



GENERAL MEETING

20 October 2021

NOTICE OF MEETING

Date: 20 October 2021

Cr AL Martin

Cr BP Johnstone

Cr PJ Pullos

Cr LP Russell

Cr JH Scobie

Cr DA Hardie

Cr GK Schluter

Please find attached the Agenda for the General Meeting to be held at the Blackall-Tambo Regional Council Chambers in Blackall, 20 October 2021 commencing at 8.30am.

A handwritten signature in blue ink, appearing to read 'DA Howard', is written over a faint, light blue circular stamp.

DA Howard
Chief Executive Officer

CALENDAR OF EVENTS

October 2021

20 October 2021	Council Meeting – Blackall
22-24 October 2021	Leading in the Central West Program
25-27 October 2021	LGAQ Conference – Mackay

November 2021

2 November 2021	Melbourne Cup Holiday
11 November 2021	Remembrance Day
13 November 2021	Tambo Outback Rodeo
17 November 2021	Council Meeting – Tambo
30 November 2021	Integrity Refresher Training

December 2021

3 December 2021	QTC Education Program – Financial Management in Practice for Elected Members Workshop
4 December 2021	Tambo CWA Luncheon
7 December 2021	Councillors Luncheon
15 December 2021	Council Meeting – Blackall
19 December 2021	Carols in the Park
25 December 2021	Christmas Day

Held at Blackall Council Chambers
On Wednesday 20 October 2021
Commencing at 8.30am

Order of Business

Blue items are hyperlinked

Leave of absence/Signing of Attendance Book

Apologies:

Condolences:

- Dorothy June Stockwell

Declarations of Conflicts of Interest

Deputations

BUSINESS

1. CONFIRMATION OF THE MEETING MINUTES

1.1 [Confirmation of General Meeting Minutes](#) 5

2. BUSINESS ARISING FROM THE MINUTES

2.1 [Business Arising from the Minutes from 15 September 2021](#) 13

3. PETITIONS – Nil

4. REPORTS & CORRESPONDENCE

4.1 Director of Corporate and Community Services

4.1.1	Financial Statements for the Month of September	16
4.1.2	DFCCS Operations Report	23
4.1.3	Environmental Health Officer's Report	30
4.1.4	Ranger's Report	32
4.1.5	Arts and Cultural Report	34
4.1.6	Internal Audit and Risk Management Committee	36
4.1.7	60s and Better	38
4.1.8	RADF Committee Minutes	42
4.1.9	RADF Application – Blackall Cultural Association	46
4.1.10	RADF Application – Red Ridge Interior QLD Ltd	47
4.1.11	RADF Application – Tambo CWA	48
4.1.12	Operating Plan Review 30 September 2021	49

4.2 Director of Works and Services

4.2.1	DWS Operations Report for the month of September 2021	58
4.2.2	Work Health and Safety Report	61

4.2.3	Purchase of Padfoot Roller	63
4.2.4	Design and Construct – Tambo Truck Museum	65

5. CEO Reports

5.1	Blackall Saleyards Monthly Report 2020/2021	66
5.2	Planning and Development Report	68
5.3	RAPAD Board Meeting – 24, 25 August and 1 October Communiqués	74
5.4	2021 Christmas Closure	87
5.5	Council Meeting Dates for 2022	88
5.6	Consideration for Annual Valuation Effective – 30 June 2022	90
5.7	Wild Dog Sub-Committee Meeting 17 September 2021	91
5.8	Conversion to Freehold Tenure – Lot 6 on MX75	97
5.9	Blackall Industrial Land for Sale by Tender	99
5.10	Application for Water Connection – 289 Blackall-Jericho Road, Blackall	101
5.11	Conversion to Freehold Tenure – Lot 6 on LO11	103
5.12	Development Application – DA 07-2021-2022 – Mr Matthew James Adams – 23 Violet Street, Blackall	105



[Return to Agenda](#)

[Next Item](#)

**MINUTES OF THE GENERAL MEETING OF
BLACKALL-TAMBO REGIONAL COUNCIL
HELD AT THE TAMBO COUNCIL CHAMBERS
ON WEDNESDAY 15 SEPTEMBER 2021
AT 8.30AM**

PRESENT:

Councillors: Cr AL Martin (Mayor), Cr LP Russell (Deputy Mayor), Cr GK Schluter, Cr JH Scobie, Cr BP Johnstone, Cr DA Hardie, Cr PJ Pullos attended via audio visual link.

OFFICERS:

Mr Alastair Rutherford, Acting Chief Executive Officer, Mr Garth Kath, Director of Works and Services, Mrs Andrea Saunders, Executive Assistant.

CONDOLENCES:

A minute's silence was observed to mark the passing of:

- Rodney Edward John Harrison
 - Gary Scott Welldon
-

DECLARATIONS OF INTEREST:

At this point no conflicts of interest were declared.

Councillor Attendance by Audio Visual Link

Under section 254K of the *Local Government Regulation 2012*, a local government may allow a person to take part in a meeting of the local government by audio link or audio visual link. Cr Pullos is seeking permission to attend the meeting via audio visual link due to medical reasons.

MOTION: **Moved: Cr LP Russell** **Seconded: Cr BP Johnstone**

That under section 254K of the *Local Government Regulation 2012* Council permits Cr Pullos to attend the meeting via audio visual link.

Minute No. 01/09A/21

Carried 6/0

Chief Executive Officer Leave of Absence

MOTION: Moved: Cr GK Schluter Seconded: Cr DA Hardie

That the Chief Executive Officer be granted a leave of absence due to medical reasons and that Council note the Director of Finance Corporate and Community Services, Mr Alastair Rutherford is Acting Chief Executive Officer.

Minute No. 02/09A/21

Carried 7/0

1.1 Confirmation of General Meeting Minutes

MOTION: Moved: Cr JH Scobie Seconded: Cr GK Schluter

That the minutes of the General Meeting held on 18 August 2021 be taken as read and confirmed, and that the Mayor be authorised to sign same.

Minute No. 03/09A/21

Carried 7/0

4.1.1 Financial Report for the Month of August

In accordance with s204 of the *Local Government Regulation 2012* a monthly financial report is required to be presented to Council. The financial report for August 2021 details Council's current financial position and compares its performance against the adopted budget for 2021-2022.

MOTION: Moved: Cr DA Hardie Seconded: Cr JH Scobie

That Council receive the Financial Report for August 2021.

Minute No. 04/09A/21

Carried 7/0

4.1.2 DFCCS Operations Report – August 2021

The Director of Finance Corporate and Community Services operations report for August 2021 is presented to Council. The report includes housing and administration, community development program, Blackall aerodrome, libraries, visitor information centres, facility bookings, Tambo Multipurpose and Tambo Child Care Centre.

MOTION: Moved: Cr GK Schluter Seconded: Cr LP Russell

That Council receive the DFCCS Operations Report for August 2021.

Minute No. 05/09A/21**Carried 7/0**

4.1.3 Environmental Health Officer's Report

The Environmental Health Officer's report is provided to Council.

MOTION: **Moved: Cr PJ Pullos** **Seconded: Cr LP Russell**

That Council receive the Environmental Health Officer's report.

Minute No. 06/09A/21**Carried 7/0**

Cr Hardie asked if there was any requirement in Blackall-Tambo for the sewerage water to be tested for COVID-19.

The Director of Works advised that Council, at this time, is under no requirement to test the water for COVID-19 and will commence testing if/when directed to do so by Queensland Health.

4.1.4 Ranger's Report

The Ranger's report for August 2021 is provided to Council.

MOTION: **Moved: Cr BP Johnstone** **Seconded: Cr JH Scobie**

That Council receive the Ranger's report for August 2021.

Minute No. 07/09A/21**Carried 7/0**

4.1.5 Arts & Cultural Report – August 2021

The arts and cultural report is provided to Council.

MOTION: **Moved: Cr DA Hardie** **Seconded: Cr PJ Pullos**

That Council receive the Arts and Cultural Report for August 2021.

Minute No. 08/09A/21**Carried 7/0**

4.2.1 Director of Works and Services' Operations Report – August 2021

The Director of Works and Services report for August 2021 is presented to Council.

MOTION: **Moved: Cr GK Schluter** **Seconded: Cr JH Scobie**

That Council receive the Director of Works and Services' Operations Report for August 2021.

Minute No. 09/09A/21

Carried 7/0

Cr Scobie spoke in favour of the motion and complimented on the quality of work that had been completed on the Blackall-Jericho Road. Cr Scobie said the newly sealed section made a significant improvement on the trip.

4.2.2 Work Health and Safety Report

The Work Health and Safety Report has been provided to Council.

MOTION: **Moved: Cr DA Hardie**

Seconded: Cr GK Schluter

That Council receive the Work Health and Safety Report for August 2021.

Minute No. 10/09A/21

Carried 7/0

4.2.3 Purchase of Dual Cab Service Truck

Quotations were requested from 4 truck dealers for the purchase of a dual cab truck to replace plant 5012 Hino 300 series.

MOTION: **Moved: Cr PJ Pullos**

Seconded: Cr LP Russell

That Council accept the quotation from Central Isuzu Rockhampton to supply a new Isuzu FRR 110-260 Auto Crew dual cab truck for \$152,710.78 (ex GST) and accept trade of 5012 for \$50,000.00 (ex GST). This truck is preferred as it will provide uniformity of plant, value for money and proven backup service. Local Buy (NPN 04-13) contract will apply.

Minute No. 11/09A/21

Carried 7/0

4.2.4 Purchase of Dual Cab Tipper

Quotations were requested from 4 truck dealers for the purchase of a dual cab tipper to replace plant 5020 Hino Dutro tipper.

MOTION: **Moved: Cr LP Russell**

Seconded: Cr GK Schluter

That Council accept the quotation from Central Isuzu Rockhampton to supply a new Isuzu NQR 87/80-190 dual cab tipper for \$109,750.92 (ex GST) and accept trade of 5020 for \$31,818.18 (ex GST). This truck is

preferred as it will provide uniformity of plant, value for money and proven backup service. Local Buy (NPN 04-13) contract will apply.

Minute No. 12/09A/21

Carried 7/0

4.2.5 Purchase of 2.5 Tonne Diesel Forklift

Quotations were requested from 5 major forklift truck dealers for the purchase of a 2.5 tonne fork truck.

MOTION: **Moved: Cr DA Hardie**

Seconded: Cr GK Schluter

That Council accept the quotation from Forkforce to supply a new Enforcer FD25T for \$31,500.00 (ex GST). This forklift is preferred as it is the same unit Council is currently operating.

Minute No. 13/09A/21

Carried 7/0

5.1 Blackall Saleyards Monthly Report

The Blackall Saleyards monthly report for August is presented to Council.

MOTION: **Moved: Cr LP Russell**

Seconded: Cr JH Scobie

That Council receive the Blackall Saleyards monthly report for August 2021.

Minute No. 14/09A/21

Carried 7/0

5.2 Planning and Development Report

The Planning and Development monthly report provides a summary of building applications and planning and development activity in the Blackall-Tambo Regional Council area.

MOTION: **Moved: Cr GK Schluter**

Seconded: Cr JH Scobie

That Council receive the Planning and Development Report for August 2021.

Minute No. 15/09A/21

Carried 7/0

5.3 Heart of Australia

The Heart of Australia provides mobile clinics to remote and rural areas. The mobile clinics are state of the art, fully equipped, modern clinics.

MOTION: **Moved: Cr PJ Pullos** **Seconded: Cr JH Scobie**

That Council provide support of \$2,500.00 per visit to the Heart of Australia program to assist with travel expenses.

Minute No. 16/09A/21

Carried 7/0

5.4 Blackall Work Camp CAC Meeting – 24 August 2021

The Community Advisory Committee for the Blackall Work Camp met on 24 August 2021.

MOTION: **Moved: Cr LP Russell** **Seconded: Cr DA Hardie**

That Council receive the report from the Blackall Work Camp Community Advisory Committee 24 August meeting.

Minute No. 17/09A/21

Carried 7/0

Cr Schluter noted that the Blackall Work Camp conduct regular work at the Blackall Golf Club and had been doing so for a number of years.

5.5 Tambo Town Common Meeting – 17 August 2021

The Tambo Town Common Advisory Committee held a meeting on 17 August 2021.

MOTION: **Moved: Cr PJ Pullos** **Seconded: Cr LP Russell**

That Council:

- 1. Receive the minutes from the Tambo Town Common meeting held 17 August 2021; and**
- 2. Set the bull levy for the Tambo Town Common at \$0.30 per week per head per joined females for the 2021/2022 financial year.**

Minute No. 18/09A/21

Carried 7/0

Cr Russell noted that Item 4 in Business Arising from the Meeting held 16 February 2021 was incorrect and this would be amended at the next Tambo Town Common meeting. Blackall-Tambo Regional Council recommended to the committee that the chairperson position should be open for nomination and election every 12 months.

DECLARATION OF INTEREST:

At this point Cr Martin declared an interest.

Cr AL Martin for item 5.6 – I, Councillor Martin, inform the meeting that I have a prescribed conflict of interest in item 5.6 Outback Queensland Muster 2022. The nature of my interest is as follows:

- I am the chair of Outback Queensland Tourism Association which are the host of the Outback Queensland Muster.

As a result of my conflict of interest, I will leave the meeting room while the matter is considered and voted on.

Cr Martin left the meeting at 9.37am.

Cr Russell assumed the chair.

5.6 Outback Queensland Muster 2022

Outback Queensland Tourism Association is proposing to host an Outback Muster in February 2022 and has sought support from regional councils for a grant application.

MOTION: **Moved: Cr JH Scobie** **Seconded: Cr DA Hardie**

That Council ratify the CEO's support of the OQTA Outback Travel Muster 2022.

Minute No. 19/09A/21

Carried 6/0

At this point, 9.39am, Cr Martin returned to the meeting and resumed the chair.

5.7 Funding for Toxins to Control Pests

The Queensland Government is providing financial assistance to local governments for the purchase of toxins to control pests as the state government-supplied 1080 concentrate has been depleted.

MOTION: **Moved: Cr LP Russell** **Seconded: Cr GK Schluter**

That Council accept the funding of \$11,572.00 (ex GST) for the purchase of baits to assist with pest management.

Minute No. 20/09A/21

Carried 7/0

5.8 Camping on Council Controlled Land Policies

The policies relating to camping on Council controlled land required reviewing as this had not been undertaken for some time.

MOTION: **Moved: Cr JH Scobie**

Seconded: Cr DA Hardie

That Council:

- a. Adopt the revised Stat 25 – Blackall Showgrounds Camping Policy; and**
- b. Adopt the revised Stat 16 – Camping on Council Controlled Land Policy; and**
- c. Adopt the revised P11 – Trust Land Management Plan Blackall Showgrounds and Recreation; and**
- d. Retire Stat 14 – State Government Caravan Park Policy PUX/901/102 Version Three.**

Minute No. 21/09A/21

Carried 7/0

CLOSURE:

There being no further business to consider, the Mayor declared the Meeting closed at 9.42am.

CONFIRMATION OF MINUTES:

Confirmed by Council as a true and correct record at the General Meeting held on Wednesday 20 October 2021.

Signed.....Mayor

[Return to Agenda](#)[Next Item](#)

Minute No.	Report Number	Subject	Resolution	Action By	Result
17/08A/21	5.4	Surrender of Land for Overdue Rates	That Council, under section 121(c) of the <i>Local Government Regulation 2012</i> , grant a concession by way of accepting a transfer of unencumbered land in full payment of the rates and charges for rate assessment 10783-00000-000, 10778-00000-000, 10776-00000-000 and 10777-50000-000.	CEO	Council's solicitors have drafted the appropriate documents and Council has provided the documents to the owner.
18/08A/21	5.5	Proposed Land Swap Under Section 236(1)(c)(v) of the Local Government Regulation 2012	That Council: <ol style="list-style-type: none"> 1. Is satisfied that section 236(1)(c)(v) of the <i>Local Government Regulation 2012</i> applies to Council's proposed disposal, other than by way of tender or auction, of the proposed area of Lot 1 on SP197795 and proposed area of Lot 1 on SP293537, on the basis that it is in the public interest to do so and that it can otherwise be achieved in accordance with the sound contracting principles; and 2. Authorise the Chief Executive Officer to enter negotiations with the owner of Lot 2 on SP293537 for the exchange of land (including monetary payment by the owner to Council for any difference in land value). 	CEO	The owners of Lot 2 on SP293537 have agreed to the proposed land swap. The development application is with an independent town planner and has been lodged with Council's town planner. Council's solicitors are drafting a contract between Council and the owners of Lot 2 on SP293537 as well preparation of the easement documentation. The contract has been provided to the other party and has been fully executed.

11/09A/21	4.2.3	Purchase of Dual Cab Service Truck	That Council accept the quotation from Central Isuzu Rockhampton to supply a new Isuzu FRR 110-260 Auto Crew Cab for \$152,710.78 (ex GST) and accept trade of 5012 for \$50,000.00 (ex GST). This truck is preferred as it will provide uniformity of plant, value for money and proven backup service. Local Buy (NPN04-13) contract will apply.	DWS	The order has been placed with the supplier.
12/09A/21	4.2.4	Purchase of Dual Cab Tipper	That Council accept the quotation from Central Isuzu Rockhampton to supply a new Isuzu NQR 87/80-190 dual cab tipper for \$109,750.92 (ex GST) and accept trade of 5020 for \$31,818.18 (ex GST). This truck is preferred as it will provide uniformity of plant, value for money and proven backup service. Local Buy (NPN 04-13) contract will apply.	DWS	The order has been placed with the supplier.
13/09A/21	4.2.5	Purchase of 2.5 Tonne Diesel Forklift	That Council accept the quotation from Forkforce to supply a new Enforcer FD25T for \$31,500.00 (ex GST). This forklift is preferred as it is the same unit Council is currently operating.	DWS	The order has been placed with the supplier.
16/09A/21	5.3	Heart of Australia	That Council provide support of \$2,500.00 per visit to the Heart of Australia program to assist with travel expenses.	CEO	Complete
18/09A/21	5.5	Tambo Town Common Meeting – 17 August 2021	That Council: <ol style="list-style-type: none"> 1. Receive the minutes from the Tambo Town Common meeting held 17 August 2021; and 2. Set the bull levy for the Tambo Town Common at \$0.30 per week per head per joined females for the 2021/2022 financial year. 	CEO	Complete
20/09A/21	5.7	Funding for Toxins to Control Pests	That Council accept the funding of \$11,572.00 (ex GST) for the purchase of baits to assist with pest management.	CEO	The agreement has been signed and

					returned to Biosecurity Queensland.
21/09A/21	5.8	Camping on Council Controlled Land Policies	<p>That Council:</p> <ul style="list-style-type: none"> a. Adopt the revised Stat 25 – Blackall Camping Policy; and b. Adopt the revised Stat 16 – Camping on Council Controlled Land Policy; and c. Adopt the revised P11 – Trust Land Management Plan Blackall Showgrounds and Recreation; and d. Retire Stat 14 – State Government Caravan Park Policy PUX/901/102 Version Three. 	CEO	The policies have been updated on the website and register.

BLACKALL-TAMBO REGIONAL COUNCIL

[Return to Agenda](#)[Next Item](#)

OFFICER REPORTS

COUNCIL MEETING DATE: 20 October 2021

Item No: 4.1.1

SUBJECT HEADING: Financial Report for the Month of September 2021

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: In accordance with s204 of the Local Government Regulation 2012 a monthly financial report is required to be presented to Council. The financial report for September 2021 details Council's current financial position and compares its performance against the adopted budget for 2021-2022.

Officer's Recommendation: That Council receive the Financial Report for September 2021.

Background

In accordance with section 204 of the *Local Government Regulation 2012* the financial report of Council must be presented at the monthly meeting of Council. This ensures adequate oversight of Council's financial position and performance against the latest approved budget.

Link to Corporate Plan

Governance

Outcome 4 – Financial

Consultation (internal/external)

CEO

Director of Finance

Manager of Finance

Policy Implications

Nil

Budget and Resource Implications

Nil

FINANCE REPORT TO A MEETING OF THE BLACKALL-TAMBO REGIONAL COUNCIL HELD ON 20 OCTOBER 2021

Contents

- 1. Cash Position**
- 2. Monthly Cash Flow Estimate**
- 3. Comparative Data**
- 4. Capital Funding - budget V's actual**
- 5. Road Works - budget V's actual**
- 6. Rates Arrears Summary**
- 7. Capital Projects Detail**
- 8. Revenue and Expenditure Summary**

FINANCE REPORT TO A MEETING OF BLACKALL-TAMBO REGIONAL COUNCIL

HELD ON 20 October 2021

1. Cash Position as at 30 September 2021

Cash at Bank

Operating Accounts \$ 2,147,346

Short Term Investments

Bank of Queensland - Term Deposits \$ 5,000,000

Queensland Treasury Corporation - Cash Fund \$ 15,000,000

\$ 22,147,346

The following items should be backed by cash and investments, plus any increases in the surplus of Debtors over Creditors and unspent grants.

Cash backed Current Liabilities (Employee Entitlements) \$ 2,653,356

Unspent Grants (Restricted Cash) \$ 3,071,202

\$ 5,724,558

	<i>Debtors</i>	<i>Creditors</i>	
Balance of recoverable debtors - estimated creditors :	865,302	338,659	\$ 526,643

Plus cash surplus	22,147,346	5,724,558	\$ 16,422,788
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Working Capital **\$ 16,949,431**

2. Monthly Cashflow Estimate: October 2021

Receipts

Rates & Fees & Charges \$ 50,000

Debtors \$ 700,000

Grants/Subsidies/Loans QTC \$ -

Total \$ 750,000

Expenditure

Payroll \$ 800,000

Creditor Payments \$ 800,000

Loan Payments \$ -

Total \$ 1,600,000

Therefore cash is expected to decrease by -\$ 850,000 in the period.

