



GENERAL MEETING

15 November 2023

NOTICE OF MEETING

Date: 15 November 2023

Cr AL Martin
Cr BP Johnstone
Cr PJ Pullos
Cr LP Russell
Cr JH Scobie
Cr DA Hardie
Cr GK Schluter

Please find attached the Agenda for the General Meeting to be held at the Blackall-Tambo Regional Council Chambers in Tambo, 15 November 2023 commencing at 8.30am.

A handwritten signature in blue ink, appearing to read "DA Howard".

DA Howard
Chief Executive Officer

CALENDAR OF EVENTS**November 2023**

15 November 2023	Council Meeting – Tambo
25 November 2023	TTBA Christmas in the Park
28-30 November 2023	RAPAD Board and Friends of RAPAD – F2F Brisbane

December 2023

3 December 2023	Tambo Senior's Lunch
3 December 2023	Christmas Tree Festival – Blackall
8 December 2023	Nominations for Christmas Light Competition closes
9 December 2023	Blackall Senior's Lunch
15 December 2023	Council Depots close
20 December 2023	Council Meeting – Blackall
21 December 2023	Council offices close
22 December 2023	Carols in the Park – Blackall

January 2024

1 January 2024	New Years Day
3 January 2024	Council offices open
8 January 2024	Depot offices open
17 January 2024	Council Meeting – Tambo
26 January 2024	Australia Day

February 2024

21 February 2024	Council Meeting – Blackall
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March 2024

13 March 2024	Council Meeting – Tambo
16 March 2024	Local Government Election
29 March 2024	Good Friday
30 March 2024	Day following Good Friday
31 March 2024	Easter Sunday

April 2024

1 April 2024	Easter Monday
17 April 2024	Council Meeting – Blackall
25 April 2024	Anzac Day

May 2024

6 May 2024	Labour Day
15 May 2024	Council Meeting – Tambo
21-22 May 2024	Civic Leaders Summit

June 2024

11-14 June 2024	National General Assembly
19 June 2024	Council Meeting – Blackall

July 2024

17 July 2024	Council Meeting – Tambo
30-31 July 2024	Indigenous Leaders Forum

August 2024

21 August 2024	Council Meeting – Blackall
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September 2024

18 September 2024	Council Meeting – Tambo
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October 2024

7 October 2024	King's Birthday
16 October 2024	Council Meeting – Blackall
24 October 2024	State Election
28-30 October 2024	LGAQ Annual Conference

November 2024

5 November 2024	Melbourne Cup Holiday
20 November 2024	Council Meeting – Tambo

December 2024

18 December 2024	Council Meeting – Blackall
24 December 2024	Christmas Eve
25 December 2024	Christmas Day
26 December 2024	Boxing Day

Held at Tambo Council Chambers
On Wednesday 15 November 2023
Commencing at 8.30am

Order of Business

Blue items are hyperlinked

Leave of absence/Signing of Attendance Book

Apologies:

Condolences: Nil

Declarations of Conflicts of Interest

Deputations: Nil

BUSINESS

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**MINUTES OF THE GENERAL MEETING OF
BLACKALL-TAMBO REGIONAL COUNCIL
HELD AT THE BLACKALL COUNCIL CHAMBERS
ON WEDNESDAY 11th OCTOBER 2023
AT 8.30AM**

PRESENT:

Councillors: Cr AL Martin (Mayor), Cr Lindsay Russell, Cr JH Scobie, Cr BP Johnstone, Cr PJ Pullos, Cr GK Schluter.

OFFICERS:

Mr Des Howard, Chief Executive Officer, Mr Alastair Rutherford, Director of Finance, Corporate and Community Services, Andrea Saunders, Governance Coordinator.

Leave of Absence

Councillor David Hardie requires a leave of absence for the meeting.

MOTION: Moved: Cr GK Schluter Seconded: Cr BP Johnstone

That a leave of absence for Councillor David Hardie for today's meeting be granted.

Minute No. 01/10A/23

Carried 6/0

CONDOLENCES:

A minute's silence was observed to mark the passing of:

- Noelene Kupfer
- Fred Hornberg

DECLARATIONS OF INTEREST:

No conflicts of interest were declared at this point.

1.1 Confirmation of General Meeting Minutes

MOTION: Moved: Cr PJ Pullos Seconded: Cr JH Scobie

- 1. That the minutes of the General Meeting held on 20th September 2023 be taken as read and confirmed, and that the Mayor be authorised to sign same; and**

Minute No. 02/10A/23**Carried 6/0****MOTION:** **Moved: Cr GK Schluter** **Seconded: Cr PJ Pullos****2. Council notes the correction in item 4.2.3 QRA Betterment as follows:**

That Council accept the five projects (E1, BE1, BE3, BE4 and C5) and contribute \$370,000.00 for a total betterment project value of \$2,770,006.21.

Minute No. 03/10A/23**Carried 6/0****3.1.1 Financial Report for the Month of September 2023**

In accordance with s204 of the *Local Government Regulation 2012* a monthly financial report is required to be presented to Council. The financial report for September 2023 details Council's current financial position and compares its performance against the adopted budget for 2023-2024.

MOTION: **Moved: Cr GK Schluter** **Seconded: Cr LP Russell**

That Council receive the Financial Report for September 2023.

Minute No. 04/10A/23**Carried 6/0****3.1.2 DFCCS Operations Report – September 2023**

The Director of Finance Corporate and Community Services operations report for September 2023 is presented to Council. The report includes housing and administration, community development program, Blackall aerodrome, libraries, visitor information centres, facility bookings, and Tambo Multipurpose.

MOTION: **Moved: Cr PJ Pullos** **Seconded: Cr JH Scobie**

That Council receive the DFCCS Operations Report for September 2023.

Minute No. 05/10A/23**Carried 6/0****3.1.3 Blackall Gym – Expressions of Interest**

The Blackall Gym is not a core business of Council and would be better suited to be managed by the private sector or a local sporting organisation.

MOTION: **Moved: Cr LP Russell** **Seconded: Cr PJ Pullos**

That Council approve the call for expressions of interest for the management of the Blackall Gym.

Minute No. 06/10A/23**Carried 6/0**

3.1.4 Blackall Gym – Policy, Procedures, and Code of Conduct

To improve Council's compliance with Work, Health, and Safety Standards a document that includes policy, procedures, and code of conduct has been prepared for consideration.

MOTION: **Moved: Cr LP Russell****Seconded: Cr PJ Pullos**

That Council adopts the document – Blackall Gym Policy, Procedures and Code of Conduct.

Minute No. 07/10A/23**Carried 6/0**

3.1.5 RADF Meeting Minutes- Special Meeting

The first round of the 2023-2024 RADF program closed for applications on September 1st, 2023, and the RADF Committee held a meeting on September 29th, 2023.

MOTION: **Moved: Cr GK Schluter****Seconded: Cr BP Johnstone**

That Council receive the meeting minutes of the RADF committee dated 29 September 2023.

Minute No. 08/10A/23**Carried 6/0**

3.1.6 Ranger's Report

The Ranger's report for September 2023 is provided to Council.

MOTION: **Moved: Cr LP Russell****Seconded: Cr JH Scobie**

That Council receive the Ranger's report for September 2023.

Minute No. 09/10A/23**Carried 6/0**

4.1.1 Director of Works and Services' Operations Report - September 2023

The Director of Works and Services report for September 2023 is presented to Council.

MOTION: **Moved: Cr LP Russell****Seconded: Cr GK Schluter**

That Council receive the Director of Works and Services' Operation Report for September 2023.

Minute No. 10/10A/23**Carried 6/0**

5.1 Blackall Saleyards Monthly Report

The Blackall Saleyards monthly report for September is provided to Council.

MOTION: **Moved: Cr LP Russell** **Seconded: Cr GK Schluter**

That Council receive the Blackall Saleyards monthly report for September 2023.

Minute No. 11/10A/23

Carried 6/0

5.2 Planning and Development Report

The Planning and Development report provides a summary of building applications and planning and development activity in the Blackall-Tambo Regional Council area.

MOTION: **Moved: Cr GK Schluter** **Seconded: Cr BP Johnstone**

That Council receive the Planning and Development Report for September 2023.

Minute No. 12/10A/23

Carried 6/0

5.3 2023 Christmas Closure

Council traditionally closes the offices and depots over the Christmas and New Year period.

MOTION: **Moved: Cr PJ Pullos** **Seconded: Cr JH Scobie**

That Council approve the Christmas closure period for 2023 as:

- 1. Council offices will close from close of business Thursday, 21 December 2023 and reopen Wednesday, 3 January 2024.**
- 2. Council depots will close from close of business Friday, 15 December 2023 and reopen Monday, 8 January 2024.**

Minute No. 13/10A/23

Carried 6/0

5.4 Opera Queensland Regional Tour 2024

Opera Queensland have approached Council with the proposed tour for 2024.

MOTION: **Moved: Cr PJ Pullos** **Seconded: Cr LP Russell**

That Council supports the 2024 Opera Queensland Regional Tour.

Minute No. 14/10A/23

Carried 6/0

5.5 Council Meeting Dates for 2024

Section 257 of the *Local Government Regulation 2012* requires local governments to meet at least once in each month and section 254B of the *Local Government Regulation 2012* requires the meeting dates and places to be published.

MOTION: **Moved: Cr LP Russell****Seconded: Cr PJ Pullos**

That Council adopts the meeting dates for 2024 as follows and they be advertised as such:

17 January 2024	Tambo
21 February 2024	Blackall
13 March 2024	Tambo
17 April 2024	Blackall
15 May 2024	Tambo
19 June 2024	Blackall
17 July 2024	Tambo
21 August 2024	Blackall
18 September 2024	Tambo
16 October 2024	Blackall
20 November 2024	Tambo
18 December 2024	Blackall

Minute No. 15/10A/23**Carried 6/0**

CLOSURE:

There being no further business to consider, the Mayor declared the Meeting closed at 9.38am.

CONFIRMATION OF MINUTES:

Confirmed by Council as a true and correct record at the General Meeting held on Wednesday 15 November 2023.

Signed.....Mayor

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<u>Minute No.</u>	<u>Report Number</u>	<u>Subject</u>	<u>Resolution</u>	<u>Action By</u>	<u>Result</u>
17/12A/22	5.11	Relocation of the Tambo Library and Visitor Information Centre to the Grassland Building	That Council: 1. Approves of the relocation of the Tambo Library and Visitor Information Centre to the Grassland building; and 2. Authorises the Chief Executive Officer to commence the process of the relocation of the Tambo Library and Visitor Information Centre.	CEO	Work underway.
16/05A/23	5.4	Tender of Council's Sales Permit to Get Cypress Sawlogs and Tambo Sawmill	That Council, subject to approval from the Department of Agriculture and Fisheries, accept the tender for the Sales Permit 201304400 and Tambo Sawmill, Lot 6 on SP276172 for the tendered amount of \$220,000.00 (plus GST and stamp duty) from Webster's Select Timbers Trust.	CEO	DAF has provided the deed of novation, pending signing by all parties.
06/10A/23	3.1.3	Blackall Gym – Expressions of Interest	That Council approve the call for expressions of interest for the management of the Blackall Gym.	DFCCS	Closed on 31 st October 2023.
07/10A/23	3.1.4	Blackall Gym – Policy, Procedures, and Code of Conduct.	That Council adopts the document – Blackall Gym Policy, Procedures and Code of Conduct.	DFCCS	Policy has been uploaded on Council's website and emailed to staff.

BLACKALL-TAMBO REGIONAL COUNCIL[Return to Agenda](#)[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 15 November 2023

Item No: 4.1

SUBJECT HEADING: Amended Budget 2023-2024

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: Under section 170 (3) of the Local Government Regulation 2012, a local government may, by resolution, amend the budget for a financial year at any time before the end of the financial year. The 2023-2024 has been amended.

Officer's Recommendation:

1. That Council adopts the amended budget for 2023/2024 as presented; and
2. That the amended 2023-2024 Operational Plan as presented be adopted; and
3. That the amended ten-year Financial Forecast as presented be received; and
4. That the amended budgeted income statement for the year ending 30 June 2024 as presented be adopted; and
5. That the amended budget balance sheet for the year ending 30 June 2024 as presented be adopted; and
6. That the amended budget statement for changes in equity for the year ending 30 June 2024 as presented be adopted; and
7. That the amended budgeted statement of cashflows for the year ending 30 June 2024 as presented be adopted.

Background

Under section 170 (3) of the Local Government Regulation 2012, a local government may, by resolution, amend the budget for a financial year at any time before the end of the financial year.

The budget has been amended.

Link to Corporate Plan

Governance

Outcome 4- Financial – Manage Council's finances responsibly and sustainably.

Consultation (internal/external)

Chief Executive Officer

Director of Finance, Corporate and Community Services

Director of Works and Services

Manager of Finance

Policy Implications

Nil

Budget and Resource Implications

Nil

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Compliant with section 170 (3) of the <i>Local Government Regulation 2012</i> .	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Proposed Risk Treatment

Nil

General Ledger 2023.6.13.1

Revenue and Expenditure Budget

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(Accounts: 0100-0001-0000 to 5245-2000-0000. All report groups. 36% of year elapsed. To Details. Excludes committed costs)

Blackall-Tambo Regional Council (Budget for full year)

Financial Year Ending 2024

Printed (ARUTHERFORD): 09-11-2023 4:40:12 PM

		REVENUE			EXPENDITURE		
		30 Nov 2023 Budget	Original Budget	30 Nov 2023 Actual	30 Nov 2023 Budget	Original Budget	30 Nov 2023 Actual
1000-0001	ADMINISTRATION						
1000-0002	Administration						
1020-1000	Fees & Charges	25,000.00	25,000.00	5,346.13			-79%
1021-1000	Commissions - Qld Fire Service	5,500.00	5,500.00	5,459.88			-1%
1022-1000	Commission - BOQ	80,000.00	80,000.00	34,933.00			-56%
1024-1100	Training Subsidies - State	20,000.00	0.00	10,000.00			--%
1025-1100	Training Subsidy -Commonwealth	50,000.00	50,000.00	0.00			-100%
1026-1000	Hire of Misc Equipment	4,000.00	4,000.00	1,081.36			-73%
1027-1000	Sundry Income	40,000.00	40,000.00	4,147.53			-90%
1029-1000	Workcare Reimbursements	75,000.00	75,000.00	19,103.14			-75%
1029-2000	Workcover Expenses				75,000.00	75,000.00	24,320.82 -68%
1035-2000	Salaries-Administration & Finance				2,820,000.00	2,959,900.00	988,411.93 -67%
1037-2000	Memberships & Subscriptions				140,000.00	140,000.00	120,931.55 -14%
1038-2000	Operating Expenses-Admin				350,000.00	350,000.00	124,900.84 -64%
1039-2000	IT Expenses				266,000.00	266,000.00	120,114.61 -55%
1041-2000	Misc Other Expenditure				48,000.00	5,000.00	0.00 -100%
1042-2000	Human Resources Expenses				57,000.00	40,000.00	9,367.37 -77%
1043-2000	DNR Valuation Fees				15,500.00	15,500.00	14,247.98 -8%
1046-2000	Asset Management Fees				0.00	5,000.00	0.00 -100%
1047-2000	Legal Expenses				50,000.00	90,000.00	11,583.04 -87%
1049-2000	Rentals - Equipment operating leases				9,000.00	14,000.00	4,809.34 -66%
1050-2000	Depn-Admin Buildings (B)				155,800.00	155,800.00	0.00 -100%
1000-0002	Administration TOTAL	299,500.00	279,500.00	80,071.04	3,986,300.00	4,116,200.00	1,418,687.48 -66%
1100-0002	Finance						
1105-1000	General Rates - Rural	3,307,200.00	3,307,200.00	1,652,452.32			-50%
1110-1000	General Rates - Urban	617,700.00	617,700.00	306,706.69			-50%
1115-1000	General Rates - Commercial	160,900.00	160,900.00	80,079.37			-50%
1120-1000	General Rates - Industrial	25,800.00	25,800.00	12,923.50			-50%
1122-1000	Change of ownership fees	4,000.00	4,000.00	935.00			-77%
1125-1000	Discount - General Rates	(571,700.00)	(616,700.00)	(285,848.78)			-54%
1130-1000	Government Pensioner Rebate	0.00	0.00	0.00			0%
1135-1000	Council Pensioner- Rebate	(49,800.00)	(54,500.00)	(24,905.00)			-54%
1140-1000	Write-offs General Rates	(1,400.00)	(1,400.00)	(2.10)			-100%
1150-1000	Interest on General Rates	4,000.00	4,000.00	1,660.58			-58%
1151-1000	Interest on Environmental Charges	100.00	100.00	0.00			-100%
1152-1000	Interest on Land Charges	100.00	100.00	11.58			-88%
1155-1000	Interest Income from Investments	1,200,000.00	560,000.00	500,756.95			-11%
1160-1100	Financial Assistance Grant	5,946,800.00	5,302,500.00	48,193.75			-99%
1170-1000	Profit on Disposal of NC Assets	20,000.00	20,000.00	0.00			-100%
1170-2000	Loss on Disposal of NC Assets				20,000.00	20,000.00	0.00 -100%
1175-2000	Bank Fees and Charges				12,000.00	12,000.00	4,731.17 -61%
1180-2000	Bad & Doubtful Debts				10,000.00	10,000.00	351.08 -96%
1192-2000	Rates on Council Properties				31,900.00	28,000.00	15,974.70 -43%
1195-2000	Cents Rounding Account				0.00	0.00	(0.44) ---%
1100-0002	Finance TOTAL	10,663,700.00	9,329,700.00	2,292,963.86	73,900.00	70,000.00	21,056.51 -70%

General Ledger 2023.6.13.1

Revenue and Expenditure Budget

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(Accounts: 0100-0001-0000 to 5245-2000-0000. All report groups. 36% of year elapsed. To Details. Excludes committed costs)

Blackall-Tambo Regional Council (Budget for full year)

Financial Year Ending 2024

Printed (ARUTHERFORD): 09-11-2023 4:40:12 PM

		REVENUE		EXPENDITURE			
		30 Nov 2023 Budget	Original Budget	30 Nov 2023 Actual	30 Nov 2023 Budget	Original Budget	30 Nov 2023 Actual
1200-0002	Oncosts						
1205-2000	Annual Leave Expenses				896,400.00	896,400.00	324,268.32 -64%
1206-2000	Oncost Recoveries-Annual Leave				(900,000.00)	(900,000.00)	(290,386.19) -68%
1210-2000	Public Holidays				295,000.00	295,000.00	27,751.37 -91%
1211-2000	Oncost Recoveries-Public Holidays				(315,000.00)	(315,000.00)	(96,793.80) -69%
1215-2000	Long Service Leave Expenses				155,800.00	155,800.00	54,066.94 -65%
1216-2000	Oncost Recoveries-Long Service Leave				(165,000.00)	(165,000.00)	(58,079.48) -65%
1220-2000	Sick Leave				326,700.00	326,700.00	142,989.09 -56%
1221-2000	Oncost Recoveries-Sick Leave				(350,000.00)	(350,000.00)	(116,157.35) -67%
1224-2000	Oncost Recoveries-RDOs				(157,500.00)	(157,500.00)	0.00 -100%
1225-2000	Superannuation Expenses				902,100.00	902,100.00	315,136.70 -65%
1226-2000	Oncost Recoveries-Superannuation				(920,000.00)	(920,000.00)	(290,386.19) -68%
1228-2000	Oncost Recoveries-Time in Lieu				(76,000.00)	(76,000.00)	0.00 -100%
1230-2000	Insurances				643,500.00	643,500.00	572,151.18 -11%
1231-2000	Oncost Recoveries-Insurance				(700,000.00)	(700,000.00)	(77,437.46) -89%
1235-2000	Workplace Health & Safety Expenses				659,100.00	266,100.00	271,752.69 2%
1236-2000	Oncost Recoveries-WH&S				(675,000.00)	(282,000.00)	(99,146.36) -65%
1240-2000	Staff Training Expenses				155,300.00	155,300.00	59,672.73 -62%
1241-2000	Oncost Recoveries-Staff Training				(180,200.00)	(180,200.00)	(164,549.83) -9%
1245-2000	Wet Weather Costs				94,400.00	94,400.00	7,292.57 -92%
1246-2000	Oncost Recoveries-Wet Weather				(100,000.00)	(100,000.00)	(21,712.30) -78%
1250-2000	Floating Plant & Loose Tools				102,000.00	102,000.00	12,798.22 -87%
1251-2000	Oncost Recoveries-FP<				(72,000.00)	(72,000.00)	(32,562.55) -55%
1255-2000	Fringe Benefits Tax				19,000.00	19,000.00	13,664.00 -28%
1256-2000	Oncost Recoveries-Fringe Benefit Tax				(22,000.00)	(22,000.00)	(19,351.09) -12%
1200-0002	Oncosts TOTAL	0.00	0.00	0.00 0%	(383,400.00)	(383,400.00)	534,981.21 -240%
1300-0002	Stores/Purchasing						
1305-2000	Store Salary and Wages				88,600.00	110,000.00	35,101.44 -68%
1310-2000	Stores Operating Expenses				1,200.00	2,200.00	210.92 -90%
1315-2000	Stores Overhead Recoveries				(104,000.00)	(82,400.00)	(39,100.37) -53%
1320-2000	Stores Adjustment Account				(1,000.00)	1,000.00	(2,870.48) -387%
1300-0002	Stores/Purchasing TOTAL	0.00	0.00	0.00 0%	(15,200.00)	30,800.00	(6,658.49) -122%
2000-0002	Corporate Governance						
2000-1000	Corporate Governance Refunds & Reimb	0.00	0.00	0.00 0%			
2001-2000	Corporate Governance Exp General				18,000.00	22,000.00	4,129.13 -81%
2005-2000	Councillor Allowances and Expenses				468,100.00	468,100.00	154,416.16 -67%
2011-2000	Conferences & Deputations				48,000.00	48,000.00	19,359.59 -60%
2015-2000	Election Expenses				15,000.00	15,000.00	0.00 -100%
2020-2000	Audit Fees QAO AFS				87,000.00	87,000.00	29,045.04 -67%
2021-2000	Internal Audit				20,000.00	20,000.00	240.00 -99%
2022-2000	Audit Fees - Program Acquittals				5,000.00	0.00	0.00 0%
2030-2000	Events and Promotions				40,000.00	60,000.00	15,233.12 -75%
2031-2000	Events and Promotions - Wages				10,000.00	30,000.00	2,709.41 -91%
2036-2000	Outback Golf Masters				3,000.00	3,000.00	0.00 -100%
2037-2000	Live Events / Concerts				20,000.00	30,000.00	0.00 -100%
2039-2000	Better in Blackall Aug 2023				80,000.00	80,000.00	82,057.50 3%
2000-0002	Corporate Governance TOTAL	0.00	0.00	0.00 0%	814,100.00	863,100.00	307,189.95 -64%

General Ledger2023.6.13.1

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Blackall-Tambo Regional Council (Budget for full year)

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		REVENUE				EXPENDITURE			
		30 Nov 2023 Budget	Original Budget	30 Nov 2023 Actual		30 Nov 2023 Budget	Original Budget	30 Nov 2023 Actual	
2100-0002	Business Activities								
2105-1000	Rental - Commercial Buildings	10,000.00	10,000.00	1,745.44	-83%				
2110-1000	Lease of Council Paddocks	25,000.00	25,000.00	20,122.16	-20%				
2125-2000	Maintenance - Commercial Bldgs					90,000.00	150,000.00	7,520.78	-95%
2130-2000	Dep - Commercial Buildings (B)					0.00	0.00	0.00	0%
2140-2000	Taxi Licence and Retainer					26,000.00	26,000.00	9,213.08	-65%
		-----	-----	-----		-----	-----	-----	
2100-0002	Business Activities TOTAL	35,000.00	35,000.00	21,867.60	-38%	116,000.00	176,000.00	16,733.86	-90%
2150-0002	Saleyard Operations	✓ 900,000.00	1,330,000.00	272,274.95	-80%				
2155-1000	Saleyards Fees and Charges			0.00	-100%				
2156-1000	Saleyards - Refunds / other income	1,000.00	1,000.00						
2158-2000	Saleyards Maintenance Exp					160,000.00	160,000.00	52,538.19	-67%
2159-2000	Saleyards Operations Exp					92,000.00	92,000.00	20,825.38	-77%
2160-2000	Saleyard Mgmt & Contract Payments					270,000.00	270,000.00	23,527.56	-91%
2163-2000	Saleyard Wages					320,000.00	320,000.00	91,975.86	-71%
2170-2000	Saleyards Depreciation					116,100.00	116,100.00	0.00	-100%
		-----	-----	-----		-----	-----	-----	
2150-0002	Saleyard Operations TOTAL	901,000.00	1,331,000.00	272,274.95	-80%	958,100.00	958,100.00	188,866.99	-80%
2200-0002	Tambo Sawmill & Weighbridge								
2200-1000	Weighbridge Fees	8,000.00	4,000.00	2,145.46	-46%				
2200-2000	Weighbridge Maintenance					13,000.00	13,000.00	2,494.83	-81%
2206-1000	Undercut Sales Permit Sale Proceeds	0.00	0.00	0.00	0%				
2210-2000	Sawmill Operation/Maintenance					9,000.00	9,000.00	1,480.45	-84%
2220-2000	Sawmill Depreciation					31,400.00	31,400.00	0.00	-100%
2221-2000	Sawmill Permit Depreciation					11,400.00	11,400.00	0.00	-100%
		-----	-----	-----		-----	-----	-----	
2200-0002	Tambo Sawmill & Weighbridge TOTAL	8,000.00	4,000.00	2,145.46	-46%	64,800.00	64,800.00	3,975.28	-94%
2350-0002	Airports/Aerodromes								
2355-1000	Landing Fees	75,000.00	75,000.00	21,764.82	-71%				
2361-1000	Airport Fuel Tank Commission	5,000.00	5,000.00	890.41	-82%				
2365-1000	Qantaslink Contract Revenue	58,000.00	58,000.00	29,074.67	-50%				
2365-2000	Airport Salaries and Wages					115,000.00	115,000.00	34,350.82	-70%
2366-2000	Qantas Link Salaries and Wages					75,000.00	75,000.00	25,291.97	-66%
2370-2000	Blackall Operations / Maintenance					60,000.00	60,000.00	23,254.39	-61%
2371-2000	Tambo Operations / Maintenance					10,000.00	25,000.00	0.00	-100%
2381-2000	Depreciation Airport Infrastructure					78,900.00	78,900.00	0.00	-100%
		-----	-----	-----		-----	-----	-----	
2350-0002	Airports/Aerodromes TOTAL	138,000.00	138,000.00	51,729.90	-63%	338,900.00	353,900.00	82,897.18	-77%
2450-0002	Tourism								
2452-1000	Tourism Promotions	500.00	500.00	0.00	-100%				
2455-1000	Tourism Sales/Maps/Commissions	4,000.00	2,000.00	1,967.88	-2%				
2460-1000	VIC / RAM Park Collections Camping	40,000.00	40,000.00	26,949.35	-33%				
2465-2000	Blackall Tambo VIC RAM PK Wages					268,000.00	278,000.00	89,234.74	-68%
2470-2000	Tourist Promotion Expenses					55,000.00	55,000.00	32,140.02	-42%
2475-2000	RAM Pk - Maintenance Expenditure					10,000.00	12,000.00	4,492.61	-63%
2476-2000	Tambo Trucking Display					12,000.00	20,000.00	9,038.42	-55%

