DD Month Year

DRAFT



3. Financial reporting issues and other matters

This table summarises our financial reporting and business improvement opportunities (other matters) identified in the current year. Refer to [Section 4](#) for the status of prior year financial reporting and other matters.

Our risk ratings are as follows—refer to [Our rating definitions](#) for more detail.



High



Medium



Low

No new financial reporting issues were identified as at 11 June 2021. See summary of existing financial reporting issues and other matters below.

	Financial reporting issues—risk ratings			Other matters*
	High	Moderate	Low	
Current year				
Unresolved	-	-	-	4
Resolved	-	-	-	-
Prior year				
Unresolved	-	-	-	-
Resolved	-	-	-	2

*Queensland Audit Office only tracks resolution of other matters where management has committed to implementing action.



Other matters

21IR-9 Performance reviews

It is our understanding that at present there is no formal performance evaluation system for Council employees and performance reviews are not conducted on an annual basis.

Performance reviews are an important tool for managers and allow employees to:

- Celebrate achievements;
- Find ways to leverage individual strengths;
- Identify opportunities for development;
- Set objectives; and
- Agree on a learning and development plan.

QAO recommendation

Council should implement a performance evaluation system. This framework should define capabilities and outline key expectations for each position on which performance will be assessed.

Performance reviews should be conducted at least annually for each employee.

3 Financial reporting issues and other matters (continued)



Management response

XXXX

Responsible officer: XXXX

Status: Resolved/work in progress/not started

Action date: DD Month Year

21IR-10 Accounting and finance policies and procedures manual

Council currently does not have an accounting and finance manual that describes policies and procedures.

Documentation of accounting and finance policies and procedures is important for operational efficiency in the accounting and finance department and for an effective system of internal controls.

QAO recommendation

We recommend that Council develop an accounting and finance manual. A formal manual should:

- Help to ensure that all procedures are applied in a consistent manner by all personnel;
- Provide an overview of the financial operation of Council;
- Facilitate the training of new personnel; and
- Explain the important internal control aspects of personnel responsibilities.

Management response

XXXX

Responsible officer: XXXX

Status: Resolved/work in progress/not started

Action date: DD Month Year

21IR-11 Excessive leave balances

As at 25 May 2021, a significant number of employees had excessive leave balances.

This can result in increased costs as pay rates increase. There is also a risk of “burn-out” if employees do not take regular leave and this can lead to employees not operating effectively.

QAO recommendation

Employees with excess annual leave should be encourage to take additional leave in the upcoming year to reduce the amount of the annual leave liability of the Council.

Going forward, Council should monitor leave balances to prevent employees from accumulating significant amounts of annual leave.

Management response

XXXX

Responsible officer: XXXX

Status: Resolved/work in progress/not started

Action date: DD Month Year



3 Financial reporting issues and other matters (continued)



21IR-12 Related Party Summary

Council does not currently have a related party summary register, which collates the information declared within register of conflict of interest forms completed by Councillors, the Chief Executive Officer, Senior Executive Employees and persons related to the aforementioned.

QAO recommendation

Council should prepare and maintain a related party summary register which collates the information recorded in each completed register of conflict of interest form.

Management response

XXXX

Responsible officer: XXXX

Status: Resolved/work in progress/not started

Action date: DD Month Year

DRAFT

4. Prior year issues



The following table summarises the status of deficiencies and other matters reported in prior years.

Reference	Issue	Status
	Internal control deficiencies	
	Deficiencies	
201R-1	<p>Capitalisation of work in progress projects</p> <p>Date issue initially raised: 2020 interim report <i>Control activities</i></p> <p><i>Observation and implication</i></p> <p>Documented confirmation of project completion was not obtained before all projects were capitalised within Council's accounts.</p> <p>In addition, it was noted that included in the work-in-progress balance at year end are a number of completed projects that have yet to be transferred to the appropriate asset class.</p> <p>Although the property, plant and equipment balance in the statement of financial position is correct, classifications in the property, plant and equipment note may be incorrect.</p> <p><i>QAO recommendation</i></p> <p>Before a project is capitalised by Council, documented confirmation the project is complete should be obtained.</p> <p>We also recommend that a procedure be developed to ensure the timely capitalisation of completed projects out of work in progress into property, plant and equipment.</p>	<p>Unresolved</p> <p><i>2021 interim update:</i></p> <p>During the interim visit we selected one project capitalised during the year. We noted the asset was capitalised on 2/9/2020, however the capitalisation form was not signed as completed by the project manager until 15/2/2021. This indicates the recommendation has not yet been implemented. We will conduct further testing during the final visit.</p> <p>Initial agreed action date: [dd Month yyyy]</p> <p>Revised action date*: [dd Month yyyy]</p>



4. Prior year issues (continued)



Reference	Issue	Status
20CR-2	<p>Briefing paper on valuations</p> <p>Date issue initially raised: 2020 closing report</p> <p><i>Monitoring</i></p> <p><i>Observation and implication</i></p> <p>A summarised briefing paper on the results of the valuations was not provided to the audit committee.</p> <p>A summarised briefing paper should examine the valuation's key assumptions, inputs and movements to demonstrate the results of the valuation had been scrutinised and challenged by management prior to the adoption of the results.</p> <p>The absence of a summary makes the oversight by the audit committee more difficult to achieve as this is a critical area in Council's financial reporting process and may result in reporting errors and/or delays.</p> <p><i>QAO recommendation</i></p> <p>A summarised briefing paper on the results of the valuation that highlights key assumptions, inputs and movements should be submitted to the audit committee for endorsement prior to certification of the financial statements by Council.</p>	<p>Overdue</p> <p>Management have advised they are currently waiting on the indices report to be provided by APV Valuers before they can prepare the indexation assessment. The indices report is due 22 June 2021.</p> <p>Initial agreed action date: 31 May 2021</p> <p>Revised action date*: 28 June 2021</p>
20CR-3	<p>Bank Payment Authorisation</p> <p>Date issue initially raised: 2020 closing report</p> <p><i>Control Activities</i></p> <p><i>Observation and implication</i></p> <p>Weekly payroll and creditor runs are prepared by either the Creditors Officer or Payroll Officer. The pay run is reviewed by the Finance Manager and either the Creditors Officer or Payroll Officer will upload the bank file to the online banking portal from Practical. Two of the following individuals (Finance Manager, Creditors Officer or Payroll Officer) will authorise the payment within the banking portal.</p> <p>This represents a segregation of duties issue.</p> <p><i>QAO recommendation</i></p> <p>Payment authorisation be restricted to employees who are not involved in the preparation of the payment.</p>	Resolved

4. Prior year issues (continued)



Reference	Issue	Status
20IR-1	<p>Monthly financial reports and framework (re-raised)</p> <p>Date issue initially raised: 2019 interim report</p> <p><i>Information and communication</i></p> <p><i>Observation and implication</i></p> <p>At each Council meeting financial reports are presented to Council for review and consideration. These reports include a comparison of actual results against budgeted results but do not always include an analysis and/or explanatory comments.</p> <p>We also note there is no financial reporting framework, which clearly defines management's responsibilities for the preparation and review of reports, as well as regular review to drive improvement.</p> <p>Monthly financial management reporting is critical to the effective financial management of the Council.</p> <p><i>QAO recommendation</i></p> <p>Financial reports presented to Council should be underpinned by a robust financial reporting framework and include explanatory comments for significant variances between actual results and budgeted results.</p>	<p>Unresolved</p> <p><i>2021 interim update:</i></p> <p>Council have yet to look into how monthly management reporting can be improved. We have provided links to guidance and an example template.</p> <p>Initial agreed action date: 31 March 2021</p> <p>Revised action date*: [dd Month yyyy]</p>
20IR-2	<p>Contracts for casual employees</p> <p>Date issue initially raised: 2020 interim report</p> <p><i>Control Activities</i></p> <p><i>Observation and implication</i></p> <p>Casual saleyard employees do not have a signed employment contract with Council.</p> <p>The absence of a formal signed employment contract, letter of offer or workplace agreement creates the risk of inaccurate payroll records and may give rise to confusion and uncertainty in respect to agreed employee responsibilities and benefits.</p> <p><i>QAO recommendation</i></p> <p>Formal employment contracts, letters of offer and workplace agreements are required for all employees including casual employees. At a minimum, casual employees should have a signed agreement that outlines the applicable award classification and job position.</p>	<p>Resolved</p>

* Action date revised since issuance of the FY20 Final Management Report.



4. Prior year issues (continued)



Reference	Issue	Status
	Other matters	
20CR-4	<p>Goals (Corporate Plan)</p> <p>Date issue initially raised: 6 July 2018 (2018 interim report)</p> <p><i>Observation and implication</i></p> <p>While the Corporate Plan sets out Council's goals, it does not detail how performance against goals will be assessed. Without defined measurement criteria, it will be difficult for management to assess if they are on the right track towards achieving their goals.</p> <p><i>QAO recommendation</i></p> <p>The Corporate Plan should detail how management will measure their progress towards achieving goals, including both the end result and milestones along the way.</p>	<p>Resolved</p> <p><i>Per 2021 External Audit Plan:</i></p> <p>Council adopted the Corporate Plan at the December 2020 meeting.</p>
20CR-5	<p>Outdated investment and advertising spending policy</p> <p>Date issue initially raised: 6 July 2018 (2018 interim report)</p> <p><i>Observation and implication</i></p> <p>The investment and advertising spending policy were due for review 30 June 2017. We have been unable to obtain evidence that these policies have been reviewed. Section 105(6) of the <i>Local Government Act 2009</i> states that a local government must ensure that its financial policies are regularly reviewed and updated.</p> <p><i>QAO recommendation</i></p> <p>Council should periodically review and update all policies. Policies should be presented to Council for approval. Policies should also include the adoption date to allow for timely review.</p>	<p>Resolved</p> <p><i>Per 2021 External Audit Plan:</i></p> <p>Council adopted the Corporate Plan at the November 2020 meeting.</p>

Appendix A—Our rating definitions



Our rating definitions

	Definition	Prioritisation of remedial action
Significant deficiency 	<p>A significant deficiency is a deficiency, or combination of deficiencies, in internal control that requires immediate remedial action.</p> <p>Also, we increase the rating from a deficiency to a significant deficiency based on:</p> <ul style="list-style-type: none"> the risk of material misstatement in the financial statements the risk to reputation the significance of non-compliance with policies and applicable laws and regulations the potential to cause financial loss including fraud, or where management has not taken appropriate timely action to resolve the deficiency. 	<p>This requires immediate management action to resolve.</p>
Deficiency 	<p>A deficiency arises when internal controls are ineffective or missing, and are unable to prevent, or detect and correct, misstatements in the financial statements. A deficiency may also result in non-compliance with policies and applicable laws and regulations and/or inappropriate use of public resources.</p>	<p>We expect management action will be taken in a timely manner to resolve deficiencies.</p>
Other matter 	<p>An other matter is expected to improve the efficiency and/or effectiveness of internal controls, but does not constitute a deficiency in internal controls. If an other matter is not resolved, we do not consider that it will result in a misstatement in the financial statements or non-compliance with legislative requirements.</p>	<p>Our recommendation may be implemented at management's discretion.</p>

Financial reporting issues

	Potential effect on the financial statements	Prioritisation of remedial action
High 	<p>We assess that there is a high likelihood of this causing a material misstatement in one or more components (transactions, balances and disclosures) of the financial statements, or there is the potential for financial loss including fraud.</p>	<p>This requires immediate management action to resolve.</p>
Medium 	<p>We assess that there is a medium likelihood of this causing a material misstatement in one or more components of the financial statements.</p>	<p>We expect management action will be taken in a timely manner.</p>
Low 	<p>We assess that there is a low likelihood of this causing a material misstatement in one or more components of the financial statements.</p>	<p>We recommend management action to resolve; however, a decision on whether any action is taken is at management's discretion.</p>



Appendix B—Information on internal controls



What is internal control?

'Internal control' is the processes, systems, records and activities that your entity designs, implements and maintains to provide you with reasonable assurance about the achievement of organisational objectives regarding:

- reliability of financial reporting
- effectiveness and efficiency of operations
- compliance with applicable laws and regulations.

Your governing body and executive management collectively are responsible for preparing reliable financial statements in accordance with generally accepted accounting principles. They are similarly responsible for maintaining effective internal control over financial reporting.

Our assessments of your internal control framework

The auditing standards that we must comply with require us to understand and assess those aspects of your internal control that relate to our financial statement audit objectives. In the planning phase of our audit, we sought to understand and evaluate how controls are designed and implemented. We communicated to you the results of our analysis in our external audit plan.

If we decide that we can rely on your controls, we must then test them to confirm they operated effectively. The results of our testing may highlight deficiencies in your internal controls. We assess whether any identified deficiencies in internal control constitute, individually or in combination, a significant deficiency in internal control.

Limitations of our reporting on internal control deficiencies

No system of internal control can provide absolute assurance about the absence of error or compliance. Even in the absence of identified control weaknesses, inherent limitations in your internal controls over financial reporting may not prevent or detect material misstatements.

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Audit Office**
Better public services





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11 June 2021

Kelly Graham
Manager - Audit & Assurance
Grant Thornton
Level 13 15 Lake Street
Cairns QLD 4870
Australia

Dear Sir,

Reply to Interim Audit Report 11 June 2021

1/. Undocumented User Access Management Processes

We believe this matter has been addressed. Please refer to the IT Security Policy adopted by Council 21 April 2021.

2/. IT Policies Documentation Inconsistencies

We believe this matter has been addressed. Please refer to the Disaster Recovery and Business Continuity Plan for ICT Services

3/. Password Policy can be Enhanced

The audit manager confirmed at the exit interview that the password issues were to be of a minimum of eight characters with lockout after three incorrect attempts requiring administrator reset immediately after the third attempt.

4/. Lack of IT Risk Assessment Process

Agree with this recommendation.

5/. Civica Administrator Access- Segregation of Duties Deficiency

This was addressed at the interim audit exit meeting whereby it was agreed by all that the Director of Corporate Services would assume these duties.

6/. Unrecorded Changes to Systems

This has been addressed. The IT Information Security Policy encompasses these recommendations, and a revised circular has been circulated to responsible staff members.

The IT staff maintain a register of all systems updates from Civica in a dedicated folder.

7/. Absence of IT Continuity / Recovery Plans

Please refer to the Disaster Recovery and Business Continuity Plan for ICT Services

8/. Timesheet Approval

Agree with this recommendation.

9/. Non-Compliance with Procurement Policy

Agree with this recommendation.

Yours sincerely,



A W Rutherford

Director of Finance Corporate and Community Services.

BLACKALL-TAMBO REGIONAL COUNCIL[Return to Agenda](#)[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 16 June 2021

Item No: **4.1.9****SUBJECT HEADING: Write Off of Debts**

Author and Officer's Title: Alastair Rutherford – Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: Invoices were issued to two debtors for a building permit and overspend of uniform allowance. As the debtors have made no attempt to pay the invoices and given the costs associated with initiating legal action, it is recommended that the debts be written off.

Officer's Recommendation: That Council write off the debt in sum of \$339.50 owing consisting of the following outstanding invoices.

Debtor	Invoice	Amount
1	6022	\$330.00
2	4508	\$9.50

Background

(1) Invoice 6022 \$330.00

This debtor was issued an invoice for a building permit. The company's website states that the business is permanently closed.

Given that the invoice is nearly a year old, and the overdue notices have not been responded to, it is not considered economical to continue to pursue this debt any further.

(2) Invoice 4508 \$9.50

This debtor was issued an invoice for an overspend of a uniform allowance. The debtor has been sent invoices and overdue notices. Despite this contact the debtor has made no attempt to pay.

Given that the invoice is nearly two years old, the small amount owing and the departure of the debtor from the region, it is not considered economical to pursue this debt any further.

Link to Corporate Plan

Governance

Outcome 2 – Accountability

Outcome 4 - Financial

Consultation (internal/external)

DFCCS

Manager of Finance

Manager of Assets and Tambo Office Manager

Policy Implications

Nil

Budget and Resource Implications

Loss of revenue

BLACKALL-TAMBO REGIONAL COUNCIL[Return to Agenda](#)[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 16 June 2021

Item No: 4.2.1

SUBJECT HEADING: Director of Works and Services' Operations Report – May 2021

Author and Officer's Title: Garth Kath, Director of Works and Services

CLASSIFICATION: (if confidential)

*Summary: The Director of Works and Services report for May 2021 is presented to Council.***Officer's Recommendation: That Council receive the Director of Works and Services' Operation Report for May 2021.****Background****Construction**

- Yalleroi Realignment - profiling to subgrade levels and install detour.
- Reseals - Isisford Road, Terrick Road, Avington Road, Mount Playfair Road, Old Augathella Road, Ward Road, East West Road and Jericho Road.
- Barcoo River Bridge - Construct pads for crane and pile driver.
- Dawson Developmental Road – 14km Resheeting underway
- Langlo Road – 2.5km Pave and Seal

Flood Damage Crews/Maintenance Grader Locations

- Champion Road, Wooroolah Road, Warringah Road, Scrubby Creek Road

Maintenance Crews

- RMPC – Slashing Blackall-Tambo Road, Guideposts
- Local Roads – Slashing Ward and Langlo Road
- Sealing industrial estate and dump road Tambo.

Monthly Statistics

Formation Grading – total km	120 km
Gravel re-sheeting – total meters	7 km
Bitumen resealing works – total km	51 km

Upcoming Works

- Grading – Alpha Tambo Road (June-July)
- Flood Damage – Langlo Road, Coolatai Road, Tumbar Road (June-August)
- Heavy Vehicle Bypass – Survey and Formation (June-July)

Water and Sewerage**Water Services**

Number of interruptions to services	30
Water consumption total ML	33719
Number of customer requests received	5
Number of customer requests actioned	5

Average response time to customer requests – hrs	Same day/next day
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Sewerage Services

Number of interruptions to services	14
Number of customer requests received	6
Number of customer requests actioned	6
Average response time to customer requests – hrs	0-2 hrs
Number of incidents	0
Lost Time Injury (LTI) resulting from incidents	0

Parks and Gardens

- Maintenance of council facilities, town streets, parks and gardens
- Tree planting – Pathway to Health
- Removal of trip hazard – Banks Park

Workshop/Fleet

- Preventative/Routine Maintenance
- Minor Breakdowns

Monthly Statistics

Number of plant items services	10
Number of plant breakdowns	4
Number of call outs	0
Hours downtime due to servicing	38
Hours downtime due to breakdown	36
Hours downtime due to parts availability	0
Number of incidents	0
Lost Time Injury (LTI) resulting from incidents	0

Maintenance and Repairs

Plant Number	Plant Description	DOM	Hrs Down	Breakdown Description
5511	Mack tipper	2017	2	Suspension air bag leaking
5010	Isuzu Tipper	2017	16	Leaking wheel seal.
3101	Cat 966	2012	16	Hyd leak in tilt cylinder due to faulty manufacturer weld. Cleaned up and welded cylinder.
3106	Hitachi loader	2018	2	Hyd leak in Q-Hitch cylinder due to faulty manufacturer weld. Cleaned up and welded cylinder.
		Total	36	

Link to Corporate Plan

Infrastructure

Outcome 1 – Roads

Outcome 3 – Water and sewerage systems

Consultation (internal/external)

CEO

DWS

Works Supervisors

Parks & Garden Supervisors

Water Supervisors

Sewerage Supervisor
Fleet Manager

Policy Implications

Nil

Budget and Resource Implications

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 16 June 2021

Item No: 4.2.2

SUBJECT HEADING: Work Health and Safety Report

Author and Officer's Title: Garth Kath, Director of Works and Services

CLASSIFICATION: (if confidential)

Summary: The Work Health and Safety Report has been provided to Council.

