



GENERAL MEETING

26 October 2022

NOTICE OF MEETING

Date: 26 October 2022

Cr AL Martin
Cr BP Johnstone
Cr PJ Pullos
Cr LP Russell
Cr JH Scobie
Cr DA Hardie
Cr GK Schluter

Please find attached the Agenda for the General Meeting to be held at the Blackall-Tambo Regional Council Chambers in Blackall, 26 October 2022 commencing at 8.30am.

A handwritten signature in blue ink, appearing to read 'DA Howard'.

DA Howard
Chief Executive Officer

CALENDAR OF EVENTS

October 2022

26 October 2022	Council Meeting – Blackall
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November 2022

1 November 2022	Melbourne Cup Holiday
8 November 2022	LGAQ Elected Member Update
9 November 2022	State Valuation Consultative Meeting
11 November 2022	Remembrance Day
16 November 2022	Council Meeting – Tambo

December 2022

6 December 2022	Seniors Christmas Lunch
14 December 2022	Council Meeting – Blackall
18 December 2022	Carols in the Park
25 December 2022	Christmas Day

Held at Blackall Council Chambers
On Wednesday 26 October 2022
Commencing at 8.30am

Order of Business

Blue items are hyperlinked

Leave of absence/Signing of Attendance Book

Apologies:

Condolences:

- Beverley Ann Welldon

Declarations of Conflicts of Interest

Deputations: Nil

BUSINESS

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**MINUTES OF THE GENERAL MEETING OF
BLACKALL-TAMBO REGIONAL COUNCIL
HELD AT THE TAMBO COUNCIL CHAMBERS
ON WEDNESDAY 21 SEPTEMBER 2022
AT 8.30AM**

PRESENT:

Councillors: Cr AL Martin (Mayor), Cr LP Russell (Deputy Mayor), Cr JH Scobie, Cr BP Johnstone, Cr PJ Pullos, Cr GK Schluter

OFFICERS:

Mr Des Howard, Chief Executive Officer, Mr Alastair Rutherford, Director of Finance Corporate and Community Services, Mrs Andrea Saunders, Executive Assistant

Leave of Absence

Councillor David Hardie requires a leave of absence for the meeting.

MOTION: **Moved: Cr GK Schluter** **Seconded: Cr PJ Pullos**

That a leave of absence for Councillor David Hardie for today's meeting be granted.

Minute No. 01/09A/22

Carried 6/0

CONDOLENCES:

A minute's silence was observed to mark the passing of:

- Her Majesty Queen Elizabeth II
 - Florence Moore
 - Alice Alvina Willshire
 - Brian George Foote
-

DECLARATIONS OF INTEREST:

Cr Pullos for item 4.1.6 – I, Councillor Pullos inform the meeting that I have a declarable conflict of interest in item 4.1.6 RADF Application – Tambo Stock Show. The nature of my interest is as follows:

- I am member of the Tambo Stock Show committee.

As a result of my conflict, I will leave the meeting room while the matter is considered and voted on.

Cr Pullos for item 4.1.7 – I, Councillor Pullos, inform the meeting that I have a prescribed conflict of interest in item 4.1.7 RADF Application – Tambo Tourism and Business Association. The nature of my interest is as follows:

- I am a member of the Tambo Tourism and Business Association.

As a result of my conflict, I will leave the meeting room while the matter is considered and voted on.

1.1 Confirmation of General Meeting Minutes

MOTION: Moved: Cr JH Scobie

Seconded: Cr GK Schluter

That the minutes of the General Meeting held on 17 August 2022 be taken as read and confirmed, and that the Mayor be authorised to sign same.

Minute No. 02/09A/22

Carried 6/0

4.1.1 Financial Report for the Month of August 2022

In accordance with s204 of the *Local Government Regulation 2012* a monthly financial report is required to be presented to Council. The financial report for August 2022 details Council's current financial position and compares its performance against the adopted budget for 2022-2023.

MOTION: Moved: Cr GK Schluter

Seconded: Cr PJ Pullos

That Council receive the Financial Report for August 2022.

Minute No. 03/09A/22

Carried 6/0

4.1.2 DFCCS Operations Report – August 2022

The Director of Finance Corporate and Community Services operations report for August 2022 is presented to Council. The report includes housing and administration, community development program, Blackall aerodrome, libraries, visitor information centres, facility bookings, Tambo Multipurpose and Tambo Child Care Centre.

MOTION: Moved: Cr BP Johnstone

Seconded: Cr LP Russell

That Council receive the DFCCS Operations Report for August 2022.

Minute No. 04/09A/22

Carried 6/0

Attendance:

At this point 8.43am, Cr Johnstone left the meeting.

4.1.3 Internal Audit and Risk Management Committee – Minutes of Meeting 2 September 2022

The Internal Audit and Risk Management Committee meeting was held on 2 September 2022 and the minutes of the meeting are provided to Council.

MOTION: Moved: Cr LP Russell Seconded: Cr PJ Pullos

That Council receive the minutes of the Internal Audit and Risk Management Committee's meeting 2 September 2022.

Minute No. 05/09A/22

Carried 5/0

4.1.4 RADF Meeting Minutes

The first round of the 2022-2023 RADF program closed for applications on September 2nd and the RADF Committee held a meeting on September 12th.

MOTION: Moved: Cr PJ Pullos Seconded: Cr LP Russell

That Council receive the meeting minutes of the RADF Committee dated 12 September 2022.

Minute No. 06/09A/22

Carried 5/0

4.1.5 RADF Application – Blackall Cultural Association

The first round of the 2022-2023 RADF program closed for applications on September 2nd and the Committee recommended the application from the Blackall Cultural Association be approved.

MOTION: Moved: Cr JH Scobie Seconded: Cr LP Russell

That Council endorse the RADF Committee's recommendation to approve the application from the Blackall Cultural Association for \$3030.00.

Minute No. 07/09A/22

Carried 5/0

Attendance:

At this point, 8.57am, Cr Pullos left the meeting

4.1.6 RADF Application – Tambo Stock Show

The first round of the 2022-2023 RADF program closed for applications on September 2nd and the Committee recommended the application from the Tambo Stock Show be approved.

MOTION: **Moved: Cr JH Scobie**

Seconded: Cr GK Schluter

That Council endorse the RADF Committee's recommendation to approve the application from the Tambo Stock Show for \$5500.00.

Minute No. 08/09A/22

Carried 4/0

4.1.7 RADF Application – Tambo Tourism and Business Association

The first round of the 2022-2023 RADF program closed for applications on September 2nd and the Committee recommended the application from the Tambo Tourism and Business Association be approved.

MOTION: **Moved: Cr LP Russell**

Seconded: Cr GK Schluter

That Council endorse the RADF Committee's recommendation to approve the application from the Tambo Tourism and Business Association for \$6100.00.

Minute No. 09/09A/22

Carried 4/0

Attendance:

At this point, 8.58am, Cr Pullos returned to the meeting.

4.1.8 Review – Related Party Disclosure Policy

The Related Party Disclosure Policy has been reviewed.

MOTION: **Moved: Cr JH Scobie**

Seconded: Cr GK Schluter

That Council adopts the reviewed Related Party Disclosure Policy.

Minute No. 10/09A/22

Carried 5/0

Attendance:

At this point, 9.00am Cr Russell, left the meeting

At this point, 9.00am, Cr Russell returned to the meeting.

4.2.1 Director of Works and Services Operations Report – August 2022

The Director of Works and Services report for August 2022 is presented to Council.

MOTION: **Moved: Cr PJ Pullos** **Seconded: Cr GK Schluter**

That Council receive the Director of Works and Services' Operations Report for August 2022.

Minute No. 11/09A/22

Carried 5/0

4.2.2 Reallocation of 2021-2024 Works for Queensland

The Director of Works and Services requests reallocation of 2021-2024 Works for Queensland funding to include the Tambo Infrastructure Services Expansion Project and Blackall Sewerage Treatment Works Rehabilitation.

MOTION: **Moved: Cr LP Russell** **Seconded: Cr GK Schluter**

That Council propose to reallocate the \$930,000.00 Water Infrastructure Upgrades to the Tambo Infrastructure Services Expansion Project and Blackall Sewerage Treatment Works Rehabilitation.

Minute No. 12/09A/22

Carried 5/0

5.1 Blackall Saleyards Monthly Report

The Blackall Saleyards monthly report for August is provided to Council.

MOTION: **Moved: Cr GK Schluter** **Seconded: Cr PJ Pullos**

That Council receive the Blackall Saleyards monthly report for August 2022.

Minute No. 13/09A/22

Carried 5/0

5.2 Planning and Development Report

The Planning and Development monthly report provides a summary of building applications and planning and development activity in the Blackall-Tambo Regional Council area.

MOTION: **Moved: Cr PJ Pullos** **Seconded: Cr JH Scobie**

That Council receive the Planning and Development Report for August 2022.

Minute No. 14/09A/22**Carried 5/0****5.3 Environmental Health/Local Laws Officer's Report**

The Environmental Health/Local Laws Officer's report is provided to Council.

MOTION: **Moved: Cr LP Russell** **Seconded: Cr GK Schluter**

That Council receive the Environmental Health/Local Laws Officer's report.

Minute No. 15/09A/22**Carried 5/0****Attendance:**

At this point, 9.20am, Cr Johnstone returned to the meeting.

5.4 Community Satisfaction Survey

This report presents the Blackall-Tambo Regional Council's Community Satisfaction Survey 2022 results.

MOTION: **Moved: Cr BP Johnstone** **Seconded: Cr PJ Pullos**

That Council receive the Community Satisfaction Survey 2022 report.

Minute No. 16/09A/22**Carried 6/0****5.5 Opera Queensland 2023**

Opera Queensland have approached Council with a proposal to conduct a performance in the Blackall-Tambo region in 2023.

MOTION: **Moved: Cr BP Johnstone** **Seconded: Cr PJ Pullos**

That Council support the Opera Queensland's performance for 2023.

Minute No. 17/09A/22**Carried 6/0****5.6 Sale of Goods on Consignment Policy**

A review of the Sale of Good on Consignment Policy has been conducted. The policy was originally adopted by Council in June 2011 and was written to prescribe guidelines for the sale of good from Council outlets such as the Blackall and Tambo Visitor Information Centres.

MOTION: **Moved: Cr LP Russell** **Seconded: Cr PJ Pullos**

That Council retire the Sale of Goods on Consignment Policy and advise the current Consignors that Council will not be continuing with the agreements.

Minute No. 18/09A/22

Carried 6/0

5.7 Remuneration Commission

The Local Government Remuneration Commission is inviting submissions in relation to remuneration for councillors of local government.

MOTION: Moved: Cr GK Schluter Seconded: Cr LP Russell

That Council adopt to receive the amount recommended by the Remuneration Commission.

Minute No. 19/09A/22

Carried 6/0

5.8 Outback Regional Roads & Transport Group – Regional Investment Strategy

The Regional Roads and Transport Groups, with the support of a Technical Committee, are responsible for planning, prioritising, and managing investment on a specific road network, known as the “Local Roads of Regional Significance,” they are also able to address the investment needs of other transport infrastructure identified as significant to the region.

MOTION: Moved: Cr JH Scobie Seconded: Cr LP Russell

That Council endorse the Outback Regional Roads & Transport Group’s Regional Investment Strategy Plan.

Minute No. 20/09A/22

Carried 6/0

5.9 Consultancy Agreement

An agreement has been drafted to provide Director of Works and Services, including engineering services, to Council under a contractual arrangement.

MOTION: Moved: Cr LP Russell Seconded: Cr BP Johnstone

That Council delegate authority to the Chief Executive Officer to execute the Consultancy Agreement for the engagement of Director of Works and Services with GK3 Consulting. GK3 Consulting will be engaged under Local Buy contract BUS 262.

Minute No. 21/09A/22**Carried 6/0****Adjournment:**

At 10.01am the meeting was adjourned for morning tea.

Resumption:

At 10.29am the meeting was resumed

5.10 Rural and Remote Councils Policy and Legislation Committee Meeting Communique

The Rural and Remote Councils Compact aim to improve outcomes for the state's 45 rural and remote councils and their local communities by enhancing engagement between both levels of government.

MOTION: **Moved: Cr LP Russell** **Seconded: Cr GK Schluter**

That Council receive the Rural and Remote Councils Policy and Legislation Committee Meeting Communique.

Minute No. 22/09A/22**Carried 6/0****5.11 RAPAD Board Meetings – 5 August & 23,24 August 2022**

The RAPAD Board Communiques are a record of the Board issues and give shareholders and stakeholders a thorough overview of meetings held.

MOTION: **Moved: Cr AL Martin** **Seconded: Cr BP Johnstone**

That Council receive the RAPAD Board Communique's for 5 August and 23,24 August 2022.

Minute No. 23/09A/22**Carried 6/0****Attendance:**

At this point, 10.35am Cr Martin left the meeting and Cr Russell assumed the chair.

5.12 Election of the Local Government Association of Queensland's (LGAQ) Policy Executive District Representatives 2020-2024

LGAQ are calling for nominations for the election of a District Representative to the Association's Policy Executive for the remaining period 2022-2024 after the resignation of a member.

MOTION: **Moved: Cr BP Johnstone** **Seconded: Cr PJ Pullos**

That Council nominate Cr Andrew Martin as Policy Executive District Representative 2020-2024.

Minute No. 24/09A/22**Carried 5/0**

Attendance:

At this point, 10.36am, Cr Martin returned to the meeting and resumed the chair.

5.13 External Boundary Review Between Blackall-Tambo Regional Council and Barcaldine Regional Council

The Electoral Commission Queensland has recommended the boundary change which will not come into effect until approved by the Governor in Council by regulation.

MOTION: Moved: Cr PJ Pullos

Seconded: Cr JH Scobie

That Council receive the letter from Electoral Commission Queensland and accept the following changes:

- **The portion of Lot 1 RP617241 currently in Blackall-Tambo Regional Council be transferred so that it is entirely within Barcaldine Regional Council.**
- **The portion of Lot 10 MX814407 currently in Barcaldine Regional Council be transferred so that it is entirely within Blackall-Tambo Regional Council.**

and Council notes that while the Change Commission has recommended the boundary change, the recommendation does not have effect until approved by the Governor in Council by regulation.

Minute No. 25/09A/22

Carried 6/0

CLOSURE:

There being no further business to consider, the Mayor declared the Meeting closed at 10.38 am.

