



GENERAL MEETING

21 September 2022

NOTICE OF MEETING

Date: 21 September 2022

Cr AL Martin

Cr BP Johnstone

Cr PJ Pullos

Cr LP Russell

Cr JH Scobie

Cr DA Hardie

Cr GK Schluter

Please find attached the Agenda for the General Meeting to be held at the Blackall-Tambo Regional Council Chambers in Tambo, 21 September 2022 commencing at 8.30am.

A handwritten signature in blue ink, appearing to read "DA Howard".

DA Howard
Chief Executive Officer

CALENDAR OF EVENTS

September 2022

21 September 2022	Council Meeting – Tambo
22 September 2022	National Day of Mourning

October 2022

3 October 2022	Queen's Birthday Holiday
15 October 2022	Blackall Races
17-19 October 2022	LGAQ Conference – Cairns
22-23 October 2022	Tambo Outback Rodeo
26 October 2022	Council Meeting – Blackall

November 2022

1 November 2022	Melbourne Cup Holiday
11 November 2022	Remembrance Day
16 November 2022	Council Meeting – Tambo

December 2022

14 December 2022	Council Meeting – Blackall
25 December 2022	Christmas Day

Held at Tambo Council Chambers
On Wednesday 21 September 2022
Commencing at 8.30am

Order of Business

Blue items are hyperlinked

Leave of absence/Signing of Attendance Book

Apologies: Nil

Condolences:

- Her Majesty Queen Elizabeth II
- Florence Moore
- Alice Alvina Willshire

Declarations of Conflicts of Interest

Deputations: Nil

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**MINUTES OF THE GENERAL MEETING OF
 BLACKALL-TAMBO REGIONAL COUNCIL
 HELD AT THE BLACKALL COUNCIL CHAMBERS
 ON WEDNESDAY 17 AUGUST 2022
 AT 8.37AM**

PRESENT:

Councillors: Cr AL Martin (Mayor), Cr LP Russell (Deputy Mayor), Cr JH Scobie, Cr DA Hardie, Cr BP Johnstone, Cr PJ Pullos, Cr GK Schluter

OFFICERS:

Mr Des Howard, Chief Executive Officer, Mr Garth Kath, Director of Works and Services, Mr Alastair Rutherford, Director of Finance Corporate and Community Services, Ms Jodie Richardson, Minute Taker, Miss Piper Hansen, Administration Trainee.

DECLARATIONS OF INTEREST:

Cr Martin for item 5.5 – I, Councillor Martin, inform the meeting that I have a prescribed conflict of interest in item 5.5 Outback Queensland Tourism Association. The nature of my interest is as follows:

- I am chair of the Outback Queensland Tourism Association.

As a result of my conflict, I will leave the meeting room while the matter is considered and voted on.

Cr Martin for item 5.11 – I, Councillor Martin, inform the meeting that I have a prescribed conflict of interest in item 5.11 Development Application – DA 01-2021-2022 – 35 Garden Street, Blackall. The nature of my interest is as follows:

- The applicant, Louise Martin, is my wife.

As a result of my conflict, I will leave the meeting room while the matter is considered and voted on.

1.1 Confirmation of General Meeting Minutes

MOTION: Moved: Cr PJ Pullos

Seconded: Cr JH Scobie

That the minutes of the General Meeting held on 20 July 2022 be taken as read and confirmed, and that the Mayor be authorised to sign same.

Minute No. 01/08A/22**Carried 7/0**

4.1.1 Financial Report for the Month of July

In accordance with s204 of the *Local Government Regulation 2012* a monthly financial report is required to be presented to Council. The financial report for July 2022 details Council's current financial position and compares its performance against the adopted budget for 2022-2023.

MOTION: **Moved: Cr GK Schluter****Seconded: Cr DA Hardie**

That Council receive the Financial Report for July 2022.

Minute No. 02/08A/22**Carried 7/0**

4.1.2 DFCCS Operations Report – July 2022

The Director of Finance Corporate and Community Services operations report for July 2022 is presented to Council. The report includes housing and administration, community development program, Blackall aerodrome, libraries, visitor information centres, facility bookings, Tambo Multipurpose and Tambo Child Care Centre.

MOTION: **Moved: Cr PJ Pullos****Seconded: Cr BP Johnstone**

That Council receive the DFCCS Operations Report for July 2022.

Minute No. 03/08A/22**Carried 7/0**

4.1.3 Operating Plan Review 30 June 2022

Section 174(3) of the *Local Government Regulation 2012* requires Councils to review their Operational Plans every three months.

MOTION: **Moved: Cr LP Russell****Seconded: Cr DA Hardie**

That Council receive the 30 June 2022 operational review.

Minute No. 04/08A/22**Carried 7/0**

4.1.4 Employee Conflict of Interest Policy Review

The Employee Conflict of Interest Policy – Stat 44 has been reviewed.

MOTION: **Moved: Cr PJ Pullos****Seconded: Cr BP Johnstone**

That Council adopt the revised Employee Conflict of Interest Policy.

Minute No. 05/08A/22

Carried 7/0

4.2.1 Director of Works and Services Operations Report – July 2022

The Director of Works and Services report for July 2022 is presented to Council.

MOTION: Moved: Cr BP Johnstone Seconded: Cr JH Scobie

That Council receive the Director of Works and Services' Operations Report for July 2022.

Minute No. 06/08A/22

Carried 7/0

4.2.2 Work Health and Safety Report

The Work Health and Safety Report has been provided to Council.

MOTION: Moved: Cr GK Schluter Seconded: Cr DA Hardie

That Council receive the Work Health and Safety Report for July 2022.

Minute No. 07/08A/22

Carried 7/0

4.2.3 Purchase of Tractor Mower

Quotations were requested from 5 mower dealers for the purchase of one (1) tractor mower.