Officer's Recommendation: That Council receive the Work Health and Safety Report for May 2021.

Background

INCIDENTS:

- There have been 5 incidents reported for May.
 - Vehicle struck by a falling branch - minor damage to machine (broken mirror). Operator informed to be aware of blind spots, check surroundings prior to operation of machine and vehicle dimensions.
 - Worker had suffered a scrape to finger whilst loading a traffic light onto machine. Pulled light across to better position for securing to vehicle and dragged finger along bed of tray, removing some skin. Worker advised to use mechanical aid, if possible, positive communication and be aware of surroundings.
 - Worker walked into the lift door on a caged vehicle whilst cleaning the vehicle out, (had bucket hat on and may have obscured vision). Gas strut was creeping down by several inches on this cage, advised worker to be aware of door creeping down, park the vehicle on as level ground as possible and be aware of surroundings.
 - Contract scanner struck by steer in R knee whilst scanning cattle for sale day. Transported to hospital in private vehicle. Attended own Doctor in Roma. Back at work soft tissue damage.
 - Worker placed knee on uneven ground whilst crawling out from under building. Felt pain in L knee, rested knee over weekend back at work – still slightly tender, believed to be bruising.
 - Hazard Report regarding the rotting floor in office block due to moisture being able to get into it under door.
 - No Department Reportable Incident to WHS Qld

FIRST AID INCIDENTS:

- 2 x first aids from the incidents above.
 - 1 x self-administered first aid.
 - 1 x ice pack applied immediately after being struck and sent to hospital for scans and then sent to see own doctor in Roma.

INVESTIGATIONS:

- One investigation still ongoing.

TOOLBOX TALKS:

- There has been 5 toolbox talks for the month regarding the SWP223 Incident Reporting and Recording. This was delivered to 5 groups which accounted for 28 people.

HAZARD INSPECTIONS:

- Hazard inspections are continuously progressing and being passed onto relevant supervisors, with non-compliance areas being made compliant as soon as practicable.

SAFETY OBSERVATIONS CHECKLISTS:

- 7 x Safety Observations were completed during the month of May. These observations are of a various range of activities including:
 - Backhoe Operation
 - Bobcat Operation Tambo Bridge
 - Bobcat operation Trenching (done by foreman)
 - Spraying and rolling of Reseal
 - Sweeping of Stone
 - Traffic Control
 - Vac truck

Plant Pre – Starts:

Spreadsheet has only been implemented from 12/05/2021.

BLACKALL

- Gardeners – 39
- Maintenance Crew – 81
- Construction Crew – 27
- Plumbers – 10
- Mechanics – 1
- Light Vehicles – 112

TAMBO

- Gardeners –
- Works –
- Town Maintenance –

Daily Job Pre – Starts:**BLACKALL**

- Gardeners – 20
- Works Department - 5
- Maintenance Crew – 8
- Construction Crew – 21
- Plumbers – 8
- Mechanics – 21

TAMBO

- Gardeners –

- Works –
- Town Maintenance –

IMPROVEMENTS:

- The BTRC-Workplace Health and Safety Management Plan has been forwarded to WHS consultant with a few minor changes to be made ready for implementation.
- Chemwatch is continuing to send through updated SDS's.
- General Housekeeping at the depot has improved from last month and the gangs are starting to take some pride in work areas.
- Hazard Inspection sheets for some areas need to be modified to suit premise/area and highlight specific hazards.

Safety was approached by a member of the workforce enquiring about why we did not have fire extinguishers on the vehicles with the fuel pods on them. This matter was raised with the CEO, and he is in agreeance that they should be on the vehicles and in supervisors' vehicles. Will catch up with the services provider prior to them attending the 2 sites in 6 months' time.

- Safety was approached by a member of the workforce enquiring as to why the fuel truck (construction gang) does not have an access ladder/steps to mount/dismount the tray area. Spoke to Director of Works and we can improvise with a pipe step as the vehicle is reaching its used by date.

Workshop supervisor was approached and glad to hear ideas from the floor and will look at putting it into the tray build plan through TWE.

- Both depots in Tambo and Blackall have had the following inspections completed in May:
 - AS 1851 Testing and maintenance of Fire Installations (Fire extinguishers, Hose reels, Hydrants) 6 monthly by FCF now being taken over by Wormald.
 - AS 4084 2012 Steel Storage Racking Annual test every March by Pallet Racking Qld
 - AS 3775, 1353, 3850 Lifting Equipment (soft slings, Chain Assemblies, Lifting Clutches) by Nobles Lifting

NOTICES:

- Prohibition; none
- Improvement notices.

Safety Hazards:

- Leaking of the depot bore from 27/05/2021 creating a lot of mud and slippery areas around bore head.
Looking at having a rig at the depot from 07/06/2021 to correct the fault.
- Looking at a traffic flow plan for the Blackall Depot as we had 2 incidents where vehicles have driven over an extension lead and through lustre cone barricading whilst contractor was using power from undertakers shed.

Inductions: Up to and including 31.05.2021

- Employees: 0

- Contractors: 15 (10 Construction, 5 Saleyards)
- WORK camp: 4

General:

- JSA's and Risk assessments are starting to be utilised by crew members (need to continue to have them complete these to highlight hazards, and risk)
- Chemwatch continuing to be implemented with more updates this month.
- Dial before You Dig (DBYD) is now going live and some at the depot will have access to this information.

Immunisations:

- Chasing up immunisations still with who requires a booster shot. The Q Fever injection is not available at the general practice, with Kylie Banks looking into it further, and try and get it back.

Training:

- Several employees completed chain saw operation, machinery training and operation along with working at heights and confined space.

Link to Corporate Plan

Governance

Outcome 1 - Workforce

Consultation (internal/external)

Work Health and Safety Advisor

Policy Implications

Work Health & Safety Policy

Budget and Resource Implications

Nil

BLACKALL-TAMBO REGIONAL COUNCIL[Return to Agenda](#)[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 16 June 2021

Item No: 5.1

SUBJECT HEADING: Blackall Saleyards Monthly Report

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

*Summary: The Blackall Saleyards monthly report for May is presented to Council.***Officer's Recommendation: That Council receive the Blackall Saleyards monthly report for May 2021.****Background**

SALES	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	YTD	2019/20 Totals
Spelling Cattle	5749	5452	1759	5492	5433	4525	265	4889	10554	3821	8523		56462	70240
Spelling Sheep	-	-	-	-	-	-	-	-	-	-	-		-	-----
Prime & Store Sales	13683	8308	4856	7821	6270	-	-	1083	2868	8169	9282		62340	59581
Weaner & Store Sales	4336	4446	2076	5361	4656	-	-	3729	1536	5436	3608		35184	39554
Private Weigh (Same Day)	3932	1621	1413	858	1329	2529	319	590	1682	601	3272		18146	22722
Private Weigh (Over-night)	3348	640	685	1698	808	1339	78	343	2844	1258	2856		15897	28693
Private Scan	-	-	-	-	-	-	-	-	-	-	618		618	432
Bull Sales	-	-	59	160	-	-	-	-	87	-	-		306	291
TOTALS 2020/21	31048	20467	10848	21390	18496	8393	662	10634	19571	19285	28159		188953	
TOTALS 2019/20	13118	24421	18297	13241	12576	5822	2213	8918	25288	28619	34823	34177	221513	

Link to Corporate Plan
Economic Development

Outcome 1 – Business investment

Outcome 2 – Tourism

Outcome 3 - Employment

Consultation (internal/external)

CEO

Saleyards Manager

Policy Implications

Nil

Budget and Resource Implications

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 16 June 2021

Item No: 5.2

SUBJECT HEADING: Planning and Development Report

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The Planning and Development monthly report provides a summary of building applications and planning and development activity in the Blackall-Tambo Regional Council area.

Officer's Recommendation: That Council receive the Planning and Development Report for May 2021.

Background

DATE	NUMBER	APPLICANT	DEVELOPMENT TYPE	DEVELOPMENT DETAILS	TOWN
14/05/2021	DA-27-2020-2021	C SONDERGELD	BUILDING	3 BAY GARAGE	BLACKALL
19/05/2021	DA-28-2020-2021	T BERG	BUILDING	CARPORT & SHIPPING CONTAINER	TAMBO
27/05/2021	DA-29-2020-2021	S RUSSELL	PLUMBING	ABLUTION BLOCK AND KITCHEN FACILITIES	BLACKALL
28/05/2021	DA-30-2020-2021	A & A WALKER	PLANNING	CONSTRUCTION AND USE OF AN ARTESIAN BORE FOR DOMESTIC SUPPLY - APPROVED BY STATE GOVERNMENT	TAMBO
31/05/2021	DA-31-2020-2021	COMPOSITE POOL SOLUTIONS	BUILDING	SWIMMING POOL	BLACKALL

This information report provides a monthly update on the planning services that Council provides to support planning and development activity across the local government area.

1. DEVELOPMENT ASSESSMENT

No new development applications were lodged during May. There is one application currently under assessment and one application recently approved. These applications are summarised below.

1.1	Council reference:	DA 25-2020-2021
	Application:	Development Application – Development Permit for a Material Change of Use for Retirement Facility and Residential Care Facility
	Street address:	Coronation Drive, Blackall
	Property description:	Lot 1 on SP318666
	Day application was made:	22 April 2021
	Category of assessment:	Impact Assessment
	Public notification required:	Yes
	Applicant:	Churches of Christ in Queensland
	Status:	Information Request Stage

The development application seeks a development approval for the extension of the existing facility involving the following:

- Incorporate works approved under subsequent extension and subdivision approvals;
- New 10 bed extension located on the western side of existing building;
- New generator located to adjoining the existing carpark;
- Addition of new pedestrian path;
- Enclosure of existing verandah to expand lounge/dining room area;
- Replacement of existing rainwater tank with three new tanks located on northern boundary; and
- Reconfiguration of existing internal areas behind existing kitchen area.

Council issued a Confirmation Notice for the application on 27 April 2021, which confirms receipt of the application. On the same day, Council issued an Information Request, requesting the Applicant provide further information for the following matters:

1. Accommodation density – the proposed development exceeds the unit density contemplated by the Planning Scheme for the zone.
2. Car parking supply – no new car parking is proposed, despite an increase in the scale and intensity of the existing use.
3. Flooding – Limited detail has been provided by the Applicant about how the proposed development responds to the flooding hazard affecting the site.
4. Standby generator – Limited detail has been provided by the Applicant about a proposed new standby generator (in terms of appearance, noise etc.).

The Applicant has three months to respond to Council's Information Request (IR), before they can proceed to the public notification stage. The Applicant is yet to respond to the IR. The application also triggers referral to the State Assessment and Referral Agency (SARA) to consider impacts on State-transport corridors. SARA has issued its response, approving the proposal with the no requirements imposed.

1.2	Council reference:	DA 23-2020-2021
	Application:	Development Application seeking a Development Permit for Reconfiguring a Lot (Boundary Realignment)
	Street address:	Langlo Road, Scrubby Creek
	Property description:	Lots 1 and 2 on GW25
	Day application was made:	29 March 2021
	Category of assessment:	Code Assessment
	Public notification required:	No
	Applicant:	David Elmes
	Status:	Appeal Period

The development application seeks to realign the common boundary between the two lots forming the subject site. The purpose of the boundary realignment is to reflect new fencing work that has been completed between the two properties. This application was approved at the May General Meeting and a decision notice has been issued to the applicant. The Applicant now has a 20 business day appeal period.

2. GENERAL PLANNING SERVICES, ENQUIRIES AND ADVICE

1. 2.1 CUSTOMER REQUESTS

The following customer requests have been received and responded to over the past month:

PLANNING ENQUIRIES			
Date received	Customer Details	Details of Enquiry	Status
11/5/2021	Potential buyer	<u>Proposal</u> Subject site involves four lots in Tambo and it is proposed to build or relocate a house on the middle of the four lots. <u>Planning details</u> <ul style="list-style-type: none"> The defined use is 'Dwelling House' The site is in the Township Zone The site is not affected by any notable overlays such as flood hazard <u>Advice given</u> <ul style="list-style-type: none"> Dwelling House is categorised as 'Accepted Development' in the Township Zone (i.e. no planning approval required) where meeting the applicable requirements. 	Closed

PLANNING ENQUIRIES			
Date received	Customer Details	Details of Enquiry	Status
		<ul style="list-style-type: none"> The proposal can meet the requirements (i.e. it is not in the commercial/industrial precincts, it is not affected by bushfire/flood hazard and it can meet the building height limit of 8.5 metres) Plumbing and building permits will be required As a result of building requirements (setbacks, fire separation etc), the lots will need to be amalgamated if the house encroaches across lot boundaries. 	
14/5/2021	Resident	<p><u>Proposal</u> A new house on a rural property outside Blackall.</p> <p><u>Planning details</u></p> <ul style="list-style-type: none"> The defined use is 'Dwelling House' The site is in the Rural Zone The site is not affected by any notable overlays such as flood hazard <p><u>Advice given</u></p> <ul style="list-style-type: none"> Dwelling House is categorised as 'Accepted Development' in the Rural Zone (i.e. no planning approval required) where meeting the applicable requirements The proposal can meet the requirements (i.e. it is not affected by bushfire/flood hazard, it is not within 200 metres of a high pressure gas pipeline and it can meet the building height limit of 8.5 metres) Plumbing and building permits will be required 	Closed
20/5/2021	Resident	<p><u>Proposal</u> A new house on a rural property outside Blackall.</p> <p><u>Planning details</u></p> <ul style="list-style-type: none"> The defined use is 'Dwelling House' The site is in the Rural Zone The site is affected by the Flood Hazard Area overlay The High Pressure Gas Pipeline traverses the site <p><u>Advice given</u></p> <ul style="list-style-type: none"> Dwelling House is categorised as 'Accepted Development' in the Rural Zone (i.e. no planning approval required) where meeting the applicable requirements The proposal can meet the requirements (i.e. there is flood free land available to locate the house with flood free road access, 200 metres separation can be achieved from the gas pipeline and it can meet the building height limit of 8.5 metres) Plumbing and building permits will be required 	Closed

PLANNING ENQUIRIES			
Date received	Customer Details	Details of Enquiry	Status
21/05/21	Hotel operator	<p><u>Proposal</u> Placement of a food van at the rear of a hotel to function as the hotel's kitchen (internal kitchen is in state of disrepair). In quieter months, the food van will be used elsewhere.</p> <p><u>Planning details</u></p> <ul style="list-style-type: none"> The premises is understood to be lawfully used as a hotel The site is in the Township Zone (Commercial Precinct) The site is not affected by any notable overlays such as flood hazard <p><u>Advice given</u></p> <ul style="list-style-type: none"> Rear position of the food van is acceptable with minimal risk of impacting neighbours and will not be visible from main street The works are not considered a Material Change of Use (MCU) of premises because it is not a new use (as a kitchen substitute, the food van is ancillary to the hotel) and will not constitute a material increase in the scale and intensity of the use (being positioned on land already used for hotel purposes). While not a MCU, the food van may be treated as building work. The hotel site is not a Local Heritage Place and therefore no building work triggers under the planning scheme are relevant. The customer is seeking separate comment from Council's building certifier and Environmental Health Officer on other approval requirements. 	Closed
PLANNING AND DEVELOPMENT CERTIFICATES			
Date received	Customer details	Type	Status
Nil			
SURVEY PLAN APPROVALS			
Nil			

Link to Corporate Plan

Economic Development

Outcome 4 – Land development

Consultation (internal/external)

CEO

Rates Officer

Town Planners

Policy Implications

Nil

Budget and Resource Implications

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 16 June 2021

Item No: 5.3

SUBJECT HEADING: Fencing of Tambo Common

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: At the 21 April 2021 general meeting Council considered a request from a landowner who wished to fence the northern end of the laneway on the Tambo Common. The landowner has responded to Council's consideration of his request.

Officer's Recommendation: That Council note that the applicant has decided not to proceed with the action of fencing the laneway on the Tambo Common.

Background

At the 21 April 2021 general meeting a report was presented to Council regarding a property owner who has properties each side of the laneway on the Tambo Town Common. The landowner wanted to fence the northern end of the laneway.

Council resolved the following:

That Council approve the request for the installation of a wild dog fence across both ends of the laneway between Lot 1 TA2285 and Lot 60 TA22884 subject to the following conditions:

- 1. The applicant is responsible for the maintenance and cost of the fencing; and*
- 2. The applicant provides water and a suitable trough for the laneway.*

Council has since received a letter from the property owner thanking Council for considering the request and advising that he has decided not to pursue the matter.

Link to Corporate Plan

Nil

Consultation (internal/external)

Nil

Policy Implications

Nil

Budget and Resource Implications

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 16 June 2021

Item No: 5.4

SUBJECT HEADING: RAPAD Board Communiqué

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: RAPAD is an ASIC listed, not-for-profit company owned by and representing the seven local government of Central Western Queensland. Governance is via a board of directors which consist of the mayors of the 7 local governments and the CEO of RAPAD. Board meetings are held monthly.

Officer's Recommendation: That Council receive the RAPAD Board Communiqué for the meetings held 9 April and 12 May 2021.

Background

The RAPAD (Remote Area Planning and Development Board) region consists of the 7 Central Western Queensland local governments of Barcaldine, Barcoo, Blackall-Tambo, Boulia, Diamantina, Longreach and Winton Councils.

RAPAD is a regional development organisation and regional organisation of council which aims to foster, facilitate and promote the sustainable growth and development of the Central Western Queensland region.

The Board of RAPAD meet monthly to discuss topics relevant to the RAPAD region.

A copy of the Board Communiqué for the 9 April and 12 May 2021 is attached to this report.

Link to Corporate Plan

Economic Development

Vibrant Communities

Environment & Heritage

Governance

Infrastructure

Consultation (internal/external)

Mayor

CEO

RAPAD

Policy Implications

Nil

Budget and Resource Implications

Nil



RAPAD Board Meetings 9 April & 12 May 2021 Communiqué

As a part of normal business, the Board of RAPAD held its third and fourth scheduled Board meetings for 2021 on 9 April and 12 May. Both meetings were conducted via zoom video conference.

Meeting Matters:

- **Stock Routes**

Further to the Boards November 2020 resolution:

Resolution: Given the state and national cultural, social and environmental significance of stock routes, investigate the development of a discussion paper into a state-based levy for purposes of stock route environmental management, maintenance and operation

The CEO tabled the AEC draft research proposal, and this was endorsed by the Board at the April meeting. This project is being undertaken in conjunction with LGAQ and the Board acknowledged LGAQs Kristy Gooding's work in this regard.

- **Desert Channels Qld (DCQ)**

Following the February meeting where DCQ proposed a MoU between RAPAD and DCQ, the Board was presented with a draft version for review. Several areas needed amendment and the Board asked the CEO to consult with the DCQ CEO to seek these amendments. The CEO also tabled DCQs policy paper regarding CSG.

- **Remote Area Board funding (RAB)**

The CEO advised all RAB projects were progressing consistent with the contractual guidelines, with finalisation of all due in June.

- **Flood Gauges**

The CEO reported that the original proposal to seek funding to develop an accredited training program was changed, at the advice of QRA, to an application to cover council costs to attend unaccredited training. An application was lodged. The CEO also advised G.Scroope that the Board would support a multi stakeholder flood gauge user discussion group. The most likely avenue for this was through the

- **Covid in the country, now 'Go West'**

A further project brief was provided, and the CEO advised the concept was being shopped to potential funders / filmmakers. Councils who advised they were not opting in were BaSC, BoSC and DSC while the remaining councils were still considering opting in.