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		REVENUE				EXPENDITURE			
		30 Nov 2023 Budget	Original Budget	30 Nov 2023 Actual		30 Nov 2023 Budget	Original Budget	30 Nov 2023 Actual	
2480-2000	Depreciation -Tourism Facilities					37,500.00	37,500.00	0.00	-100%
2450-0002	Tourism TOTAL	44,500.00	42,500.00	28,917.23	-32%	382,500.00	402,500.00	134,905.79	-66%
2500-0002	Planning & Development								
2505-1000	Planning & Building Fees	45,000.00	45,000.00	31,286.68	-30%				
2540-2000	Planning & Development Expenses					70,000.00	70,000.00	42,741.80	-39%
2500-0002	Planning & Development TOTAL	45,000.00	45,000.00	31,286.68	-30%	70,000.00	70,000.00	42,741.80	-39%
2580-0002	Economic & Community Develop								
2581-1100	Operating Grants Commonwealth	0.00	0.00	0.00	0%				
2582-1100	Operating Grants (State)	33,000.00	0.00	0.00	0%				
2585-1100	Capital Grants - State Government	3,647,300.00	1,032,000.00	0.00	-100%				
2585-2000	N-COM Maintenance Radio Repeater					50,000.00	50,000.00	11,785.05	-76%
2586-1100	Capital Grants - Commonwealth	3,371,200.00	4,179,600.00	0.00	-100%	5,000.00	10,000.00	0.00	-100%
2587-2000	Wool Resurgence Council Costs								
2580-0002	Economic & Community Develop TOTAL	7,051,500.00	5,211,600.00	0.00	-100%	55,000.00	60,000.00	11,785.05	-80%
2600-0002	Environmental								
2605-1000	Environment - Fees and Charges	10,000.00	10,000.00	8,387.18	-16%				
2620-1000	Environmental Health - Other Income	0.00	0.00	0.00	0%				
2620-2000	Environmental Health Expenses					10,000.00	25,000.00	0.00	-100%
2621-2000	EHO Salaries and Wages					50,000.00	195,000.00	0.00	-100%
2625-1000	Fees - Washdown Facility Avdata	73,100.00	73,100.00	31,290.51	-57%				
2630-2000	Maintenance - Tambo Washdown Bay					50,000.00	10,000.00	41,943.37	319%
2600-0002	Environmental TOTAL	83,100.00	83,100.00	39,677.69	-52%	110,000.00	230,000.00	41,943.37	-82%
2650-0002	Animal Control								
2652-1000	Animal Regn - Fees and Charges	22,000.00	22,000.00	16,874.20	-23%				
2654-1000	Other Animals Fees and Charges	800.00	800.00	36.36	-95%				
2665-2000	Local Laws Salaries and Wages					5,000.00	5,500.00	1,262.55	-77%
2666-2000	Local Law Costs					5,000.00	5,000.00	33.14	-99%
2670-2000	Animal Control Costs					10,000.00	3,000.00	6,200.00	107%
2650-0002	Animal Control TOTAL	22,800.00	22,800.00	16,910.56	-26%	20,000.00	13,500.00	7,495.69	-44%
2700-0002	Stock Routes								
2700-1000	Agistment Fees	30,000.00	10,000.00	19,828.56	98%				
2701-1000	Tambo Common Stock Revenue	7,000.00	7,000.00	1,524.90	-78%				
2701-2000	Tambo Common Stock Expenses					8,000.00	8,000.00	2,446.53	-69%
2702-1000	Agistment Town Common Fees	52,000.00	52,000.00	26,952.91	-48%				
2705-1000	Stock Route Water Facility Fees	15,000.00	15,000.00	0.00	-100%				
2706-1000	Wild Dog Baiting Receipts	15,000.00	10,000.00	12,274.92	23%				
2707-2000	Stock Routes - Salaries and Wages					0.00	12,000.00	0.00	-100%
2710-2000	Stock Routes Operating & Maintenance					60,000.00	50,000.00	61,718.36	23%
2711-2000	Contribution Central West Mgmt					11,000.00	11,000.00	11,000.00	0%

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Blackall-Tambo Regional Council (Budget for full year)

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		REVENUE				EXPENDITURE			
		30 Nov 2023 Budget	Original Budget	30 Nov 2023 Actual		30 Nov 2023 Budget	Original Budget	30 Nov 2023 Actual	
2720-2000	Wild Dog Control Operating Costs					170,000.00	195,000.00	100,094.87	-49%
2725-2000	Plant and Pest Mgmt					30,000.00	40,000.00	3,646.40	-91%
2735-2000	Town Common Mgmt Costs					15,000.00	15,000.00	14,809.22	-1%
2700-0002	Stock Routes TOTAL	119,000.00	94,000.00	60,581.29	-36%	294,000.00	331,000.00	193,715.38	-41%
3000-0002	Work Scheme and Community								
3005-1000	WORK Scheme Recoveries	30,000.00	17,000.00	5,833.78	-66%				
3014-2000	Work Scheme -Salaries and Wages					130,000.00	140,000.00	45,881.30	-67%
3015-2000	WORK Scheme Expenses					9,000.00	12,000.00	2,896.69	-76%
3000-0002	Work Scheme and Community TOTAL	30,000.00	17,000.00	5,833.78	-66%	139,000.00	152,000.00	48,777.99	-68%
3100-0002	Council Housing								
3105-1000	Rental-Council Housing	90,000.00	90,000.00	38,135.00	-58%				
3108-1000	Rental-Aged Council Housing	55,000.00	55,000.00	24,005.00	-56%				
3109-2000	Council Housing Salaries and Wages					5,000.00	20,000.00	0.00	-100%
3110-2000	Council Housing Op/Mtce					140,000.00	140,000.00	54,982.00	-61%
3115-2000	Aged Housing Op/ Maint					75,000.00	75,000.00	23,305.66	-69%
3116-2000	Aged Housing - Salaries and Wages					5,000.00	12,000.00	808.89	-93%
3125-2000	Depreciation - Council Housing					110,800.00	110,800.00	0.00	-100%
3100-0002	Council Housing TOTAL	145,000.00	145,000.00	62,140.00	-57%	335,800.00	357,800.00	79,096.55	-78%
3300-0002	Child Care Services								
3325-2000	Operations and Maintenance					5,000.00	15,000.00	142.71	-99%
3330-2000	Depreciation-Tambo Child Care					15,300.00	15,300.00	0.00	-100%
3300-0002	Child Care Services TOTAL	0.00	0.00	0.00	0%	20,300.00	30,300.00	142.71	-100%
3350-0002	Sport and Recreation								
3355-2000	Sport & Rec Salaries and Wages					0.00	0.00	0.00	0%
3356-2000	Sport and Rec Operating Expenses					50,000.00	50,000.00	10,637.72	-79%
3360-1000	Blackall Gym membership fees	10,000.00	18,000.00	5,762.78	-68%				
3360-2000	Blackall Gym operations exp					6,000.00	10,000.00	4,402.08	-56%
3350-0002	Sport and Recreation TOTAL	10,000.00	18,000.00	5,762.78	-68%	56,000.00	60,000.00	15,039.80	-75%
3400-0002	Youth Services								
3407-2000	Operating Expenses					50,000.00	80,000.00	10,000.00	-88%
3400-0002	Youth Services TOTAL	0.00	0.00	0.00	0%	50,000.00	80,000.00	10,000.00	-88%
3415-0002	Tambo Multi-Purpose Centre								
3415-1100	WQPHN - Tambo MPC Grant	✓ 155,000.00	100,000.00	77,500.00	-23%	✓ 154,000.00	99,000.00	58,623.70	-41%
3416-2000	WQPHN - Operating Expenses					0.00	1,000.00	0.00	-100%
3417-2000	WQPHN - Salaries and Wages								
3438-1000	Centrelink Income	8,600.00	8,600.00	2,966.40	-66%				

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Blackall-Tambo Regional Council (Budget for full year)		Financial Year Ending 2024							
		REVENUE				EXPENDITURE			
		30 Nov 2023 Budget	Original Budget	30 Nov 2023 Actual		30 Nov 2023 Budget	Original Budget	30 Nov 2023 Actual	
3438-2000	TMPC - Operating Expenses					6,000.00	6,000.00	2,973.87	-50%
3439-2000	TMPC Salaries and Wages					60,000.00	188,000.00	38,971.04	-79%
3443-2000	Depreciation - Care Facilities					30,300.00	30,300.00	0.00	-100%
3415-0002	Tambo Multi-Purpose Centre TOTAL	163,600.00	108,600.00	80,466.40	-26%	250,300.00	324,300.00	100,568.61	-69%
3445-0002	Disability								
3445-1100	Disability Services Receipts	100,000.00	140,000.00	39,698.96	-72%				
3445-2000	Disability Services Expenses					70,000.00	110,000.00	29,183.62	-73%
3459-1100	Qld Mental Health Week Grant	0.00	0.00	0.00	0%				
3445-0002	Disability TOTAL	100,000.00	140,000.00	39,698.96	-72%	70,000.00	110,000.00	29,183.62	-73%
3460-0002	Community Services								
3460-1000	CDO Grant	264,800.00	254,800.00	158,289.00	-38%				
3460-1100	CDO Other Income	15,000.00	5,000.00	12,913.16	158%				
3460-2000	CDO Expenses					130,000.00	120,000.00	67,922.66	-43%
3461-2000	CDO Salaries and Wages					134,800.00	134,800.00	23,394.14	-83%
3462-2000	Heart Foundation Visits					10,000.00	2,500.00	0.00	-100%
3464-1000	Community Crisis Fund Receipts	0.00	0.00	873.60	---				
3464-2000	Community Crisis Fund Payments					0.00	0.00	6,258.52	---
3468-2000	108 Shamrock St Office Exp					8,000.00	8,000.00	3,487.00	-56%
3460-0002	Community Services TOTAL	279,800.00	259,800.00	172,075.76	-34%	282,800.00	265,300.00	101,062.32	-62%
3470-0002	Miscellaneous Care Services								
3485-2000	Emergency Payments					0.00	2,000.00	0.00	-100%
3470-0002	Miscellaneous Care Services TOTAL	0.00	0.00	0.00	0%	0.00	2,000.00	0.00	-100%
3500-0002	Libraries, Education and Arts								
3505-1100	Library - Operating Grant	10,000.00	10,000.00	8,850.00	-12%				
3510-1000	Library Services - Fees and Charges	1,000.00	1,000.00	334.55	-67%				
3520-1000	Grasslands Building - Fees & Charges	3,000.00	3,000.00	(1,200.22)	-140%				
3524-2000	Library - Salaries and Wages					165,000.00	170,000.00	55,784.62	-67%
3525-2000	Library Operating /Mtce Expenses					25,000.00	30,000.00	11,501.00	-62%
3535-2000	Grasslands Build.-Operat. & Mtce Exp					7,000.00	10,000.00	1,856.60	-81%
3543-2000	Living Arts Cen - Salaries and Wages					3,000.00	5,000.00	0.00	-100%
3545-2000	Living Arts Centre - Maintenance					10,500.00	10,500.00	3,609.41	-66%
3550-2000	Depreciation-Living Arts Centre					33,000.00	33,000.00	0.00	-100%
3500-0002	Libraries, Education and Arts TOTAL	14,000.00	14,000.00	7,984.33	-43%	243,500.00	258,500.00	72,751.63	-72%
3570-0002	RADF & Community Assistance								
3571-1000	RADF Other Income	1,300.00	1,000.00	1,219.00	22%				
3571-1100	RADF Grant	52,000.00	50,000.00	51,975.00	4%				
3571-2000	RADF Expenditure					75,000.00	75,000.00	13,950.49	-81%
3575-2000	Grants and Sponsorship					0.00	0.00	6,314.24	---

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		REVENUE				EXPENDITURE			
		30 Nov 2023 Budget	Original Budget	30 Nov 2023 Actual		30 Nov 2023 Budget	Original Budget	30 Nov 2023 Actual	
3576-2000	Community Donations					0.00	0.00	1,086.37	---%
3580-2000	Inkind Support					280,300.00	280,300.00	12,116.69	-96%
3570-0002	RADF & Community Assistance TOTAL	53,300.00	51,000.00	53,194.00	4%	355,300.00	355,300.00	33,467.79	-91%
3600-0002	Halls and Cultural Centres								
3605-1000	Halls & Cultural Centre-Fees & Chgs	3,000.00	3,000.00	1,345.63	-55%	5,000.00	15,000.00	0.00	-100%
3612-2000	Halls - Salaries and Wages					60,000.00	70,000.00	24,739.93	-65%
3615-2000	Operations and Maintenance					160,400.00	160,400.00	0.00	-100%
3625-2000	Dep - Town Hall/Cultural Centre (B)								
3600-0002	Halls and Cultural Centres TOTAL	3,000.00	3,000.00	1,345.63	-55%	225,400.00	245,400.00	24,739.93	-90%
3700-0002	Showgrounds & Sports Facilities								
3705-1000	Showgrounds and Other Facility Fees	20,000.00	13,000.00	11,053.93	-15%				
3710-1000	Racecourse Fees and Charges	1,000.00	1,000.00	236.36	-76%				
3712-2000	Showgrounds - Salaries & Wages					230,000.00	244,000.00	92,149.86	-62%
3715-2000	Showground & Sports Fac Op & Maint.					150,000.00	150,000.00	65,056.38	-57%
3730-2000	Dep-Sport/Showground Facilities (OS)					352,000.00	352,000.00	0.00	-100%
3700-0002	Showgrounds & Sports Facilities TOTAL	21,000.00	14,000.00	11,290.29	-19%	732,000.00	746,000.00	157,206.24	-79%
3800-0002	Corporate Buildings								
3800-2000	Corporate Blds Operation/Maintenance					140,000.00	140,000.00	54,867.79	-61%
3802-2000	Corp Bldgs - Salaries and Wages					5,000.00	15,500.00	0.00	-100%
3800-0002	Corporate Buildings TOTAL	0.00	0.00	0.00	0%	145,000.00	155,500.00	54,867.79	-65%
1000-0001	ADMINISTRATION TOTAL	20,230,800.00	17,386,600.00	3,338,218.19	-81%	9,790,400.00	10,498,900.00	3,727,222.03	-64%
4000-0001	WORKS AND SERVICES								
4001-0002	Works Office and Depot								
4005-2000	Works Office Salaries and Wages					240,000.00	482,000.00	71,178.40	-85%
4010-2000	Operating Expenses					270,000.00	300,000.00	75,371.27	-75%
4020-2000	Depreciation-Road Infrastructure (R)					2,605,300.00	2,605,300.00	0.00	-100%
4022-2000	Depreciation - Depot Buildings					77,900.00	77,900.00	0.00	-100%
4025-2000	Works Overheads					(230,600.00)	(160,000.00)	(86,825.79)	-46%
4001-0002	Works Office and Depot TOTAL	0.00	0.00	0.00	0%	2,962,600.00	3,305,200.00	59,723.88	-98%
4100-0002	Town Street Maintenance								
4104-2000	Town Street Mtc Salaries and Wages					0.00	0.00	103,866.64	---
4105-2000	Town Streets - Maintenance Costs					400,000.00	415,000.00	19,133.30	-95%
4100-0002	Town Street Maintenance TOTAL	0.00	0.00	0.00	0%	400,000.00	415,000.00	122,999.94	-70%

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		REVENUE				EXPENDITURE			
		30 Nov 2023 Budget	Original Budget	30 Nov 2023 Actual		30 Nov 2023 Budget	Original Budget	30 Nov 2023 Actual	
4200-0002	Rural Roads Maintenance								
4215-1100	FAG (Roads Component)	2,025,400.00	1,910,400.00	19,435.25	-99%				
4219-2000	Rural Rds Salaries and Wages					0.00	0.00	0.00	0%
4220-2000	Maintenance Costs-General Rural Rds					800,000.00	800,000.00	528,968.15	-34%
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4200-0002	Rural Roads Maintenance TOTAL	2,025,400.00	1,910,400.00	19,435.25	-99%	800,000.00	800,000.00	528,968.15	-34%
4500-0002	Recoverable Works								
4505-1100	Flood Damage-QRA	✓ 12,532,300.00	30,000,000.00	262,571.97	-99%				
4505-2000	Flood Damage Jan 2021 Exp QRA					0.00	0.00	0.00	0%
4506-2000	Flood Damage 2020 Exp QRA					0.00	0.00	0.00	0%
4507-2000	Flood Damage Nov 2021 Exp QRA					✓ 12,532,300.00	30,000,000.00	2,264,674.44	-92%
4511-1100	Roads to Recovery (Fed)	0.00	0.00	0.00	0%				
4514-2000	FD 2019 Salaries and Wages					0.00	0.00	0.00	0%
4516-2000	FD 2020 Salaries and Wages					0.00	0.00	0.00	0%
4517-2000	FD 2021 Salaries and Wages					0.00	0.00	500,488.33	---
4525-1000	Recoverable works general revenue	0.00	70,000.00	0.00	-100%				
4530-1000	Private Works Revenue	70,000.00	70,000.00	8,149.59	-88%				
4532-2000	Private Works Expenses					63,000.00	63,000.00	42,526.64	-32%
4535-1000	DTMR - MWPC & RMPC Revenue	2,480,200.00	2,480,200.00	943,872.31	-62%				
4536-2000	DTMR - MWPC & RMPC Expenditure					2,480,200.00	2,480,200.00	1,563,527.31	-37%
4547-2000	DTMR - RMPC Salaries and Wages					0.00	0.00	971,351.08	---
		-----	-----	-----		-----	-----	-----	
4500-0002	Recoverable Works TOTAL	15,082,500.00	32,620,200.00	1,214,593.87	-96%	15,075,500.00	32,543,200.00	5,342,567.80	-84%
4550-0002	Plant Operations								
4554-2000	Plant Operations Salaries and Wages					700,800.00	630,000.00	248,909.67	-60%
4556-2000	Plant Running Expenses					1,600,000.00	1,400,000.00	662,547.49	-53%
4558-2000	Plant Insurance					91,200.00	98,800.00	91,160.55	-8%
4560-2000	Workshop Consumables/Minor Plant					45,000.00	50,000.00	15,730.39	-69%
4565-1000	Plant Hire - Recoveries	✓ 3,800,000.00	3,400,000.00	1,626,254.25	-52%				
4566-1000	Plant Revenue - Miscellaneous	10,000.00	10,000.00	0.00	-100%				
4570-1100	Federal Diesel Fuel Rebate	135,000.00	135,000.00	58,512.00	-57%				
4580-2000	Dep - Plant & Equipment (PE)					876,000.00	876,000.00	0.00	-100%
		-----	-----	-----		-----	-----	-----	
4550-0002	Plant Operations TOTAL	3,945,000.00	3,545,000.00	1,684,766.25	-52%	3,313,000.00	3,054,800.00	1,018,348.10	-67%
4600-0002	SES - Disaster Mgmt								
4605-1100	Grant SES	15,000.00	17,000.00	14,993.26	-12%				
4606-1100	Get Ready Grant (GRQ) QRA	7,400.00	8,500.00	7,421.23	-13%				
4606-2000	Get Ready Grant (GRQ) QRA					7,400.00	8,500.00	0.00	-100%
4609-2000	SES Salaries and Wages					0.00	10,000.00	515.19	-95%
4610-2000	SES Operating Expenses					15,000.00	15,000.00	5,884.54	-61%
4611-1100	QRA Disaster Mgt Coordinator Funding	25,000.00	25,000.00	0.00	-100%				
4611-2000	Disaster Management Coordinator					25,000.00	26,000.00	0.00	-100%
4612-2000	River Heights and Rain Gauges					6,000.00	0.00	5,310.25	---
4613-1100	NDRP Funding	25,000.00	25,000.00	0.00	-100%				
4613-2000	NDRP Fee					25,000.00	25,000.00	0.00	-100%
4615-2000	Asbestos Pit Fencing					4,200.00	30,000.00	4,200.00	-86%
4625-2000	Dep - SES Buildings & Structures (B)					50,300.00	50,300.00	0.00	-100%

BLACKALL-TAMBO REGIONAL COUNCIL[Return to Agenda](#)[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 15 November 2023

Item No: **4.2.1****SUBJECT HEADING: Financial Report for the Month of October 2023**

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: In accordance with s204 of the Local Government Regulation 2012 a monthly financial report is required to be presented to Council. The financial report for October 2023 details Council's current financial position and compares its performance against the adopted budget for 2023-2024.

Officer's Recommendation: That Council receive the Financial Report for October 2023.

Background

In accordance with section 204 of the *Local Government Regulation 2012* the financial report of Council must be presented at the monthly meeting of Council. This ensures adequate oversight of Council's financial position and performance against the latest approved budget.

Link to Corporate Plan

Governance

Outcome 4- Financial – Manage Council's finances responsibly and sustainably.

Consultation (internal/external)

CEO

Director of Finance

Manager of Finance

Policy Implications

Nil

Budget and Resource Implications

Nil

FINANCE REPORT TO A MEETING OF THE BLACKALL-TAMBO REGIONAL COUNCIL HELD ON 15 NOVEMBER 2023

Contents

- 1. Cash Position**
- 2. Monthly Cash Flow Estimate**
- 3. Comparative Data**
- 4. Capital Funding - budget V's actual**
- 5. Road Works - budget V's actual**
- 6. Rates Arrears Summary**
- 7. Capital Projects Detail**
- 8. Revenue and Expenditure Summary**

FINANCE REPORT TO A MEETING OF BLACKALL-TAMBO REGIONAL COUNCIL

HELD ON 15 NOVEMBER 2023

1. Cash Position as at 31 October 2023

Cash at Bank

Operating Accounts \$ 589,161

Short Term Investments

Queensland Treasury Corporation - Cash Fund \$ 24,000,000

Bank - Term Deposits \$ 5,000,000

\$ 29,589,161

The following items should be backed by cash and investments, plus any increases in the surplus of Debtors over Creditors and unspent grants.

Cash backed Current Liabilities (Employee Entitlements) \$ 2,779,838

Unspent Grants (Restricted Cash) \$ 180,115

\$ 2,959,953

	<i>Debtors</i>	<i>Creditors</i>	
Balance of recoverable debtors - estimated creditors :	218,988	130,853	\$ 88,135

Plus cash surplus	29,589,161	2,959,953	\$ 26,629,208
-------------------	------------	-----------	---------------

Working Capital **\$ 26,717,343**

2. Monthly Cashflow Estimate: November 2023

Receipts

Rates & Fees & Charges \$ 50,000

Debtors \$ 150,000

Grants/Subsidies \$ -

Total \$ 200,000

Expenditure

Payroll \$ 800,000

Creditor Payments \$ 800,000

Loan Payments \$ -

Total \$ 1,600,000

Therefore cash is expected to decrease by -\$ 1,400,000 in the period.