MOTION: Moved: Cr BP Johnstone Seconded: Cr GK Schluter

That Council accept the quotation from Vanderfield/RDO Roma to supply one (1) new John Deere 2038R mower for \$37,000.00 (ex GST). This mower is preferred as it will provide like for like change out and is value for money. Local Buy (LG282) contract will apply.

Minute No. 08/08A/22

Carried 7/0

5.1 Blackall Saleyards Monthly Report

The Blackall Saleyards monthly report for July is provided to Council.

MOTION: Moved: Cr PJ Pullos Seconded: Cr LP Russell

That Council receive the Blackall Saleyards monthly report for July 2022.

Minute No. 09/08A/22

Carried 7/0

5.2 Planning and Development Report

The Planning and Development monthly report provides a summary of building applications and planning and development activity in the Blackall-Tambo Regional Council area.

MOTION: Moved: Cr LP Russell

Seconded: Cr JH Scobie

That Council receive the Planning and Development Report for July 2022.

Minute No. 10/08A/22

Carried 7/0

5.3 Environmental Health/Local Laws Officer's Report

The Environmental Health/Local Laws Officer's report is provided to Council.

MOTION: Moved: Cr PJ Pullos

Seconded: Cr DA Hardie

That Council receive the Environmental Health/Local Laws Officer's report.

Minute No. 11/08A/22

Carried 7/0

5.4 Regional Arts Development Fund

Arts Queensland have approved funding allocation for the 2022-23 Regional Arts Development Fund as \$49,500.00.

MOTION: Moved: Cr PJ Pullos

Seconded: Cr GK Schluter

That Council receive the letter from the Department of Communities, Housing and Digital Economy advising that Arts Queensland has approved the funding allocation of \$49,500.00 for the 2022-23 Regional Arts Development Fund.

Minute No. 12/08A/22

Carried 7/0

At this point 9.24am am/pm, Cr Martin left the meeting.
Cr Russell assumed the chair.

5.5 Outback Queensland Tourism Association

Outback Queensland Tourism Association is a destination marketing organisation. They partner with local governments as Outback Queensland's peak leadership and advocacy body.

MOTION: **Moved: Cr BP Johnstone**

Seconded: Cr JH Scobie

That Council receive the letter and report card from Outback Queensland Tourism Association and approve the membership for 2022-2023 and note the fee is \$23,430.00 (GST inclusive).

Minute No. 13/08A/22

Carried 6/0

At this point, 9.25am, Cr Martin returned to the meeting and resumed the chair.

5.6 Disaster Management Coordinator Position

The Disaster Management Coordinator has been funded with the Resilience and Risk Reduction Funding. The Coordinator is shared with five councils in the central western region.

MOTION: **Moved: Cr LP Russell**

Seconded: Cr JH Scobie

That Council support the Disaster Management Coordinator position by providing an estimated contribution of \$28,000.00 towards the position.

Minute No. 14/08A/22

Carried 7/0

5.7 Council Online Auction

NASCO, on behalf of Council, held an online auction for the sale of a property for overdue rates, along with several non-current valuable assets.

MOTION: **Moved: Cr GK Schluter**

Seconded: Cr LP Russell

That Council ratifies the Chief Executive Officer signing contracts for the sale of:

- 1. Lot 4 on RP608958, \$50,000.00; and**
- 2. Lot 2 on SP223550, \$15,500.00; and**
- 3. Lot 804 on T1501, \$177,500.00; and**
- 4. The old railway building for removal, \$21,250.00.**

Minute No. 15/08A/22

Carried 7/0

5.8 Community Drought Support Program - Events

Blackall-Tambo Regional Council made an application for funding with the Department of Communities, Housing and Digital Economy for the delivery of the Community Drought Support Program – Event. The event is the Blackall-Tambo Circus Carnival.

MOTION: **Moved: Cr GK Schluter**

Seconded: Cr DA Hardie

That Council receive the letter from the Department of Communities, Housing and Digital Economy and acknowledges the funding of \$46,000.00 (ex GST) for the Community Drought Support Program, Blackall-Tambo Circus Carnival Event.

Minute No. 16/08A/22

Carried 7/0

5.9 Application for Domestic Water Connection – 11856 Isisford-Blackall Road, Blackall

The landowner of 11856 Isisford- Blackall Road, Blackall has written to Council requesting approval to connect the property to the Blackall town water supply. The property is outside the defined water area shown in Appendix C of Council's Revenue Statement.

MOTION: **Moved: Cr PJ Pullos**

Seconded: Cr LP Russell

That Council decline the request to connect 11856 Isisford-Blackall Road to the Blackall town water supply as the property is outside the defined water area, Council has a legislative requirement to ensure that users within the defined water area receive an adequate service and the property is not connected to the private water infrastructure.

Minute No. 17/08A/22

Carried 7/0

5.10 Development Application – DA 42-2021-2022 – 24 Clematis Street, Blackall

The Applicant, Alison McNall, seeks a Development Permit for Material Change of Use for a Dwelling house over land at 24 Clematis Street, Blackall, formally described as Lot 4 on RP603594. The subject site is vacant. The Applicant proposes to build a dwelling house with an ancillary storage shed and carport. The dwelling house will have a floor area of approximately 72m² and a maximum height of 4.4m and will contain a single bedroom, bathroom and shared kitchen, dining and living area.

The storage shed will have a floor area of approximately 60m² whilst the open carport will have an area of approximately 36m².

Under the Blackall-Tambo Region Planning Scheme 2020 (the Planning Scheme), the subject site is in the Commercial Precinct of the Township Zone.

The defined use that has been applied for, being 'Dwelling house', is subject to Code Assessment in the Township Zone where in the Commercial Precinct.

Based on an assessment of the proposal in accordance with the Code Assessment process articulated in the Planning Act 2016, this decision report recommends approval of the development application, subject to the conditions stated herein.