3. Comparative Data:

	September 2021	September 2020
Cash position	22,147,346	17,842,693
Working capital	16,949,431	15,195,802
Rate arrears	64,877	225,261
Outstanding debtors	865,302	879,986
Current creditors	338,659	132,189
Total Loans	1,605,408	1,702,466

FINANCE REPORT TO A MEETING OF BLACKALL-TAMBO REGIONAL COUNCIL

HELD ON 20 October 2021

4. Capital Works Summary: 1 July 2021 to 30 June 2022

	Budget	YTD Actual	% of Budget
Buildings & Other Structures	1,453,000	367,005	25%
Plant & Equipment	1,800,000	1,585,015	88%
Road Infrastructure	2,668,300	338,535	13%
Water Infrastructure	930,000	-	0%
Sewerage Infrastructure	250,000	-	0%
QTC Loan Redemption	98,900	24,450	25%
Total	7,200,200	2,315,005	32%

5. Road Works Expenditure : 1 July 2021 to 30 June 2022

	Budget	Expended YTD Actual	% of Budget Expended
Total Roads Expenditure	14,390,114	3,400,499	24%
1. Rural Roads	10,299,500	2,905,821	28%
2. Town Streets	400,000	66,264	17%
3. RMPC Works	3,690,614	428,414	12%

6. Rate Arrears Summary

Total Rates Outstanding Balance \$ **300,327**

Rates Outstanding Breakdown	Total	No. of Assessments
Current	\$ 235,450	164
1 Year	\$ 41,713	25
2 Years	\$ 18,980	14
3 Years and over	\$ 4,184	6

BTRC 2021-22 CAPITAL EXPENDITURE PROJECTS		1/07/21 to 30/06/22		SOURCES OF FUNDING		
Particulars	Budget 2021-22	Expenditure YTD	% Expended	Capital Grants	Council Contribution	Comments
BUILDINGS & OTHER STRUCTURES	1,453,000	367,005	25%	854,900	598,100	
Tambo Dam Lights	200,000	-	0%	200,000	-	Subject to additional funding
Tambo Aquatic centre shade structure	60,000	56,297	94%	60,000	-	Completed
Tambo 'Truck Museum	494,400	7,984	2%	454,900	39,500	Out to tender
Tambo Depot Fencing	70,000	2,405	3%	-	70,000	Planning stage
Tambo Sprinkler System - Pump and Electricity	20,000	13,215	66%	-	20,000	In progress
Tambo Racecourse Rock Removal	40,000	-	0%	-	40,000	Planning stage
Tambo Historic House Shed	40,000	-	0%	-	40,000	Planning stage
Blackall Admin Office South Wall	100,000	-	0%	-	100,000	Planning stage
Blackall Rodeo and Campdraft Grounds Upgrade	150,000	7,104	5%	-	150,000	Lighting upgrades undertaken.
Internet BOR STAGE 3	278,600	280,000	101%	140,000	138,600	Completed
PLANT & EQUIPMENT	1,800,000	1,585,015	88%	-	1,800,000	
Plant Replacement including committed orders	1,800,000	1,585,015	88%	-	1,800,000	As per plant replacement program
ROAD INFRASTRUCTURE	2,668,300	338,535	13%	1,808,300	860,000	
Roads to Recovery	808,300	-	0%	808,300	-	Planning stage
Road Reseals	800,000	-	0%	-	800,000	Planning stage
Footpath Coolibah Village - Mitchell to Garden St	60,000	62,160	104%	-	60,000	Completed
Heavy Bypass Stage 2 (Salvia Street)	950,000	276,375	29%	950,000	-	In progress
Tambo Industrial Estate Roads	50,000	-	0%	50,000	-	2nd Seal scheduled for October 2021
WATER INFRASTRUCTURE	930,000	-	0%	880,000	50,000	
Water infrastructure renewals and upgrades	930,000	-	0%	880,000	50,000	Planning stage
SEWERAGE INFRASTRUCTURE	250,000	-	0%	200,000	50,000	
Sewerage infrastructure renewals and upgrades	250,000	-	0%	200,000	50,000	Planning stage
LOAN REDEMPTION Qld Treasury Corporation	98,900	24,450	25%	-	98,900	
Saleyards Upgrade - Current Balance \$ 1,252,564 Maturity June 2037 [Drawdown 16/05/2017 \$ 1,500,000]	60,600	14,948	25%	-	60,600	As per loan agreement
Tambo Bore - Current Balance \$ 352,844 Maturity June 2030 [Drawdown 15/06/2020 \$400,000]	38,300	9,502	25%	-	38,300	As per loan agreement
TOTAL CAPITAL PROGRAM 21-22	7,200,200	2,315,005	32%	3,743,200	3,457,000	

(Accounts: 0100-0001-0000 to 5250-2000-0000. All report groups. 25% of year elapsed. To Level 2. Excludes committed costs)

Blackall-Tambo Regional Council (Budget for full year)

Financial Year Ending 2022

Printed(SDAYAL): 11-10-2021 10:30:12 AM

		REVENUE			EXPENDITURE		
		30 Sep 2021 ACTUAL	AMENDED BUDGET	ORIGINAL BUDGET	30 Sep 2021 ACTUAL	AMENDED BUDGET	ORIGINAL BUDGET
1000-0001	ADMINISTRATION						
1000-0002	Administration	72,652.74	47%	153,200	837,209.97	23%	3,663,100
1100-0002	Finance	2,007,451.66	32%	6,372,800	18,745.99	25%	75,000
1200-0002	Oncosts	0.00	0%	0	476,797.49	-37%	(1,304,200)
1300-0002	Stores/Purchasing	0.00	0%	0	9,217.33	13%	69,400
2000-0002	Corporate Governance	0.00	0%	500	163,410.42	22%	729,100
2100-0002	Business Activities	18,646.15	45%	41,000	8,146.17	18%	45,700
2150-0002	Saleyard Operations	504,411.73	35%	1,450,100	243,767.63	26%	952,700
2200-0002	Tambo Sawmill	0.00	0%	104,000	13,774.48	13%	103,900
2350-0002	Airports/Aerodromes	18,634.47	13%	143,700	48,889.71	14%	351,700
2450-0002	Tourism	27,599.48	42%	65,200	119,629.35	28%	425,800
2500-0002	Planning & Development	7,429.68	25%	30,000	13,426.33	16%	82,000
2580-0002	Economic & Community Develop	375,029.79	13%	2,985,900	288,591.39	73%	396,700
2600-0002	Environmental	23,862.30	30%	80,000	1,000.79	2%	46,000
3000-0002	Work Scheme and Community	5,365.42	35%	15,300	35,274.92	35%	100,000
3100-0002	Council Housing	29,970.00	25%	120,000	45,716.63	16%	286,000
3300-0002	Child Care Services	129,926.52	89%	146,600	98,943.94	29%	335,700
3350-0002	Sport and Recreation	16,541.90	26%	63,000	33,634.73	55%	61,000
3400-0002	Youth Services	0.00	0%	0	1,610.00	1%	145,000
3410-0002	Sixties and Better	19,512.30	32%	60,800	6.00	0%	60,800
3415-0002	Tambo Multi-Purpose Centre	126,544.79	24%	530,700	97,480.36	18%	536,100
3445-0002	Disability	28,326.21	25%	111,500	12,749.73	21%	60,000
3460-0002	Community Services	218,192.35	88%	247,900	56,734.98	33%	169,400
3470-0002	Miscellaneous Care Services	0.00	0%	0	0.00	0%	2,000
3500-0002	Libraries, Education and Arts	6,730.97	61%	11,100	47,048.62	21%	228,300
3570-0002	Regional Arts Development Fund	55,550.00	74%	75,000	50,038.71	20%	247,000
3600-0002	Halls and Cultural Centres	136.36	3%	4,000	17,875.22	8%	214,200
3700-0002	Showgrounds & Sports Facilities	5,013.39	167%	3,000	97,302.61	16%	615,000
3740-0002	Funerals	4,909.09	7%	75,000	15,915.72	22%	73,000
3800-0002	Corporate Buildings	0.00	0%	0	31,786.05	31%	104,000
1000-0001	ADMINISTRATION	3,702,437.30	29%	12,890,300	2,884,725.27	33%	8,874,400
4000-0001	WORKS AND SERVICES						
4001-0002	Works Office and Depot	0.00	0%	0	177,191.30	6%	3,050,200
4100-0002	Town Street Maintenance	0.00	0%	0	66,264.13	17%	400,000
4200-0002	Rural Roads Maintenance	158,198.25	13%	1,179,400	127,592.26	16%	800,000
4500-0002	Recoverable Works	7,795,344.05	28%	27,386,600	4,962,082.48	21%	23,728,300
4550-0002	Plant Operations	1,064,282.81	32%	3,340,000	658,294.99	26%	2,546,000
4600-0002	SES - Disaster Mgmt	6,984.00	30%	23,000	23,046.56	48%	47,900
4700-0002	Cemeteries	136.36	3%	5,000	9,439.33	19%	48,700
4800-0002	Parks, Gardens and Reserves	0.00	0%	0	212,002.56	22%	954,800
4860-0002	Aquatic Centres	0.00	0%	0	93,895.81	21%	452,100
4900-0002	Animal Control	18,410.00	81%	22,800	18,632.73	21%	89,000
4950-0002	Stock Routes & Pest Mgmt	53,102.67	56%	94,000	42,291.50	11%	379,100

(Accounts: 0100-0001-0000 to 5250-2000-0000. All report groups. 25% of year elapsed. To Level 2. Excludes committed costs)

Blackall-Tambo Regional Council (Budget for full year)

Financial Year Ending 2022

Printed(SDAYAL): 11-10-2021 10:30:12 AM

		REVENUE			EXPENDITURE		
		30 Sep 2021		AMENDED	30 Sep 2021		AMENDED
		ACTUAL		BUDGET	ACTUAL		BUDGET
5000-0002	Cleansing	141,786.36	43%	329,300	51,492.00	20%	261,000
5100-0002	Water Supply	403,915.29	47%	861,000	80,461.11	17%	467,600
5200-0002	Sewerage Services	344,487.25	46%	741,200	50,833.54	15%	348,400
4000-0001	WORKS AND SERVICES	9,986,647.04	29%	33,982,300	6,573,520.30	20%	33,573,100
TOTAL REVENUE AND EXPENDITURE		13,689,084.34	29%	46,872,600	9,458,245.57	22%	42,447,500

BLACKALL-TAMBO REGIONAL COUNCIL[Return to Agenda](#)[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 20 October 2021

Item No: 4.1.2

SUBJECT HEADING: DFCCS Operations Report – September 2021

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: The Director of Finance Corporate and Community Services operations report for September 2021 is presented to Council. The report includes housing and administration, Blackall aerodrome, libraries, visitor information centres, facility bookings, Tambo Multipurpose and Tambo Child Care Centre.

Officer's Recommendation: That Council receive the DFCCS Operations Report for September 2021.

Background**Blackall Housing and Administration*****Cultural Centre Maintenance***

- Monthly fire alarm system inspection – no issues.

Memorial Hall

- All doors repaired to secure the hall.

Housing Maintenance

- Smoke alarm replacement tender for all Council residential buildings on Vendorpanel – closing 21.10.21.

Blackall Visitor Information Centre

Five information packs were requested by phone. During the month of September, phone calls were still being received requesting information on what venues were open in Blackall for the current tourist season.

Considering Covid-19 restrictions, the number of visitors and campers are up significantly compared to September last year. Since recording statistics, these are the highest recorded numbers for the month of September (being 2,100 visitors); with the second highest being in September 2009 with visitor numbers recorded as 1,656.

Monthly Statistics:**Visitor Numbers to Blackall Tourist Information Centre**

2020/2021	Visitor Numbers	2021/2022	Visitor Numbers
July	1638	July	3794
August	1985	August	2628
September	1522	September	2100
October	941	October	
November	174	November	

December	99	December	
January	99	January	
February	95	February	
March	375	March	
April	1217	April	
May	2553	May	
June	3952	June	
Year to Date	14,650	Year to Date	8,522

Issue of Camping Permits

Month	Information Centre	Self - Registration	Total for Month 2021/22
July	560	606	1166
August	382	321	703
September	259	250	509
October			
November			
December			
January			
February			
March			
April			
May			
June			
Year to Date	1201	1177	2378
2020/2021	1515	2043	3883

Camping Ground Fees		
Month	\$ Amount	2021/2022 YTD \$
July	11,660	11,660
August	7,030	18,690
September	5,090	23,780
October		
November		
December		
January		
February		
March		
April		
May		
June		

The Blackall Visitor Information Centre issued 2 permits (\$60.00) for the Blackall Showgrounds due to wet weather or overflow under the Blackall Showgrounds Camping Policy.

Year ending 2020/2021 \$38859.00

Blackall Library Report

Month	Loans 2020/21	Loans 2021/22	Visitors 2020/21	Visitors 2021/22	Requests 2020/21	Requests 2021/22	Members Added 2020/21	Members Added 2021/22
July	233	248	389	471	14	21	3	8
August	263	367	371	508	26	62	14	6
September	266	346	401	479	29	27	11	9
October	216		389		21		4	
November	374		378		35		10	
December	315		450		38		4	
January	377		376		16		1	
February	340		318		39		5	
March	226		413		23		7	
April	212		407		40		6	
May	159		387		47		4	
June	249		349		32		11	
Year to Date	3230	961	4628	1458	360	110	80	23

Tambo Library and Tourist Report

	Loans 2020/21	Loans 2021/22	Visitor s 2020/21	Visitors 2021/22	Request s 2020/21	Requests 2021/22	Members Added 2020/21	Members Added 2021/22
July	710	396	138	103	65	53	3	4
August	419	381	125	113	52	52	6	3
September	465	425	144	115	52	58	3	9
October	414		137		114		3	
November	427		123		63		1	
December	336		110		36		0	
January	404		104		69		1	
February	454		136		80		0	
March	460		126		49		1	
April	365		126		51		1	
May	407		144		65		2	
June	488		127		61		5	
Totals	5349	1202	1540	331	757	163	26	16

	Visits 2020/21	Visits 2021/22
July	464	733
August	506	512
September	612	51
October	323	
November	93	
December	123	
January	84	
February	55	
March	140	
April	319	
May	577	
June	793	
Totals	4089	1756

Council Facility Bookings

Blackall	Memorial Hall		Cultural Centre		Showgrounds		Racecourse		Bus	
	20/21	21/22	20/21	21/22	20/21	21/22	20/21	21/22	20/21	21/22
July	11	0	4	6	4	13	0	1	0	8
August	11	2	11	5	4	15	0	1	12	8
September	11	2	12	5	9	6	0	0	8	5
October	2		11		11		2		3	
November	0		16		0		2		7	
December	3		8		3		0		1	
January	0		1		2		1		0	
February	3		10		1		1		4	
March	7		4		1		0		3	
April	5		7		4		1		3	
May	3		4		5		1		9	
June	4		10		4		0		6	
TOTAL	60	4	98	16	48	34	8	2	56	21

Tambo	Shire Hall		Racecourse		Western Sports		Bus	
	20/21	21/22	20/21	21/22	20/21	21/22	20/21	21/22
July	8	11	0	2	1	2	0	2
August	13	7	0	2	0	0	1	0
September	6	7	1	4	1	0	1	0
October	7		1		1		2	
November	16		0		0		2	
December	5		1		0		0	
January	8		0		3		1	

February	15		0		0		6	
March	16		0		0		2	
April	16		3		2		6	
May	11		1		6		10	
June	9		1		1		1	
TOTAL	130	25	8	8	14	2	30	2

Tambo Childcare Centre

Attendance	Month 2020-2021	YTD 2020-2021	Month 2021-2022	YTD 2021-2022
July	207	207	255	255
August	214	421	262	517
September	110	531	181	702
October	303	834		
November	261	1095		
December	50	1145		
January	22	1167		
February	180	1347		
March	193	1540		
April	154	1694		
May	230	1924		
June	269	2193		

Finance	Month Receipts 2021-2022	YTD Receipts 2021-2022	Month Expenditure 2021-2022	YTD Expenditure 2021-2022
July	\$16,147.09	\$16,147.09	\$29,844.70	\$29,844.70
August	\$19,482.41	\$35,629.50	\$39,304.44	\$69,149.14
September	\$18,480.71	\$54,110.21	\$29,584.80	\$98,943.94
October				
November				
December				
January				
February				
March				
April				
May				
June				

Qantas Report

Month	Pax OFF	Pax ON	Total	YTD
July	53	47	100	100
August	67	52	119	219
September	67	48	115	334
October				
November				
December				
January				
February				
March				
April				
May				
June				
6 Monthly Average	64.33	50.5	114.83	114.73
YTD	187	147	334	334
Total for 2020/2021	685	598	1283	1283

- The October roster has been distributed for airport employees.

Tambo Multi-Purpose Centre

- Local personal trainer Rachael Sargood will commence her fitness program in October. Aqua fitness will commence when the pool season starts.
- The centre has donated to the “swim with Stacey” program starting in term 4 for the children. The WQPHN kids’ fitness program will cover \$5.00 of each lesson for the children, and the children will receive a swim pack which includes a swim bag, pair of goggles and a towel.
- Kid’s club is on a break due to school holidays, this will commence in term 4 starting 14th October
- For Halloween in October there will be a free sausage sizzle in the park and the children will trick or treat through the senior village and to some local businesses. A few of our senior ladies are getting into the spirit and dressing up for the occasion.
- Our social morning ladies have put their hands up to head over to Blackall for the Gardens of friendship tour and high tea.
- The centre sent out a closure date letter to all the clients this month, the letter includes the dates that the centre is closed and phone numbers of help during the closure period.
- TMPC is in the process of organising a free community event. This event will be funded by the WQPHN and will be held on Sunday December 5th at E.E. Parr. park.

Community Development

- Planning for activities & events for October as part of Seniors Celebrations Month and Queensland Mental Health Week – ‘Gardens of Friendship Tour & High Tour’, Dusty & the Diva’s Show & Seniors Luncheon, Big Barcoo Bingo Anglican Church, Queensland Mental Health Week ‘Beat the Blues’ Community Trivia Night.

- Outdoor Projection Installation equipment has finally arrived, however will plan with Works to be installed after the summer period to be completed well before next tourist season.
- Committed \$1500 sponsorship towards Leading the Central West.
- Attending meetings planning for 'Carnival of Circus' and assisted Red Ridge with sourcing quotations for funding application.
- Playground Project: At this stage unable to source any new grant opportunities for full playground upgrade, this will be an ongoing process. However, will commence project in stages, with Stage 1 being the installation of a flying fox.
- Commenced funding application – Active Gameday Projects for lights/power upgrade Blackall Campdraft and Rodeo Arena and camping area.
- Woolscour: Awaiting a site plan to be supplied by Works to proceed with Heritage Exemption.

Link to Corporate Plan

Economic Development

Outcome 2 – Tourism

Vibrant Communities

Outcome 1 – Arts and culture

Outcome 2 – Health and wellbeing

Outcome 3 – Community Services

Outcome 4 – Youth

Governance

Outcome 5 – Customer service

Infrastructure

Outcome 2 – Airports

Outcome 5 – Council buildings

Consultation (internal/external)

Neighbourhood Centre Coordinator

Tambo Library and Tourism Officer

Community Development Officer

Customer Service Officers

Multi-Purpose Coordinator

Child Care Coordinator

Library Officer

Tourism Officer

Policy Implications

Nil

Budget and Resource Implications

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

[Return to Agenda](#)[Next Item](#)

OFFICER REPORTS

COUNCIL MEETING DATE: 20 October 2021

Item No: 4.1.3

SUBJECT HEADING: Environmental Health Officer's Report

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: The Environmental Health Officer's report is provided to Council.

Officer's Recommendation: That Council receive the Environmental Health Officer's Report.

Background

Food premises

EHO consulted with food business operator in Tambo regarding the completed refurbishment of the premises.

EHO received a food business license application for a mobile food business, application has been reviewed, and the license has been issued to the applicant.

EHO consulted with administration officer regarding the food business license renewals, communication has been sent out to businesses, 10 still outstanding for payment.

Environmental Management/ Public Health

EHO received query about an alleged blocked septic system at a commercial operation in Tambo, EHO advised that the responsibility to empty septic system/grease trap sits with the business owner.

EHO received a notification from DFCCS Monday regarding a fire which occurred Sunday night at the former Food Store in Shamrock Street. Resident expressed concerns about the exposure to asbestos containing material (ACM) due to the fire event. Shortly after receiving the notification, EHO attended the site of the fire at Shamrock Street and noted that the site has been segregated by QPS? or QFES? with a fence to avoid unauthorised entry. EHO communicated onsite with QPS and QFES. Advice has been provided regarding the potential release of ACM fibres due to the fire and therefore associated risks to public health. However, it is understood that the risk is deemed as low. Unless the fire debris is significantly disturbed, the risk of exposure to airborne asbestos fibres to the public and neighbours is low. This is likely to be due to the low numbers of fibres released and the large volumes of air circulated by fires. EHO reiterated that authorised staff should only enter the place while wearing appropriate PPE.

It was understood that the owner/ manager of the place has been notified about the incident, as it is their responsibility to manage the safety onsite, as well as the safety for fellow residents. The owner must engage a licensed asbestos removalist to clean up the site. Fire debris and ACM materials are considered as regulated waste, which cannot be disposed of at BTRC's waste facilities. The material must be transported to an adequate facility.

EHO consulted with BTRC's DWS and WHS regarding the matter. DWS has organised adequate fencing to segregate the site from access, WHS advised that site will be dampened down to reduce any airborne ACM.

EHO received a notification from BTRC's WHS regarding a traffic accident on the Landsborough Highway near Tambo. Incident occurred 11.10.2021 early hours, involving an alleged spillage of lead containing material from the damaged transport vehicle. EHO was advised by WHS that TMR and DES have been notified about the incident. The 'spillage' of lead containing material has been cleaned up through BTRC crew, totalling to about 40 tonnes of material, which is temporarily stored at the Tambo landfill. It is understood that the material is considered regulated waste due to its potential contamination with lead. WHS advised that the material will be removed from the waste facility by its owner in due course and transported to an adequate facility.

EHO received an enquiry from Tambo staff regarding 'a resident wanted to dispose of a demolished house at the Tambo dump'. EHO advised that the homeowner is required to have a permit to demolish the place initially and to determine if there is asbestos containing material evident within the structure. Correspondence has been sent to the homeowner in the meantime to reiterate the requirement to obtain a permit to demolish the building under state planning legislation.

Link to Corporate Plan

Environment and Heritage

Outcome 4 – Waste Management

Consultation (internal/external)

Environmental Health Officer

Policy Implications

Nil

Budget and Resource Implications

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

[Return to Agenda](#)
[Next Item](#)

OFFICER REPORTS

COUNCIL MEETING DATE: 20 October 2021

Item No: 4.1.4

SUBJECT HEADING: Ranger's Report

Author and Officer's Title: Alastair Rutherford – Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: The Ranger's report for September 2021 is provided to Council.

Officer's Recommendation: That Council receive the Ranger's report for September 2021.

Background

Animal Control

Remove large dead roo from 50 Arthur Street.

Complaints

nil

Call Outs

nil

Weed Control

Mother of millions – Bexhill Reserve.

Florestina – Ward Road, Blackall Road (Tambo to Greendale) & Langlo Road to 14 Mile grid.

Parthenium – Malta/Caldervale Road.

Bean Bush – Augathella Road.

Operational

Clean troughs - Tambo pound yards, pound paddock, weaner paddock & Tambo s/route facility.

Common – repairs trough float (Joe's Bog) and water line (golf course to gravel pit)

Check facilities at Forest Park, Northampton, Swan Hill, Bexhill and Greendale.

Rodds bore – repairs to tail spring linkage, oil lines and service.

Manning bore – pull solar pump out and test. Needs to be replaced.

Wild Dog Control

No scalps presented this month.

1080 - Nil.

Agistment

Gillespie Reserve – 129 cows, 46 calves & 2 bulls (Coopers Ponds).

Malverton Reserve – 50 cows (Benalla).

Orchards Reserve – 130 cows, 109 calves and 3 bulls.

Forest Park Reserve – 92 cows & 3 bulls.

Tambo Swan Hill Reserve – 55 cows & calves & 4 bulls (Swan Hill).

Burr Gully Lane – 70 cows & 1 bull.

Rumleigh Lane – 30 Cows.

Link to Corporate Plan

Environment and Heritage
Outcome 3 – Pest Management

Consultation (internal/external)

Ranger Coordinator
Department of Resources

Policy Implications

Nil

Budget and Resource Implications

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

[Return to Agenda](#)[Next Item](#)

OFFICER REPORTS

COUNCIL MEETING DATE: 20 October 2021

Item No: 4.1.5

SUBJECT HEADING: Arts & Cultural Report – September 2021

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: The arts and cultural report is provided to Council.

Officer's Recommendation: That Council receive the Arts and Cultural Report for September 2021.

Background

Grassland Art Gallery:

Statistics: 595 visitors for Oct 2021 (765 in Oct 2020).
Facebook: 2050 followers

To date there have been 5636 visitors for the year which is the highest visitation since the gallery opened in 2009.

The Queensland Regional Art Awards is the next exhibition and will be installed at the beginning of November.

2022 Gallery program is nearly finalised.

Tourism:

A business listing page is being created to list all local businesses not just tourism orientated businesses.

To link the Tourism website to the Blackall Tambo APP will require a change of platform to a platform built by Situ, the APP builders. A funding submission to cover this cost has been submitted.

Feedback and suggestions for the APP has been excellent and new elements, 'buttons', will be incorporated into the APP

The benefit of linking the APP and the website is, everything will be updated on the website and pulled through to the APP, which saves time and reduces the workload of maintaining these digital assets.

The major benefit of the APP is tourism and regional information is easily accessible on the phone, the APP is easier to navigate on a mobile device than a website, plus once downloaded the information is available without internet connectivity.

Information for the OQTA Traveller's guide has been written and provided.

Matilda Way:

Matilda Way Facebook page has 7,250 followers.

Sept statistics:

Reach: 4,588
Post engagements: 1,536

Barcoo Way:

Currently there are 7111 followers.

Sept statistics:

Reach: 9,906
Post engagements: 2,073

Visit Blackall-Tambo:

Visit Blackall-Tambo Facebook page has 4,272 followers.

Sept Statistics:

Reach: 26,590
Post Engagements: 4,985

Tambo Dam Lights Project:

Sculpture is ready for transportation to Tambo.

Community Benefit Gambling Fund submission has been successful for \$34,500.00 for the outdoor projector and creation of the projection.

Link to Corporate Plan

Vibrant Communities

Outcome 1 – Arts and Culture

Economic Development

Outcome 2 - Tourism

Consultation (internal/external)

Arts and Cultural Officer

Policy Implications

Nil

Budget and Resource Implications

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

[Return to Agenda](#)[Next Item](#)

OFFICER REPORTS

COUNCIL MEETING DATE: 20 October 2021

Item No: 4.1.6

SUBJECT HEADING: Internal Audit and Risk Management Committee

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: The Internal Audit and Risk Management Committee meeting on Friday 10 September 2021.