- **Chief Digital Officer (CDO) / Digital**

The CEO provided a work plan from the CDO (gwi.com.au), noting in his brief that this activity addressed the Boards strategic plan related to the 'digital' sector. It is articulated in these statements:

- *Mission: Through collaboration and innovation, support and empower the RAPAD region, its communities and people to realise their potential by:*
 - *Generating economic growth and resilience through digital innovation, entrepreneurship and enterprise,*

- *Strategic Priority Areas:*

1. *Technology and the Digital Economy Outcome: The digitalisation of the RAPAD region to become a technologically ready region of*

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choice, providing a rich and fulfilling lifestyle and opportunities for business growth and success.

3.4 Innovation and Entrepreneurship Outcome: Globally connected ecosystems; and provision of hard and soft infrastructure that fosters innovation, creativity and entrepreneurship across the RAPAD region.

RAPAD has approached this in numerous ways in the past demonstrated through these activities:

<https://www.rapad.com.au/assets/Uploads/Outbackhubs-report-2019-LR-1.pdf>

<https://www.rapad.com.au/assets/Uploads/Westech-2-pager.pdf>

<https://www.rapad.com.au/assets/Uploads/RAPAD-Digital-Engagement-Report.pdf>

<https://www.rapad.com.au/assets/Uploads/RAPAD-EIR-Report-2018.pdf>

- **Housing**

The CEO updated on the progress of the research project underway through the Regional Australia Institute. The research ToR is attached and the Board also noted that RAI would present preliminary findings at the upcoming WQAC forum to be held in Richmond.

- **Councils 75k mental health funds**

The CEO advised he had been in contact with Outback Futures and advised all councils except BaSC agreed to participate and that the matter needed progression between OF and councils individually.

- **Skills Shortages**

The CEO provided an update on work undertaken to investigate potential Pacific island labour scheme opportunities to address the regions labour shortages. The CEO advised discussions had been undertaken with Qld State Government and a representative from the Pacific Island Labour Scheme. Key outcomes were that this scheme is largely agriculture related and that for the CWQ region, it will not be quick fix. The CEO advised he was of the opinion RAPADs role is a facilitator and advocate, however, the decision to make use of non-Australian labour via such schemes is ultimately up to the employer. It will also rely on the specific community providing the right environment, in all aspects, e.g., housing, remuneration, supporting religious and cultural nuances, transport, health, to welcome and retain these potential labour sources.

- **Proposed Barcaldine Renewable Energy Precinct**

The Board received a presentation from Professor Ross Guarnaut and SunShot Energy's CEO, Clark Butler, who spoke to the initiative and took question from the Board. The Board requested the CEO provide a risk assessment of the proposed JV, for further discussion.

(Pic opposite, Minister de Brenni with RAPAD, Sunshot representatives and BRC Mayor Cr Dillon, at the proposed site)



- **Craft Beer**

Following the presentation and discussion at the Boards February meeting, the CEO advised on the progress of the craft beer initiative noting it is expected that several locally branded beers would be in a variety of premises by mid-July.

- **Finance, Legal, Risk**

At both meetings the board received the financial year financial statements for the periods ending March and April 2021. The Board also formally resolved and or received and noted:

- The auditors proposed 20-21 FY period external audit plan, and auditor Tim Cronin attended the April meeting to take any questions regarding the 19-20 FY audit,
- Advice from Minister Littleproud that RAPAD had been successful in the recent grant application for the 21-24 rural financial counselling service program in the North Qld service region; the CEO also advising the funding offer was approximately 38% less than the 2016 grant round and this may present problems for the Board from a risk perspective. The CEO also tabled a variation to contract from QDAF regarding the delivery of the small business financial counselling service,
- Advice from QDAF that RAPAD has been successful in the QFPI Rd 5 (cluster fencing) application to the value of approximately \$2.3m. The CEO advised this will roll out operationally in a similar manner to all previous rounds,
- Advice regarding the proposed Sunshot RAPAD joint venture, and the CEO advised on his and M.Gronolds recent attendance at a meeting organised by Sunshot with the Deputy Premier and various senior departmental representatives,
- An amendment to the Boards travel reimbursement policy and vehicle disposal policy, and the sale of a surplus vehicle,
- The engagement of a registered lobbyist on an ad hoc basis,
- Staff professional development addressing succession planning,

- **Website**

The CEO and media manager provided a brief outlining a request to renew the RAPAD website. The CEO advised the existing website is becoming outdated and in need of renewal and refresh. The Board endorsed this expenditure.

- **Outback Hubs Training and Innovation Precinct**

The CEO gave an update on the Outback Hubs Training and Innovation Precinct (formally LPC) advising that currently 18 tour groups were booked in to make use of the facility, through to November. Telstra have settled in with their trial call centre and RESQ are making use of the facilities for activities. The CEO advised of discussions with AgForce regarding a proposed meeting to discuss training needs in the agricultural sector.

- **RAPAD Skilling**

The CEO provided updates on RAPAD Skilling training activities including financial, for the periods ending March and April.

- **West Qld Alliance of Councils (WQAC)**

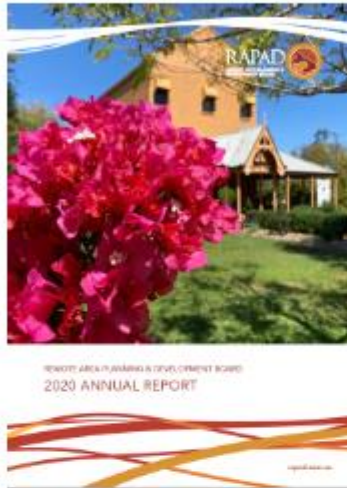
The CEO updated the Board on the final WQAC assembly to be held in Richmond over 17-19 May - <https://wqac.com.au/assembly-2021> . The agenda has been targeted at the major issues confronting the WQ councils including:

- roads and air transport,
- digital connectivity,
- federal and state government council grants and council sustainability,
- housing

and will have federal and state government ministers attending.

- **LGAQ Policy Executive**

The Board met between meetings to review the LGAQ policy executive (PE) April meeting agenda and give feedback to Cr Dare. Cr Dare is the regions representative to the LGAQ PE.



RAPADs annual report is available online at <https://www.rapad.com.au/publications/annual-report/>.

RAPAD Board of Directors and CEO



CR SEAN DILLON
Mayor Barcaldine
Regional Council



CR SALLY O'NEIL
Mayor Barcoo Shire
Council



CR ANDREW MARTIN
Mayor Blackall-Tambo
Regional Council



CR RICK BRITTON
Mayor Boulia Shire
Council



CR ROBBIE DARE
Mayor Diamantina Shire
Council



CR TONY RAYNER
Mayor Longreach
Regional Council



CR GAVIN BASKETT
Mayor Winton Shire
Council



DAVID ARNOLD
CEO RAPAD

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 16 June 2021

Item No: 5.5

SUBJECT HEADING: Confidentiality Policy

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The Confidentiality Policy has been reviewed and amended to reflect the changes to the Local Government Act 2009 and Local Government Regulation 2012.

Officer's Recommendation: That Council adopt the revised Confidentiality Policy.

Background

The Confidentiality Policy provides guidance to Councillor in complying with sections 171 and 200 of the *Local Government Act 2009* regarding the proper handling of confidential information.

Section 171(3) of the *Local Government Act 2009* states that a Councillor must not release information that the Councillor knows, or should reasonably know, is information that is confidential to the local government. Contravention of this is misconduct and could result in disciplinary action being taken against a Councillor.

The Confidentiality Policy identifies confidential information and how Councillors should deal with any type of information.

Link to Corporate Plan

Governance

Outcome 2 – Accountability

Outcome 3 – Leadership

Consultation (internal/external)

CEO

Policy Implications

Councillor Code of Conduct Policy

Model Meeting Procedures

Budget and Resource Implications

Nil



Blackall-Tambo Regional Council

Confidentiality Policy

Policy Number: Admin 14	Effective Date: 16 June 2021
Version Number: Three	Review Date: 15 June 2025
Policy Compiled by: Chief Executive Officer	
Policy Approved by: Chief Executive Officer	

1. PURPOSE

This policy provides guidance to councillors in complying with sections 171 and 200 of the *Local Government Act 2009* regarding the proper handling of confidential information. This policy aims to assist Council in determining what might be considered confidential information and how this information should be handled.

2. INTRODUCTION

It is accepted that councillors will be in receipt of confidential information that may or may not be part of a formal Council meeting. Councillors must use Council information in a way that promote and maintains the public's trust and confidence in the integrity of the local government.

This procedure aims to support Councillors in balancing the right and duty to inform the public and consult with constituents about Council business with the interest Council has in prevent disclosure of confidential information.

This procedure does not override an individual councillor's statutory obligations in respect of the use of information, nor does it override Council's obligations under the *Local Government Act 2009* or any other legislation to disclose or publish information where this is required by law.

3. SCOPE

This procedure applies to confidential information held by Council and councillors.

3.1. Legislative and Policy Context

Section 171 (3) of the *Local Government Act 2009* sets out provisions relating to the release of confidential information by councillors. It states:

A Councillor must not release information that the councillor knows, or should reasonably know, is information that is confidential to the local government.

Note-

Contravention of subsection (3) is misconduct that could result in disciplinary action being taken against a councillor.

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4. DEFINITIONS

4.1 Councillor Briefing Sessions

Councillor briefing sessions are non-decision-making forums convened by councillors, the CEO and, as directed by the CEO, other Council officers that create an opportunity for councillors and officers to discuss matters of proposed policy or other strategic of community service issues, as well as providing a forum for councillors to make aware of issues of significance to the organisation and/or to the community.

4.2 Information

Information comes in any number of forms including letters, report/documents, facsimiles, attachments, tapes, emails, electronic media, and/or other forms of information including discussions during meetings.

5. POLICY STATEMENT

Council operates in an environment of public accountability in which it seeks to inform the public of issues under consideration and the nature of decisions made by Council and its committees. Therefore, information should ordinarily be released to the public unless there are compelling reasons which indicate that this is not in the public interest.

At the same time, Council is conscious of the need to handle Council information in a way that promotes and maintains the public's trust and confidence in the integrity of the local government.

It is accepted that councillors will be in receipt of confidential information that may or may not be part of a formal Council meeting. It is Council's responsibility to ensure that such information is treated confidentially, so as not to harm, prejudice or compromise the interests of Council or any individual or organisation or enable any individual or organisation to gain a financial advantage.

Whilst endeavouring in the interests of public accountability to limit the number of matters which are considered in confidential sessions, Council acknowledges that it is appropriate to consider matters in closed meetings.

6. RESPONSIBILITIES OF COUNCILLORS

Councillors must be aware of their responsibilities and agree they should:

- Exercise due care when handling or using information acquired in their role as a councillor; and
- Acknowledge that there will be information that must be treated as confidential because to release it would reduce public trust and confidence in the integrity of the Council; and
- Acknowledge that disclosure of confidential information constitutes a breach of the *Local Government Act 2009*; and

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Blackall-Tambo Regional Council

Confidentiality Policy

- If uncertain, presume information is confidential and seek advice from the CEO prior to any release of it; and
- Undertake to not disclose, and to use their best endeavours to prevent disclosure of confidential information to any person or organisation specifically;
 - Avoid discussing confidential Council information with family, friends and business associates; and
 - Ensure documents containing confidential information are properly safeguarded at all times – including materials stored at private or business residences.
- Not use confidential information to gain improper advantage for themselves or any other person or body; and
- Not use confidential information to cause harm or detriment to Council or any other person or body.

7. CONFIDENTIAL INFORMATION

The following types of information are deemed to be confidential to Council unless or until the Council resolves to the contrary in a particular instance:

- Commercial in confidence information – including where the release of information would affect a third party's competitive advantage; this is particularly relevant in a competitive tender situation;
- Information obtained by government departments or ministers that has been classified as confidential;
- Information of a personal nature or about personal affairs, for example the personal details of citizens, councillors or council staff;
- Information relating to a property disposal or acquisition process where release of the information may prejudice Council (see also section 171(1) and section 171A of the *Local Government Act 2009*);
- Financial and legal analysis where disclosure of that information may compromise Council or someone else or waive legal professional privilege;
- Information that could result in action being taken against Council for defamation;
- Information involving the provision of legal advice to Council about a legal issue or a matter before a court, commission or tribunal;
- Information that is expressly given to councillors in confidence;
- Information that is given to Council or a Council employee in circumstances where the giver of the information imposes an obligation of confidence on Council or the employee;
- Information subject to a contractual obligation requiring Council to maintain confidentiality over the information;
- Information subject to an obligation in the *Crime and Corruption Act 2001* to maintain confidentiality over the information;
- Information subject to an obligation in the *Public Interest Disclosure Act 2010* to maintain confidentiality over the information;
- Information examined or discussed at councillor briefing sessions, unless the Chief Executive Officer declares that such information (or part thereof) is not confidential;
- Information about:
 - The appointment, dismissal or discipline of employees;
 - Industrial matters affecting employees;
 - Council's budget;
 - Rating concessions;

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Blackall-Tambo Regional Council

Confidentiality Policy

- o Contracts proposed to made by Council;
- o Starting or defending legal proceedings involving Council; and
- o Any action to be undertaken by the local government under the *Planning Act 2016*, including deciding an application made to it under that Act.

It is acknowledged that some of the above classes of information may need to be disclosed from time to time for legal reasons or in accordance with the *Right to Information Act 2009*.

8. CONFIDENTIAL INFORMATION AT COUNCIL MEETINGS

As a minimum, the following may occur relating to matter addressed at the Council table or Committee meetings:

- The CEO may make a declaration that information concerning a specific matter is to be treated as confidential to Council and the information will remain confidential unless or until Council resolves to the contrary.
- An item on a Council or Committee meeting agenda, including the information contained in the documentation or supporting material, that is declared confidential by the CEO is to remain confidential unless or until the Council or relevant Committee resolves to the contrary.
- If the Mayor or a Councillor in a meeting asked that a matter be treated as confidential, the Council will formally resolve as to whether all information concerning the matter is confidential.
- If a meeting of a Committee resolves an item, including the information contained in the documentation or supporting material, is to be confidential it will remain confidential unless or until the Council resolves to the contrary.
- If Council exercises its powers to close a meeting to members of the public, all information in relation to the matters discussed during that closed meeting or the closed portion of the meeting is confidential, unless and until the Council resolves to the contrary.
- Confidential information will be clearly identified, where possible, as confidential;
- Any information of a type deemed to be confidential is presumed to be confidential to Council and must not be released without seeking advice from the CEO.
- If there is any doubt as to whether Council considers the information to be confidential, it is to assumed that Council intends the information to be confidential until the doubt is resolved at a subsequent meeting of Council.

9. RELEASE OF CONFIDENTIAL INFORMATION

Any release of confidential information for any purpose to any person or organisation (other than those who are entitled to the information) is a breach of the *Local Government Act 2009*.

Release of information can include:

- Orally telling any person about the information or any part of the information.
- Providing the original or a copy of documentation or any part of the documentation that is marked confidential; or
- Paraphrasing any confidential information and providing that in writing or orally.

10. BREACH OF THIS PROCEDURE

- A person may make a complaint about a breach by a Councillor of section 171(3) by giving notice of the complaint to the Council's Chief Executive Officer. A breach of section 171(3) is misconduct.

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Blackall-Tambo Regional Council

Confidentiality Policy

- Allegations of misconduct must be referred to the Office of the Independent Assessor by the Chief Executive Officer or by a councillor who becomes aware of the misconduct.
- If the assessor decides that a councillor has breached section 171(3) of the Act, the assessor may make any one or more of the following orders or recommendation:
 - Dismiss the complaint about the conduct of the councillor;
 - If the assessor reasonably suspects the councillor's conduct is inappropriate conduct – refer the suspected inappropriate conduct to the local government to deal with; or
 - If the assessor is reasonably satisfied the councillor's conduct is misconduct – make an application to the Councillor Conduct Tribunal about the conduct; or
 - If the assessor is reasonably satisfied the councillor's conduct is inappropriate conduct and the conduct is connected to conduct of the councillor that the assessor is reasonably satisfied is misconduct – make an application to the Councillor Conduct Tribunal about the alleged misconduct and inappropriate conduct;
 - Take no further action in relation to the conduct.
- If the Councillor Conduct Tribunal decides that a councillor has breached section 171(3) of the Act, the Tribunal may make any one or more of the following orders or recommendations:
 - Order that the councillor make a public admission that the councillor has engaged in misconduct or inappropriate conduct;
 - An order reprimanding the councillor;
 - An order that the councillor attend training or counselling to address the councillor's conduct;
 - Order that the councillor pay to the local government an amount that is not more than the monetary value of 50 penalty units;
 - Order that the councillor reimburse the local government for all or some of the costs arising from the councillor's misconduct or inappropriate conduct (or both);
 - Order that the councillor is not to attend a stated number of local government meetings, up to a maximum of 3 meetings;
 - Order that the councillor is not to act as the deputy mayor or chairperson of a committee of the local government for the remainder of the councillor's term;
 - Order that the councillor is removed, or must resign, from a position representing the local government, other than the office of councillor;
 - Order that the councillor forfeit an allowance, benefit, payment or privilege paid or provided to the councillor by the local government;
 - Order that the councillor is to forfeit, for a stated period, access to equipment or a facility provided to the councillor by the local government; or
 - A recommendation to the Minister that the councillor be suspended from office for a stated period or from performing particular functions of the office.

REFERENCES AND RELATED DOCUMENTS

- *Local Government Act 2009*
- *Local Government Regulation 2012*
- *Sustainable Planning Act 2009*
- *Right to Information Act 2009*
- *Crime and Corruption Act 2001*

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Blackall-Tambo
Regional Council

Confidentiality Policy

- *Public Interest Disclosure Act 2010*
- *Information Privacy Act 2009*

VERSION CONTROL

Version 1	27 October 2010
Version 2	12 August 2014
Version 3	16 June 2020

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OFFICER REPORTS

COUNCIL MEETING DATE: 16 June 2021

Item No: 5.6

SUBJECT HEADING: Gambling Community Benefit Fund

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: Council recently applied for funding with the Queensland Government through the Gambling Community Benefit Fund for a playground upgrade.

Officer's Recommendation: That Council accept the offer of funding of \$35,000 from the Gambling Community Benefit Fund.

Background

Council recently applied for funding to upgrade the playground equipment located at Banks Park.

The Queensland Government and Gambling Community Benefit Committee have notified Council that the application has been successful, and Council has been awarded a grant of \$35,000.00 through the Gambling Community Benefit Fund.

Link to Corporate Plan

Governance

Outcome 2 – Accountability

Outcome 3 – Leadership

Consultation (internal/external)

CEO

Policy Implications

Nil

Budget and Resource Implications

\$35,000 funded project

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 16 June 2021

Item No: 5.7

SUBJECT HEADING: 2021-22 Get Ready Queensland Grant Program

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: Council has received notification from the Queensland Reconstruction Authority of the allocation of funding for the Get Ready Queensland grant program for 2021-2022.

Officer's Recommendation: That Council accept the offer of funding of \$7,760.00 (ex GST) from the Queensland Government for the 2021-22 Get Ready Queensland program.

Background

Each year the Queensland Government provide funding through the Queensland Reconstruction Authority for the Get Ready Queensland program. The program is a year-round, grant-based resilience building initiative.

Get Ready funding supports councils to deliver activities that increase understanding of disaster preparedness and improve disaster resilience within communities.

Grant allocations are based on census data and Blackall-Tambo Regional Council has received the same funding allocation as the 2020-21 allocation.

Councils can use the funding for many activities such as education, community engagement, preparedness, marketing and advertising. Local activities are supported by a state-wide marketing campaign led by the Queensland Reconstruction Authority. Activities can take place throughout the year; however, Get Ready Queensland Week 2021 is tentatively scheduled to take place from Monday 11 October 2021.