MOTION: **Moved: Cr DA Hardie**

Seconded: Cr JH Scobie

That Council approves the application for a Development Permit for Material Change of Use for a Dwelling house over land at 24 Clematis Street, Blackall, formally described as Lot 4 on RP603594, subject to the following conditions:

1.0 PARAMETERS OF APPROVAL

- 1.1 The Developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the Developer at all times unless otherwise stated.**
- 1.2 Where these conditions refer to “Council” in relation to requiring Council to approve or be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by Council.**
- 1.3 All conditions, works, or requirements of this development approval must be undertaken and completed prior to commencement of the use and to Council’s satisfaction, unless otherwise stated in a development condition.**
- 1.4 The cost of all works associated with the construction of the development including services, facilities and/or public utility alterations required are met at no cost to the Council or relevant utility provider, unless otherwise stated in a development condition.**
- 1.5 The developer is required to have repaired any damage to existing infrastructure that may have occurred during any works carried out for the development. To the extent the damage is deemed to create a hazard to the community, it must be repaired immediately.**
- 1.6 Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.**

2.0 APPROVED PLANS AND DOCUMENTS

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this permit:**

Plan/Document Name	Plan/Document Number	Revision Number	Date
Site Plan and Elevations	DA-01	-	06/07/2022 (Received date)

- 2.2 Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.**

3.0 SEWER WORKS

- 3.1 At the time of submitting an application for a Development Permit for Building Work or Plumbing and Drainage Work Permit (whichever is lodged first) to Council provide an RPEQ certified plan demonstrating that the construction of the building will not cause impacts to Council's sewer infrastructure. Alternatively submit a request to Council to shorten the sewer line. All works associated with the sewer are met at no expense to Council.**

4.0 STORMWATER WORKS

- 4.1 Stormwater from the approved development must drain to a lawful point of discharge, being Clematis Street. Stormwater run-off must not adversely affect adjoining land or infrastructure in comparison to the pre-development condition by way of blocking, altering or diverting existing stormwater runoff patterns or have the potential to cause damage to other infrastructure.**

5.0 ACCESS WORKS

- 5.1 Construct and maintain a single vehicle crossover from Clematis Street generally in accordance with the standard drawing, Figure 2 – Vehicle Crossover – Piped, from the General Development Code of the Blackall-Tambo Region Planning Scheme.**

6.0 SERVICES

- 6.1 The site must be connected to Council's reticulated water and sewer networks.**
- 6.2 Electricity and telecommunication services must be provided to the premises in accordance with the standards and requirements of the relevant service provider.**

7.0 ASSET MANAGEMENT

- 7.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.**

8.0 CONSTRUCTION ACTIVITIES

- 8.1 Prior to construction of the vehicle access and water and sewer connections, forms for a Minor Works on Road Application and a Water/Sewer Connection Application must be completed and submitted to Council to notify the details of work being undertaken.**

- 8.2 Implement and maintain an Erosion and Sediment Control Plan (ESCP) on-site, in accordance with the *IECA 2008 Best Practice Erosion and Sediment Control* document (as amended) for the duration of the works, and until such time all exposed soil areas are permanently stabilised. The ESCP must be available on-site for inspection by Council Officers during the works.**
- 8.3 The construction of any works must be undertaken in accordance with good engineering practice and workmanship and generally in accordance with the provisions of any relevant standards under the *Blackall-Tambo Region Planning Scheme*.**
- 8.4 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the development site, unless otherwise approved in writing by Council.**
- 8.5 Construction activity and noise must be limited to the hours of 06:30 to 18:30 Monday to Saturday, with no work to occur on Sundays or public holidays.**

ADVISORY NOTES

- A. Prior to commencing any construction activities, the applicant/developer will be required to obtain further development permits for building work, and plumbing and drainage work, and potentially for operational work, as required under relevant legislation for this work.**
- B. This approval does not negate the requirement for compliance with all other relevant Local Laws and other statutory requirements. Any provisions contained in this approval relating to the enforcement of any of the conditions shall be in addition to all other rights, powers and privileges that the Council may possess or obtain, and nothing contained in these conditions shall be construed so as to prejudice, affect or otherwise derogate or limit these rights, powers and privileges of the Council.**
- C. General environmental duty under the Environmental Protection Act 1994 and subordinate legislation prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.**
- D. This development approval does not authorise any activity that may harm Aboriginal cultural heritage. It is advised that under section 23 of the Aboriginal Cultural Heritage Act 2003, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the “cultural heritage duty of care”).**

Minute No. 18/08A/22**Carried 7/0**

At this point 9.49 am, Cr Martin left the meeting.
Cr Russell assumed the chair.

5.11 Development Application – DA 01-2021-2022 – 35 Garden Street, Blackall

The Applicant, Louise Martin, seeks a Development Permit for Material Change of Use for Short-term accommodation over land at 35 Garden Street, Blackall, formally described as Lot 1 on RP817732. The subject site contains an existing dwelling house that will be used to provide accommodation.

The dwelling house contains three bedrooms and one bathroom, and it is intended to provide accommodation to a single family or group at a time. The site contains an existing carport that can be utilised for parking.

Under the Blackall-Tambo Region Planning Scheme 2020 (the Planning Scheme), the subject site is in the Township Zone. The defined use that has been applied for, being 'Short-term accommodation, is subject to Code Assessment in the Township Zone where contained within an existing building and with a maximum of six guests.

Based on an assessment of the proposal in accordance with the Code Assessment process articulated in the Planning Act 2016, this decision report recommends approval of the development application, subject to the conditions stated herein.