Officer's Recommendation: That Council receive the minutes of the Internal Audit and Risk Management Committee's meeting 10 September 2021.

Background

The Blackall-Tambo Regional Council's Internal Audit and Risk Management Committee held a meeting at the Blackall Council Chambers on Friday, 10 September 2021.

To receive the QAO briefing paper on the final audit.

To receive the draft annual financial statement for year ended 30 June 2021.

The minutes of the meeting are attached to this report.

Link to Corporate Plan

Governance

Outcome 2 – Accountability

Outcome 4 - Financial

Consultation (internal/external)

Internal Audit Committee

DFCCS

Manager of Finance

Policy Implications

Nil

Budget and Resource Implications

Nil

Minutes of Internal Audit and Risk Management Committee Meeting – 10 September 2021

A/. Attendance

Cr Lindsay Russell - Chairman
Ms Megan Prow - member
Mr Tony Walsh – internal auditor
Mrs. Helen Wilkes – ASP Partner
Mr. Kelly Graham – Grant Thornton
Alastair Rutherford – Director of Finance Corporate and Community Services
Shalveen Dayal – Manager of Finance
QAO Audit Manager – Amy Briggs

Open meeting at 10.00am

B/. Apologies

Cr Boyd Johnstone - member
Lisa Fraser - QAO Audit Director

C/. Business arising out of minutes of previous meeting 16 July 2021.

There was no business arising.

D/. Previous minutes of meeting 16 July 2021

Approved

Moved: Megan Prow

Seconded: Cr Lindsay Russell

E/. Agenda items

1/. QAO Briefing Paper 10-9-2021 – ASP Partner and QAO Manager

Received

Moved: Megan Prow

Seconded: Cr Lindsay Russell

2/. Draft annual financial statements 30 June 2021 – BTRC Manager of Finance

Received

Moved: Megan Prow

Seconded: Cr Lindsay Russell

The Chairman thanked the Manager of Finance for preparing the draft annual financial statements.

F/. Any Other Business

There was no other business.

The meeting closed at 10.36am

Signed:

**Cr. Lindsay Russell
Chairman**

BLACKALL-TAMBO REGIONAL COUNCIL

[Return to Agenda](#)[Next Item](#)

OFFICER REPORTS

COUNCIL MEETING DATE: 20 October 2021

Item No: 4.1.7

SUBJECT HEADING: 60s and Better

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: After 60s and Better closed in 2020 it was suggested to Council that Churches of Christ, who have vast expertise in managing and supervising programs for the middle aged and elderly residents, should be asked if they could organise the activity. This eventuated with the approval of the State Government Department and a MOU was signed by both parties in September 2021.

Officer's Recommendation: That Council receive the MOU and approve of the 60s and Better activity being subcontracted to Churches of Christ.

Background

An approach was made earlier this year for Churches of Christ to manage and supervise the 60s and Better activity.

Churches of Christ agreed, and the arrangement was approved by the Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander partnership subject to a MOU being signed by the two parties. The MOU is now signed.

Council is provided the Memorial Hall as the venue for 16 hours a week. Monday to Thursday 8.30am to 12.30pm for 48 weeks a year.

Council's exposure is the electricity, insurance, rates, and maintenance costs of the building.

Council has approval from the Department to retain unspent funds of \$19,000 from 2021. These funds may be necessary to upgrade aspects of the Memorial Hall.

Churches of Christ is to provide the coordinator.

Council remains responsible for the program, the acquittal of funds, the financial reporting on a quarterly basis to the Department.

Council's agreement with the Department runs out 31 December 2021, however it is very likely the agreement will be renewed.

The MOU is attached to this report.

Link to Corporate Plan

Vibrant Communities

Outcome 1 – Arts and Culture

Consultation (internal/external)

Department of Seniors, Disability Services, and Aboriginal and Torres Strait Island Partnerships

Chief Executive Officer

Churches of Christ

Director of Finance Corporate and Community Services

Neighbourhood Centre Coordinator

Member of the Blackall community

Policy Implications

Nil

Budget and Resource Implications

Costs relating to the Memorial Hall

MEMORANDUM OF UNDERSTANDING (MOU)

DATED this 17 day of September 2021

BETWEEN Blackall-Tambo Regional Council (BTRC)

AND Churches of Christ (CofC)

INTRODUCTION

DEFINITIONS

MOU - Memorandum of Understanding

BTRC - Blackall-Tambo Regional Council

CofC - Churches of Christ

Department - The Department of Seniors, Disability Services, and Aboriginal and Torres Strait Islander Partnerships

THE PARTIES AGREE AS FOLLOWS:

1. Scope

The Department of Seniors, Disability Services, and Aboriginal and Torres Strait Islander Partnerships have approved of the Blackall-Tambo Regional Council and the Churches of Christ entering an MOU for BTRC to sub-contract the management of the 60s and better activity to Churches of Christ.

This MOU sets out the responsibilities of BTRC and CofC but does not create legal relations between the two parties.

2. Term

This MOU will commence on the date of signing and will be ongoing conditional upon both parties agreeing to continue to work together until 31 December 2021 and to continue thereafter if the contract is extended.

3. Relationship of the Parties

The parties agree that nothing in this MOU constitutes any relationship of principal and agent, partnership, or joint venture between the parties.

4. Dispute Resolution

In the event there is a dispute both parties will enter discussions with a view to resolving the issue. If a resolution cannot be reached the matter will go to arbitration before a person satisfactory to both parties.

Opening Hours

The 60s and better program is to operate for 16 hours a week 48 weeks a year on Monday to Thursday 8.30am to 12.30pm

Blackall-Tambo Regional Council responsibilities:

- (i) BTRC will forward a signed copy of the MOU to:
SeniorsDisabilitycontractmanagement@communities.qld.gov.au
- (ii) BTRC will retain full responsibility to the Department for the program and be responsible for all reporting and financial management and the quality of services delivered. This will be carried out by the Coordinator of the Neighbourhood Centre.
- (iii) BTRC will be solely responsible for reporting and acquitting the funds to the Department. This will be carried out by the Coordinator of the Neighbourhood Centre.
- (iv) BTRC will encourage the Blackall 60 and better program to identify socially isolated community members to join.
- (v) BTRC will forward the quarterly instalment received from the Department to CofC quarterly in full.
- (vi) Council will provide the venue for 60s and better at the Memorial Hall in Short Street. Churches of Christ will have free access to the hall and Council will be responsible for all outgoings e.g., electricity, insurance, rates, and maintenance.

Churches of Christ responsibilities

- (i) CofC will manage the activity consistent with the agreement between the Department and Council, however the operating hours have been reduced from 24 to 16 per week.
- (ii) Churches of Christ will provide the coordinator to supervise the 60s and better activity.
- (iii) CofC will report to the Coordinator of the Neighbourhood Centre in the format requested on a quarterly basis of the activities provided, the numbers attending and costs for that period.

This Memorandum of Understanding is approved dated this 17 day of September 2021

Signed by: 

D A Howard

Chief Executive Officer BTRC

Signed by: 

Donna Hart

for Churches of Christ

Acting

BLACKALL-TAMBO REGIONAL COUNCIL

[Return to Agenda](#)[Next Item](#)

OFFICER REPORTS

COUNCIL MEETING DATE: 20 October 2021

Item No: 4.1.8

SUBJECT HEADING: RADF Committee Minutes

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: The first round of the 2021-2022 RADF program closed for applications on September 30th and the Committee met on 11 October 2021.

Officer's Recommendation: That Council receive the minutes from the RADF Committee's 11 October 2021 meeting.

Background

The Regional Arts Development Fund (RADF) is a highly successful state and local government partnership that supports professional and emerging professional artists and art practitioners living in regional Queensland.

The program funds one-off, short term projects that offer professional arts, culture and heritage opportunities.

Applications were invited for the first round of funding for the 2021-2022 year with applications closing 30 September. Three submissions were received, and the Committee elected to approve the submissions at their meeting held 11 October.

A copy of the RADF Committee minutes is attached to this report.

Link to Corporate Plan

Vibrant Communities

Outcome 1 – Arts and Culture

Outcome 4 - Youth

Economic Development

Outcome 2 - Tourism

Consultation (internal/external)

Arts and Cultural Officer

RADF Committee

Policy Implications

Nil

Budget and Resource Implications

Nil

General Meeting RADF Meeting 11.10.2020 – BTRC Blackall Boardroom.

Date: 11.10.21

Time: 4.00 pm

Present: Pam Pullos, Ros Wood, Lindy Hardie, Alison Shaw (RLO), Kiralee Sanderson, Pip Fearon

Apologies: Louise Martin, Boyd Johnson

Motion: That the apologies be accepted.

Moved: Pam

Seconded: Wendy

Minutes:

The minutes of the previous general meeting held on 12th April 2021 have been circulated.

Motion: That the minutes be confirmed as a true and correct record of the meeting.

Moved: Ros

Seconded: Wendy

Business arising from the Minutes:

- Robyn Adams – Beanie Festival funding has been paid following her acquittal. RLO to email and communicate it is not necessary for Robyn to present to the Committee and suggest she liaise with community groups regarding sharing their learnings.
- Interactive PDF – some issues with the text size have been fixed up. Applicants needs to check their writing in a word document for spelling/grammatical errors. The budget can't be self-calculating like in the excel document – RLO is still sending the spreadsheet to applicants to assist with budget calculations.

Correspondence:

Inward - Email & written correspondence:

- AQ – notification of \$49,500.00 for 2021-2022 program.
- BCA – re: cancellation of a painting workshop, funds to be returned to program.
- Round 1 application submissions.

Outward - Email & written correspondence:

- RD1 advertising/promotion

Motion: That the inward correspondence be received and the outward endorsed.

Moved: Kiralee

Seconded: Pip

Business arising from the Correspondence:

nil

Financial Report:

Current Balance: \$77,646.00

Motion: That the financial report be received.

Moved: Alison

Seconded: Pam

Business arising from the Financial Report:

- RLO is currently finalising the 2019-2020 RADF annual report for Arts Queensland. The final surplus for this year is \$276.00
- QR Code Art Trail Council Initiative: The funds for the Art Trail initiative are not needed as the QR codes and the physical plaques for these have been by Neighbourhood Centre funds through the Tiny Towns initiative.

Motion: That the RADF Committee reallocate \$11,000 from the 20-21 RADF Art Trail Council Initiative towards the completion of the Tambo Dam Lights project.

Moved: Ros

Seconded: Pip

Assessment of Applications:

Red Ridge	<i>The Greatest Showman</i>
BCA	<i>Furniture Restoration</i>
Tambo CWA	<i>Get Snapping Tambo</i>

Motion: That the RADF committee approves the application received from Red Ridge to support The Greatest Showman for the amount of \$2560.

Moved: Pam

Seconded: Wendy

All in favour

Kiralee and Phillipa declared a conflict of interest and abstained from voting.

Due to time constraints with the project the funding has been approved, however, the Committee requests the RLO contacts the applicant to improve their application:

- Amend the budget as elements supported by RADF are ineligible.
- Provide evidence of community support in the form of letters of support.
- Applicant needs to improve application presentation re: spelling etc.

Motion: That the RADF committee approves the application received from the Blackall Cultural Assoc Inc for a furniture restoration workshop for the amount of \$2,710.00

Moved: Ros

Seconded: Kiralee

All in favour

The Committee noted that historically furniture restoration workshops have been delivered as a cooperative regional project which reduces the costs of travel. It is suggested the BCA consider a second week of furniture workshops in Blackall as the workshop is always over subscribed and to enable new participants to attend.

Motion: That the RADF committee approves the application received from the Tambo CWA for photography workshops for the amount of \$1,765.00.

Moved: Pip

Seconded: Wendy

All in favour

Pam declared a conflict of interest and abstained from voting.

General Business:

Assessment Form: The Committee requested a few edits on the new assessment forms:

- Change the scoring for the priorities criteria
- Include a section for names on the form.
- Clarify the comments section.

BCA Art Workshops: RLO is working with the BCA Project Officer to improve their visual arts workshops applications by pulling them into a program of workshops in one application rather than submitting several small applications.

Next Round & Meeting:

Open the week of Monday Oct 18th, closing at the end of November.

Closure:

There being no further general business the meeting closed at 5.15pm.

BLACKALL-TAMBO REGIONAL COUNCIL

[Return to Agenda](#)[Next Item](#)

OFFICER REPORTS

COUNCIL MEETING DATE: 20 October 2021

Item No: 4.1.9

SUBJECT HEADING: RADF Application – Blackall Cultural Association

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: The first round of the 2021-2022 RADF program closed for applications on September 30th and the Committee recommended the application from the Blackall Cultural Association be approved.

Officer's Recommendation: That Council endorse the RADF Committee's recommendation to approve the application from the Blackall Cultural Association for \$2,710.00.

Background

Applications were invited for the 1st round of funding for the 2021-2022 year with applications closing on September 30th.

Three submissions were received, and the Committee elected to approve all submissions.

Blackall Cultural Association applied for funding to support a furniture restoration workshop in Blackall for \$2710.00.

Link to Corporate Plan

Vibrant Communities

Outcome 1 – Arts and Culture

Outcome 4 - Youth

Economic Development

Outcome 2 - Tourism

Consultation (internal/external)

Arts and Cultural Officer

RADF Committee

Policy Implications

Nil

Budget and Resource Implications

\$2,710.00 – funded project

BLACKALL-TAMBO REGIONAL COUNCIL

[Return to Agenda](#)[Next Item](#)

OFFICER REPORTS

COUNCIL MEETING DATE: 20 October 2021

Item No: 4.1.10

SUBJECT HEADING: RADF Application – Red Ridge Interior QLD Ltd

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: The first round of the 2021-2022 RADF program closed for applications on September 30th and the Committee recommended the application from Red Ridge Interior QLD Ltd be approved.

Officer's Recommendation: That Council endorse the RADF Committee's recommendation to approve the application from Red Ridge Interior Qld Ltd for \$2,560.00.

Background

Applications were invited for the 1st round of funding for the 2021-2022 year with applications closing on September 30th.

Three submissions were received, and the Committee elected to approve all submissions.

Red Ridge Interior Qld Ltd applied for funding to support a The Greatest Showman Bush Beatz performance for the youth of Blackall and Tambo for \$2560.00.

Link to Corporate Plan

Vibrant Communities
Outcome 1 – Arts and Culture
Outcome 4 - Youth

Economic Development
Outcome 2 - Tourism

Consultation (internal/external)

Arts and Cultural Officer
RADF Committee

Policy Implications

Nil

Budget and Resource Implications

\$2,560.00 – funded project

BLACKALL-TAMBO REGIONAL COUNCIL

[Return to Agenda](#)[Next Item](#)

OFFICER REPORTS

COUNCIL MEETING DATE: 20 October 2021

Item No: 4.1.11

SUBJECT HEADING: RADF Application – Tambo CWA

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: The first round of the 2021-2022 RADF program closed for applications on September 30th and the Committee recommended the application from Tambo CWA be approved.

Officer's Recommendation: That Council endorse the RADF Committee's recommendation to approve the application from Tambo CWA for \$1,765.00.

Background

Applications were invited for the 1st round of funding for the 2021-2022 year with applications closing on September 30th.

Three submissions were received, and the Committee elected to approve all submissions.

Tambo CWA applied for funding to support for Get Snapping photography workshops in Tambo for \$1,765.00.

Link to Corporate Plan

Vibrant Communities

Outcome 1 – Arts and Culture

Outcome 4 - Youth

Economic Development

Outcome 2 - Tourism

Consultation (internal/external)

Arts and Cultural Officer

RADF Committee

Policy Implications

Nil

Budget and Resource Implications

\$1,765.00 – funded project

BLACKALL-TAMBO REGIONAL COUNCIL

[Return to Agenda](#)

[Next Item](#)

OFFICER REPORTS

COUNCIL MEETING DATE: 20 October 2021

Item No: 4.1.12

SUBJECT HEADING: **Operating Plan Review 30 September 2021**

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: Section 174(3) of the Local Government Regulation 2012 requires Councils to review their Operational Plans every three months.

Officer's Recommendation: That Council receive the September 2021 report.

Background

A review is carried out September, December, March and June each financial year.

Link to Corporate Plan

Governance

Consultation (internal/external)

Director of Works and Services

Manager of Finance

Policy Implications

Nil

Budget and Resource Implications

Nil

Blackall-Tambo Regional Council

Operational Plan Review 30 September 2021

	Resp. Officer	Operational Plan Action for current year (outputs)	Duration	Performance Measures	Capital Costs	Funding Source	Degree of Completion
Arts & Culture							
Blackall Library	DFCCS	Appropriate training given to staff so they are competent in all aspects of library administration.	Ongoing	Visitors to the library increase and there is positive feedback from the public. Book issues increase.	Ongoing	Council	EOI sent to Qld Libraries. Computer literacy for seniors.
Tambo Library	DFCCS	Appropriate training given to staff so they are competent in all aspects of library administration.	Ongoing	Visitors to the library increase and there is positive feedback from the public. Book issues increase.	Ongoing	Council	EOI sent to Qld Libraries. Computer literacy for seniors.
Disaster Management							
Blackall-Tambo Disaster Management Plan	CEO	Working group formed to review the plan and approve amendments periodically.	Ongoing	Group meetings continually reviewing and adjusting plans as required.	Ongoing	Council and QFES	Not yet commenced
Arrange emergency services training needs where necessary.	CEO	Funds available for continued training of SES Officers and maintenance of equipment.	Ongoing	Local Controllers to maintain SES membership and provide training in line with LG and EMQ requirements	Ongoing	Council and QFES	To be completed for 2021/2022
Economic Development							
Business							
Tambo Sawmill	DWS	Sawmill is not operating at this time.	2021-2022	Council to consider its options as more information becomes available			Infrastructure and forestry tendered
Blackall Saleyards	DWS	Continue to enhance the facility through additional maintenance	2021-2022	Meets all WHS and regulatory requirements	\$120,000	Council	Profit to date \$260,000
Tambo Childcare Centre	DFCCS	Staff development taking place through an arrangement with C and K. Staff to attend training sessions and have an excellent knowledge of the current legislation and regulations.	2021-2022	Develop good working relationships with parents and children. Continue to search for efficiencies in operations to reduce current level of subsidy.	Ongoing	Council	Signed agreement for a sustainability grant of \$450,000 over three years.

Blackall-Tambo Regional Council

Operational Plan Review 30 September 2021

	Resp. Officer	Operational Plan Action for current year (outputs)	Duration	Performance Measures	Capital Costs	Funding Source	Degree of Completion
Tourism							
Collective approach to tourism	DFCCS	Work co-operatively with regional tourism groups and government agencies.	2021-2022	Monitor relationships with external organisations and register the grants being received.	Ongoing	Council	Ongoing
"Better in Blackall" Festival	Committee	Committee to develop a programme aimed at encouraging residents and visitors to celebrate this event in Blackall.	2021/2022	To provide an exciting and vibrant experience for residents and visitors to Blackall alike and to enjoy a get together along with the entertainment..	Donation \$80,000 In Kind Support \$20,000	Council	Complete
Tambo Truck Museum BOR	DWS	To support the preservation of the history of trucking in Tambo and to provide an additional item of attraction.	2021-2022	To provide an additional item of interest for visitors as another means of encouraging longer stays. Enable residents to reflect on this aspect of history.	\$494,400	\$444,400 State \$50,000 Council	Out for tender
Tambo Dam Lights	DWS	A design of lights to bring the Tambo Dam to life at night.	2021-2022	Positive feedback from the public and meets all regulatory requirements	\$200,000	Grant Funding	Additional funds being sought for completion
Tambo Dam - Sprinkler System - Second Stage	DWS	To install the pump and connect to electricity supply.	2021-2022	Positive feedback from visitors to the Centre.	\$20,000	Council	In progress \$13,200 spent
Tambo Visitor Information Centre	DFCCS	Providing an easy to find location with friendly service provided to all visitors. Appropriate training made available through workshops and training sessions.	Ongoing	Positive feedback from visitors to the Centre.	Ongoing	Council	Numbers for the previous months have exceeded expectations
Blackall Visitor Information Centre	DFCCS	Providing an easy to find location with friendly service to all visitors. Keeping RAM Park well maintained to attract additional visitors who wish to see how people in earlier times lived. Appropriate training made available through workshops and training sessions.	Ongoing	Positive feedback from tourists and those that take a tour through RAM Park..	Ongoing	Council	Numbers for the previous months have exceeded expectations

Blackall-Tambo Regional Council

Operational Plan Review 30 September 2021

	Resp. Officer	Operational Plan Action for current year (outputs)	Duration	Performance Measures	Capital Costs	Funding Source	Degree of Completion
Environmental Management							
Waste Management							
Maintain high quality of service to the public	DWS / EHO	Council to ensure collection and disposal of refuse in the region is efficient and cost effective.	Ongoing	Meet all regulatory requirements. Positive feedback from community with respect to the operation .		Council	Operation working well. No complaints
Stock Routes / Pest Management							
Central West Regional Biosecurity Plan	DFCCS / Ranger Coord	The Central West Biosecurity Plan outlines the strategies to be followed and implemented by the seven councils in this area.	Ongoing	The report lists the performance indicators which are reported to Council by the Ranger Coordinator.		Council	Ongoing
Stock Routes Annual Works Program	DFCCS / Ranger Coord	Apply for funding to maintain stock routes facilities in good working order.	2021-2022	Annual capital works program funded by the State Government.	\$60,000	DNR	Not yet completed
Public Health							
High standards of public health and safety are maintained in the Region	EHO	EHO to conduct annual inspections for health related compliance as necessary	Ongoing	EHO to have undertaken all required inspections as per established program with reports provided to Council where appropriate. Minimum number of complaints from the public.		Council	All enquiries handled efficiently
	EHO	EHO to be available to provide expertise on environmental health matters through the year or on an as required basis.	Ongoing	Reports to CEO to address environmental health matters with the type and level of information provided and / or action taken.		Council	All requests for information provided promptly
Water supply quality monitored and maintained to Australian standards	EHO	Undertake water sampling to ensure water supplies are maintained for safe domestic use.	Ongoing	Samples undertaken as required and action taken immediately if sample indicates non conformance to Qld Health requirements.		Council	All samples delivered on time

Blackall-Tambo Regional Council

Operational Plan Review 30 September 2021

	Resp. Officer	Operational Plan Action for current year (outputs)	Duration	Performance Measures	Capital Costs	Funding Source	Degree of Completion
Water Reticulation							
Water Infrastructure - W4Q COVID19	DWS	Provide for upgrade of existing infrastructure - replacement of water mains, valves and service connections. Water saving initiatives.	2021-2024	To meet all current regulatory standards and address all WHS issues.	\$930,000	W4Q COVID19 Council \$50,000	Planning stage
Sewerage							
Sewerage Infrastructure - W4Q COVID19	DWS	Provide for upgrade of existing infrastructure - sewer relining of town network	2021/2024	To meet all current regulatory standards and address all WHS issues.	\$250,000	W4Q COVID19 Council \$50,000	Planning stage
Infrastructure and Plant							
Aerodromes							
Blackall Airport	DWS	To maintain the airport to a high standard and to meet all regulatory requirements while considering new processes that reduce losses to Council.	Ongoing	Regular programs implemented to maintain the highest safety and security standards. Positive feedback from users of the airport.		Council	Airport fencing complete. All regulatory matters up to date. ARO training complete
Tambo Airport	DWS	To maintain the airport to a high standard and to meet all regulatory requirements.	Ongoing	Regular programs implemented to maintain the highest safety and security standards. Positive feedback from users of the airport.		Council	An ARO is now available in Tambo
Plant and Equipment							
Plant replacement program	DWS	Annual review of Council's plant and machinery.	2021-2022	Purchases and sales budgeted for and consistent with Council's adopted purchasing policy.	\$1,800,000	Council	\$1,585,000 spent to date