3. Comparative Data:

	October 2023	October 2022
Cash position	29,589,161	23,197,682
Working capital	26,717,343	19,316,558
Rate arrears	28,201	41,640
Outstanding debtors	218,988	204,446
Current creditors	130,853	62,788

FINANCE REPORT TO A MEETING OF BLACKALL-TAMBO REGIONAL COUNCIL**HELD ON 15 NOVEMBER 2023****4. Capital Works Summary: 1 July 2023 to 30 June 2024**

	Budget	YTD Actual	% of Budget
Buildings & Other Structures	1,736,600	41,919	2%
Plant & Equipment	1,039,000	567,652	55%
Road Infrastructure	4,899,900	365,978	7%
Water Infrastructure	200,000	-	0%
Sewerage Infrastructure	900,000	-	0%
Total	8,775,500	975,549	11%

5. Road Works Expenditure : 1 July 2023 to 30 June 2024

	Budget	Expended YTD Actual	% of Budget Expended
1. Rural Roads	30,800,000	3,126,591	10%
2. Town Streets	415,000	116,247	28%
3. RMPC Works	2,343,700	478,878	20%
Total Roads Expenditure	33,558,700	3,721,716	11%

6. Rate Arrears Summary

Total Rates Outstanding Balance \$ 142,534

Rates Outstanding Breakdown	Total	No. of Assessments
Current	\$ 114,333	106
1 Year	\$ 21,978	17
2 Years	\$ 5,341	5
3 Years and over	\$ 882	1

BTRC 2023-24 CAPITAL EXPENDITURE PROJECTS		1/07/23 to 30/06/24		SOURCES OF FUNDING		Degree of completion and relevant comments
Particulars	Budget 2023-24	Expenditure YTD	% Expended	Capital Grants	Council Contribution	
BUILDINGS & OTHER STRUCTURES	1,736,600	41,919	2%	747,000	989,600	
Tambo Race Club Building - Internal Repairs	30,000	-	0%	-	30,000	
Tambo Dam Beautification - carry over	29,600	-	0%	-	29,600	
Tambo TV Transmitters as required	35,000	-	0%	-	35,000	
Grasslands - renovations for library and VIC LRCI P4	60,000	-	0%	60,000	-	
Tambo Race Club - Access ramp & cement path LRCI P4	30,000	-	0%	30,000	-	
Tambo Race Club - Upgrade Jockey's Change Room	30,000	-	0%	-	30,000	
Tambo Courthouse (formally library & VIC) - LRCI P4	100,000	-	0%	100,000	-	
Tambo Pool Disability Steps	10,000	-	0%	-	10,000	
Shade Structures Blackall Carpark, Tambo Hall and TMPC	60,000	12,179	20%	-	60,000	Design stage
Cultural Centre Lighting & Acoustic Matting Upgrade	100,000	-	0%	-	100,000	
Tambo Admin Bldg - Repair and Paint External Areas	100,000	-	0%	-	100,000	
Blackall Admin Bldg - Brick Walls	20,000	-	0%	-	20,000	
Blackall Rodeo and Campdraft Arena upgrade LRCI P4	200,000	16,900	8%	200,000	-	In progress
POW & Cinema Clearing LRCI P4	300,000	-	0%	300,000	-	
Foundation Greta Towner Statue	50,000	12,840	26%	-	50,000	In progress
Blackall Saleyards - Backup Power plant for office & scales	20,000	-	0%	-	20,000	
Blackall Saleyards - Loading Ramp Catwalks	150,000	-	0%	-	150,000	
Blackall Saleyards - Build-in Hay Feeders	50,000	-	0%	-	50,000	
Blackall Saleyards - Two washdown Bays repairs	30,000	-	0%	-	30,000	
Blackall - LED Sign for Shamrock Street	15,000	-	0%	-	15,000	
Tambo Airport - Expansion of the RFDS to Tambo	200,000	-	0%	-	200,000	
Tambo Pound Yards	60,000	-	0%	-	60,000	
Stock Route Glenusk - New Tank	20,000	-	0%	20,000	-	
Stock Route Rodds Bore solar panels and pump - DNR	16,000	-	0%	16,000	-	
Stock Route Gumholes New 22,000 gal tank - DNR	21,000	-	0%	21,000	-	

Particulars	Budget 2023-24	Expenditure YTD	% Expended	Capital Grants	Council Contribution	Degree of completion and relevant comments
PLANT & EQUIPMENT	1,039,000	567,652	55%	-	1,039,000	
Plant Replacement including committed orders	1,039,000	567,652	55%	-	1,039,000	In progress
ROAD INFRASTRUCTURE	4,899,900	365,978	7%	3,964,600	935,300	
Salvia Street Kerb & Chanel & Widening	458,300	13,827	3%	458,300	-	Design stage
Ward Road Rehabilitation Rehab	750,000	15,394	2%	550,000	200,000	In progress
TIDS Scrubby Creek TMR/Council	215,300	120,758	56%	200,000	15,300	In progress
Remote Roads RRUP - Langlo Road Resheet (FEDS)	600,000	-	0%	480,000	120,000	
Blackall Main Street Beautification LRCI Phase 4	100,000	95,747	96%	100,000	-	In progress
Reseals - LRCI Phase 3	1,616,700	-	0%	1,616,700	-	
Reseals - LRCI Phase 4 \$484,600; Council \$400,000	884,600	29,310	3%	484,600	400,000	In progress
Petunia Lane Pave and Seal	80,000	130	0%	-	80,000	In progress
East Walter Lane Pave and Seal	120,000	55,974	47%	-	120,000	In progress
Pave & Seal Q Elizabeth St & Charles St, Tambo	75,000	34,838	46%	75,000	-	In progress
WATER INFRASTRUCTURE	200,000	-	0%	-	200,000	
Water Infrastructure Renewals	200,000	-	0%	-	200,000	
SEWERAGE INFRASTRUCTURE	900,000	-	0%	700,000	200,000	
Treatment Works - upgrade Imhof Tank & Clarifier W4Q	600,000	-	0%	600,000	-	
Sewerage infrastructure renewals	200,000	-	0%	-	200,000	
Tambo New Housing lots Charles & QE Streets W4Q	100,000	-	0%	100,000	-	
TOTAL CAPITAL PROGRAM 23-24	8,775,500	975,549	11%	5,411,600	3,363,900	

General Ledger 2023.6.13.1

Revenue and Expenditure Summary

Page - 1

(Accounts: 0100-0001-0000 to 5245-2000-0000. All report groups. 34% of year elapsed. To Level 2. Excludes committed costs)

Blackall-Tambo Regional Council (Budget for full year)

Financial Year Ending 2024

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		REVENUE		EXPENDITURE	
		31 Oct 2023	ORIGINAL	31 Oct 2023	ORIGINAL
		ACTUAL	BUDGET	ACTUAL	BUDGET
1000-0001	ADMINISTRATION				
1000-0002	Administration	78,996	26%	279,500	34%
1100-0002	Finance	2,203,821	21%	9,329,700	28%
1200-0002	Oncosts	0	0%	598,819	-156%
1300-0002	Stores/Purchasing	0	0%	(6,109)	40%
2000-0002	Corporate Governance	0	0%	307,113	38%
2100-0002	Business Activities	21,431	61%	35,000	14%
2150-0002	Saleyard Operations	269,803	30%	1,331,000	19%
2200-0002	Tambo Sawmill & Weighbridge	2,145	27%	4,000	6%
2350-0002	Airports/Aerodromes	46,179	33%	138,000	24%
2450-0002	Tourism	28,757	65%	42,500	34%
2500-0002	Planning & Development	28,666	64%	45,000	61%
2580-0002	Economic & Community Develop	0	0%	5,211,600	21%
2600-0002	Environmental	31,150	37%	83,100	38%
2650-0002	Animal Control	16,906	74%	22,800	37%
2700-0002	Stock Routes	51,181	43%	94,000	63%
3000-0002	Work Scheme and Community	5,834	19%	17,000	32%
3100-0002	Council Housing	58,745	41%	145,000	23%
3300-0002	Child Care Services	0	0%	0	1%
3350-0002	Sport and Recreation	5,726	57%	18,000	21%
3400-0002	Youth Services	0	0%	10,000	20%
3415-0002	Tambo Multi-Purpose Centre	52,966	32%	108,600	38%
3445-0002	Disability	39,699	40%	140,000	39%
3460-0002	Community Services	172,076	61%	259,800	35%
3470-0002	Miscellaneous Care Services	0	0%	0	0%
3500-0002	Libraries, Education and Arts	7,975	57%	68,027	28%
3570-0002	RADF & Community Assistance	53,194	100%	32,992	9%
3600-0002	Halls and Cultural Centres	1,346	45%	3,000	10%
3700-0002	Showgrounds & Sports Facilities	11,054	53%	14,000	19%
3800-0002	Corporate Buildings	0	0%	52,372	36%
1000-0001	ADMINISTRATION	3,187,650	16%	17,386,600	37%
4000-0001	WORKS AND SERVICES				
4001-0002	Works Office and Depot	0	0%	63,818	2%
4100-0002	Town Street Maintenance	0	0%	116,248	29%
4200-0002	Rural Roads Maintenance	19,435	1%	486,231	61%
4500-0002	Recoverable Works	1,214,594	8%	32,620,200	33%
4550-0002	Plant Operations	1,588,303	40%	3,545,000	28%
4600-0002	SES - Disaster Mgmt	22,414	31%	75,500	12%
4700-0002	Cemeteries	10,503	70%	15,000	29%
4800-0002	Parks, Gardens and Reserves	0	0%	338,222	29%
4860-0002	Aquatic Centres	0	0%	137,975	26%
5000-0002	Cleansing	181,262	48%	374,300	41%
5100-0002	Water Supply	478,187	51%	942,600	21%
5200-0002	Sewerage Services	412,170	50%	807,600	14%
4000-0001	WORKS AND SERVICES	3,926,868	17%	40,290,600	29%
TOTAL REVENUE AND EXPENDITURE		7,114,518	16%	57,677,200	31%

Account/Function Specific Comments for Revenue and Expenditure Summary Report

Account	Description	Revenue	Expenditure
1000-0002	Administration		
1100-0002	Finance	<i>Includes general rates levied for 6 months</i>	
1200-0002	Oncosts		<i>Includes annual insurance premiums paid in July</i>
1300-0002	Stores/Purchasing		
2000-0002	Corporate Governance		
2100-0002	Business Activities	<i>Annual paddock leases invoiced</i>	
2150-0002	Saleyard Operations		
2200-0002	Tambo Sawmill & Weighbridge		
2350-0002	Airports/Aerodromes		
2450-0002	Tourism	<i>Peak season tourism revenue</i>	
2500-0002	Planning & Development	<i>Increase in planning and development applications</i>	
2580-0002	Economic & Community		
2600-0002	Environmental		
2650-0002	Animal Control	<i>Annual animal registration notices issued</i>	
2700-0002	Stock Routes		
3000-0002	Work Scheme and Community		
3100-0002	Council Housing		
3300-0002	Child Care Services		
3350-0002	Sport and Recreation		
3400-0002	Youth Services		
3415-0002	Tambo MPC		
3445-0002	Disability		
3460-0002	Community Services		
3470-0002	Miscellaneous Care		
3500-0002	Libraries, Education	<i>Includes fee reduction adjustment for Tambo Arts Council</i>	
3570-0002	RADF & Community Assistance	<i>Annual funding received</i>	
3600-0002	Halls and Cultural Centres		
3700-0002	Showgrounds & Sports	<i>Revenue from camping permits during peak tourist season</i>	
3800-0002	Corporate Buildings		
4001-0002	Works Office and Depot		
4100-0002	Town Street Maintenance		
4200-0002	Rural Roads Maintenance		
4500-0002	Recoverable Works		
4550-0002	Plant Operations		
4600-0002	SES - Disaster Management		
4700-0002	Cemeteries		
4800-0002	Parks, Gardens and Reserves		
4860-0002	Aquatic Centres		
5000-0002	Cleansing	<i>Rate charges levied for 6 months</i>	
5100-0002	Water Supply	<i>Rate charges levied for 6 months</i>	
5200-0002	Sewerage Services	<i>Rate charges levied for 6 months</i>	

BLACKALL-TAMBO REGIONAL COUNCIL[Return to Agenda](#)
[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 15 November 2023

Item No: **4.2.2****SUBJECT HEADING: DFCCS Operations Report – October 2023**

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: The Director of Finance Corporate and Community Services operations report for October 2023 is presented to Council. The report includes housing and administration, Blackall aerodrome, libraries, visitor information centres, facility bookings, and Tambo Multipurpose.

Officer's Recommendation: That Council receive the DFCCS Operations Report for October 2023.

Background**Blackall Buildings*****Buildings Maintenance***

- Monthly fire alarm system inspection at Cultural Centre has been completed.
- Cultural Centre air-conditioning has been repaired.
- Locks at the showground's residence have been replaced.

Tambo Buildings***Buildings Maintenance***

- General maintenance carried out on buildings as required.
- Flickering lights repaired and new power point installed in Mulhearn House.

Aged Housing

- The two new tenants have moved into their units and are very happy to be part of Coolibah Village.
- New floor installed in Unit 7.



Blackall Visitor Information Centre**Monthly Statistics:****Visitor Numbers to Blackall Tourist Information Centre**

2022/2023	Visitor Numbers	2023/2024	Visitor Numbers
July	3291	July	4,385
August	3697	August	3,610
September	1901	September	2,120
October	720	October	638
November	345	November	
December	188	December	
January	343	January	
February	286	February	
March	543	March	
April	1,001	April	
May	2,030	May	
June	3,728	June	
Total	18,073	Year to Date	10,753

Issue of Camping Permits

Month	Information Centre	Self - Registration	Total for Month 2022/23
July	569	842	1,411
August	420	600	1,020
September	152	386	538
October	39	88	127
November			
December			
January			
February			
March			
April			
May			
June			
Year to Date	1,178	1,916	3,096
2022/2023	1,748	2,702	4,450

Camping Ground Fees

Camping Ground Fees	July 2022 to June 2023	July 2023 to June 2024
Month	2022/2023 YTD \$ Amount	2023/2024 YTD \$ Amount
July	\$13,710.25	\$19,896.00
August	\$25,443.07	\$11,669.85
September	\$29,503.75	\$6,990.85

October	\$30,812.75	\$1,268.00
November	\$31,372.50	
December	\$31,474.55	
January	\$31,474.55	
February	\$31,875.54	
March	\$32,760.54	
April	\$35,017.24	
May	\$41,017.69	
June	\$52,270.75	

Year ending 2022/2023 **\$52,270.75**

Blackall Library Report

Month	Loans 2022/23	Loans 2023/24	Visitors 2022/23	Visitors 2023/24	Requests 2022/23	Requests 2023/24	Members Added 2022/23	Members Added 2023/24
July	231	452	392	357	52	65	9	10
August	336	417	412	368	34	59	15	6
September	318							
October	376							
November	389							
December	359							
January	359							
February	352							
March	465							
April	356							
May	295							
June	562							
Year to Date	4488	869	4055	725	693	124	90	16

Tambo Library Report

	Loans 22/23	Loans 23/24	Visitors 22/23	Visitors 23/24	Requests 22/23	Requests 23/24	Members Added 22/23	Members Added 23/24
July	383	316	136	108	51	53	4	3
August	435	282	160	170	63	23	4	3
September	364	350	107	86	48	36	3	3
October	362	322	144	175	48	76	3	2
November	340		186		36		2	
December	267		108		34		0	
January	369		115		19		3	
February	302		132		45		5	
March	407		108		52		8	
April	341		114		67		0	
May	322		139		55		2	
June	339		156		42		4	
Totals	4231	1270	1605	539	560	188	38	11

E-Resources Loans- Tambo Library*July – September 2023*

Bolinda e-audio	255
Bolinda e-book	39
Overdrive e-audio	28
Overdrive e-book	85
Overdrive e-magazines	4
Total	411

Stock on Loan 08/11/2023

Description	Total	On Loan	Percent
Blackall	4254	385	9.05
Tambo	1395	185	13.26

Tambo Tourism	Visits 2022/23	Visits 2023/24
July	750	978
August	754	707
September	432	362
October	240	237
November	161	
December	74	
January	128	
February	75	
March	113	
April	311	
May	535	
June	818	
Totals	4391	2284

Council Facility Bookings

Tambo	Shire Hall		Racecourse		Western Sports		Bus	
	22/23	23/24	22/23	23/24	22/23	23/24	22/23	23/24
July	7	7	2	2	1	0	1	1
August	13	15	1	1	4	2	2	0
September	2	4	4	4	1	0	2	1
October	7	11	1	6	2	0	4	7
November	10		1		0		4	
December	7		1		1		3	
January	2		0		0		2	
February	4		2		2		0	
March	6		2		0		2	
April	8		3		1		1	
May	11		4		4		3	
June	10		1		1		2	
TOTAL	87	37	22	13	17	2	26	9

Blackall	Memorial Hall		Cultural Centre		Showgrounds		Racecourse		Bus	
	22/23	23/24	22/23	23/24	22/23	23/24	22/23	23/24	22/23	23/24
July	1	2	7	8	1	1	1	1	4	4
August	1	3	11	12	3	6	0	1	4	4
September	2	1	8	5	6	3	0	0	4	5
October	1	3	8	9	5	1	3	2	11	3
November	1		8		3		1		7	
December	0		4		1		0		1	
January	1		3		0		0		3	
February	1		6		2		1		2	
March	1		5		5		1		4	
April	2		4		4		1		3	
May	1		8		6		0		7	
June	2		7		2		1		4	
TOTAL	14	9	79	34	38	11	9	4	54	16

Month	Pax OFF	Pax ON	Total	YTD
July	142	130	272	272
August	176	185	361	633
September	138	172	310	943
October	173	154	327	1270
November				
December				
January				
February				
March				
April				
May				
June				
6 Monthly Average	164.16	156.17	320.33	320.33
YTD	629	641	1270	1270
Total for 2022/2023	1639	1416	3055	3055

QANTAS Report

- The roster has been distributed for airport employees.

Link to Corporate Plan

Economic Development

Outcome 2- Tourism – Foster a sustainable tourism industry that delivers economic outcomes for the community.

Vibrant Communities

Outcome 1- Arts and Culture – Continue to grow our region as the premier arts and cultural hub of Western Queensland.

Outcome 2- Health and wellbeing – The community has access to health services that meet their needs.

Outcome 3- Community Services – Services and facilities that meet the needs of the community.

Outcome 4- Youth – Engage, support, and encourage youth to remain in and return to the community.

Governance

Outcome 5- Customer Service – Provide excellence in customer service.

Infrastructure

Outcome 2- Airports – Aerodrome facilities in both Blackall and Tambo are Operationally safe and compliant with standards as determined by the civil aviation safety authority.

Outcome 5- Council buildings – Civic facilities that meet the needs of the community yet remain financially sustainable.

Consultation (internal/external)

Neighbourhood Centre Coordinator

Tambo Library and Tourism Officer

Customer Service Officers

Multi-Purpose Coordinator

Library Officer

Tourism Officer

IT Officer

Policy Implications

Nil

Budget and Resource Implications

Nil

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COUNCIL MEETING DATE: 15 November 2023

Item No: **4.2.3****SUBJECT HEADING: Wild Dog Sub-Committee Meeting 6 October 2023**

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: The Wild Dog sub-committee assess applications for funding to assist with the trapping, baiting, shooting of wild dogs in the Blackall Tambo region. The committee held a meeting on 6 October 2023 to decide on the 6 applications received for the latest round of funding.

Officer's Recommendation: That Council receive the minutes from the Wild Dog sub-Committee meeting held 6 October 2023 and ratifies the Committee's recommendations to fund the following:

Five active helicopters \$1000.00 each for the full year**Goonadee Syndicate \$5,000.00****Lilydale Wild Dog Syndicate \$3,000.00****Terrick Terrick Dog Netting Trust \$12,000.00****Mt Enniskillen Wild Dog Syndicate \$10,750.00****Eastwood Wild Dog Syndicate \$10,000.00**

Background

The wild dog is a restricted invasive animal under the *Biosecurity Act 2014*. This means that all landholders have a responsibility to minimise the risks associated with invasive animals. Blackall-Tambo Regional Council work with landholders through wild dog syndicates to reduce the impact of these animals in the region.

In support of the Blackall-Tambo Regional Council Pest Management Plan Council allocates funds at the beginning of each financial year. This includes funds to assist landholders with the control of wild dogs. The funding is granted to wild dog syndicates.

The Wild Dog Sub-Committee read and assessed all Wild Dog Applications and outcome reports in fair manner and distribute the funding accordingly. There were 6 applications received for the latest round of funding and these were considered by the Sub-Committee at the meeting held 6 October 2023. 5 applications were approved and 1 application was denied by the Sub-Committee.

\$4,250.00 of funding not allocated, to be held by Council.

The minutes from this meeting are attached to this report.

Link to Corporate Plan

Environment & Heritage

Outcome 3 – Pest Management – Weeds, seeds and pests including wild dogs are effectively controlled.

Consultation (internal/external)

Wild Dog Sub-Committee

Policy Implications

Wild Dog Optional Gratuity Model

Budget and Resource Implications

\$50,000 budgeted

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Funds budgeted.	Low
Legal & Regulatory	Low	Allocations have been made in accordance with the wild dog guidelines.	Low
People	Low	Nil	Low
Operational	Medium	Component of Council's Pest Management Plan.	Low
Environmental	Medium	Reduction in wild dog numbers.	Low
Strategic	Medium	Increase in region productivity.	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Proposed Risk Treatment

Nil. The applications were assessed in accordance with the wild dog guidelines and approved by the subcommittee.

*Minutes of the WDOG Sub Committee Meeting
Held on Friday 6th October 2023*

**MINUTES OF THE
W-DOG SUB-COMMITTEE MEETING
FRIDAY 6th OCTOBER 2023
COMMENCING AT 2:30PM**

COMMENCEMENT:

The meeting commenced at 2.28pm in the Blackall Boardroom.
1 Member requested video conferencing from Tambo - Andrew Thomas from the Mt Enniskillen Syndicate.

ATTENDANCE:

Ian Macdonald	-	Chair / Eastwood Wild Dog Syndicate
Bevan Hauff	-	Eastwood Wild Dog Syndicate
Bruce Alexander	-	Terrick Terrick Dog Netting Trust
Andrew Thomas	-	Mt Enniskillen Syndicate
Alastair Rutherford	-	Council Representative
Chloe Barnfield	-	Minute taker

APOLOGIES:

Scott Bredhauer
Anne Sprague
Peter Pullos
Cllr. Lindsay Russell

Apologies accepted

Moved: Bevan Hauff 2nd: Andrew Thomas

CONFIRMATION OF MINUTES:

That the minutes from the previous meeting held on Friday 16th September 2022 be confirmed as a true and accurate record of the proceedings.

Moved: Andrew Thomas 2nd: Bevan Hauff

GENERAL BUSINESS:

Welcome:

- \$50,000 budget
- 6 applications were received
- All previous rounds were successfully acquitted

ACTION ITEMS:

Funding to remain at \$1000 per helicopter with any new helicopters/pilots to wait till next year's funding.

Motion: That the 5 (five) active helicopters be allocated \$1000.00 each for the full year.

*Minutes of the WDOG Sub Committee Meeting
Held on Friday 6th October 2023*

Moved: Bevan Hauff

2nd: Ian MacDonald

Eastwood Wild Dog Syndicate

- All forms complete
- Application is for trapping and shooting
- All previous rounds of funding successfully acquitted
- Returned \$4346
- 61 Scalps

Start date of project to be 9th October 2023

End date of project to be 20th June 2024

Acquittal due date to be 20th June 2024 (outcome report to be in)

Requested: \$10,000.00

Recommended: \$10,000.00 – BTRC Wild Dog Model

Motion: That \$10,000.00 be allocated from the BTRC W-Dog Model to the Eastwood Wild Dog Syndicate to go towards trapping and shooting.

All in favour

Carried

Glanworth Cluster Group Incorporated

- All forms complete
- Application is for aerial baiting, trapping, and shooting.
- No previous rounds of funding
- Letter to be sent outlining the process for this

Requested: \$15,000.00

Recommended: No funding approved as the application doesn't meet requirements

Motion: That a letter be sent to the Glanworth Cluster Group outlining the process of the W-Dog Funding.

All in favour

Carried

Goonadee Syndicate

- All forms complete
- Application is for ground baiting, trapping, shooting, innovative initiatives and scalp payments
- All previous rounds of funding successfully acquitted
- Returned \$4800
- 8 Scalps

Start date of project to be 9th October 2023

End date of project to be 20th June 2024

Acquittal due date to be 20th June 2024 (outcome report to be in)

Requested: \$5,000.00

Recommended: \$5,000.00 – BTRC Wild Dog Model

*Minutes of the WDOG Sub Committee Meeting
Held on Friday 6th October 2023*

Motion: That \$5,000.00 be allocated from the BTRC W-Dog Model to the Goonadee Wild Dog Syndicate to go towards ground baiting, trapping, shooting, innovative initiatives and scalp payments

All in favour

Carried

Lilydale Wild Dog Syndicate

- All forms complete
- Application is for ground baiting
- All previous rounds of funding successfully acquitted
- Returned \$20.00
- No scalps (baiting)

Start date of project to be 9th October 2023

End date of project to be 20th June 2024

Acquittal due date to be 20th June 2024 (outcome report to be in)

Requested: \$3,000.00

Recommended: \$3,000.00 – BTRC Wild Dog Model

Motion moved to allocate \$3,000.00 from the BTRC Wild Dog Model to the Lilydale Wild Dog Syndicate for ground baiting.

All in favour

Carried

Mt Enniskillen Wild Dog Syndicate

- All forms complete
- Application is for scalps, shooting, trapping, baiting, and education/training.
- All previous rounds of funding successfully acquitted
- Returned \$4346.00
- 49 Scalps
- Money for education and training to be used towards scalps

Start date of project to be 9th October 2023

End date of project to be 20th June 2024

Acquittal due date to be 20th June 2024 (outcome report to be in)

Requested: \$10,750.00

Recommended: \$10,750.00 – BTRC Wild Dog Model

Motion: That \$10,750.00 be allocated from the BTRC W-Dog Model to the Mt Enniskillen Wild Dog Syndicate to go towards scalps, shooting, trapping, baiting, and education/training.

All in favour

Carried

Terrick Terrick Dog Netting Trust

- All forms complete
- Application is for shooting, trapping, scalps, innovative initiatives, and education/training.
- All previous rounds of funding successfully acquitted
- Returned \$7910.22

*Minutes of the WDOG Sub Committee Meeting
Held on Friday 6th October 2023*

- 29 Scalps total - 24 dogs & 5 pups
- Money for educational days and innovative initiatives to be put towards scalps

Start date of project to be 9th October 2023

End date of project to be 20th June 2024

Acquittal due date to be 20th June 2024 (outcome report to be in)

Requested: \$12,000.00

Recommended: \$12,000.00 – BTRC Wild Dog Model

Motion: That \$12,000.00 be allocated from the BTRC W-Dog Model to the Terrick Terrick Dog Netting Trust to go towards shooting, trapping, scalps, innovative initiatives, and education/training.

All in favour

Carried

Other

- \$4,250 of funding not allocated, to be held by Council
- Round of funding to start 9th October 2023, ending 20th June 2024 and acquittals due 20th June 2024
- The application form may need a review as the W-Dog Model has changed and education training, innovative initiatives and professional development is no longer prioritised or financially supported by Council
- Possibility that the committee look at linear fences as a potential way to contain dogs and clear up areas without new dogs moving in. Would have to have strict conditions. This matter will require further consideration.

CLOSURE:

There being no further business, the meeting closed at 4:35pm.


Chairperson

06/10/2023
Date

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COUNCIL MEETING DATE: 15 November 2023

Item No: **4.2.4****SUBJECT HEADING: RADF Meeting Minutes- 7th September 2023**

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: The first round of the 2023-2024 RADF program closed for applications on September 1st, 2023, and the RADF Committee held a meeting on September 7th, 2023.

Officer's Recommendation: That the BTRC Council receive the meeting minutes of the RADF committee dated 7 September 2023.

Background

Applications were invited for the first round of funding for the 2023-2024 year, with applications closing on September 1st, 2023.

The Committee met on September 7th, 2023, at 4:30 pm via Zoom to assess the applications.

For the first round, only one application was submitted. The RADF committee requested the RLO to communicate with the applicant regarding resubmitting their project budget, giving them two weeks to resubmit.

Link to Corporate Plan

Vibrant Communities

Outcome 1- Arts & Culture – Continue to grow our region as the premier arts and cultural hub of Western Queensland.

Outcome 2- Health and Wellbeing – The community has access to health services that meet their needs.

Outcome 4- Youth – Engage, support, and encourage youth to remain in and return to the community.

Consultation (internal/external)

RADF Committee were consulted.

Policy Implications

Nil

Budget and Resource Implications

Nil

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Funded projects	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Proposed Risk Treatment

Nil



General Meeting RADF Meeting

Date: 07/09/2023

Time: 4:30 pm

Present: Nadine McLeod (RLO), Linda Hardie and Wendy Just

Apologies: Pam Pullos, Kiralee Sanderson, Jane Scobie, Roz Wood

Previous meeting minutes:

Business arising from previous minutes:

Correspondence:

RLO has applied for funding for the financial year 2023/2024, and we are pleased to inform you that we have received an additional 5%.

An application for Round One 2023/2024 was emailed to RLO.

Business arising from the correspondence:

Financial Report:

Please find attached the budget report for the financial report.

Business arising from Financial Report:

Assessment of Application:

Create on the Barcoo	Contact – Brenda Kemp and Angela Windsor Project – Create on the Barcoo "Thriving minds, unlocking the potential." RADF Grant requested - \$10,819.00. The total cost of project - \$41,230.63.
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Motion: The RADF committee approves the application from the Blackall Cultural Association "Create on the Barcoo" for the Thriving Minds, unlocking the Potential: Create on the Barcoo two-day arts workshops.

This application was discussed, and the application budget did not meet the guidelines. RLO suggested that she speak to the applicant and help her with the budget and suggested that she resubmit to the committee. RADF Chair agreed with a two-week time frame to resubmit the budget.

A special meeting to discuss this resubmitted budget will be held later.