MOTION: **Moved: Cr PJ Pullos**

Seconded: Cr DA Hardie

That Council approves the application for a Development Permit for Material Change of Use for Short-term accommodation over land at 35 Garden Street, Blackall, formally described as Lot 1 on RP17732, subject to the following conditions:

1.0 PARAMETERS OF APPROVAL

- 1.1 The Developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the Developer at all times unless otherwise stated.**
- 1.2 Where these conditions refer to “Council” in relation to requiring Council to approve or be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by Council.**
- 1.3 All conditions, works, or requirements of this development approval must be undertaken and completed prior to commencement of the use and to Council’s satisfaction, unless otherwise stated in a development condition.**
- 1.4 The cost of all works associated with the construction of the development including services, facilities and/or public utility alterations required are met at no cost to the Council or relevant utility provider, unless otherwise stated in a development condition.**

1.5 The developer is required to have repaired any damage to existing infrastructure that may have occurred during any works carried out for the development. To the extent the damage is deemed to create a hazard to the community, it must be repaired immediately.

1.6 Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.

2.0 APPROVED PLANS AND DOCUMENTS

2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this permit:

Plan/Document Name	Plan/Document Number	Revision Number	Date
Site Plan	DA-01	-	09/08/2022

2.2 Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.

3.0 LIMITATIONS OF USE

3.1 The total number of guests at any one time must not exceed six (6).

3.2 One onsite car space is to be available at all times to guests.

4.0 ENVIRONMENTAL HEALTH

4.1 Undertake the approved development so there is no environmental nuisance or detrimental effect on any surrounding land uses and activities by reason of the emission of noise, dust, vibration, odour, fumes, smoke, vapour, steam, soot, wastewater, waste products, oil or otherwise.

4.2 In accordance with the Environmental Protection (Waste Management) Regulations, all waste storage areas must be kept in a clean, tidy condition, and sufficient waste containers and services are to be provided to cater for the containment and removal of all waste generated on the site. Waste must be removed to a lawful landfill.

5.0 ASSET MANAGEMENT

5.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.

6.0 CONSTRUCTION ACTIVITIES

6.1 Prior to construction of the vehicle access and water and sewer connections, forms for a Minor Works on Road Application and a Water/Sewer Connection Application must be completed and

- submitted to Council to notify the details of work being undertaken.
- 6.2 Implement and maintain an Erosion and Sediment Control Plan (ESCP) on-site, in accordance with the *IECA 2008 Best Practice Erosion and Sediment Control* document (as amended) for the duration of the works, and until such time all exposed soil areas are permanently stabilised. The ESCP must be available on-site for inspection by Council Officers during the works.
- 6.3 The construction of any works must be undertaken in accordance with good engineering practice and workmanship and generally in accordance with the provisions of any relevant standards under the *Blackall-Tambo Region Planning Scheme*.
- 6.4 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the development site, unless otherwise approved in writing by Council.
- 6.5 Construction activity and noise must be limited to the hours of 06:30 to 18:30 Monday to Saturday, with no work to occur on Sundays or public holidays.

ADVISORY NOTES

- A. Prior to commencing any construction activities, the applicant/developer will be required to obtain further development permits for building work, and plumbing and drainage work, and potentially for operational work, as required under relevant legislation for this work.
- B. This approval does not negate the requirement for compliance with all other relevant Local Laws and other statutory requirements. Any provisions contained in this approval relating to the enforcement of any of the conditions shall be in addition to all other rights, powers and privileges that the Council may possess or obtain, and nothing contained in these conditions shall be construed so as to prejudice, affect or otherwise derogate or limit these rights, powers and privileges of the Council.
- C. General environmental duty under the Environmental Protection Act 1994 and subordinate legislation prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.
- D. This development approval does not authorise any activity that may harm Aboriginal cultural heritage. It is advised that under section 23 of the Aboriginal Cultural Heritage Act 2003, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care").

Minute No. 19/08A/22

Carried 6/0

At this point, 9.53 am, Cr Martin returned to the meeting and resumed the chair.

CLOSURE:

There being no further business to consider, the Mayor declared the Meeting closed at 9.54 am.

CONFIRMATION OF MINUTES:

Confirmed by Council as a true and correct record at the General Meeting held on Wednesday 21 September 2022.

Signed.....Mayor

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Minute No.	Report Number	Subject	Resolution	Action By	Result
10/07A/22	4.1.6	Proposal to Relocate the Tambo Library and Visitor Information Centre to the Grassland Building.	That Council continues consultation with the Tambo Arts Council regarding possible relocation of the Tambo Library and Visitor Information Centre to the Grassland Gallery building.	CEO	Ongoing
05/08A/22	4.1.4	Employee Conflict of Interest Policy Review	That Council adopt the revised Employee Conflict of Interest Policy.	DFCCS	The website and register have been updated.
08/08A/22	4.2.3	Purchase of Tractor Mower	That Council accept the quotation from Vanderfield/RDO Roma to supply one (1) new John Deer 2038F mower for \$37,000.00 (ex GST). This mower is preferred as it will provide like for like change out and is value for money. Local Buy (LG282) contract will apply.	DWS	Order has been placed with the supplier.
17/08A/22	5.9	Application for Domestic Water Connection – 11856 Isisford-Blackall Road, Blackall	That Council decline the request to connect 11859 Isisford-Blackall Road to the Blackall town water supply as the property is outside the defined water area, Council has a legislative requirement to ensure that users within the defined water area receive an adequate service and the property is not connected to the private water infrastructure.	CEO	The applicant has been advised of Council's decision.
18/08A/22	5.10	Development Application – DA 42-2021-2022 – 24 Clematis Street, Blackall	That Council approves of the application for a Development Permit for Material Change of Use for a Dwelling house over land at 24 Clematis Street, Blackall, formally described as Lot 4 on RP603594, subject to the following conditions: 1.0 PARAMETERS OF APPROVAL 1.1 The Developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the Developer at all times unless otherwise stated.	CEO	Appeal period