Blackall-Tambo Regional Council

Operational Plan Review 30 September 2021

	Resp. Officer	Operational Plan Action for current year (outputs)	Duration	Performance Measures	Capital Costs	Funding Source	Degree of Completion
Roads, Footpaths & Pavements							
Town streets (maintenance)	DWS	Council road / town maintenance program for 2021/2022	2021-2022	Schedule undertaken and roads maintained within budget limitations. Monthly report to council on works undertaken.	\$400,000	Council	\$66,000 spent to date
Rural Roads (maintenance)	DWS	Council rural road maintenance program for 2021/2022	2021-2022	Schedule undertaken and roads maintained within budget limitations. Monthly report to council on works undertaken.	\$ 800,000	Council	\$2.9M spent to date
Reseals	DWS	To be determined	2021-2022	To meet all current regulatory standards.	\$ 800,000	Council	Planning stage
RMPC Maintenance Contracts	DWS	Improve road network.	2021-2022	To meet all current regulatory standards.	\$ 2,896,340	State Gov	State controlled roads in progress. Recoverable Works
QRA Flood Damage 2019	DWS	Flood damage to be completed by 30/6/2021	2021-2022	To meet all current regulatory standards.	\$ 10,000,000	State Gov	\$2.8M spent to date
Road TIDS	DWS	Scrubby Creek concrete floodways	2021-2022	To meet all current regulatory standards.	\$ 400,000	State Gov \$200,000 Council \$200,000	Complete
Heavy By-pass Stage Two (Salvia Street)	DWS	Construct a by-pass route to the Blackall Saleyards	2021-2022	To meet all current regulatory standards.	\$ 950,000	HVSPP \$950,000	\$276,000 spent to date
Tambo Industrial Estate Roads	DWS	Second seal on roads around the estate	2021-2022	To meet all current regulatory standards.	\$ 50,000	LRCI \$50,000	Scheduled for October
Footpath Coolibah Village	DWS	Construct footpath between Mitchell and Garden streets	2021-2022	To meet all current regulatory standards.	\$ 60,000	Council	Complete
Roads to Recovery - (capital)	DWS	Not yet allocated	2021-2022	To meet all current regulatory standards and the terms and conditions of the R2R agreement.	\$ 808,300	Federal	Planning stage

Blackall-Tambo Regional Council

Operational Plan Review 30 September 2021

	Resp. Officer	Operational Plan Action for current year (outputs)	Duration	Performance Measures	Capital Costs	Funding Source	Degree of Completion
Recreational Activities and Grounds							
Management and Operation of aquatic centres in both communities	DWS	Keep the swimming pools in Blackall and Tambo well maintained and safe for all users.	Ongoing	Pool operated in accordance with contracts. Patronage maintained with a view to increasing the number of visitors.	Ongoing	Council	Appointments made in Blackall and Tambo
Tambo Racecourse	DWS	Rock removal as a safety initiative	2021-2022	Meets the approval of the WHSO Officer	\$40,000	Council	Planning stage
Tambo Historic House	DWS	Construct shed at rear of the Tambo Historic House	2021-2022	Meets all regulatory requirements	\$40,000	Council	Planning stage
Blackall Administration Office	DWS	Repairs to the south wall required. Brick structure is unsound	2021-2022	Meets all regulatory requirements	\$100,000	Council	Planning stage
Tambo Depot Fencing	DWS	Enhance security at the depot to prevent unauthorised people entering	2021-2022	Meets all regulatory requirements	\$70,000	Council	Planning stage
Blackall Rodeo and Campdraft Grounds upgrade	DWS	The grounds require to be upgraded so as to be safe for all participants.	2021-2022	Meets all regulatory and WHS requirements	\$150,000	Council	Lighting upgrades undertaken
Tambo Pool Maintenance W4Q COVID19	DWS	Maintenance plan to be completed	2021-2022	Meets all regulatory standards and positive feedback from the public.	\$60,000	100% COVID W4Q	Shade Structure complete
Television and Internet							
Fast Rural Internet Project BOR Stage 3	CEO	Construction of internet tower at Terrick Terrick South.	2021-2022	Provide a superior internet service to rural properties that meet all regulatory standards.	\$278,600	BOR \$78,600 Council \$200,000	Complete

**Blackall-Tambo Regional
Council**

Operational Plan Review 30 September 2021

	Resp. Officer	Operational Plan Action for current year (outputs)	Duration	Performance Measures	Capital Costs	Funding Source	Degree of Completion
Town Halls, Cemeteries, Public Conveniences							
Town Halls							
Maintain and upgrade to community expectations	DWS	Continued maintenance and renewal of facilities to ensure a safe standard is maintained for public access.	2021-2022	Repairs and maintenance undertaken in a timely fashion with safety standards being met as required. Positive feedback from the public.	\$61,000	Council	60s and Better moving to Memorial Hall
Cemeteries & Memorials							
Cemeteries Blackall and Tambo	DWS	Maintain cemeteries in a very positive manner	2021-2022	Positive feedback by community on aesthetic appearance and condition of cemetery's. Positive feedback from the public.	\$30,000	Council	Regular maintenance undertaken
Public Conveniences							
Public Conveniences maintained to community expectations	DWS	Continued maintenance and renewal of facilities to ensure a safe standard is maintained for public access.	2021-2022	Condition of public conveniences meeting health and safety standards at all times with only minimal complaints/requests received.	\$120,000	Council	Regular cleaning no complaints from the public
Council Buildings							
Aged Housing	DFCCS	Maintain the grounds and provide the best possible standard of accommodation for residents.	2021-2022	Maintenance undertaken in a timely fashion with safety aspects addressed. Tenant satisfaction received periodically with regards to condition of housing. Plan established for future repairs and cyclical maintenance.	\$60,000	Council	Only minor maintenance will be required in 2021-2022. Major renovation last year.
Council housing	DFCCS	Council housing stock well maintained.	2021-2022	Satisfied tenants.	\$110,000	Council	Minor maintenance undertaken

Blackall-Tambo Regional Council

Operational Plan Review 30 September 2021

	Resp. Officer	Operational Plan Action for current year (outputs)	Duration	Performance Measures	Capital Costs	Funding Source	Degree of Completion
Aged and Disability Services							
Tambo Multipurpose Centre	DFCCS	Commonwealth Home Support Program	2021-2022	The TMPC staff assist 23 elderly people to stay in their homes.	\$159,100	100% Federal	All projects on track
Western Queensland Primary Health Network (WQPHN)	DFCCS	This program is funded by the Federal Government and covers allied health and healthy ageing.	2021-2022	Covers the cost of Podiatry, Remedial Massage, Physiotherapy and Optometry. The remaining funds go the Healthy Ageing	\$272,000	100% Federal	Work plan approved for 2021-2022
60's and Better	DFCCS	Awaiting advise from the newly reorganised state department of seniors and disability as to the parameters Council is to operate within.	2021-2022	Assists with maintaining the wellbeing of the over 60s through organised activities and involvement with the community. Contract expires 31/12/2021	\$60,750	100% State	Churches of Christ holding first community meeting 20 October 2021.
Community Development Program	DFCCS	The program is funded by the department of seniors and disability to support community activities.	2021-2022	Monitored through the successful interventions offered to the community.	\$143,000	100% State	\$56,000 spent to date. Projects on track
Work Health and Safety							
Develop a system of WHS that is appropriate for BTRC	DWS	Council officers to work in a co-operative manner with the WHS Officer together with officials from TMR to ensure that the WHS systems at Council are compliant at all times and pass the audit standards required by TMRs insurers Jardine Lloyd Thompson.	Ongoing	Council is successful in being awarded road contracts from TMR. Workplace Health and Safety incidents are reduced and kept to an absolute minimum. The provision of a safe working environment for all employees of Council.		Council	The new SKYTRUST software is being upoloaded with WHS documents. Training is to follow.

BLACKALL-TAMBO REGIONAL COUNCIL

[Return to Agenda](#)
[Next Item](#)

OFFICER REPORTS

COUNCIL MEETING DATE: 20 October 2021

Item No: 4.2.1

SUBJECT HEADING: **Director of Works and Services' Operations Report – September 2021**

Author and Officer's Title: Garth Kath, Director of Works and Services

CLASSIFICATION: (if confidential)

Summary: The Director of Works and Services report for September 2021 is presented to Council.

Officer's Recommendation: That Council receive the Director of Works and Services' Operation Report for September 2021.

Background

Construction

- Blackall Jericho Road – Yallerioi Realignment – Project Complete
- Blackall Jericho Road – Narbethong Realignment – Embankment build up
- Heavy Vehicle Bypass – Stage 1 Complete, awaiting Ergon Infrastructure
- Barcoo River Bridge Project – Tambo – Embankment build up, culvert work preparation

Flood Damage Crews/Maintenance Grader Locations

- Flood Damage Graders
 - Coolatai Road
 - Homebush Road
 - Evora Road
 - Alva Road
 - Tumbar Road
 - Romulus Road
 - Mt Playfair Road
 - Caldervale Road
- Flood Damage Gravel Haulage
 - Mt Playfair Road
 - Caldervale Road
 - Langlo Road
 - Coolatai Road
 - Colart Road
 - Romulus Road
 - Evora Road
 - Ravensbourne Road
 - Homebush Road
 - Mount Calder Road

Maintenance Crews

- Blackall Jericho Road – Signage Installation Yallerioi
- Blackall Barcaldine Road – Surface Correction

- Blackall – Property Location Signs (Red Signs)
- Dawson Developmental Road – Bulk Signage Replacement

Upcoming Works

- Flood Damage - Ravensbourne, Tralee, Mount Enniskillen, Idalia, Mount Calder, Allawah, Mount Edinburgh (October-November)
- Heavy Vehicle Bypass – Awaiting Ergon Infrastructure (Early 2022)
- Blackall Jericho Road – Narbethong Realignment – Formation and Culvert Works (October)
- Blackall Jericho Road – Narbethong Realignment – Pavement, Batter Protection and Sealing (November - December)
- Barcoo River Bridge Tambo – Formation, Concrete Works and Pavement (October - November)

Water and Sewerage

Water Services

Number of interruptions to services	10
Water consumption total ML	21940
Number of customer requests received	2
Number of customer requests actioned	2

Sewerage Services

Number of interruptions to services	7
Number of customer requests received	2
Number of customer requests actioned	2

Parks and Gardens

- Maintenance of council facilities, town streets, parks and gardens
- Installation of garden beds at Blackall Racecourse

Workshop/Fleet

- Preventative/Routine Maintenance
- Minor Breakdowns
- Side tipper brakes and bearings
- NHVR Roadworthy for accreditation

Monthly Statistics

Number of plant items services	12
Number of plant breakdowns	2
Hours downtime due to servicing	46
Hours downtime due to breakdown	42.5
Hours downtime due to parts availability	24

Link to Corporate Plan

Infrastructure

Outcome 1 – Roads

Outcome 3 – Water and sewerage systems

Consultation (internal/external)

CEO

DWS
Works Supervisors
Parks & Garden Supervisors
Water Supervisors
Sewerage Supervisor
Fleet Manager

Policy Implications

Nil

Budget and Resource Implications

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

[Return to Agenda](#)[Next Item](#)

OFFICER REPORTS

COUNCIL MEETING DATE: 20 October 2021

Item No: 4.2.2

SUBJECT HEADING: Work Health and Safety Report

Author and Officer's Title: Garth Kath, Director of Works and Services

CLASSIFICATION: (if confidential)

Summary: The Work Health and Safety Report has been provided to Council.

Officer's Recommendation: That Council receive the Work Health and Safety Report for September 2021.

Background

Safety Observations

- A safety observation was conducted at the Narbethong Road works site of the construction of the 2 scrapers removing material from the borrow pit. The operators had a situational awareness and understanding of where each machine was in dusty conditions, through being aware of their surroundings, a good understanding of traffic management and positive radio communications.
- A safety observation was conducted of the operation of heavy equipment on the Narbethong Access Road. All Operators showed great expertise in the operation of the equipment, communication was clear and concise, with everyone knowing what the other machine was doing at that moment. The radio instructions from one operator to another was clear and concise.
- A safety observation was conducted of the erecting of the signposts on the Blackall/Ivy Street junction. This was a very trying task due to the high winds that the crew experienced during the completion of this task. The crew used an elevated work platform and wore fall restraint devices and were competent in the use of this piece of equipment.
- All instructions from workers were clear and concise with machinery operators using slow and steady movements of machine implements and the area was clear of personnel during this period of the tasking.
- A safety observation was conducted of the use of the Reclaimer to stabilise the site for road construction to be completed. Communication between operators was good, safe steady speed maintained throughout.

Daily Job Pre – Starts

- Gardeners - 34
- Works Department combined Plumbers/Handy man - 15
- Maintenance Crew - 16
- Construction Crew - 29
- Workshop – 20

Plant Pre – Starts

Light Vehicles – 133

- Mechanics – 17
- Trucks (MR, HR, HC) - 197

Inductions

- Employees: 1 x Labourer
- Saleyards: 2 x Scanners
4 x Agents
1 x Tourist Guide
- Contractors: 1 x Alpha First Aid Supplies
3 x ESSjay Contracting
5 x Daly Bros Contracting
- WORK camp: 2 x workers

Training

- Several are finishing off their Airport Reporting Officer training.
- Training for WHSR is going to be conducted shortly in Longreach.
- Training for Fire Wardens is going to be conducted soon and can be done in house.

Link to Corporate Plan

Governance

Outcome 1 - Workforce

Consultation (internal/external)

Work Health and Safety Advisor

Policy Implications

Work Health & Safety Policy

Budget and Resource Implications

Nil

BLACKALL-TAMBO REGIONAL COUNCIL[Return to Agenda](#)[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 20 October 2021

Item No: **4.2.3****SUBJECT HEADING: Purchase of Padfoot Roller**

Author and Officer's Title: Garth Kath, Director of Works and Services

CLASSIFICATION: (if confidential)

Summary: Quotations were requested from 5 major construction roller dealers for the purchase of a Padfoot Roller.

Officer's Recommendation: That Council accept the quotation from Construction Equipment Australia to supply a new Dynapac CA6000PD for \$197,000.00 (ex GST). This Padfoot Roller is preferred as it is familiar to the existing operators and represent value for money. Local Buy (NPN 04-13) contract will apply.

Background

Quotations were received from 5 suppliers Construction Equipment Australia, Hastings Deering (Australia) Limited, Wirtgen Australia Pty Ltd, Tutt Bryant Equipment and Porter Equipment Australia. Proposals supplied for the roller specified in the tender as in the table below.

Construction Equipment Australia were not only the cheapest quote from the options tendered but is also a familiar make of padfoot roller to the senior workforce. This represents value for money and confidence in equipment application.

Tenderer	Make	Model	Purchase Price Ex	Delivery
Construction Equipment Australia	Dynapac	CA6000PD	\$197,000.00	Not Specified
Hastings Deering (Australia) Limited	CAT	CP76B	\$199,200.00	16-18 Weeks
Wirtgen Australia Pty Ltd	Hamm	3520 HT P	\$220,100.00	Not Specified
Tutt Bryant Equipment	Bomag	BW219PDH-5	\$222,000.00	4-6 Weeks
Porter Equipment Australia	Ammann	ARS200	\$224,772.00	Not Specified

Link to Corporate Plan

Infrastructure

Outcome 1 - Roads

Consultation (internal/external)

CEO

Director of Works and Services

Fleet Supervisor

Policy Implications

Procurement and Disposals Policy

Budget and Resource Implications

\$197,000.00 excluding GST – included in the plant replacement budget

BLACKALL-TAMBO REGIONAL COUNCIL[Return to Agenda](#)[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 20 October 2021

Item No: **4.2.4****SUBJECT HEADING: Design and Construct – Tambo Truck Museum**

Author and Officer's Title: Garth Kath, Director of Works and Services

CLASSIFICATION: (if confidential)

Summary: Tenders were requested for the design and construct – Tambo Truck Museum from 17 tenderers. Five responses were received and assessed.

Officer's Recommendation: That Council accept the tender from Jenko and Sons for \$361,536.96 (ex GST) as the contractor has proven experience and are located in the Central West.

Background

Council called for tenders for the design and construction – Tambo truck Museum, from 17 tenderers.

The tender closed on 14 September 2021 with 5 responses received from:

Jenko and Sons	\$361,536.96 (ex GST)
Gecko Builders and Concreters	\$366,240.00 (ex GST)
PJ Garland & Sons	\$418,143.00 (ex GST)
HWC Group	\$527,160.00 (ex GST)
CH Construction	\$313,378.32 (ex GST)

GBA assessed the tenders and have recommended Jenko and Sons for \$361,536.96 (ex GST) as the preferred contractor as follows:

*“According to the Tender analysis **Jenko and Sons** is recommended as the preferred Contractor. Jenko and Sons has submitted the 2nd lowest tender. However, their previous experience and locality in the Central West has resulted in the most favourable overall ranking.”*

Link to Corporate Plan

Infrastructure

Outcome 1 - Roads

Consultation (internal/external)

CEO

Director of Works and Services

GBA Engineers

Policy Implications

Procurement and Disposals Policy

Budget and Resource Implications

\$361,536.96 (ex GST) – fully funded

BLACKALL-TAMBO REGIONAL COUNCIL[Return to Agenda](#)[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 20 October 2021

Item No: 5.1

SUBJECT HEADING: Blackall Saleyards Monthly Report

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

*Summary: The Blackall Saleyards monthly report for September is presented to Council.***Officer's Recommendation: That Council receive the Blackall Saleyards monthly report for September 2021.****Background**

SALES	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	YTD	2020/21 Totals
Spelling Cattle	4125	6704	4002										14831	67043
Spelling Sheep	-	-	-										-	-
Prime & Store Sales	5800	7424	6958										20182	65877
Weaner & Store Sales	5081	4642	6396										16119	38210
Private Weigh (Same Day)	1772	3541	1592										6905	19725
Private Weigh (Over-night)	695	1178	1138										3008	17292
Private Scan	-	59	-										59	618
Bull Sales	-	-	55										55	306
TOTALS 2021/22	17473	23545	20141										61159	
TOTALS 2020/21	31048	20467	10848	21390	18496	8393	622	10634	19571	19285	28159	20118	209071	

Link to Corporate Plan

Economic Development

Outcome 1 – Business investment

Outcome 2 – Tourism

Outcome 3 - Employment

Consultation (internal/external)

CEO

Saleyards Manager

Policy Implications

Nil

Budget and Resource Implications

Nil

BLACKALL-TAMBO REGIONAL COUNCIL[Return to Agenda](#)[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 20 October 2021

Item No: **5.2****SUBJECT HEADING: Planning and Development Report**

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The Planning and Development monthly report provides a summary of building applications and planning and development activity in the Blackall-Tambo Regional Council area.

Officer's Recommendation: That Council receive the Planning and Development Report for September 2021.

Background

This information report provides a monthly update on the planning services that Council provides to support planning and development activity across the local government area.

1. DEVELOPMENT ASSESSMENT

One new development application was lodged during September.

1.1	Council reference:	DA 09-2021-2022
	Application:	Development Application – Development Permit for a Reconfiguring a Lot (subdivision of 4 lots into 5 lots, new access easement and new road)
	Street address:	10 Star Street, and 18, 20 and 22 Arthur Street, Tambo
	Property description:	Lot 2 on RP605624, Lot 2 on SP293537, Lot 1 on SP293537 and Lot 1 on SP197795
	Day application was made:	21 September 2021
	Category of assessment:	Code Assessment
	Public notification required:	No
	Applicant:	Blackall-Tambo Regional Council C/- Murray and Associates Surveyors and Town Planners
	Status:	Referral Stage

Murray and Associates, acting on behalf of Council, has lodged an application seeking to reconfigure four lots in Tambo. The proposal will improve the saleability of land that Council may wish to dispose of and will result in a land exchange with other owners to improve accessibility to the rear of the main street lots. The land is located in the Commercial Precinct of the Township Zone, wherein any reconfiguring a lot is subject to Code Assessment. The proposal complies with applicable assessable benchmarks. Public notification will not be required.

The application required referral to the State Assessment and Referral Agency (SARA) due to proximity to Arthur Street as a State-controlled Road. The application is currently in the referral stage and can proceed to the decision stage for Council's decision once SARA issues its response to the application.

The application below is currently under assessment and due for decision.

1.2	Council reference:	DA 07-2021-2022
	Application:	Development Application – Development Permit for a Material Change of Use for Low Impact Industry and Hardware and Trade Supplies
	Street address:	23 Violet Street, Blackall
	Property description:	Lot 28 on SP210376
	Day application was made:	10 August 2021
	Category of assessment:	Code Assessment
	Public notification required:	No
	Applicant:	Matthew James Adams
	Status:	Decision Stage

The applicant lodged an application seeking a Development Permit for Material Change of Use for Low Impact Industry and Hardware and Trade Supplies over 23 Violet Street, Blackall. The proposed development involves a 540m² workshop intended for welding and manufacturing large steel farming equipment, such as hay feeders and trailers. A small area at the front of the workshop will be used to retail hydraulic supplies. A 144m² storage shed is proposed towards the rear of the site. Ample outdoor space is available for heavy vehicle manoeuvring and the 14 car parking spaces proposed for staff and customers.

Under the *Blackall-Tambo Region Planning Scheme 2020*, the manufacturing part of the use is defined as a 'Low Impact Industry' and the small retailing use is defined as 'Hardware and Trade Supplies'. The subject site is in the Industrial Precinct of the Township zone. In the Industrial Precinct, both uses are subject to Code assessment under the Planning Scheme.

The Applicant has submitted a sufficient response to Council's Information Request. The application has therefore entered the decision stage. A recommendation has been prepared for approval of the application, which is tabled for Council's decision at this General Meeting (October).

2. GENERAL PLANNING SERVICES, ENQUIRIES AND ADVICE

2.1 CUSTOMER REQUESTS

The following customer requests have been received and responded to over the past month:

PLANNING ENQUIRIES			
Date received	Customer Details	Details of Enquiry	Status
09/09/2021	Real Estate Agent	<p><u>Proposal</u> Development of an unmanned fuel facility, to replace existing tourism/visitor accommodation.</p> <p><u>Planning details</u></p> <ul style="list-style-type: none"> The property is in the Recreation and Open Space Zone There are no notable mapped overlays relating to the land The proposed unmanned fuel facility constitutes a type of development called a 'material change of use of premises' or 	Closed

PLANNING ENQUIRIES			
Date received	Customer Details	Details of Enquiry	Status
		<p>a MCU, given the development will result in a new use of the land</p> <ul style="list-style-type: none"> The defined use would be a 'Service Station'. Material Change of Use for a Service Station (unmanned fuel facility) is categorised as Assessable Development requiring Impact Assessment. <p><u>Advice</u> Advice sent via email outlined the application requirements and the requirement for public notification. It was outlined that the proposal conflicts with the intent of the Recreation and Open Space Zone, and relevant matters in the public interest (such as a community need for the facility) must be provided to override the conflict and justify approval.</p>	
09/09/2021	Property buyer	<p><u>Proposal</u> Extension of caravan park with four new cabins and new recreational facilities.</p> <p><u>Planning details</u></p> <ul style="list-style-type: none"> The property is in the Recreation and Open Space Zone There are no notable mapped overlays relating to the land The proposed extension constitutes a type of development called a 'material change of use of premises' or a MCU, given the development will increase the scale and intensity of use over the premises. The proposed use would be a 'Tourist Park' (4 cabin extension to caravan park) Material Change of Use for a Tourist Park is Assessable Development requiring Impact Assessment. <p><u>Advice</u> Advice sent via email outlined the application requirements and the requirement for public notification. It was further advised that the development would likely be supported based on the existing use of the premises, the need for more short-term accommodation in the region, and consistency with the Planning Scheme.</p>	Closed
09/09/2021	Telecommunication provider	<u>Proposal</u>	Closed

PLANNING ENQUIRIES			
Date received	Customer Details	Details of Enquiry	Status
		<p>Consultation letter to Council advising of upgrade works to existing mobile phone base station.</p> <p><u>Planning Details</u></p> <ul style="list-style-type: none"> The works constitute a 'low impact facility'. Low impact facilities are excluded from the Planning Scheme's defined use for a 'Telecommunication Facility' and do not constitute a material change of use of premises. The upgrade works are therefore building work and accepted development in the Rural Zone. <p><u>Advice</u></p> <p>Accepted development means no development permit is required under the Planning Scheme, which is consistent with advice outlined in the consultation letter. No further action was required from a planning perspective in response to the letter.</p>	
15/09/2021	Motel owner	<p><u>Proposal</u></p> <p>Additional units at the motel. Potential for staged development of new units across the vacant part of the site.</p> <p><u>Planning details</u></p> <ul style="list-style-type: none"> The site is in the Township Zone The rear part of the site is mapped in the Flood Hazard Overlay The new units would be defined as a 'Short-term Accommodation' use The new units constitute an increase to the scale and intensity of the existing motel use, and therefore constitute a material change of use of premises. Material change of use for Short-term accommodation in the Township Zone is Assessable Development requiring Impact assessment <p><u>Advice</u></p> <p>An Impact Assessable development application for MCU would be required. Application requirements were outlined via email. Public notification of the application would also be required. It was recommended</p>	Closed

PLANNING ENQUIRIES			
Date received	Customer Details	Details of Enquiry	Status
		<p>that flood-affected parts of the site be avoided, and where unavoidable, habitable floor areas must achieve a 300mm freeboard above the defined flood level.</p> <p>It was further advised that the application would likely be supported based on the existing use of the premises, the need for more short-term accommodation in the region, and consistency with the Planning Scheme.</p>	
PLANNING AND DEVELOPMENT CERTIFICATES			
Date received	Customer details	Type	Status
Nil			
SURVEY PLAN APPROVALS			
17/09/2021	Property owner C/- Surveying consultant	<p>The Applicant requested Council's endorsement of their survey plan. The request follows DA 23-2020-2021 Development Permit for Reconfiguring a Lot for a boundary realignment between the subject lots, which was granted at the General Council Meeting on 21 May 2021, subject to conditions. The Applicant demonstrated compliance with all conditions imposed.</p> <p>A delegated decision report was prepared in accordance with the requirements of Schedule 18 of the <i>Planning Regulation 2017</i> recommending approval of the request. it is noted that under new process rules from the State Government Title Office, Councils are no longer required to sign the back of each survey plan. Instead, a form must be signed by Council (in endorsing the survey plan), and the landowner/s, and the originals sent to the Applicant for submission to the Titles Office. All new survey plans have been digitised and are now sent electronically to the Titles Office for registration.</p> <p>In accordance with these new process rules, Council's CEO, as the delegated authority, authorised the decision report and signed the relevant form to endorse the survey plan. The original has been sent to the Applicant.</p>	Issued

Consultation (internal/external)

CEO

Rates Officer

Town Planners

Policy Implications

Nil

Budget and Resource Implications

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

[Return to Agenda](#)[Next Item](#)

OFFICER REPORTS

COUNCIL MEETING DATE: 20 October 2021

Item No: 5.3

SUBJECT HEADING: RAPAD Board Meeting – 24, 25 August & 1 October Communiqués

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The RAPAD Board meetings are held every month. The Communiqué provided by RAPAD gives a brief outline of topics discussed at the monthly meetings.