Part of the funding received for the 2020-21 year was used to work in conjunction with Barcaldine, Barcoo, Longreach and Winton councils to create the "Be Ready Central West" flip book which was launched in Brisbane by the CEO of the Queensland Reconstruction Authority, Brenden Moon. The remainder of the funding enabled Council to provide COVID-19 grab packs to the vulnerable members of the community.

Consideration has been given to using the 2021-22 allocation in conjunction with the Barcaldine, Longreach and Winton councils to develop an emergency dashboard on each Council's website.

Link to Corporate Plan

Environment and Management

Outcome 1 – Disaster Management

Consultation (internal/external)

CEO

Disaster Management Coordinator

Policy Implications

Nil

Budget and Resource Implications

\$7,760 (ex GST) funded project

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 16 June 2021

Item No: 5.8

SUBJECT HEADING: Platinum Jubilee

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: Her Majesty, Queen Elizabeth will be celebrating her Platinum Jubilee on 6 February 2022. The Queensland Branch of the Australian Monarchist League have contacted Council to enquire on how Council plans to celebrate.

Officer's Recommendation: That Council receive the letter from the Queensland Branch of the Australian Monarchist League and consider how to celebrate Her Majesty the Queen's Platinum Jubilee.

Background

On 6 February 2022, Her Majesty the Queen will be celebrating her Platinum Jubilee. The Queen will have been on the throne for 70 years.

The Queensland Branch of the Australian Monarchist League have written to all Councils providing ideas on how the Queen's reign could be acknowledged. They have offered to work with Council on ways in which this could occur.

Some provided examples on how to commemorate are community events such as morning teas and special motions during council meetings in February 2022 or naming local infrastructure in Her Majesty's honour.

Link to Corporate Plan

Nil

Consultation (internal/external)

CEO

Mayor

Policy Implications

Nil

Budget and Resource Implications

Nil

Mayor of Blackall-Tambo Regional Council

Cr Andrew Martin

PO Box 21

BLACKALL Queensland 4472



Queensland Branch

C/O U6 20 Kate Street, "Minnippi Parkside", CARINA Q. 4152

31 May 2021

Dear Cr Martin,

Blackall-Tambo Regional Council	
RECEIVED	
Doc #	
02 JUN 2021	
Action	Information
Task	

The Australian Monarchist League is contacting all councils in Queensland to enquire how they plan to celebrate Her Majesty The Queen's Platinum Jubilee. When the anniversary of next year's Accession falls on 6 February 2022, the Queen will have been on the throne for 70 years.

It is 120 years since federation. Queen Elizabeth II has been our Head of State for nearly sixty percent of our existence as a unified nation, and the Platinum Jubilee of her reign is an event which all Australians should properly honour and celebrate.

Our organisation was heavily involved in advising the Bligh, Newman and Queensland Local Governments on how they could celebrate the Diamond Jubilee. We would be more than willing to work with your council on ways in which they could celebrate Queensland's Head of State major milestone.

Some ways in which your council could acknowledge the Queen's reign include community events like morning teas and special motions during council meetings in February 2022, or naming local infrastructure such as roads, bridges or parks in Her Majesty's honour. Some notable instances from the Diamond Jubilee include Brisbane City Council hosting a tree planting ceremony of 60 trees on Gregory Terrace (Diamond Jubilee Walk), which was attended by the Governor of Queensland, and lighting the Story and Victoria bridges to celebrate Royal occasions and milestones in an appropriate colour. Moreton Bay Regional Council named Diamond Jubilee Way – a major arterial road, in celebration of the Queen's 60-year reign.



I would be very happy to meet with you or your representative to discuss ways of commemorating this historic event. I look forward to your response.

Kind regards,

Brant Rippon (m): 0423 360 207

Chairman

Queensland Branch

Australian Monarchist League

www.monarchist.org.au

E: brant.rippon@monarchist.org.au

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 16 June 2021

Item No: 5.9

SUBJECT HEADING: Human Rights Policy

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: Public entities have obligations under the Human Rights Act 2019, to act and make decisions in a way that is compatible with human rights, and to give human rights proper consideration when making decisions. The policy has been developed to provide information to Councillors and employees of Council on how to fulfil these obligations.

Officer's Recommendation: That Council adopt the Human Rights Policy.

Background

The *Human Rights Act 2019* commenced in its entirety on 1 January 2020. The Blackall-Tambo Regional Council draft Human Rights Policy provides information to Councillors and employees including temporary, part-time and contract staff on their obligations to ensure the Council is protecting and promoting human rights.

Link to Corporate Plan

Governance

Outcome 2 – Accountability

Outcome 3 – Leadership

Outcome 5 – Customer Service

Consultation (internal/external)

CEO

Director of Finance

Policy Implications

General Complaints (Administrative Actions) Policy

General Complaints (Administrative Actions) Procedure

Budget and Resource Implications

Nil



Blackall-Tambo Regional Council

Human Rights Policy

Policy Number:	Effective Date:
Version Number: One	Review Date:
Policy Compiled by: Chief Executive Officer	
Procedure Approved by: Chief Executive Officer	

OBJECTIVE

This policy articulates Council's position, as a public entity, on how to act and make decisions in a way that is compatible with the *Human Rights Act 2019*. When making a decision Council must give proper consideration to any human right relevant to that decision.

SCOPE

This policy applies to Councillors and employees of Council including temporary, part-time and contract staff.

This policy applies to interactions that occur when:

- Dealing with customers or community members when providing day-to-day services;
- Processing and dealing with human rights complaints from the public;
- Making decisions, interpreting and applying laws;
- Developing policies and procedures; and
- Inducting new employees of Council.

The following principles underpin Council's commitment to human rights:

- The inherent dignity and worth of all human beings
- The equal and inalienable human rights of all human beings
- Human rights are essential in a democratic and inclusive society that respects the rule of law
- Human rights must be exercised in a way that respects the human rights and dignity of others
- Human rights should only be limited after careful consideration and only in a way that is necessary, justifiable and proportionate.

Council will respond to human rights complaints in accordance with the *Human Rights Act 2019*, Council's General Complaints (Administrative Actions) Policy and Procedure and any relevant policies and management directives.

POLICY STATEMENT

Council is committed to protecting and promoting human rights and to building a culture within Council that respects and promotes human rights.

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Blackall-Tambo
Regional Council

Human Rights Policy

Workplace Behaviour

Councillors and staff will consider human rights when:

- They deliver services to the community and review or develop policies, plans and procedures; and
- They engage with community and handle complaints from member of the community about alleged breaches of human rights; and
- They make decisions, undertake strategic planning and create local laws.

Obligations in Preventing Anti-Human Rights Actions

Council will take all reasonable steps to prevent anti-human rights actions through a risk management process. This process includes:

- Identification of anti-human rights risk factors; and
- Assessing and eliminating the risks, as far as reasonably practicable, or controlling, or minimizing, them as far as reasonably practicable; and
- Providing information to employees and Councillors about human rights, how to consider these rights in day-to-day service, engaging with the community and decision making.

REFERENCES/POLICIES

- *Human Rights Act 2019*
- *Local Government Act 2009*
- *Local Government Regulation 2012*
- *Information Privacy Act 2009*
- General Complaints (Administrative Actions) Policy
- General Complaints (Administrative Actions) Procedure

DEFINITIONS

Human Rights has the meaning given in part 2, divisions 2 and 3 of the *Human Rights Act 2019*.

Public Entity has the meaning given in part 1, division 2, section 9(d) of the *Human Rights Act 2019*.

POLICY REVIEW

This policy will be reviewed when any of the following occur:

1. As required by legislation
2. Other circumstances as determined by the Chief Executive Officer.

Notwithstanding the above, this policy is to be reviewed at intervals of no more than four (4) years.

VERSION CONTROL

Version 1	
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OFFICER REPORTS

COUNCIL MEETING DATE: 16 June 2021

Item No: 5.10

SUBJECT HEADING: **Sale of Council's Sales Permit Entitlement to Get a Specified Quantity of Cypress Sawlogs**

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: Blackall-Tambo Regional Council invited tenders for the Sale of Council's Sales Permit Entitlement to Get a Specified Quantity of Cypress Sawlogs. The tender was advertised on Council's website and in Queensland Country Life. Tenders closed at 3pm, Tuesday 18 May 2021 with 3 submissions received.

Officer's Recommendation: That Council award the tender, subject to approval from the Department of Agriculture and Fisheries, for the Sale of Council's Sales Permit Entitlement to Get a Specified Quantity of Cypress Sawlogs to HAB Timber Pty Ltd as they are the most qualified.

Background

Council engaged King & Company Solicitors to draft a document for the sale of Council's Sales Permit Entitlement to get a specified quantity of cypress sawlogs. Under Council's Sales Permit the current period for Getting of a stated quantity of Cypress Sawlogs from the current Sale Areas within the Supply Zone allocated to Council ends on 31 December 2022 (the *Getting Period*).

Council invited tenders for the sale (pursuant to clause 22 of Council's Sales Permit) of the entitlement under Council's Sales Permit to Get a maximum of 25,000 (the Sale Quantity) of cypress sawlogs, from the Supply Zone during the Getting Period.

King & Company Solicitors, in consultation with the CEO, compiled an extensive document outlining the specifications and requirements in the invitation to Tender. Invitations of tender were sent to 10 persons on 21 April 2021 and advertising was undertaken on Council's website and in Queensland Country Life.

Tenders closed at 3pm, Tuesday 18 May 2021 and 3 submissions were received. The CEO and King & Company Solicitors assessed the tenders, and the assessment is summarised in the table below.

Assessment Criteria	HAB Timber P/L	Egan Forest Management	Shunyuan Ouyang
Schedule 1 – Tendered Specified Quantity, Price and Tendered for Allocated Supply Zone (Price 10%; Supply Area 20%)	Price 5% Supply Area 20%	Price 10% Supply Area 7%	Price 4% Supply Area 10%
Schedule 2 – Tenderer's Sales Permit (40%)	35%	5%	20%

Schedule 3 – Tenderer's Fitness, Capabilities & Competencies (30%)	30%	10%	12%
Total Percentage	90%	32%	46%

Based on the assessment it is recommended that HAB Timber Pty Ltd be awarded the tender, subject to approval from the Department of Agriculture and Fisheries, to Get a Specified Quantity of Cypress Sawlogs under Council's Sales Permit up to a maximum of 25,000 tonnes during the Getting Period as HAB Timber Pty Ltd are the most qualified tenderer and scored highest against the assessment criteria.

Link to Corporate Plan

Governance

Outcome 4 - Financial

Consultation (internal/external)

CEO

King & Company Solicitors

Policy Implications

Procurement and Disposals Policy

Budget and Resource Implications

\$100,000 (ex GST)

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 16 June 2021

Item No: 5.11

SUBJECT HEADING: Western Queensland Housing Study Draft Report

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The Western Queensland Alliance of Councils, which consist of 22 Western Queensland councils, has commissioned Regional Australia Institute to conduct a report into the housing market failure in the region.

Officer's Recommendation: That Council receive the draft Western Queensland Housing Study.

Background

The Western Queensland Alliance of Councils (WQAC) is a collaboration between three organisation of councils in Western Queensland – North West Regional Organisations of Councils (NWQROC), Remote Area Planning and Development Board (RAPAD), and South West Regional Organisation of Councils (SWQROC).

These bodies represent 22 councils across Western Queensland. Under the banner of WQAC these bodies are working together on areas of concern. Through the WQAC, RAPAD is supporting an investigation into the housing market failure across the region.

Regional Australia Institute drafted a report identifying key issues in the underinvestment in housing.

A copy of the draft report is attached.

Link to Corporate Plan

Economic Development

Outcome 1 – Business Investment

Outcome 4 – Land Development

Consultation (internal/external)

CEO

Mayor

WQAC

RAPAD

Policy Implications

Nil

Budget and Resource Implications

Nil



WESTERN QUEENSLAND HOUSING STUDY

RAI Field Work Report



MAY 2021



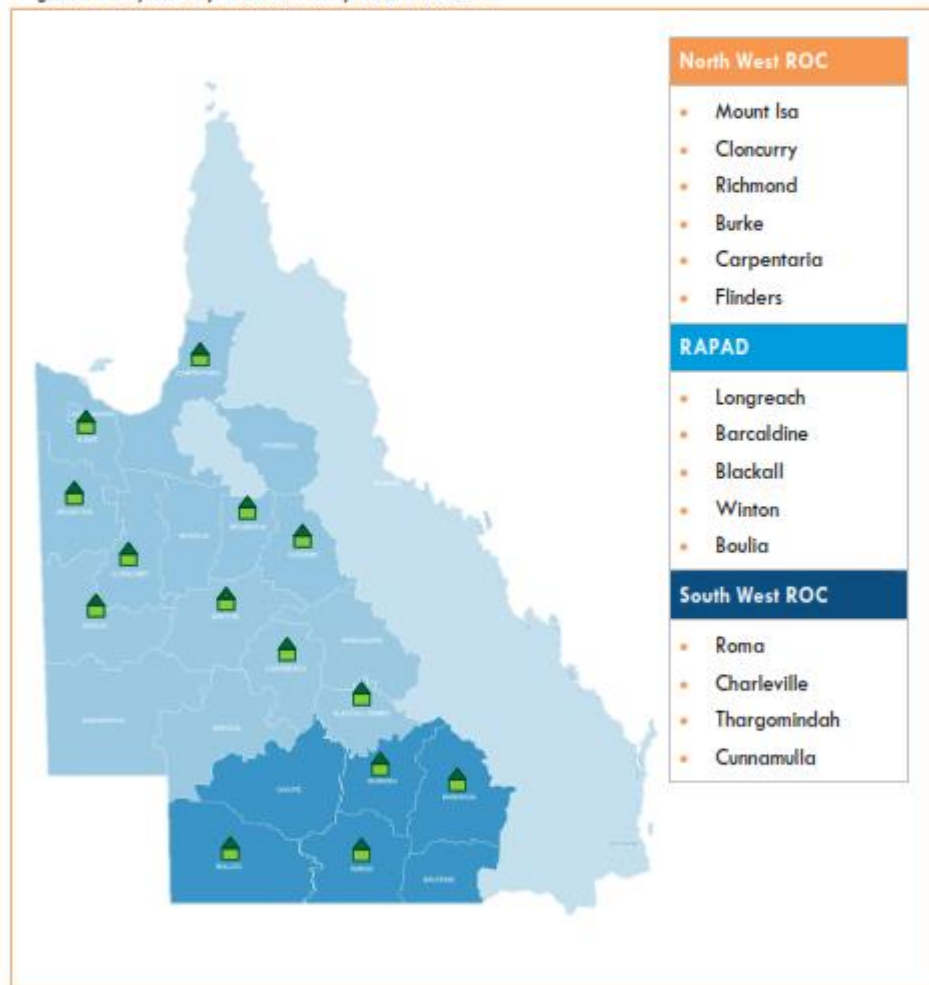
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BACKGROUND

- The Western Queensland Alliance of Councils (WQAC) commissioned RAI to conduct a study into housing market failure in the region – this market failure being a **severe underinvestment into housing** (whether **new home building** or **major renovation work**) that has accumulated over many years if not decades, **despite underlying demand**.
- The study investigates different (place-based) solutions for the different types of housing markets in the region.
- The study began in late March 2021 and RAI staff conducted fieldwork in mid-April and in mid-May. Specifically, RAI staff visited and gathered local insights and experiences from a range of government, industry and community stakeholders in:





KEY ISSUES

LOCAL MARKET FAILURE: KEY CHARACTERISTICS OF WESTERN QUEENSLAND TOWNS

Western Queensland towns have a unique combination of characteristics that unfortunately conspire against new home building and renovating:

- Small populations – either growing very slowly, holding steady or even shrinking
- Remote locations
- Low established housing prices relative to minimum average build costs

The truer a greater number of these characteristics are for a given town, the more significant the underinvestment is likely to be.

The table below shows these metrics for each of the towns visited. It illustrates the rough relationship that these characteristics have with housing underinvestment – the smaller the population, the greater the remoteness and the lower the established house price, the greater the level of underinvestment.

For example, Boulia has one of the smallest populations, it is one of the most remote towns and its median house price was the lowest (noting that there is only data for one sale in the last 12 months). There have been no new dwellings approved for construction in the shire in the last five years, the only town visited for which this has been the case.

In contrast, Mount Isa has the largest population, (and therefore) is the least remote of all the places visited and has the highest median house price. The number of homes approved for construction in Mount Isa in the last five years was 30. Similarly, the Maranoa has the second highest population and median house price and has seen the most dwellings approved for construction between 2015 and 2020.

These characteristics – size, remoteness and established housing stock values – underpin a series of consequences on both the demand and supply sides of home building and renovating that ultimately result in underinvestment. This is illustrated in Figure 1 and explained in more detail further below.