			<p>1.2 Where these conditions refer to “Council” in relation to requiring Council to approve or be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by Council.</p> <p>1.3 All conditions, works, or requirements of this development approval must be undertaken and completed prior to commencement of the use and to Council’s satisfaction, unless otherwise stated in a development condition.</p> <p>1.4 The cost of all works associated with the construction of the development including services, facilities and/or public utility alterations required are met at no cost to the Council or relevant utility provider, unless otherwise stated in a development condition.</p> <p>1.5 The developer is required to have repaired any damage to existing infrastructure that may have occurred during any works carried out for the development. To the extent the damage is deemed to create a hazard to the community, it must be repaired immediately.</p> <p>1.6 Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.</p> <p>2.0 APPROVED PLANS AND DOCUMENTS</p>		
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			<div><div>2.1</div><div>The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this permit:</div></div> <table><tr><th>Plan/Document Name</th><th>Plan/Document Number</th><th>Revision Number</th><th>Date</th></tr><tr><td>Site Plan and Elevations</td><td>DA-01</td><td>-</td><td>06/07/2022 (Received date)</td></tr></table> <div><div>2.2</div><div>Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.</div></div> <div><div>3.0</div><div>SEWER WORKS</div></div> <div><div>3.1</div><div>At the time of submitting an application for a Development Permit for Building Work or Plumbing and Drainage Work Permit (whichever is lodged first) to Council provide an RPEQ certified plan demonstrating that the construction of the building will not cause impacts to Council's sewer infrastructure. Alternatively submit a request to Council to shorten the sewer line. All works associated with the sewer are met at no expense to Council.</div></div> <div><div>4.0</div><div>STORMWATER WORKS</div></div> <div><div>4.1</div><div>Stormwater from the approved development must drain to a lawful point of discharge, being Clematis Street. Stormwater run-off must not adversely affect adjoining land or infrastructure in comparison to the pre-</div></div>	Plan/Document Name	Plan/Document Number	Revision Number	Date	Site Plan and Elevations	DA-01	-	06/07/2022 (Received date)		
Plan/Document Name	Plan/Document Number	Revision Number	Date										
Site Plan and Elevations	DA-01	-	06/07/2022 (Received date)										

			<p>development condition by way of blocking, altering or diverting existing stormwater runoff patterns or have the potential to cause damage to other infrastructure.</p> <p>5.0 ACCESS WORKS</p> <p>5.1 Construct and maintain a single vehicle crossover from Clematis Street generally in accordance with the standard drawing, Figure 2 – Vehicle Crossover – Piped, from the General Development Code of the Blackall-Tambo Region Planning Scheme.</p> <p>6.0 SERVICES</p> <p>6.1 The site must be connected to Council's reticulated water and sewer networks.</p> <p>6.2 Electricity and telecommunication services must be provided to the premises in accordance with the standards and requirements of the relevant service provider.</p> <p>7.0 ASSET MANAGEMENT</p> <p>7.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.</p> <p>8.0 CONSTRUCTION ACTIVITIES</p> <p>8.1 Prior to construction of the vehicle access and water and sewer connections, forms for a Minor Works on Road Application and a Water/Sewer Connection Application must be completed and submitted to Council to notify the details of work being undertaken.</p> <p>8.2 Implement and maintain an Erosion and Sediment Control Plan (ESCP) on-site, in accordance with the <i>IECA 2008 Best Practice</i></p>		
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			<p><i>Erosion and Sediment Control</i> document (as amended) for the duration of the works, and until such time all exposed soil areas are permanently stabilised. The ESCP must be available on-site for inspection by Council Officers during the works.</p> <p>8.3 The construction of any works must be undertaken in accordance with good engineering practice and workmanship and generally in accordance with the provisions of any relevant standards under the <i>Blackall-Tambo Region Planning Scheme</i>.</p> <p>8.4 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the development site, unless otherwise approved in writing by Council.</p> <p>8.5 Construction activity and noise must be limited to the hours of 06:30 to 18:30 Monday to Saturday, with no work to occur on Sundays or public holidays.</p> <p>ADVISORY NOTES</p> <p>E. Prior to commencing any construction activities, the applicant/developer will be required to obtain further development permits for building work, and plumbing and drainage work, and potentially for operational work, as required under relevant legislation for this work.</p> <p>F. This approval does not negate the requirement for compliance with all other relevant Local Laws and other statutory requirements. Any provisions contained in this approval relating to the enforcement of any of</p>		
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			<p>the conditions shall be in addition to all other rights, powers and privileges that the Council may possess or obtain, and nothing contained in these conditions shall be construed so as to prejudice, affect or otherwise derogate or limit these rights, powers and privileges of the Council.</p> <p>G. General environmental duty under the Environmental Protection Act 1994 and subordinate legislation prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.</p> <p>This development approval does not authorise any activity that may harm Aboriginal cultural heritage. It is advised that under section 23 of the Aboriginal Cultural Heritage Act 2003, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the “cultural heritage duty of care”).</p>		
19/08A/22	5.11	Development Application – DA 01-2021-2022	<p>That Council approves the application for a Development Permit for Material Change of Use for Short-term accommodation over land at 35 Garden Street, Blackall, formally described as Lot 1 on RP17732, subject to the following conditions:</p> <p>1.0 PARAMETERS OF APPROVAL</p> <p>1.1 The Developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the</p>	CEO	Appeal period

			Developer at all times unless otherwise stated.		
			1.2 Where these conditions refer to “Council” in relation to requiring Council to approve or be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by Council.		
			1.3 All conditions, works, or requirements of this development approval must be undertaken and completed prior to commencement of the use and to Council’s satisfaction, unless otherwise stated in a development condition.		
			1.4 The cost of all works associated with the construction of the development including services, facilities and/or public utility alterations required are met at no cost to the Council or relevant utility provider, unless otherwise stated in a development condition.		
			1.5 The developer is required to have repaired any damage to existing infrastructure that may have occurred during any works carried out for the development. To the extent the damage is deemed to create a hazard to the community, it must be repaired immediately.		
			1.6 Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.		