Officer's Recommendation: That Council receive the RAPAD Board Communiqué for the meetings held 24, 25 August and 1 October 2021.

Background

The RAPAD Board, consisting of 7 Mayors from the RAPAD region of councils meet every month to discuss matters concerning the regions of Barcaldine, Barcoo, Blackall-Tambo, Boulia, Diamantina, Longreach and Winton shires.

The following items were discussed at the August and October board meetings:

- Assistant Minister for Local Government, Ms Nikki Boyd
- Regional Development Australia Central and Western Qld
- Chief Digital Officer update
- AusIndustry
- Qld Local Government Grants Commission
- Outback Hubs Training and Innovation Precinct
- Stock Routes
- Finance, Legal, Risk
- RAPAD Skilling
- LGAQ & LGAQ Policy Executive
- Southern Queensland & Northern NSW Drought Resilience and Adoption & Innovation Hub
- Housing, Regional Australia Institute
- WQAC Digital Connectivity
- Bradfield
- CWHHS / COVID CWQ
- Census
- Dog bait procurement
- Housing
- Finance, legal, risk
- Rural Financial Counselling Service North Qld

The 24, 25 August and 1 October Communiqués are attached to this report. Previous board communiqués are available on the RAPAD website, www.rapad.com.au.

Link to Corporate Plan

Governance

Outcome 3 - Leadership

Consultation (internal/external)

RAPAD

Mayor

CEO

Policy Implications

Nil

Budget and Resource Implications

Nil



RAPAD Board Meeting 24, 25 August 2021 Communiqué



CR SEAN DILLON
Mayor Barcaldine
Regional Council



CR SALLY O'NEIL
Mayor Barcoo Shire
Council



CR ANDREW MARTIN
Mayor Blackall-Tambo
Regional Council



CR RICK BRITTON
Mayor Boulia Shire
Council



CR ROBBIE DARE
Mayor Diamantina Shire
Council



CR TONY RAYNER
Mayor Longreach
Regional Council



CR GAVIN BASKETT
Mayor Winton Shire
Council



DAVID ARNOLD
CEO RAPAD

Objects of RAPAD

The objects for which the Company is established are:

- (a) to support, facilitate, promote and encourage the community, environmental and economic development of the region,*
- (b) to formulate, develop, facilitate, maintain and implement, or cause to be implemented, strategies, policies and plans relating to the objects in Rule 1.5(a),*
- (c) to advocate to, consult with, and advise, relevant State and Federal ministers and government agencies on matters of regional concern, and on the priorities of such matters and the means to ensure effective co-ordination and implementation of the policies, activities and programs of those State and Federal agencies, and*
- (d) to facilitate, support, implement, or cause to be implemented, collaborative regional discussion and associated desired outcomes amongst, but not limited, to members.*

Source: RAPAD constitution

As a part of normal business, the Board of RAPAD held its eighth scheduled Board meeting for 2021 on 24, 25 August, in Longreach. A short (seventh) meeting was held on the 16 July. Cr Martin chaired the meeting in the absence of Cr Rayner who was away on personal leave. Cr Rayner was represented by his proxy Cr Nunn.

The RAPAD Board meeting was preceded by meetings of the Central West Regional Pest Management Group, the Outback Regional Roads and Transport Group and the RAPAD Water and Sewerage Alliance.

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#RAPADCWQ

rapad.com.au

The Board welcomed Ms Nikki Boyd, Assistant Minister for Local Government and Madeline Cunningham, Local Government Adviser to the Deputy Premier, to the meeting. The Board also welcomed Member for Gregory, Lachlan Millar and Ann Leahy, Member for Warrego, who both attended for several agenda items, as well as Grant Cassidy, and Tony Gambling, Chair and CEO respectively of Regional Development Australia Central and Western Qld.

Meeting Matters:

- **Assistant Minister for Local Government, Ms Nikki Boyd** was welcomed to the meeting and Minister Boyd provided an update on government initiatives and took questions and comments from the Board on a range of matters including, local government financial sustainability, housing, and the former QATC (Pastoral College). The Board appreciated Minister Boyd's commitment to travel to and take the time to participate in the meeting.

- **Regional Development Australia Central and Western Qld** www.rdafcw.com.au
Grant Cassidy, Chair and Tony Gambling, CEO provided an update on RDACWQ activities.

- **Chief Digital Officer (CDO) Update:**

GWl (www.gwl.com.au) who are engaged by RAPAD to undertake the CDO role gave an update on their activities to date. A presentation is attached providing a more detailed overview.

The CEO advised he would be attending a digital inclusion luncheon, arranged by GWl, and which Minister Enoch would also be attending. Cr Dillon has indicated his tentative attendance.

Glenn Duff from Local Buy, zoomed into the meeting to give an overview of the regional rollout of the NexGen initiative of which all RAPAD councils are signed up to.

'Digital' is a key focus area of the Board in our strategic plan. It is articulated in these statements:

- *Mission: Through collaboration and innovation, support and empower the RAPAD region, its communities and people to realise their potential by:*
 - *Generating economic growth and resilience through digital innovation, entrepreneurship and enterprise,*
- *Strategic Priority Areas:*
 1. *Technology and the Digital Economy Outcome: The digitalisation of the RAPAD region to become a technologically ready region of choice, providing a rich and fulfilling lifestyle and opportunities for business growth and success.*
 - 3.4 *Innovation and Entrepreneurship Outcome: Globally connected ecosystems; and provision of hard and soft infrastructure that fosters innovation, creativity and entrepreneurship across the RAPAD region.*

In the Board endorsed COVID-19 Recovery Plan

<https://www.rapad.com.au/assets/Uploads/2020-RAPAD-Election-Platform-LR.pdf> ,

we asked for the support of the newly elected state government across a range of priorities and initiatives, one being to support a Chief Digital Officer role. While not successful with external funding it is a priority still being pursued.

The Boards COVID Recovery Plan highlighted that our region has the potential to deliver an annual output of \$1.5B in Gross Value Added by 2031, this drawing on our Regional Australia Institute Pathfinder report

<https://www.rapad.com.au/assets/Documents/Media-Releases/RAPAD-Pathfinder-Report-July-2017.pdf> stating also that in both 2008 and 2013, the average

productivity of CWQ was more than 28% higher than the Australian average. 'Digital'

will play an increasing role in enhancing this productivity, allowing industry, LG and community to remain competitive.

- **AusIndustry**

Adrienne Rourke, Central Queensland Regional Manager, AusIndustry, Business Outreach, Department of Industry, Science, Energy and Resources provided an update on AusIndustry programs and there was discussion on the best manner to communicate these initiatives to communities. Detail of that presentation is further elaborated on in the attachment provided.

- **Qld Local Government Grants Commission (QLGGC)**

As previously noted in the July communique, the Queensland Local Government Grants Commission (the Commission) commenced a review of the methodology for the allocation of the Commonwealth Financial Assistance Grants (FA Grant). It is ten years since the last major review was completed. The need for a review is supported through feedback received by the Commission from Queensland councils and is in line with a resolution of the 2020 Local Government Association of Queensland Annual Conference.

The Commission has engaged Queensland Treasury Corporation to undertake a comprehensive review of the FA Grant allocation methodology.

The Commission strongly believes a more equitable distribution of the FA Grant can be achieved in accordance with the Commonwealth National Principles. Changing the allocation method will focus on achieving greater horizontal fiscal equalization for Queensland local governments.

RAPAD along with our partners, the SWQROC (<https://www.swqroc.com.au/>) and the NWQROC (<https://www.nwqroc.com.au/>), through the Western Qld Alliance of Councils (WQAC), developed a submission on this very important topic for our remote councils, and this was endorsed by the Board and lodged recently.

The commission is expected to make public its recommendations at the LGAQ conference in October.

- **Outback Hubs Training and Innovation Precinct (former QATC / LPC)**

The CEO gave an update on recent meetings he has been a part of, with QDAF regarding the Outback Hubs Training and Innovation Precinct (formally QATC / LPC). The CEO advised there appeared to be a shift in the departments post-state budget offer to RAPAD, and consequently he had written seeking advice on that, as well as the status of the business case. The CEO tabled the QDAF feedback stating they had declined the business case, submitted in 2019 as an outcome of the QATC closure and transition process, but no further advice other than an offer to continue to work with RAPAD and member councils, was forthcoming, which the CEO advised was in contrast to advice received at an earlier meeting attended by him and the Chair. The CEO advised that he has been in contact with a variety of parties all expressing interest in the site and had recommended they contact QDAF. Multiple requests from interested parties for use of the housing on the site continue, but to date QDAF has declined these approaches. The CEO advised RAPADs License to Occupy, which was originally progressed to grow patronage and use, but mostly, to support the transition process, until the business case outcomes were clear, was until 31 December 2021 and progress past this date, to the period ending 30 June 2022 as per an extension offered by QDAF, was under consideration.

- **Stock Routes**

By way of background, in Queensland, the stock route network (SRN) covers 72,000km of roads, reserves and corridors as well as water assets and dedicated reserves for travelling stock. The SRN facilitates on-foot travelling of stock, pasture

for emergency agistment and long-term grazing (through Permits to Occupy under the Land Act 1994). The network also contains major infrastructure for the transport of water, power and communication as well as serving a broad range of cultural and environmental purposes – supporting native flora and fauna and indigenous and non-indigenous heritage. Currently, the stock routes are managed by local governments on behalf of the State Government, under the Stock Route Management Act 2002 and Stock Route Management Regulation 2013. Local governments are responsible for day-to-day administration and management, including issuing of stock route agistment permits and stock route travel permits, and some maintenance activities. Local governments with the highest usage of the SRN (as prescribed in Schedule 1 of the Regulation) are required to have local management plans. State government is responsible for:

- providing policy and legislative advice,
- operational guidelines,
- compliance support,
- reviewing decisions,
- managing asset maintenance,
- training local government stock route officers.

Access to the SRN requires a travel or agistment permit from the appropriate local government. Fees are payable to the local government issuing the permit and are set by the Regulation in Schedule 2. While the fees established by the Regulation are considered a user charge, the Regulation restricts the amount a local government can charge. Of concern to many local governments is that a large majority of the current cost of operating the SRN is born by the ratepayers in their respective regions. This burden on the ratepayers is considered to be inequitable, particularly given the material impact the costs have upon a relatively small rate base of Central Western and Western Queensland local governments.

At the November 2020 meeting the Board asked the CEO to investigate the preparation of a discussion paper focused on equitable and sustainable funding of stock routes consistent with their economic, social and environmental values to the State. RAPAD partnered with LGAQ on this, and the Board was presented at this meeting with the final draft for review. The discussion paper was endorsed subject to minor amendments and RAPAD with LGAQ, and the NWQROC and SWQROC initially, will pursue further advocacy on this matter.

Stock Routes Regulation

Jason Reithmuller, A/Executive Director, Natural Resource Operations, Lands Division, Department of Resources joined the meeting to take feedback on the Stock Routes regulation.

The department called for nominations from RAPAD to join a Stock Routes Working Group and Cr Britton, Mayor, Boulia SC and Des Howard, CEO, Blackall-Tambo Regional Council were nominated.

The Winton SC Rural Lands Officer addressed the Board providing an overview of current problems confronting RLOs and councils in the exercise of their responsibilities.

• **Finance, Legal, Risk**

The Board undertook several standard governance undertakings, receiving and endorsing YTD financials, and several contracts relating to QFPI funding and Skills Assure.

The Board considered the status of the proposed JV with Sunshot as well as receiving legal advice on conflicts of interest and governance matters and considered areas for improvement to always ensure best practice governance compliance.

From an information and acquittal perspective the Board received the:

- CWQ Data Collection and Analysis report - <https://www.rapad.com.au/assets/Uploads/CWQ-Tourism-Data-Collection-and-Analysis-2021-210621-compress.pdf>
- www.gofarout.com.au website finalisation advice, and the
- RAPAD Region Economic Benchmarking Report - <https://www.rapad.com.au/assets/Uploads/FINAL-RAPAD-Region-Economic-Benchmarking-and-Promotion.pdf>

The Board also took advice on the RAB funding announcement, expressing their appreciation to the State Government for this continued funding.

The CEO advised he was intending to progress RAB EOIs to address a marketing implementation of the www.gofarout.com.au website, and Phase 2 of the CWQ Brewing initiative along with several other projects under consideration alone, and in conjunction with WQAC partners.

The CEO also tabled a further discussion paper offering prompting thoughts for consideration as the Board ends its current strategic plan and considers its direction over the coming years.

Finally, the board acknowledged former Mayors Ed Warren and Rob Chandler service to the management committee of www.rfcsng.com.au. Both have now departed that role after many years of service.

- **RAPAD Skilling www.rapadskilling.com.au**

The CEO provided updates on RAPAD Skilling training activities including financial, for the period ending July.

- **LGAQ & LGAQ Policy Executive**

The Board received an update from Kristy Gooding, LGAQ, and Cr Dare about LGAQ initiatives and policy executive matters respectively. Further detail can be found in the attachment provided.

- **Southern Queensland & Northern NSW Drought Resilience Adoption & Innovation Hub**

The CEO provided advice on RAPADs involvement to date on the SQNNSWDRIH, and Dr Ann Stratas, Professor Roger Stone and Leia Grimsey from USQ joined the meeting to elaborate on the initiative.

There was an agreement from the Board that RAPAD would commit to the partnership agreement and expressed their desire to see the hub be a key driver of innovation over the coming years. The Board also expressed their desire to see the former LPC be used as a site for hub initiatives.

Further information can be found at: <https://usq.edu.au/about-usq/jobs-at-usq/future-drought-fund/about>

The CEO also brought up the Drought Resilience Leaders program - <https://www.agriculture.gov.au/ag-farm-food/drought/future-drought-fund/drought-resilience-leaders> - being undertaken in the Central West. Together with ARLF, the Australian Government is investing in a new generation of drought resilient leaders. The program gives farmers and young and emerging leaders in regional communities an opportunity to gain knowledge and skills through training and mentoring programs.

The leadership development element has been rolled out in two pilot regions – Goulburn Valley, Vic and Central West Qld - with the remaining 10 regions to follow from October 2021.

- **Housing, Regional Australia Institute**

For background, housing is identified as a major problem in the Central and wider Western Qld region. Earlier this year RAPAD with WQAC partners engaged RAI to undertake research on this issue. A terms-of-reference was developed which set out to report on the:

- Size of market failure,
- Impact of market failure,
- Responses to market failure,
- Policy options and recommendations.

Ms Diwa Hopkins and Dr Kim Houghton from RAI joined the meeting and updated on the final draft WQAC housing paper. Member councils committed to reviewing the document to undertake one final check on the data collected. The CEO updated the Board on the planned approach to launching the paper in September or October in conjunction with WQAC partners, which would include an outcome-based approach to implementing remedies for the current housing concerns.

- **WQAC Digital Connectivity**

The CEO tabled a proposed terms of reference relating to a Western Qld digital connectivity study, to be undertaken with partners from the Northwest and Southwest. The Board endorsed the ToR and the CEO advised he will wait on those same endorsements from the North West and South West so the matter can be taken forward collectively. The CEO stated he considered the ToR was a bold initiative but one worthy of consideration. The CEO advised he hoped to have an opportunity to talk to the matter with Minister Enoch at the upcoming GWI digital inclusion luncheon.

- **Bradfield**

Professor Ross Garnaut - Chair, Bradfield Regional and Development Panel,
Dr Georgina Davis - Member, Bradfield Regional and Development Panel,
Professor Allan Dale - Member, Bradfield Regional and Development Panel, and
Daniel Harris – Executive Director, Department of Regional Development,
Manufacturing and Water,
joined the meeting to provide and update and consult on the Bradfield Review. The terms of reference for this review are attached.

- **CWHHS / COVID CWQ**

Dr David Walker, EDMS, CWHHS provided an update on CWQ COVID vaccine rollout including data on town and region roll outs. Dr Walker highlighted several towns were starting to lag the regional average. Directors offered support for the work undertaken by Dr Walker and the vaccination team and offered to help in raising awareness amongst communities within their capacity as Mayors.

- **Census**

Several directors spoke to the deficiencies in census deliveries in their regions with the view taken that they would continue to approach their local federal members expressing these shortcomings.



RAPAD Board Meeting 1 October 2021 Communiqué



CR SEAN DILLON
Mayor Barcaldine
Regional Council



CR SALLY O'NEIL
Mayor Barcoo Shire
Council



CR ANDREW MARTIN
Mayor Blackall-Tambo
Regional Council



CR RICK BRITTON
Mayor Boulia Shire
Council



CR ROBBIE DARE
Mayor Diamantina Shire
Council



CR TONY RAYNER
Mayor Longreach
Regional Council



CR GAVIN BASKETT
Mayor Winton Shire
Council



DAVID ARNOLD
CEO RAPAD

Live, Work, Invest in Central West Qld – www.qofarout.com.au

Objects of RAPAD

The objects for which the Company is established are:

- (a) to support, facilitate, promote and encourage the community, environmental and economic development of the region,*
- (b) to formulate, develop, facilitate, maintain and implement, or cause to be implemented, strategies, policies and plans relating to the objects in Rule 1.5(a),*
- (c) to advocate to, consult with, and advise, relevant State and Federal ministers and government agencies on matters of regional concern, and on the priorities of such matters and the means to ensure effective co-ordination and implementation of the policies, activities and programs of those State and Federal agencies, and*
- (d) to facilitate, support, implement, or cause to be implemented, collaborative regional discussion and associated desired outcomes amongst, but not limited, to members.*

Source: RAPAD constitution

As a part of normal business, the Board of RAPAD held its ninth scheduled Board meeting for 2021 on 1 October, via video conferencing. The meeting was chaired by Cr Tony Rayner and all directors along with several CEOs were in attendance.

The Board welcomed guests

- Ms Ann Leahy MP, Member for Warrego,
- Dr David Walker,
- Mr Mark Wall, and
- Mr Joel Edmondson.

(07) 4652 5600

info@rapad.com.au

100 Galah Street | PO Box 592
Longreach Q 4730



#RAPADCWQ

rapad.com.au

Meeting Matters:

- **Dog bait procurement**

Further to the August Central West Regional Pest Management Group meeting councils were asked to consider a proposal regarding joint procurement of dog bait meat. Winton SC, Barcoo SC, Blackall-Tambo RC and Longreach RC advised they were still considering the proposal, and have engaged, or are due to engage with, their local stakeholders to discuss it further. Barcaldine RC, Boulia and Diamantina SCs indicated they won't progress the matter. The matter remains as an ongoing action awaiting those interested council's feedback.

- **CWHHS**

Dr David Walker, Executive Director Medical Services, CWHHS presented to the Board on medical workforce planning and COVID vaccination progress.

Dr Walker provided the most recent data on vaccination rates and thanked Mayors for the vaccine rollouts ongoing support in their communities and likewise Mayors offered their appreciation to Dr Walker and his team for their efforts. There was discussion about the assistance local government and Mayors could offer and the importance of supporting people who had concerns, to speak to a GP was recommended.

The other matter Dr Walker spoke to was the medical workforce planning he was commencing, asking the Mayors for preliminary feedback on several questions that he would pursue in more detail once the process had commenced. The Board reiterated the importance of high quality and equitable health care across the Central Western Qld region.

The CEO also updated the Board on the West Qld Alliance of Councils initiative to keep communities updated on COVID vaccination rates. Embedded on the RAPAD, SWQROC, NWQROC and WQAC websites is a series of vaccination rate graphics providing vaccination data across the western Qld LGAs. The data development was undertaken by Brisbane firm, GWI (www.gwi.com.au), as a part of their social responsibility charter.



Source:

<https://app.powerbi.com/view?r=eyJrJoiYiRmZmFhMDMtYmE1ZC00OTY2LWlxNDUuZTE0ODBiZWUzZTBmliwidCI6ImQ2NWY5ZDEiLWY4NGMtNGMxYjQ5YzllLkxY2U4NTRiNzFkMjI9>

- **Housing**

The CEO tabled the final housing research paper prepared by Regional Australia Institute (RAI) and advising the housing forum planned for October 6 would now need to be held virtually due to COVID issues.

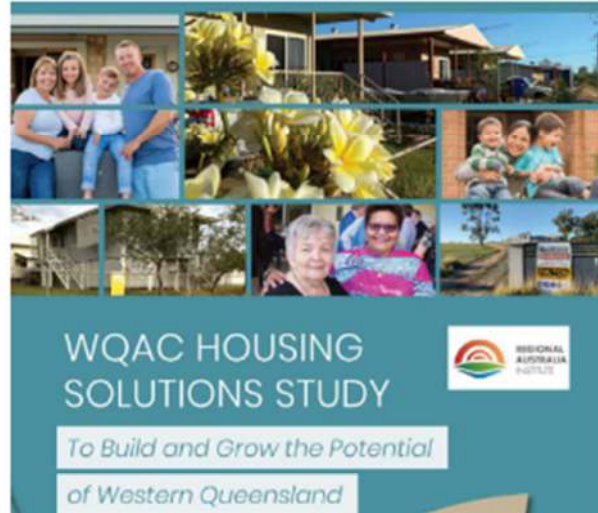
Amongst many findings, the report found that there is an estimated need for 180 new dwellings in the CWQ / RAPAD region and 1490 across the western region. Many demand and supply side factors have negative impacts on the regions housing availability and it will be the aim of the October 6 forum, to start

the process of implementing actions to help solve the housing issues.

The final paper is available at <https://wqac.com.au/housing-study> and more information on the RAI can be found at www.regionalaustralia.org.au.

The CEO also tabled recent correspondence the West Qld Alliance of Councils submitted to the federal government's housing inquiry.

Mark Wall, General Manager, Strategy, Policy and Programs, Housing and Homelessness Services, Department of Communities, Housing and Digital Economy addressed the meeting and provided an update on State Government initiatives particular to the RAPAD region and specifically he put forward an action planning process seeking councils interest which was well received. Mark indicated he would be following up with councils. *Marks presentation is attached.*



- **Finance, Legal, Risk**

The Board undertook several governance actions, including:

- receiving and endorsing YTD financials, and receiving the CEOs updates on general risk factors,
- receiving the CEO and Chairs reports from their recent attendance at the RESQ Board meetings www.resqld.com.au. A copy of the RESQ annual report was provided and it is attached,
- receiving and noting advice from the CEO on staff wage increase, consistent with previous remuneration committee approvals,
- receiving and endorsing an outwards and inwards gift policy,
- receiving advice from the CEO that the 20-21 financial audit was underway with the QAO appointed auditors, PKF, being on site the week of the 20th of September, and,
- receiving advice from the CEO, that further to enquiries being received from various tourism user groups, and QDAFs Pacific Labour Scheme & Seasonal Workers Programme regarding possible pacific island labor housing, he had



advised QDAF that their offer to extend the former Ag College LTO would be taken up through to 30 June 2022.