General Business:

The guidelines have been recently updated to reflect new changes, including supporting 65% of the project costs through the RADF program and a rate of only 0.75 cents per kilometre. The updated guidelines have been uploaded to the



website, but it seems that some people are still using an older version of the application.

RLO notified the committee that Alison Shaw will manage RADF and Western Touring Shows during her maternity leave.

RLO presented a list of touring shows that may be featured in the touring circuit for the year 2024. The shows include The Cubby, Shake and Stir's "The Whits", Funny Mummies, and Babushka Doll. The total cost of the shows is outlined in the budget. RLO then asked the committee if they favoured featuring these shows in communities for the year 2024. The committee has requested more information regarding each show; RLO will email the information.

Moved: Linda Hardie

Seconded: Wendy Just

RLO informed the committee that they must select a local project to finance with \$12,000.00 for the council initiative in 2024.

As the meeting did not have enough members attending to decide, this will be discussed at the next meeting.

RLO informed the committee that Louise Martin has resigned from her position on the RADF committee. We greatly appreciate Louise's valuable help and feedback during her time on the committee. Chair Linda Hardie suggested advertising this position to the Tambo community. RLO will reach out to the Tambo community via email and social media posts.

Next Round: TBA

Next meeting: TBA

Closure: 5:15 pm

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COUNCIL MEETING DATE: 15 November 2023

Item No: 4.2.5

SUBJECT HEADING: RADF Meeting Minutes- 7th November 2023

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: The second round of the 2023-2024 RADF program closed for applications on November 3 and the RADF Committee held a meeting on November 7 assess the submissions.

Officer's Recommendation: That Council receive the meeting minutes of the RADF committee dated 7 November 2023.

Background

Applications were invited for the second round of funding for the 2023-2024 year with applications closing on November 3, 2023.

The Committee met on November 7 at 9.30am via Zoom to assess the applications.

Five applications were submitted for the third round, and the RADF committee elected to approve four submissions and request the fifth applicant to resubmit.

Link to Corporate Plan

Vibrant Communities

Outcome 1 – Arts & Culture- Continue to grow our region as the premier arts and cultural hub of Western Queensland.

Outcome 4 – Youth- Engage, support, and encourage youth to remain in and return to the community.

Consultation (internal/external)

RADF Committee were consulted.

Policy Implications

Nil

Budget and Resource Implications

Nil

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Funded projects	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Proposed Risk Treatment

Nil



General Meeting RADF Meeting

Date: 07/11/2023

Time: 9:30 am via Zoom

Present: Alison Shaw (RLO), Wendy Just, Pam Pullos, Kiralee Sanderson, Jane Scobie, Pip Fearon

Apologies: Linda Hardie, Ros Wood

Motion: That the Apologies be accepted.

Moved: Jane

Seconded: Wendy

Previous meeting minutes:

The minutes of the previous general meeting held on 07/09/2023 have been circulated.

Motion: That the minutes be confirmed as a true and correct record of the meeting.

Moved: Wendy

Seconded: Pip

Business arising from previous minutes:

Nil

Correspondence:

- Deed of variation for funding agreement with Arts Queensland.
- Five applications for Round Two 2023/2024 were emailed to RLO.

Business arising from the correspondence:

Nil

Financial Report:

\$42,825.60 is available for the community grants program.

Business arising from Financial Report:

- It was noted that the Create on the Barcoo funding submission has not been paid as the resolution didn't get into the Council agenda.
- As the RADF program has moved to a three-year funding cycle from Arts Queensland, dates for the rounds will be able to be set to ensure the rounds close with sufficient time to meet the Council meeting timeframes.

Assessment of Application:

TAC - NYOutback	<i>Community art project with Miriam Innes</i>
BCA	<i>Furniture Restoration with Dean Timms</i>
TAC	<i>Christmas Crafty Cheer – wreath making</i>



Tambo ICPA	Swim/Art Camp
Blackall Woolscour	Wool wagon mural

Motion: That the RADF committee approves the application received from the Tambo Arts Council Inc to support the New York- Outback Community Art project for \$6042.50

Moved: Jane

Seconded: Wendy

All in favour

Motion: That the RADF committee approves the application received from the Blackall Cultural Assoc Inc for a furniture restoration workshop for \$3030.00

Moved: Jane

Seconded: Kiralee

All in favour

Motion: That the RADF committee approves the application received from the Tambo Arts Council for the Crafty Christmas Cheer project for \$1,510.00.

Moved: Jane

Seconded: Wendy

All in favour

Motion: That the RADF committee approves the application received from the Tambo ICPA for the Swim Camp project for \$7,580.00

Moved: Jane

Seconded: Kiralee

All in favour

Phillipa Fearon declared a conflict of interest and abstained from voting.

Blackall Woolscour application:

It was resolved that the RLO contact the Woolscour to resubmit their application with a more detailed budget with quotes to be included with the submission.

General Business:

\$12,000.00 for the Council initiative in 2024 - as there was insufficient time it was resolved to discuss this project at the next face-to-face meeting.

Tambo Community member – with the change in RLO it was decided to advertise the position again with the aim of securing an appointment prior to the third round.



Cr Pullos informed the Committee she will not be seeking Council re-election and potentially the Committee will have a new Council representative after March 16.

Third funding round to be timed to ensure it can be executed and funds distributed prior to Council caretaker period – RLO to action.

RLO will develop a three-year funding rounds table aligned with the Council meetings.

Next Round: TBA

Next meeting: TBA

Closure: 10.15 am

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COUNCIL MEETING DATE: 15 November 2023

Item No: 4.2.6

SUBJECT HEADING: RADF Application – Blackall Cultural Association-Creative Workshops

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: The first round of the 2023-2024 RADF program closed for applications on September 1st and the Committee recommended the application from Blackall Cultural Assoc. be approved.

Officer's Recommendation: That Council endorse the RADF Committee's recommendation to approve the application from Blackall Cultural Assoc. for \$7753.40.

Background

Applications were invited for the first round of funding for the 2023-2024 year with applications closing on September 1st.

One submission was received, and the Committee elected to approve the only application.

Blackall Cultural Assoc. applied for funding to support the two days of creative workshops for the amount of \$7753.40.

Link to Corporate Plan

Vibrant Communities

Outcome 1- Arts & Culture – Continue to grow our region as the premier arts and cultural hub of Western Queensland.

Outcome 2- Health and Wellbeing – The community has access to health services that meet their needs.

Outcome 4- Youth – Engage, support, and encourage youth to remain in and return to the community.

Consultation (internal/external)

RADF Committee were consulted.

Policy Implications

Nil

Budget and Resource Implications

\$7753.40 – funded project.

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Funded projects.	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Proposed Risk Treatment

Nil

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COUNCIL MEETING DATE: 15 November 2023

Item No: 4.2.7

SUBJECT HEADING: RADF Application – Tambo Isolated Children’s and Parents Association Incorporated

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: The second round of the 2023-2024 RADF program closed for applications on November 3, and the Committee recommended the application from Tambo Isolated Children’s and Parents Assoc Inc. be approved.

Officer's Recommendation: That Council endorse the RADF Committee’s recommendation to approve the application from Tambo Isolated Children’s and Parents Assoc Inc. for \$7,580.00.

Background

Applications were invited for the second round of funding for the 2023-2024 year with applications closing on November 3.

Five applications were received, and the Committee elected to approve four submissions.

Tambo Isolated Children’s and Parents Assoc Inc. applied for funding to support a wreath making workshop, Christmas Crafty Cheer, for \$7,580.00.

Link to Corporate Plan

Vibrant Communities

Outcome 1- Arts & Culture – Continue to grow our region as the premier arts and cultural hub of Western Queensland.

Outcome 2- Health and Wellbeing – The community has access to health services that meet their needs.

Outcome 4- Youth – Engage, support, and encourage youth to remain in and return to the community.

Consultation (internal/external)

RADF Committee were consulted.

Policy Implications

Nil

Budget and Resource Implications

\$7,580.00 – funded project.

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Funded projects.	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Proposed Risk Treatment

Nil

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COUNCIL MEETING DATE: 15 November 2023

Item No: 4.2.8

SUBJECT HEADING: RADF Application – Blackall Cultural Association-Furniture Restoration

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: The second round of the 2023-2024 RADF program closed for applications on November 3, and the Committee recommended the application from Blackall Cultural Assoc. be approved.

Officer's Recommendation: That Council endorse the RADF Committee's recommendation to approve the application from Blackall Cultural Assoc. for \$3030.00.

Background

Applications were invited for the second round of funding for the 2023-2024 year with applications closing on November 3.

Five applications were received, and the Committee elected to approve four submissions.

Blackall Cultural Assoc. applied for funding to support a furniture restoration workshop with tutor, Dean Timms, for \$3030.00

Link to Corporate Plan

Vibrant Communities

Outcome 1- Arts & Culture – Continue to grow our region as the premier arts and cultural hub of Western Queensland.

Outcome 2- Health and Wellbeing – The community has access to health services that meet their needs.

Outcome 4- Youth – Engage, support, and encourage youth to remain in and return to the community.

Consultation (internal/external)

RADF Committee were consulted.

Policy Implications

Nil

Budget and Resource Implications

\$3030.00 – funded project.

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Funded projects.	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Proposed Risk Treatment

Nil

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COUNCIL MEETING DATE: 15 November 2023

Item No: 4.2.9

**SUBJECT HEADING: RADF Application – Tambo Arts Council
Incorporated- Community Arts Project**Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and
Community ServicesCLASSIFICATION: (if confidential)

Summary: The second round of the 2023-2024 RADF program closed for applications on November 3, and the Committee recommended the application from Tambo Arts Council Inc. be approved.

Officer's Recommendation: That Council endorse the RADF Committee's recommendation to approve the application from Tambo Arts Council Inc. for \$6042.00.

Background

Applications were invited for the second round of funding for the 2023-2024 year with applications closing on November 3.

Five applications were received, and the Committee elected to approve four submissions.

Tambo Arts Council Inc. applied for funding to support a community arts project with artist, Miriam Innes, for \$6042.00.

Link to Corporate Plan

Vibrant Communities

Outcome 1- Arts & Culture – Continue to grow our region as the premier arts and cultural hub of Western Queensland.

Outcome 2- Health and Wellbeing – The community has access to health services that meet their needs.

Outcome 4- Youth – Engage, support, and encourage youth to remain in and return to the community.

Consultation (internal/external)

RADF Committee were consulted.

Policy Implications

Nil

Budget and Resource Implications

\$6042.00– funded project.

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Funded projects.	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Proposed Risk Treatment

Nil

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COUNCIL MEETING DATE: 15 November 2023

Item No: **4.2.10****SUBJECT HEADING: RADF Application – Tambo Arts Council Incorporated- Wreath Making Workshop**

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: The second round of the 2023-2024 RADF program closed for applications on November 3, and the Committee recommended the application from Tambo Arts Council Inc. be approved.

Officer's Recommendation: That Council endorse the RADF Committee's recommendation to approve the application from Tambo Arts Council Inc. for \$6042.00.

Background

Applications were invited for the second round of funding for the 2023-2024 year with applications closing on November 3.

Five applications were received, and the Committee elected to approve four submissions.

Tambo Arts Council Inc. applied for funding to support a wreath making workshop, Christmas Crafty Cheer, for \$1510.00.

Link to Corporate Plan

Vibrant Communities

Outcome 1- Arts & Culture – Continue to grow our region as the premier arts and cultural hub of Western Queensland.

Outcome 2- Health and Wellbeing – The community has access to health services that meet their needs.

Outcome 4- Youth – Engage, support, and encourage youth to remain in and return to the community.

Consultation (internal/external)

RADF Committee were consulted.

Policy Implications

Nil

Budget and Resource Implications

\$1510.00 – funded project.

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Funded projects.	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Proposed Risk Treatment

Nil

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COUNCIL MEETING DATE: 15 November 2023

Item No: **4.2.11****SUBJECT HEADING: Ranger's Report**

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

*Summary: The Ranger's report for October is provided to Council.***Officer's Recommendation: That Council receive the Ranger's report for October 2023.**

Background**Animal Control**

- One dog destroyed at owner's request.
- Deceased kangaroo removed from picnic table area at Ivanhoe truck park.

Complaints

- 1 – barking dogs.

Call Outs

- Common horses in Tambo.

Weed Control

- Inspect Coral Cactus near old car dump – Tambo.

Wild Dog Control

- Nil for Blackall and Tambo.

Agistment

- 104 cows & calves on Malverton Reserve – expires 30/10/2023.
- 36 cows & 16 calves on Rumleigh Lane – expires 19/11/2023.

1080

Ground baiting- 16/10/2023 to 20/11/2023

- Pig: 1,409kg
- Dog: 650kg
- Total: 2,059kg

16 properties for dog baits and 12 properties for pig baits.

General

Council approved travel permits for 5 drovers during October.

Operational

- Troughs cleaned at 4 Mile, 5 Mile, Forest Park, Northampton and Swan Hill – Blackall.
 - Greendale Bore is now pumping, Chatham bore has been pulled.
 - Clean silt from both concrete tanks.
-

Link to Corporate Plan

Environment and Heritage

Outcome 3 – Pest Management- Weeds, seeds and pests including wild dogs are effectively controlled.

Consultation (internal/external)

Chief Executive Officer

RLO

Policy Implications

Nil

Budget and Resource Implications

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 15 November 2023

Item No: 5.1.1

SUBJECT HEADING: Director of Works and Services' Operations Report – October 2023

Author and Officer's Title: Ajay Agwan, Director of Works and Services

CLASSIFICATION: (if confidential)

Summary: The Director of Works and Services report for October 2023 is presented to Council.

Officer's Recommendation: That Council receive the Director of Works and Services' Operation Report for October 2023.

Background**Projects****FD Reconstruction Landsborough Highway (Augathella -Tambo Road)**

Project Budget: \$3,490,899.00 (GST exclusive)

Project Scope: Flood Damage Reconstruction and pavement repairs Chainage 73.83-100.12 (in sections).

Current Status: 95% of total works complete. Second coat seal planned before Christmas break.

Snail Structure Banks Park

Project Budget: \$20,000 (GST exclusive)

Project Scope: Install a change table facility adjacent to the playground to allow users of the park to supervise children whilst caring for babies.

Current Status: 80% works complete. Waiting on material supply. Completion late November 2023.

Scrubby Creek Floodways'

Project Budget: \$800,000 (GST exclusive)

Project Scope: Upgrade from gravel to concrete floodway at four locations along the Scrubby Creek Road.

Current Status: Works All concrete works completed. Rock protection is in progress. Scheduled to be completed by end of November 2023.

General RMPC (Road Maintenance Performance Contract) FY 2324

Project Budget: \$2,343,700.60 (GST exclusive)

Project Scope: General maintenance as required of the National Highway and State-Controlled Network within the Blackall-Tambo Regional Council boundary.

Current Status: Reseal preparation works for second coat various shire roads planned. Further maintenance works scheduled.

Charles and Queen Elizabeth Street

Project Budget: \$75,000 (GST exclusive)

Project Scope: Upgrade of gravel road to bitumen.

Current Status: We have successful tenderer for sewer upgrade after 3 attempts. Being submitted for council approval. Work likely to commence next year. After completion of sewerage works road works are undertaken.

Petunia Lane

Project Budget: \$80,000 (GST exclusive)

Project Scope: Installation of road, water and sewer for the housing blocks on Petunia Street.

Current Status: Roadworks scheduled to be complete in November 2023.

East Walter Street

Project Budget: \$120,000 (GST exclusive)

Project Scope: Installation of road and water for the government housing blocks on Thistle/St Andrews Street.

Current Status: Water main installation completed. Roadworks scheduled to be completed in November 2023. Contractor for QBuild mobilised.

Local Government Area Entry Signs

Project Budget: \$40,000 (GST exclusive)

Project Scope: Installation of five boundary signs on State Controlled Roads and two boundary signs on National Highway.

Current Status: All signs have been installed. The five state-controlled signs (Adavale, Isisford, Jericho, Alpha, Springsure boundaries) were all pre-painted to allow smooth installation. Due to the size of the National Highway signage they have been installed as blank signs and will be painted onsite.

Ward Road Pave and Seal

Project Budget: \$750,000 (GST exclusive)

Project Scope: 4 metre double/double seal on 6m pavement from Chainage 58.56km to 63.56km

Current Status: Works currently in early stages of commencement with plant and gravel being scheduled. Completion March 2024.

Langlo Road Resheeting

Project Budget: \$600,000 (GST exclusive)

Project Scope: 150mm Gravel Resheet from Chainage 68.7km to 78.7km (Start at Mt Edinburgh Turnoff).

Current Status: Works scheduled after the completion of the Ward Road Pave and Seal. Gravel delivery in progress.

Salvia Street Kerb, Channel and Stormwater

Project Budget: \$458,300 (GST exclusive)

Project Scope: Install underground drainage, agricultural pipe, kerb, and channel along the water ponding area on Salvia Street.

Current Status: Works scheduled early 2024.

Requests for Action

- A total of 25 Request for Actions were received and actioned by the Works and Services Department for the month.

Water	4
Sewerage	5
Parks and Gardens	6
Town Streets	2

Rural Roads	2
Local Laws	1
Building Maintenance	1
Town Maintenance	4

Water and Sewerage

Water Testing

- Weekly water testing for e-coli in Blackall (no specimens detected).
- Monthly water testing for e-coli in Tambo (no specimens detected).

East Walter Street

- Installation of new water main.

Blackall

Water consumption ML	19847
Call outs - Water	0
Call outs - Sewer	1
Broken Mains/Services	4
Private Works	0

Tambo

Water consumption ML	12017
Call outs - Water	1
Call outs - Sewer	0
Broken Mains/Services	0
Private Works	0

Parks and Gardens

Tambo Town Streets

- Mowing and whipper snipping.

Tambo Town Entrances

- Installation of bollards around the vegetation areas next to the dam.
- Mowing of grassed areas.
- Mulching of various garden beds across Tambo.

Tambo Racecourse

- General maintenance of the grounds has continued

Western Sportsground

- General maintenance of the grounds has continued.
- Maintenance of the polocrosse fields for events.
- Preparation of campdraft arena and Mayne Pavilion for event.

Tambo Dam

- General maintenance by parks and gardens crew.
- Installation and completion of new poly composite bollards around the grass area.

E.E Parr Park

- Footpath maintenance by parks and gardens crew.

Town Hall Grounds

- General maintenance by parks and gardens crew.

Stubby Bend Camping Grounds

- All tourists are keeping the area in a tidy condition.

Coolibah Walk

- Mowing and whipper snipping along pathway.

Tambo Cemetery

- General maintenance by parks and gardens crew.

Blackall Nature Strip Maintenance

- Gardens have been maintained by our parks and gardens crew.

Blackall Racecourse

- General maintenance of the grounds has continued by the racecourse caretaker.

Blackall Showgrounds

- General maintenance of the grounds has continued by the showgrounds caretaker.

Blackall Aquatic Centre

- Mowing and whipper snipping of Aquatic Centre.

Banks Park

- General maintenance by parks and gardens crew.

Albert Park

- General maintenance by parks and gardens crew.

Memorial Park

- General maintenance by parks and gardens crew.

Cultural Centre

- Preparation for events.

Blackall Town Entrances

- Mowing of grassed areas.
- Planting of new trees and shrubs that were destroyed by cattle.

Barcoo River Camping Grounds

- All tourists are keeping the area in a tidy condition.
- Mowing grassed areas.

Blackall Airport

- Mowing and whipper snipping.

Blackall Cemetery

- Mowing and whipper snipping of lawn section.

Blackall Refuse Tip

- General maintenance.

Blackall Admin Office

- Mowing and whipper snipping.

Blackall Town Streets

- Mowing and whipper snipping.

In Kind Support

- Delivery/pick up of hire items for community functions.

Workshop/Fleet

This month has consisted of general routine maintenance and repairs.

We have had some Caterpillar warranty jobs carried out this month with some leaking injector hoses on our 140 graders replaced and a full tandem re-seal on plant 1356 grader.

The Scraper was diagnosed with deeper mechanical issues than first thought. A lifter has failed and in turn damaged the cam shaft. Motor is going to be removed and a bearing roll and full re-seal will be carried out.

Council have received 2 new vehicles, a new Toyota Hilux from previous year's budget and a new Nissan X Trail out of this year's budget.

**Northern and Central Western Queensland Rainfall and Flooding event, 21 April - 12 May 2022**

- Mineeda Road – AM Earthmoving – Medium Formation Grading 80% complete.
- Woodbine Road – AM Earthmoving – Heavy Formation Grading 30% complete.
- Tralee Road – Peter M Williams – Medium Formation Grading 100% complete.
- Springs Road – Peter M Williams – Medium Formation Grading 100% complete.
- Alva Road – Picone Earthmoving – Medium Formation Grading 100% complete.

Upcoming Works

- Colart Road – Contractor TBD – Medium Formation Grading.
- Ravensbourne Road – Contractor TBD - Medium Formation Grading.
- Scrubby Creek Road – Contractor TBD - Heavy Formation Grading.

Link to Corporate Plan

Infrastructure

Outcome 1 – Roads- Council's roads network is well maintained, and council's town streets are sealed with kerb, channelling, and drainage.

Outcome 3 – Water and Sewerage Systems- Provide safe, reliable, and quality water and sewerage systems.

Environment and Heritage

Outcome 4 – Waste Management- Best practice waste management.

Consultation (internal/external)

Chief Executive Officer

Director of Work and Services

Works Supervisors

Services Supervisor

Fleet Supervisor

Contracted Engineer

Policy Implications

Nil

Budget and Resource Implications

Nil

Blackall-Tambo Regional Council
Flood Damage Events - Detailed Summary
(8/11/2023)

QRA Event	Activation	Status	Type	Approved Submission Value (excluding GST)	Progress Claim Value (excluding GST)	Comments
Severe Tropical Cyclone Trevor and associated low pressure system, 19-27 March 2019	Apr-19	Complete	REPA	\$16,114,356.35	\$14,593,631.93	REPA submission fully complete, closed out and acquitted
South West Queensland Flood, 20-26 February 2020	Mar-20	Complete	REPA	\$7,987,795.88	\$3,900,018.82	REPA submission fully complete, closed out and in final stages of acquittal
Central, Southern and Western Queensland Rainfall and Flooding, 10 November - 3 December 2021	Jan-21	Active	FMRP	\$138,000.00	\$0.00	Flood Study awaiting LIDAR prior to commencement
Western Queensland Thunderstorms, 21 - 30 December 2020	Jan-21	Complete	REPA	\$4,047,277.07	\$3,281,836.68	REPA Submission 100% complete, now entering close-out and acquittal
Northern and Central Western Queensland Rainfall and Flooding event, 21 April - 12 May 2022	May-22	Active	REPA	\$22,689,566.94	\$6,806,870.08	Event Recently approved, accrued expenditure to be claimed.
Northern and Central Queensland Monsoon and Flooding, 21 April - 12 May 2023	Feb-23	Active	REPA	\$0.00	\$0.00	No submission at this stage. Many sites overlapping with current events.

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 15 November 2023

Item No: **5.1.2****SUBJECT HEADING: Purchase of Motor Vehicles**

Author and Officer's Title: Ajay Agwan, Director of Works and Services

CLASSIFICATION: (if confidential)

Summary: Quotations were requested from 4 automotive dealers for the purchase of 2 executive wagons to replace two (2) ageing vehicles in Council's fleet.

Officer's Recommendation: That Council accept the quotation from Longreach Toyota to supply two (2) new Toyota Prado wagons for \$142,116.02 (ex GST). This vehicle is preferred as it will provide uniformity of plant, uniformity of parts and proven backup service and warranty.

Background

Council invited quotes from 4 automotive dealers for the purchase of two executive wagons to replace two vehicles in Council's fleet. Quotations were received from 1 supplier, Longreach Toyota.

Council currently have Toyota Prado's in the fleet with good operating results. Any warranty claims are carried out by the dealer in Longreach. Toyota offer a 5-year unlimited km warranty on these vehicles.

Tender	Make	Model	Less GST	Warranty	Delivery
Longreach Toyota	Toyota	Prado	\$ 71,325.46	5 years/unlimited	December
Longreach Toyota	Toyota	Prado	\$ 70,790.56	5 years/unlimited	December

Link to Corporate Plan

Governance

Outcome 4 - Financial – Manage Council's finances responsibly and sustainably.

Consultation (internal/external)

Chief Executive Officer

Director of Works and Services

Fleet Supervisor

Policy Implications

Procurement and Disposal Policy

Budget and Resource Implications

\$142,116.02 excluding GST – included in the Plant Replacement Budget.

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	An allocation has been made in the budget.	Low
Legal & Regulatory	Low	The quotation process was conducted in accordance with Council's policy.	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Risk Treatment

Nil.

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 15 November 2023

Item No: 5.1.3

SUBJECT HEADING: Purchase of 1x 100HP Tractor

Author and Officer's Title: Ajay Agwan, Director of Works and Services

CLASSIFICATION: (if confidential)

Summary: Quotations were requested from 4 machinery dealers for the purchase of 1 tractor to replace plant 4107, Kubota tractor.

Officer's Recommendation: That Council accept the quotation from Milne Bros Emerald to supply one Kubota M100GX for \$103,500.00 (ex GST). This machine is preferred as it will provide uniformity of plant, uniformity of parts and proven backup service and warranty. Local Buy (NPN 2.15) contract will apply.

Background

Quotations were invited from 4 machinery dealers for the supply of one tractor to replace a tractor in Council's current fleet. Quotations were received from 3 suppliers as per the table attached.

The cheaper New Holland Tractor is not an equivalent tractor to the Kubota and John Deere as it does not have a fully automatic powershift gearbox as specified in the tender.

Council are currently operating all Kubota tractors at present and have had very good reliability and performance from these tractors and good warranty back up service.

Tender	Make	Model	Less GST	Warranty	Delivery	Notes
RDO Roma	John Deere	6110M	\$ 116,000.00	24 months/2000hrs	Apr-24	
Milne Bros	Kubota	M100GX	\$ 103,500.00	3 years/3000hrs	Feb-24	
Brown and Hurley Emerald	New Holland	TD5.100	\$ 81,997.37	TBA	TBA	not compliant

Link to Corporate Plan

Governance

Outcome 4 - Financial – Manage Council's finances responsibly and sustainably.

Consultation (internal/external)

Chief Executive Officer

Director of Works and Services

Fleet Supervisor

Policy Implications

Procurement and Disposal Policy

Budget and Resource Implications

\$103,500.00 excluding GST – included in the Plant Replacement Budget

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	An allocation has been made in the budget.	Low
Legal & Regulatory	Low	The quotation process was conducted in accordance with Council's policy.	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Risk Treatment

Nil.

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OFFICER REPORTS

COUNCIL MEETING DATE: 15 November 2023

Item No: 5.1.4

SUBJECT HEADING: Purchase of Plant – Variable Message Signs

Author and Officer's Title: Ajay Agwan, Director of Works and Services

CLASSIFICATION: (if confidential)

Summary: Quotations were requested from 3 suppliers to supply two (2) new Variable Message Signs to replace two (2) unserviceable units in Council's fleet.