CONFIRMATION OF MINUTES:

Confirmed by Council as a true and correct record at the General Meeting held on Wednesday 26 October 2022.

Signed.....Mayor

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Minute No.	Report Number	Subject	Resolution	Action By	Result
10/07A/22	4.1.6	Proposal to Relocate the Tambo Library and Visitor Information Centre to the Grassland Building.	That Council continues consultation with the Tambo Arts Council regarding possible relocation of the Tambo Library and Visitor Information Centre to the Grassland Gallery building.	CEO	Ongoing
07/09A/22	4.1.5	RADF Application – Blackall Cultural Association	That Council endorse the RADF Committee's recommendation to approve the application from the Blackall Cultural Association for \$3030.00.	DFCCS	The letter of offer has been provided to the recipient.
08/09A/22	4.1.6	RADF Application – Tambo Stock Show	That Council endorse the RADF Committee's recommendation to approve the application from the Tambo Stock Show for \$5500.00.	DFCCS	The letter of offer has been provided to the recipient.
09/09A/22	4.1.7	RADF Application – Tambo Tourism and Business Association	That Council endorse the RADF Committee's recommendation to approve the application from the Tambo Tourism and Business Association for \$6100.00.	DFCCS	The letter of offer has been provided to the recipient.
10/09A/22	4.1.8	Review – Related Party Disclosure Policy	That Council adopts the reviewed Related Party Disclosure Policy.	DFCCS	The policy has been provided to Key Management Personnel and updated on Council's website.
12/09A/22	4.2.2	Reallocation for 2021-2024 Works for Queensland	That Council propose to reallocate the \$930,000.00 Water Infrastructure Upgrades to the Tambo Infrastructure Services Expansion Project and Blackall Sewerage Treatment Works Rehabilitation.	DWS	The Department has been notified of the change.
17/09A/22	5.5	Opera Queensland 2023	That Council support the Opera Queensland's performance for 2023.	CEO	Opera Queensland have been advised that Council supports the program.

18/09A/22	5.6	Sale of Goods on Consignment Policy	That Council retire the Sale of Goods on Consignment Policy and advise the current Consignors that Council will not be continuing with the agreements.	CEO	Suppliers have been notified of the termination of the agreements.
21/09A/22	5.9	Consultancy Agreement	That Council delegate authority to the Chief Executive Officer to execute the Consultancy Agreement for the engagement of Director of Works and Services with GK3 Consulting. GK3 Consulting will be engaged under Local Buy contract BUS 262.	CEO	The agreement has been executed.
24/09A/22	5.12	Election of the Local Government Association of Queensland's (LGAQ) Policy Executive District Representatives 2020-2024	That Council nominate Cr Andrew Martin as Policy Executive District Representative 2020-2024.	CEO	Cr Martin was successful in his nomination.

BLACKALL-TAMBO REGIONAL COUNCIL[Return to Agenda](#)[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 26 October 2022

Item No: **4.1.1****SUBJECT HEADING: Financial Report for the Month of September 2022**

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: In accordance with s204 of the Local Government Regulation 2012 a monthly financial report is required to be presented to Council. The financial report for September 2022 details Council's current financial position and compares its performance against the adopted budget for 2022-2023.

Officer's Recommendation: That Council receive the Financial Report for September 2022.

Background

In accordance with section 204 of the *Local Government Regulation 2012* the financial report of Council must be presented at the monthly meeting of Council. This ensures adequate oversight of Council's financial position and performance against the latest approved budget.

Link to Corporate Plan

Governance

Outcome 4 – Financial

Consultation (internal/external)

CEO

Director of Finance

Manager of Finance

Policy Implications

Nil

Budget and Resource Implications

Nil

FINANCE REPORT TO A MEETING OF THE BLACKALL-TAMBO REGIONAL COUNCIL HELD ON 26 OCTOBER 2022

Contents

- 1. Cash Position**
- 2. Monthly Cash Flow Estimate**
- 3. Comparative Data**
- 4. Capital Funding - budget V's actual**
- 5. Road Works - budget V's actual**
- 6. Rates Arrears Summary**
- 7. Capital Projects Detail**
- 8. Revenue and Expenditure Summary**

FINANCE REPORT TO A MEETING OF BLACKALL-TAMBO REGIONAL COUNCIL

HELD ON 26 OCTOBER 2022

1. Cash Position as at 30 September 2022

Cash at Bank

Operating Accounts \$ 4,068,035

Short Term Investments

Queensland Treasury Corporation - Cash Fund \$ 21,000,000

\$ 25,068,035

The following items should be backed by cash and investments, plus any increases in the surplus of Debtors over Creditors and unspent grants.

Cash backed Current Liabilities (Employee Entitlements) \$ 2,653,688

Unspent Grants (Restricted Cash) \$ 1,372,739

\$ 4,026,427

	<i>Debtors</i>	<i>Creditors</i>	
Balance of recoverable debtors - estimated creditors :	564,660	155,670	\$ 408,990

Plus cash surplus	25,068,035	4,026,427	\$ 21,041,608
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Working Capital **\$ 21,450,598**

2. Monthly Cashflow Estimate: October 2022

Receipts

Rates & Fees & Charges \$ 50,000

Debtors \$ 394,562

Grants/Subsidies \$ 186,881

Total \$ 631,443

Expenditure

Payroll \$ 800,000

Creditor Payments \$ 800,000

Loan Payments \$ -

Total \$ 1,600,000

Therefore cash is expected to decrease by -\$ 968,557 in the period.

3. Comparative Data:

	September 2022	September 2021
Cash position	25,068,035	22,147,346
Working capital	21,450,598	16,949,431
Rate arrears	44,820	64,877
Outstanding debtors	564,660	865,302
Current creditors	155,670	338,659

FINANCE REPORT TO A MEETING OF BLACKALL-TAMBO REGIONAL COUNCIL

HELD ON 26 OCTOBER 2022

4. Capital Works Summary: 1 July 2022 to 30 June 2023

	Budget	YTD Actual	% of Budget
Buildings & Other Structures	2,109,600	69,444	3%
Plant & Equipment	813,000	632,840	78%
Road Infrastructure	4,853,065	472,542	10%
Water Infrastructure	930,000	-	0%
Sewerage Infrastructure	250,000	-	0%
Total	8,955,665	1,174,826	13%

5. Road Works Expenditure : 1 July 2022 to 30 June 2023

	Budget	Expended YTD Actual	% of Budget Expended
1. Rural Roads	9,847,300	1,255,515	13%
2. Town Streets	400,000	120,010	30%
3. RMPC Works	2,871,795	625,038	22%
Total Roads Expenditure	13,119,095	2,000,563	15%

6. Rate Arrears Summary

Total Rates Outstanding Balance \$ 150,053

Rates Outstanding Breakdown	Total	No. of Assessments
Current	\$ 105,233	108
1 Year	\$ 25,855	24
2 Years	\$ 12,314	7
3 Years and over	\$ 6,651	4

BTRC 2022-23 CAPITAL EXPENDITURE PROJECTS		1/07/22 to 30/06/23		SOURCES OF FUNDING			Comments
Particulars	Budget 2022-23	Expenditure YTD	% Expended	Capital Grants	Contributions	Council Contribution	
BUILDINGS & OTHER STRUCTURES	2,109,600	69,444	3%	878,600	-	1,231,000	
Tambo Dam Tree Lights	100,000	-	0%	-	-	100,000	In progress
Tambo Dam Beautification	100,000	-	0%	-	-	100,000	Planning stage
Tambo Truck Museum	200,000	59,201	30%	200,000	-	-	In progress
Tambo Racecourse Rock Removal	60,000	-	0%	-	-	60,000	Planning stage
Tambo Historic House Shed	40,000	10,243	26%	-	-	40,000	In progress
Blackall Admin Office South Wall	100,000	-	0%	-	-	100,000	Planning stage
Blackall Cultural Centre Lighting & Accoustic matting	100,000	-	0%	-	-	100,000	Planning stage
Banks Park snail structure, floor, tank and table	20,000	-	0%	-	-	20,000	Planning stage
Shade Structures - Blackall Carpark & TMPC	100,000	-	0%	-	-	100,000	Planning stage
LGA Entry Signs - Blackall & Tambo	40,000	-	0%	-	-	40,000	Planning stage
Four Mile Waterhole - culvert & grading	30,000	-	0%	-	-	30,000	Planning stage
Tambo TV Transmitters	35,000	-	0%	-	-	35,000	Planning stage
Blackall Campdraft Arena BBRF -subject to funding	392,600	-	0%	207,600	-	185,000	Subject to funding
Blackall Airport PAPI Lights - subject to funding	142,000	-	0%	71,000	-	71,000	Subject to funding
Tambo Childcare Building - subject to funding	100,000	-	0%	100,000	-	-	Subject to funding
Blackall Saleyards Upgrade - subject to funding	550,000	-	0%	300,000	-	250,000	Subject to funding
PLANT & EQUIPMENT	813,000	632,840	78%	-	-	813,000	
Plant Replacement including committed orders	763,000	632,840	83%	-	-	763,000	As per plant replacement program
Plant New - Cherry Picker	50,000	-	0%	-	-	50,000	As per plant replacement program
ROAD INFRASTRUCTURE	4,853,065	472,542	10%	4,003,065	-	850,000	
R2R Emmet Road Works	808,300	-	0%	808,300	-	-	Planning Stage
LRCI Stage 3 Local Rd Reseals	1,200,000	-	0%	800,000	-	400,000	Planning Stage
LRCI Stage 3 Main Street Rehab	800,000	-	0%	800,000	-	-	Planning Stage
Remote Rds RRUP - Langlo Rd Resheet	600,000	-	0%	480,000	-	120,000	Planning Stage
TIDS Scrubby Creek Rd	400,000	170,754	43%	200,000	-	200,000	In Progress
Blackall Median Strip upgrade	100,000	-	0%	-	-	100,000	Planning Stage
Banks Park Footpath	30,000	-	0%	-	-	30,000	Planning Stage
Heavy Vehicle Bypass Stage 2 (LRCI & HVSP)	914,765	301,788	33%	914,765	-	-	In Progress
WATER INFRASTRUCTURE	930,000	-	0%	880,000	-	50,000	
Water infrastructure renewals and upgrades	930,000	-	0%	880,000	-	50,000	Planning stage
SEWERAGE INFRASTRUCTURE	250,000	-	0%	200,000	-	50,000	
Sewerage infrastructure renewals and upgrades	250,000	-	0%	200,000	-	50,000	Planning stage
TOTAL CAPITAL PROGRAM 22-23	8,955,665	1,174,826	13%	5,961,665	-	2,994,000	

General Ledger 2022.7.5.1

Revenue and Expenditure Summary

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(Accounts: 0100-0001-0000 to 5245-2000-0000. All report groups. 25% of year elapsed. To Level 2. Excludes committed costs)

Blackall-Tambo Regional Council (Budget for full year)

Financial Year Ending 2023

Printed(SDAYAL): 16-10-2022 3:29:21 PM

		REVENUE			EXPENDITURE			
		30 Sep 2022		AMENDED	ORIGINAL	30 Sep 2022	AMENDED	ORIGINAL
		ACTUAL		BUDGET	BUDGET	ACTUAL	BUDGET	BUDGET
1000-0001	ADMINISTRATION							
1000-0002	Administration	75,464	34%	222,500	222,500	1,021,240	28%	3,701,800
1100-0002	Finance	2,170,094	31%	7,046,000	7,046,000	18,380	25%	74,000
1200-0002	Oncosts	0	0%	0	0	531,361	-119%	(447,900)
1300-0002	Stores/Purchasing	0	0%	0	0	(1,345)	-3%	52,800
2000-0002	Corporate Governance	50,590	---	0	0	239,308	32%	751,200
2100-0002	Business Activities	14,249	32%	45,000	45,000	22,114	44%	49,700
2150-0002	Saleyard Operations	406,682	26%	1,561,000	1,561,000	179,455	17%	1,036,200
2200-0002	Tambo Sawmill	2,073	12%	18,000	18,000	10,248	68%	15,000
2350-0002	Airports/Aerodromes	25,737	25%	102,000	102,000	40,581	13%	306,500
2450-0002	Tourism	22,140	52%	42,500	42,500	98,758	27%	360,300
2500-0002	Planning & Development	9,463	21%	45,000	45,000	15,055	23%	65,000
2580-0002	Economic & Community Develop	1,372,739	34%	4,038,600	4,038,600	0	0%	82,500
2600-0002	Environmental	25,726	31%	83,100	83,100	49,683	31%	160,000
2650-0002	Animal Control	17,700	78%	22,800	22,800	8,645	15%	58,000
2700-0002	Stock Routes	16,370	15%	108,500	108,500	20,484	6%	340,000
3000-0002	Work Scheme and Community	5,983	35%	17,000	17,000	32,655	26%	125,000
3100-0002	Council Housing	34,127	16%	220,000	220,000	53,379	18%	299,500
3300-0002	Child Care Services	106,676	39%	273,200	273,200	61,284	13%	469,500
3350-0002	Sport and Recreation	16,732	26%	64,400	64,400	9,748	9%	112,000
3400-0002	Youth Services	0	0%	0	0	0	0%	80,000
3415-0002	Tambo Multi-Purpose Centre	42,160	24%	173,600	173,600	71,610	26%	271,100
3445-0002	Disability	28,005	39%	71,500	71,500	18,805	38%	50,000
3460-0002	Community Services	236	0%	315,300	315,300	4,279	1%	325,800
3470-0002	Miscellaneous Care Services	0	0%	0	0	0	0%	2,000
3500-0002	Libraries, Education and Arts	2,703	28%	9,600	9,600	51,785	22%	232,300
3570-0002	Regional Arts Development Fund	490	1%	51,000	51,000	53,274	17%	314,000
3600-0002	Halls and Cultural Centres	827	28%	3,000	3,000	24,395	11%	230,200
3700-0002	Showgrounds & Sports Facilities	8,772	97%	9,000	9,000	84,705	12%	692,000
3740-0002	Funerals	11,062	20%	55,000	55,000	16,342	30%	55,000
3800-0002	Corporate Buildings	0	0%	0	0	51,659	26%	195,500
1000-0001	ADMINISTRATION	4,466,801	31%	14,597,600	14,597,600	2,787,887	28%	10,059,000
4000-0001	WORKS AND SERVICES							
4001-0002	Works Office and Depot	0	0%	0	0	225,624	7%	3,074,000
4100-0002	Town Street Maintenance	0	0%	0	0	120,010	30%	400,000
4200-0002	Rural Roads Maintenance	150,670	13%	1,193,500	1,193,500	168,525	21%	800,000
4500-0002	Recoverable Works	2,051,072	12%	16,769,600	16,769,600	1,964,318	13%	15,684,300
4550-0002	Plant Operations	810,640	23%	3,590,000	3,590,000	763,032	27%	2,838,500
4600-0002	SES - Disaster Mgmt	48,082	98%	49,000	49,000	10,208	6%	157,500
4700-0002	Cemeteries	0	0%	1,000	1,000	9,707	16%	62,400
4800-0002	Parks, Gardens and Reserves	0	0%	0	0	257,078	25%	1,012,900
4860-0002	Aquatic Centres	0	0%	0	0	77,276	15%	506,700
5000-0002	Cleansing	169,513	48%	351,400	351,400	59,381	21%	286,500
5100-0002	Water Supply	449,567	50%	893,600	893,600	85,087	17%	500,400
5200-0002	Sewerage Services	381,783	50%	767,100	767,100	61,636	18%	340,400
4000-0001	WORKS AND SERVICES	4,061,326	17%	23,615,200	23,615,200	3,801,882	15%	25,663,600
TOTAL REVENUE AND EXPENDITURE		8,528,127	22%	38,212,800	38,212,800	6,589,770	18%	35,722,600