Table 1 Summary of key metrics for fieldwork locations

LGA	POPULATION	POPULATION CHANGE Average % change 2015-2020	REMOTENESS	MEDIAN HOUSE PRICE (April 20-April 21)	DWELLINGS APPROVED FOR CONSTRUCTION (LGA, 2015-2020)
Mount Isa	18,578	-2.0%	Remote Australia	\$270,000	30
Maranoa	12,688	-0.9%	Outer Regional Australia/ Remote Australia/ Very Remote Australia	\$259,000	44
Murweh	4,220	-1.4%	Very Remote Australia	\$240,000	17
Longreach	3,407	-2.2%	Very Remote Australia	\$256,250	7
Cloncurry	3,004	-1.1%	Remote Australia	\$242,500	13



LGA	POPULATION	POPULATION CHANGE Average % change 2015-2020	REMOTENESS	MEDIAN HOUSE PRICE (April 20-April21)	DWELLINGS APPROVED FOR CONSTRUCTION (LGA, 2015-2020)
Barcaldine	2,814	-1.8%	Very Remote Australia	\$242,500	15
Blackall-Tambo	1,845	-1.9%	Very Remote Australia	\$192,500	6
Paroo	1,554	-2.2%	Very Remote Australia	\$105,000	1
Winton	1,135	-1.4%	Very Remote Australia	\$227,500	2
Richmond	813	-0.2%	Very Remote Australia	-	2
Boulia	416	-1.9%	Very Remote Australia	\$40,000	0
Bulloo	324	-2.7%	Very Remote Australia	-	4

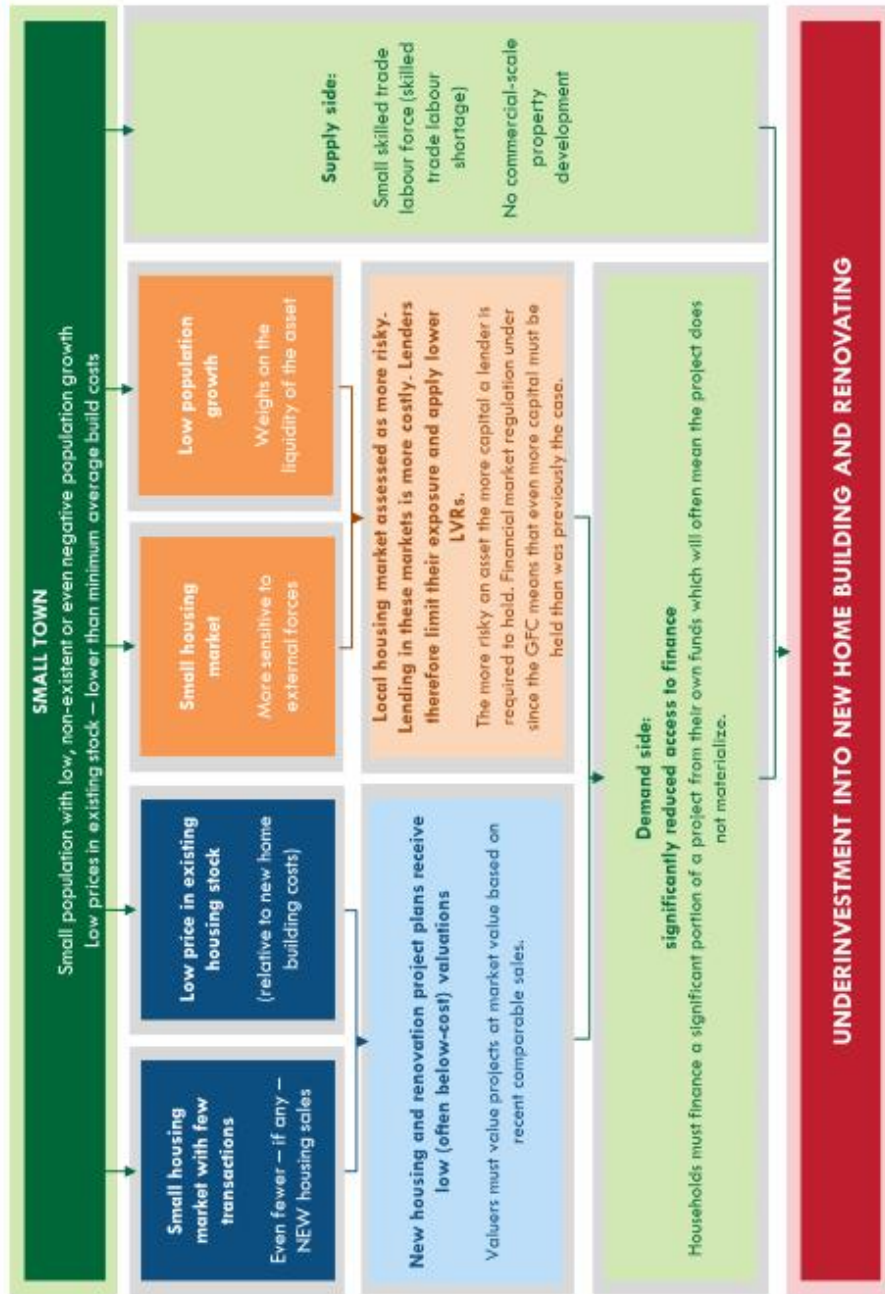


Figure 1 Regional Housing Market Failure

WESTERN QUEENSLAND HOUSING STUDY – FIELDWORK REPORT



LOCAL MARKET FAILURE: STRUCTURAL BARRIERS TO NEW HOME BUILDING AND RENOVATING

Demand-side barriers arising out of low valuations:

- A small town will have a small housing market with relatively few transactions. Of the transactions that do take place rarely (if ever) are they for newly-built dwellings. The low prices at which these transactions occur mean that **any new home building (or substantial renovation) project that a local household may be considering will have its valuation weighed down, often to a point where the project is valued at below cost.** This is because valuers must assign projects a market value based on recent comparable sales.

Demand-side barriers arising out of higher risk:

- Additionally, the small and highly localised nature of many of these markets mean that they are **more sensitive to external developments and shocks and are therefore more risky areas** in which to lend compared with more populous areas. The relatively slow population growth in these markets also means that **housing is less liquid than in metro and more populous (and growing) areas**. Again this adds to the risks of lending in such markets.
- Since the GFC financial market regulations have tightened. Regulation requires banks to hold increasing amounts of capital against their assets. The level of capital required depends on the riskiness of the assets held – the more risky, the greater the capital lenders are required to hold. **Lending to borrowers in more risky markets is now more costly** (compared to a decade ago) for banks because of the additional capital they are required to hold¹.
- As result of the above factors, banks have tended to limit their exposure (limiting LVRs in) to regional and remote areas. This compares to metro and more populous markets where borrowers can finance a larger share of the value of a property through a mortgage. Feedback from some towns was that accessing finance wasn't previously an issue – 20 years ago, for example.
- A local real estate agent summed up the situation as it relates to major renovation work:

"They'll lend you the amount to buy the home, but not what you need to renovate it".

The overall mechanics of these demand-side barriers – low valuations and greater assessed risk – are illustrated in Figure 2. Specifically, it considers a scenario of a modest new home building project in Winton estimated to cost approximately \$440,000².

In this scenario, a typical loan – covering 90 per cent of the cost of the project – would be worth \$369,000. The household would have to finance the remaining \$44,000 with its own funds. Considering local incomes, this would be affordable for many local households.

The first barrier is a low valuation. If the project was valued at Winton's median house price (\$227,500) rather than the build cost – then a typical loan on this value would only finance \$204,750 of the project, leaving the remaining \$235,250 to be financed from the household's own funds.

The next barrier is lenders' practices of lowering their exposure to more remote areas, by applying lower loan to valuation ratios. This scenario considers a case where a lender only lends 80 per cent of the value of the project. A loan that is 80 per cent of the reduced-value project would be worth only \$182,000. The household would now have to fund \$258,000 – well over half the cost – from its own finances in order for the home to be built.

² Estimated cost based on consultation with builders (for building costs) in central west Queensland as well as Winton Shire Council (for land-servicing costs).

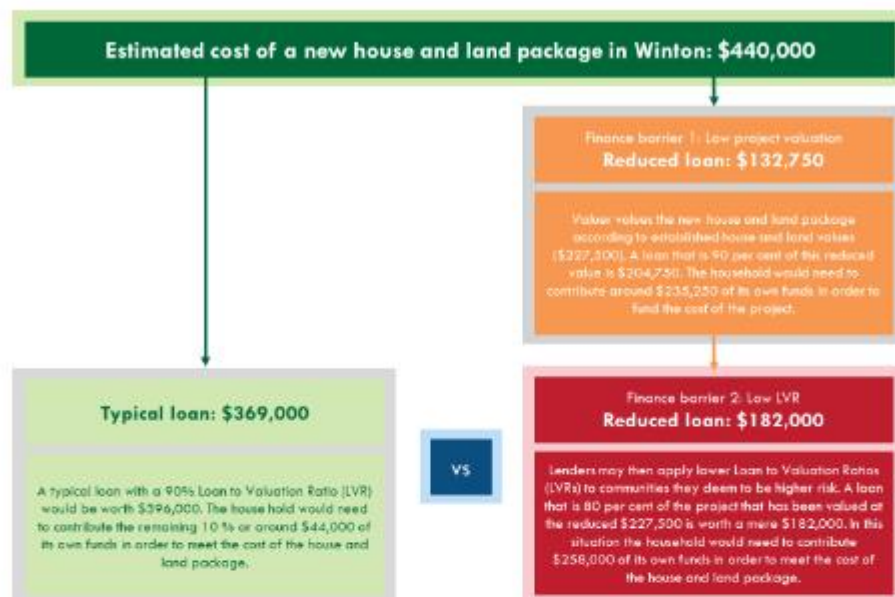


Figure 4 Winton Home Loan Example

Supply-side barriers:

- The supply-side barriers are more intuitive – the small sizes of these towns and their housing markets mean the local trade labour force is small (if it exists). Most towns reported severe trade labour shortages, with the available local trade labour tending to prioritise commercial and government repair and maintenance ahead of residential work. The more the remote the town, the more acute the shortage as access to other larger towns' trade labour force diminishes. For example, in Barcaldine, the feedback was that there was some access to Emerald's trade labour force. Whereas, for Winton, this access is greatly diminished.
- Another supply-side constraint is the lack of a local property development industry akin to what occurs in more populous and metro markets – whereby new housing is brought online in substantial volumes through the development of new estates.

Overall, these barriers – particularly on the demand side – mainly apply to households. Because housing investment across Western Queensland largely rests on local households (in addition to investment from local and state governments in the form of employee or public and social housing) these barriers become especially potent in limiting investment into housing.

That is, larger-scale property development that may have some agility in working around financing barriers (through access to non-bank financing options) is simply not present in most of Western Queensland's small towns.

HOUSING IS A PRODUCTIVE ASSET: INSUFFICIENT AND INAPPROPRIATE HOUSING IS A HANDBRAKE ON ECONOMIC GROWTH AND DEVELOPMENT

- The underinvestment into housing is a **key handbrake on Western Queensland's economic growth and development. This was the universal feedback** across the spread of towns – ranging from small remote communities through to larger population centres – where RAI conducted its field work. For a number of smaller towns, this underinvestment not only stops growth, but also prevents towns



from absorb natural demographic change (children growing up and moving out of home), potentially deterring young people from staying in their hometown.

- Employers – from government departments, to essential service providers, to private enterprise – all reported **difficulty in attracting and retaining staff in large part due to housing shortages and/or sub-standard housing**. Private enterprises reported that they had to alter or even limit their expansion plans due to an inability to attract and house sufficient extra staff.
- The role of housing in regional economic growth and development can be summarised by a real estate agent's astute observation:

“while a good house won’t necessarily bring a family to the region, a bad one will send them packing”.



SOLUTIONS – PRELIMINARY INVESTIGATIONS

A range of solutions are being canvassed – from small-scale measures that can be done easily and locally, through to high-level recommendations to the federal government. This is with an understanding of the housing continuum – private market through to social and public housing.

LOCAL – COMMUNITY AND LOCAL GOVERNMENT MEASURES

1. Local housing investment prospectus – promotion of local housing markets to investors seeking yields over capital gains.
2. Housing trusts - whereby locals contributed capital into a trust to purchase and renovate the house and then lease to the young professional family. This model has the potential to be scaled up to attract significant investment from corporate investors not only the basis of attractive yields, but also on the basis of Environmental, Social and Governance (ESG) credentials.
3. Council-led initiatives – Winton deferred settlement, Council-built homes in some towns (Cloncurry), lease to buy arrangements for Council staff (Thargomindah), Council house sales to staff (Burketown).
4. Reassessment of town plans – make these more flexible and reassess how surround expansive agricultural land is treated.
5. Show business case for one-, two-, and three-bedroom units (lower capital cost, good yields)

STATE GOVERNMENT MEASURES

6. State government renewal of government employee housing – engaging the private sector in a BOOT model of development.
7. Review stamp duty and development charges for regional new builds

FEDERAL GOVERNMENT MEASURES

8. Broadening homeowner deposit and guarantee schemes to regional home buyers, by introducing a Regional Homeowner Guarantee to cover this significant finance gap faced by households seeking to build or substantially renovate a home in a regional area.
9. Targeting Commonwealth support for regional housing enabling infrastructure – balancing the Commonwealth's big project infrastructure investments with funding to enable regional Councils to get more land 'development ready', as local infrastructure costs are often a barrier to land release.
10. Introduce a Regional Trade Placement Incentive – this would be equivalent to what is offered to medical professionals placed in regional areas would help address this key barrier to housing supply.
11. Invest into skills training providers – investment in the availability of quality post school training and learning across regional Australia, to build on the expansion of JobTrainer and the rapid uptake of subsidised apprenticeships.



NEXT STEPS

The next steps in this project are to:

- Undertake a survey of state and local government agencies to determine their demand for housing in these regions, and quantify any shortfalls in the market.
- Contact councils not yet interviewed to invite feedback.
- Complete (as far as possible) quantitative analyses for each local government area, inclusive of:
 - Key demographic data (age, household size, occupations, income)
 - The size of the private rental market, current rental prices, and the vacancy rates
 - Rental property quality and diversity
 - Construction costs and market values, and
 - The number and value of houses sales and new constructions.



KEY FIELDWORK FEEDBACK AND EARLY FINDINGS

CENTRAL WEST

**LONGREACH**

- The local private rental market doesn't have sufficient (nor quality) stock. The reason for the poor state of rental properties comes down to:
 1. **Landlord budget constraints** – landlords may have bought when prices were higher. They now can't sell these homes and are therefore minimising losses (rather than maximising profits) by cutting maintenance expenditure. Even if they wanted to refinance to invest in the property to raise the standard to be able to charge a higher rent (as there is demand for high-end housing) they would unlikely be able to get finance to do so.
 2. **Access to trades.**
- The local private rental market also struggles to deal with the **seasonal nature of a lot of the residential housing demand** – i.e., tourism workers – in terms of both the availability of housing and also the type of housing.
- RAPAD recently acquired the Longreach Pastoral College (along with the dormitory-style accommodation facilities) – this could be repurposed to meet demand for that particular type of seasonal worker accommodation. [RAI aside – there are examples of other local governments doing this, e.g., Tamworth].
- The impacts of a prolonged drought weighed heavily on Longreach – the local community and economy and therefore housing and house values. Mortgage defaults increased.
- In addition to the drought the **state government shocked the local housing market by selling off quite a large volume of stock** (relative to the size of the local market). This compounded the effects of the drought on the local housing market, weighing even further on house values. Analysis of sales data shows above-average sales (by more than the standard deviation) particularly in the September quarter of 2014 in particular [RAI aside: this exemplifies sensitivity and therefore risks of small housing markets].
- Local feedback is that there is **strong demand for (and little supply of) high-end housing**, including rural-residential style housing. This is consistent with background economic dynamics of the type of labour being demanded in regional areas – highly skilled professionals and skilled trades.



- Paradox of the local market (and exemplifying the market failure) is that the Council has **35 shovel-ready lots on the market**. Among this overall parcel of land/estate, only four lots have been sold to be built upon.
- As housing supply is naturally slow to respond (it takes a good year to plan and build a house), the local housing market (the rental market in particular) is starting to feel the pressure.
- Government employee housing has a role to play. Government employee housing is either owned and operated by the Department of Energy and Public Works or in some instances owned by particular agencies.
- In the instance of department-owned housing that is rented out to agencies, these agencies must pay either market rent or fair value in the instance of very small communities where there effectively is no private rental market. [RAI observation: the timing now could well be ripe for the department to turnover its stock – see notes on solutions]
- Department of Transport and Main Roads (TMR) in **Barcaldine has a proven record of managing its government employee housing such that it facilitates staff retention**. Staff tenancies in government employee housing tends to span five to 10 years. TMR is exercising a degree of flexibility and autonomy over its housing (and associated maintenance) contributing to higher retention rates of staff.
- **The Town Plan is a constraint on development** – particularly around developing rural residential land. There needs to be more flexibility around subdividing land. This type of development would be consistent with the local gauge that demand for high-end housing is especially strong and untapped.
- Local builders reported that they focused their businesses on commercial and government building work and maintenance now, after previously doing some new home building work – this is the better business strategy as the security and pipeline of the work is more secure and stable.
- The local builders and trades tend not to specialise but practice in a range of trades. Speciality trades just aren't available locally.

BARCALDINE

- **Barcaldine has a significant rental shortage** [RAI: check vacancy rates], with anything that's of decent quality being snapped up quickly and **rental prices being quite high**.
- **Demand for high-end housing is also strong** – houses in the \$400-500,000 bracket get sold and rented quickly – this is a similar situation to Longreach and also consistent with demand for labour being concentrated in higher-paying, higher skilled jobs.
- In addition to 'manager housing' there could also be **untapped demand for town-house style housing for young single professionals**. There's an example of a complex of townhouses – 'the Rainbow Village' – built by the local engineering firm, GBA.
- The lack of skilled trade labour means that **trades have to come in from Emerald or Rockhampton** – which comes with associated costs of travel, meals and accommodation. Even if tradespeople would be interested to move to the town, ironically, there'd be insufficient housing to accommodate them.
- There was **varying feedback on the availability of land** – whether an estate-scale amount of land was in fact available to build. There is some local-builder appetite to build spec homes on land, but to make it financial more feasible (and manageable from a cash-flow perspective) the land needs to be available for purchase through an option or deferred-settlement arrangement, because of the barriers of accessing finance through the traditional banking sector.
- Using local builders, tradespeople and contractors is important from a quality control and risk assessment perspective – local trades people have to look their neighbours and clients in the eye when they're down the main street and at the local shops and schools.



- There are **significant projects in the pipeline that will bring significant ongoing full-time jobs** to the region and therefore additional demand for housing. Ensuring there is adequate and appropriate housing will be central to the success of these projects and the overall economic growth and development of the region.

WINTON

- There is a **significant housing shortage that intensifies in 'winter'** – due to the seasonal surge in demand stemming from workers in the **tourism and hospitality industries**. The current housing mix doesn't reflect the mix of demand, with significant shortages in unit-style housing. What is available is at 100 per cent occupancy.
- There is **significant rental demand for housing** – to the extent that local residents have approached Council to buy Council housing to rent out for relatively high yields.
- **Finance is a key constraint in Winton** – 80 per cent LVRs the norm. Residents reported that 20 years ago access to finance was easier, it wasn't an issue for the town.
- A **shortage in skilled tradespeople** in addition to real estate agents are key barriers to housing supply in the local community.
- Winton Shire Council is in the process of **developing shovel-ready land** – about 16 or 17 blocks near the Winton hospital – using their own plant and equipment. In selling the land, the Council will seek to just sell at cost price.
- Each block will be sold at around \$40,000 – that's around the cost of developing the land. The land will be sold on a 'delayed settlement' arrangement with a range of caveats: commencement and completion of construction on the blocks have to occur within given time limits and the housing that is built has to adhere to a certain standard or criteria.
- These blocks should be ready to build on by the second half of 2020. The Council has interest from buyers – some of the major private employers in town, government agencies and even just private individuals.
- Local builders and tradespeople focus their business on government and commercial (ie. Non-residential work) that is likely more stable, reliable and less risky than residential work. So long as this remains the case, then the maintenance of housing will always be under pressure.

BOULIA

- There are approximately 100 houses in Boulia, of which Council has approximately 39 houses, each of which are tied to positions in the organisation. The Queensland Government owns 24 social housing properties, of which all but one is vacant. The Department of Education and the Queensland Police Service have one and two houses respectively. As such, **there are a very limited number of private properties either occupied by owners or available for rent.**
- While there are some duplexes and units in town, however there are often issues of only have a multi-bedroom houses available for single people who move to town. As such appropriate sizing housing is important.
- In terms of buying property in Boulia, low valuations of housing can make the loan process difficult and/or require buyers to have a larger deposit.
- Rental process in Boulia can range from \$190 and \$245. However, there are a lack of rentals available, which is affecting employer's ability to hire new staff.
- Employers are resorting to putting staff up in tourist accommodation, or in the case of the local contractor, in road camp accommodation. **This same contractor has missed out on hiring 10 to 12 staff and their families because a lack of appropriate housing.** This is also affecting the ability to attract trades to the town.



- There are **no local homebuilders located in Boulia, and the cost to build is prohibitive**. The easiest and most cost-effective way is to bring in a transportable home, however freight costs are extremely high.
- There is some interest in renovating in Boulia, but generally the owner won't be able to make their money back. There is capacity to get general maintenance down, but little else.
- The Boulia Council are developing a residential estate, with Stage One including 10 blocks.
- The Council has also considered selling some of their housing stock to allow them to build new houses, however there is still the issue of people having access to finance to buy the old houses.