- **Rural Financial Counselling Service North Qld – www.rfcsnq.com.au**

The Board received the draft minutes from the RFCSNQs Project Management Committees meeting held 29 September.

A range of matters were covered by the PMC, including reviewing the programs finances, service capacity and client statistics, risk and WPHS, and contract milestones.



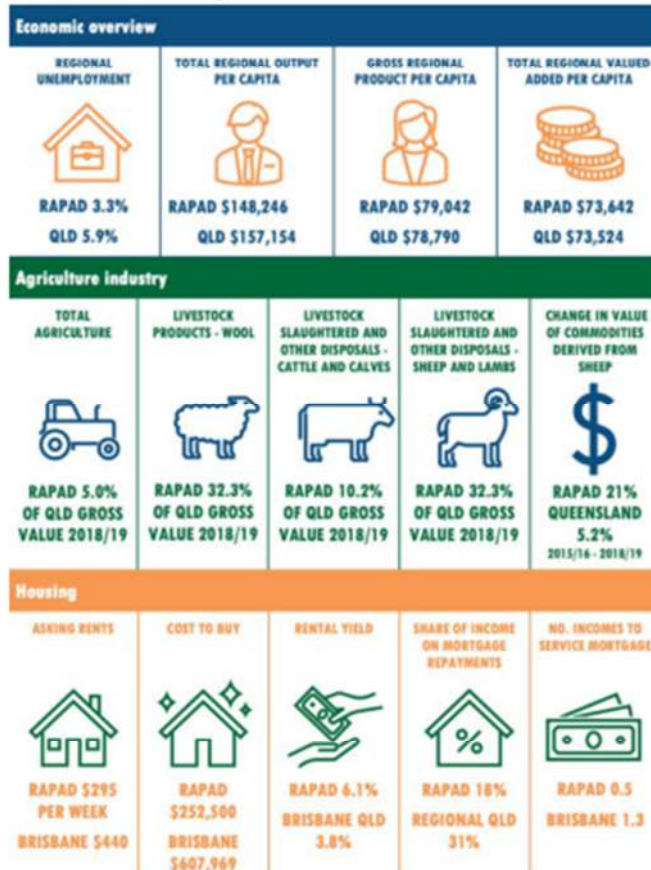
Some general statistics provided, relating to the 20/21 financial year, were that RFCSNQ Rural Financial Counsellors helped 256 clients during this period. Of these 50% of clients were existing clients as of 1 July 2020. 126 clients entered the service for the period 1/7/20 to 30/6/21, of which 73% were first time clients. 62% of clients, exited the service during the 20/21 Financial Year with the remaining 38% carried over into the current 21/22 period.

For the period 1 April 2020 to present, RFCSNQ Small Business Financial Counsellors received 408 'General Enquires' with 306 of these enquiries converting to 'Active Clients'. General enquiries are defined as any small business contacting the service for assistance. A general enquiry may be handled through triage - a small number of contacts, face to face &/or over the phone, averaging anywhere from 30 minutes to 5 hours while active clients are defined as those small businesses requiring more extensive case management assistance over the longer term. RFCSNQ delivers the federal and state governments rural financial counselling service program, and its governance and administration is overseen by a RAPAD Board sub-committee made up of two RAPAD directors and two external skills based appointees. One external member is Shan Delany. Shan is a Certified Practising Accountant in Public Practice based in Townsville. She established her own mobile accountancy business in July 2005 and now has a client base which is spread throughout Australia. Her clients are a diverse range of small and medium size businesses.

- **Other**

- The CEO provided a brief on RAPAD Skilling (www.rapadskilling.com.au) operations and finances for the FY to date, noting the ongoing good work of the RAPAD Skilling manager, Steve Rossberg, and his team,
- Joel Edmondson, CEO of the Qld Music Festival, presented to the Board on an initiative under planning. He outlined the broad concept, the potential locations and routes, along with the economic and cultural benefits. The action the Board took away immediately was to make introductions to the SWQROC and NWQROC so Joel could gather their feedback.
- A brief was provided on the Regional Arts and Social Impact research project which RAPAD partners. <https://research.qut.edu.au/cpfsi/projects/the-role-of-the-creative-arts-in-regional-australia-a-social-impact-model/>
- The Board endorsed the LGAQ RAPAD Memorandum of Understanding,
- The Board received an update on the Stock Routes discussion paper, noting Cr Britton and the CEO provided an update to the SWQROC meeting recently, with SWQROC indicating they and their councils would consider the papers recommendations,
- The CEO tabled a strategic planning proposal which will commence at the Boards next scheduled face-to-face meeting.
- Recent Publications:

- RAPAD Region Economic Benchmarking and Promotion - <https://www.rapad.com.au/assets/Uploads/FINAL-RAPAD-Region-Economic-Benchmarking-and-Promotion.pdf> . Supported by Qld State Government Remote Area Board funding.



- CWQ Data Collection and Analysis - <https://www.rapad.com.au/assets/Uploads/CWQ-Tourism-Data-Collection-and-Analysis-2021-210621-compress.pdf> . Supported by Qld State Government Remote Area Board funding.

BLACKALL-TAMBO REGIONAL COUNCIL

[Return to Agenda](#)
[Next Item](#)

OFFICER REPORTS

COUNCIL MEETING DATE: 20 October 2021

Item No: 5.4

SUBJECT HEADING: 2021 Christmas Closure

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: Council has traditionally closed offices and depots over the Christmas and New Year period.

Officer's Recommendation: That the Council approve Christmas closure period for 2021 as:

1. Council offices will close from close of business Wednesday 22 December 2021 and reopen Tuesday 4 January 2022; and
 2. Council depots will close from close of business Friday 17 December 2021 and reopen Monday 10 January 2022.
-

Background

Council traditionally has a closure over the Christmas and New Year period. This year Christmas Day, Boxing Day and New Year's Day fall on a weekend with the statutory holidays allocated to these holidays as follows:

Christmas Day	Monday 27 December 2021
Boxing Day	Tuesday 28 December 2021
New Year's Day	Monday 3 January 2022

Council offices will close from close of business Wednesday 22 December 2021 and reopen Tuesday 4 January 2022 inclusive and the Council depots will close from close of business Friday 21 December 2021 and reopen Monday 10 January 2022 inclusive.

Normal advertising and call-out rosters will apply.

Link to Corporate Plan

Nil

Consultation (internal/external)

CEO

Director of Works and Services

Director of Finance Corporate and Community Services

Policy Implications

Nil

Budget and Resource Implications

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

[Return to Agenda](#)
[Next Item](#)

OFFICER REPORTS

COUNCIL MEETING DATE: 20 October 2021

Item No: 5.5

SUBJECT HEADING: Council Meeting Dates for 2022

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: Section 257 of the Local Government Regulation 2012 requires local governments to meet at least once in each month and section 254B of the Local Government Regulation 2012 requires the meeting dates and places to be published.

Officer's Recommendation: That Council adopt the meeting dates for 2022 as follows and they be advertised as such:

12 January 2022	Tambo
16 February 2022	Blackall
16 March 2022	Tambo
20 April 2022	Blackall
18 May 2022	Tambo
15 June 2022	Blackall
20 July 2022	Tambo
17 August 2022	Blackall
21 September 2022	Tambo
26 October 2022	Blackall
16 November 2022	Tambo
14 December 2022	Blackall

Background

Section 257 of the *Local Government Regulation 2012* outlines the requirements for the frequency and place of meetings for local governments.

- (1) a local government must meet at least once in each month.
- (3) all meetings of a local government are to be held-
 - a. at 1 of the local governments public offices.

Blackall-Tambo Regional Council hold alternate meetings in Blackall and Tambo usually on the third Wednesday of each month.

After consulting with the Mayor, it was requested that the January meeting be held a week earlier than usual as the Mayor will not be available on the third Wednesday of January and the last Wednesday in January is Australia Day. It is recommended that the January general meeting be held on 12 January 2022.

The LGAQ Annual Conference is being held from the 17 October to 19 October 2022. This clashes with the scheduled General Council Meeting on 19 October 2022. Historically the Mayor, Deputy Mayor and CEO attend this conference. It is recommended that the October general meeting be set for the last Wednesday of that month, 26 October 2022.

Council historically closes over the Christmas and New Year period. The third Wednesday in December would be the date that Council would have the closure period for 2022. Council officers need enough time after the meeting to complete all the necessary documents and

correspondence therefore it is recommended that the December meeting date be set as 14 December 2022.

The proposed Council meeting dates for 2022 are as follows:

12 January 2022	Tambo
16 February 2022	Blackall
16 March 2022	Tambo
20 April 2022	Blackall
18 May 2022	Tambo
15 June 2022	Blackall
20 July 2022	Tambo
17 August 2022	Blackall
21 September 2022	Tambo
26 October 2022	Blackall
16 November 2022	Tambo
14 December 2022	Blackall

Link to Corporate Plan

Governance

Outcome 2 – Accountability

Outcome 3 - Leadership

Consultation (internal/external)

Mayor

CEO

DFCCS

DWS

Policy Implications

Nil

Budget and Resource Implications

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

[Return to Agenda](#)[Next Item](#)

OFFICER REPORTS

COUNCIL MEETING DATE: 20 October 2021

Item No: 5.6

SUBJECT HEADING: Consideration for Annual Valuation Effective – 30 June 2022

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The Executive Director of the State Valuation Service has written to Council asking for feedback or advice regarding the support or otherwise for a revaluation. The Valuer-General is required, under the Land Valuation Act 2010, to undertake an annual valuation.

Officer's Recommendation: That Council ratify the Acting Chief Executive Officer's request to the Valuer-General that a revaluation not be undertaken for the 30 June 2022 Revaluation Program.

Background

Each year the State Valuation Service write to Councils requesting their opinion on whether a revaluation should be conducted.

The *Land Valuation Act 2010* requires that the Valuer-General undertake an annual valuation, however the Valuer-General may decide not to make an annual valuation of land in a local government area after considering:

- a market survey report for the local government area which reviews sales of land and the probable impact of the sales on the value of land since the last annual valuation; and
- the results of consultation with the local government for the area and appropriate local and industry groups.

The Acting Chief Executive Officer has asked, on behalf of Council, that the Valuer-General not conduct an Annual Valuation Effective 30 June 2022 as a revaluation was conducted for the annual valuation effective 30 June 2021.

Link to Corporate Plan

Nil

Consultation (internal/external)

Director of Finance Corporate and Community Services

Policy Implications

Nil

Budget and Resource Implications

Nil

BLACKALL-TAMBO REGIONAL COUNCIL[Return to Agenda](#)[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 20 October 2021

Item No: 5.7

SUBJECT HEADING: Wild Dog Sub-Committee Meeting 17 September 2021

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The Wild Dog Sub-Committee assess applications for funding to assist with the baiting of wild dogs in the Blackall Tambo region. The sub-committee held a meeting on 17 September 2021 to decide on the 4 applications received for the latest round of funding.

Officer's Recommendation: That Council receive the minutes from the Wild Dog Sub-Committee meeting held 17 September 2021 and ratifies the Sub-Committee's recommendations to fund the following:

Four active helicopters	\$1000.00 each for the full year
Terrick Terrick Dog Netting Trust	\$11,500.00
Mt Enniskillen Wild Dog Syndicate	\$11,500.00
Goonadee Syndicate	\$11,500.00
Eastwood Wild Dog Syndicate	\$11,500.00

Background

The wild dog is a restricted invasive animal under the *Biosecurity Act 2014*. This means that all landholders have a responsibility to minimise the risks associated with invasive animals. Blackall-Tambo Regional Council work with landholders through wild dog syndicates to reduce the impact of these animals in the region.

In support of the Blackall-Tambo Regional Council Pest Management Plan Council allocates funds at the beginning of each financial year. This includes funds to assist landholders with the control of wild dogs. The funding is granted to wild dog syndicates.

The Wild Dog Sub-Committee read and assess all Wild Dog Applications and outcome reports in fair manner and distribute the funding accordingly. There were 4 applications received for the latest round of funding and these were considered by the Sub-Committee at the meeting held 17 September 2021. All applications were approved by the Sub-Committee.

The minutes from this meeting are attached to this report.

Link to Corporate Plan

Environment & Heritage

Outcome 3 – Pest Management

Consultation (internal/external)

Wild Dog Sub Committee

Policy Implications

Wild Dog Optional Gratuity Model

Budget and Resource Implications

\$50,000 budgeted

*Minutes of the WDOG Sub Committee Meeting
Held on Friday 17th September 2021*

**MINUTES OF THE
W-DOG SUB-COMMITTEE MEETING
FRIDAY 17th SEPTEMBER 2021
COMMENCING AT 2:30PM**

COMMENCEMENT:

The meeting commenced at 2.33pm in the Blackall Boardroom. 2 Members requested video conferencing from Tambo, Peter Pullos & Andrew Thomas from the Mt Enniskillen Syndicate.

ATTENDANCE:

Ian Macdonald	-	Chair / Eastwood Wild Dog Syndicate
Lindsay Russell	-	Eastwood Wild Dog Syndicate
Anne Sprague	-	Goonadee Syndicate
Tony Hauff	-	Eastwood Wild Dog Syndicate
Bruce Alexander	-	Terrick Terrick Dog Netting Trust
Peter Pullos	-	Mt Enniskillen Syndicate
Andrew Thomas	-	Mt Enniskillen Syndicate
Lindsay Russell	-	Council Representative
Alastair Rutherford	-	Council Representative
Chloe Barnfield	-	Minute taker

APOLOGIES:

Barry Mayne
Nina Mayne
Phillip Walker

Apologies accepted

Moved: Tony Hauff

2nd: Anne Sprague

CONFIRMATION OF MINUTES:

- That the minutes from the previous meeting held on Tuesday 30th March 2021 be confirmed as a true and accurate record of the proceedings.

Moved: Andrew Thomas

2nd: Bruce Alexander

GENERAL BUSINESS:

Welcome:

- 4 applications were received
- Next round of baiting to be 19th and 20th October (to be confirmed)
- Anne Sprague noted that in Goonadee Syndicate, one trapper in particular is getting a large amount of dogs. Question was to the possibility of paying him a retainer as he is a pensioner as well as a successful dogger. It was raised that this could easily get very out of hand as retainers aren't easily held accountable and are payable regardless of number of dogs caught or distance travelled. Bounty for dogs has already been increased to \$150.00 per dog caught, in addition to the bounty offered by Council. It was agreed

*Minutes of the WDOG Sub Committee Meeting
Held on Friday 17th September 2021*

that funding is to be used for dogs killed only and not to be used to subsidise trappers, it is at the discretion of the property owner/manager to offer them fuel/fix tyres etc. Anne to email the members of her syndicate and relay this.

ACTION ITEMS:

Previous meeting it was raised that funding be moved back into one single round, save the committee having to meet twice and redistribute funds. Ian noted that it may be a lot harder to spend the money, in previous rounds of funding, syndicates have had to give unspent money back to Council. Any money unspent by the Syndicates goes back into Council General Revenue and is no longer accessible as W-Dog funding.

Anne Sprague noted that it can be hard to trap etc when the rains are in, this is often several months due to weather where trapping is hard.

It was originally moved that funding be spread to two rounds of funding to allow better allocation of money. Any unspent money in round one can be redistributed among the syndicates.

Vote taken to move to one round of funding: Peter Pullos, Andrew Thomas, Anne Sprague, Bruce Alexander in favour

Motion moved that money be split in a single round of funding for the full financial year

Moved: Bruce Alexander

2nd: Peter Pullos

Last meeting, helicopters were happy with their current amount of funding to be allocated again. Due to increase of dog numbers, the pilots ended up spending more than their allocation and resorted to using their own money.

The current amount of funding was decided years ago, and with increase in dogs it was put forward there should be increase of funding.

Funding to be increased to \$1000 per helicopter (4 at present) with any new helicopters/pilots to wait till next year's funding.

Motion moved that the 4 (four) active helicopters be allocated \$1000.00 each for the full year.

Moved: Tony Hauff

2nd: Andrew Thomas

Terrick Terrick Dog Netting Trust

- All forms complete
- Application is for shooting, trapping, scalps and education/training
- All previous rounds of funding successfully acquitted

Start date of project to be 20th September 2021

End date of project to be 7th June 2022

Acquittal due date to be 30th June 2022 (outcome report to be in)

Requested: \$10,000.00

Recommended: \$11,500.00 – BTRC Wild Dog Model (remaining funding evenly split between 4 syndicates)

Condition: that Terrick Terrick Dog Netting Trust must submit their completed *Dog Scalp Claims from Previous Rounds* form.

Motion moved to allocate \$11,500.00 from the BTRC Wild Dog Model to the Terrick Terrick Dog Netting Trust for shooting, trapping, scalps and education/training (if available).

All in favour

Carried

*Minutes of the WDOG Sub Committee Meeting
Held on Friday 17th September 2021*

Mt Enniskillen Wild Dog Syndicate

- All forms complete
- Application is for scalps, shooting, trapping, baiting and education/training
- All previous rounds of funding successfully acquitted

Start date of project to be 20th September 2021

End date of project to be 7th June 2022

Acquittal due date to be 30th June 2022 (outcome report to be in)

Requested: \$10,750.00

Recommended: \$11,500.00 – BTRC Wild Dog Model (remaining funding evenly split between 4 syndicates)

Motion moved to allocate \$11,500.00 from the BTRC W-Dog Model to the Mt Enniskillen Wild Dog Syndicate, with the funding to be used for shooting, trapping, baiting and education/training (if available).

All in favour

Carried

Goonadee Syndicate

- All forms complete
- Application is for scalps, trapping, shooting and innovative initiatives
- All previous rounds of funding successfully acquitted

Start date of project to be 20th September 2021

End date of project to be 7th June 2022

Acquittal due date to be 30th June 2022 (outcome report to be in)

Requested: \$8,500.00

Recommended: \$11,500.00 – BTRC Wild Dog Model (remaining funding evenly split between 4 syndicates)

Motion moved to allocate \$11,500.00 from the BTRC W-Dog Model to the Goonadee Wild Dog Syndicate to go towards ground baiting, trapping, shooting and scalp payments.

All in favour

Carried

Eastwood Wild Dog Syndicate

- All forms complete
- Application is for trapping, shooting and scalps
- All previous rounds of funding successfully acquitted

Start date of project to be 20th September 2021

End date of project to be 7th June 2022

Acquittal due date to be 30th June 2022 (outcome report to be in)

Requested: \$7,000.00

Recommended: \$11,500.00 – BTRC Wild Dog Model (remaining funding evenly split between 4 syndicates)

Motion moved to allocate \$11,500.00 from the BTRC W-Dog Model to the Eastwood Wild Dog Syndicate to go towards trapping, shooting and scalps.

All in favour

Carried

*Minutes of the WDOG Sub Committee Meeting
Held on Friday 17th September 2021*

Other

- All funding has been allocated
- Round of funding to start 20th September 2021, ending 7th June 2022 and acquittals due 30th June 2022
- Next round of baiting to be 19th and 20th October (to be confirmed by Ian Macdonald)

CLOSURE:

There being no further business, the meeting closed at 3:20 pm.



Chairperson

17/09/2021

Date

BLACKALL-TAMBO REGIONAL COUNCIL

[Return to Agenda](#)[Next Item](#)

OFFICER REPORTS

COUNCIL MEETING DATE: 20 October 2021

Item No: 5.8

SUBJECT HEADING: Conversion to Freehold Tenure – Lot 6 on MX75

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The Department of Resources have asked if Council have any objections to the conversion of Pastoral Holding 3/4980 over Lot 6 on MX75.

Officer's Recommendation: That Council have no objections to the conversion of Pastoral Holding 3/4980 over Lot 6 on MX75.

Background

The Department of Resources are seeking Council's views on converting Pastoral Holding 3/4980 over Lot 6 on MX75 to freehold.

Council has received correspondence from the Department of Resources, Bundaberg requesting Council's views or requirements that the department should consider when assessing this proposed dealing.

The proposed use of the land is Pastoral.

Link to Corporate Plan

Economic Development

Outcome 4 – Land Development

Consultation (internal/external)

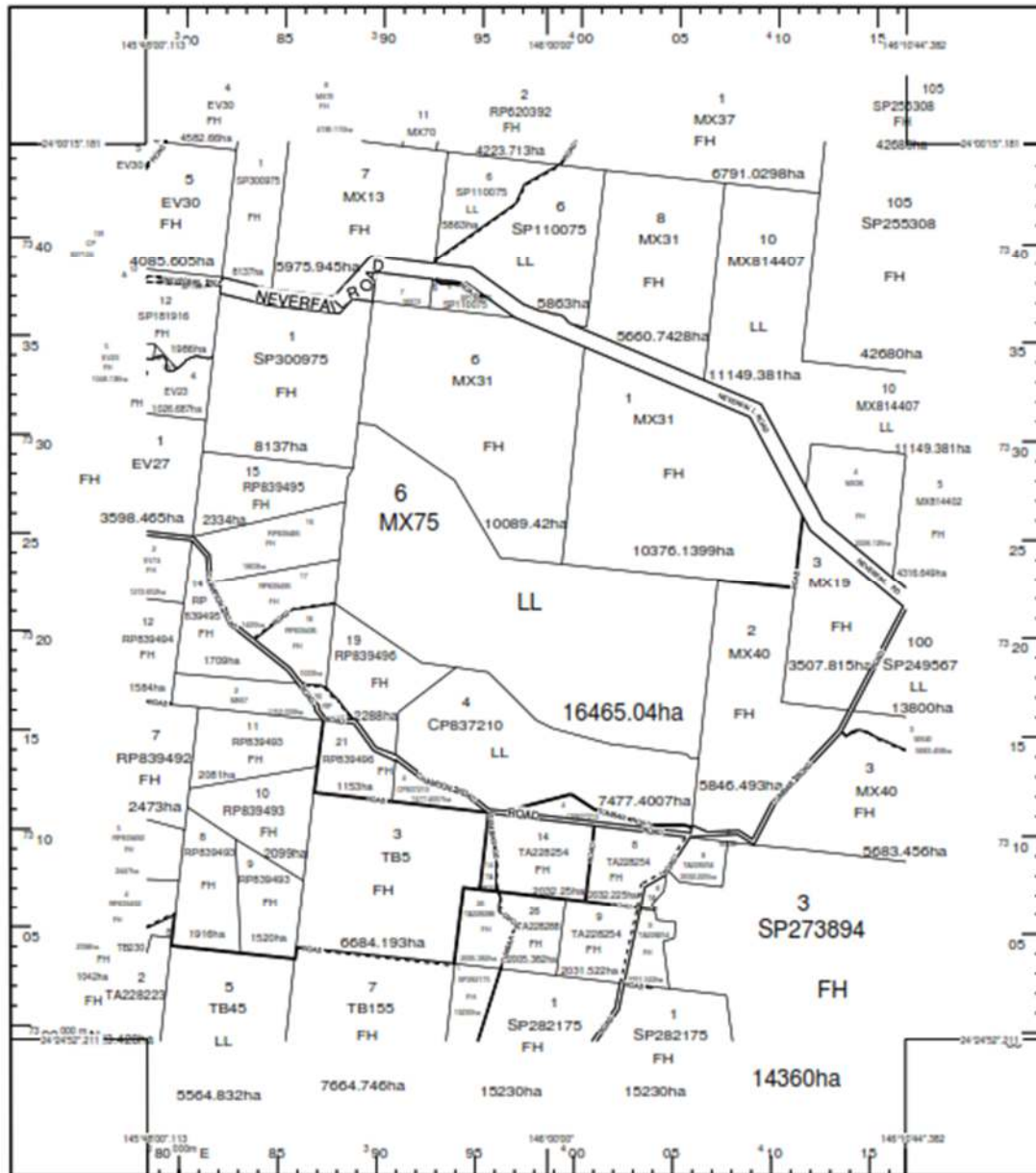
Rates Officer

Policy Implications

Nil

Budget and Resource Implications

Nil



STANDARD MAP NUMBER
8049-12212

MAP WINDOW POSITION & NEAREST LOCATION



SUBJECT PARCEL DESCRIPTION

DCDB
Lot/Plan
Area/Volume
Tenure
Local Government
Locality
Segment/Parcel

6MX75
16465.04ha
LANDS LEASE
BLACKALL TAMBO REGIONAL COUNCIL
4522525

CLIENT SERVICE STANDARDS

PRINTED (ddmmyyyy) 12/03/2021

DCDB 11/03/2021 (Lots with an area less than 5.00ha are not shown)

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Natural Resources,
Mines and Energy) 2021.