			<div>2.0APPROVED PLANS AND DOCUMENTS</div> <div>2.1The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this permit:</div> <table><tr><td>Plan/Document Name</td><td>Plan/Document Number</td><td>Revision Number</td><td>Date</td></tr><tr><td>Site Plan</td><td>DA-01</td><td>-</td><td>09/08/2022</td></tr></table> <div>2.2Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.</div> <div>3.0LIMITATIONS OF USE</div> <div>3.1The total number of guests at any one time must not exceed six (6).</div> <div>3.2One onsite car space is to be available at all times to guests.</div> <div>4.0ENVIRONMENTAL HEALTH</div> <div>4.1Undertake the approved development so there is no environmental nuisance or detrimental effect on any surrounding land uses and activities by reason of the emission of noise, dust, vibration, odour, fumes, smoke, vapour, steam, soot, wastewater, waste products, oil or otherwise.</div> <div>4.2In accordance with the Environmental Protection (Waste Management)</div>	Plan/Document Name	Plan/Document Number	Revision Number	Date	Site Plan	DA-01	-	09/08/2022		
Plan/Document Name	Plan/Document Number	Revision Number	Date										
Site Plan	DA-01	-	09/08/2022										

			<p>Regulations, all waste storage areas must be kept in a clean, tidy condition, and sufficient waste containers and services are to be provided to cater for the containment and removal of all waste generated on the site. Waste must be removed to a lawful landfill.</p> <p>5.0 ASSET MANAGEMENT</p> <p>5.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.</p> <p>6.0 CONSTRUCTION ACTIVITIES</p> <p>6.1 Prior to construction of the vehicle access and water and sewer connections, forms for a Minor Works on Road Application and a Water/Sewer Connection Application must be completed and submitted to Council to notify the details of work being undertaken.</p> <p>6.2 Implement and maintain an Erosion and Sediment Control Plan (ESCP) on-site, in accordance with the <i>IECA 2008 Best Practice Erosion and Sediment Control</i> document (as amended) for the duration of the works, and until such time all exposed soil areas are permanently stabilised. The ESCP must be available on-site for inspection by Council Officers during the works.</p> <p>6.3 The construction of any works must be undertaken in accordance with good engineering practice and workmanship and generally in accordance with the provisions</p>		
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			<p>of any relevant standards under the <i>Blackall-Tambo Region Planning Scheme</i>.</p> <p>6.4 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the development site, unless otherwise approved in writing by Council.</p> <p>6.5 Construction activity and noise must be limited to the hours of 06:30 to 18:30 Monday to Saturday, with no work to occur on Sundays or public holidays.</p> <p>ADVISORY NOTES</p> <p>E. Prior to commencing any construction activities, the applicant/developer will be required to obtain further development permits for building work, and plumbing and drainage work, and potentially for operational work, as required under relevant legislation for this work.</p> <p>F. This approval does not negate the requirement for compliance with all other relevant Local Laws and other statutory requirements. Any provisions contained in this approval relating to the enforcement of any of the conditions shall be in addition to all other rights, powers and privileges that the Council may possess or obtain, and nothing contained in these conditions shall be construed so as to prejudice, affect or otherwise derogate or limit these rights, powers and privileges of the Council.</p> <p>G. General environmental duty under the Environmental Protection Act 1994 and subordinate legislation prohibits unlawful environmental nuisance caused by noise,</p>		
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			<p>aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.</p> <p>H. This development approval does not authorise any activity that may harm Aboriginal cultural heritage. It is advised that under section 23 of the Aboriginal Cultural Heritage Act 2003, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the “cultural heritage duty of care”).</p>		
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BLACKALL-TAMBO REGIONAL COUNCIL[Return to Agenda](#)[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 21 September 2022

Item No: 4.1.1

SUBJECT HEADING: Financial Report for the Month of August 2022

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: In accordance with s204 of the Local Government Regulation 2012 a monthly financial report is required to be presented to Council. The financial report for August 2022 details Council's current financial position and compares its performance against the adopted budget for 2022-2023.

Officer's Recommendation: That Council receive the Financial Report for August 2022.

Background

In accordance with section 204 of the *Local Government Regulation 2012* the financial report of Council must be presented at the monthly meeting of Council. This ensures adequate oversight of Council's financial position and performance against the latest approved budget.

Link to Corporate Plan

Governance

Outcome 4 – Financial

Consultation (internal/external)

CEO

Director of Finance

Manager of Finance

Policy Implications

Nil

Budget and Resource Implications

Nil

FINANCE REPORT TO A MEETING OF THE BLACKALL-TAMBO REGIONAL COUNCIL HELD ON 21 SEPTEMBER 2022

Contents

- 1. Cash Position**
- 2. Monthly Cash Flow Estimate**
- 3. Comparative Data**
- 4. Capital Funding - budget V's actual**
- 5. Road Works - budget V's actual**
- 6. Rates Arrears Summary**
- 7. Capital Projects Detail**
- 8. Revenue and Expenditure Summary**

FINANCE REPORT TO A MEETING OF BLACKALL-TAMBO REGIONAL COUNCIL

HELD ON 21 SEPTEMBER 2022

1. Cash Position as at 31 August 2022

Cash at Bank

Operating Accounts \$ 3,274,629

Short Term Investments

Queensland Treasury Corporation - Cash Fund \$ 21,000,000

\$ 24,274,629

The following items should be backed by cash and investments, plus any increases in the surplus of Debtors over Creditors and unspent grants.

Cash backed Current Liabilities (Employee Entitlements) \$ 2,802,319

Unspent Grants (Restricted Cash) \$ 1,372,739

\$ 4,175,058

	<i>Debtors</i>	<i>Creditors</i>	
Balance of recoverable debtors - estimated creditors :	745,775	139,262	\$ 606,513

Plus cash surplus	24,274,629	4,175,058	\$ 20,099,571
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Working Capital **\$ 20,706,084**

2. Monthly Cashflow Estimate: September 2022

Receipts

Rates & Fees & Charges \$ 1,100,000

Debtors \$ 510,000

Grants/Subsidies/Loans QTC \$ -

Total \$ 1,610,000

Expenditure

Payroll \$ 800,000

Creditor Payments \$ 800,000

Loan Payments \$ -

Total \$ 1,600,000

Therefore cash is expected to increase by \$ 10,000 in the period.