Officer's Recommendation: That Council accept the quotation from Jaybro for \$45,000.00 ex GST as they provide best value for money.

Background

Invitations for quotes were invited for two new variable message signs to replace 2 units in Council's fleet. Quotations were received from 3 suppliers. Jaybro offer the best value for money product with good warranty and are QLD based. Units will come registered and delivered ready to use.

Tender	Model	Less GST	Warranty	Freight	Total Ex GST	Delivery	Notes
Jaybro	25-VMS-400-3-RT	\$ 21,000.00	24 months	\$ 1,500.00	\$ 22,500.00	In Stock	Includes Registration
Safe roads	F1504001P	\$ 27,975.00	Not Supplied	\$ 5,995.00	\$ 33,970.00	In Stock	
Bartco	VMC 5C ASM	\$ 23,900.00	Not Supplied	Not Supplied	\$ 23,900.00	In Stock	

Link to Corporate Plan

Governance

Outcome 4 - Financial – Manage Council's finances responsibly and sustainably.

Consultation (internal/external)

Chief Executive Officer

Director of Works and Services

Fleet Supervisor

Policy Implications

Procurement and Disposal Policy

Budget and Resource Implications

\$45,000.00 excluding GST – included in the Plant Replacement Budget

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	An allocation has been made in the budget.	Low
Legal & Regulatory	Low	The quotation process was conducted in accordance with Council's policy.	Low
People	Low	Nil	Low

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Risk Treatment

Nil.

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 15 November 2023

Item No: 5.1.5

SUBJECT HEADING: Purchase of 20KVA Trailer Mounted Generator

Author and Officer's Title: Ajay Agwan, Director of Works and Services

CLASSIFICATION: (if confidential)

Summary: Quotations were requested from 4 suppliers to supply one (1) new trailer mounted 20KVA generator for Council fleet.

Officer's Recommendation: That Council accept the quotation from Generator Power for \$30,700.00 ex GST. This generator provides uniformity of plant.

Background

Invitations to quote were requested from 4 suppliers to supply one new trailer mounted 20KVA generator. Quotations were received from all 4 suppliers.

Generator Power offered the best value for money product with good warranty and are Queensland based.

Council currently owns this type of generator for back up use at our offices and depot. This generator would further unify council's fleet.

Supplier	Make	Engine	Alternator	Delivery	Warranty	GeneratorCost	Freight	Total
Atlas CEA	Atlas Copco	Kubota	ATLASCOPCO ACA180C	Apr-24	12months/2000hrs	\$ 33,566.00	TBA	
Generator Power	Himoinsa HYW-20-T5	Yanmar	Mecc Alte Ecp32-3s	8-10 weeks	24months/4000hrs	\$ 26,700.00	\$ 4,000.00	\$ 30,700.00
City Generators	Tide power	Lister Petter	Leroy Somer	4-6 weeks	24months/2000hrs	\$ 30,025.50	\$ 3,770.00	\$ 33,795.50
Viking Industrial	Viking	Perkins	Leroy Somer	12-14 weeks	12months/1000hrs	\$ 27,450.00	\$ 4,450.00	\$ 31,900.00

Link to Corporate Plan

Governance

Outcome 4 - Financial – Manage Council's finances responsibly and sustainably.

Consultation (internal/external)

Chief Executive Officer

Director of Works and Services

Fleet Supervisor

Policy Implications

Procurement and Disposal Policy

Budget and Resource Implications

\$30,700.00 excluding GST – included in the Plant Replacement Budget

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	An allocation has been made in the budget.	Low
Legal & Regulatory	Low	The quotation process was conducted in accordance with Council's policy.	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Risk Treatment

Nil.

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 15 November 2023

Item No: 5.1.6

SUBJECT HEADING: Purchase of 60KVA Trailer mounted generator

Author and Officer's Title: Ajay Agwan, Director of Works and Services

CLASSIFICATION: (if confidential)

Summary: Quotations were requested from 4 suppliers to supply 1 (one) new trailer mounted 60KVA generator for council fleet.

Officer's Recommendation: That council accept the quotation from Generator Power for \$39,400.00 Less GST.

Background

Quotations were received from 3 suppliers. Generator Power was not the cheapest quotation but the generator and trailer is proven to be very reliable and have the best warranty offered.

Council currently owns this type of generator for back up use at our offices and depot. This generator would further unify council's fleet.

Supplier	Make	Engine	Alternator	Delivery	Warranty	GeneratorCost	Freight	Total
Atlas CEA	Atlas Copco	Cummins	ATLASCOPCO ACA225D	Jun-24	12months/2000hrs	\$ 40,256.00	TBA	
Generator Power	Himoinsa HYW-60-T5	Yanmar	Mecc Alte Ecp32-3s	8-10 weeks	24months/4000hrs	\$ 35,400.00	\$ 4,000.00	\$ 39,400.00
Viking Industrial	Viking	Cummins	Leroy Somer	12-14 weeks	12months/1000hrs	\$ 32,550.00	\$ 5,900.00	\$ 38,450.00

Link to Corporate Plan

Governance

Outcome 4 - Financial – Manage Council's finances responsibly and sustainably.

Consultation (internal/external)

Chief Executive Officer

Director of Works and Services

Fleet Supervisor

Policy Implications

Procurement and Disposal Policy

Budget and Resource Implications

\$39,400.00 excluding GST – included in the Plant Replacement Budget

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	An allocation has been made in the budget.	Low
Legal & Regulatory	Low	The quotation process was conducted in accordance with Council's policy.	Low
People	Low	Nil	Low

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Risk Treatment

Nil.

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 15 November 2023

Item No: 5.1.7

SUBJECT HEADING: LRCI Phase 3 – Rural Roads Reseal Program

Author and Officer's Title: Ajay Agwan, Director of Works and Services

CLASSIFICATION: (if confidential)

Summary: All bitumen sealed roads on the local road network were identified and broken down into sections for assessment and prioritization into the reseal program.

Officer's Recommendation: That Council utilise the balance of the LRCI funding to re-seal the Blackall-Emmet Road and Tumbar Road.

Background

In preparation for this report, all bitumen sealed roads on BTRC's local road network were identified and broken down into 1km long sections. Each individual section was assessed and prioritised into the reseal program based on the respective section's condition assessment and the road hierarchy.

The condition scoring system utilised the rating score of 1-5. Where a condition rating of 1 would indicate that a particular section of road is in poor condition and requires immediate attention. While a condition rating of 5 would indicate the section of road is in "as new" condition. The condition of all sites was assessed using in accordance with Austroads' Appendix A of the Guide to Pavement Technology Part 5¹.

The road hierarchy data was provided by BTRC and incorporated into calculating the overall score for a section of road. The road hierarchy scoring system that was used was as follows:

1. National Highway
2. Main Road (OSCR)
3. Local Roads of Regional Significance (LRRS)
4. Rural Collector
5. Rural Access

The overall score was calculated by multiplying the road hierarchy by the condition rating. The first step in prioritising the reseal program was prioritised from this overall score. Sites with similar overall scores were then grouped together to reduce the overall costs that would be associated with establishment, traffic management, carting of materials etc. Where the overall score was the same for multiple sites on the same road, the chainage of each site became the next factor in the prioritisation. A site with a lower chainage with the same overall score would be prioritised higher than a site with a higher chainage on that same road. Furthermore, this factor was also considered for sites with the same overall score for various roads. The Blackall-Emmet Road and Tumbar Road were assessed.

Link to Corporate Plan

Governance

Outcome 4 - Financial – Manage Council's finances responsibly and sustainably.

Infrastructure

Outcome 1- Roads – Council's roads network is well maintained, and council's town streets are sealed with kerb, channelling, and drainage.

Consultation (internal/external)

Chief Executive Officer

GBA Consulting Engineering

Policy Implications

Procurement and Disposal Policy

Budget and Resource Implications**Risk Assessment**

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	An allocation for the project has been made in the budget.	Low
Legal & Regulatory	Low	The tender process was conducted in accordance with the <i>Local Government Regulation 2012</i> and Council's policy.	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Risk Treatment

Nil.

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COUNCIL MEETING DATE: 15 November 2023

Item No: 5.1.8

SUBJECT HEADING: Tambo Hospital Housing Sewer Network

Author and Officer's Title: Ajay Agwan, Director of Works and Services

CLASSIFICATION: (if confidential)

Summary: Council requested tenders for the Tambo Hospital Housing Sewer Network through Vendor panel. Tenders closed on 13 October 2023.

Officer's Recommendation: That Council award the tender for the Tambo Hospital Housing Sewer Network to Capricornia Plumbing & Drainage Pty Ltd for \$468,488.00 (ex GST) as the tender provided the best value for money.

Background

The tender for the Tambo Hospital Housing Sewer Network was advertised on Vendorpanel from pre-qualified suppliers on 7 August 2023. No submissions were received.

Council again invited tenders on Vendorpanel on 20 September 2023 to the public marketplace. At the close of the tender on 13 October 2023, one submission was received.

Executive staff agreed to seek additional tender submissions from local contractors working in the region as they didn't have time to price the works. Three submissions from local contractors were received.

GBA Consulting Engineers assessed the responses and recommended that Capricornia Plumbing & Drainage Pty Ltd be engaged to conduct the work as their tender provided the best value for money.

Link to Corporate Plan

Governance

Outcome 4 - Financial – Manage Council's finances responsibly and sustainably.

Infrastructure

Outcome 3 – Water and Sewerage Systems- Provide safe, reliable, and quality water and sewerage systems.

Consultation (internal/external)

Chief Executive Officer

GBA Consulting Engineering

Policy Implications

Procurement and Disposal Policy

Budget and Resource Implications

\$468,488.00 (ex GST) budgeted.

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	An allocation for the project has been made in the budget.	Low
Legal & Regulatory	Low	The tender process was conducted in accordance with the <i>Local Government Regulation 2012</i> and Council's policy.	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Risk Treatment

Nil.

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 15 November 2023

Item No: 6.1

SUBJECT HEADING: Blackall Saleyards Monthly Report

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The Blackall Saleyards monthly report for October is provided to Council.

Officer's Recommendation: That Council receive the Blackall Saleyards monthly report for October 2023.

Background

SALES	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	YTD	2022 Totals
Spelling Cattle	8108	6094	2422	4427									21051	43825
Spelling Sheep	-----	-----	-----	-----									-----	-----
Prime & Store Sales	-----	1620	-----	-----									1620	26466
Weaner & Store Sales	4608	4721	2979	2300									14608	38817
Private Weigh (Same Day)	412	535	3203	757									4907	20881
Private Weigh (Overnight)	1014	2304	2224	804									6346	13697
Private Scan	1008	-----	-----	-----									1008	276
Bull Sales	-----	-----	58	348									406	349
TOTALS 2023/2024	15150	15274	10886	8636									49946	
TOTALS 2022/2023	17030	11785	16941	12899	19802	7033	509	5056	9243	12160	15398	16446	144311	

Link to Corporate Plan

Economic Development

Outcome 1- Business Investment- Support existing local businesses and the establishment of new businesses in the region.

Outcome 2- Tourism- Foster a sustainable tourism industry that delivers economic outcomes for the community.

Outcome 3- Employment- Encourage regional employment growth and opportunities.

Consultation (internal/external

CEO

Saleyards Manager

Budget and Resource Implications

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 15 November 2023

Item No: 6.2

SUBJECT HEADING: Planning and Development Report

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The Planning and Development report provides a summary of building applications and planning and development activity in the Blackall-Tambo Regional Council area.

Officer's Recommendation: That Council receive the Planning and Development Report for October 2023.

Background

The table below provides the approved development applications for October 2023.

DATE	NUMBER	DEVELOPMENT TYPE	DEVELOPMENT DETAILS	TOWN
12/10/2023	24-2023-2024	PLANNING	42 THISTLE STREET (LOT 2 ON RP818860) - SHORT TERM ACCOMODATION	BLACKALL
11/10/2023	25-2023-2024	PLUMBING	31 HOSPITAL ROAD (LOT 189 ON B13811) - NEW DWELLINGS	BLACKALL
30/10/2023	26-2023-2024	BUILDING	22 BEDFORD STREET (LOT 21 B13835) - NEW SHED	BLACKALL

1. DEVELOPMENT ASSESSMENT

1.1 One new development application has been lodged since the last monthly report. One application is currently under assessment.

An application has been made by Mardi Noonan and Allan Hinds HiNoon Super Fund, seeking a Development permit for a Material Change for Short-term accommodation at 42 Thistle Street, Blackall formally described as Lot 2 on RP818860.

The proposal involves the reuse of the existing dwelling to provide Short-term accommodation. The dwelling house contains two bedrooms and one bathroom, and it is intended to provide accommodation to couples or small groups. The site is currently being used for Short-term accommodation and the average number of guests per stay over the last 12 months was two (2). There is ample space on site for cars to park.

The subject site is in the Township zone and the application is subject to Code assessment. As the application is subject to Code assessment the application is not required to be publicly notified.

The application is now in the decision stage and will be considered at the November General meeting.

1.1	Council reference:	DA24-2023-2024
	Application:	Development Permit for a Material Change of Use for Short-term accommodation
	Street address:	42 Thistle Street, Blackall
	Property description:	Lot 2 on RP818860
	Day application was made:	12 October 2023
	Category of assessment:	Code assessment
	Public notification required:	No
	Applicant:	Mardi Noonan and Allan Hinds HiNoon Super Fund
	Status:	Decision stage

2. GENERAL PLANNING SERVICES, ENQUIRIES AND ADVICE

• 2.1 CUSTOMER REQUESTS

The following customer request has been received and responded to since the last monthly report:

PLANNING ENQUIRIES			
Date received	Customer Details	Details of Enquiry	Status
12/10/23	Potential purchaser	<p><u>Proposal</u></p> <ul style="list-style-type: none"> Request regarding the construction of a dwelling house. <p><u>Planning details</u></p> <ul style="list-style-type: none"> The site is in the Township zone. <p><u>Advice</u></p> <ul style="list-style-type: none"> A dwelling house where below 8.5m in height and not in the flood hazard overlay is accepted development Accepted development means a development application is not required Building and plumbing approval will still be required. 	Closed
18/10/23	Potential purchaser	<p><u>Proposal</u></p> <ul style="list-style-type: none"> Request regarding the use of an existing building as a residence. <p><u>Planning details</u></p> <ul style="list-style-type: none"> The site is in the Commercial precinct of the Township zone. <p><u>Advice</u></p> <ul style="list-style-type: none"> The existing building is considered to be a commercial building The use of the building as residence would be defined as a Dwelling house A Dwelling house in the Commercial precinct of the Township zone is subject to Code assessment and would 	Closed

PLANNING ENQUIRIES			
Date received	Customer Details	Details of Enquiry	Status
		<p>need a development approval before being able to be used as a Dwelling house</p> <ul style="list-style-type: none"> Subsequent building approval may also be required to convert the building from a commercial premises to a Dwelling house. 	
19/10/23	Potential purchaser	<p><u>Proposal</u></p> <ul style="list-style-type: none"> Request regarding the construction of a dwelling house. <p><u>Planning details</u></p> <ul style="list-style-type: none"> The site is in Rural zone The entire site is affected by the flood hazard overlay. <p><u>Advice</u></p> <ul style="list-style-type: none"> A dwelling house is subject to Code assessment where on a site affected by flooding Code assessable means a development application will be required to be lodged with Council The building will be required to incorporate a 300mm freeboard to address flooding Subsequent building and plumbing approval will also be required. 	Closed
26/10/23	Landowner	<p><u>Proposal</u></p> <ul style="list-style-type: none"> Request regarding establishing a sign on a commercial premises. <p><u>Planning details</u></p> <ul style="list-style-type: none"> The site is in the Commercial precinct of the Township zone. <p><u>Advice</u></p> <ul style="list-style-type: none"> The sign is not considered assessable building work under the planning scheme, therefore not requiring planning approval A separate building approval will be required as the sign will be considered to be a structure. 	Closed
31/10/23	Real estate agent	Council received a request regarding the smallest lot that can be created. Council provided details of the minimum lot	Closed

PLANNING ENQUIRIES			
Date received	Customer Details	Details of Enquiry	Status
		requirements for each zone under the planning scheme.	
PLANNING AND DEVELOPMENT CERTIFICATES			
Date received	Customer details	Type	Status
Nil			
SURVEY PLAN APPROVALS			
Nil			
EXEMPTION CERTIFICATES			
Nil			

Link to Corporate Plan

Economic Development

Outcome 4 – Land development – Appropriate residential, commercial, and industrial land is available to meet community needs.

Consultation (internal/external)

CEO

Rates Officer

Town Planners

Policy Implications

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 15 November 2023

Item No: 6.3

SUBJECT HEADING: **Development Application – DA 24-2023-2024 – 42 Thistle Street, Blackall**

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The Applicant, Mardi Noonan and Allan Hinds HiNoon Super Fund, seeks a Development Permit for Material Change of Use for Short-term accommodation over land at 42 Thistle Street, Blackall, formally described as Lot 2 on RP818860. The subject site contains an existing dwelling house that will be used to provide accommodation.

The proposal involves the reuse of the existing dwelling to provide Short-term accommodation. The dwelling house contains two bedrooms and one bathroom, and it is intended to provide accommodation to couples or small groups. The site is currently being used for Short-term accommodation and the average number of guests per stay over the last 12 months was two (2). There is ample space on site for cars to park.

The applicant is seeking retrospective approval for the use.

Under the *Blackall-Tambo Region Planning Scheme 2020* (the Planning Scheme), the subject site is in the Township Zone. The defined use that has been applied for, being 'Short-term accommodation, is subject to Code Assessment in the Township Zone where contained within an existing building and with a maximum of six guests.

Based on an assessment of the proposal in accordance with the Code Assessment process articulated in the *Planning Act 2016*, this decision report recommends approval of the development application, subject to the conditions stated herein.

Officer's Recommendation:

That Blackall-Tambo Regional Council approves the application for a Development Permit for Material Change of Use for Short-term accommodation over land at 42 Thistle Street, Blackall, formally described as Lot 2 on RP818860, subject to the following conditions:

1.0 PARAMETERS OF APPROVAL

- 1.1 The Developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the Developer at all times unless otherwise stated.**
- 1.2 Where these conditions refer to "Council" in relation to requiring Council to approve or be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by Council.**
- 1.3 All conditions, works, or requirements of this development approval must be undertaken and completed prior to commencement of the use and to Council's satisfaction, unless otherwise stated in a development condition.**

- 1.4 The cost of all works associated with the construction of the development including services, facilities and/or public utility alterations required are met at no cost to the Council or relevant utility provider, unless otherwise stated in a development condition.
- 1.5 The developer is required to have repaired any damage to existing infrastructure that may have occurred during any works carried out for the development. To the extent the damage is deemed to create a hazard to the community, it must be repaired immediately.
- 1.6 Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.

2.0 APPROVED PLANS AND DOCUMENTS

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this permit:

Plan/Document Name	Plan/Document Number	Revision Number	Date
Site Plan	DA24-2023-2034	-	12/10/2023 (Received date)

- 2.2 Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.

3.0 LIMITATIONS OF USE

- 3.1 The total number of guests at any one time must not exceed six (6).
- 3.2 One onsite car space is to be available at all times to guests.

4.0 SITE MANAGEMENT PLAN

- 4.1 Maintain and implement a site management plan for the Short-term accommodation. The site management plan is to include measures to manage operational aspects of the development including, but not limited to, hours of operation, noise management, site care and maintenance, complaints management and refuse management.

Provide a copy of the site management plan to Council at rates@btrc.qld.gov.au.

5.0 ENVIRONMENTAL HEALTH

- 5.1 Undertake the approved development so there is no environmental nuisance or detrimental effect on any surrounding land uses and activities by reason of the emission of noise, dust, vibration, odour, fumes, smoke, vapour, steam, soot, wastewater, waste products, oil or otherwise.
- 5.2 In accordance with the Environmental Protection (Waste Management) Regulations, all waste storage areas must be kept in a clean, tidy condition, and sufficient waste containers and services are to be provided to cater for the

containment and removal of all waste generated on the site. Waste must be removed to a lawful landfill.

6.0 ASSET MANAGEMENT

- 6.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.

ADVISORY NOTES

- A. Prior to commencing any construction activities, the applicant/developer will be required to obtain further development permits for building work, and plumbing and drainage work, and potentially for operational work, as required under relevant legislation for this work.
- B. This approval does not negate the requirement for compliance with all other relevant Local Laws and other statutory requirements. Any provisions contained in this approval relating to the enforcement of any of the conditions shall be in addition to all other rights, powers and privileges that the Council may possess or obtain, and nothing contained in these conditions shall be construed so as to prejudice, affect or otherwise derogate or limit these rights, powers and privileges of the Council.
- C. General environmental duty under the Environmental Protection Act 1994 and subordinate legislation prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.
- D. This development approval does not authorise any activity that may harm Aboriginal cultural heritage. It is advised that under section 23 of the Aboriginal Cultural Heritage Act 2003, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the “cultural heritage duty of care”).

Background

1.0 DEVELOPMENT APPLICATION SUMMARY

TABLE 1 – OVERVIEW OF THE DEVELOPMENT APPLICATION

PROPERTY DETAILS	
Site address	42 Thistle Street, Blackall QLD 4472
RPD	Lot 2 on RP818860
Site Area	1,144m ²
Landowners	Mardi Noonan and Allan Hinds HiNoon Super Fund
Existing use of land	Dwelling house
Existing development approval	N/A
APPLICATION DETAILS	
Application No.	DA24-2023-2024
Applicant	Mardi Noonan and Allan Hinds HiNoon Super Fund

Application description	Development Application for a Development Permit for Material Change of Use for Short-term accommodation
Decision due date	30 November 2023
Main Issues/Resolution	Nil
STATUTORY DETAILS	
Planning Scheme	Blackall-Tambo Region Planning Scheme 2020
Overlays	Nil
Zone	Township Zone
Land use definition	Short-term accommodation
Category of Assessment	Code Assessment

2.0 PROPOSAL BACKGROUND

TABLE 2 – OVERVIEW OF DEVELOPMENT ASSESSMENT PROCESS

Application lodged	12 October 2023
Decision due	30 November 2023

3.0 SITE AND SURROUNDS DESCRIPTION

The subject site is located at 42 Thistle Street, Blackall, formally known as Lot 2 on RP818860. The subject site has an area of 1,144m², and has frontage to Thistle Street. The site contains an existing dwelling house.

The site is adjoined by dwelling houses to the south, east and west, and Thistle Street to the north. The immediate vicinity is made up of predominantly residential uses.



Figure 1 – Aerial of subject site (Source: QLD Government DAMS Mapping)

4.0 DESCRIPTION OF PROPOSAL

The proposal involves the reuse of the existing dwelling to provide Short-term accommodation. The dwelling house contains two bedrooms and one bathroom, and it is intended to provide accommodation to couples or small groups. The site is currently being used for Short-term accommodation and the average number of guests per stay over the last 12 months was two (2). There is ample space on site for cars to park.

The site is currently being used as Short-term accommodation and is advertised on [airbnb.com.au](https://www.airbnb.com.au). The applicant was unaware that approval was required under the Blackall-Tambo Region Planning Scheme 2020. The applicant is seeking retrospective approval.

Attachment A provides a copy of the proposal plan referenced in the recommendation.



Figure 2 – Existing house (Source: [airbnb.com.au](https://www.airbnb.com.au))

5.0 PLANNING ASSESSMENT

In accordance with section 45 (3) of the *Planning Act 2016*, Code Assessment is an assessment that must be carried out only –

- (a) *Against the **assessment benchmarks in a categorising instrument** for the development; and*
- (b) *Having regard to **any matters prescribed by regulation** for this paragraph.*

This framework for assessing Code assessable applications is explained as follows –

Code assessment is a 'bounded assessment' which means only the applicable assessment benchmarks and matters can be considered by Council in deciding the application.

The categorising instrument for the development is the *Blackall-Tambo Region Planning Scheme 2020*, under which the applicable assessment benchmarks are the Township Zone Code and General Development Code.

The Central West Regional Plan and the State Planning Policy

The Regional Plan and SPP are identified as being appropriately integrated in the Planning Scheme and therefore do not require further assessment. The assessment of the proposal against the Planning Scheme in section 5.2 below also functions as an assessment of these State Planning Instruments.

The Local Government Infrastructure Plan

By Council resolution, there is no Local Government Infrastructure Plan in place for the Council Area and Council ceases to charge Adopted Infrastructure Charges for any new development. In turn, this assessment benchmark does not apply to the development and an Infrastructure Charges Notice does not form part of this recommendation.

Schedules 9 and 10 of the Planning Regulation

Schedule 9 relates to building work under the Building Act, which is not relevant to this application for material change of use but may be relevant to a subsequent building work application for the construction of the development.

Approval history / lawful use of the premises and adjoining premises

The site contains an existing dwelling that has existing use rights.

The site is currently being used for Short-term accommodation without approval. This application has been lodged to seek retrospective approval.

Common material

The application material and subsequent correspondence with Council officers and the applicant has been considered in the preparation of this recommendation.

The planning assessment of the development considers the above assessment benchmarks and matters to the extent that the assessment benchmark and matter is relevant to the development.

5.1.1 Internal Officer Comments

The application was not referred to any internal Council officers as the proposal results in the reuse of an existing building with no external works or infrastructure works required.

5.2 BLACKALL-TAMBO REGION PLANNING SCHEME 2020

Under the Planning Scheme the development constitutes a Material Change of Use, which is defined in the Planning Act as:

- a) ***the start of a new use of the premises;***
- b) ***the re-establishment on the premises of a use that has been abandoned;***

c) a material increase in the intensity or scale of the use of the premises.

The proposal for Short-term accommodation will result in the start of a new use. Under the Planning Scheme, the defined use relevant to the use is:

“Short-term accommodation

(a) means the use of premises for—

(i) providing accommodation of less than 3 consecutive months to tourists or travellers; or

(ii) a manager’s residence, office, or recreation facilities for the exclusive use of guests, if the use is ancillary to the use in subparagraph (i); but

(b) does not include a hotel, nature-based tourism, resort complex or tourist park.

In accordance with Table 4.4.1 of the Planning Scheme Short-term accommodation in the Township Zone is subject to Code Assessment where contained within an existing building and with a maximum of six guests.

5.2.1 Assessment of Codes

The following codes are relevant to the proposed development.

Township Zone Code

The site is in the Township Zone, as shown on the Zone Map for Blackall in Figure 3.