SOUTH WEST REGION

CHARLEVILLE

- There has been an increased demand for rentals in Charleville. Since last year listings have been attracting a large number of applicants. This has resulted in higher rental prices, which is locking some people out of the market.
- In terms of buying, there are properties available, however lending restraints in Charleville require buyers to have a larger deposit. This may be because Charleville is still classified as a flood area. Lending is also impacted by valuations of properties in the area.
- Buyer confidence in the market has been affected by drought, floods, and the mining boom. People are hesitant to commit to property they can't sell. There was a property spike about five to ten years ago which has meant that people are currently holding properties that they can't get their money back for. Some are valued at less than half. This was post floods and during the mining boom. During the booms owners would get \$400 per week in rent for properties.
- While there are houses available in Charleville, there does not appear to be enough higher quality housing, or enough diversity in the stock. There is demand for both lifestyle blocks for owner occupiers, and smaller properties such as duplexes for investors. Investor interest in the town appears to be for properties value at \$100,000 where people think they can add some value.
- Most state government department have or arrange housing for their staff (Police, Education, Health, Child Safety), however there isn't always enough and sometimes accommodation available isn't suitable for people with partners and families or pets.
- There are two relatively recent development sites in Charleville. The Racecourse Road Development was instigated by the Council, as a flood mitigation project to offer more housing out of flood areas – Stage 1 is complete, and there are plans for Stage Two but they have not been implemented. The second development was done privately by a landowner out of town, who subdivided a portion of land into five- and ten-acre block.
- There are at least six local builders in Charleville – they are reportedly all very busy. It is expensive to build in Charleville and it is acknowledged that if owners build a house, they will likely not make their money back if they sold it. This is often the same issue for renovations. The cost to build has increased by \$300 to \$400 per square metre, to \$1,550 to \$1,600 per square metre. Due to these issues, owners are struggling to finance new builds and renovations.
- There is work available in Charleville, which can draw people to the town, including expansion of the meat works by 70 jobs.
- There is plenty of land available to develop in Charleville, there is a lack of investment to drive it. A possible solution could be that superfund could fund the development of a number of new houses that Council could then commit to renting for a specific period of time.

THARGOMINDAH

- There is a shortage of housing in Thargomindah, **with all available housing currently at (or near) capacity and limited diversity in the current stock**. There is also a limited number of private



rentals available in the market. Between 30% and 40% of housing in Thargomindah is Government owned. There is also no real estate agent operating in town.

- Thargomindah has a population of 270, of which Council staff account for approximately 25%. The Council provides housing for the majority of their staff.
- There are three teachers and 23 students attending the local school, and 10 children studying through the distance education facility. Each teacher is provided a house via the Queensland Government. The Health Facility has five staff members. Staff have access to two houses and one reliever flat. Similarly, the Queensland Police Service have two officers stationed in town and provide two houses. There is an earth moving contracting business located in Thargomindah – the business owns one house for the purposes of staff accommodation.
- Whilst the values of house prices are low, the cost and availability of finance to build or buy a house in Thargomindah is a barrier to home ownership and increased supply. The Council indicated that cost of construction is 30% to 40% more than in other areas and that to access a home loan, applicants need at least a 40% deposit. Over-capitalisation of a block is also an issue – with those who build unlikely to make back the money spent on building or renovating a home.
- **The primary impact is the inability to hire new staff and attract new people to the town,** as there is no available housing for them. While rents in town are affordable - between \$120 and \$150 per week, there is not the stock available.
- Due to the cost, there are limited incentives or benefits to own a home in Thargomindah, which results in people not wanting to commit to staying in the town. Medical and other government staff that do outreach to Thargomindah rarely stay the night, therefore don't require accommodation. However, it was indicated that availability of good quality housing might change that. It may also encourage more health and education placements for students.
- There is also very limited access to tradesmen to carry out work, and Council do not have the capacity to hire full-time tradesman in the town. There are also limited apprenticeship opportunities.
- **The Bulloo Shire Council have subsequently set up a rent to buy scheme for their staff members, which gives people five years to save a deposit before they buy the property.** This is supported through an arrangement with the Commonwealth Bank.
- The Council are also building six, two-bedroom flats for single staff members, which will free up family-size houses, as well as a set of independent living units for older people in the community.
- Whilst there are a small number of available blocks available for development in Thargomindah, if Council were to develop these, it would cost approximately \$70,000. As such Council would likely need to sell these at loss to make the purchase and build viable for the homeowner.
- Other solutions need to support 'rightsizing', so that a single person is not taking up a three-bedroom family home, and support investment and development of new stock. The Council highlighted that some Federal and State Government infrastructure funding could be re-directed towards housing stock.

CUNNAMULLA

- There are limited rental properties available in Cunnamulla. Median rent is \$120 to \$180, however rentals can be as high as \$475. Rental prices have increased in the region, which subsequently is pushing up housing commission rents. This is impacting on the ability to attract staff - the local childcare centre needs two more staff, but there are no rental houses available for them.
- There also appears to be an "off-market" rental market, with houses will be available for rent but not on the open market, instead they are rented privately.
- There is also shortage of government housing for Government staff in Cunnamulla, forcing departments to turn to the private rental market. There will be further increased need with new allied health programs commencing, bringing more staff to the town.



- There is also a limited number of houses to buy in Cunnamulla. The local agent has between four and six properties on the market and noted that a higher price for a house in Cunnamulla would be \$180,000. There has been increase investor interest in Cunnamulla, with investors buying and doing up some houses. Deposit requirements are higher in Cunnamulla, potentially up to 50% and lending is affected by valuations.
- Council owns approximately 10 houses for staff but needs at least four more. The lack of housing means that Council needs to hire locally, as they can't provide a house for someone who doesn't already live in the area.
- There hasn't been any new social housing in 20 years, and there is between 10 and 20 people who need housing in Cunnamulla.
- There are no house builders based in Cunnamulla. It is costly to renovate and as such a lot of stock is run down. Building costs in Cunnamulla appear to be approximately \$2,000 per square metre. There also hasn't been any recent developments or subdivisions, or any new houses.
- The Council have identified that there are 18 properties vacant in Cunnamulla and they need a lot of maintenance. The Council are trying to talk to the owners to work on solution for them to get the houses back into the rental market.
- The Council are seeking funding to build two duplexes for Council or other government staff.

ROMA

- There has been an increase in housing sales in Roma which has absorbed over supply left over from the gas boom. There has been interest from as far afield as Melbourne. There is more for sale than there is for rent in Roma, particularly in the last 18 months. Demand is generally for larger, four-bedroom, two-bathroom homes with air conditioning. Returns on properties are at 6% to 7%.
- Confidence in the local economy and community appears to be driving growth. Capital gain however are not considered a driver of demand in this market.
- Up until recently banking requirements were a barrier to buying houses in Roma as it was a restricted postcode, requiring larger deposits Roma (up to 30% with no lenders mortgage insurance). This changed in 2019 with Commonwealth bank the first to lift the requirements. However, during the mining boom, buyers were able to borrow 110% of the value of the house in Roma, leading to a lot of investor activity.
- As well as this, approximately 400 houses in Roma were flooded during the 2011 floods.
- This activity and the boom fueled significant development and number of new estates in Roma in the last 10 years, including a lot of duplexes and smaller blocks. At the end of the mining boom in 2014 there were a significant number of empty houses in Roma (estimated at 200).
- However, Roma has some of the most reactive soils in Australia, which makes building brick homes very difficult. A lot of these new builds were built in this style and often developed by out-of-town builders and then sold to investors sign unseen. Many of these new houses require some rectification work, and many are sitting empty. Building regulators have not gotten involved with these houses. These houses are known to locals.
- There are a variety of housing needs in Roma, including for housing for people with disabilities and older people, as well as lower cost housing for young people and single people i.e., two-bedroom, two bathroom). There may also be further demand from the mining sector as some resource companies' look to reduce their fly-in, fly-out workforce in the town, as well as demand from the health industry with the new hospital.
- The Council have previously sought to develop a block for a gated community, however there was not enough investor interest. There is the opportunity to develop Council owned land with the potential for 300 town blocks.
- Local builders appear to be busy, with HomeBuilder driving some of this demand. It can cost approximately \$1,500 per square metre to build a house in Roma.



- The availability of housing and good quality housing can impact the ability to attract people to the town. Government departments sometimes pay above market rates to get the best housing, which can subsequently inflate the market.

NORTH WEST

MOUNT ISA

- There is greater rental demand in the Mount Isa market and real estate prices have started to increase. Housing prices have previously been very low since the end of the mining boom between 2010 and 2014. The fortunes of the mine in Mount Isa directly affect confidence in the market.
- The increases in rent are pushing some people to buy because mortgage payments are cheaper than rent. Demand appears to be for houses on bigger blocks. From an investor perspective, there is limited opportunity in Mount Isa to make capital gains on property, however rental returns appear to be anywhere from 5% to 15%.
- There is a lot of older, and poorer quality stock in the housing market, a lot of which was built in the 1960s and 70s. There are plenty of three-bedroom one-bathroom houses, but not enough four-bedroom, two bathroom houses which are in demand.
- Mount Isa is landlocked by pastoral leases and native title, however there is some space available if further development was pursued. There are currently approximately 20 to 30 undeveloped blocks in Mount Isa. A lot of these blocks were bought during the boom, and people are holding onto them in the hopes they will make their money back. A block of land will cost \$50,000 and \$100,000 in Mount Isa.
- There is residential subdivision in Mount Isa that still has a number of empty blocks on it – there is only one house currently being built there – covenants on the development site mean that owners and developers are not allowed to put in medium-density properties or prefab or transportable buildings. However, it is thought that the one home currently being built may generate more interest and confidence in building a home in Mount Isa.
- It is expensive to build and renovate in Mount Isa – there are extra costs for freight, materials and labour. However, some investors are renovating their properties to earn greater rent.
- The cost to build is between \$2,000 to \$2,700. It's a harsh climate to build and builders need to be aware of that. Whilst there are a number of builders in town, they are often very busy and generally there are large wait times for trades. Those seeking to hire tradesmen must also compete with the mine. There is only one draftsman and one soil tester in town which limits the capacity for new builds.
- A lot of buyers were able to get finance for housing during the mining boom and prior to the Banking Royal Commission. Whilst banking regulations have tightened, generally there doesn't seem to be any major issues for people with a good credit and employment history in accessing a loan. However, first homeowners are generally unable to access the first home owner grant due to a lack of new or significantly renovated homes.
- State government is selling off housing stock and moving staff into the private market, and similarly public housing stock is being moved to the private market, because it is more cost effective than maintaining the houses, which require extensive work after each tenant. However, it is understood that some State government employees struggle to find appropriate housing in Mount Isa.
- There could be a role for State government agencies in new developments by committing to leasing or buying the housing.

CLONCURRY

- Whilst there are a range of houses for sale in Cloncurry, these are mostly older homes that require renovation work. Most houses are also three-bedroom, one bathroom. Council highlighted that there have been a number of show cause notices issued for dilapidated houses. A number of these appear to be investor owned.



- A lot of investors bought into the Cloncurry market during the mining boom between 2008 and 2012, many bought at the peak of the market and now can't sell and recover their money.
- Rent is expensive in Cloncurry, particularly for the quality. This is impacting worker attraction and is impacted by the disparity in wages of those working in the mines and those who aren't.
- The rental market is not particularly cheap, given the demand for housing from the mines i.e., \$600 for a 4-bedroom home and \$300 a week for a basic three bed, one bathroom home. This is difficult for low-income families and people. Council provides housing and rental assistance for their staff – they have 40 to 50 houses and units.
- Recently there a large sale of homes owned by a private corporation. Approximately 40 to 50 houses sold well below market value for approximately \$100,000. This flooded the market with houses over a two-year period, however this allowed young people and families to and those that were able to buy have since been able to rent these houses out for \$250 per week.
- There have been a number of subdivisions and new builds in the last few years. The Council is currently pursuing a project to building six executive style houses, to help attract professionals and their families to the region. To build 'in-situ' houses it will cost \$690,000 per house. The Council are hoping that this development will also provide an example of how developments can be done in Cloncurry and encourage and attract investment in housing projects.
- For the most part, kit homes and transportable homes are the most cost-effective way to build new homes in Cloncurry, however there are questions about quality. Building a new home "in-situ" can cost between \$400,000 and \$600,000, or \$2,000 to \$2,500 per square metre.
- This is affecting demand for building new homes. Similar to Mount Isa and Roma, there is also climate and soil factors that need to be taken into consideration when building in this region, which subsequently affects what can be built.
- Whilst there are a reasonable number of trades available in Cloncurry, those seeking to have renovation or maintenance work done are competing with mines, stations and other larger organisations to access trades and cost is significantly higher.
- There is a need for the right types of accommodation - units, houses, short and long term, furnished and unfurnished. Noting this, the Council has altered the planning scheme to low the minimum sized blocks from 800 sqm to 400sqm.

BURKE SHIRE

- Council is divesting property it built and has been providing it to staff. The Council are no longer comfortable with being both landlord and employer. The high levels of depreciation are also too much of a financial burden for a small Council. Council owns around one third of the housing stock in Burketown. Most of the staff are Aboriginal and have no prospect of home ownership as long as Council maintains ownership.
- There are no prospects for new builds in Burketown – it is too expensive and 'impossible to access capital from banks, and the Bank of Mum and Dad is absent'. Even Queensland Country Bank won't lend in the Burketown postcode. There is frustration that the banks will lend for purchase of a 4WD which may be roughly the same price as a house but won't lend for a house.
- The Council have agreement from Westpac to finance the sale of 21 Council owned properties to tenants, with a 40% discount on 'market price' needed for them to be involved. The big selling point for Westpac was that buyers are Aboriginal, and this is important to their corporate positioning. One person who is not a staff member is also eligible. Council needed Ministerial approval, which was obtained last 2020, for asset sales not on open market or by auction or tender.
- Buyers of these houses are provided with free legal services and have had help with financial skills and budgeting to ensure they know what they are getting into and will be able to service the loans and maintain the homes. For the staff the purchase will work out cheaper than their current rent.



- Council knows it will get an increase in its rating base. Revenue raised will go back into more Council built housing. The community are generally supportive of this.
- This arrangement is having a big impact on the buyers and their families – several generations of families who never held any hope of buying are now on the way.
- Westpac agreed to participate in the program in November 2020 and the first sale was in March 2021.
- The housing market does not work in Burke – there have been no new builds and renovations, and quality of stock deteriorating.
- Looking forward for its executive housing, Council likes the Defence model of having private owners buying the stock and then leasing through a central agency to tenants. Council would like to explore using institutional investors to underpin these investments. Executives are generally single people so Council needs more and better quality one- and two-bedroom units, than large freestanding houses.

CARPENTARIA SHIRE

- The finance gap is the biggest issue for Carpentaria. Banks won't lend for housing even for existing business customers. However, they will lend for a truck/grader worth over \$1million. Banks are worried they may not be able to sell existing houses in Normanton. 45% of the population are Indigenous and 38% are unemployed. With no new building, there is some overcrowding in existing housing.
- There is land available and the Council is working on two subdivisions. Traditional Owners (TOs) are supportive and have a good triangular parcel in Normanton which will be good for a gated Indigenous community. The land has been approved for two-story homes.
- The Council is looking at a rural residential development with 10, two hectare lots with tank water, but there will need to be a slip lane for off-highway access. Council will put in a gravel road.
- The Council is looking at subdividing nine acres of ex-State Government land on current town boundary into nine residential lots. The land has water and power. Called Lilyvale, it is on land next to hospital will be selling for about \$35,000 per block.
- The Queensland Government is building housing for employees, and a TO group called BINO has investment capital and is keen to build housing too. They own and run a cattle station, Delta Downs, and have used this as an asset for financing a supermarket and specialty shops in Normanton.
- The Council CEO would like to see a remote tax zone rebate to address the cost-of-living penalty in remote places, which would put more money back into the pockets of local people and would circulate through the local economy.

RICHMOND SHIRE

- There are currently no rental properties available in Richmond. An irrigation scheme is coming (the agronomics has been proven). Council would like to build another 50 houses and 30 units. There is proven demand for new housing - Council developed five lots in the industrial estate which sold out in six months – mostly to provide a town base for a nearby gold mine.
- However, there are currently no builders available and six month waiting list for tradespeople. Local construction trades have gone to Townsville to pick up work after the floods.
- Council has developed one-acre blocks at a cost of \$34,000 each which it will sell for \$20,000. The value to the Council is the increased rating base as an inducement for people to build. The Council will do another five lots of 1,600 square metres on the edge of town.
- The proposed irrigation scheme will bring 4,000 more people to town, MITEZ has done a feasibility studies on three cotton gins in the region, one of which will be in Richmond. They will need a water license (1,000M). 1,000 people will be employed on the new farms. The town has adequate drinking water (new treatment plant) and sewerage to support this.



- FHOG has been helpful, state and fed adds to \$45,000. People keen to build but hard to get finance and long waits for builders. Banks asking for up to 40% deposits. 10 blocks sold this year.
- Council owns 12 houses and 20 units, all of which are full, and it needs more accommodation for more staff. The Council have 10 job vacancies which can't be filled as there is no suitable accommodation.
- Recent developments include the Ammonite motel (20 years ago) – usually 80% occupancy – and now the new Mid Town motel and truck stop.

FLINDERS SHIRE

- Yields are good on rental properties in Hughenden. The Council bought 15 properties at \$70,000 each and put \$25,000 each into renovating them and they are now renting for \$250 per week. Six are for Council staff.
- 16 dongas were installed in Hughenden in May and there are more coming. The new horticulture precinct has a need for accommodation for 16 workers and contractors.
- There is a shortage of builders, with work delayed on the hospital and Visitor Info Centre. Council is looking to bring in prefabricated buildings for vacant land.
- There's been no spec building in the Shire. As it is too easy to build elsewhere.
- Council has capital available (\$16million) and has diversified its activities. Has bought a hay farm and water license, owns a retirement centre too. Council will go to market in eight weeks with invitations to build two motels and an estate with 50 houses. Will be open to suppliers bringing in prefab buildings to reduce cost and delays due to unavailability of trades.

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 16 June 2021

Item No: 5.12

SUBJECT HEADING: OQTA's Outback Queensland Events Recovery Campaign 2021

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: Outback Queensland Tourism Association have asked for submissions for an Outback Queensland Events Recovery Campaign.

Officer's Recommendation: That Council receive the email regarding the Outback Queensland events recovery campaign.

Background

Outback Queensland Tourism Association have funding available for outback Queensland events to obtain funding of up to \$2000 to be used for marketing of the event.

The funding pool is \$20,000 and applications need to be received by COB 13 June 2021. The application criteria is included in the information attached to this report.

Link to Corporate Plan

Economic Development
Outcome 2 – Tourism

Vibrant Communities
Outcome 1 – Arts and Culture

Consultation (internal/external)

CEO
Mayor
OQTA

Policy Implications

Nil

Budget and Resource Implications

Nil

From: Kelly Hensley <admin@outbackqueensland.com.au>
Sent: Wednesday, June 2, 2021 8:53:49 AM
Cc: Denise Brown <ceo@outbackqueensland.com.au>; Membership <membership@outbackqueensland.com.au>; Kelly Hensley <admin@outbackqueensland.com.au>
Subject: OQTA's Outback Queensland Events Recovery Campaign 2021 - deadline by 13 June COB

CAUTION: This email originated from outside the organisation. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear OQTA Members, Councils and Industry Partners,

We are happy to announce a special fund available to support Outback Queensland events. Please see all the details below and the attached flyer. Make sure you get in quick though – as funds are available on a first-in-first-served basis.

Outback Queensland Events Recovery Campaign 2021

Get in quick - your chance to boost your Outback Queensland event marketing!!
Apply for OQTA special event funding today. \$20,000 total available to support the recovery of Outback Queensland events.

OQTA will support your Outback Queensland event with the following:

- \$2000 for [OQTA members](#)
- \$1000 for OQTA non-members
- OQTA marketing support: social media posts and EDM (consumer newsletter) promoting the events via our key marketing channels

Easy to apply – criteria as follows:

- Event must be listed on [ATDW](#)
- Event must occur between 1 July 2021 - 30 June 2022
- Event must take place in the Outback Queensland region
- Send a copy of your planned marketing activity for your event, and specifically what the OQTA marketing funds would be used for
- All applications must be received by OQTA by **13 June 2021** at the latest - **first-in-first-served basis** – a simple email is all we need
- Total \$20,000 has been allocated for this marketing support project

All applications will be notified as soon as possible after OQTA receives the email application for support.