3. Comparative Data:

	August 2022	August 2021
Cash position	24,274,629	21,720,990
Working capital	20,706,084	16,440,776
Rate arrears	50,966	156,066
Outstanding debtors	745,775	1,348,493
Current creditors	139,262	68,944

FINANCE REPORT TO A MEETING OF BLACKALL-TAMBO REGIONAL COUNCIL**HELD ON 21 SEPTEMBER 2022****4. Capital Works Summary: 1 July 2022 to 30 June 2023**

	Budget	YTD Actual	% of Budget
Buildings & Other Structures	2,109,600	58,905	3%
Plant & Equipment	813,000	632,840	78%
Road Infrastructure	4,853,065	240,469	5%
Water Infrastructure	930,000	-	0%
Sewerage Infrastructure	250,000	-	0%
Total	8,955,665	932,214	10%

5. Road Works Expenditure : 1 July 2022 to 30 June 2023

	Budget	Expended YTD Actual	% of Budget Expended
1. Rural Roads	9,847,300	1,002,232	10%
2. Town Streets	400,000	44,411	11%
3. RMPC Works	2,871,795	473,733	16%
Total Roads Expenditure	13,119,095	1,520,376	12%

6. Rate Arrears Summary

Total Rates Outstanding Balance \$ **1,441,613**

Rates Outstanding Breakdown	Total	No. of Assessments
Current	\$ 1,390,647	559
1 Year	\$ 30,950	31
2 Years	\$ 12,914	7
3 Years and over	\$ 7,102	4

BTRC 2022-23 CAPITAL EXPENDITURE PROJECTS		1/07/22 to 30/06/23		SOURCES OF FUNDING			Comments
Particulars	Budget 2022-23	Expenditure YTD	% Expended	Capital Grants	Contributions	Council Contribution	
BUILDINGS & OTHER STRUCTURES	2,109,600	58,905	0	878,600	-	1,231,000	
Tambo Dam Tree Lights	100,000	-	0%	-	-	100,000	In progress
Tambo Dam Beautification	100,000	-	0%	-	-	100,000	Planning stage
Tambo Truck Museum	200,000	50,305	25%	200,000	-	-	In progress
Tambo Racecourse Rock Removal	60,000	-	0%	-	-	60,000	Planning stage
Tambo Historic House Shed	40,000	8,600	22%	-	-	40,000	In progress
Blackall Admin Office South Wall	100,000	-	0%	-	-	100,000	Planning stage
Blackall Cultural Centre Lighting & Accoustic matting	100,000	-	0%	-	-	100,000	Planning stage
Banks Park snail structure, floor, tank and table	20,000	-	0%	-	-	20,000	Planning stage
Shade Structures - Blackall Carpark & TMPC	100,000	-	0%	-	-	100,000	Planning stage
LGA Entry Signs - Blackall & Tambo	40,000	-	0%	-	-	40,000	Planning stage
Four Mile Waterhole - culvert & grading	30,000	-	0%	-	-	30,000	Planning stage
Tambo TV Transmitters	35,000	-	0%	-	-	35,000	Planning stage
Blackall Campdraft Arena BBRF -subject to funding	392,600	-	0%	207,600	-	185,000	Subject to funding
Blackall Airport PAPI Lights - subject to funding	142,000	-	0%	71,000	-	71,000	Subject to funding
Tambo Childcare Building - subject to funding	100,000	-	0%	100,000	-	-	Subject to funding
Blackall Saleyards Upgrade - subject to funding	550,000	-	0%	300,000	-	250,000	Subject to funding
PLANT & EQUIPMENT	813,000	632,840	83%	-	-	813,000	
Plant Replacement including committed orders	763,000	632,840	83%	-	-	763,000	As per plant replacement program
Plant New - Cherry Picker	50,000	-	0%	-	-	50,000	As per plant replacement program
ROAD INFRASTRUCTURE	4,853,065	240,469	5%	4,003,065	-	850,000	
R2R Emmet Road Works	808,300	-	0%	808,300	-	-	Planning Stage
LRCI Stage 3 Local Rd Reseals	1,200,000	-	0%	800,000	-	400,000	Planning Stage
LRCI Stage 3 Main Street Rehab	800,000	-	0%	800,000	-	-	Planning Stage
Remote Rds RRUP - Langlo Rd Resheet	600,000	-	0%	480,000	-	120,000	Planning Stage
TIDS Scrubby Creek Rd	400,000	17,944	4%	200,000	-	200,000	In Progress
Blackall Median Strip upgrade	100,000	-	0%	-	-	100,000	Planning Stage
Banks Park Footpath	30,000	-	0%	-	-	30,000	Planning Stage
Heavy Vehicle Bypass Stage 2 (LRCI & HVSP)	914,765	222,525	24%	914,765	-	-	In Progress
WATER INFRASTRUCTURE	930,000	-	0%	880,000	-	50,000	
Water infrastructure renewals and upgrades	930,000	-	0%	880,000	-	50,000	Planning stage
SEWERAGE INFRASTRUCTURE	250,000	-	0%	200,000	-	50,000	
Sewerage infrastructure renewals and upgrades	250,000	-	0%	200,000	-	50,000	Planning stage
TOTAL CAPITAL PROGRAM 22-23	8,955,665	932,214		5,961,665	-	2,994,000	

General Ledger2022.7.5.1

Revenue and Expenditure Summary

Page - 1

(Accounts: 0100-0001-0000 to 5245-2000-0000. All report groups. 17% of year elapsed. To Level 2. Excludes committed costs)