Figure 3: Site (denoted in blue) located within Township Zone (Source: Blackall-Tambo Regional Planning Scheme)

The development complies or can be conditioned to comply with the purpose, performance criteria and acceptable solutions of the Township Zone Code. In particular:

- The Short-term accommodation will be carried out in an existing dwelling house which is serviced by reticulated services as well as all other necessary services
- The proposal involves the reuse of an existing building which is consistent in form and scale of surrounding buildings
- With the imposition of conditions, the development will not cause adverse impacts on residential amenity in terms of privacy, safety, noise, odour and fumes, lighting and traffic generation
- The development will provide accommodation that is of a good standard
- The site has ample space onsite for parking, a condition has been included to ensure that onsite parking is provided for guests
- Conditions have been included to manage any impacts.

General Development Code

The development complies or can be conditioned to comply with the purpose, performance criteria and acceptable solutions of the General Development Code. In particular:

- The proposal involves the reuse of an existing building which is one storey and provides compliant setbacks and site cover
- The existing dwelling house which will be reused is consistent in terms of character, built form and scale of nearby buildings
- The development is connected to existing reticulated water and sewer as well as telecommunications and electricity services.

In summary, this planning assessment demonstrates that the development is consistent with the relevant assessment benchmarks of the Planning Scheme. Conditions of approval reflect the elements of the assessment benchmarks to ensure on-going compliance in terms of land use, amenity and servicing.

6.0 CONCLUSION

Development Permit for Material Change of Use for Short-term accommodation over land at 42 Thistle Street, Blackall, formally described as Lot 2 on 818860, is recommended for approval, subject to the conditions outlined in this report.

This recommendation is based on an assessment of the proposal in accordance with the Planning Act for applications requiring Impact assessment, which demonstrates the proposal's consistency with the Planning Scheme and other relevant assessment matters.

In accordance with the requirements for a decision notice under section 63 the Act, the notice must state the reasons for the decision. For this development, the statement of reasons, being the grounds for approval, will feature on the decision notice as follows:

- a) Short-term accommodation is an appropriate use in the Township Zone;
- b) The proposal involves the reuse of an existing building which is of a scale and character that is compatible with buildings in surrounding area;
- c) The development is adequately serviced by vehicle access, reticulated infrastructure connections and electricity and telecommunications services;
- d) Development does not conflict with the State Planning Policy 2017 and Central West Regional Plan 2009.

Link to Corporate Plan
Economic Development

Outcome 1 – Business Investment – Support existing local businesses and the establishment of new businesses in the region.

Consultation (internal/external)

Chief Executive Officer

Council Town Planner

Rates Officer

Policy Implications

Nil

Budget and Resource Implications

Nil

Risk Assessment

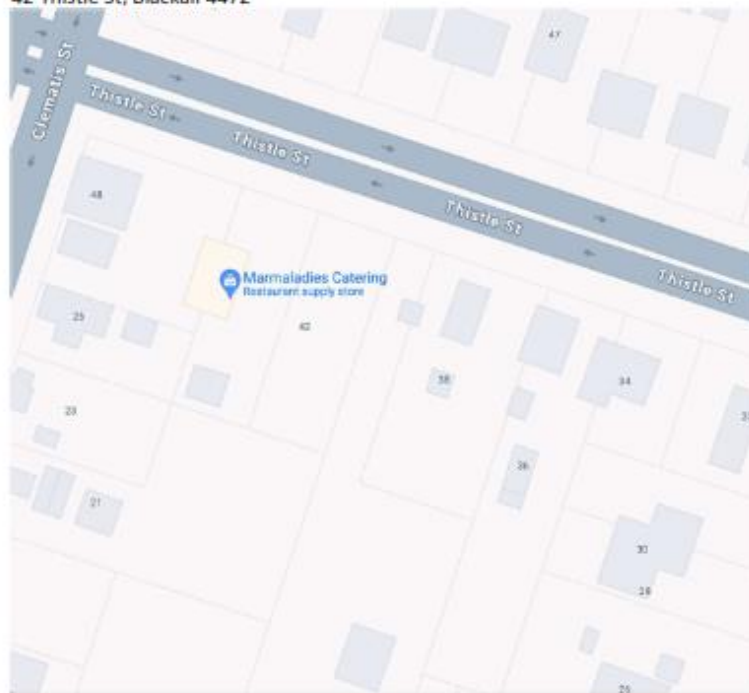
Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	The application has been assessed in accordance with the Planning Act and the Blackall-Tambo Planning Scheme.	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	The applicant has been assessed against the relevant requirements.	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Risk Treatment

Nil



42 Thistle St, Blackall 4472



Site Plan - DA24-2023-2024
Received date – 12/10/2023

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COUNCIL MEETING DATE: 15 November 2023

Item No: 6.4

SUBJECT HEADING: Tambo Town Common Advisory Group Meeting – 5 September 2023

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The Tambo Town Common Advisory Group held a meeting in the Tambo Boardroom on 5 September 2023.

Officer's Recommendation: That Council receive the minutes of the Tambo Town Common Advisory Group's meeting held on 5 September 2023.

Background

The role of the Tambo Town Common Advisory Group is to provide advice and work with the Blackall-Tambo Regional Council on best practice methods including grazing management techniques, animal husbandry practices and stock carrying capacity of the Tambo Town Common.

In accordance with the Terms of Reference in the Tambo Town Common Management Plan the Advisory Group is required to meet twice a year. A meeting was held on 5 September 2023. The following items were discussed at the meeting:

- Muster dates
- Number of cattle on the Common
- Tenders for cartage of Tambo Town Common cattle in 2024.

A copy of the minutes are attached to this report.

Link to Corporate Plan

Environment & Heritage

Outcome 3 – Rural Land – Council controlled lands are well managed.

Consultation (internal/external)

Chief Executive Officer

Tambo Town Common Advisory Group

Policy Implications

Tambo Town Common Management Plan

Budget and Resource Implications

Nil

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Complies with the Tambo Town Common Management Plan.	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Complies with the Corporate Plan.	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Risk Treatment

There is no risk to Council to receive the minutes of the meeting.



Blackall-Tambo **Regional Council**

Tambo Town Common Meeting held 5th September 2023

Tambo Council Boardroom 6.00pm

Chairperson

Kerry Russell

Minute Taker

Bronwyn Beck

Welcomed: 6.00pm

Apologies:

Ralph McLeod, Leonie May, Orleen McKellar, Leon Russell, Graham Johnson, Kevin Johnson, Merl and Kevin Hafey, Richard Graczyk, Cr Lindsay Russell, Pat Nay, Joanne Cooper, Jimmy Hafey, Jonathan Holmes, Taylor Smith, Cheryl Smith, Sheryl West, Judith Taylor, and Maxine Johnson.

Moved: Karen Johnson

Seconded: Nadine McLeod

Attendance:

James Webber, Nadine McLeod, Liza Nay, Karen Johnson, Teresa Johnston, Jeffery Rogers, Kelvin Hafey, Jason Rogers, and Errol Rogers

Previous Minutes:

The minutes from the previous meeting held 31st January 2023 were handed around the table to be read.

Motion: The Tambo Common Committee confirms the minutes from the previous meeting are true and correct.

Moved: Liza Nay

Seconded: Teresa Johnston

Business Arising from previous meeting backlining from the last muster, this will be carried over to general business.

Agenda:

Muster Dates: 23rd and 24th September or 30th September & 1st October.

The vote was 4 for the 23rd and 24th September.

5 votes for 30th September and 1st October.

The muster dates have been set for 30th September and 1st October 2023.

Moved: Liza Nay

Seconded: Nadine McLeod

Cattle Number as is September 2023.

Cows: 216 Hefiers:89 Steers:2 Total of cattle:307

Calves:113

Jason Rogers x 4 to come onto the common

Sheryl West x 4 to come onto the common

Motion to be moved that Leah Nay, Lachlan Fulton and Adam Wren can put the below number of cattle onto the Tambo Town Common at the September Muster.

Leah Nay x 5

Lachlan Fulton x 10

Adam Wren x 10

Moved: James Webber

Seconded: Jason Rogers

Bull Fees: Motion to be moved that to cover the cost of purchasing a new bull in the near future the bull fees will be raised to .40c.

Moved: Karen Johnson

Seconded: James Webber

Items for general business:

Backlining will be done this muster as it was missed in the last muster.

Kelvin to order a pallet of lick blocks for the common cattle.

Need to slow the cattle and be more controlled that are coming down the race when branding.

More gravel needs to be put around the trough at Joe's Bogg so the calves can use the through.

Fire tracks on the common need to be maintained.

A motion that Tenders will be called for Cartage of Tambo Town Common Cattle in 2024, 2016 was the last time tenders were called for cartage. A letter of invitation will be sent out to all of the Transport companies in Tambo before the common muster in April 2024.

Moved: Jason Rogers

Seconded: Nadine McLeod

No other general business.

Meeting was closed at 6.45pm

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 15 November 2023

Item No: 6.5

**SUBJECT HEADING: Great Artesian Basin and Other Regional Aquifers
Water Plan 2017 – Notice to Extend Watertight
Requirement**

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The Department of Regional Development, Manufacturing and Water have written to Council providing advice of notice to extend watertight requirement under section 35 of the GABORA Water Plan.

Officer's Recommendation: That Council

- 1. receive the letters from the Department of Regional Development, Manufacturing and Water; and**
- 2. note that the watertight deadline for stock and domestic licence holders to make bores and delivery systems watertight is now 2 September 2032.**

Background

The Department of Regional Development, Manufacturing and Water have written to Council providing advice of notice to extend watertight requirement under section 35 of the GABORA Water Plan.

The Department advises that significant investment has been made towards establishing watertight delivery systems in the Great Artesian Basin.

As defined in section 29 of the *Water Plan (Great Artesian Basin and Other Regional Aquifers) 2017* (Water Plan) a water bore has a watertight delivery system if –

- (a) The bore is controlled; and
- (b) Water taken from the bore is distributed by a pipeline to a trough that contains the water; and
- (c) The following are maintained in a way that minimises the loss of water –
 - i. The bore, pipeline and trough; and
 - ii. Any cooling pond or storage tank mentioned in subsection (3).

The Water Plan stipulates that if a water bore did not have a watertight delivery system on the commencement, then the water licence must be amended to include a condition requiring a watertight delivery system to be installed for the water bore by 2 September 2027.

Under section 35 of the Water Plan the chief executive must decide if the requirement for licensees to install a watertight delivery system for water bores by 2 September 2027 is reasonable.

An assessment of the deadline found it cannot be met therefore stock and domestic licence holders have until 2 September 2032 to make the bores and delivery systems watertight. The assessment included drought and natural disasters over the past decade, funding demand, the availability of class three drillers and rising costs

A copy of the letters from the Department of Regional Development, Manufacturing and Water are attached to this report.

Link to Corporate Plan

Infrastructure

Outcome 3 – Water and Sewerage Systems – Provide safe, reliable, and quality water and sewerage systems.

Consultation (internal/external)

Chief Executive Officer

Policy Implications

Nil

Budget and Resource Implications

Nil

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Complies with the <i>Water Plan (Great Artesian Basin and Other Regional Aquifers) 2017</i> .	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil. Complies with the Corporate Plan.	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Proposed Risk Treatment

Nil

Our ref: 17978/23



BLACKALL-TAMBO REGIONAL COUNCIL
PO Box 21
BLACKALL QLD 4472

Blackall-Tambo Regional Council	
Doc #	
24 OCT 2023	
Action	
Task	
042 242	



Department of
**Regional Development,
Manufacturing and Water**

**Advice - Notice to extend watertight requirement under
section 35 of the GABORA Water Plan**

Dear BLACKALL-TAMBO REGIONAL COUNCIL

I am writing to advise you of a recent change to the deadline for the completion of watertight water bores and associated works across the Great Artesian Basin.

An assessment of the 2027 watertight deadline under the Great Artesian Basin and other Regional Aquifers Water Plan 2017 found the current watertight deadline of 2 September 2027 cannot be met. The assessment considered matters including drought and natural disasters over the past decade, funding demand, the availability of class three drillers and rising costs.

As a result, stock and domestic licence holders now have until **2 September 2032** to make your bores and delivery systems watertight. A Notice has been published on the Business Queensland website. For further information, please visit www.business.qld.gov.au and search for 'GABORA'. If you have already completed this work, there is no further action for you.

Since 1989 significant investment has been made towards establishing watertight delivery systems in the Great Artesian Basin. Almost 770 bores have already been rehabilitated and 440 bores piped. This has saved more than 226,000 megalitres of water with investment of over \$239 million from the Commonwealth and Queensland Governments. Despite this progress, there is still a significant number of uncontrolled bores, open drains, or a combination of both to rehabilitate.

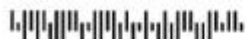
Groundwater pressure is increasing in the Great Artesian Basin thanks to this capping and piping work, contributing to a sustainable resource for landholders and resulting in the re-emergence of natural springs and wetland ecosystems, providing important habitats for native wildlife and plants.

If you require any further information, please contact Caroline Biggs, Manager, Basin and Dam Land Projects, Department of Regional Development, Manufacturing and Water, on (07) 4529 1355 or email GABPMO@rdmw.qld.gov.au.

Yours sincerely

Hamish Butler
Executive Director – South Region
Water Resource Management
Department of Regional Development, Manufacturing and Water

275 George Street
Brisbane QLD 4000
GPO Box 2247 Brisbane
Queensland 4001 Australia
Telephone 13 QGOV (13 74 68)
Website www.rdmw.qld.gov.au
ABN 51 242 471 577



042 244

Blackall Tambo Regional Council
PO Box 21
BLACKALL QLD 4472



Department of
**Regional Development,
Manufacturing and Water**

Advice - Notice to extend watertight requirement under section 35 of the GABORA Water Plan

Dear Blackall Tambo Regional Council

I am writing to advise you of a recent change to the deadline for the completion of watertight delivery systems across the Great Artesian Basin.

An assessment of the 2027 watertight timeframe under the Great Artesian Basin and other Regional Aquifers Water Plan 2017 (GABORA Water Plan) has been completed. The assessment found the current watertight deadline of 2 September 2027 cannot be met and a new date of 2 September 2032 has been set. Stock and domestic water licence holders with the relevant condition on their licence now have until **2 September 2032** to ensure they have watertight delivery systems.

The assessment considered matters including drought and natural disasters over the past decade, funding demand, the availability of class three drillers, and rising costs. A notice has been published on the Business Queensland website. For further information, please visit www.business.qld.gov.au and search for 'GABORA'.

Since 1989 significant investment has been made towards watertight delivery systems in the Great Artesian Basin. Almost 770 bores have been rehabilitated and 15,000 kilometres of open drains decommissioned and replaced with 440 piping systems. This has saved more than 226,000 Megalitres of water with investment of over \$239 million from the Australian and Queensland Governments.

If you require any further information, please visit www.business.qld.gov.au and search for 'Great Artesian Basin rehabilitation program' or email GABPMO@rdmw.qld.gov.au or telephone (07) 4529 1355.

Yours sincerely

Hamish Butler
**Executive Director – South Region
Water Resource Management
Department of Regional Development, Manufacturing and Water**

Blackall-Tambo Regional Council	
Doc #	
24 OCT 2023	
Action	
Task	

275 George Street
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BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 15 November 2023

Item No: 6.6

SUBJECT HEADING: Local Disaster Management Meeting – 4 October 2023

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The Blackall-Tambo Local Disaster Management Group (LDMG) held a meeting on Wednesday, 4 October 2022.

Officer's Recommendation: That Council receive the minutes from the 4 October 2023 Local Disaster Management Group meeting.

Background

Under section 12(1) of the *Disaster Management Regulation 2014* disaster management group meetings must be held twice a year at the times and places decided by the chairperson of the group. The Local Disaster Management Group held a meeting on 4 October 2023. Core members and advisors were present at the meeting.

The minutes of the 4 October meeting are attached to this report.

Link to Corporate Plan

Environment & Heritage

Outcome 1 – Disaster Management – Region is prepared and resilient to natural and man-made disasters.

Consultation (internal/external)

Local Disaster Management Group
 Chief Executive Officer

Policy Implications

Nil

Budget and Resource Implications

Human resourcing will be required.

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Compliant with the Disaster Management Act and Regulation.	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Regular meetings of the LDMG enables assessment of risks of disaster to the community on an ongoing basis.	Low

Proposed Risk Treatment

Nil



Blackall-Tambo Regional Council

Minutes of the Blackall-Tambo Regional Council Local Disaster Management Group Meeting Held at the Blackall Council Chambers and via TEAMS Tuesday 4 October 2023

1.0 Welcome and Call to Order

The Meeting was called to order and opened at 9.00am.

2.0 Attendance

Andrew Martin (Mayor, LDMG Chair)
Des Howard (CEO BTRC)
Mel Baird (Executive Officer – Longreach DDMG)
Craig Neuendorf (Disaster Management Coordinator)
Greg Vincett (Acting QFES Inspector)
Dan Arthur (Area Controller, SES Longreach District)
Scott Walsh (QFES Emergency Management Coordinator Roma)
Lisa Kings (Blackall Hospital)
Chris Smith (Acting Inspector QPS & District Disaster Coordinator)
Mick Wilshire (OIC Blackall Police)
Dan Burton (DAF Blackall)
Jaimee-Lee Prow (BTRC Recovery Officer)
Cameron Tanner (Queensland Health)

3.0 Apologies

Peter Carroll (Blackall Police)
Lindsay Russell (BTRC Deputy Mayor and LDMG Deputy Chair)
Ajay Agwan (DWS BTRC)
Shaun De Thier (OIC Tambo Police)
James Webber (Tambo Police)
Kelvin Hafey (SES Tambo)
Doug Armstrong (QAS Blackall)
Alastair Rutherford (DFCCS BTRC)
Fiona Quirk (QFES Rural Fire Service, Barcaldine)

4.0 Confirmation of Minutes

Moved: Craig Neuendorf

Seconded: Dan Burton

That the minutes from the 31 March 2023 LDMG meeting be confirmed.

Carried

5.0 General Business

Nil

6.0 Round Table

Andrew Martin

- A fire that was started by dry lightning 30 km into Salvator Rosa National Park on the Mt Playfield boundary had 50km winds and resulted in approximately 280,000 acres burnt.
- Praise for everyone who participated

Des Howard

- Thankful for weather with the wind changing directions for the fire.
- Learnings- radio towers being repaired.
- Radio technician from QPS is servicing QAS equipment.
- QAS have equipment on Rosclare- QAS wanting to upgrade.

Andrew Martin

- Communication black spots around the shire.
- Towers set up around to reduce areas without communications.

Mick Wilshire

- To ask QPS radio technician to contact Council CEO to liaise about radio towers across the shire.

Des Howard

- Two new towers bought- one for Caldervale and one for Rosclare.
- Some landholders are concerned about radio towers not working.
- One radio tower is not working due to damage from fire and another tower near Killarney is not working.

Andrew Martin

- Rural Fire initiative to boost signal.
- Rural fire towers are now redundant.

Des Howard

- Concerns for towers in the region not working.

Chris Smith

- Agencies who own radio towers need to ensure that these towers are working correctly. If there is a death during a disaster event, the Coroner will examine how communication information was made available to the public and to responders to the disaster event.

Des Howard

- Are they Council's responsibility?

Chris Smith

- A panel will commence the selection process for the vacant position of Inspector of Police at Longreach.
- The Longreach Patrol Group will be renamed the Central West Patrol Group with the change occurring on 10 October 2023. The Commissioner of Police will visit Longreach to officially mark the change in name.
- Unity across other organisations in the area.
- Chris is relieving Acting Inspector until the position is filled.
- The vacant position of EMC at Longreach is being filled by the EMC at Rockhampton and the EMC at Mackay at the present time.
- The SES will transition from QFES to QPS on 1 April 2024.

Mel Baird

- DDMG 23 October at 10am
- Disaster exercises will be held next year with assistance from Carla Duck, the EMC from Mackay. We will look at exercises around June due to the Local Government elections in March 2024.
- Please bring forward any local ideas for an exercise.

QPS

- Nothing to report

-

Erin Saltmarsh

- Nothing reported for this meeting
- Busy this week
- A couple more events in BTRC for this year.

Andrew Martin

- Have had discussions with Bruce Saunders, the Assistant Minister for Train Manufacturing and Regional Roads and Nikki Boyd, Assistant Minister for Local Government about the regular bus service from Rockhampton to Longreach diverting from Jericho and travelling to Blackall and then onto Barcaldine and Longreach.
- Bruce is pushing for another laydown area between Blackall and Tambo across the highway from the current bay. This will also for a more secure laydown area for emergency services.

Gregory Vincett

- Business as usual.
- Sufficient QFES staff are available to respond to an emergency.
- Congratulations to Rural Fire brigades in their response to the fires near Tambo.
- A large fuel load is around the area which poses an increased bushfire risk.
- Staff from QFES in Blackall recently attended a workshop in Longreach
- Up to 10mm predicted for Sunday.

Andrew Martin

- Greendale service coordinated response to fire alongside highway.
- Truck set a fire near Drensmaine- resulted in five fires starting.

Jaimee Lee

- First meeting back since maternity leave.

Craig Neuendorf

- Get Ready- producing 2024 calendar photo competition (photo disaster competition in partnership with Barcaldine, Barcoo and Longreach Council).
- In production at the moment will be sent to residents, ties in with Flip Book.
- Bulk mailout of calendars from Brisbane.

QFES

- Local controller position needs following up. Numbers are a problem.
- Strategy around recruitment and retention- hope it improves.
- Occupational capacity officer to start in Longreach area on the 9th October.
- Deliver local training soon so probationary staff can transition to full-time SES alone.

Andrew Martin

- Query about including Rural Fire Brigades in SES training.

Des Howard

- Training officers need to get to the groups.

QFES

- There will be 3 full time staff in Longreach.

Dan Burton

- Conducted all training for DAF Inspectors and Vets by end of May at Charters Towers and Gatton.
- Lumpy Skin Disease issue with Indonesia (Australia doesn't have it) a mad scramble to get testing done.
- Talk about having Hubs- more set up for gear available.
- Vacant DAF positions at the moment with no movement of staff. The vacant positions have become harder to fill.
- No DAF staff at Mt Isa or Hughenden.
- 2 DAF staff in Longreach and 1 in Emerald by the end of the year. 1 DAF officer in Blackall.
- Emerald position has been empty for over three years.
- Mad Cow program needed.
- Scrambling to cover spots for live export testing.
- Third party interaction between stock owners is good.
- LSD rampant in India 3.2million infected with LSD still in Indonesia. Trying to do more exclusion work now.
- Suspected case in BTRC was not a case- severe reaction to insects.
- DAF presentations at Westech.

Jaimee-Lee Prow

- Enquired about Fire Ants.

Dan Burton

- Don't bring any pot plants or hay from the south.
- Veroa mites for bees- moved to management mode in NSW now.
- DAF very busy.

Scott Walsh

- Carla Duck, the EMC from Mackay will assist the Longreach Disaster District as the Longreach EMC position will be vacant very soon.
- Get Ready Queensland launch 9 October met long range forecast to align with that.
- Bushfire- one near Landsborough Highway yesterday.
- SES AND Fire Emergency Act – Legislative changes will occur in the near future.
- QLD Health focus of heatwave management subplans and messaging.
- QRRRF funding just been released.
- Link in with RAPAD to provide assistance with funding opportunities.
- Want to know what channels we operate on?
- BTRC to send map to Mel Baird to on send to Scott Walsh.

Lisa Kings

- Working on policy and procedures on heatwave.

Cameron Tanner

- CWHHS at the end of developing bush fire plan, in its final stages- consultation finishes Tuesday 10th October.
- Bushfire subplan- first in state.
- District Evacuation Sub Plan is in its final draft.
- Need to consider how best to move people during an evacuation. Support to be provided to staff and equipment when evacuation commences.

7.0 Close

The meeting was closed at 10.03am

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 15 November 2023

Item No: 6.7

SUBJECT HEADING: Care Outreach Request for In-Kind

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: Care Outreach have written to Council requesting in-kind assistance for the community event they are holding at the Tambo Shire Hall on 28 November 2023.

Officer's Recommendation: That Council waive the hire fees for the Tambo Shire Hall for the Christmas for the Bush Bash event being held by Care Outreach.

Background

Care Outreach have written to Council requesting the waiving of hire fees for the Tambo Hall on 28 November 2023.

The event is Christmas for the Bush Bash and is free for the community with a BBQ, Christmas Carols and concert, face painting for the children and giveaways.

Care Outreach is a registered charity and have been working through rural and remote south western Queensland for the past 30 years. For the past 12 years they have coordinated and hosted the Christmas for the Bush Bash in small communities.

Link to Corporate Plan

Vibrant Communities

Outcome 1 – Arts and Culture – Continue to grow our region as the premier arts and cultural hubs of western Queensland.

Consultation (internal/external)

Nil

Policy Implications

Request for Council Assistance Under \$10000 Policy.

Budget and Resource Implications

\$340.00

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	The request has been made after the budget has been adopted.	Low
Legal & Regulatory	Low	Nil	Low
People	Low	The event is free for the community.	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Council support for a community event is seen as favorable.	Low
Leadership	Low	Nil	Low

Proposed Risk Treatment

Council support of the event by waiving of hire fees is beneficial to the whole community.

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 15 November 2023

Item No: 6.8

SUBJECT HEADING: RAPAD Board Communiqué

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The RAPAD Board Meeting Communiqué provides information on the matters dealt with at the monthly meetings. The Communiqué is issued quarterly.

Officer's Recommendation: That Council receive the RAPAD Board Meeting Communiqué for the period 1 July 2023 to 30 September 2023.

Background

The RAPAD Board members include the mayors from Barcaldine, Barcoo, Blackall-Tambo, Boulia, Diamantina, Longreach and Winton Councils and the CEO of RAPAD.

The communiqué provides topic discussed at the monthly meetings. The Board held three meetings this quarter. Two virtual meetings and a face-to-face meeting in Boulia in late August. Topics discussed at the meetings included:

- RAPAD CEO's update
- Endorsement of two FRRR contracts
- Endorse sponsorship request
- Update on the Regional Waste Management Strategy
- Progress of the Grazing Futures Livestock Business Resilience Planning
- Advice from the Small Business Financial Counselling Program
- RAPAD Care Service Analysis
- Gravel pit licences
- Water for Economic Development in Western Queensland final draft
- Wester Qld Alliance of Council's Assembly in Winton
- Consultation with Local Drought Committees
- Update on the QRA funded flood gauge training for council staff
- GROWQ Innovation Expo
- Westech Field Days and Westech steer challenge
- Silage workshop in Weewondilla
- RAPAD IT Alliance

A copy of the communiqué is attached to this report.

Link to Corporate Plan

Governance

Outcome 3 – Leadership – Responsible leadership with informed and transparent decision making.