Account/Function Specific Comments for Revenue and Expenditure Summary Report

Account	Description	Revenue	Expenditure
1100-0002	Finance	<i>Includes general rates levied for 6 months</i>	
1200-0002	Oncosts		<i>Includes insurance premiums paid for 12 months</i>
2000-0002	Corporate Governance	<i>Includes Circus grant \$46,000</i>	<i>Includes Circus Carnivale contribution exp \$80,829</i>
2200-0002	Tambo Sawmill		<i>Includes environmental permit fees and rates</i>
2450-0002	Tourism	<i>July to Sept -Peak tourist season takings</i>	
2580-0002	Economic & Community	<i>Includes State and Federal capital grants</i>	
2650-0002	Animal Control	<i>Annual animal registration fees issued in July</i>	
3300-0002	Child Care Services	<i>Includes sustainability grant received \$75,000</i>	
3460-0002	Community Services	<i>First instalment funding received in October \$137,381</i>	<i>Increase in program activities planned for 2nd quarter</i>
3570-0002	Regional Arts Dev. Fund	<i>Invoiced Arts Qld in October 2022 \$49,500</i>	
3700-0002	Showgrounds & Sports	<i>Additional revenue from camping permits</i>	
4600-0002	SES - Disaster Management	<i>Annual SES & Get Ready grants received</i>	
5000-0002	Cleansing	<i>Rate charges levied for 6 months</i>	
5100-0002	Water Supply	<i>Rate charges levied for 6 months</i>	
5200-0002	Sewerage Services	<i>Rate charges levied for 6 months</i>	

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 26 October 2022

Item No: 4.1.2

SUBJECT HEADING: DFCCS Operations Report – September 2022

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: The Director of Finance Corporate and Community Services operations report for September 2022 is presented to Council. The report includes housing and administration, Blackall aerodrome, libraries, visitor information centres, facility bookings, Tambo Multipurpose and Tambo Child Care Centre.

Officer's Recommendation: That Council receive the DFCCS Operations Report for September 2022.

Background

Blackall Buildings

Building Maintenance

- Monthly fire alarm system inspection at Cultural Centre complete
- Quarterly termite and pest inspection at Cultural Centre complete
- Two pensioner units vacant at Bauhinia Lane
- Air conditioner at 9 Acacia has been inspected and a replacement is required
- Power points and showerhead inspected and repaired at unit two Bauhinia Lane.

Tambo Housing

Building Maintenance

- The interior of the Tambo Childcare Centre has been painted. The exterior is to be painted during the Christmas holidays.
- Steps and a landing have been added onto the southern veranda to allow for evacuation and access to the yard at the Tambo Childcare Centre
- The repairs to the Tambo Administration building have commenced.
- A new deck has been installed at the Council house 7 Star Street.

Aged Housing

- A rental application for a unit at the Coolibah Village has been approved.
- There are two - two-bedroom units vacant in the Coolibah Village.

Blackall Visitor Information Centre

The Blackall Visitor Information Centre has become a bit quieter with the tourist season tapering off.

Monthly Statistics:**Visitor Numbers to Blackall Tourist Information Centre**

2021/2022	Visitor Numbers	2022/2023	Visitor Numbers
July	3794	July	3291
August	2628	August	3697
September	2100	September	1901
October	904	October	
November	185	November	
December	93	December	
January	101	January	
February	164	February	
March	367	March	
April	928	April	
May	1710	May	
June	3119	June	
Year to Date	16,093	Year to Date	8,889

Issue of Camping Permits

Month	Information Centre	Self - Registration	Total for Month 2022/23
July	426	615	1041
August	378	621	999
September	108	235	343
October			
November			
December			
January			
February			
March			
April			
May			
June			
Year to Date	912	1471	2383
2021/2022	2354	2100	4454

Camping Ground Fees

Month	\$ Amount	2022/2023 YTD \$
July	\$13,710.25	\$13,710.25
August	\$10,613.00	\$24,323.24
September	\$4,060.68	\$29,503.75
October		

Month	\$ Amount	2022/2023 YTD \$
November		
December		
January		
February		
March		
April		
May		
June		
Year ending 2021/2022	\$44,561.60	

Blackall Library Report

Month	Loans 2021/22	Loans 2022/23	Visitors 2021/22	Visitors 2022/23	Requests 2021/22	Requests 2022/23	Members Added 2021/22	Members Added 2022/23
July	248	231	471	392	21	52	8	9
August	367	336	508	412	62	34	6	15
September	346	318	479	426	27	58	9	9
October	277		389		30		14	
November	300		415		41		10	
December	278		155		43		2	
January	273		278		111		4	
February	358		320		77		10	
March	368		360		59		8	
April	207		341		65		5	
May	305		356		20		8	
June	289		296		42		10	
Year to Date	3616	975	4628	1230	598	144	94	33

Tambo Library and Tourist Report

	Loans 2021/22	Loans 2022/23	Visitors 2021/22	Visitors 2022/23	Requests 2021/22	Requests 2022/23	Members Added 2021/22	Members Added 2022/23
July	396	383	103	136	53	51	4	4
August	381	435	113	160	52	63	3	4
September	425	364	115	107	58	48	9	3
October	375		115		62		3	
November	400		122		70		1	
December	326		123		29		1	
January	363		95		55		8	

February	445		109		67		1	
March	521		145		57		11	
April	346		120		55		6	
May	435		183		58		3	
June	398		122		51		2	
Totals	4811	1182	1465	403	616	162	52	11

	Visits 2021/22	Visits 2022/23
July	733	750
August	512	754
September	511	432
October	197	
November	126	
December	56	
January	85	
February	94	
March	203	
April	390	
May	609	
June	893	
Totals	4409	1936

Council Facility Bookings

Blackall	Memorial Hall		Cultural Centre		Showgrounds		Racecourse		Bus	
	21/22	22/23	21/22	22/23	21/22	22/23	21/22	22/23	21/22	22/23
July	0	1	6	7	13	1	1	1	8	4
August	2	1	5	11	15	3	1	0	8	4
September	2	2	5	8	6	6	0	0	5	4
October	2		9		3		2		7	
November	2		11		1		1		6	
December	1		2		0		0		1	
January	1		0		1		0		0	
February	1		7		1		1		1	
March	1		6		1		0		3	
April	1		8		2		1		2	
May	4		10		4		0		5	
June	3		6		6		1		1	
TOTAL	20	4	75	26	53	10	8	1	47	12

Tambo	Shire Hall		Racecourse		Western Sports		Bus	
	21/22	22/23	21/22	22/23	21/22	22/23	21/22	22/23
July	11	7	2	2	2	1	2	1
August	7	13	2	1	0	4	0	2
September	7	2	4	4	0	1	0	2
October	16		2		2		2	
November	20		1		2		3	
December	14		2		2		1	
January	2		2		0		0	
February	9		0		0		2	
March	8		0		3		2	
April	5		2		0		0	
May	11		2		0		1	
June	8		1		2		7	
TOTAL	118	22	20	7	13	6	20	5

Tambo Childcare Centre

Attendance	Month 2021-2022	YTD 2021-2022	Month 2022-2023	YTD 2022-2023
July	255	255	111	111
August	262	517	161	272
September	185	702	116	388
October	191	889		
November	180	1073		
December	48	1121		
January	0	1121		
February	101	1222		
March	129	1351		
April	59	1410		
May	114	1524		
June	128	2165		

Finance	Month Receipts 2022-2023	YTD Receipts 2022-2023	Month Expenditure 2022-2023	YTD Expenditure 2022-2023
July	\$6,650.00	\$6,650.00	\$17,623.00	\$17,623.00
August	\$16,603.00	\$23,253.00	\$23,955.00	\$41,678.00
September	\$8,423.40	\$31,676.47	\$19,487.31	\$61,283.97
October				
November				
December				
January				
February				
March				
April				

Finance	Month Receipts 2022-2023	YTD Receipts 2022-2023	Month Expenditure 2022-2023	YTD Expenditure 2022-2023
May				
June				

Qantas Report

Month	Pax OFF	Pax ON	Total	YTD
July	113	115	228	228
August	115	99	214	442
September	133	97	230	672
October				
November				
December				
January				
February				
March				
April				
May				
June				
6 Monthly Average	129.17	108.17	237.33	237.33
YTD	361	311	672	672
Total for 2021/2022	1069	888	1957	1957

- The October roster has been distributed for airport employees.

Tambo Multi-Purpose Centre

- During the podiatrist's first visit to Tambo, twenty-one patients received attention.
- The WQPHN sport and recreation program has started in Tambo with children's netball. In October the children will participate in their first fun day carnival in Blackall.
- Fourteen seniors learned the art of macrame at a workshop and created a beautiful wall hanging as a result.
- Sage Living will return to Tambo during mental health week to teach more folk in the community the art of macrame.
- Children from the community are invited to attend an October Halloween disco organised by the centre. Each participant will receive a goodies bag, hotdog, and beverage. For each age group, prizes will be awarded for the best costume.
- The RADF round 1 funding was very successful, with three applications being approved.
- It was an enjoyable excursion for the Tambo NDIS clients to visit Ram Park, the folk in the Barcoo Living, and then have lunch at the Lodge which was very enjoyable.
- Allied Health sessions for the month of September
Physiotherapy – 30 sessions
Podiatrist – 21 sessions

Remedial Massage – 26 sessions

Link to Corporate Plan

Economic Development

Outcome 2 – Tourism

Vibrant Communities

Outcome 1 – Arts and culture

Outcome 2 – Health and wellbeing

Outcome 3 – Community Services

Outcome 4 – Youth

Governance

Outcome 5 – Customer service

Infrastructure

Outcome 2 – Airports

Outcome 5 – Council buildings

Consultation (internal/external)

Neighbourhood Centre Coordinator

Tambo Library and Tourism Officer

Customer Service Officers

Multi-Purpose Coordinator

Child Care Coordinator

Library Officer

Tourism Officer

Policy Implications

Nil

Budget and Resource Implications

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 26 October 2022

Item No: 4.1.3

SUBJECT HEADING: Wild Dog Committee Meeting 16 September 2022

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: The Wild Dog committee assessed applications for 2022/2023 for funding to assist with the trapping, baiting, shooting of wild dogs in the Blackall Tambo region. The committee held a meeting on 16 September 2022 to decide on the 5 applications received for the latest round of funding.

Officer's Recommendation: That Council receive the minutes of Wild Dog Committee meeting held 16 September 2022 and ratifies the Committee's recommendations to fund the following:

Four active helicopters	\$1,000.00 each for the full year
Goonadee Syndicate	\$6,000.00
Lilydale Wild Dog Syndicate	\$2,000.00
Terrick Terrick Dog Netting Trust	\$12,666.00
Mt Enniskillen Wild Dog Syndicate	\$12,666.00
Eastwood Wild Dog Syndicate	\$12,666.00

Background

The wild dog is a restricted invasive animal under the Biosecurity Act 2014 meaning that all landholders have a responsibility to minimise the risks associated with invasive animals. Blackall-Tambo Regional Council works with landholders through the wild dog syndicates to reduce the impact of wild dogs in the region.

In support of the Blackall-Tambo Regional Council Pest Management Plan Council allocates funds in its budget annually. Funding is provided to syndicates on an accountable basis to assist with the control of wild dogs. The funding must be accounted for at the end of the financial year in the year it was provided.

The Wild Dog Committee assessed the five 5 applications received and these applications were approved by the Sub-Committee at the meeting 16 September 2022.

The minutes from this meeting are attached to this report.

Link to Corporate Plan

Environment & Heritage
 Outcome 3 – Pest Management

Consultation (internal/external)

Wild Dog Sub-Committee

Policy Implications

\$50,000 budgeted

Budget and Resource Implications

Outlined in wild dog guidelines

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Funds budgeted	Low
Legal & Regulatory	Low	Allocations have been made in accordance with the Wild Dog guidelines	Low
People	Low	Nil	Low
Operational	Medium	Component of Council's Pest Management Plan	Low
Environmental	Medium	Reduction in numbers of wild dogs	Low
Strategic	Medium	Increase in shire productivity	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Proposed Risk Treatment

Nil. The applications were assessed in accordance with the Wild Dog guidelines and approved by the Sub-Committee.

*Minutes of the WDOG Sub Committee Meeting
Held on Friday 16th September 2022*

**MINUTES OF THE
W-DOG SUB-COMMITTEE MEETING
FRIDAY 16th SEPTEMBER 2022
COMMENCING AT 2:30PM**

COMMENCEMENT:

The meeting commenced at 2.43pm in the Blackall Boardroom.
Two Members requested video conferencing from Tambo, Kelvin Hafey, Council Ranger & Andrew Thomas from the Mt Enniskillen Syndicate.