Note: your invoice will need to be sent to OQTA before 18 June 2021.

To Apply:

Simply send an email with your event name and what the funding will be used for.

Please ensure you meet all the criteria noted above.

Email to:

Melanie Grevis-James

Marketing Manager

marketing@outbackqueensland.com.au

Any questions?

Please call Melanie on 0409 440 501

Melanie Grevis-James | Marketing Manager

Outback Queensland Tourism Association

T 0409 440 501 | **E** marketing@outbackqueensland.com.au

W www.outbackqueensland.com.au | **A** 116 Eagle Street, Longreach QLD 4730 | PO Box 506, Longreach QLD 4730, Australia

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BLACKALL-TAMBO REGIONAL COUNCIL[Return to Agenda](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 16 June 2021

Item No: 5.13

SUBJECT HEADING: Delegation Register Update – Council to CEO

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The Local Government Act 2009 requires local government CEOs to establish a register of delegations which must record all delegations by the Council.

Officer's Recommendation: That Council delegates all powers as per the table, to the Chief Executive Officer of Council pursuant to Section 257 of the *Local Government Act 2009*. Where a matter may be contentious, controversial or otherwise warrants consideration by Council, the CEO shall not act or exercise any delegated power or function to that matter.

New Registers	Building Act 1975	Sections 68A(2), 124A(2), 134B(2), 190(1), 228(4)
	Industrial Relations Act 2016	Sections 354B, 354C(2), 354C(5)
	Land Act 1975	Sections 57(7), 64(1)
	Land Regulation 2020	Sections 4(3), 4(6), 19(2), 31(3), 32(3), 48(1), 60(2), 60(4), 65(3) and (4), 85(1), 85(2)
	Local Government Act 2009	Section 166B(6)
	Mineral and Energy Resources (Common Provisions) Act 2014	Sections 101D(1), 101E(2), 101F(3), 101F(4)(b)
	Mineral Resources Act 1989	Section 335G
	Mining and Quarrying Safety and Health Act 1999	Section 259(3)
	Mining and Quarrying Safety and Health Regulation 2017	Sections 11D(2)(a), 11DA(2), 11DB(3), 11DC(2), 11DC(5), 145D(4), 145H(3)
	Nature Conservation (Animals) Regulation 2020	Sections 42(2) and (3), 43(1), 61(2), 62(1), 235, 242(4), 243, 258, 265, 266(1), 267, 271(1), 275(1), 276, 277, 278, 279, 280, 371, 372, 379(1), 379(2), 381(2), 382, 383
	Nature Conservation (Plants) Regulation 2020	Sections 63(2), 64(1), 71, 79, 89, 97, 105, 107, 117, 121, 124, 125, 126, 127, 128, 129, 134, 152, 153, 154, 155, 163, 167, 173,

		174, 175, 177, 190(1), 190(2), 192, 193, 194
	Planning Regulation 2017	Sections 68E(1), 68E(3)(b), 68G(2), 68G(6)
	Transport Infrastructure Act 1994	Sections 36(4), 303AAA
	Worker's Compensation and Rehabilitation Act 2003	Sections 109(5), 226(4), 226(5)
Changes of Substance	Building Act 1975	Sections 228(2), 231AL
	Environmental Protection Regulation 2019	Section 21(4)
	Land Act 1975	Sections 109B(1), 431V(2), 431V(3)
	Local Government Regulation 2012	Section 232(6)
	Mineral and Energy Resources (Common Provisions) Act 2014	Section 91A(2)
	Transport Infrastructure Act 1994	Sections 36(1), 105J(9), 105J(10)
	Workers' Compensation and Rehabilitation Act 2003	Sections 66(2), 133, 133A, 226(1)

Background

Section 257 of the *Local Government Act 2009* states that a local government may, by resolution, delegate a power under the Act or another Act to the Chief Executive Officer. LGAQ with the assistance of King & Company Solicitors, developed a register following a comprehensive review of State legislation impacting on local government.

The Delegation Register is usually updated by King & Company during the 2 major Queensland Parliamentary recesses, exceptions are made when key legislation have major or important amendments.

King & Company updated the register in April 2021 and the following changes have been noted in the table below.

New Registers	Building Act 1975	Sections 68A(2), 124A(2), 134B(2), 190(1), 228(4)
	Industrial Relations Act 2016	Sections 354B, 354C(2), 354C(5)
	Land Act 1975	Sections 57(7), 64(1)
	Land Regulation 2020	Sections 4(3), 4(6), 19(2), 31(3), 32(3), 48(1), 60(2), 60(4), 65(3) and (4), 85(1), 85(2)
	Local Government Act 2009	Section 166B(6)

	Mineral and Energy Resources (Common Provisions) Act 2014	Sections 101D(1), 101E(2), 101F(3), 101F(4)(b)
	Mineral Resources Act 1989	Section 335G
	Mining and Quarrying Safety and Health Act 1999	Section 259(3)
	Mining and Quarrying Safety and Health Regulation 2017	Sections 11D(2)(a), 11DA(2), 11DB(3), 11DC(2), 11DC(5), 145D(4), 145H(3)
	Nature Conservation (Animals) Regulation 2020	Sections 42(2) and (3), 43(1), 61(2), 62(1), 235, 242(4), 243, 258, 265, 266(1), 267, 271(1), 275(1), 276, 277, 278, 279, 280, 371, 372, 379(1), 379(2), 381(2), 382, 383
	Nature Conservation (Plants) Regulation 2020	Sections 63(2), 64(1), 71, 79, 89, 97, 105, 107, 117, 121, 124, 125, 126, 127, 128, 129, 134, 152, 153, 154, 155, 163, 167, 173, 174, 175, 177, 190(1), 190(2), 192, 193, 194
	Planning Regulation 2017	Sections 68E(1), 68E(3)(b), 68G(2), 68G(6)
	Transport Infrastructure Act 1994	Sections 36(4), 303AAA
	Worker's Compensation and Rehabilitation Act 2003	Sections 109(5), 226(4), 226(5)
Changes of Substance	Building Act 1975	Sections 228(2), 231AL
	Environmental Protection Regulation 2019	Section 21(4)
	Land Act 1975	Sections 109B(1), 431V(2), 431V(3)
	Local Government Regulation 2012	Section 232(6)
	Mineral and Energy Resources (Common Provisions) Act 2014	Section 91A(2)
	Transport Infrastructure Act 1994	Sections 36(1), 105J(9), 105J(10)
	Workers' Compensation and Rehabilitation Act 2003	Sections 66(2), 133, 133A, 226(1)
Removed Registers	Workers' Compensation and Rehabilitation Act 2003	Section 109(4)
	Mineral Resources Act 1989	Section 335H

Link to Corporate Plan

Governance

Outcome 2 – Accountability

Outcome 3 - Leadership

Consultation (internal/external)

CEO
LGAQ

Policy Implications

Nil

Budget and Resource Implications

Nil

REGISTER OF DELEGATIONS COUNCIL TO CEO

Building Act 1975

<u>Document Reviewed:</u>	24/02/2020
<u>Reprint:</u>	01/10/2020
<u>Updated:</u>	228(2), 231AL
<u>New:</u>	68A(2), 124A(2), 134B(2), 190(1), 228(4)
<u>Removed:</u>	
<u>Note:</u>	New Reprint. Changes

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as assessment manager, to prepare a written statement of reasons.	Section 68A(2) <i>Building Act 1975</i>		
	Chief Executive Officer	Power, as the owner of a building, to by notice ask for a copy of any inspection documentation for the inspection performed by the building certifier.	Section 124A(2) <i>Building Act 1975</i>		
	Chief Executive Officer	Power, as the owner of a building, to give an additional certification notice.	Section 143B(2) <i>Building Act 1975</i>		
	Chief Executive Officer	Power to make a complaint to QBCC about a building certifier.	Section 190(1) <i>Building Act 1975</i>		
	Chief Executive Officer	Power to inspect budget accommodation buildings at least once every 3 years.	Section 228(2) <i>Building Act 1975</i>		
	Chief Executive Officer	Power to keep the records referred to in subsections 228(4)(a) to (c).	Section 228(4) <i>Building Act 1975</i>		

REGISTER OF DELEGATIONS COUNCIL TO CEO

Building Act 1975

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	<p>Power, as local government, on an application by the owner of an RCB for a later day to obtain a fire safety compliance certificate or certificate of <u>classification-occupancy</u> to:</p> <ul style="list-style-type: none"> (a) consult on the application; (b) decide the application; (c) impose conditions on the grant of an application; (d) give an information notice about the decision. 	<p>Section 231AL <i>Building Act 1975</i></p>		

REGISTER OF DELEGATIONS COUNCIL TO CEO

Environmental Protection Regulation 2019

Document Reviewed:	24/02/2020
Reprint:	25/09/2020
Updated:	21(4)
New:	
Removed:	
Note:	New Reprint. Changes

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, where Council is a referral agency for a development application for a material change of use for a concurrence ERA to assess the development application against the matters stated in subsection 4921 (2)(a) to (c).	Section 4921 (4) <i>Environmental Protection Regulation 2019</i>		

REGISTER OF DELEGATIONS COUNCIL TO CEO

Industrial Relations Act 2016

Document Reviewed:	24/02/2020
Reprint:	02/10/2020
Updated:	
New:	354B, 354C(2), 354C(5)
Removed:	
Note:	New Reprint. Changes

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the employer, keep an authorisation given under this section at, or in a place where it can be accessed from, a workplace of the employer in Queensland.	Section 354B <i>Industrial Relations Act 2016</i>		
	Chief Executive Officer	Power, as the employer in the circumstances set out in subsection 354C(1), to give the information referred to in subsection 354C(2).	Section 354C(2) <i>Industrial Relations Act 2016</i>		
	Chief Executive Officer	Power, as an employer who has given information to the registered employee organisation under subsection 354C(2)(a), to notify the employee.	Section 354C(5) <i>Industrial Relations Act 2016</i>		

REGISTER OF DELEGATIONS COUNCIL TO CEO

Land Act 1994

<u>Document Reviewed:</u>	<u>24/02/2020</u>
<u>Reprint:</u>	<u>30/09/2020</u>
<u>Updated:</u>	<u>109B(1), 431V(2), 431V(3)</u>
<u>New:</u>	<u>57(7), 64(1),</u>
<u>Removed:</u>	
<u>Note:</u>	<u>New Reprint. Changes</u>

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	<u>Chief Executive Officer</u>	<u>Power, as trustee, to register a trustee lease in the appropriate register.</u>	<u>Section 57(7) Land Act 1994.</u>		
	<u>Chief Executive Officer</u>	<u>Power, as a relevant person, to apply to the Minister for written authority dispensing with the need to obtain the Minister's or chief executive's approval for relevant leases.</u>	<u>Section 64(1) Land Act 1994</u>		
	Chief Executive Officer	Power, as trustee of <u>or</u> lessee, to apply for the simultaneous opening or closing of roads subject to section 109B(1)(a), (b) and (c).	Section 109B(1) <i>Land Act 1994.</i>		
	<u>Chief Executive Officer</u>	<u>Power to provide a statement of Council's views on the proposed subdivision.</u>	<u>Section 176(2)(b) Land Act 1994.</u>		

REGISTER OF DELEGATIONS COUNCIL TO CEO

Land Act 1994

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	<p>Power to consult with the Minister about whether Council wishes to be the manager of a declared beach area.</p> <p><u>NB. this power only applies to the proposed easements A, B and C on SP143259 situated in lots 69, 71 and 72 on plan FD395, which are in the Gladstone Regional Council area (see section 79 of the <i>Land Regulation 2020</i>).</u></p>	<p>Section 431U<u>431V</u>(2) <i>Land Act 1994</i>.</p>		
	Chief Executive Officer	<p>Power to consult with the public and the owner of the lot about the use conditions to be contained in a local law applying to a declared beach area.</p> <p><u>NB. this power only applies to the proposed easements A, B and C on SP143259 situated in lots 69, 71 and 72 on plan FD395, which are in the Gladstone Regional Council area (see section 79 of the <i>Land Regulation 2020</i>).</u></p>	<p>Section 431U<u>431V</u>(3) <i>Land Act 1994</i>.</p>		

REGISTER OF DELEGATIONS COUNCIL TO CEO

Land Regulation 2020

Document Reviewed:	24/02/2020
Reprint:	1/08/2020
Updated:	
New:	
Removed:	
Note:	New Register

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as trustee, to:- (a) give a public notice of the decision to adopt the model by-law; and (b) notify the chief executive. NB. for the avoidance of doubt, this section does not include the power to adopt the model by-law.	Section 4(3) <i>Land Regulation 2020</i>		
	Chief Executive Officer	Power, as trustee, while the model by-law has effect, to keep a copy of the public notice available for inspection free of charge.	Section 4(6) <i>Land Regulation 2020</i>		
	Chief Executive Officer	Power, as lessee, to appeal against the purchase price decision.	Section 19(2) <i>Land Regulation 2020</i>		

REGISTER OF DELEGATIONS COUNCIL TO CEO

Land Regulation 2020

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as prospective lessee or licensee, to appeal against the rental category decision.	Section 31(3) <i>Land Regulation 2020</i>		
	Chief Executive Officer	Power, as prospective permittee, to appeal against the rental category decision.	Section 32(3) <i>Land Regulation 2020</i>		
	Chief Executive Officer	Power, as a tenure holder, to pay the rent or instalments for the tenure when and where required under Part 5, Division 5.	Section 48(1) <i>Land Regulation 2020</i>		
	Chief Executive Officer	Power, as a tenure holder in the circumstances set out in subsection 60(1), to apply to the Minister for a deferral of all or part of the rent or instalments payable for the tenure.	Section 60(2) <i>Land Regulation 2020</i>		
	Chief Executive Officer	Power, as a tenure holder who has lodged an application under subsection 60(2), to give the Minister any further information needed to help decide the application.	Section 60(4) <i>Land Regulation 2020</i>		
	Chief Executive Officer	Power, as a tenure holder in the circumstances set out in subsections 65(1) and (2), to pay the penalty interest.	Sections 65(3) and (4) <i>Land Regulation 2020</i>		

REGISTER OF DELEGATIONS COUNCIL TO CEO

Land Regulation 2020

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	<p>Power, as the manager of a declared beach area, to temporarily close the declared beach area or a part of the declared beach area.</p> <p>NB. this power only applies to the proposed easements A, B and C on SP143259 situated in lots 69, 71 and 72 on plan FD395, which are in the Gladstone Regional Council area.</p>	Section 85(1) <i>Land Regulation 2020</i>		
	Chief Executive Officer	<p>Power, as the manager of a declared beach area, to allow a person to access the closed area.</p> <p>NB. this power only applies to the proposed easements A, B and C on SP143259 situated in lots 69, 71 and 72 on plan FD395, which are in the Gladstone Regional Council area.</p>	Section 85(2) <i>Land Regulation 2020</i>		

REGISTER OF DELEGATIONS COUNCIL TO CEO

Local Government Act 2009

<u>Document Reviewed:</u>	<u>24/02/2020</u>
<u>Reprint:</u>	<u>04/12/2020</u>
<u>Updated:</u>	
<u>New:</u>	<u>166B(6)</u>
<u>Removed:</u>	
<u>Note:</u>	<u>New Reprint. Changes</u>

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	<u>Chief Executive Officer</u>	<u>Power, where the chief executive officer receives any nominations from qualified persons or candidates, to fill the vacant office by appointing 1 of those persons or candidates.</u>	<u>Section 166B(6)</u> <u>Local Government</u> <u>Act 2009</u>		

REGISTER OF DELEGATIONS COUNCIL TO CEO

Local Government Regulation 2012

<u>Document Reviewed:</u>	24/02/2020
<u>Reprint:</u>	01/01/2020
<u>Updated:</u>	232(6)
<u>New:</u>	
<u>Removed:</u>	
<u>Note:</u>	New Reprint. Changes

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to take all reasonable steps to publish an invitation to tender in another way to notify the public about establishing the register of pre-qualified suppliers.	Section 232(6) <i>Local Government Regulation 2012</i>		

REGISTER OF DELEGATIONS COUNCIL TO CEO

Mineral and Energy Resources (Common Provisions) Act 2014

<u>Document Reviewed:</u>	24/02/2020
<u>Reprint:</u>	01/01/2020
<u>Updated:</u>	91A(2)
<u>New:</u>	101D(1), 101E(2), 101F(3), 101F(4)(b)
<u>Removed:</u>	
<u>Note:</u>	New Reprint. Changes

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a party to a dispute where a conduct and compensation agreement has not been entered in the circumstances set out in subsection 91A(1), to give an arbitration election notice requesting the other party participate in an arbitration to decide the dispute.	Section 91A(2) <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>		
	Chief Executive Officer	Power, as an owner or occupier of land that may be affected by a resource authority, to give notice to an authorised officer of concerns relating to the resource authority.	Section 101D(1) <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>		
	Chief Executive Officer	Power, as an owner or occupier of land or another person interested in the concern, to participate in a conference conducted by the authorised officer, including agreeing to a settlement of the concern the subject of the conference.	Sections 101E(2) and 101F(3) <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>		

REGISTER OF DELEGATIONS COUNCIL TO CEO

Mineral and Energy Resources (Common Provisions) Act 2014

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	<u>Chief Executive Officer</u>	<u>Power, as a party who attends a conference, to apply to the Land Court for an order requiring a party who did not attend the conference to pay the attending party's reasonable costs of attending.</u>	<u>Section 101F(4)(b) Mineral and Energy Resources (Common Provisions) Act 2014</u>		

REGISTER OF DELEGATIONS COUNCIL TO CEO

Mineral Resources Act 1989

<u>Document Reviewed:</u>	24/02/2020
<u>Reprint:</u>	01/10/2020
<u>Updated:</u>	
<u>New:</u>	335G
<u>Removed:</u>	335H
<u>Note:</u>	New Reprint. Changes

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the recipient of a notice given by the Minister pursuant to section 335G, to attend and take part in the conference and reach agreement on issues discussed at the conference.	Sections 335H and 335L Mineral Resources Act 1989		
	<u>Chief Executive Officer</u>	Power, as the owner of affected land, to:- <u>(a) give consent to the entry of the land;</u> <u>(b) impose reasonable conditions on the entry of the land;</u> <u>(c) withdraw consent for entry of the land; and</u> <u>(d) sign an acknowledgement of the consent.</u>	<u>Section 344G Mineral Resources Act 1989</u>		

REGISTER OF DELEGATIONS COUNCIL TO CEO

Mining and Quarrying Safety and Health Act 1999

Document Reviewed:	24/02/2020
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New:	259(3)
Removed:	
Note:	New Reprint. Changes

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a person give a notice by the CEO under subsection 259(1), to comply with the notice.	Section 259(3) <i>Mining and Quarrying Safety and Health Act 1999</i>		

REGISTER OF DELEGATIONS COUNCIL TO CEO

Mining and Quarrying Safety and Health Regulation 2017

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New:	11D(2)(a), 11DA(2), 11DB(3), 11DC(2), 11DC(5), 145D(4), 145H(3)
Removed:	
Note:	New Reprint. Changes