Consultation (internal/external)

Chief Executive Officer
Mayor
RAPAD

Policy Implications

Nil

Budget and Resource Implications

Nil

Human Rights Impact:

Nil

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Medium	Participation in the RAPAD Board meetings ensure BTRC is considered in any decisions relating to the region.	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Board meeting participation enables Council to stay abreast of matters affecting the region.	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Council is part of the RAPAD group.	Low

Proposed Risk Treatment

Nil

THIRD QUARTER 2023 | 1 JUL - 30 SEP

RAPAD Board

COMMUNIQUE



MAYOR SEAN DILLON
Beralda
Regional Council



MAYOR SALLY O'NEIL
Bancoo
Shire Council



MAYOR ANDREW MARTIN
Blackall-Tambo
Regional Council



MAYOR RICK BRITTON
Boulia
Shire Council



MAYOR ROBBIE DARE
Diamondina
Shire Council



MAYOR TONY RAYNER
Longreach
Regional Council



MAYOR GAVIN BASKETT
Winton
Shire Council



DAVID ARNOLD
CEO RAPAD

BOARD MEETING UPDATE

The Board held three meetings in this third quarter of 2023, two virtual, and one face-to-face in Boulia in late August. Directors' attendances and apologies for the meetings are in the table on the right.

The CEO, David Arnold was an apology for the 4 August meeting and A/CEO, Morgan Gronold stood in for him.

Meetings were also attended by council CEOs and various council member representatives. Guests and speakers at the August meetings included:

- Honourable Member Ann Leahy, Member for Warrego
- Amy Rosanowski, Patrick Scanlan and Nicole Bright - Queensland Revenue Office
- Candace Vea Vea and Chris Filby - Department of State Development, Infrastructure, Local Government and Planning
- Josh Dyke and Rudi Pretzler - LGAQ
- Emma Murphy - NBN
- Ingrid Fomlatti Minnesma and Jarrod Cowley-Grimmond - Department of Regional Development, Manufacturing and Water
- Gerry Roberts and Rachel Webster - consultants to RAPAD undertaking the Regional Drought Resilience Planning
- Max Wise and Lauren McFarlane - Department of Child Safety, Seniors, and Disability Services
- Janine Waldock and Peter Donaghy - Department of Agriculture and Fisheries (DAF) along with Charles Burke (private consultant to DAF)
- Debra McKeen - AP Consulting
- Rebecca Doble and Michele Akeroyd - CSIRO.

	7 Jul	4 Aug	22, 23 Aug
Cr Rayner	B. Walsh proxy	Yes	Yes
Cr Martin	Yes	Yes	Cr Scoble proxy
Cr Britton	Yes	Yes	L. Moore proxy
Cr O'Neill	Yes	Yes	Yes
Cr Dillon	No	No	Cr Rayner proxy
Cr Baskett	No	Cr Elliot proxy	Yes
Cr Dare	No	Yes	Yes

A united organisation, with a powerful voice for our region and capacity to deliver initiatives that shape and create a prosperous future for the RAPAD region of Outback Queensland.

Objects of RAPAD

The objects for which the Company is established are:

- (a) to support, facilitate, promote and encourage the community, environmental and economic development of the region,
- (b) to formulate, develop, facilitate, maintain and implement, or cause to be implemented, strategies, policies and plans relating to the objects in Rule 1.5(a),
- (c) to advocate to, consult with, and advise, relevant State and Federal ministers and government agencies on matters of regional concern, and on the priorities of such matters and the means to ensure effective co-ordination and implementation of the policies, activities and programs of those State and Federal agencies, and
- (d) to facilitate, support, implement, or cause to be implemented, collaborative regional discussion and associated desired outcomes amongst, but not limited, to members.

Source: RAPAD constitution



www.rapad.com.au

COMMUNIQUE | THIRD QUARTER 2023

1 JUL - 30 SEP

BOARD MEETINGS CONT:



The Boulia meeting was preceded by the quarterly meetings of the **RAPAD Regional Water and Sewerage Alliance**, the **Outback Regional Roads and Transport Group** and the **Central West Regional Pest Management Group**.

CENTRAL WEST REGIONAL
PEST MANAGEMENT GROUP



The Board expressed their gratitude to Boulia CEO, Lynne Moore, and her staff for hosting the meeting, where members and guests were treated to great food provided by a range of local businesses and volunteer groups.



As a part of governance and business across all meetings, the Board received 22-23 YTD operating financial statements, noting there were no extraordinary operational or strategic budget matters to report. The Board also:

- **Received the CEOs update** on the progress status of the 22-23 FY audit, along with risk, contracts register and staff wage policy updates,
- **Endorsed two FRRR contracts**, as well as endorsing gifts provided to a visiting trade delegation and to an outgoing senior public servant from the region,
- **Endorsed a sponsorship request** from 'Leading in the Central West' leadership program, and
- **Received an update from the CEO** regarding professional development he undertook through the Regional Australia Institute.

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COMMUNIQUE | THIRD QUARTER 2023

1 JUL - 30 SEP

ITEMS ACROSS THE THREE RAPAD MEETINGS INCLUDED:



The July meeting was attended by the **Qld Revenue Office (QRO)** who provided an update on their proactive debt management model designed to collect overdue debts for local government to provide greater revenue back to councils.



The Board endorsed a position regarding the **Qld Governments Lake Eyre Basin Consultation Regulatory Impact Statement** and as a result provided a submission to the consultation process.



The Board received a final report on the second phase of the **FarOut! Campaign**. That final report can be found here: www.rapad.com.au/projects/far-out-campaign



The CEO updated the Board on the **FRRR project** specifically the offer from the **Australian Rural Leadership Foundation** to offer programs in the region. This is funded by the Future Drought Fund. Further to this LRC and BTRC have taken up the offer and will progress finalisation of details with the CEO and ARLF for dates in 2024.



The Board welcomed Gerry Roberts and Rachel Webster who were undertaking consultation as a part of the **Regional Drought Resilience Planning program**.



The Board received a detailed update from Debra Mackeen regarding the progress of the **Regional Waste Management Strategy**.

A.Prince Waste Consultants (APC) are working with the seven councils of the RAPAD region to develop a Regional Waste Management Plan. This is the first plan of its kind for the region. The Board hopes to release the report by the end of 2023.

The RWM Strategy development is funded through the Department of Environment and Science.



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1 JUL - 30 SEP



There was again considerable discussion on the impact of the Department of Agriculture and Fisheries (QDAF) recent changes to their interpretation of the *Native Title Act 1993 (Cth)* resulting in a **reduced number of gravel pit licences being renewed**.

As reported in past Board communiques this is currently affecting two of RAPAD's member councils, Boulia and Barcoo, but ultimately it will affect all member councils. As reported previously, **if not resolved it will have a significant impact on the financial capacity of councils**. To reiterate past detail the following is the impact on the Boulia Shire Council using a case study approach.

	Units	With 4 pits	With 100 pits
Repairs to Donohue Highway	km	8	8
Tonnes per km	t	2295	2295
Distance from pit	km	330	10
Supply to site ex gravel pit	\$/t/km	0.25	0.25
Cost to supply gravel	\$	1,514,700	45,900
Round trip including loading	hrs	9	1
Repair rate (km/day)	km	0.5	0.5
Gravel required per day	t	1,147.50	1,147.50
Triple road train capacity	t	76.5	76.5
Trips per day	#	15	15
Road trains required (say 9 hour day)	#	15	1.67
Road trains available	#	4	4
Additional Road Trains required	#	11	0
Or Additional time required	days	44	0
Total Time required	days	60	16
Total Tonnes for 8 km	t	18,360	18,360
Cost per tonne	\$	82.5	2.5
Boulia Shire Council Gravel Usage per year			
Total Gravel Usage over 3 years	m3	122,426	122,426
Average m3 per year	m3	40,809	40,809
Average tonnes per year (1.7t/m3)	t	69,375	69,375
Estimated additional cost per year	\$	5,723,416	173,437

Historically Boulia Shire Council has had access to over 100 gravel pits spread throughout the Shire



Boulia Shire Council uses approx. **40,000m³** of gravel annually on road repairs, new roads and flood damage restoration

Equivalent to approx. **70,000t** per year of gravel carted

Based on current flood restoration work being conducted on the Donohue Highway



Reduced access to gravel pits

100
gravel pits



4
gravel pits



Increased distance from pit to site

from
10km



to
330km



Increased cost per tonne

from
\$2.50/t



to
\$82.50/t



Extrapolated over a year

↑ over \$5million

Increase in the cost of gravel



In addition to costs, distance and time impacts it would cause:

- Delays in getting road repairs, flood restorations and new works completed
- Other increased costs due to delays
- Damage to existing roads, having to cart gravel over longer distances instead of being able to access gravel locally.

COMMUNIQUE | THIRD QUARTER 2023

1 JUL - 30 SEP



Rural
Financial
Counselling
Service
North Queensland

The Board received a state-wide report regarding the progress of the **Grazing Futures Livestock Business Resilience Planning** which RAPAD is contracted to deliver in conjunction with other partners, in the North Queensland region through the RAPAD business Rural Financial Counselling Service North Queensland (RFCSNQ - www.rfcsnq.com.au).

RAPAD through RFCSNQ have recently released several FBRP case study testimonials which can be viewed at: www.youtube.com/playlist?list=PLVgruqhPE7Z8lQzvJUT3_-L2e6evZ0KTO



Small
Business
Financial
Counselling
North Queensland

The Board took advice from the CEO that the State funded **Small Business Financial Counselling Program**, delivered through Rural Financial Counselling Service North Queensland (RFCSNQ) will end on 31 December 2023.

The CEO advised he was working through the transition and wind up of the program.



The Board received the report from the Department of Child Safety, Seniors and Disability Services titled **'RAPAD Care Service Analysis'**.

Max Wise and Lauren McFarlane attended the Boulia meeting to talk to the report the department had commissioned earlier in the year and from here RAPAD will continue to work with the department as well as other industry stakeholders and member local governments to implement the report.

RAPAD service demand data

Aged care

- 40 approved Home Care Packages (31 Dec. 2023) – 1 per every 50 people aged 65+ (Qld 1:24)

Disability

- 149 NDIS participants
- Approx. \$4.7M each year in unspent NDIS funds (44% utilisation; 76% in Qld)
- ABS 'Core Activity Need' & DSP data suggests more people may be eligible for NDIS, particularly in Blackall-Tambo

Carers

- Approx. 200 people receiving Carers Allowance
- Likely taking on informal support roles to fill gaps in NDIS and aged care availability

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COMMUNIQUE | THIRD QUARTER 2023

1 JUL - 30 SEP



The Board received a final draft report from AEC regarding the 'Water for Economic Development in Western Queensland'.

This project originated partly in response to an action identified in the CWQ Regional Resilience Plan, and was developed with the following key objectives:

To identify and determine each of the RAPAD council members demand for future water for economic development and assess:

- the scale of the demand,
- the potential economic outcomes supported by this water use,
- the challenges relating to water in realising these economic outcomes,
- the nature of the Investment needed to deliver these outcomes; and
- identify solutions to address key barriers to growing the economic potential of Central Western Queensland.

The Board acknowledges the State Governments Remote Area Board (RAB) funding which supports this 'Water for Economic Development' project.



Rebecca Doble and Michele Akeroyd, **CSIRO Environment and Water** provided a presentation titled 'regional and remote water security challenges', from which the CEO will make introductions to various stakeholders who may have interests across the range of subjects presented.



Queensland's Water Security and Drinking Water Safety
2023 RAPAD meeting Brief

Jarrod Cowley-Grimmond, A/Deputy General Manager, QREB



Ingrid Fomiatti Minnesma and Jarrod Cowley-Grimmond from the **Department of Regional Development, Manufacturing and Water**, attended and presented on and discussed with the Board, Issues relating to urban water supply and its safety.



The Board heard from the CEO regarding the final planning for the September **Western Qld Alliance of Councils (WQAC) Assembly** to be held in Winton in late September. The CEO is chairing the assembly planning committee.

A brief overview of **WQAC activities** was provided:

- A submission to the Independent Review of Commonwealth Disaster,
- A submission is being prepared into the Consultation Paper, 'Review of Categories and Remuneration Levels'.



Josh Dyke from LGAQ, addressed the Board regarding **LGAQ and LGAQ policy executive items**.

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COMMUNIQUE | THIRD QUARTER 2023

1 JUL - 30 SEP



RAPAD's Adoption Officer, Prue Button, and Ally Murray, Node Manager – Longreach, Southern Queensland & Northern NSW Innovation Hub, provided an update on their respective activities.

Below is Prue's update:

GROWQ INNOVATION EXPO, LONGREACH SHOWGROUNDS

Our first event of the quarter was the GroWQ Innovation Expo on 13 July. It was our second expo held and we were thrilled with the success of the event. The expo attracted 180 attendees, 24 speakers, 6 panellists and 30 trade displays and it live-streamed throughout the day.

The Expo was broken into 4 sessions:-

1. Cows, Cattle & Change
2. Land & Climate
3. Shaking up Sheep and Goats
4. People & Gadgets

There were two producers who spoke which was a highlight of the day. Ian McCamley spoke of his cattle operation and Ben Banks spoke of his sheep business near Blackall. They shared the innovations they have both used in their businesses and what has helped them achieve their targets.

Other speakers ranged from soil carbon, to innovation with farmer first aid, to sheep yard design to breathalysing cattle for pregnancy! The speakers were of a very high calibre and attendees left feeling inspired and positive about the ag industry.

We concluded the day by holding a networking evening at the The Branch with 80 attendees. It was a great evening to follow up on new topics and connections.



REGENERATIVE RANGELANDS, LONGREACH

The Hub was thrilled to support Regenerative Rangelands 2023, a producer-led event, focussing on health soils, pastures, and people, and offering a platform to discuss policies, legislation and the development of environmental markets that may impact on biodiversity, drought resilience and ecological health in the rangelands.

An incredible line-up of talent was welcomed to Latrobe Station, Longreach, including Alejandro Carrillo, internationally renowned regenerative rancher from Las Damas Ranch, situated in the Chihuahuan desert in Mexico, amongst others. Alejandro speaks the language of producers and shared his knowledge to all eighty enthusiastic producers, around how he can carry 3+ times more cattle than neighbouring ranches on a per-acre basis, while lowering his inputs substantially. Well done to Jody Brown and her initiative of creating this event.

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COMMUNIQUE | THIRD QUARTER 2023

1 JUL - 30 SEP



The Board welcomed Charles Burke who undertook consultation regarding **Local Drought Committees**.

By way of background, in 2018, the Queensland Government commissioned an external review of existing drought programs and assistance. This included developing recommendations for a future long-term approach to managing drought response in Queensland, focussed on drought preparedness. Two of the recommendations of the report related to Local Disaster Committee (LDC) frameworks, drought declaration processes and inclusion of more science-based indicators.

The relevant recommendations were:

Recommendation 1: The existing LDC Framework and the drought declaration process, including Individually Droughted Properties (IDPs), be maintained in the immediate future. The areas of responsibility and processes and procedures of the LDCs should be immediately clarified and made publicly available to avoid confusion and misinformation.

Recommendation 2: The current LDC system and declaration process be reviewed and restructured into a new system for declarations that will be based on the transition to a more objective, science-based, multi-layered framework, utilising publicly accessible indicators, and maintaining appropriate local input.



The Board welcomed Chris Filby (Regional Director) and Naomi Purcell (Principal Economic Development Officer) from the **Department of State Development Local Government Infrastructure and Planning (DSLGIPI)** who spoke to their department's programs and in particular the **RAB funding** which RAPAD will progress.

The CEO provided an update on the **QRA funded flood gauge training for council staff** with 15 staff from six RAPAD councils taking up the training offer.

The training supported council staff to undertake basic maintenance and this training results in significant cost-savings for operating and maintaining the assets locally, compared to utilising external specialists.

The local workforce can now operate and maintain flood warning assets within the Central West Region.



Above: QRA provided an update at the RAPAD Board meeting back in February 2021, setting out to develop a training course so local staff can operate and maintain the flood warning equipment themselves.

COMMUNIQUE | THIRD QUARTER 2023

1 JUL - 30 SEP

WESTECH FIELD DAYS AND WESTECH STEER CHALLENGE, BARCALDINE | 5 & 6 SEPTEMBER

The Hub was pleased to support the Westech Field Days in Barcaldine. Alejandro Carrillo (who also presented at the Regenerative Rangelands event in Longreach) talked about his pasture and stock management practices and then joined a chaired panel of western graziers, exploring regional options and issues around bringing back grasslands in tough conditions for beef productivity and its many benefits. Between 40-60 spectators at the presentations and panel discussions each day.

We also supported The Westech Steer Challenge trial. This commenced on in January 2023 and culminated in a presentation luncheon at the Westech Field Days this week. The trials proved the well-known value of western Queensland's beef growing country and was a testament to producers across the wider region.

Teams of 10 strictly HGP free vendor bred steers, 0-2 teeth, 330-400kg full on farm at entry were run under uniform conditions for 14 weeks at Clover Hills, Barcaldine and then sold over the scales at the Barcaldine Saleyards to Condabri Feedlot for a 100-day feeding program prior to slaughter.

All aspects of performance were monitored and provided to participants, including pasture weight gain, feedlot performance and carcass feedback. The results were shared on the day and winners named. Congratulations to all involved.

SILAGE WORKSHOP | LONGREACH, 12 SEPTEMBER

In the middle of September there was a Maxheath Silage workshop held at 'Weewondilla', 80km from Longreach and hosted by Graziers, Boyd & Katie Webb. An informative day (attended by 29 producers) - useful for producers to consider alternative options for drought-proofing.

- Boyd & Katie started planting cropping 2 years ago. They planted oats (baled and sold it) and then sorghum
- Alan Balfour from Maxheath Silage and Nathan Lister from Lallemand Animal Nutrition share their knowledge
- 1000 tonnes has been stored on the property until it is needed. Plans to store it to help feed sheep through future droughts.

**UPCOMING EVENTS**

- Thursday 12th October – Soil Carbon Workshop
- Friday 27th October – Goat Gains – A panel of supply chain experts to discuss the future of the domestic market.

The Adoption Officer role, provided through the Drought Resilience Adoption and Innovation Hubs Program receives funding through the Australian Governments Future Drought Fund



Australian Government
Department of Agriculture,
Fisheries and Forestry



Future
Drought
Fund



University of
Southern
Queensland



SQNNSW
Innovation Hub



RAPAD
RANGE AREA PLANNING &
DEVELOPMENT BOARD

COMMUNIQUE | THIRD QUARTER 2023

1 JUL - 30 SEP



RAPAD plays a leading role in facilitating groups that unite our seven councils, as well as agencies and industry, to work together on common, critical areas including Pest and Weed Management, Roads and Transport, Water and Sewerage, HR and now... Introducing the **RAPAD IT Alliance**.

The IT Alliance held its initial meeting in September bringing together council representatives to discuss common challenges: from cyber security and phishing, to IT platforms and upgrades, as well as look for opportunities and to share successes.

The first meeting really highlighted to us the skills and enthusiasm that we have right here in our region, reinforcing why we continue to identify and support a regional 'Alliance' platform approach that can provide relevant opportunities to share information, solve issues in-region and tackle challenges together - particularly in increasingly important areas like IT. While a few may be a tad shy in the Zoom camera stakes, it was fantastic to listen to the range of topics and we're looking forward to the next one!

The Board's upcoming meetings for quarter four are planned for:

- October 6,
- November 3 and,
- November 27-29 in Brisbane, which will also be the Annual General Meeting along with the annual Friends of RAPAD event.

Further detail can be provided by contacting the CEO, David Arnold on 0428 583 301.

Information:

RAPAD – www.rapad.com.au

RFCSNQ – www.rfcsnq.com.au

RAPAD Skilling – www.rapadskilling.com.au

CENTRAL WEST QUEENSLAND'S OWN REGISTERED TRAINING PROVIDER

For individual and business training needs, contact the team at RAPAD Skilling.

RAPAD Skilling is a **Skills Assure** supplier approved to deliver subsidised qualifications funded under the Qld Government's VET Investment Plan and User Choice Scheme.

Give them a call on 4652 5600 or visit rapadskilling.com.au



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BLACKALL-TAMBO REGIONAL COUNCIL[Return to Agenda](#)
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COUNCIL MEETING DATE: 15 November 2023

Item No: 6.9

SUBJECT HEADING: Mobile Vending Policy

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: At the September general meeting, Council resolved to designate an appropriate area of Council land in Blackall and Tambo for roadside and mobile vendors. A policy has been drafted to provide rules and guidelines for mobile vending on Council controlled land.

Officer's Recommendation: That Council adopt the Mobile Vending Policy and the fee be set as \$110 per annum.

Background

At the 20 September 2023 general meeting, Council resolved the following:

That Council designate an appropriate area of Council land in Blackall for roadside and mobile vendors.

*Moved: Cr JH Scobie**Minute No.: 15/09A/23**Seconded: Cr DA Hardie**Carried 6/0*

Council also requested that a policy be drafted to provide rules and guidelines for mobile vending on Council controlled land.

When drafting the policy consideration was made for the following:

- Location
- Parking
- Pedestrian/customer safety
- Impact on permanent retail and service traders
- Benefit to the community.

The policy provides information on permit provisions, operations, safety, complaints and permitted areas.

The current fee for mobile food vendors on Council owned land is \$110.00 per year. The fee for all vendors on Council controlled land should be the same.

Link to Corporate Plan

Nil

Consultation (internal/external)

Chief Executive Officer

Policy Implications

Nil

Budget and Resource Implications

Nil

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Proposed Risk Treatment

Nil



Blackall-Tambo Regional Council

Mobile Vending Policy

Policy Number:	Effective Date:
Version Number:	Review Date:
Policy Compiled by: Governance Coordinator	
Policy Approved by: Chief Executive Officer	

1. INTRODUCTION

Blackall-Tambo Regional Council is committed to creating clear parameters to allow the operation of Temporary Vending Businesses to provide a fair and equitable trade in a manner that does not interfere or conflict with permanent business establishments.

The Mobile Vending Policy will ensure that activities are appropriate for the area and do not cause any public safety issues or nuisance to the surrounding residents or businesses and that the amenity of the area is protected.

2. SCOPE

This policy provides Council with approved Location Rules where mobile vendors may operate with a permit. When setting the permitted location rules, Council takes into consideration the following:

- Location
- Parking
- Pedestrian/customer safety
- Impact on permanent retail and service traders
- Benefit to the community.

3. REFERENCE

- *Local Government Act 2009*
- *Local Government Regulation 2012*
- *Food Act 2006*
- Food Standards Australia New Zealand (FSANZ)
- Blackall-Tambo Regional Council Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2010
- Blackall-Tambo Regional Council Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads 2010

4. APPLICATION

This policy applies to all Mobile Vendors in the Blackall-Tambo Regional Council area.

Mobile vending must comply with:

Policy Number:	Version number:	Adopted by Blackall-Tambo Regional Council	Page 1 of 6
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Blackall-Tambo
Regional Council

Mobile Vending Policy

- Federal and state relevant legislation
- Council local laws
- Mobile Vendor Guidelines and Location Rules
- Permit Conditions.

4.1. Permit Provisions

- 4.1.1. The Mobile Vending Permit Holder must agree to comply with the conditions imposed by Council. If a breach of a permit condition is identified, Council can modify or revoke the Mobile Vending Permit.
- 4.1.2. A current copy of the Permit is to be carried at all times and must be produced immediately upon request by an Authorised Officer or other enforcement agency.
- 4.1.3. The Permit Holder must take responsibility for:
 - 4.1.3.1. The care, appearance, maintenance and operation of the vending activity vicinity; and
 - 4.1.3.2. Ensure they abide to all legislative requirements relating to the vending activity.
- 4.1.4. Hold and be able to produce a current public liability insurance certificate as outlined in the Mobile Vending Permit conditions.
- 4.1.5. Renewing permits is the responsibility of the Vendor.
- 4.1.6. Permits are not transferable in the event a business changes ownership.
- 4.1.7. Mobile vendors are permitted to stay at the Location for a maximum of 72 hours.

4.2. Mobile Vending Operations

- 4.2.1. Operations of a Temporary Vending Business must not adversely affect any permanent retail and service traders or the amenity of the area.
- 4.2.2. No fixed infrastructure, tables, chairs or signage or amplified sound are permitted.
- 4.2.3. Advertising must be fixed to the vendor vehicle and not encroach on the public realm. One (1) A Frame sign is also permitted to advertise the business within a maximum of five (5) metres from the vehicle.
- 4.2.4. Exclusive use of an area is not permitted and areas are not able to be reserved.
- 4.2.5. Areas where vending operations are undertaken must be maintained at an appropriate level of cleanliness.
- 4.2.6. Wastewater associated with the activities of Vendors must be contained within the vendor vehicle.
- 4.2.7. The Vendor is responsible for providing a rubbish bin for customers and the bin is to be removed from the area by the Vendor and disposed of appropriately.

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Blackall-Tambo
Regional Council

Mobile Vending Policy

- 4.2.8. In the event that the location has been left in a state requiring Council to undertake cleaning or remediating the area, the Council will seek reimbursement from the Vendor for all costs incurred.
- 4.2.9. Vendors are not permitted to park on Council owned reserves unless the reserve is included as a permitted vending area as outlined in the Mobile Vending Guidelines.
- 4.2.10. Use of utilities (e.g., electricity, water etc.) is not permitted for approved vendors. All mobile vendors must be entirely self-sufficient.

4.3. Safety

- 4.3.1. Mobile vendors must comply with all legislative requirements relating to business operations, Work Health and Safety and Fair Work employment conditions and any other relevant requirements.
- 4.3.2. Mobile food vendors must comply with all health and safety aspects as contained within the Food Act 2006 and Food Standards Australia New Zealand. All mobile food vendors will be subject to an inspection from the Environmental Health Officer.
- 4.3.3. Safety of the public must be the primary consideration. Mobile vendors must not compromise the safety of pedestrians or any other users of the Council controlled land.

4.4. Complaints

- 4.4.1. Complaints related to a Temporary Vending Business must be made in writing to Council. All complaints will be investigated in accordance with Council's General Complaints (Administrative Actions) Procedure.
- 4.4.2. If Council does not resolve where an existing permanent business or Mobile Vendor is directly or adversely affected by the locations, then the complainant may apply to the Queensland Ombudsman for a review of the Location Rules or other matter.

5. CANCELLATION

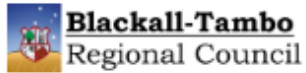
A Vendor Permit may be cancelled or amended by Council if:

- 5.1. The Permit Holder/s fails to comply with the permit conditions;
- 5.2. The permit fee has not been paid;
- 5.3. There are changed conditions affecting the vending area, such as increased risk to health and safety or a Food Business Licences lapses or is cancelled;
- 5.4. The vending area requires work to be undertaken, such as upgrades or refurbishments;
- 5.5. Weather/ground conditions will result in damage to the area or prove unsafe for the user; or
- 5.6. Any other reason has been deemed by the Council in its absolute discretion to be of significant importance in the best interest of the Council and/or the community.

6. POLICY REVIEW

This policy is to be reviewed as determined by the Chief Executive Officer.

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Mobile Vending Policy

Notwithstanding the above, this policy is to be review at intervals of no more than four (4) years.