ATTENDANCE:

Ian Macdonald	-	Chair / Eastwood Wild Dog Syndicate
Tony Hauff	-	Eastwood Wild Dog Syndicate
Bruce Alexander	-	Terrick Terrick Dog Netting Trust
Kelvin Hafey	-	Council Representative
Andrew Thomas	-	Mt Enniskillen Syndicate
Alastair Rutherford	-	Council Representative
Chloe Barnfield	-	Minute taker

APOLOGIES:

Anne Sprague
Scott Bredhauer
Lindsay Russell
Julie Hauff
Barry & Nina Mayne
Jordan Gilligan

Apologies accepted

Moved: Bruce Alexander **2nd: Tony Hauff**

CONFIRMATION OF MINUTES:

- That the minutes from the previous meeting held on Friday 17th September 2021 be confirmed as a true and accurate record of the proceedings.

Moved: Andrew Thomas **2nd: Kelvin Hafey**

GENERAL BUSINESS:

Welcome:

- Everyone remains satisfied with the single round of funding
- \$50,000 budget
- 5 applications were received
- Next round of baiting to be 19th to 21st of October

*Minutes of the WDOG Sub Committee Meeting
Held on Friday 16th September 2022*

ACTION ITEMS:

Funding to remain at \$1000 per helicopter (4 at present) with any new helicopters/pilots to wait till next year's funding.

Motion moved that the 4 (four) active helicopters be allocated \$1000.00 each for the full year.

Moved: Tony Hauff

2nd: Bruce Alexander

Full year's funding to remain allocated in a single round.

Motion moved that funding continues to be one annual funding allocation

Moved: Andrew Thomas

2nd: Bruce Alexander

Goonadee Syndicate

- All forms complete
- Application is for scalps, trapping, shooting
- All previous rounds of funding successfully acquitted

Start date of project to be 19th September 2022

End date of project to be 31st May 2023

Acquittal due date to be 30th June 2023 (outcome report to be in)

Acquittal for 2021/22 received and funds accounted for.

Requested: \$6,000.00

Recommended: \$6,000.00 – BTRC Wild Dog Model.

Motion moved to allocate \$6,000.00 from the BTRC W-Dog Model to the Goonadee Wild Dog Syndicate to go towards ground baiting, trapping, shooting and scalp payments.

All in favour

Carried

Lilydale Wild Dog Syndicate

- All forms complete
- Application is for baiting
- All previous rounds of funding successfully acquitted

Start date of project to be 19th September 2022

End date of project to be 31st May 2023

Acquittal due date to be 30th June 2023 (outcome report to be in)

Requested: \$2,000.00

Recommended: \$2,000.00 – BTRC Wild Dog Model

Motion moved to allocate \$2,000.00 from the BTRC Wild Dog Model to the Lilydale Wild Dog Syndicate for baiting.

All in favour

Carried

*Minutes of the WDOG Sub Committee Meeting
Held on Friday 16th September 2022*

Terrick Terrick Dog Netting Trust

- All forms complete
- Application is for shooting, trapping, scalps, and education/training
- All previous rounds of funding successfully acquitted

Start date of project to be 19th September 2022

End date of project to be 31st May 2023

Acquittal due date to be 30th June 2023 (outcome report to be in)

Mapping resource \$2000 to be declined. Money to be allocated to scalps.

Requested: \$12,000.00

Recommended: \$12,666.00 – BTRC Wild Dog Model (remaining funding evenly split between 3 syndicates)

Motion moved to allocate \$12,666.00 from the BTRC Wild Dog Model to the Terrick Terrick Dog Netting Trust for shooting, trapping, scalps and education/training.

All in favour

Carried

Mt Enniskillen Wild Dog Syndicate

- All forms complete
- Application is for scalps, shooting, trapping, baiting and education/training
- All previous rounds of funding successfully acquitted

Start date of project to be 20th September 2022

End date of project to be 31st May 2023

Acquittal due date to be 30th June 2023 (outcome report to be in)

Requested: \$11,250.00

Recommended: \$12,666.00 – BTRC Wild Dog Model (remaining funding evenly split between 3 syndicates)

Motion moved to allocate \$12,666.00 from the BTRC W-Dog Model to the Mt Enniskillen Wild Dog Syndicate, with the funding to be used for shooting, trapping, baiting and education/training.

All in favour

Carried

Eastwood Wild Dog Syndicate

- All forms complete
- Application is for trapping, shooting and scalps
- All previous rounds of funding successfully acquitted

Start date of project to be 20th September 2022

End date of project to be 31st May 2023

Acquittal due date to be 30th June 2023 (outcome report to be in)

Requested: \$10,000.00

Recommended: \$12,666.00 – BTRC Wild Dog Model (remaining funding evenly split between 3 syndicates)

Motion moved to allocate \$12,666.00 from the BTRC W-Dog Model to the Eastwood Wild Dog Syndicate to go towards trapping, shooting and scalps.

All in favour

Carried

*Minutes of the WDOG Sub Committee Meeting
Held on Friday 16th September 2022*

Other

- All funding has been allocated
- Round of funding to start 19th September 2022, ending 31st May 2023 and acquittals due 30th June 2023
- Next round of baiting to be 19th to 21st of October

CLOSURE:

There being no further business, the meeting closed at 4:00pm.



Chairperson

16/09/2022

Date

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 26 October 2022

Item No: 4.1.4

SUBJECT HEADING: Operational Plan Review

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: Section 174 (3) of the Local Government Regulation 2012 requires Councils to review their Operational Plans every three months.

Officer's Recommendation: That Council receive the September 2022 report.

Background

Council adopted its 2022-2023 Annual Operational Plan on 15 June 2022. The Operational Plan provides a plan on how and what Council will do during the financial year to respond to Council and community long term priorities.

Section 174(3) of the Local Government Regulation states that the Chief Executive Officer must present a written assessment of the local government's progress towards implementing the annual operational plan at meetings of the local government held at regular intervals of not more than 3 months.

The attached report provides an assessment of the organisation's progress toward the implementation of the actions, projects, initiatives, and key performance indicators as identified in the 2022-2023 Operational Plan.

Link to Corporate Plan

Governance

Outcome 2- Accountability

Outcome 3- Leadership

Outcome 4- Financial

Consultation (internal/external)

Chief Executive Officer

Director of Works and Services

Manager of Finance

Policy Implications

Nil

Budget and Resource Implications

Nil

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Compliant with section 174(3) of the Local Government Regulation	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Sharing information is beneficial to the community	Low
Ethical	Low	Nil	Low
Reputation	Low	Keeping the community informed of Council's operational processes.	Low
Leadership	Low	Nil	Low

Proposed Risk Treatment

Nil

Blackall-Tambo Regional Council
Review of Operational Plan for the quarter ending 30 September 2022

	Resp. Officer	Operational Plan 2022/2023	Duration	Performance Measures	Costs	Funding Source	Degree of Completion
Arts & Culture							
Blackall Library	DFCCS	Appropriate training given to staff so they are competent in all aspects of library administration.	Ongoing	Visitors to the library increase and there is positive feedback from the public. Book issues increase.	Ongoing	Council	Ongoing
Tambo Library	DFCCS	Appropriate training given to staff so they are competent in all aspects of library administration.	Ongoing	Visitors to the library increase and there is positive feedback from the public. Book issues increase.	Ongoing	Council	Ongoing
Disaster Management							
Blackall-Tambo Disaster Management Plan	CEO	Working group formed to review the plan and approve amendments periodically.	Ongoing	Group meetings continually reviewing and adjusting plans as required.	Ongoing	Council and QFES	Completed for 2022 Calendar Year
Arrange emergency services training needs where necessary.	CEO	Funds available for continued training of SES Officers and maintenance of equipment.	Ongoing	Local Controllers to maintain SES membership and provide training in line with LG and EMQ requirements	Ongoing	Council and QFES	Ongoing
Economic Development							
Business							
Blackall Saleyards	CEO	Continue to enhance the facility and increase profitability through additional maintenance	2022-2023	Meets all WHS and regulatory requirements	Ongoing	Council	Profit to date \$227,000
Blackall Saleyards Upgrade LGSSP Project - Subject to Funding	DWS	Back up power, lighting, loading ramp catwalks, wash down pumps, second scanner, six hay feeders, new mower	2022-2023	Meets all WHS and regulatory requirements	\$550,000	LGSSP \$300,000 Council \$250,000	To date no advice as to funding
Tambo Childcare Building Upgrade - Subject to Funding	DFCCS / DWS	Repairs and renovations as requested by C&K Pty Ltd	2022-2023	Meets all WHS and regulatory requirements	\$100,000	Subject to funding	Interior painted Council funding \$9,680
Tambo Childcare Centre	DFCCS	Staff development taking place through an arrangement with C and K. Staff to attend training sessions and have an excellent knowledge of the current legislation and regulations.	2022-2023	Contract with C&K expires 10 July 2022. Continue to develop good working relationships with parents and children. Continue to search for efficiencies in operations to reduce current level of subsidy.	Ongoing	Council	C and K working with staff, next visit 20 October 2022

Blackall-Tambo Regional Council**Review of Operational Plan for the quarter ending 30 September 2022**

	Resp. Officer	Operational Plan 2022/2023	Duration	Performance Measures	Costs	Funding Source	Degree of Completion
Tourism							
Collective approach to tourism	Council	Work co-operatively with regional tourism groups and government agencies.	2022-2023	Monitor relationships with external organisations and register the grants being received.	Ongoing	Council	Ongoing
"Circus" Festival in Blackall and Tambo	Mayor	Committee to develop a programme aimed at encouraging residents and visitors to celebrate this event in Blackall.	2022-2023	To provide an exciting and vibrant experience for residents and visitors to Blackall alike and to enjoy a get together along with the entertainment..	\$100,000	Council	Complete. Very successful community event
Tambo Truck Museum BOR	DWS	To support the preservation of the history of trucking in Tambo and to provide an additional item of attraction.	2022-2023	To provide an additional item of interest for visitors as another means of encouraging longer stays. Enable residents to reflect on this aspect of history.	\$200,000	\$200,000 State	Structure complete December 2022 full completion April 2023
Tambo Dam Lights	DWS	A design of lights to bring the Tambo Dam to life at night.	2022-2023	Positive feedback from the public and meets all regulatory requirements	\$100,000	Grant Funding	To complete additional funding will be required
Tambo Visitor Information Centre	DFCCS	Providing an easy to find location with friendly service provided to all visitors. Appropriate training made available through workshops and training sessions.	Ongoing	Positive feedback from visitors to the Centre.	Ongoing	Council	Good reports from the public
Blackall Visitor Information Centre	DFCCS	Providing an easy to find location with friendly service to all visitors. Keeping RAM Park well maintained to attract additional visitors who wish to see how people in earlier times lived. Appropriate training made available through workshops and training sessions.	Ongoing	Positive feedback from tourists and those that take a tour through RAM Park..	Ongoing	Council	Good reports from the public

Blackall-Tambo Regional Council**Review of Operational Plan for the quarter ending 30 September 2022**

	Resp. Officer	Operational Plan 2022/2023	Duration	Performance Measures	Costs	Funding Source	Degree of Completion
Environmental Management							
Waste Management							
Maintain high quality of service to the public	DWS / EHO	Council to ensure collection and disposal of refuse in the region is efficient and cost effective.	Ongoing	Meet all regulatory requirements. Positive feedback from community with respect to the operation .	Blackall and Tambo \$80,000	Council	Collection operation efficient. Dump operation needs improvement
Stock Routes / Pest Management							
Land Protection Fund (Biosecurity Act 2014) Central West Region	EHO / Ranger Coord	The four components of the Land Protection Fund are: On-ground research, Wild dog Barrier fence, Darling downs-Morton rabbit board, Plague pest contingency fund.	2022-2023	The annual report for 2021 is now available.	Precept approx. \$85,000 for 2022-2023	Council	Ongoing
Stock Routes Annual Works Program	EHO / Ranger Coord	Apply for funding to maintain stock routes facilities in good working order.	2022-2023	Annual capital works program funded by the State Government.	To be advised by DNR	DNR	CEO addressed western councils regarding possible State led changes
Public Health							
High standards of public health and safety are maintained in the Region	EHO	EHO to conduct annual inspections for health related compliance as necessary. Asbestos management plan being commissioned this year at a cost of \$15,600.	Ongoing	EHO to have undertaken all required inspections as per established program with reports provided to Council where appropriate. Minimum number of complaints from the public.		Council	Providing an efficient service. No complaints.
	EHO	EHO to be available to provide expertise on environmental health matters through the year or on an as required basis.	Ongoing	Reports to CEO to address environmental health matters with the type and level of information provided and / or action taken.		Council	Providing sound advice. No complaints.
Water supply quality monitored and maintained to Australian standards	EHO	Undertake water sampling to ensure water supplies are maintained for safe domestic use.	Ongoing	Samples undertaken as required and action taken immediately if sample indicates non conformance to Qld Health requirements.		Council	Water has been tested. No issues

Blackall-Tambo Regional Council**Review of Operational Plan for the quarter ending 30 September 2022**

	Resp. Officer	Operational Plan 2022/2023	Duration	Performance Measures	Costs	Funding Source	Degree of Completion
Water Reticulation							
Tambo Infrastructure Service Expansion Project	DWS	Upgrade water, sewer, road infrastructure in Garden and Charles Streets provide services for Lots 1 to 16 SP 282885	2022-2024	To meet all current regulatory standards and address all WHS issues.	\$200,000	W4Q \$175,000 Council \$25,000	Planning stage
Sewerage							
Sewerage Infrastructure - W4Q COVID19	DWS	Provide for upgrade of existing infrastructure - sewer relining of town network	2022-2024	To meet all current regulatory standards and address all WHS issues.	\$250,000	W4Q \$200,000 Council \$50,000	Completed by April 2023
Blackall Sewerage Treatment Works Rehabilitation	DWS	Upgrading existing infrastructure - clarifier and Imhoff tank past their design life	2022-2024	To meet all current regulatory standards and address all WHS issues.	\$930,000	W4Q \$705,000 Council \$25,000	Planning stage
Infrastructure and Plant							
Aerodromes							
Blackall Airport	DWS / DFCCS	To maintain the airport to a high standard and to meet all regulatory requirements while considering new processes that reduce losses to Council.	Ongoing	Regular programs implemented to maintain the highest safety and security standards. Positive feedback from users of the airport.		Council	Qantas planes arriving Monday, Wednesday and Friday
Blackall Airport PAPI Lights Subject to Funding	DFCCS	Installation of precision approach pathfinder lights	2022-2023	To meet all current regulatory standards	\$142,000	50% Regional funding 50% Council	No advice received to date
Tambo Airport	DWS	To maintain the airport to a high standard and to meet all regulatory requirements.	Ongoing	Regular programs implemented to maintain the highest safety and security standards. Positive feedback from users of the airport.		Council	Ongoing
Plant and Equipment							
Plant replacement program	DWS	Annual review of Council's plant and machinery.	2022-2023	Purchases and sales budgeted for and consistent with Council's adopted purchasing policy.	\$813,000	Council	\$632,840 spent committed to 30 September