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a responsible person for a mine, to apply to the chief executive to extend the period to give the a safety and health census.	Section 11D(2)(a) <i>Mining and Quarrying Safety and Health Regulation 2017</i>		
	Chief Executive Officer	Power, as a responsible person for a mine, in the circumstances set out in subsection 11DA(1), to choose to give a safety and health census each financial year rather than each quarter.	Section 11DA(2) <i>Mining and Quarrying Safety and Health Regulation 2017</i>		
	Chief Executive Officer	Power, as a responsible person for a mine, in the circumstances set out in subsection 11DB(1), to give the chief executive a safety and health census for the current quarter and each earlier quarter of the financial year, not previously given to the chief executive.	Section 11DB(3) <i>Mining and Quarrying Safety and Health Regulation 2017</i>		

REGISTER OF DELEGATIONS COUNCIL TO CEO

Mining and Quarrying Safety and Health Regulation 2017

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	<u>Chief Executive Officer</u>	<u>Power, as a responsible person for a mine, keep records enabling the accuracy of the information required to be included in the safety and health census to be verified.</u>	<u>Section 11DC(2) Mining and Quarrying Safety and Health Regulation 2017</u>		
	<u>Chief Executive Officer</u>	<u>Power, as a responsible person for a mine, to give the CEO the records within 14 days or a later period agreed in writing with the CEO.</u>	<u>Section 11DC(5) Mining and Quarrying Safety and Health Regulation 2017</u>		
	<u>Chief Executive Officer</u>	<u>Power, as a worker's employer, to pay for the worker's health surveillance, respiratory health examination and health surveillance reports.</u>	<u>Section 145D(4) Mining and Quarrying Safety and Health Regulation 2017</u>		
	<u>Chief Executive Officer</u>	<u>Power, as a former worker's employer, to carry out the respiratory health surveillance.</u>	<u>Section 145H(3) Mining and Quarrying Safety and Health Regulation 2017</u>		

REGISTER OF DELEGATIONS COUNCIL TO CEO

Nature Conservation (Animals) Regulation 2020

<u>Document Reviewed:</u>	24/02/2020
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<u>New:</u>	
<u>Removed:</u>	
<u>Note:</u>	New Register

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the owner of an airport, in the circumstances listed in subsection 42(1), to:- (a) take the animal at the airport; (b) remove or otherwise deal with an animal breeding place used by the animal; (c) keep an animal taken for the purpose of releasing it; and (d) release the animal into a prescribed natural habitat for the animal.	Sections 42(2) and (3) <i>Nature Conservation (Animals) Regulation 2020</i>		
	Chief Executive Officer	Power, as the owner of an airport, to keep a record for an animal taken under section 42(2).	Section 43(1) <i>Nature Conservation (Animals) Regulation 2020</i>		

REGISTER OF DELEGATIONS COUNCIL TO CEO

Nature Conservation (Animals) Regulation 2020

	Chief Executive Officer	Power, in the circumstances listed in subsection 61(1) to:- (a) destroy the flying-fox roost; (b) drive away, or attempt to drive away, a flying-fox from the roost; and (c) disturb a flying fox in the roost.	Section 61(2) <i>Nature Conservation (Animals) Regulation 2020</i>		
	Chief Executive Officer	Power to carry out the activities listed in subsection 62(1) in relation to a tree that is a flying-fox roost.	Section 62(1) <i>Nature Conservation (Animals) Regulation 2020</i>		
	Chief Executive Officer	Power to apply to the chief executive for the grant of an animal authority.	Section 235 <i>Nature Conservation (Animals) Regulation 2020</i>		
	Chief Executive Officer	Power to comply with a notice from the chief executive asking for other information or a document the chief executive requires to decide the application.	Section 242(4) <i>Nature Conservation (Animals) Regulation 2020</i>		
	Chief Executive Officer	Power to amend an application for the grant of an animal authority.	Section 243 <i>Nature Conservation (Animals) Regulation 2020</i>		
	Chief Executive Officer	Power, as the holder of a renewable licence, to apply to renew the licence.	Section 258 <i>Nature Conservation</i>		

REGISTER OF DELEGATIONS COUNCIL TO CEO

Nature Conservation (Animals) Regulation 2020

			<i>(Animals) Regulation 2020</i>		
	Chief Executive Officer	Power, as the holder of an animal authority, to apply for an amendment of the authority.	Section 265 <i>Nature Conservation (Animals) Regulation 2020</i>		
	Chief Executive Officer	Power to comply with a notice from the chief executive asking for other information or a document the chief executive requires to decide the amendment application.	Section 266(1) <i>Nature Conservation (Animals) Regulation 2020</i>		
	Chief Executive Officer	Power to amend an application for the amendment of an animal authority.	Section 267 <i>Nature Conservation (Animals) Regulation 2020</i>		
	Chief Executive Officer	Power to comply with a notice from the chief executive the holder the opportunity to make written representations to the chief executive about why the proposed amendment should not be made.	Section 271(1) <i>Nature Conservation (Animals) Regulation 2020</i>		
	Chief Executive Officer	Power to make written representations to the chief executive about why the chief executive should not suspend or cancel an animal authority.	Section 275(1) <i>Nature Conservation (Animals) Regulation 2020</i>		
	Chief Executive Officer	Power to return an animal authority that has been amended to the chief executive.	Section 276 <i>Nature Conservation</i>		

REGISTER OF DELEGATIONS COUNCIL TO CEO

Nature Conservation (Animals) Regulation 2020

			<i>(Animals) Regulation 2020</i>		
	Chief Executive Officer	Power to return an animal authority that has been suspended to the chief executive.	<i>Section 277 Nature Conservation (Animals) Regulation 2020</i>		
	Chief Executive Officer	Power to return an animal authority that has been cancelled to the chief executive.	<i>Section 278 Nature Conservation (Animals) Regulation 2020</i>		
	Chief Executive Officer	Power to apply to have an animal authority that has been damaged, destroyed, lost or stolen, replaced.	<i>Section 279 Nature Conservation (Animals) Regulation 2020</i>		
	Chief Executive Officer	Power to surrender an animal authority (with an accompanying notice of surrender) to the chief executive.	<i>Section 280 Nature Conservation (Animals) Regulation 2020</i>		
	Chief Executive Officer	Power to apply to the chief executive to amend the urban flying-fox management area map.	<i>Section 371 Nature Conservation (Animals) Regulation 2020</i>		
	Chief Executive Officer	Power to provide information to the chief executive that is relevant to the removal of an urban flying-fox	<i>Section 372 Nature Conservation</i>		

REGISTER OF DELEGATIONS COUNCIL TO CEO

Nature Conservation (Animals) Regulation 2020

		management area from the urban flying-fox management area map.	<i>(Animals) Regulation 2020</i>		
	Chief Executive Officer	Power, as an affected person, to apply to the chief executive for a review of the decision.	Section 379(1) <i>Nature Conservation (Animals) Regulation 2020</i>		
	Chief Executive Officer	Power, as an affected person, to ask the chief for an information notice for the decision.	Section 379(2) <i>Nature Conservation (Animals) Regulation 2020</i>		
	Chief Executive Officer	Power to agree to a longer period for the chief executive to comply with section 381(1).	Section 381(2) <i>Nature Conservation (Animals) Regulation 2020</i>		
	Chief Executive Officer	Power, as an affected person, to apply to QCAT for a stay of the operation of a decision.	Section 382 <i>Nature Conservation (Animals) Regulation 2020</i>		
	Chief Executive Officer	Power to apply to QCAT for a review of an internal review decision.	Section 383 <i>Nature Conservation (Animals) Regulation 2020</i>		

REGISTER OF DELEGATIONS COUNCIL TO CEO

Nature Conservation (Plants) Regulation 2020

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Note:	New Register

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the holder of a plant authority, to ensure a relevant person carrying out an activity under the authority has a copy of the authority endorsed by the holder with the relevant person's name and residential address available for inspection.	Section 63(2) <i>Nature Conservation (Plants) Regulation 2020</i>		
	Chief Executive Officer	Power, as the holder of a plant authority, to:- (a) give the chief executive a notice stating the nature of the change and (b) apply to the chief executive for an amendment of the authority to reflect the change.	Section 64(1) <i>Nature Conservation (Plants) Regulation 2020</i>		
	Chief Executive Officer	Power, as the holder of a protected plant growing licence, to carry out the activities listed in section 71.	Section 71 <i>Nature Conservation (Plants) Regulation 2020</i>		

REGISTER OF DELEGATIONS COUNCIL TO CEO

Nature Conservation (Plants) Regulation 2020

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the holder of a protected plant harvesting licence, to take an authorised plant in accordance with section 79.	Section 79 <i>Nature Conservation (Plants) Regulation 2020</i>		
	Chief Executive Officer	Power, as the holder of a protected plant clearing permit, to carry out the activities listed in section 89.	Section 89 <i>Nature Conservation (Plants) Regulation 2020</i>		
	Chief Executive Officer	Power to apply to the chief executive for the grant of a plant authority.	Section 97 <i>Nature Conservation (Plants) Regulation 2020</i>		
	Chief Executive Officer	Power to comply with a request from the chief executive asking for other information or a document the chief executive requires to decide the application.	Section 105 <i>Nature Conservation (Plants) Regulation 2020</i>		

REGISTER OF DELEGATIONS COUNCIL TO CEO

Nature Conservation (Plants) Regulation 2020

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to amend an application for the grant of a plant authority.	Section 107 <i>Nature Conservation (Plants) Regulation 2020</i>		
	Chief Executive Officer	Power, as the holder of a plant authority, to apply to amend the authority.	Section 117 <i>Nature Conservation (Plants) Regulation 2020</i>		
	Chief Executive Officer	Power, as the holder of a plant authority, to make written representations to the chief executive about why a proposed amendment to the plant authority should not be made.	Section 121 <i>Nature Conservation (Plants) Regulation 2020</i>		
	Chief Executive Officer	Power, as the holder of a plant authority, to make written representations to the chief executive about why the chief executive should not suspend or cancel the plant authority.	Section 124 <i>Nature Conservation (Plants) Regulation 2020</i>		

REGISTER OF DELEGATIONS COUNCIL TO CEO

Nature Conservation (Plants) Regulation 2020

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to return a plant authority that has been amended to the chief executive.	Section 125 <i>Nature Conservation (Plants) Regulation 2020</i>		
	Chief Executive Officer	Power to return a plant authority that has been suspended to the chief executive.	Section 126 <i>Nature Conservation (Plants) Regulation 2020</i>		
	Chief Executive Officer	Power to return a plant authority that has been cancelled to the chief executive.	Section 127 <i>Nature Conservation (Plants) Regulation 2020</i>		
	Chief Executive Officer	Power to apply to have a plant authority that has been damaged, destroyed, lost or stolen, replaced.	Section 128 <i>Nature Conservation (Plants) Regulation 2020</i>		

REGISTER OF DELEGATIONS COUNCIL TO CEO

Nature Conservation (Plants) Regulation 2020

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to surrender a plant authority (with an accompanying notice of surrender) to the chief executive.	Section 129 <i>Nature Conservation (Plants) Regulation 2020</i>		
	Chief Executive Officer	Power to ask the chief executive to agree to reduce the area of the usual buffer zone for an area to be cleared.	Section 134 <i>Nature Conservation (Plants) Regulation 2020</i>		
	Chief Executive Officer	Power, as the holder of a protected plant licence in the circumstances set out in subsection 152(1), to keep a protected plant harvest record.	Section 152 <i>Nature Conservation (Plants) Regulation 2020</i>		
	Chief Executive Officer	Power, as the holder of a protected plant licence in the circumstances set out in subsection 153(1), to keep a protected plant trade record.	Section 153 <i>Nature Conservation (Plants) Regulation 2020</i>		

REGISTER OF DELEGATIONS COUNCIL TO CEO

Nature Conservation (Plants) Regulation 2020

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the holder of a plant authority in the circumstances set out in subsection 154(1), to keep a record of the information listed in subsection 154(2).	Section 154 <i>Nature Conservation (Plants) Regulation 2020</i>		
	Chief Executive Officer	Power, as the holder of a plant authority in the circumstances set out in subsection 155(1), to keep a record of the information listed in subsection 155(2).	Section 155 <i>Nature Conservation (Plants) Regulation 2020</i>		
	Chief Executive Officer	Power, as the holder of a plant authority in the circumstances set out in subsection 163(1), to give the chief executive a notice stating the record or copy has been stolen, lost, destroyed or damaged.	Section 163 <i>Nature Conservation (Plants) Regulation 2020</i>		
	Chief Executive Officer	Power, as the holder of a protected plant harvesting licence in the circumstances set out in subsection 167(1), to attach a tag supplied under section 165 to the plant.	Section 167 <i>Nature Conservation (Plants) Regulation 2020</i>		

REGISTER OF DELEGATIONS COUNCIL TO CEO

Nature Conservation (Plants) Regulation 2020

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the holder of a protected plant licence in the circumstances set out in subsection 173(1), to attach a protected plant harvest label.	Section 173 <i>Nature Conservation (Plants) Regulation 2020</i>		
	Chief Executive Officer	Power, as the holder of a protected plant harvesting licence in the circumstances set out in subsection 174(1), to attach a protected plant trade label.	Section 174 <i>Nature Conservation (Plants) Regulation 2020</i>		
	Chief Executive Officer	Power, as the holder of a protected plant harvesting licence in the circumstances set out in subsection 175(1), to mark or label a container containing the plant with the words required by subsection 175(2).	Section 175 <i>Nature Conservation (Plants) Regulation 2020</i>		
	Chief Executive Officer	Power, in the circumstances set out in subsection 177(2), to remove a harvest label.	Section 177 <i>Nature Conservation (Plants) Regulation 2020</i>		

REGISTER OF DELEGATIONS COUNCIL TO CEO

Nature Conservation (Plants) Regulation 2020

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an affected person, to apply for a review of a decision.	Section 190(1) <i>Nature Conservation (Plants) Regulation 2020</i>		
	Chief Executive Officer	Power, as an affected person, to ask the chief executive for an information notice for the decision.	Section 190(2) <i>Nature Conservation (Plants) Regulation 2020</i>		
	Chief Executive Officer	Power to agree to a longer period for the chief executive to comply with section 192.	Section 192 <i>Nature Conservation (Plants) Regulation 2020</i>		
	Chief Executive Officer	Power, as an affected person, to apply to QCAT for a stay of the operation of a decision.	Section 193 <i>Nature Conservation (Plants) Regulation 2020</i>		

REGISTER OF DELEGATIONS COUNCIL TO CEO

Nature Conservation (Plants) Regulation 2020

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, in the circumstances set out in subsection 194(1), to apply to QCAT for a review of an internal review decision.	Section 194 <i>Nature Conservation (Plants) Regulation 2020</i>		

REGISTER OF DELEGATIONS COUNCIL TO CEO

Planning Regulation 2017

<u>Document Reviewed:</u>	24/02/2020
<u>Reprint:</u>	28/09/2020
<u>Updated:</u>	
<u>New:</u>	68E(1), 68E(3)(b), 68G(2), 68G(6)
<u>Removed:</u>	
<u>Note:</u>	New Reprint. Changes

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to publish certain material listed in subsection 1 on Council's website after adoption of economic support instrument.	Section 68E(1) <i>Planning Regulation 2017</i>		
	Chief Executive Officer	Power to give a copy of the economic support instrument and adoption notice to the chief executive.	Section 68E(3)(b) <i>Planning Regulation 2017</i>		
	Chief Executive Officer	Power to publish notice of revocation of an economic support instrument.	Section 68G(2) <i>Planning Regulation 2017</i>		
	Chief Executive Officer	Power to give copy of notice of revocation of economic support instrument to the chief executive	Section 68G(6) <i>Planning Regulation 2017</i>		

REGISTER OF DELEGATIONS COUNCIL TO CEO

Transport Infrastructure Act 1994

<u>Document Reviewed:</u>	<u>24/02/2020</u>
<u>Reprint:</u>	<u>21/07/2020</u>
<u>Updated:</u>	<u>36(1), 105J(9), 105J(10)</u>
<u>New:</u>	<u>36(4), 303AAA</u>
<u>Removed:</u>	
<u>Note:</u>	<u>New Reprint. Changes</u>

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an owner or occupier of land, to provide written approval agreeing to allow the chief executive the proposed temporary occupier to enter, and occupy or use the land to undertake road works after service of notice for temporary occupation and use of occupying or using the land under section 35.	Section 36(1) and (4) <i>Transport Infrastructure Act 1994</i>		
	<u>Chief Executive Officer</u>	<u>Power, as an owner or occupier of land, to make submissions to the proposed temporary occupier about the accommodation works or land management activities proposed to be carried out on the land.</u>	<u>Section 36(4) <i>Transport Infrastructure Act 1994</i></u>		
	Chief Executive Officer	Power to enter into a lease or sublease <u>of local government tollway corridor land to</u> with another local government or person, respectively, <u>concerning the</u> for use of local government as a tollway corridor land for a tollway.	Section 105J(9) and (10) <i>Transport Infrastructure Act 1994</i>		

REGISTER OF DELEGATIONS COUNCIL TO CEO

Transport Infrastructure Act 1994

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	<u>Chief Executive Officer</u>	<u>Power, as a person given a written notice under section 303(2D), to claim compensation under the Acquisition of Land Act 1967, section 12(5A) and (5B) and part 4.</u>	<u>Section 303AAA Transport Infrastructure Act 1994</u>		

REGISTER OF DELEGATIONS COUNCIL TO CEO

Workers' Compensation and Rehabilitation Act 2003

Document Reviewed:	24/02/2020
Reprint:	01/01/2020
Updated:	66(2), 133, 133A, 226(1)
New:	109(5), 226(4), 226(5)
Removed:	109(4)
Note:	New Reprint. Changes

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an employer who is not a self-insurer, and who is or is required to be insured under a WorkCover policy have accident insurance, to pay the weekly payment of compensation payable to an injured worker during the excess period.	Section 66(2) <i>Workers' Compensation and Rehabilitation Act 2003</i>		
	Chief Executive Officer	Power, as an employer who is not a self-insurer, to pay compensation for an injury sustained by a worker where the worker has made an application for compensation under section 132 and Council has complied with section 133A.	Section 109(4) <i>Workers' Compensation and Rehabilitation Act 2003</i>		
	Chief Executive Officer	Power, as an employer, to pay a worker an amount, either in compensation or instead of compensation, in the circumstances provided for in subsection 109(5).	Section 109(5) <i>Workers' Compensation and Rehabilitation Act 2003</i>		
	Chief Executive Officer	Power, as an employer, other than a self-insurer , whose worker sustains an injury for which compensation may be payable, to complete a report	Section 133 <i>Workers' Compensation and</i>		

REGISTER OF DELEGATIONS COUNCIL TO CEO

Workers' Compensation and Rehabilitation Act 2003

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
		in the approved form and send it to the nearest WorkCover office and give the report to the insurer.	<i>Rehabilitation Act 2003</i>		
	Chief Executive Officer	Power, as an employer, other than a self insurer, to give WorkCover the insurer written notice in the approved form if:- (a) a worker asks the employer for compensation for an injury sustained by the worker; or (b) the employer pays the worker an amount, either in compensation or instead of compensation, that is payable by the employer <u>as a self-insurer</u> or WorkCover under the Act for an injury sustained by the worker.	Section 133A <i>Workers' Compensation and Rehabilitation Act 2003</i>		
	Chief Executive Officer	Power, as an employer, to appoint a Rehabilitation and Return to Work Coordinator where the employer meets the criteria prescribed under a regulation.	Section 226(1) <i>Workers' Compensation and Rehabilitation Act 2003</i>		
	<u>Chief Executive Officer</u>	<u>Power, as an employer, to give the insurer the prescribed details of a person appointed as a Rehabilitation and Return to Work Coordinator and details of any change to the prescribed details.</u>	<u>Sections 226(4) and 226(5) Workers' Compensation and Rehabilitation Act 2003</u>		