7. VERSION CONTROL

Version One	
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RECORDS

When completed and approved the original, signed hard copy of the policy is filed in the Master File.

Electronic copies are saved in the appropriately labelled folder in Magiq.

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Blackall-Tambo Regional Council

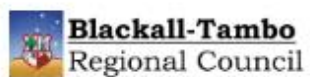
MOBILE VENDOR LOCATION RULES

Tambo – Western Sports Complex, Arthur Street

No limit on mobile vendors, space permittance.
Community events have priority at all times.



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Mobile Vending Policy

Blackall – 140-144 Shamrock Street, Blackall
No limit on mobile vendors, space permittance.



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COUNCIL MEETING DATE: 15 November 2023

Item No: 6.10

SUBJECT HEADING: Land Restoration Fund – Investigation Case Studies

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The Local Government Association of Queensland is inviting local governments who may be interested in receiving free advice on opportunities through the Land Restoration Fund through QRIDA's Carbon Farming Advice Scheme.

Officer's Recommendation: That Council advise the Local Government Association of Queensland that Council is interested in participating in the development case studies through the Land Restoration Fund.

Background

The Local Government Association of Queensland (LGAQ) is inviting interested local governments to participate in the development case studies on opportunities through the Land Restoration Fund, as well as identifying any barriers/challenges/gaps that need to be resolved for council participation into the future.

To be involved, councils will receive free advice from a consultant on what opportunities exist for their council through the Land Restoration Fund (through the Queensland Rural and Industry Development Authority's (QRIDA) Carbon Farming Advice Scheme).

The Land Restoration Fund (LRF) is funded by the Queensland Government, to support Queensland-based land sector carbon farming projects and create new jobs and opportunities in this growing industry. The LRF has, as its primary objective, to facilitate a pipeline of *carbon farming projects* that generate Australian Carbon Credit Units (released by the Australian Government).

The LRF has engaged QRIDA to deliver the Carbon Farming Advice Scheme. The aim of the scheme is to assist with accessing relevant advice from Approved Advisors about undertaking carbon farming projects.

To be involved, councils will receive free advice from a consultant on what opportunities exist for their council through the LRF. There will be a requirement for local government resourcing (human) to provide data/direction to the consultants to finalise the case studies, as well as an agreement by council for outputs to be shared with Queensland local governments.

Link to Corporate Plan

Nil

Consultation (internal/external)

Nil

Policy Implications

Nil

Budget and Resource Implications

Human resourcing will be required.

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Proposed Risk Treatment

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 15 November 2023

Item No: 6.11

SUBJECT HEADING: Public Tree Management Policy

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The Public Tree Management Policy provides guidance on the effective management of the region's public trees.

Officer's Recommendation: That Council adopt the Public Tree Management Policy.

Background

As part of the Workplace Health and Safety program it was recommended that a tree management policy be compiled and adopted by Council.

The policy recognises the significance of trees in the region and how to manage the trees on Council controlled land through protection, planting and pruning or removal.

A copy of the policy is attached to this report.

Link to Corporate Plan

Governance

Outcome 1 – Workforce – Council's workforce is trained and supported to competently manage themselves and their work.

Consultation (internal/external)

Chief Executive Officer

Director of Works and Services

Workplace Health and Safety Queensland

Policy Implications

Nil

Budget and Resource Implications

Nil

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	The policy will assist the workforce and community with management of trees on Council controlled land.	Low
People	Low	Nil	Low

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Operational	Medium	The policy provide guidance for the management of trees on Council controlled land.	Low
Environmental	Medium	The policy addresses any environmental impacts trees or removal of trees have.	Low
Strategic	Medium	Guidance on tree management assists the workforce and community.	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Proposed Risk Treatment

Nil. The implementation of new policies provides guidelines to the Council workforce. The Public Tree Management Policy assists with mitigating risks to users of public space.



Blackall-Tambo Regional Council

Public Tree Management Council Policy

Policy Number:	Effective Date:
Version Number: 1.0	Review Date:
Policy Compiled by: WHS	Pages: 8
Policy Approved by: Chief Executive Officer	

1. Policy Statement

Council recognises the value and important role of trees across the landscape and aims to balance risks against the environmental social and economic benefits of public trees.

2. Purpose/Objectives

The purpose of this policy is to provide:

- Commitment to the retention and effective management of the region's public trees.
- Strategic direction in relation to planting of new trees, continued maintenance, management and protection of trees located on Council controlled land.

3. Principles

Trees on public land are fundamental to the Blackall-Tambo Regional Council (BTRC) region's biodiversity and ecological values, landscape character and amenity.

Trees form the aesthetic backdrop for the region's outstanding natural environmental values.

They also provide shade, cool and soften buildings, enhance streetscape amenity and provide habitat and food for wildlife. As such, trees have a significant value to BTRC and the community.

Council's activities and resources shall be prioritised upon the following order of principles:

1. Manage risks to public safety.
2. Manage risks to property or infrastructure.
3. Preserve and maintain the health and structural soundness of the BTRC region's public trees.
4. Improve the regions image, liveability and the wellbeing of the community by prioritising the integration of public trees.

Policy Number:	Version number: Initial Date of Adoption –	Adopted by Blackall-Tambo Regional Council	Page 1 of 8
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Public Tree Management Council Policy

4. Scope

This policy applies to all the trees that Council has management responsibility for on Council controlled lands (roads reserves, parks, cemeteries and public open spaces). This tree management Policy is intended for use by:

- Council workers and contractors – as a guide for the provision and management of trees on Council controlled lands.
- Landholders and developers – to assist in the selection of tree species and understanding of Councils management of trees.
- The Community – to promote better understanding of tree management.

This policy does not apply to:

- Trees on private property.
- Trees in State controlled land and road reserves.
- Trees within council area where vegetation management is explicitly stated as the responsibility of the Lessee.
- Declared Plant species as listed in *Biosecurity Act 2014* and as identified in the *Central West Regional Biosecurity Strategy 2024-2029*.

5. Objectives

This Policy is underpinned by the following objectives:

- Increase and enhance the extent of tree canopy throughout the region through planting of appropriately selected trees in streets, public spaces and bushland areas.
- Where it is unavoidable that trees are to be removed from public land, Council will arrange an offset planting.
- Recognition of the importance of tree cover throughout the region.
- Trees are recognised and valued.
- Council will maintain a consistent approach to assessing risks and benefits posed by trees in accordance with defined criteria.
- Implement best practise safety processes and principles to minimise risks to the community from trees on Council controlled land.
- Enable effective, efficient and consistent communication with the community on Council's tree management approach and practises.
- Unauthorised interference with trees on Council land is prohibited and will be managed in accordance with local laws and relevant legislation.

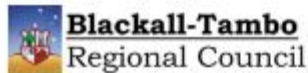
6. Content

6.1 Tree Planting

Council will plant the "right tree, for the right location" with consideration given to their whole of life maintenance requirements and the possible impacts to private and Council infrastructure and public safety.

Tree planting throughout the region will be undertaken to support and enhance existing avenues, establish new avenues and increase canopy cover across the Open Space network.

Policy Number:	Version number: Initial Date of Adoption –	Adopted by Blackall-Tambo Regional Council	Page 2 of 8
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Public Tree Management Council Policy

Policy Statements:

Objective	Policy Statements
Tree planting	<ul style="list-style-type: none"> Species selection is based on careful consideration to the environmental, social and historic character of individual urban areas and townships across the region. Council prefers the planting of sizable and long-lived tree species, where environmental conditions, community support and site factors allow. Council will consider the growing characteristics of tree species before they are planted to reduce the potential for conflict between services, infrastructure and trees. All approved Public Tree removals will be offset by Offset Tree Plantings, which should achieve no net canopy loss within three (3) years of the approved Public Tree removal. The canopy area of the original Public Tree shall be used to determine the quantity of replacement trees required.

6.2 Tree Protection

To realise the benefits provided by public trees, their protection and retention shall be given a high priority during the assessment of development applications, delivery of infrastructure, performing maintenance activities, and when assessing event applications likely to cause impact to public trees.

Policy Statements:

Objective	Policy Statements
Development applications & Operational works applications	<ul style="list-style-type: none"> Council will require that applicants provide all necessary information relating to the potential impact of development activities on public trees. Council will apply tree protection and retention conditions, as required, to ensure that development activities do not have negative impacts on either the long-term health or structural integrity of a public tree.
Operational activities (undertaken by Council or external parties)	<ul style="list-style-type: none"> Council will safeguard trees during its operational and maintenance activities by following the best practice guidelines. Activities or works likely to cause harm to a public tree will be avoided or redesigned and/or managed to ensure the level of harm is eliminated (in the first instance) or reduced to an acceptable level.
Management of Council controlled trees around overhead power	<ul style="list-style-type: none"> Council will engage with service providers to advocate for the protection of public trees.

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**Blackall-Tambo
Regional Council**
**Public Tree Management
Council Policy**

lines, service installation	<ul style="list-style-type: none"> • Council will investigate options in partnership with service providers to relocate and redesign existing infrastructure away from public trees. • Council will require that new services (above and underground) are not installed within close proximity to a public tree.
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6.4 Tree Pruning or Removal

Council regularly receives requests to remove part or all of trees on land under its control. Decisions as to whether to act on these requests will be made by Council's qualified staff and/or consultant arborists. Trees will only be removed or pruned after consideration of potential risks and benefits.

Policy Statements:

Objective	Policy Statements
Council tree pruning & removal considerations	<ul style="list-style-type: none"> • Council may agree to the following works if the risk presented outweighs the benefit: • Removal of trees that have been professionally assessed as presenting an unacceptable hazard. • Removal of trees in conflict with utilities and built structures if there are no other practicable solutions available. • Maintenance pruning to remove dead, dying, diseased or defective branches only where they present an unacceptable safety risk. • Selective pruning to remove branches causing conflict i.e., encroachment onto buildings. • Vegetation works above and below ground service connections (water/sewer/power/telecommunications). • Vegetation works to reduce unacceptable hazards to pedestrians or vehicular access. • Pruning for vehicle sight lines, public signage, and the requirements of the Manual of Uniform Traffic Control Devices (MUTCD) and the Australian Standard, the Queensland Guide to Temporary Traffic Management and Austroads. • Root pruning of trees to ameliorate damage to built or natural structures. • Minimal vegetation works to trees that are identified as providing habitat to specific species. Council will remove the minimum amount determined to make it safe, whilst still retaining habitat value (e.g., leaving a hollow stump for nesting birds, roost trees).
Tree pruning & removal requests not supported by Council	<ul style="list-style-type: none"> • Council will not undertake the following works: • Removal or pruning of trees to provide benefit to private views. • Removal of trees for leaves, flower, fruit, minor branch or sap drop, or animal faeces.

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**Blackall-Tambo
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**Public Tree Management
Council Policy**

Objective	Policy Statements
	<ul style="list-style-type: none"> • Removal of trees which are inhibiting grass growth, shading property, or shading solar panels. • Removal of trees which are claimed to be damaging buildings, water, or sewage pipes, unless certified evidence is provided that indicates that tree roots are the cause of the damage. • Removal of trees for private insurance purposes. • Removal of healthy and stable trees that do not present an unacceptable risk. • Removal of trees to facilitate private construction works including fences. • Pruning of trees for private and commercial signage. • Vegetation works that will cause the tree health to decline or die.
Management of public trees around overhead power lines, service installation	<ul style="list-style-type: none"> • Council will engage with service providers to advocate for the protection of public trees. • Council will investigate options in partnership with service providers to relocate and redesign existing infrastructure away from public trees. • Council will require that new services (above and underground) are not installed within close proximity to a public tree.

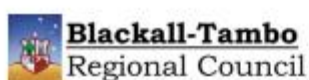
6.4.1 Visual tree assessment

The integrity of a tree is critical to the safety of those working in, under and around it. Before working on or accessing a tree by any method, a thorough visual assessment of the tree should be carried out by a competent person.

The assessment should consider hazards, condition, wind loading, structural integrity and location. This assessment should form the basis of a site-specific risk assessment and decision-making on whether the tree is safe to access, the method chosen to access the tree and the safe systems of work to be used on the site.

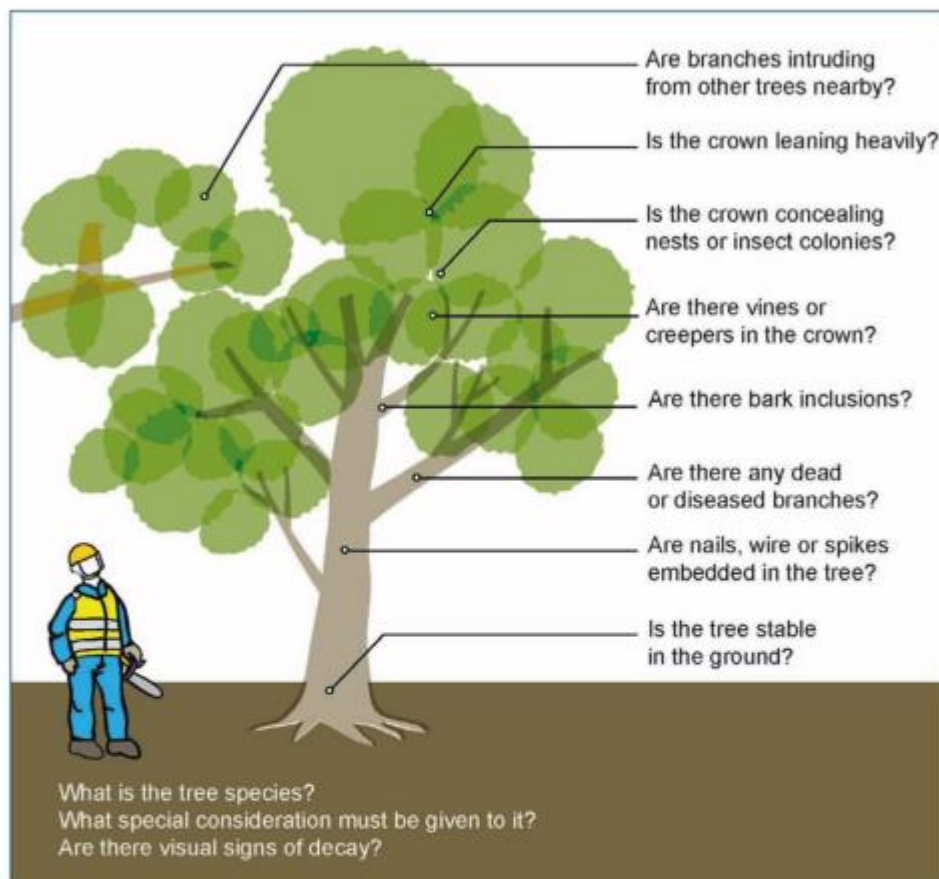
Figure 1 shows many of the conditions which could result in serious risk if they are not identified prior to starting work.

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Public Tree Management Council Policy

Figure 1 Tree hazards



6.5 Unlawful Tree Removal:

Council is committed to ensuring that trees on Council controlled land are protected from interference to maintain the regions biodiversity, conservation, scenic, amenity and cultural value.

Policy Statements:

Objective	Policy Statements
Undertake routine inspections	<ul style="list-style-type: none"> Council will proactively inspect Council controlled land to detect and deter the interference with trees.

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**Blackall-Tambo
Regional Council**
**Public Tree Management
Council Policy**

Objective	Policy Statements
Investigate interference with trees	<ul style="list-style-type: none"> Council will investigate all instances of interference with trees on public land and manage in accordance with Local Laws and relevant legislation.
Management actions to be undertaken	<ul style="list-style-type: none"> At all sites identified by council officers as being unlawfully cleared, a visible barrier (Para webbing) is to be erected immediately surrounding area with a sign stating unlawful vegetation removal has been detected in this area and is currently under investigation.
Re-vegetate lands where interference/removal has occurred	<ul style="list-style-type: none"> Council is authorised to revegetate in whatever manner seems appropriate and may erect shade cloth screens to the pre-existing vegetation height until the new vegetation is established. Council may install billboard type signage to remain until vegetation is as tall as the height of the top of the signs. Other measures to block views such as shade cloth or other mechanisms may also be installed, in addition to or as an alternative to the billboard type signage. Council will regularly provide information to landholders adjacent to or opposite council reserves and the broader public reminding them of the importance of vegetation and Councils objectives in managing that vegetation. At any time and within resource constraints, Council may move to reclaim those areas of public land adjacent to private property that have been unlawfully cleared historically. Actions may include revegetating cleared and lawn areas using endemic native plants and removal of exotic species.

7.0 Responsibilities

The Director of Works is responsible for ensuring this policy and any supporting standards, guidelines or procedures are understood by all council workers and contractors working on Council controlled land.

All council workers, managers and supervisors are responsible for ensuring this policy is adhered to.

8.0 Definitions

- Arborist – means a specialist in the cultivation and care of trees, including tree surgery, diagnosis, treatment, prevention, and management of tree diseases. Council considers an arborist to be an individual who has obtained a minimum of AQF level 3 in Arboriculture.
- Community – refers to the broader population of the BTRC region.
- Council – Blackall-Tambo Regional Council.
- Council Controlled Land – in this policy, refers to land under Council freehold ownership or Crown land managed by Council under trust. It also includes Council controlled road reserves and State controlled road reserves that are managed by Council under the Road Maintenance Performance Contract (RMPC).

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Blackall-Tambo
Regional Council

Public Tree Management Council Policy

- Delegated Officer – a suitably qualified person holding the power to provide approval on behalf of Council.
- Hazard – means any source of potential damage, harm or adverse health effects on something or someone.
- Public Tree – means any woody or perennial plant or any plant resembling a tree in form or size within the Local Government area that has part of its trunk growing from Council controlled land.
- Public Open Space – publicly accessible lands set aside for informal and formal community use.
- Road Reserve – areas of land set aside for road reserves extending from property boundary to property boundary.

Related forms, policies and procedures	
Relevant legislation	<ul style="list-style-type: none"> • <i>Biosecurity Act 2015(Cth)</i> • <i>Environment Protection and Biodiversity Conservation Act 1999(Cth)</i> • <i>Biosecurity Act 2014</i> • <i>Electrical Safety Act 2002</i> • <i>Environmental Protection Act 1994</i> • <i>Local Government Act 2009</i> • <i>Local Government Regulation 2012</i> • <i>Planning Act 2016</i> • <i>Nature Conservation Act 1992</i> • <i>Disaster Management Act 2003</i> • <i>Queensland Heritage Act 1992</i> • <i>Vegetation Management Act 1999</i> • <i>Neighbourhood Disputes (Dividing Fences and Trees) Act 2011</i>
Reference and resources	<ul style="list-style-type: none"> • Australian Standard 31000:2009 Risk Management • Australian Standard 31000:2009 • Risk Management Principles • Australian Standard 4373:2007 Pruning of Amenity Trees • Australian Standard 4970:2009 • Guide To Managing Risks of Tree Trimming and Removal Work (safeworkaustralia.gov.au)

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BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 15 November 2023

Item No: 6.12

SUBJECT HEADING: Land Protection Fund Annual Payment

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The Department of Agriculture and Fisheries have provided the tax invoice for the Land Protection Fund for the 2023-2024 financial year totalling \$94,981.00 as provided for under the Biosecurity Act 2014.

Officer's Recommendation: That Council receive the letter from the Department of Agriculture and Fisheries and note that the Blackall-Tambo Regional Council's 2023-2024 contribution to the Land Protection Fund is \$94,981.00.

Background

The *Biosecurity Act 2014* provides for the Department of Agriculture and Fisheries to collect funds as annual payments from the local governments to maintain the Land Protection Fund. Biosecurity Queensland works in partnership with many groups to prevent or minimise the impacts of invasive plants and species on Queensland human health, social amenity, economy and environment.

Blackall-Tambo Regional Council's payment is divided into two categories as follows:

- | | |
|---------------------------|-------------|
| 1. On-ground research | \$27,398.00 |
| 2. Wild Dog Barrier Fence | \$67,583.00 |

Each component increased in line with 7.4 per cent Consumer Price Index for the 2023-2024 financial year.

The Wild Dog Barrier Fence (WDBF) program is responsible under the *Biosecurity Act 2014* for upgrading and maintenance of the Wild Dog Barrier Fence. The fence runs for approximately 2,500 kilometres from Jandowae to 50 kilometres west of Hungerford on the New South Wales border. It protects 26.5 million hectares of sheep and cattle grazing country.

The WDBF is funded by nine local governments; Balonne, Barcoo, Blackall-Tambo, Bulloo, Maranoa, Murweh, Paroo, Quilpie and Western Downs.

Link to Corporate Plan

Environment & Heritage

Outcome 3 – Pest Management – Weeds, seeds and pests including wild dogs are effectively controlled.

Consultation (internal/external)

Nil

Policy Implications

Nil

Budget and Resource Implications

\$94,981.00

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	The Land Protection Fund amount is allocated with the adopted budget.	Low
Legal & Regulatory	Low	Compliant with the <i>Biosecurity Act 2014</i> and Council's Corporate Plan.	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Local governments have a legislative requirement to manage invasive pests and weeds in their region.	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Risk Treatment

Nil

Our ref: CTS 15928/23

Your ref:

26 October 2023

Mr Des Howard
Chief Executive Officer
Blackall-Tambo Regional Council
PO Box 21
BLACKALL QLD 4472

Dear Mr Howard

I am writing to you regarding the Land Protection Fund annual payments for the 2023-24 financial year. The *Biosecurity Act 2014* (the Act) provides for funds to be collected as annual payments from Local Governments to maintain the Land Protection Fund.

The Department of Agriculture and Fisheries (the department) supports Local Governments and their communities through its investment in invasive plants and animal management policy, planning, research and regional services. Local Governments have a primary legislative function and responsibility to ensure that invasive plants and animals are managed in their local area.

There are four components to the Land Protection Fund:

- On-ground and Research
- Wild Dog Barrier Fence (WDBF)
- Darling Downs-Moreton Rabbit Board (DDMRB)
- Plague Pest Contingency Fund.

The On-ground and Research component will be increasing in line with 7.4 per cent Consumer Price Index for the 2023-24 financial year. This enables the department to undertake invasive plant and animal management research, strategic invasive plant and animal control and local and regional technical services that support Local Governments in the delivery of invasive plant and animal management functions.

A calculation methodology determines the proportion of contributions paid into the On-ground and Research component.

The WDBF component will be increasing in line with 7.4 per cent Consumer Price Index for the 2023-24 financial year and is apportioned among the nine Local Governments whose areas benefit from the WDBF.

The DDMRB component provides funding to maintain the WDBF and to ensure that rabbits are managed within the DDMRB's operational area. It is apportioned among the eight Local Governments in the rabbit district. The DDMRB requested a five per cent increase to its operational budget for 2023-24 financial year, as provided for under section 85 of the Act.

Councils who contribute into the WDBF and the DDMRB were advised that Synergies Consultancy were appointed by the Local Government Association of Queensland (LGAQ) to undertake a review of the beneficiaries and methodology. This project has now been completed and options papers provided to all contributing councils.

The options paper regarding possible changes to the DDMRB funding methodology were rejected by the DDMRB and the member Councils and as such the status quo will remain.

LGAQ undertook a survey of Council's opinions regarding the options paper for a revised WDBF funding methodology. The results of the survey were varied. Further economic analysis and consultation will be undertaken before any changes are introduced.

The Plague Pest Contingency Fund component allows the department to undertake strategic control and prevention of locust swarms. The department is not collecting contributions as the fund has reached its ceiling.

Please find attached your Land Protection Fund Tax Invoice for 2023-24.

If you require any further information about any of the matters above, I encourage you to contact Aimee Aird, Manager Executive Support, Invasive Plants and Animals, on telephone 0448 311 198 or email aimee.aird@daf.qld.gov.au.

Yours sincerely



Enrico Perotti
General Manager, Invasive Plants and Animals
Biosecurity Queensland, Department of Agriculture and Fisheries

Att/Enc

BLACKALL-TAMBO REGIONAL COUNCIL[Return to Agenda](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 15 November 2023

Item No: 6.13

SUBJECT HEADING: 2024 Special Holiday

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: Council made a request to the Office of Industrial Relations for Special Holiday in 2024 as 5 November 2024 for the purpose of Melbourne Cup Day. The request has been approved by the Minister for Education and Minister for Industrial Relations.

Officer's Recommendation: That Council receive the letter from the Office of Industrial Relations and note the 5 November 2024 has been approved as a Special Holiday for the Blackall-Tambo region.

Background

At the 21 June 2023 general meeting Council resolved the following:

That Council request a special holiday for the Blackall-Tambo Regional Council area as Melbourne Cup Day, 5 November 2024.

Moved: Cr GK Schluter

Seconded: Cr DA Hardie

Minute No.: 21/06B/23

Carried 7/0

Council officers made the request to the Office of Industrial Relations for Ministerial approval. The Minister for Education and Minister for Industrial Relations has approved the request and correspondence has been received approving the request.

The holiday notification has also been published in the Queensland Government Gazette.

Link to Corporate Plan

Nil

Consultation (internal/external)

Chief Executive Officer

Policy Implications

Nil

Budget and Resource Implications

Nil

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Risk Treatment

Nil



Office of
Industrial Relations

Department of Education

3 November 2023

Des Howard
Chief Executive Officer
Blackall-Tambo Regional Council
Via Email: ceo@btrc.qld.gov.au
PA@btrc.qld.gov.au

Dear Des Howard

I refer to your request for special holidays for 2024.

Pursuant to Section 4 of the *Holidays Act 1983*, the Minister for Education and Minister for Industrial Relations has appointed:

- 5 November 2024 a holiday for the Blackall-Tambo Region for the purpose of the Melbourne Cup Day

Please note that it is only special holidays appointed in respect of an annual agricultural, horticultural or industrial show (show holidays) which are public holidays. On a public holiday, employees will be entitled to refuse to work in reasonable circumstances without loss of pay and to be paid penalty rates for work performed.

Should there be a need to request repeal of one or more of the above special holidays (whether or not appointment of a replacement special holiday is also requested) or appointment of an additional special holiday, 30 days prior notice of the requested repeal or appointment is to be given to the Minister. This will allow time for the Minister to decide the request, notify any repeals and/or appointments in the Queensland Government Gazette and for the requesting local government to give notice of holiday changes to its community.

Replacement of a show holiday with a special holiday on another date should be carefully considered as the replacement show holiday will only be a public holiday if it continues to be in respect of an annual agricultural, horticultural or industrial show.

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Notification of the appointment of the 2024 special holidays was published in the Queensland Government Gazette on 3 November 2023.

A copy of the gazette can be accessed on the [Queensland Government's publications website](#), the special holidays notifications commence on page 418 of the gazette.

Should you require further information, please contact Patricia Faulkner, Senior Industrial Officer on telephone (07) 3406 9845.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'A J (Tony) James', with a stylized flourish at the end.

A J (Tony) James
Assistant Director-General
Office of Industrial Relations