**Blackall-Tambo Regional
Council**
Review of Operational Plan for the quarter ending 30 September 2022

	Resp. Officer	Operational Plan 2022/2023	Duration	Performance Measures	Costs	Funding Source	Degree of Completion
Roads, Footpaths & Pavements							
Town streets (maintenance)	DWS	Council road / town maintenance program for 2022/2023	2022-2023	Schedule undertaken and roads maintained within budget limitations. Monthly report to council on works undertaken.	\$400,000	Council	\$44,411 spent committed to 30 September
Rural Roads (maintenance) including Flood Damage repairs	DWS	Council rural road maintenance program for 2022/2023 and approved flood damage repairs	2022-2023	Schedule undertaken and roads maintained within budget limitations. Monthly report to council on works undertaken.	\$9.8M	Flood Damage \$9.0M Council \$800,000	\$1,002,232 spent committed to 30 September
Heavy Vehicle Bypass Stage 2 LRCI and HVSP	DWS	Provide dedicated roads for road trains to enter Blackall access the saleyards and leave town.	2022-2023	To meet all current regulatory standards.	\$ 914,765	LRCI and HVSP	\$17,944 spent committed to 30 September
Local Roads Reseals - LRCI Stage Three	DWS	To be determined	2022-2023	To meet all current regulatory standards.	\$ 1,200,000	LRCI \$800,000 Council \$400,000	Planning Stage
Local Roads Reseals - LRCI Stage Three	DWS	Blackall and Tambo seal of main streets	2022-2023	To meet all current regulatory standards.	\$ 800,000	LRCI \$800,000	Planning Stage
RMPC Maintenance Contracts	DWS	Includes Jericho Road widening, Springsure Road resheet, other MWPC and RMPC contracts	2022-2023	To meet all current regulatory standards.	\$6.6M	State Gov Recoverable Works	\$473,733 spent committed to 30 September
Road TIDS	DWS	Scrubby Creek road upgrades	2022-2023	To meet all current regulatory standards.	\$ 400,000	State Gov \$200,000 Council \$200,000	\$17,944 spent committed to 30 September
Blackall Median Strip Upgrade	DWS	Scope of works to be determined	2022-2023	To meet all current regulatory standards.	\$ 100,000	Council	Planning Stage
Banks Park Footpath	DWS	Linking the facilities available	2022-2023	Meets the Council's WHS requirements	\$ 30,000	Council	Planning Stage
Banks Park Bldg - Sail Structure	DWS	Concrete floor, water tank and table used by parents with young children	2022-2023	Meets the Council's WHS requirements	\$ 20,000	Council	Planning Stage
Remote Roads RRUP		Langlo Road resheet	2022-2023	To meet all current regulatory standards.	\$ 600,000	RRUP \$480,000 Council \$120,000	Planning Stage
Roads to Recovery - Emmet Road	DWS	Emmet Road Rehab and repairs	2022-2023	To meet all current regulatory standards and the terms and conditions of the R2R agreement.	\$ 808,300	Federal	Planning Stage

Blackall-Tambo Regional Council**Review of Operational Plan for the quarter ending 30 September 2022**

	Resp. Officer	Operational Plan 2022/2023	Duration	Performance Measures	Costs	Funding Source	Degree of Completion
Recreational Activities and Grounds							
Management and Operation of aquatic centres in both communities	DWS	Keep the swimming pools in Blackall and Tambo well maintained and safe for all users.	Ongoing	Pool operated in accordance with contracts. Patronage maintained with a view to increasing the number of visitors.	Ongoing	Council	Ongoing discussions with contractors in Blackall re maintenance
Tambo Racecourse	DWS	Rock removal as a safety initiative	2022-2023	Meets the approval of the WHSO Officer	\$60,000	Council	Planning stage
Tambo Historic House	DWS	Construct shed at rear of the Tambo Historic House (includes painting)	2022-2023	Meets all regulatory requirements	\$40,000	Council	Underway \$8,600 spent to date
Cultural Centre upgrade	DWS	Lights and acoustic matting	2022-2023	Meets all regulatory requirements	\$100,000	Council	Planning stage
LGA Entry Signs	Council	Replace the entry signs to advertise the BTRC as a desirable and positive destination	2022-2023	Meets all regulatory requirements	\$40,000	Council	Planning stage
Blackall Campdraft Arena upgrade - BBRF subject to funding	DWS	The grounds require to be upgraded so as to be safe for all participants.	2022-2023	Meets all regulatory and WHS requirements	\$625,000	BBRF \$500,000 Council \$125,000	To date no advice re funding
Fourmile Waterhole	DWS	Installation of culvert and grading required to allow for safe entry and exit	2022-2023	Meets all regulatory and WHS requirements	\$30,000	Council	Planning stage
Tambo Dam Beautification Project	DWS	Beautification of the grounds surrounding the Tambo Dam	2022-2023	Will make the area more attractive to tourists and the general public.	\$100,000	Council	Planning stage
Television and Internet							
Tambo TV Transmitters	DWS	An allocation set aside in case the transmitters need repairs urgently	2022-2023	Meets all regulatory and WHS requirements	\$35,000	Council	No call on these funds to date

Blackall-Tambo Regional Council**Review of Operational Plan for the quarter ending 30 September 2022**

	Resp. Officer	Operational Plan 2022/2023	Duration	Performance Measures	Costs	Funding Source	Degree of Completion
Town Halls, Cemeteries, Public Conveniences							
Town Halls							
Maintain and upgrade to community expectations	DWS	Continued maintenance and renewal of facilities to ensure a safe standard is maintained for public access.	2022-2023	Repairs and maintenance undertaken in a timely fashion with safety standards being met as required. Positive feedback from the public.	Ongoing	Council	Maintenance as required
Cemeteries & Memorials							
Cemeteries Blackall and Tambo	DWS	Maintain cemeteries in a very positive manner	2022-2023	Positive feedback by community on aesthetic appearance and condition of cemetery's. Positive feedback from the public.	Ongoing	Council	Ongoing
Tambo Cemetery Upgrade	DWS	Supply of water and plants	2022-2023	Improve the visual surroundings	\$15,000	Council	First stage to commence October
Public Conveniences							
Public Conveniences maintained to community expectations	DWS	Continued maintenance and renewal of facilities to ensure a safe standard is maintained for public access.	2022-2023	Condition of public conveniences meeting health and safety standards at all times with only minimal complaints/requests received.	Ongoing	Council	No complaints
Council Buildings							
Aged Housing	DFCCS	Maintain the grounds and provide the best possible standard of accommodation for residents.	2022-2023	Maintenance undertaken in a timely fashion with safety aspects addressed.	Ongoing	Council	Minor repairs
Shade Structures - TMPC and Blackall admin car park.	DWS	Provide shade for staff and clients of the TMPC. Shade for vehicles at Blackall Admin Building	2022-2023	Meets all regulatory and WHS standards	\$100,000	Council	Planning Stage
Blackall Admin Building	DWS	The poor condition of the brick exterior requires attention as does the phone and ITC wiring inside	2022-2023	Meets all regulatory and WHS standards	\$100,000	Council	Planning Stage
Council housing	DFCCS	Council housing stock well maintained.	2022-2023	Satisfied tenants.	Ongoing	Council	Ongoing maintenance as required

Blackall-Tambo Regional Council**Review of Operational Plan for the quarter ending 30 September 2022**

	Resp. Officer	Operational Plan 2022/2023	Duration	Performance Measures	Costs	Funding Source	Degree of Completion
Aged and Disability Services							
Western Queensland Primary Health Network (WQPHN)	DFCCS	This program is funded by the Federal Government and covers allied health and healthy ageing.	2022-2023	Covers the cost of Podiatry, Remedial Massage, Physiotherapy and Optometry. The remaining funds go the Healthy Ageing	\$210,000	100% Federal	\$50,400 spent to 30 September
Community Development Program	DFCCS	The program is funded by the department of seniors and disability to support community activities.	2022-2023	Monitored through the successful interventions offered to the community.	\$162,900	100% State	Program functioning satisfactorily.
Work Health and Safety							
Develop a system of WHS that is appropriate for BTRC	DWS	Council officers to work in a co-operative manner with the WHS Officer together with officials from TMR to ensure that the WHS systems at Council are compliant at all times and pass the audit standards required by TMRs insurers Jardine Lloyd Thompson.	Ongoing	Council is successful in being awarded road contracts from TMR. Workplace Health and Safety incidents are reduced and kept to an absolute minimum. The provision of a safe working environment for all employees of Council.		Council	An official from JLT is to visit and conduct a gap analysis week commencing 17 October

BLACKALL-TAMBO REGIONAL COUNCIL[Return to Agenda](#)[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 26 October 2022

Item No: **4.1.5****SUBJECT HEADING: Equal Employment Opportunity Policy Review**

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

*Summary: The Equal Employment Opportunity Policy – Stat 33 has been reviewed.***Officer's Recommendation: That Council adopt the revised Equal Employment Opportunity Policy.****Background**

The Stat 33 - Equal Employment Opportunity Policy was adopted in September 2012 and was due for review.

The Equal Employment Opportunity Policy operates in conjunction with legislation governing the provision of equal rights and opportunities to employees and potential employees of Council. The policy assists to eliminate unlawful discrimination and promote equal employment opportunities.

A marked copy of the policy is attached to this report.

Link to Corporate Plan

Governance

Outcome 1- Workforce

Outcome 2- Accountability

Outcome 3- Leadership

Consultation (internal/external)

Director of Finance Corporate and Community Services

Policy Implications

Amendments to Stat 33 – Equal Employment Opportunity Policy

Budget and Resource Implications

Nil

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Review maintain compliance with legislative requirements.	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Strategic	Medium	Nil	Low
Ethical	Low	Review of the policy ensures that Council is complying with equal opportunities.	Low
Reputation	Low	The policy ensures Council's reputation is upheld and perceived as representing equal opportunity to all employees.	Low
Leadership	Low	The policy assists Council to comply with the outcomes as outlined in the Corporate Plan.	Low

Proposed Risk Treatment

Policy review ensures Council is up to date and compliant with legislative and regulatory changes.



Blackall-Tambo Regional Council

Equal Employment Opportunity Policy

Policy Number: Stat 33	Effective Date: 26.10.2022
Version Number: 1.1	Review Date: 26.10.2026
Policy Compiled by: Director of Finance Corporate & Community Services	
Policy Approved by: Chief Executive Officer	

1. PURPOSE

Blackall-Tambo Regional Council is committed to preserving the Equal Employment Opportunity (EEO) principle within all Council workplaces and employment related decisions.

2. SCOPE

To clearly formulate the responsibilities of Council and all employees in relation to the preservation of the EEO principle, and the application of these responsibilities.

3. APPLICATION

This Policy applies to all BTRC employees, including temporary and permanent employees, Councillors, contractors, volunteers, work experience students and trainees. This Policy also applies to any representative of BTRC involved in employment-related decisions.

4. BACKGROUND AND/OR PRINCIPLES

This Policy operates in conjunction with legislation governing the provision of equal rights and opportunities to employees and potential employees of Council. As stipulated by legislation, the EEO principle makes unlawful any employment-related decisions made by an employer or their representative on the basis of a person's attribute which is not justifiably relevant to the decision. This includes a person's age, gender, marital status, disability, race, sexual preference or religion – in accordance with the EEO principle, such attributes are not to be considered when bestowing employment-related opportunities such as employment, promotion, and training opportunities. Unlawful consideration of such attributes is discrimination.

As an extension of discrimination, the Queensland Anti-discrimination Act 1991 also prohibits and penalises other defined objectionable behaviour, including requests for information on which unlawful discrimination may be based; encouraging contravention of the Queensland Antidiscrimination Act 1991; inciting racial or religious hatred; discriminatory advertising; and victimisation as defined in this Policy.

The Merit principle will be utilised by BTRC to provide a structured, transparent method of upholding the EEO principle. The Merit principle explicitly disregards attributes such as those listed above, but rather



Blackall-Tambo
Regional Council

Equal Employment Opportunity Policy

determines the suitability of a person relative to an opportunity by assessing the person's demonstrated skills, abilities, qualifications, knowledge, experience, work performance, conduct and behavioural attitude. This ensures that BTRC selects the most appropriate person to capitalise on the opportunity offered (i.e. "the best person for the job").

Sexual harassment is governed by the Queensland Anti-discrimination Act 1991, whilst workplace harassment is governed by the Workplace Health and Safety Act 2011.

5. LEGISLATIVE AUTHORITY

Queensland Local Government Act 2009

Queensland Local Government Regulation 2012

Queensland Anti-discrimination Act 1991

Disability Discrimination Act 1992

Racial Discrimination Act 1975

Sex Discrimination Act 1984

Age Discrimination Act 2004

Human Rights and Equal Opportunity Commission Act 1986 (Cth)

Human Rights Act 2019.

6. GENERAL INFORMATION

6.1 RESPONSIBILITIES FOR EQUAL EMPLOYMENT OPPORTUNITY

The Chief Executive Officer has overall responsibility for the effective implementation of the EEO principle throughout BTRC. This includes assisting with the development and implementation of an EEO Management Plan in accordance with the *Local Government Regulation 2010*, to eliminate unlawful discrimination and promote EEO for members of the target groups in employment matters.

The Chief Executive Officer's responsibilities will be conducted with the support of all employees and management through appropriate recognition of, promotion of and compliance with Council and legislative EEO stipulations and processes.

All employees are required by the *Queensland Anti-discrimination Act 1991* to relate to other persons, including fellow employees, management, and customers, in a non-discriminatory and respectful manner. This includes not participating in victimisation of a person – for instance, where a person has made a complaint alleging discrimination, had a complaint made against them, or acted as a witness under the *Queensland Anti-discrimination Act 1991*. Employees are also responsible for reporting suspected or verified instances of discrimination to management for investigation, even where the employee has witnessed, rather than been victim of the behaviour. Employees are also responsible for assisting as necessary in the investigation of alleged discrimination and handling all allegations and investigations in a discreet and confidential manner.