BLACKALL-TAMBO REGIONAL COUNCIL[Return to Agenda](#)[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 20 October 2021

Item No: 5.9

SUBJECT HEADING: Blackall Industrial Land for Sale by Tender

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: Council recently advertised 4 lots at the Blackall Industrial Estate for sale by tender. Tenders closed 12 noon, Tuesday 5 October 2021 with 4 submissions received.

Officer's Recommendation: That Council:

1. accept the offer of \$27,500.00 (inc GST) for Lot 16 on SP210376; and
2. accept the offer of \$10,000.00 (inc GST) for Lot 26 on SP210376 and decline the offer of \$9,800.00 (inc GST) as the offer is below the reserve; and
3. decline the offer of \$12,500.00 (inc GST) for Lot 6 on SP210376 as the offer is below the reserve; and
4. relist Lot 6 on SP210376 and Lot 15 on SP210376 with the local real estate agents.

Background

Four lots at the Blackall Industrial Estate had been offered for sale by tender. Three lots had been previously offered for tender and listed with real estate agents, while one lot recently became available for sale as it previously had a lease over it.

Section 277(a) of the *Local Government Regulation 2012* states that a local government cannot enter into a valuable non-current asset contract unless it first invites written tenders for the contract. Council advertised the four available lots at the Blackall Industrial Estate in accordance with Section 228(4) of the *Local Government Regulation 2012* and tenders closed on Tuesday 5 October 2021 with four offers being received. Council officers assessed the tenders.

The offers are as follows:

Property	Excluding GST	Including GST
Lot 6 on SP210376 (21 Ivy Street)	\$11,363.64	\$12,500.00
Lot 15 on SP210376 (10 Mulberry Street)	No offers	No offers
Lot 16 on SP210376 (12 Mulberry Street)	\$25,000.00	\$27,500.00
Lot 26 on SP210376 (1 Mulberry Street)	Offer 1 - \$8909.09 Offer 2 - \$9090.91	Offer 1 - \$9,800.00 Offer 2 - \$10,000.00

It is recommended that Council accept two (2) of the offers, these being the highest offer for Lot 26 on SP210376 of \$10,000.00 (inc GST), and the offer for Lot 16 on SP210376 of \$27,500.00 (inc GST) as both offers meet the Council reserves. The offer for Lot 6 on SP210376 has not met Council's reserve and it is recommended that Lot 6 along with Lot 15 on SP210376, on which no offers were received, be listed for sale with the local real estate agents.

Link to Corporate Plan

Economic Development

Outcome 4 – Land Development

Consultation (internal/external)

Director of Finance Corporate and Community Services

Rates Officer

Policy Implications

Procurement and Disposals Policy

Budget and Resource Implications

\$11,500 (inc GST) revenue plus rating revenue

BLACKALL-TAMBO REGIONAL COUNCIL

[Return to Agenda](#)[Next Item](#)

OFFICER REPORTS

COUNCIL MEETING DATE: 20 October 2021

Item No: 5.10

SUBJECT HEADING: Application for Water Connection – 289 Blackall-Jericho Road, Blackall

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: A landowner has written to Council requesting approval to connect their property to the Blackall town water supply. The property is outside the defined water area shown in Appendix C of Council's revenue statement.

Officer's Recommendation: That Council decline the request to connect 289 Blackall-Jericho Road to the Blackall town water supply.

Background

The owners of 289 Blackall-Jericho Road have requested Council approval for the property to be connected to the Blackall town water supply. The relevant property is outside of the defined water area shown in Appendix C of Council's revenue statement.

Currently there are no dwellings on the property nor applications with Council to construct a dwelling and the applicants have not advised Council on the proposed use of the parcel. This indicates that the intention is to use the water for commercial purposes.

Council has a legislative responsibility to ensure users within the defined water area are receiving an adequate service. There is currently a strain to provide adequate water pressure during the warmer months and additional connections would increase the impact on existing infrastructure and reduce the pressure to existing customers.

Council officers consulted with the solicitor who is currently assisting with water access agreements and the following advice was given:

1. The property is outside the defined water area, therefore Council is under no obligation to provide water.
2. Council has a legislative requirement to ensure that users within the defined water area receive an adequate service. Additional connections would most likely jeopardize the level of service to the current users.
3. Additional connections will continue to put pressure on Council's water infrastructure.
4. The water would not currently be used for domestic purposes as there are no dwellings on the property.

Having regard to the facts stated above, Council is not obligated to provide water at the property and is entitled to decline the request to approve the connection of the property to the Blackall town water supply.

Link to Corporate Plan

Nil

Consultation (internal/external)

Director of Works and Services

King & Company Solicitors
Rates Officer

Policy Implications

Nil

Budget and Resource Implications

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

[Return to Agenda](#)[Next Item](#)

OFFICER REPORTS

COUNCIL MEETING DATE: 20 October 2021

Item No: 5.11

SUBJECT HEADING: Conversion to Freehold Tenure – Lot 6 on LO11

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The Department of Resources have written to Council and asked if there would be any objections to the conversion of Lot 6 on LO11 to freehold.

Officer's Recommendation: That Council have no objection to the conversion of Lot 6 on LO11 to freehold.

Background

The Department of Resources are seeking Council's views on converting Term Lease Lot 6 on LO11 to freehold. The proposed use of the land is grazing.

Council has received correspondence from the Department of Resources, Rockhampton, requesting Council's views or requirements that the department should consider when assessing this proposed dealing.

Link to Corporate Plan

Economic Development

Outcome 4 – Land Development

Consultation (internal/external)

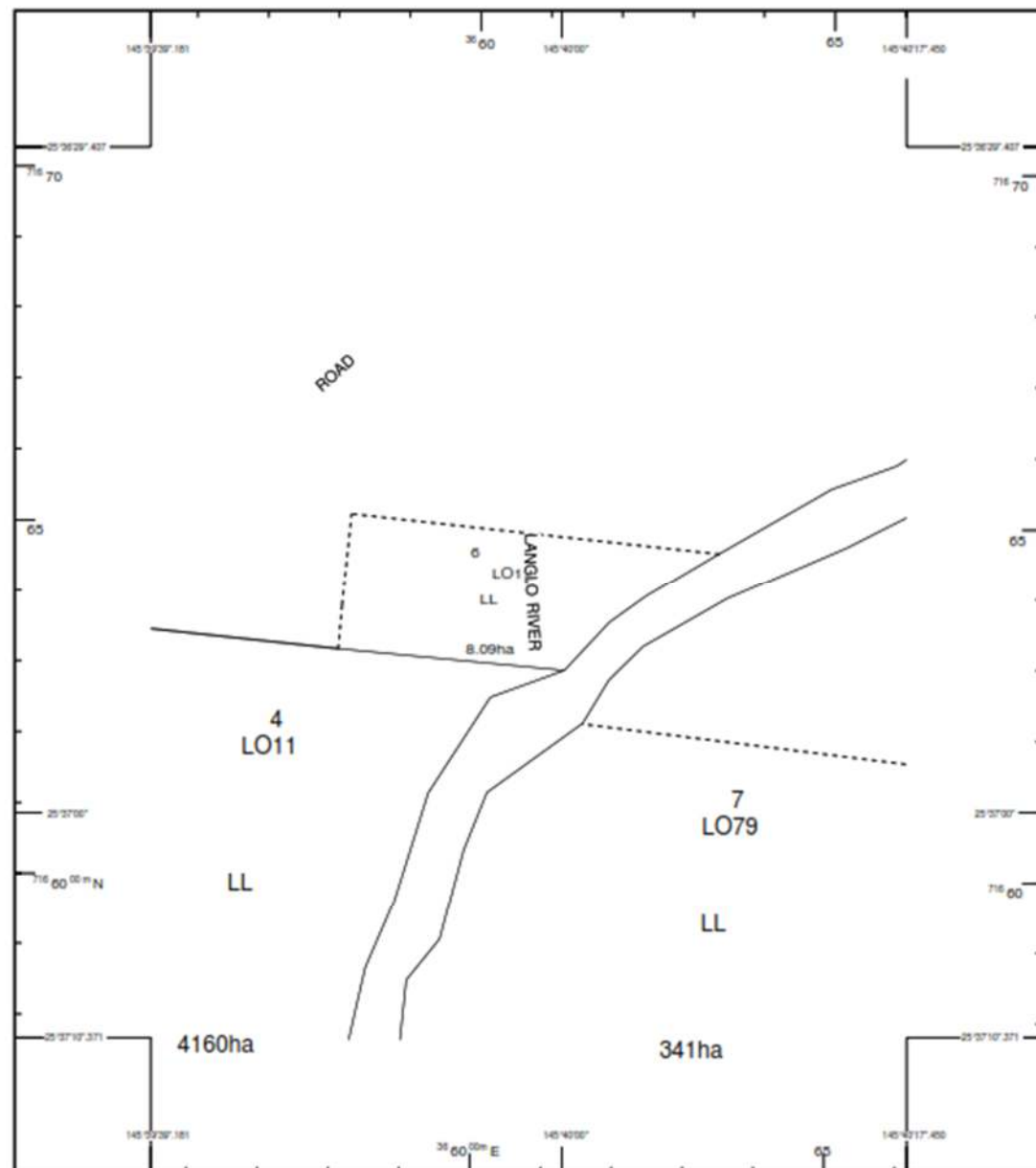
Rates Officer

Policy Implications

Nil

Budget and Resource Implications

Nil



STANDARD MAP NUMBER
8046-41323

MAP WINDOW POSITION &
NEAREST LOCATION



SUBJECT PARCEL DESCRIPTION

SCDS
Lot/Plan
Area/Volume
Tenure
Local Government
Locality
Segment/Parcel

6LO11
8.09ha
LANDS LEASE
BLACKALL TAMBO REGIONAL
SCRUBBY CREEK
4201/19

CLIENT SERVICE STANDARDS

PRINTED (ddmm/yyyy) 18/06/2021

SCDS 17/06/2021

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COUNCIL MEETING DATE: 20 October 2021

Item No: 5.12

SUBJECT HEADING: Development Application – DA 07-2021-2022 – Mr Matthew James Adams – 23 Violet Street, Blackall

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The Applicant, Mr Matthew James Adams, seeks a Development Permit for Material Change of Use for Low Impact Industry and Hardware and Trade Supplies over land at 23 Violet Street, Blackall, formally described as Lot 28 on SP210376. The subject site is in Blackall's industrial estate and is currently vacant. The applicant proposes to establish two prefabricated sheds, which will accommodate a manufacturing business for large steel farming equipment as well as a trade supply shop.

Under the Blackall-Tambo Region Planning Scheme 2020 (the Planning Scheme), the subject site is in the Township Zone (Industrial Precinct). The defined uses for Low Impact Industry and Hardware and Trade Supplies in the Industrial Precinct are subject to code assessment.

There is no conflict between the proposal and the relevant assessment benchmarks. Development conditions are recommended to ensure the development is constructed and operated in accordance with the Planning Scheme. The application is recommended for approval, subject to the conditions stated herein.

Officer's Recommendation: That Blackall-Tambo Regional Council approves the application for a Development Permit for Material Change of Use for Low Impact Industry and Hardware and Trade Supplies over land at 23 Violet Street, Blackall, formally described as Lot 28 on SP210376, subject to the following conditions:

1.0 PARAMETERS OF APPROVAL

- 1.1 The Developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the Developer at all times unless otherwise stated.**
- 1.2 Where these conditions refer to "Council" in relation to requiring Council to approve or be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by Council.**
- 1.3 All conditions, works, or requirements of this development approval must be undertaken and completed prior to commencement of the use and to Council's satisfaction, unless otherwise stated in a development condition.**
- 1.4 The cost of all works associated with the construction of the development including services, facilities and/or public utility alterations required are met at no cost to the Council or relevant utility provider, unless otherwise stated in a development condition.**
- 1.5 The developer is required to have repaired any damage to existing infrastructure that may have occurred during any works carried out for the development. To**

the extent the damage is deemed to create a hazard to the community, it must be repaired immediately.

- 1.6 Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.

2.0 APPROVED PLANS AND DOCUMENTS

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this permit:

Plan/Document Name	Plan/Document Number	Date
Site Plan	Sheet 1 of 1	27-07-2021
Floor & Roof Plan Elevations	Sheet 2 of -	15-09-2021
Elevations	Sheet 3 of -	15-09-2021
Elevations (Storage Shed)	-	30-04-2021

- 2.2 Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.

3.0 ACCESS AND PARKING WORKS

- 3.1 Provide and maintain a minimum of seven (7) formalised car parking spaces on-site in front of the main workshop building. All car parking spaces must be clearly identified by either line-marking or signage.
- 3.2 Construct and maintain all car parking spaces and vehicle manoeuvring areas to an all-weather standard, suitable for a two-wheel drive car.
- 3.3 Design, construct and maintain all car parking and access works generally in accordance with the *Australian Standard AS2890.1 "Parking Facilities"* and *Austroads Publication AP-G34-13 – Austroads Design Vehicles and Turning Path Templates*.
- 3.4 Construct and maintain two sealed vehicle crossovers from Violet Street generally in accordance with the standard drawing, *Figure 1 – Vehicle Crossover – Non-Piped*, from the General Development Code of the *Blackall-Tambo Region Planning Scheme*. The crossovers must be clearly identified by way of signage for either staff/customer access or heavy vehicle access.
- 3.5 All vehicles must enter and exit the site in a forward gear.
- 3.6 All activities associated with the approved development must occur within the boundaries of the site and not on adjoining land or road reserve. This includes, but is not limited to, parking, loading and unloading of vehicles (including heavy vehicles and staff and customer vehicles).

4.0 STORMWATER WORKS

- 4.1 All stormwater must drain to a lawful point of discharge, being to Violet Street. All stormwater must not adversely affect adjoining land or infrastructure in comparison to the pre-development condition by way of blocking, altering or diverting existing stormwater runoff patterns or have the potential to cause damage to other infrastructure.**

5.0 ENVIRONMENTAL HEALTH

- 5.1 Undertake the approved development so there is no environmental nuisance or detrimental effect on any surrounding land uses and activities by reason of the emission of noise, dust, odour, wastewater, waste products, oil or otherwise.**
- 5.2 Maintain outdoor lighting to comply with *AS4282 Control of Obstructive Effects of Outdoor Lighting*.**
- 5.3 Site works must be constructed such that they do not, at any time, in any way restrict, impair or change the natural flow of runoff water, or cause a nuisance or worsening to adjoining properties or infrastructure.**
- 5.4 All waste storage areas must be kept in a clean, tidy condition, and sufficient waste containers and services are to be provided to cater for the containment and removal of all waste generated on the site. Waste must be removed to a lawful landfill.**
- 5.5 Contaminants such as oils or chemicals must not be released into unsealed surface areas (i.e. gravel, exposed soil or landscaped areas).**
- 5.6 Activities in the workshop and involving any washdown area must be undertaken on a sealed surface drained to an oil/water separator for treatment to the regulated standard before entering Council's sewer network.**
- 5.7 Areas for storage of chemicals, fuel or other hazardous materials must be sufficiently bunded.**
- 5.8 Any spillage of environmentally hazardous liquids or other materials must be cleared as quickly as practicable and must not enter Council's network or be hosed or swept onto unsealed ground.**

6.0 SERVICES

- 6.1 The premises must be connected to Council's reticulated water and sewerage networks.**
- 6.2 Electricity and telecommunication services must be provided to the premises in accordance with the standards and requirements of the relevant service provider.**

7.0 LANDSCAPING AND FENCING

- 7.1 Establish and maintain landscaping on the site in accordance with the approved site plan (Condition 2.1). The landscaping must predominantly contain species that are endemic to the region due to their low water dependency.**

7.2 Ensure the landscaped areas are subject to water and maintenance during the establishment phase, and an ongoing maintenance and replanting programme as required.

7.3 Boundary fencing with a minimum height of 1.8 metres must be installed along each boundary of the property, except where allowance must be made for the vehicle access from Violet Street.

8.0 ASSET MANAGEMENT

8.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.

9.0 CONSTRUCTION ACTIVITIES

9.1 Prior to construction of the vehicle accesses and water and sewer connections, forms for a Minor Works on Road Application and a Water/Sewer Connection Application (as updated) must be completed and submitted to Council to notify the details of work being undertaken.

9.2 Implement and maintain an Erosion and Sediment Control Plan (ESCP) on-site, in accordance with the *IECA 2008 Best Practice Erosion and Sediment Control* document (as amended) for the duration of the works, and until such time all exposed soil areas are permanently stabilised. The ESCP must be available on-site for inspection by Council Officers during the works.

9.3 The construction of any works must be undertaken in accordance with good engineering practice and workmanship and generally in accordance with the provisions of any relevant standards under the *Blackall-Tambo Region Planning Scheme*.

9.4 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the development site, unless otherwise approved in writing by Council.

9.5 Construction activity and noise must be limited to the hours of 06:30 to 18:30 Monday to Saturday, with no work to occur on Sundays or public holidays.

ADVISORY NOTES

A. Prior to commencing any construction activities, the applicant/developer will be required to obtain further development permits for building work, and plumbing and drainage work, as required under relevant legislation for this work.

B. This approval does not negate the requirement for compliance with all other relevant Local Laws and other statutory requirements. Any provisions contained in this approval relating to the enforcement of any of the conditions shall be in addition to all other rights, powers and privileges that the Council may possess or obtain, and nothing contained in these conditions shall be construed so as to prejudice, affect or otherwise derogate or limit these rights, powers and privileges of the Council.

C. General environmental duty under the Environmental Protection Act 1994 and subordinate legislation prohibits unlawful environmental nuisance caused by noise,

aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

- D. This development approval does not authorise any activity that may harm Aboriginal cultural heritage. It is advised that under section 23 of the Aboriginal Cultural Heritage Act 2003, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the “cultural heritage duty of care”).

Background

1.0 DEVELOPMENT APPLICATION SUMMARY

TABLE 1 – OVERVIEW OF THE DEVELOPMENT APPLICATION

PROPERTY DETAILS		
Site address	23 Violet Street, Blackall	
RPD	Lot 28 on SP210376	
Site Area	4,000m ²	
Landowner	Matthew James Adams	
Existing use of land	Vacant	
Approvals	None applicable	
APPLICATION DETAILS		
Application No.	DA 07-2021-2022	
Applicant	Matthew James Adams	
Application description	Development Application seeking Development Permit for Material Change of Use	
Date application was made	10 August 2021	
Decision due date	26 October 2021	
Proposal	Farm equipment manufacturing business and trade supply shop	
Main Issues/Resolution	Issue	Resolution
	Nil	
STATUTORY DETAILS		
Mapped matters of State interest	Water Resources <ul style="list-style-type: none">Water resource planning area boundariesGreat artesian water resource plan area Native Vegetation Clearing <ul style="list-style-type: none">Regulated Vegetation (Category B – least concern regional ecosystem)	
State agency referrals	Nil	
State Planning Policy	State Planning Policy (July 2017)	
Regional Plan	Central West Regional Plan (September 2009)	
Planning Scheme	Blackall-Tambo Region Planning Scheme 2020	
Zone	Township Zone (Industrial Precinct)	
Overlays	Nil	
Defined use	Low Impact Industry and Hardware and Trade Supplies	
Level of Assessment	Code Assessment	

2.0 PROPOSAL BACKGROUND

Application lodged	10 August 2021
Confirmation period ended	24 August 2021
Council Information Request issued	7 September 2021
Response to Information Request	20 September 2021
Decision Period commenced	21 September 2021
Decision Due	26 October 2021

3.0 SITE AND SURROUNDS DESCRIPTION

The site is located at 23 Violet Street, Blackall, formally described as Lot 28 on SP210376 (see **Figure 1**). The site is 4,000m² in area and has a regular configuration with an approximate 45 metre frontage to Violet Street. The site is currently vacant and located on the eastern edge of Blackall's industrial area, in the northern part of the town (see **Figure 2**). Immediately to the north of the property is an Ergon Energy yard, and across Violet Street is a trucking business and IOR unmanned fuel facility.

The surrounding area is largely vacant, although is progressively being developed with industrial uses following the take-up of land.



FIGURE 1 – AERIAL OF SUBJECT SITE (outlined in blue)



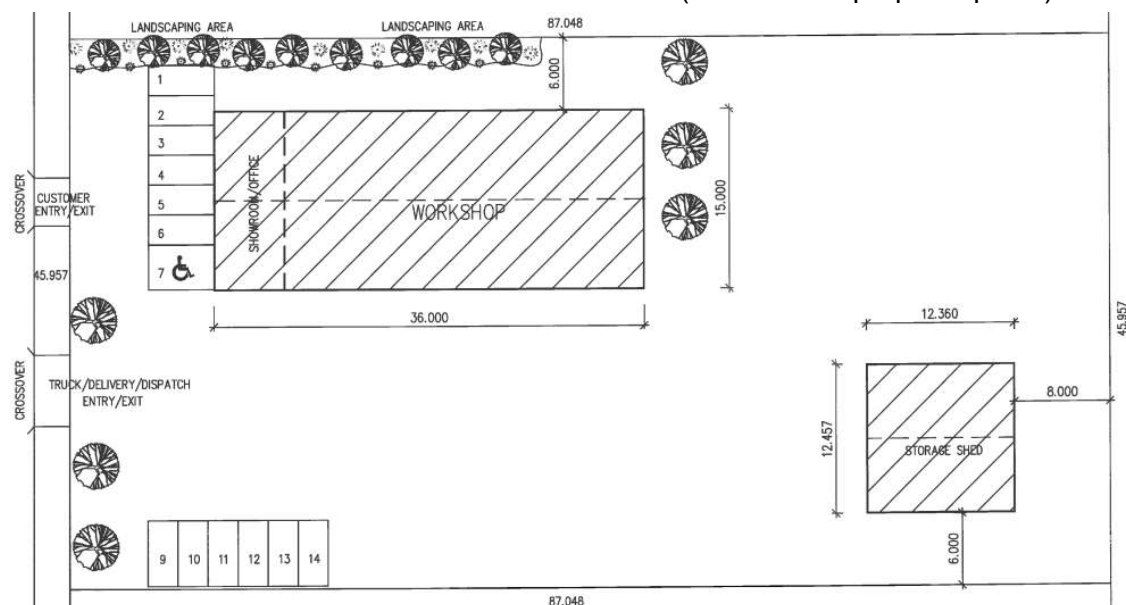
FIGURE 2 – LOCALITY OF SUBJECT SITE (identified in blue)

4.0 DESCRIPTION OF PROPOSAL

The proposal is to establish two prefabricated industrial sheds as shown in **Figure 3** and as follows:

- A shed of 540m² for welding and manufacturing and a small-scale shop; and
- A shed of 144m² for ancillary storage.

FIGURE 3 – PROPOSED SITE PLAN (extract from proposal plans)



Attachment A provides the full set of plans recommended for approval.

The larger shed will accommodate the business side of operations towards the front of the site. Most of the floor space is for a workshop where the manufacturing of large steel farming equipment will occur, for example, hay feeders, trailers, and dog crates. Some of the products will be prefabricated with others custom made in-house. The front section of the shed will be used as a trade supply shop, mostly selling hydraulic hoses and connections. Amenities will be provided at the rear of the shed for staff.

The shed will have a front glass sliding door for customer access. Roller doors will be provided along the sides for workshop activities. The shed is five metres in building height but will reach about seven metres with the single gable roof design.

The smaller shed will be positioned towards the rear of the site to be used for storage in connection with the business. This shed will have a similar building height and design to the larger shed.

The subject site will have separate vehicle crossovers for heavy vehicle access, and customer/staff access. The latter access leads straight to seven car parks along the front of the main shed. At this stage, the applicant is the owner/operator and does not have any staff. A maximum of three to four car parks are expected to be used at any time by customers.

There is space shown for overflow parking along the southern property boundary. The balance of the site is available for business/heavy vehicle access and manoeuvring. A landscaped garden bed is proposed along part of the north boundary closest to the site's Violet Street frontage, and feature shade trees are proposed along the site frontage and at the rear of the shed.

5.0 PLANNING ASSESSMENT

In accordance with section 45 (3) of the *Planning Act 2016* (the Planning Act), Code Assessment is an assessment that must be carried out only –

- (a) *Against the assessment benchmarks in a categorising instrument for the development;*
- and*
- (b) *Having regard to any matters prescribed by regulation for this paragraph.*

In the instance of (a), the categorising instrument for the development is the *Blackall-Tambo Region Planning Scheme 2020*, under which the applicable assessment benchmark is the General Development Code. The Code is assessed in further detail in section 5.1 below.