Employees involved in the decision-making process must ensure that their decisions are based on the principle of Merit when allocating opportunities – for instance, when operating on a Selection Panel, or when distributing Learning and Development funds. While the requirement for written assessment and documentation may not exist for all decisions, employees are encouraged to consider all relevant decisions in light of this Policy for their own benefit, and the benefit of those influenced by the decision.

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Blackall-Tambo
Regional Council

Equal Employment Opportunity Policy

Employees involved in grievance and discipline investigations must conduct proceedings in a fair, transparent and non-discriminatory manner, in accordance with BTRC's Policies and Procedures, and maintain consistency across situations of like nature.

In addition to these responsibilities, Supervisors and Managers are responsible for promoting the EEO principle within their work areas, as well as thoroughly investigating any suspected inappropriate performance or conduct by an employee.

6.2 APPLICATION OF EQUAL EMPLOYMENT OPPORTUNITY

BTRC recognises the EEO and Merit principles as vital to preventing nepotism and preferential treatment within Council, creating a fair and transparent decision-making structure, and ensuring that high calibre employees are recruited, retained, and developed by BTRC.

Where opportunities are being allocated by BTRC (e.g. offer of employment or training), a recommendation and approval structure usually exists to ensure that the Chief Executive Officer and/or management justify and review the decision-making process (e.g. Application Form for recommendation and approval).

BTRC's Recruitment and Selection documentation and processes reinforce the principles of EEO and Merit at each stage of the process. For instance, when a vacancy is filled, pre-determined Selection Criteria – based on the skills, knowledge, and experience relevant to the position – are used to assess the suitability of each applicant, so that attributes such as age and gender are not part of the decision-making process. A multi-member Selection Panel undertakes this selection process and will feature a diversity of genders and racial and cultural backgrounds where possible.

All allegations of discrimination will be treated seriously and investigated promptly and impartially with reference to the appropriate legislation. All reporting and investigating of discrimination must be thoroughly documented but handled in a confidential manner.

BTRC will adopt measures to educate and raise awareness of the responsibilities of all employees and management in relation to this Policy, the EEO Management Plan, and associated documents and processes. Employees will receive their first formal training in these at their induction with BTRC. Awareness of this Policy will also be encouraged by placing it prominently in workplaces and making it available to employees on the intranet system.

Council will also strive to develop strategies for improving opportunities for EEO target groups, including strategic recruitment measures, and traineeship opportunities.

6.3 BEHAVIOUR NOT CONSIDERED TO BE DISCRIMINATION

It is important to note that characteristics such as a person's demonstrated work ethic are valid considerations for employment-related decisions and are not discriminatory. For instance, a person who appears to be a hard worker will be offered employment over a person who appears less willing to work (all other considerations being equal).

Legislation also allows for particular employment-related decisions to be based on a person's attribute (e.g. gender, age), for instance where there is a genuine occupational need for a certain attribute, or where an employee will be working in accommodation or residential childcare provision.

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Blackall-Tambo
Regional Council

Equal Employment Opportunity Policy

Decisions and actions that are taken in order to protect workplace health and safety are also considered legitimate.

6.4 FAILURE TO COMPLY

Where an employee is found to have contravened the requirements of this Policy or any associated legislation – including the undertaking of, or failure to report, discriminatory behaviour – they may be subject to disciplinary action in accordance with the Queensland *Local Government Act 2009*, BTRC's Employee Code of Conduct, and Council's Discipline Policy and Procedure. The employee may also face investigation and action by an external agency or party as authorised by legislation (e.g. Anti-discrimination Commission; Human Rights and Equal Opportunity Commission; civil liability action).

This includes instances where an employee has been victimised for alleging discrimination by another employee.

6.5 DISPUTE RESOLUTION PROCEDURE

Employees have the right to lodge a grievance where they believe that inappropriate or unreasonable action has been initiated by BTRC in response to suspected discrimination.

Where an employee is found to have made a knowingly false or vindictive claim regarding the alleged behaviour of another employee, management shall investigate the claimant's conduct and take appropriate action in accordance with Council's Employee Code of Conduct Policy.

7 DEFINITIONS

Attribute – for the purposes of this "Policy", "attribute" refers to gender, marital status, pregnancy, parental status, breastfeeding, age, race, impairment, religion, political belief or activity, trade union activity, and lawful sexual activity.

Councillor – elected representative.

Discrimination – occurs when a person, or a group of persons, is treated less favourably than another person or group of persons on the basis of an attribute possessed by one person or group (refer to "Attribute"); or association with, or relation to, a person identified on the basis of any of these attributes. Discrimination may occur even where the less favourable treatment was not considered by the offending person to be less favourable; or where a term not relevant to suitability for an opportunity (e.g. promotion) has been imposed on interested parties. Unlawful discrimination is as stipulated by the relevant State and Commonwealth legislation and instruments.

Employee – for the purposes of this Policy, "employee" will refer to any Council employees, including temporary and permanent employees, contractors, volunteers, work experience students and trainees; and to any representative of Council involved in employment-related decisions.

Equal Employment Opportunity – the principle that all employees and potential employees are to be provided with fair and equitable access to employment-related opportunities, regardless of attributes not justifiably relevant to the opportunity (refer to "Attribute").

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Blackall-Tambo
Regional Council

Equal Employment Opportunity Policy

Equal Employment Opportunity Target Groups – those groups identified within legislation as experiencing high levels of discrimination and disadvantage in the workplace, and for whom local EEO strategies shall be developed to address that discrimination and disadvantage.

The EEO Target Groups are:

- Females;
- Persons of non-English speaking backgrounds (NESB);
- Persons of Aboriginal or Torres Strait Islander descent; and
- Persons with a physical, sensory, intellectual, or psychiatric disability.

Merit Principle – where the suitability of persons for a recognised employment-related opportunity (e.g. promotion, training) is based on each person's demonstrated skills, abilities, qualifications, knowledge, experience, work performance, conduct and behavioural attitude, and the relevance of such to the opportunity.

Sexual Harassment – where a person subjects another person to:

- an unsolicited act of physical intimacy;
- makes an unsolicited demand or request for sexual favours from the other person;
- makes a remark with sexual connotations relating to the other person; or
- engages in any other unwelcome conduct of a sexual nature in relation to the other person
- where the behaviour has the effect of offending, intimidating, or humiliating the person being harassed, regardless of whether this was the intention.

Victimisation – where a person ("respondent") commits, or threatens to commit, an act to the detriment of another person ("complainant") because the complainant:

- refused to do an act that would amount to a contravention of the *Queensland Antidiscrimination Act 1991*; or
- in good faith, alleged, or intends to allege, for the purposes of a proceeding under the *Queensland Anti-discrimination Act 1991*, that a person committed an act that would amount to a contravention of the *Queensland Anti-discrimination Act 1991*; or
- is, has been, or intends to be, involved in a proceeding under the *Queensland Antidiscrimination Act 1991* against any person; or because the respondent believes that the complainant, or a person associated with, or related to, the complainant is doing, has done, or intends to do any of these.

Workplace – premises or a location where a Council employee, Councillor, contractor, volunteer, or other person performs work on behalf of, or serves in a representative function for, Council. This includes workplaces that are temporary; Learning and Development activities (e.g. training) not undertaken on Council premises; and social functions which are related by nature or venue to Council (e.g. staff Christmas luncheon).

8 RELATED POLICIES AND PROCEDURES

Council's related Policies and Procedures are available from BTRC's intranet site, or upon request from the Chief Executive Officer.

9 NEXT REVIEW

26 October 2026

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BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 26 October 2022

Item No: 4.2.1

SUBJECT HEADING: Director of Works and Services' Operations Report – September 2022

Author and Officer's Title: Garth Kath, Director of Works and Services

CLASSIFICATION: (if confidential)

Summary: The Director of Works and Services report for September 2022 is presented to Council.

Officer's Recommendation: That Council receive the Director of Works and Services' Operation Report for September 2022.

Background

Construction

- TMR – Barcoo River Bridge Project – Bitumen Seal complete
- TIDS – Scrubby Creek Road Inverts – Under construction, completion December 2022
- TMR – Blackall Jericho Road Narbethong – Second coat seal completed; project fully complete.
- TMR – Blackall Isisford Road Rehabilitation – Culverts completed, awaiting consistent weather prior to commencing pavement
- HVSPB – Heavy Vehicle Bypass Blackall – Culverts installed, pending consistent weather, works completed November 2022

Flood Damage Crews/Maintenance Grader Locations

- Flood Damage Crews:
 - Mt Macquarie Road
 - Bexhill Road
 - Woodbine Road
 - Duneira Road
 - Alva Road

Maintenance Crews

- Council – Town Streets, Ravensbourne, Woodbine and Evora Road – Tractor Slashing
- TMR – Blackall Barcaldine Road and Blackall Tambo Road - Surface correction
- TMR – Blackall-Tambo, Blackall-Isisford, Blackall-Barcaldine and Blackall-Jericho Road – Guidepost replacement
- TMR – Blackall Isisford Road - Install Livestock Awareness Signage

Upcoming Works

- Blackall Isisford Rehabilitation – Sidetrack commenced, Concrete Works complete, completion February 2023

- Blackall Emmet Road – Patches Sealed December 2022, Various Rehabilitation and Concrete Works February – June 2023
- Langlo Road Resheeting – November 2022, completion March 2023
- Springsure-Tambo Road Resheeting – March 2023, completion June 2023
- Blackall-Jericho Road Widening – Earthworks March 2023, completion June 2023

Water and Sewerage

Water Services

Number of interruptions to services	8
Water consumption total ML	13663
Number of customer requests received	8
Number of customer requests actioned	8

Sewerage Services

Number of interruptions to services	5
Number of customer requests received	5
Number of customer requests actioned	5

Parks and Gardens

- Maintenance of council facilities, town streets, parks and gardens

Workshop/Fleet

- Preventative/Routine Maintenance
- Minor Breakdowns
- Brake relines

Monthly Statistics

Number of plant items serviced	8
Number of plant breakdowns	4
Hours downtime due to servicing	29
Hours downtime due to breakdown	75
Hours downtime due to parts availability	24

Plant Number	Plant Description	DOM	Hrs Down	Breakdown description
5028	Mack Granite Prime	2020	20	PTO fault. Diagnosed faulty clutch switch and harness. Repaired tested ok
3206	Bobcat	2018	3	Replaced Aux ECM and programmed
5506	Hino Dutro	2010	26	Starter motor U/S Replaced with new.
5010	Isuzu Crew Tipper	2017	26	Replaced clutch and fly wheel.
			Total	75

Link to Corporate Plan

Infrastructure

Outcome 1 – Roads

Outcome 3 – Water and sewerage systems

Consultation (internal/external)

CEO

DWS

Works Supervisors

Parks & Garden Supervisors

Water Supervisors

Sewerage Supervisor

Fleet Manager

Policy Implications

Nil

Budget and Resource Implications

Nil

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COUNCIL MEETING DATE: 26 October 2022

Item No: **4.2.2****SUBJECT HEADING: Work Health and Safety Report**

Author and Officer's Title: Garth Kath, Director of Works and Services

CLASSIFICATION: (if confidential)

*Summary: The Work Health and Safety report is provided to Council.***Officer's Recommendation: That Council receive the Work Health and Safety report for September 2022.****Background****Incident Statistics**

The incident statistic provides a summary of the safety incident performance. Blackall-Tambo Regional Council aspires to achieve zero harm and zero injuries.

There were 2 incidents for the month of September.

September 2022 Summary

- 0 safety interactions were undertaken
- 0 safety inspections were undertaken

Inductions

Month	Employees	Contractors	Work Camp	Total
July 2022	1	5	2	8
August 2022	0	0	1	1
September 2022	2	2	2	6

Link to Corporate Plan

Governance

Outcome 1 - Workforce

Consultation (internal/external)

Work Health and Safety Advisor

Policy Implications

Nil

Budget and Resource Implications

Nil

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COUNCIL MEETING DATE: 26 October 2022

Item No: **4.2.3****SUBJECT HEADING: Blackall Aquatic Centre Report**

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

*Summary: The Blackall Aquatic Centre quarterly report is provided to Council.***Officer's Recommendation: That Council receive the Blackall Aquatic Centre report.****Background**

- The suction pump for the spas has been returned after being borrowed by Tambo.
- The heater for the big spa struggles to keep up to temperature. The lessee is having to dribble water over it to keep it functioning as it should. Council has requested the manufacturer provide a solution to the problem.
- The chlorinator for the large spa continually overdoses with chlorine and acid due to the large feeder which was the only one available at the time of installation. Council has not been successful with a satisfactory solution from the installer; however advice has been provided that the chlorinator regulator may be able to be adjusted so the dose can be reduced.

Month	Attendance	Year to Date
January	1233	1,233
February	1049	2,282
March	1080	3,362
April	850	4,212
May	1280	5,492
June	2182	7,674
July	2900	10,574
August	2481	13,055
September	1696	14,751

Link to Corporate Plan

Infrastructure

Outcome 4 – Aquatic Centres

Consultation (internal/external)

Chief Executive Officer

Pool Lessee

Policy Implications

Nil

Budget and Resource Implications

Nil

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OFFICER REPORTS

COUNCIL MEETING DATE: 26 October 2022

Item No: 5.1

SUBJECT HEADING: Blackall Saleyards Monthly Report

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The Blackall Saleyards monthly report for September is provided to Council.

Officer's Recommendation: That Council receive the Blackall Saleyards monthly report for September 2022.

Background

SALES	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	YTD	Totals 2021/22
Spelling Cattle	5154	3839	3893										12886	69364
Spelling Sheep	-	-	-										-	-
Prime & Store Sales	7793	2565	1857										12215	47912
Weaner & Store Sales	2988	2312	6152										11452	43255
Private Weigh (Same Day)	370	1917	3971										6258	18331
Private Weigh (Over-night)	725	1152	1014										2891	11554
Private Scan	-	-	-										-	59
Bull Sales	-	-	54										-	331
TOTALS 2022/23	17030	11785	16941										45756	
TOTALS 2021/22	17473	23545	20141	19114	13704	6457	3048	11635	20602	15977	17979	21130	190806	

- While visiting the region to judge the garden competition Jerry Coleby-Williams provided advice on the trees at the saleyards.

Link to Corporate Plan
 Economic Development

Outcome 1 – Business Investment

Outcome 2 – Tourism

Outcome 3 – Employment

Consultation (internal/external)

CEO

Saleyards Manager

Policy Implications

Nil

Budget and Resource Implications

Nil

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OFFICER REPORTS

COUNCIL MEETING DATE: 26 October 2022

Item No: 5.2

SUBJECT HEADING: Planning and Development Report

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The Planning and Development report provides a summary of building applications and planning and development activity in the Blackall-Tambo Regional Council area.

Officer's Recommendation: That Council receive the Planning and Development Report for September 2022.

Background

This information provides a monthly update on the development applications for the region.

DATE	NUMBER	DEVELOPMENT TYPE	DEVELOPMENT DETAILS	TOWN
7/09/2022	DA02-2022-2023	BUILDING	SHED	BLACKALL
20/09/2022	DA06-2022-2023	BUILDING	SHED	BLACKALL
14/09/2022	DA07-2022-2023	BUILDING	REMOVAL OF DEMOUNTABLE RAILWAY OFFICE	BLACKALL

This information report provides a monthly update on the planning services that Council provides to support planning and development activity across the local government area.

1. DEVELOPMENT ASSESSMENT

No new development applications have been lodged since the last monthly report. There are two applications currently under assessment.

1.1 An application has been made by Josh Phelps, seeking a development permit for Material Change of Use for Short-term accommodation at 51 Arthur Street, Tambo. The proposal includes six (6) standalone transportable cabins and a common BBQ area. The proposal includes access from both Arthur Street and Charles Street.

The site adjoins a state-controlled road and will require referral to the State Assessment and Referral Agency (SARA).

The subject site is in the Township Zone and is subject to Impact Assessment. As the application is subject to Impact Assessment, public notification will be required.

The application has been referred to the SARA for assessment. SARA have issued their referral agency response which has no requirements. The applicant is due to commence public notification on 14 October 2022. Public notification will finish on 5 November 2022.

1.1	Council reference:	DA05-2022-2023
	Application:	Development Permit for a Material Change of Use for Short-term accommodation
	Street address:	51 Arthur Street, Tambo
	Property description:	Lot 510 on T1501
	Day application was made:	12 September 2022
	Category of assessment:	Impact Assessment
	Public notification required:	No
	Applicant:	Josh Phelps
	Status:	Public notification period

1.2 An application has been made by New Beginnings Church, seeking a development permit for Material Change of Use for a Caravan Park at 18 Leek Street, Blackall. The proposal includes 16 caravan sites with ensuites and a manager's house. The Caravan Park will be adjacent to the existing church on site.

The subject site is in the Township Zone and is subject to Impact Assessment, which means public notification of the application will be required.

The application has been properly made and Council issued a Confirmation Notice on 27 April 2022. The application did not include adequate information. Council issued an information request on 10 May 2022 requesting an assessment against the assessment benchmarks, details relating to parking, operation of the site, how the site will be serviced and how flooding has been addressed. The applicant provided a response to the information request on 26 May 2022.

Public notification has now been completed. Council received seven (7) submissions and one (1) petition with twenty (20) signatures objecting to proposal. The submissions raised issues about the following matters:

- Provision of infrastructure
- Amenity and privacy
- Stormwater
- Need of the development.

The applicant has been notified of the matters raised in the submissions and advised that Council will be requesting further information to address the matters raised in the submissions. Council issued an advice notice on 25 August 2022, requesting the following:

- Water and sewer capacity assessment
- Stormwater management plan
- Civil engineering plans
- Conceptual road work plans for upgrading Thistle Street
- Landscape concept plan

The applicant has extended the decision making period to 26 October 2022, to allow sufficient time to respond to the outstanding issues. As of 11 October 2022 Council has not received a response to the advice notice.

1.2	Council reference:	DA37-2021-2022
	Application:	Development Permit for a Material Change of Use for a Caravan Park
	Street address:	18 Leek Street, Blackall
	Property description:	Lot 1 on RP900484

Day application was made:	8 April 2022
Category of assessment:	Impact Assessment
Public notification required:	Yes
Applicant:	New Beginnings Church
Status:	Decision Stage (extended to 30 September 2022)

2. GENERAL PLANNING SERVICES, ENQUIRIES AND ADVICE

2.1 CUSTOMER REQUESTS

The following customer requests have been received and responded to over the past month:

PLANNING ENQUIRIES			
Date received	Customer Details	Details of Enquiry	Status
6/10/22	Land owner	<p><u>Proposal</u></p> <ul style="list-style-type: none"> Enquiry about using vacant land for Short-term accommodation. Planning details The site is in the Township zone The site is not subject to any overlays. <p><u>Advice</u></p> <ul style="list-style-type: none"> Short-term accommodation (where not in an existing building and limited to 6 guests) is subject to Impact assessment in the Township zone Impact assessment means a development application is required to be lodged and approved by Council before the use can commence Impact assessment is the highest level of assessment and is subject to public notification and third party appeal rights Impact assessable applications are assessed against the entire planning scheme including the strategic framework Short-term accommodation is anticipated in the Township provided it is appropriate for the area it will be located (i.e. does not impact surrounding amenity and is compatible in scale with residential uses) Generally, 6 units would be expected in the zone and the proposed 12 units may impact on the amenity of adjoining residential uses. Consideration should be given to reducing the number of units. 	Closed
22/08/22	Land owner	<u>Proposal</u>	Closed

PLANNING ENQUIRIES			
Date received	Customer Details	Details of Enquiry	Status
		<p>Enquiry about adding units to an existing Tourist Park.</p> <p><u>Planning details</u></p> <ul style="list-style-type: none"> The site is in the Recreation and open space zone The site is not subject to any overlays The site adjoins a state-controlled road. <p><u>Advice</u></p> <ul style="list-style-type: none"> The proposal could be considered as an extension to a Tourist park A Tourist park in the Recreation and open space zone is Impact assessable Impact assessment means a development application is required to be lodged and approved by Council before the use can commence Impact assessment is the highest level of assessment and is subject to public notification and third party appeal rights The application will be required to be referred to the State Assessment and Referral Agency due to the site being within 25m of a state-controlled road and within 100m of an intersection with a state-controlled road. 	
PLANNING AND DEVELOPMENT CERTIFICATES			
Date received	Customer details	Type	Status
29/09/22	Conveyancing company	Council received a request for a Limited Planning and Development Certificate for a land holding in the Township zone.	Issued
4/10/22	Conveyancing company	Council received a request for a Limited Planning and Development Certificate for a land holding in the Township zone.	Issued
SURVEY PLAN APPROVALS			
Nil			

Link to Corporate Plan
 Economic Development
 Outcome 4 – Land development

Consultation (internal/external)
 CEO
 Rates Officer
 Town Planners

Policy Implications

Nil

Budget and Resource Implications

Nil

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OFFICER REPORTS

COUNCIL MEETING DATE: 26 October 2022

Item No: 5.3

SUBJECT HEADING: **Environmental Health/Local Laws Officer's Report – September 2022**

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The Environmental Health/Local Laws Officer's report is provided to Council.

Officer's Recommendation: That Council receive the Environmental Health/Local Laws Officer's report.

Background

Food premises

- Annual food business licence renewals have been issued to businesses.
- Food safety assessments were carried out, minor issues were noted and raised with operators.

Environmental Management/ Public Health

- EHO compiled application to amend EA, tendered to DES for assessment.
- EHO received a complaint about fuel spillage via DES pollution hotline, attended the site and consulted with operator and complainant.
- EHO conducted site monitoring landfill sites.

Local Laws

- LLO received a complaint about barking dogs, LLO consulted with complainant and animal owner.
- LLO received a complaint about dogs wandering at large, LLO consulted with complainant and animal owner.
- LLO received concerns about 5 horses wandering at large, LLO attended to the area, horses were located and moved to a securely fenced area with a resident's support. Animal owner was located shortly after and reunited with their horses.
- LLO received concerns about a dog wandering at large on highway, LLO attended to the site, animal was reunited with its owner.
- QPS seized 2 dogs temporarily in relation to a traffic incident, it transpired that there were 6 puppies involved, LLO consulted with Council staff and arranged animal care.
- LLO consulted with residents about their overgrown allotments. Compliance notices have been sent to residents.
- LLO consulted with RLO regarding stock route water facilities.

Rural Lands Officer

- 12 Dingo scalps received
- Notifications were received regarding Parthenium sightings in the Shire. Pest management undertaken.
- 2 Stock route water facility agreements to be renewed by Rural lands officer.

Ranger

- Nil animal complaints
- Weed Control
 - o Spray – 1 rope pear & approximately 200 coral cactus plants in area near Tambo Cemetery.
 - o Spray – 1 boxthorn plant near Tambo Cemetery gate.
 - o Spray – 11 Parkinsonia plants on Tambo Common.
 - o Spray – areas at the Tambo airstrip.
- Operational
 - o Clean 4 troughs
 - o Clean 1080 cold room.
- Tambo Common
 - o Muster completed 2/10/2022 with 74 head trucked to sale and 14 privately sold.
 - o 5 cows on to Common
 - o 1 cow and 5 heifers off Common
 - o Returned to common – 223 cows, 70 heifers, 1 steer and 93 calves totalling 387 head
 - o 8 Common bulls
 - o 13 strangers returned (1 steer – Jabinda; 1 bull, 2 heifers, 1 steer – Laurita; 4 cows, 4 calves – Barn Paddock)
- Wild Dog Control
 - o Scalps – 7 for Tambo; 54 for Blackall (1/7/22 to 30/9/22).

Consultation (internal/external)

- CEO
- Department of Environment and Science
- Qld WH&S
- Residents
- Attended Rural lands officer meeting
- Attended EHA symposium

Link to Corporate Plan

Environment and Heritage

Outcome 3 – Pest Management

Outcome 4 – Waste Management

Consultation (internal/external)

Environmental Health / Local Laws Officer

Policy Implications

Nil

Budget and Resource Implications

Nil

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OFFICER REPORTS

COUNCIL MEETING DATE: 26 October 2022

Item No: 5.4

SUBJECT HEADING: 2022 Christmas Closure

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: Council traditionally closes the offices and depots over the Christmas and New Year period.

Officer's Recommendation: That Council approve the Christmas closure period for 2022 as:

1. Council offices will close from close of business Thursday 22 December 2022 and reopen Tuesday 3 January 2023.
 2. Council depots will close from close of business Friday 16 December 2022 and reopen Monday 9 January 2023.
-

Background

Council traditionally has a closure over the Christmas and New Year period. This Christmas Day and New Year's Day fall on a weekend with the statutory holidays allocated to these holidays as follows:

Christmas Day	Tuesday 27 December 2022
New Year's Day	Monday 2 January 2023

Council offices will close from close of business Thursday 22 December 2022 and reopen Tuesday 3 January 2023 inclusive and the Council depots will close from close of business Friday 16 December 2022 and reopen Monday 9 January 2023 inclusive.

Normal advertising and call-out rosters will apply.

Link to Corporate Plan

Nil

Consultation (internal/external)

Chief Executive Officer

Director of Works and Services

Director of Finance Corporate and Community Services

Policy Implications

Nil

Budget and Resource Implications

Nil

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Closure in accordance with Council's EBA and legislated public holidays.	Low
People	Low	Nil	Low
Operational	Medium	In accordance with Council's EBA.	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Risk Treatment

Nil. The Annual Closedown is in accordance with the BTRC EBA.

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COUNCIL MEETING DATE: 26 October 2022

Item No: 5.5

SUBJECT HEADING: Council Meeting Dates for 2023

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: Section 257 of the Local Government Regulation 2012 requires local governments to meet at least once in each month and section 254B of the Local Government Regulation 2012 requires the meeting dates and places to be published.

Officer's Recommendation: That Council adopt the meeting dates for 2023 as follows and they be advertised as such:

25 January 2023	Tambo
15 February 2023	Blackall
15 March 2023	Tambo
19 April 2023	Blackall
17 May 2023	Tambo
21 June 2023	Blackall
19 July 2023	Tambo
16 August 2023	Blackall
20 September 2023	Tambo
11 October 2023	Blackall
15 November 2023	Tambo
20 December 2023	Blackall

Background

Section 257 of the *Local Government Regulation 2012* outlines the requirements for the frequency of and place of meetings for local governments.

- (1) a local government must meet at least once in each month.
- (3) all meetings of a local government are to be held-
 - a. at 1 of the local governments public offices.

Blackall-Tambo Regional Council hold alternate meetings in Blackall and Tambo usually on the third Wednesday of each month.

After consultation with the Mayor, it was requested that the January meeting be held a week later than usual as the Mayor will not be available on the third Wednesday of January. It is recommended that the January general meeting be held on 25 January 2023.

The LGAQ Annual Conference is being held from the 16 October to 18 October. This clashes with the scheduled General Council Meeting on 18 October 2022. Historically the Mayor, a Councillor and CEO attend this conference. It is recommended that the October general meeting be set for the second Wednesday of that month, 11 October 2023.

The proposed Council meeting dates for 2023 are as follows:

25 January 2023	Tambo
15 February 2023	Blackall
15 March 2023	Tambo
19 April 2023	Blackall
17 May 2023	Tambo
21 June 2023	Blackall
19 July 2023	Tambo
16 August 2023	Blackall
20 September 2023	Tambo
11 October 2023	Blackall
15 November 2023	Tambo
20 December 2023	Blackall

Link to Corporate Plan

Governance

Outcome 2 – Accountability

Outcome 3 – Leadership

Consultation (internal/external)

Mayor

Chief Executive Officer

LGAQ

Policy Implications

Nil

Budget and Resource Implications

Nil

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Requirement under the <i>Local Government Regulation 2012</i> .	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Risk Treatment

Nil

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OFFICER REPORTS

COUNCIL MEETING DATE: 26 October 2022

Item No: 5.6

SUBJECT HEADING: Vacant Land in Tambo

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The Department of Energy and Public Works is interested in purchasing several vacant lots in Tambo.

Officer's Recommendation: That Council under section 236(1)(b)(i) of the *Local Government Regulation 2012* Council sells the following land to the Department of Energy and Private Works:

- a. Lot 12 off Garden Street (un-named street)
- b. Lot 13 off Garden Street (un-named street)
- c. Lot 14 off Garden Street (un-named street)
- d. Lot 15 off Garden Street (un-named street)

That under section 3.6 of the Queensland Government Land Transaction Policy Council accepts the offer of \$10,000.00 per lot totalling \$40,000.00.