In the instance of (b), the *Planning Regulation 2017* nominates additional assessment benchmarks and matters that must be considered in deciding a code assessable development application. The additional assessment benchmarks and matters that are relevant to the development are assessed as follows:

- The ***Central West Regional Plan 2009*** has been identified as being appropriately integrated with the Planning Scheme and therefore an assessment against the Planning Scheme is considered to be an assessment against the Regional Plan.
- The ***State Planning Policy 2017*** has been identified as being appropriately integrated with the Planning Scheme and therefore an assessment against the Planning Scheme is considered to be an assessment against the SPP. It is noted that no SPP mapping layers relate to the site.

- **Any development approval for, and any lawful use of, the premises or adjacent premises:** the site is vacant, hence this application for MCU to establish a lawful use over the premises. It is understood the site is the product of a subdivision approval for the wider industrial estate. Adjoining premises are vacant, except for the Ergon Energy yard, which is understood to be lawfully established.
- **The common material:** the application material and subsequent correspondence with Council officers and the applicant have been considered in the preparation of this recommendation. It is noted that an Information Request (IR) and Further Advice Letter was issued to the Applicant. The IR required an updated DA Form, floor plan and elevation plans of the workshop, and confirmation of staff numbers and location of amenities. The Applicant provided all information requested.

The Further Advice Letter clarified matters relating to the building application for the sheds (it was advised that the building application be properly made after the development approval is granted for the material change of use – the applicant took this on board) and whether the Low Impact Industry use is appropriate for the scale and intensity of use proposed. Regarding the latter matter, the applicant confirmed that the business will operate in accordance with the defined threshold for Low Impact Industry, as further discussed in section 5.1 below.

It is noted that assessment benchmarks and matters stated in Schedule 9 and Schedule 10 of the Regulation are not relevant to this development application.

There is no Local Government Infrastructure Plan in place for the Council Area and Council ceases to charge Adopted Infrastructure Charges for any new development. In turn, these assessment benchmarks do not apply to the development and an Infrastructure Charges Notice does not form part of this recommendation.

The planning assessment of the development considers the above assessment benchmarks and matters to the extent relevant to the development.

5.1 **BLACKALL-TAMBO REGION PLANNING SCHEME 2020**

Under the Planning Scheme the development constitutes a Material Change of Use, which is defined in the Planning Act as:

- a) ***the start of a new use of the premises;***
- b) *the re-establishment on the premises of a use that has been abandoned;*
- c) *a material increase in the intensity or scale of the use of the premises.*

The development will result in the start of a new use of the premises. The relevant defined uses under the Planning Scheme are a *Low Impact Industry* and *Hardware and Trade Supplies*:

Low impact industry means the use of premises for an industrial activity -

- a) *that is the manufacturing, producing, processing, repairing, altering, recycling, storing, distributing, transferring or treating of products; and*
- b) *that a local planning instrument applying to the premises states is a low impact industry; and*
- c) *that complies with any thresholds for the activity stated in a local planning instrument applying to the premises, including, for example, thresholds relating to the number of products manufactured or the level of emissions produced by the activity*

The corresponding Low Impact Industry Threshold relevant to the proposed welding and manufacturing activities is:

Assembling or fabricating products from sheet metal or welding steel, producing less than 10 tonnes a year and not including spray painting

The applicant confirmed in the response to the Further Advice Letter that workshop activities will produce less than 10 tonnes a year and will not include spray painting. On this basis, the proposal sits within the Low Impact Industry definition.

The shop component of the proposal, for retailing hydraulic hoses and the like, sits within the Hardware and Trade Supplies definition below:

Hardware and trade supplies means the use of premises for selling, displaying or hiring hardware and trade supplies, including for example, house fixtures, timber, tools, paint, wallpaper or plumbing supplies.

In accordance with Table 4.4.1 of the Planning Scheme, a Low Impact Industry use and Hardware and Trade Supplies use in the Industrial Precinct is subject to code assessment. The relevant assessment benchmark for the development application is the General Development Code. The Township Zone Code as it relates to the Industrial Precinct is not triggered for assessment because the proposed uses are supported in the precinct under the Planning Scheme and do not require further consideration in terms of land use compatibility etc. **Figure 4** shows the location of the subject site in the Industrial Precinct.

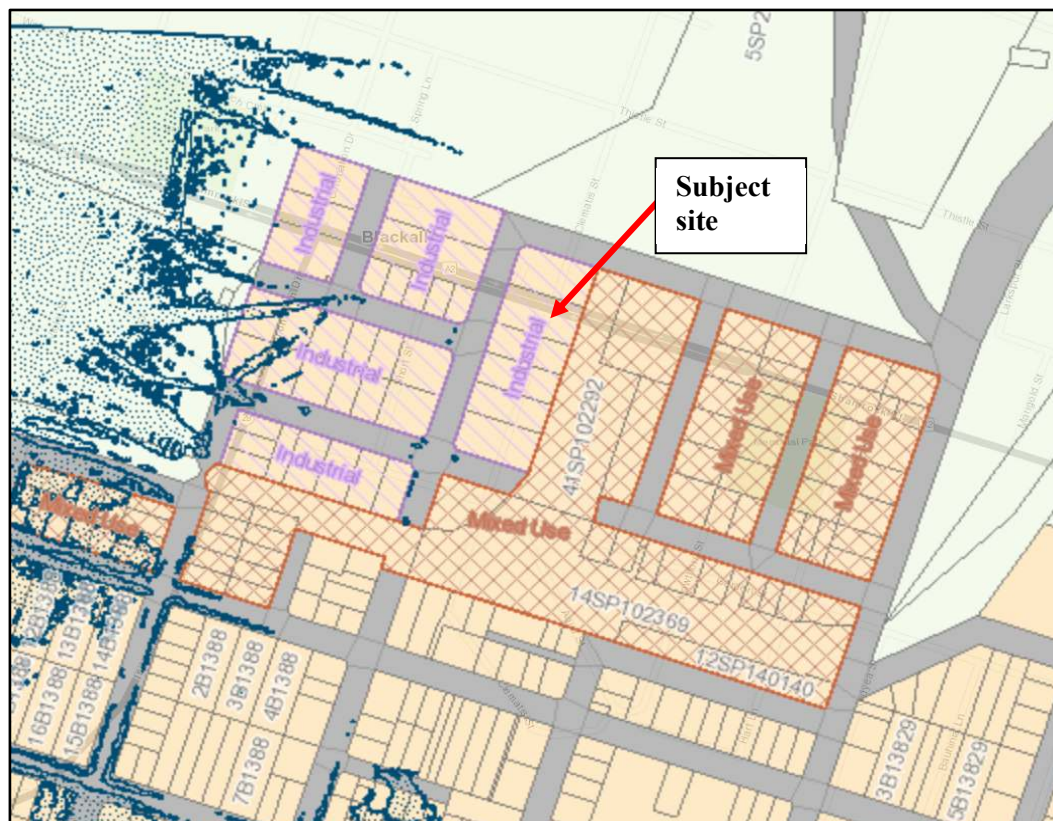


FIGURE 4 – SUBJECT SITE IN THE INDUSTRIAL PRECINCT

The development complies, or can be conditioned to comply, with the purpose, performance outcomes and acceptable outcomes of the General Development Code, as follows:

Site layout and built form

- With a total building footprint of 684m², the sheds will constitute 17.1% site coverage, which is suitable for the site and industrial precinct, which allows up to 40% site coverage.
- Proposed building heights at around 7m are also acceptable, with the industrial precinct allowing up to 15m above ground level.
- Building setbacks will be consistent with the Building Code of Australia and will be further assessed at the building application stage.
- The built character of the sheds is compatible with the industrial character of the locality.
- Separate vehicle crossovers (conditioned to be signed for either heavy vehicle access or customer access), with clear sightlines to the formalised parking area, creates a legible entry point to the site.
- The orientation of the shop and parking at the front of the shed will allow for passive surveillance of the street.
- Conditions are also imposed to ensure business activities are undertaken within the boundaries of the site – through boundary fencing and enforcing the parking of all vehicles on-site and not on adjoining land or road reserve.

Amenity

- The code suggests 10% of the total area for new buildings and facilities to be dedicated as landscaping, which equates to around 68m² for the proposal. The landscaped areas shown on the plan is unlikely to achieve this outcome. To ensure a reasonable balance with useable industrial space, the landscaped garden bed along the northern boundary and the feature/shade trees along the frontage and behind the shed is considered a reasonable alternative outcome to soften the overall presentation of the site and improve amenity.
- Conditions are imposed to manage potentially adverse impacts or emissions and ensure environmental nuisance is not caused, for example, by way of noise, dust, outdoor lighting or storm-water runoff. This is reinforced by the land use that has been applied for, being a low impact industry.
- There are no code provisions relating to hours of operation, rather the code deals generally with 'off-site impacts'. The business is intended to operate mostly during the day, in line with the expectations for a low impact industry use and the trade supply shop. All workshop activities will be enclosed in the shed. As a low impact industry, off-site impacts are not expected. On this basis, hours of operation have not been conditioned to allow for business flexibility. Conditions as discussed above for environmental nuisance can be used as a benchmark should any amenity issue arise in the future.

Services

In accordance with the infrastructure provisions of the code, conditions of approval require the connection of the development to Council's reticulated water and sewerage networks, which are available at the site. Non-piped vehicle access crossovers must also be provided from Violet Street. Prior to commencement of works, Council must be notified, and a condition is imposed to this effect. This is to ensure Council's works unit is involved in the construction of these items to ensure appropriate standards are achieved in connecting with Council infrastructure.

Conditions also require an oil/water separator for the workshop floor and any washdown area, so wastewater enters Council's sewerage system at an appropriate standard. Adequate bunding of any hazardous goods has also been conditioned.

Under the Planning Scheme's car parking rate for the proposal, 14 on-site car parks are required based on the gross floor area of buildings. This number of car parks is considered excessive for the business, considering the owner/operator is the only staff member at this point, and maximum parking take-up is expected to be 3-4 spaces with customer visitation. For this reason, the seven spaces shown along the front building is a reasonable alternative outcome for meeting the business' parking needs. Adequate area is available on-site if overflow parking is ever needed, such as along the southern boundary as indicated on the plans.

Conditions ensure that all costs associated with the development, including connection/provision of services, are borne by the developer.

In summary, this planning assessment demonstrates that the development is consistent with the General Development Code, being the applicable assessment benchmark under the Planning Scheme. Conditions of approval reflect the elements of the assessment benchmark to ensure on-going compliance in terms of land use, amenity and servicing.

6.0 REFERRALS

The application was internally referred to Council's Director of Works and Services (DWS), Environmental Health Officer, and Council's Building Certifier. Their feedback has been reflected in the conditions. There were no major issues requiring further investigation during the assessment process.

Discussion with the DWS established the standard for vehicle crossovers and the lawful point of discharge for the site to be to Violet Street. The process for involving Council when undertaking works was also confirmed; the applicant must complete and submit relevant forms to Council prior to undertaking any work involving Council infrastructure.

The environmental health advice was informed by the code of practice for mechanical workshops, which required the oil/water separator for the workshop and washdown areas.

The proposed development did not require referral to any external agencies, such as a public or State entity for assessment in accordance with Schedule 10 of the *Planning Regulation 2017*. Of note regarding mapped regulated vegetation over the site; the proposal and subject site is an urban purpose in an urban area, and therefore qualifies as exempt from State referral for native vegetation clearing. Vegetation clearing referral would also have been addressed in the original subdivision application for the industrial estate.

7.0 CONCLUSION

This Code Assessable Development Application for a Development Permit for Material Change of Use for Low Impact Industry and Hardware and Trade Supplies over land at 23 Violet Street, Blackall, formally described as Lot 28 on SP210376, is recommended for approval, subject to the conditions outlined in this report.

This recommendation is based on an assessment of the proposal in accordance with the Planning Act for applications requiring code assessment, which demonstrates the proposal's consistency with the General Development Code and other relevant matters.

In accordance with the requirements for a decision notice under section 63 the Act, the notice must state the reasons for the decision. For this development, the statement of reasons, being the grounds for approval, will feature on the decision notice as follows:

- a) A Low Impact Industry and Hardware and Trade Supplies are consistent uses in the Industrial Precinct of the Township Zone;
 - b) The scale and character of the built form is suitable for the site and surrounding area;
 - c) Development will be operated in a manner that is compatible with the amenity of the precinct and environmental impacts will be minimised;
 - d) Access and parking can be set out in a safe, efficient and legible manner on the site;
 - e) Development will be adequately serviced by sealed vehicle crossovers and reticulated water supply and sewerage connections;
 - f) The development outcome is consistent with the General Development Code of the Planning Scheme; and
 - g) Development does not conflict with the State Planning Policy 2017 and Central West Regional Plan 2009.
-

Link to Corporate Plan

Economic Development

Outcome 1 – Business investment

Outcome 3 - Employment

Consultation (internal/external)

Rates Officer

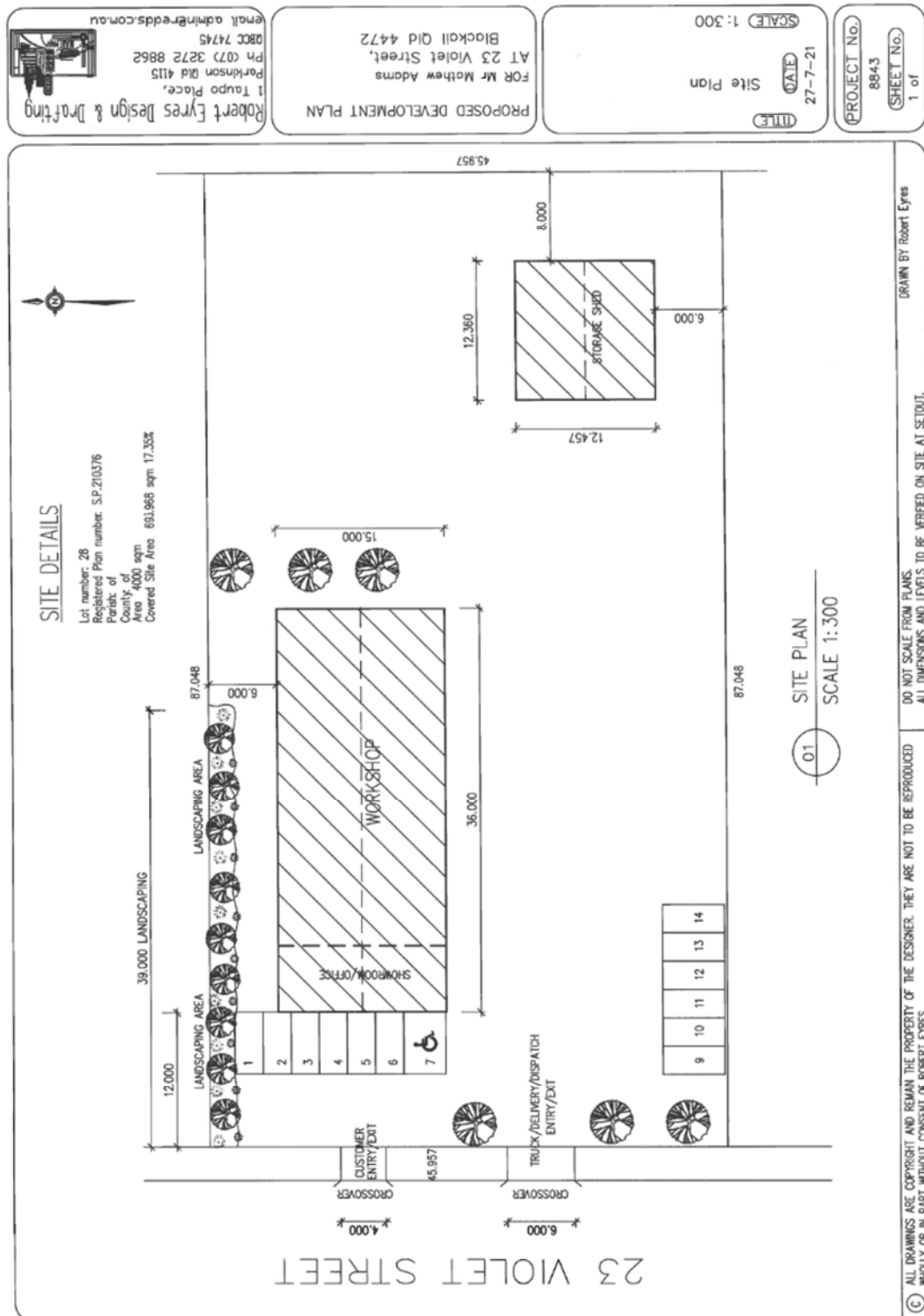
Reel Planning

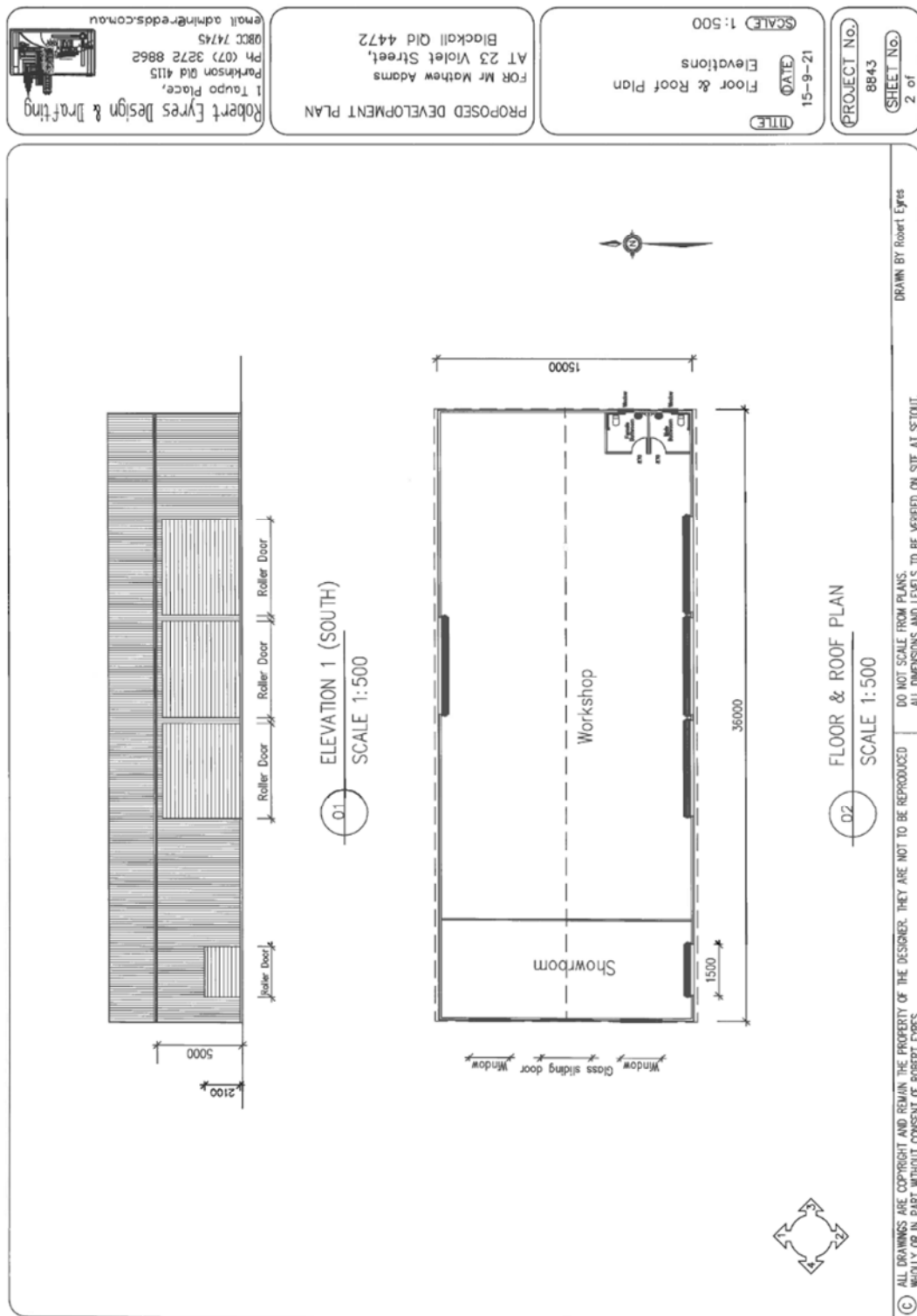
Policy Implications

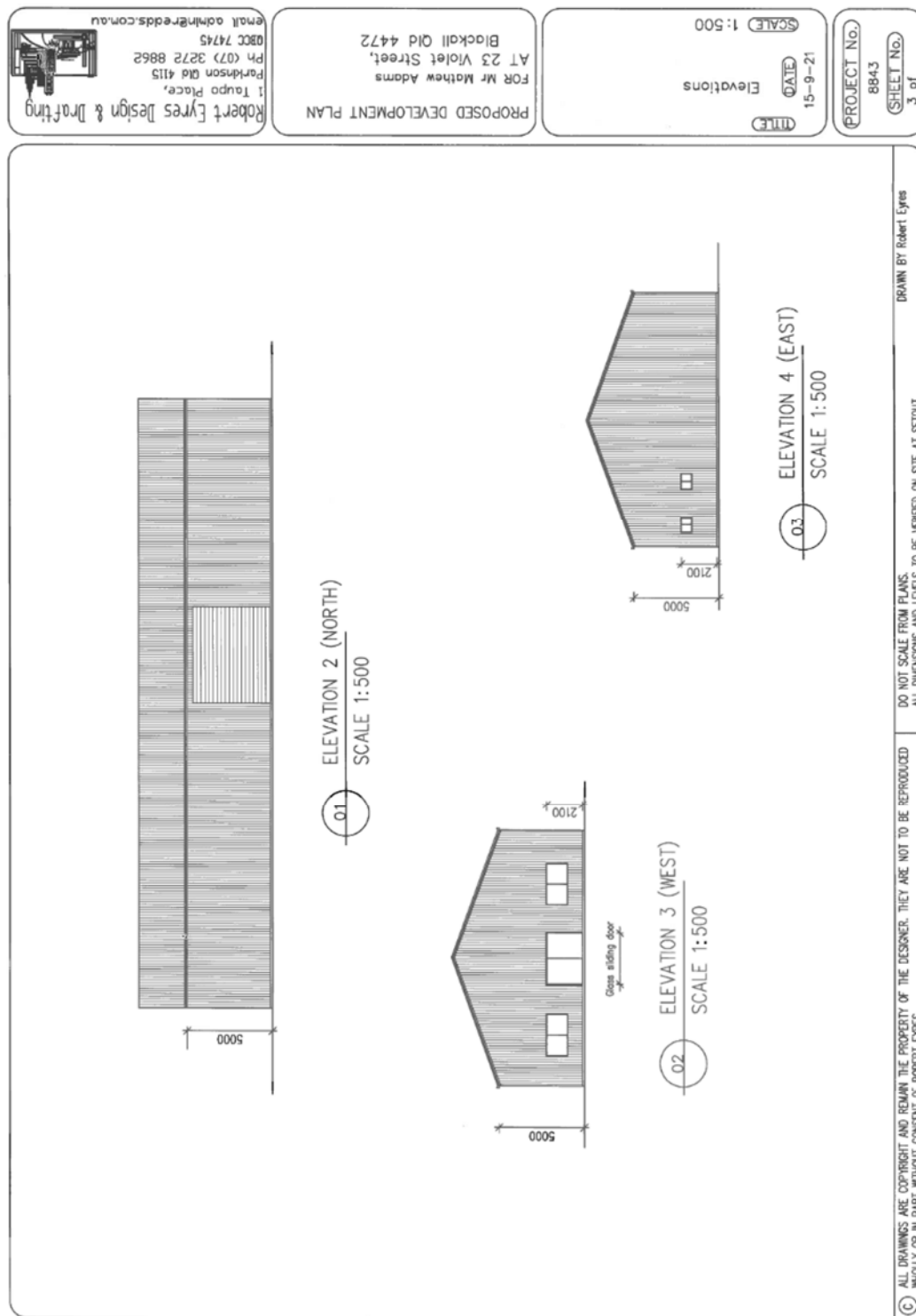
Nil

Budget and Resource Implications

Nil







Storage Shed.