Background

The Department of Energy and Public Works (EPW) have approached Council with the interest of purchasing four vacant lots in Tambo. EPW have obtained an independent property valuation.

The land are lots 12-15 located in the street off Garden Street. Under the Queensland Government Land Transaction Policy, section 3.6 Inter-agency transfers, transfers between agencies, including local governments, are to be given preference over disposals to the private sector.

EPW would like to purchase the following lots:

- Lot 12 off Garden Street (un-named street)
- Lot 13 off Garden Street (un-named street)
- Lot 14 off Garden Street (un-named street)
- Lot 15 off Garden Street (un-named street).

The Queensland Government Land Transaction Policy states that inter-agency transfers are to occur at market value. Based on the independent valuation the purchase price for each lot is \$10,000.00. EPW will use the land for Government Employee Housing.

Under section 236(1)(b)(i) (Exceptions for valuable non-current asset contracts) of the *Local Government Regulation 2012* a local government may dispose of a valuable non-current asset other than by tender or auction if the valuable non-current asset is disposed of to a government agency.

Council will be responsible to build the road and provide water and sewerage points to the lots.

Link to Corporate Plan

Economic Development

Outcome 4 – Land Development

Consultation (internal/external)

Chief Executive Officer

Department of Energy and Private Works

Councillors

Policy Implications

Procurement and Disposal Policy

Budget and Resource Implications

Increase in capital revenue.

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	There is not any financial risk to Council.	Low
Legal & Regulatory	Low	The sale of the land is in accordance with the Local Government Regulation 2012.	Low
People	Low	Nil	Low
Operational	Medium	Council will be required to seal the road and provide connection to services.	Medium
Environmental	Medium	Nil	Low
Strategic	Medium	The Queensland Government Land Transaction Policy states inter-agency transfers are to be given precedence over disposals to the private sector.	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Risk Treatment

Council can provide the land to another government agency under the Queensland Government Land Transaction Policy. The transaction will provide appropriate housing for Government Employees.

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COUNCIL MEETING DATE: 26 October 2022

Item No: 5.7

SUBJECT HEADING: SES Volunteers

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: Two long-term volunteers were recently recognised for their service to the Blackall SES.

Officer's Recommendation: That Council congratulate Donald Wheeler and Ian Murry on their service to the Blackall SES unit.

Background

Queensland Fire and Emergency Services provided a Certificate of Appreciation to Donald Wheeler for outstanding service and commitment to the SES as Local Controller from 1975 to 2021. Ian Murray was also presented an Assistant Commissioner's Commendation for outstanding service and commitment to the SES as Deputy Local Controller from 1975 to 2021.

The presentation of the certificates was conducted at the Blackall Council office on Thursday, 29 September by the Longreach Area Controller – SES, Patrick Downing.

Both recipients have provided a combined service of 92 years to the SES.

Link to Corporate Plan

Governance

Outcome 1 - Workforce

Consultation (internal/external)

Chief Executive Officer

Queensland Fire and Emergency Services

Policy Implications

Nil

Budget and Resource Implications

Nil

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Risk Treatment

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 26 October 2022

Item No: 5.8

SUBJECT HEADING: Subdivision of Land in Blackall

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: Council has a large parcel of land in Blackall which could be subdivided into smaller parcels therefore making the land available for purchase.

Officer's Recommendation: That Council authorise the Chief Executive Officer to commence the process for the subdivision of Lot 2 on RP611230 into two (2) / three (3) lots.

Background

Council owns Lot 2 on RP611230 which contains a house. The size of the parcel is 2310m². The rear section of the land has access to Petunia Street, is in the township zone and affected by the flood overlay. Council will be upgrading Petunia Street to a sealed road.

Council should reconfigure the lot to subdivide it into smaller lots. This would make the land available for purchase for the construction of new homes. Any new dwellings on the land would be required to include a finished floor level 300mm higher than the defined flood level for the area.



Proposed parcel and area of land

The proposed development would require a planning application to reconfigure a lot. The following options are proposed:

1. Reconfiguring one (1) lot into two (2) lots. Subdividing the parcel into two lots creating one lot on which the house is sited and the rear section as one lot of approximately 1323m². Council would retain the house.
2. Reconfiguring one (1) lot into three (3) lots. Subdividing into three lots creating one lot on which the house is sited and the rear section as two lots of approximately 661.5m². Council would retain the residence.

The Planning Scheme provides information on the overall outcomes for reconfiguring a lot code which would be achieved through the following overall outcomes:

- (1) *Reconfiguring of lots creates safe, functional and suitable lots that are consistent with the existing zone and precinct intent.*
- (2) *Reconfiguring of lots ensures that subsequent use and development of the created lots can:*
 - a. *Occur outside of flood hazard areas and bushfire prone areas, or where it is not possible to avoid these areas, development mitigates the risks to people and property to an acceptable or tolerable level;*
 - b. *Support, and not hinder, disaster management capacity and capabilities;*
 - c. *Accommodate adequate infrastructure provision; and*
 - d. *Access adequate services.*
- (3) *Reconfiguring of lots does not lead to a loss of biodiversity and ecological connectivity.*
- (4) *Reconfiguring of lots ensures the environmental values and quality of Queensland water are protected and enhanced.*
- (5) *Reconfiguring of lots assist in the protection of places of nations, state, local and Aboriginal cultural heritage value.*
- (6) *Rural land is protected from fragmentation that would result in diminished productivity.*
- (7) *Reconfiguring of lots ensures the protection of the stock route network.*

Not all the above-mentioned outcomes are relevant to this proposal however the proposed section of land, approximately 1,323m², if divided into 2 lots is less than the acceptable outcomes for lot sizes and frontages provided in table 6.3.3.1 of the Planning Scheme.

Table 6.3.3.1 – Acceptable outcomes for lot sizes and frontages in the Blackall-Tambo Region Planning Scheme state that 800m² and a 20 metre road frontage in the township zone is acceptable.

Council could make an application for subdividing the rear section of the lot into 2 lots with an approximate size of 661.5m², which would be assessed under the Planning Scheme on a performance outcome using table 6.3.3 Assessment Benchmarks – Reconfiguring a lot code.

Council is required to advise the Chief Executive Officer on a preferred option for the subdivision of the land.

Link to Corporate Plan

Economic Development

Outcome 4 – Land Development

Consultation (internal/external)

Chief Executive Officer

Rates Officer

Town Planners

Policy Implications

Nil

Budget and Resource Implications

\$15,000.00 approximately.

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Council has not allowed for this development when creating the budget however, the costs would be recouped upon the sale of the land.	Medium
Legal & Regulatory	Low	The development application would be submitted for consideration by Council's town planners.	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Environmental impacts would be assessed by the town planners once the application has been made.	Low
Strategic	Medium	There has been increased demand for vacant land.	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Risk Treatment

The only risk to Council is the outlay of costs which is deemed as a medium risk as the expenses would be recouped upon the sale of the land to interested vendors.

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COUNCIL MEETING DATE: 26 October 2022

Item No: 5.9

SUBJECT HEADING: Blackall Aerodrome Manual

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The new aerodrome manual for Blackall has been completed, signed by the CEO and submitted to Civil Aviation Safety Authority for approval.

Officer's Recommendation: That Council ratify the Chief Executive Officer's decision to commence the use of the new Blackall Aerodrome Manual.

Background

The revised Blackall Airport Manual has been signed off by the Chief Executive Officer and has been with the Civil Aviation Safety Authority (CASA) for several months. Due to the backlog of work at CASA they have not signed it off yet. CASA have advised that if Council wish to start using the new manual they can.

The Airport Manager has asked the Chief Executive Officer to provide approval to commence the use of the new manual. The Chief Executive Officer has agreed to the request.

Link to Corporate Plan

Governance

Outcome 1 – Workforce

Consultation (internal/external)

Chief Executive Officer

Director of Finance Corporate and Community Services

CASA

JASKO Pty Ltd

Airport Manager

Policy Implications

Nil

Budget and Resource Implications

Not specifically budgeted for.

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Regulated the operation of the Blackall airport.	Low
People	Low	Nil	Low

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Operational	Medium	The manual provides operational guidance.	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Part of the Governance framework.	Low
Ethical	Low	Nil	Low
Reputation	Low	Protection of airport reputation.	Low
Leadership	Low	The manual provides guidance for management.	Low

Risk Treatment

Nil

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OFFICER REPORTS

COUNCIL MEETING DATE: 26 October 2022

Item No: 5.10

SUBJECT HEADING: In-Kind Request – Blackall State School

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The Blackall State School have requested a further \$6,100 in in-kind support.

Officer's Recommendation: That Council decline the request for an additional \$6,100 in-kind support from Blackall State School.

Background

Council considered all requests for assistance for the 2022-2023 financial year at the budget meeting held 15 June 2022.

Blackall State School requested \$13,600 total in-kind to cover bus hire for school trips, swimming, and excursions, as well as use of facilities and hire items for school events such as grade 12 graduation.

Council had approved \$7,500 in-kind which has already been used with bus hire for school trips. Blackall State School have exceeded their in-kind with a current balance of \$9,191.

The school have written to Council requesting the original amount of their request be reconsidered as they still have their presentation evening and grade 12 formal in addition to bus hire for school swimming.

This is an extra \$6,100 in-kind support in addition to the \$7,500 already approved by Council at the budget meeting.

Link to Corporate Plan

Governance

Outcome 2- Accountability

Outcome 3- Leadership

Outcome 4- Financial

Consultation (internal/external)

Chief Executive Officer

Director of Finance Corporate and Community Services

Finance Officer

Policy Implications

Request for Council Assistance under \$10,000 Policy.

Budget and Resource Implications

Additional \$6,100 In-Kind support

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Council approved all in-kind requests with limits at the budget meeting. Approval of the request could set a precedence for other community groups.	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Council needs to be fair and equitable to all community groups who request Council assistance.	Medium
Leadership	Low	Nil	Low

Risk Treatment

Council assessed all applications and community groups were notified of their allocation for the financial year.

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 26 October 2022

Item No: 5.11

SUBJECT HEADING: Queensland Music Trails Events in 2023

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: Queensland Music Festival have written to Council asking if they would support an Outback Music Trail in 2023.

Officer's Recommendation: That Council support the Queensland Music Festival's Outback Music Trail in 2023.

Background

Queensland Music Festival (QMF) is a strategic music agency that helps communities unlock the power of music. They have written to Council seeking support for an Outback Music Trail in 2023. It has been indicated that the event will be held in April with the dates to be confirmed.

QMF state that "Queensland Music Trails is a world-first music tourism experience that invites visitors from around the world to discover the wonders of Queensland's natural beauty, through itineraries of iconic music event in amazing and unexpected locations".

The parameters that have been provided are:

- A mid-sized event that will follow on from a trail that will include St George, Cunnamulla and Charleville.
- Each event on the trail will be unique and tailored to the identity of the region.
- Integral to the event is the showcasing of local artists and artisans.
- Where possible, the like to pay homage to the stories of local First Nations communities.
- Generally, outdoor spaces are chosen to showcase the local surroundings.

Depending on the size of the event they anticipate the cost from Council to be between \$10,000 and \$15,000. The event could be funded by the Neighbourhood Centre, Department of Communities funding.

Council has allocated approximately \$15,000 to the Opera Queensland event in May 2023. The 2022-2023 budget allocation for live events is \$20,000.

Link to Corporate Plan

Governance

Outcome 2- Accountability

Outcome 3- Leadership

Outcome 4- Financial

Consultation (internal/external)

Mayor

Chief Executive Officer

Director of Finance Corporate and Community Services
Finance Officer

Policy Implications

Request for Council Assistance Over \$10,000 Policy.

Budget and Resource Implications

\$10,000 - \$15,000 – Neighbourhood Centre funding

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	There are funds available through the Neighbourhood Centre and the event is within the guidelines of the Department of Communities funding.	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Medium	The performance will require in-kind support from Council.	Medium
Environmental	Medium	Nil	Low
Strategic	Medium	The performance will provide an experience to the community who may otherwise not get to experience this type of event.	Low
Ethical	Low	Nil	Low
Reputation	Low	Council support of the event would be positive to Council's reputation.	Low
Leadership	Low	Nil	Low

Risk Treatment

The risk to Council for the event is minimal.

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 26 October 2022

Item No: 5.12

SUBJECT HEADING: Naming of Street in Tambo

Author and Officer's Title: Des Howard, Chief Executive Officer

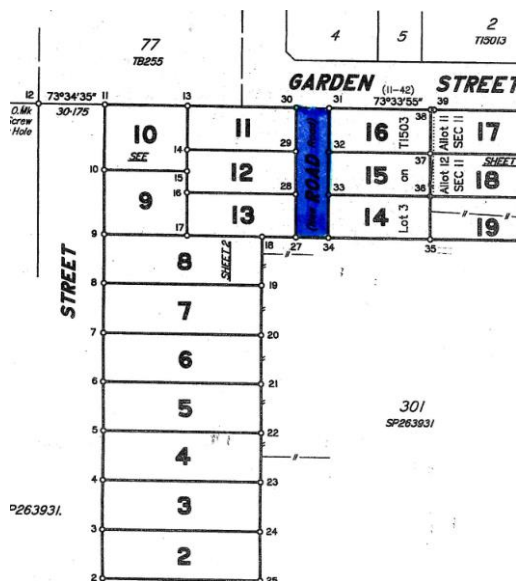
CLASSIFICATION: (if confidential)

Summary: Council approached the Tambo State School to seek input from the students for a name for the unnamed street off Garden Street in Tambo.

Officer's Recommendation: That Council name the unnamed street in Tambo Elizabeth Street / Queen Street.

Background

There is an unnamed street in Tambo off Garden Street. Council wants to seal the street to enable the sale of the land fronting this street.



The Tambo State School was approached to seek input from the students for a name. The students have provided the two preferences for consideration by Council.

Preference 1 – Elizabeth Street

Preference 2 – Queen Street

Council is required to select a name from the preferences provided above.

Link to Corporate Plan

Governance

Outcome 3- Leadership

Consultation (internal/external)

Councillors
 Chief Executive Officer
 Tambo State School

Policy Implications

Nil

Budget and Resource Implications

Nil

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Medium	Nil	Medium
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	The students at the Tambo State School were asked to provide names for consideration.	Low
Reputation	Low	Council consulted with the school.	Low
Leadership	Low	Nil	Low

Risk Treatment

Nil. The street is currently unnamed.