Blackall-Tambo Regional Council (Budget for full year)

Financial Year Ending 2023

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			REVENUE			EXPENDITURE		
	31 Aug 2022		AMENDED	ORIGINAL		31 Aug 2022	AMENDED	ORIGINAL
	ACTUAL		BUDGET	BUDGET		ACTUAL	BUDGET	BUDGET
1000-0001 ADMINISTRATION								
1000-0002 Administration	36,675	16%	222,500	222,500	695,786	19%	3,701,800	3,701,800
1100-0002 Finance	2,271,756	32%	7,046,000	7,046,000	16,737	23%	74,000	74,000
1200-0002 Oncosts	0	0%	0	0	406,826	-91%	(447,900)	(447,900)
1300-0002 Stores/Purchasing	0	0%	0	0	(445)	-1%	52,800	52,800
2000-0002 Corporate Governance	50,590	---	0	0	193,085	26%	751,200	751,200
2100-0002 Business Activities	14,057	31%	45,000	45,000	13,875	28%	49,700	49,700
2150-0002 Saleyard Operations	255,586	16%	1,561,000	1,561,000	142,640	14%	1,036,200	1,036,200
2200-0002 Tambo Sawmill	1,309	7%	18,000	18,000	10,069	67%	15,000	15,000
2350-0002 Airports/Aerodromes	19,071	19%	102,000	102,000	27,108	9%	306,500	306,500
2450-0002 Tourism	19,115	45%	42,500	42,500	73,479	20%	360,300	360,300
2500-0002 Planning & Development	5,280	12%	45,000	45,000	2,373	4%	65,000	65,000
2580-0002 Economic & Community Develop	1,372,739	34%	4,038,600	4,038,600	0	0%	82,500	82,500
2600-0002 Environmental	14,678	18%	83,100	83,100	31,439	20%	160,000	160,000
2650-0002 Animal Control	17,690	78%	22,800	22,800	8,883	15%	58,000	58,000
2700-0002 Stock Routes	11,485	11%	108,500	108,500	15,261	4%	340,000	340,000
3000-0002 Work Scheme and Community	4,178	25%	17,000	17,000	20,897	17%	125,000	125,000
3100-0002 Council Housing	21,890	10%	220,000	220,000	41,798	14%	299,500	299,500
3300-0002 Child Care Services	98,253	36%	273,200	273,200	41,797	9%	469,500	469,500
3350-0002 Sport and Recreation	15,548	24%	64,400	64,400	5,754	5%	112,000	112,000
3400-0002 Youth Services	0	0%	0	0	0	0%	80,000	80,000
3415-0002 Tambo Multi-Purpose Centre	41,440	24%	173,600	173,600	38,179	14%	271,100	271,100
3445-0002 Disability	24,961	35%	71,500	71,500	11,148	22%	50,000	50,000
3460-0002 Community Services	0	0%	315,300	315,300	2,797	1%	325,800	325,800
3470-0002 Miscellaneous Care Services	0	0%	0	0	0	0%	2,000	2,000
3500-0002 Libraries, Education and Arts	125	1%	9,600	9,600	34,992	15%	232,300	232,300
3570-0002 Regional Arts Development Fund	490	1%	51,000	51,000	37,227	12%	314,000	314,000
3600-0002 Halls and Cultural Centres	827	28%	3,000	3,000	13,571	6%	230,200	230,200
3700-0002 Showgrounds & Sports Facilities	8,053	89%	9,000	9,000	61,121	9%	692,000	692,000
3740-0002 Funerals	11,017	20%	55,000	55,000	11,106	20%	55,000	55,000
3800-0002 Corporate Buildings	0	0%	0	0	21,018	11%	195,500	195,500
1000-0001 ADMINISTRATION	4,316,814	30%	14,597,600	14,597,600	1,978,520	20%	10,059,000	10,059,000
4000-0001 WORKS AND SERVICES								
4001-0002 Works Office and Depot	0	0%	0	0	141,949	5%	3,074,000	3,074,000
4100-0002 Town Street Maintenance	0	0%	0	0	44,411	11%	400,000	400,000
4200-0002 Rural Roads Maintenance	150,670	13%	1,193,500	1,193,500	130,951	16%	800,000	800,000
4500-0002 Recoverable Works	1,376,671	8%	16,769,600	16,769,600	1,485,996	9%	15,684,300	15,684,300
4550-0002 Plant Operations	601,340	17%	3,590,000	3,590,000	588,412	21%	2,838,500	2,838,500
4600-0002 SES - Disaster Mgmt	6,577	13%	49,000	49,000	9,353	6%	157,500	157,500
4700-0002 Cemeteries	0	0%	1,000	1,000	6,118	10%	62,400	62,400
4800-0002 Parks, Gardens and Reserves	0	0%	0	0	169,416	17%	1,012,900	1,012,900
4860-0002 Aquatic Centres	0	0%	0	0	48,694	10%	506,700	506,700
5000-0002 Cleansing	169,362	48%	351,400	351,400	38,245	13%	286,500	286,500
5100-0002 Water Supply	446,326	50%	893,600	893,600	49,373	10%	500,400	500,400
5200-0002 Sewerage Services	380,765	50%	767,100	767,100	37,540	11%	340,400	340,400
4000-0001 WORKS AND SERVICES	3,131,711	13%	23,615,200	23,615,200	2,750,457	11%	25,663,600	25,663,600
TOTAL REVENUE AND EXPENDITURE	7,448,525	19%	38,212,800	38,212,800	4,728,977	13%	35,722,600	35,722,600

Account/Function Specific Comments for Revenue and Expenditure Summary Report

Account	Description	Revenue	Expenditure
1100-0002	Finance	<i>Includes general rates levied for 6 months</i>	
1200-0002	Oncosts		<i>Includes insurance premiums paid for 12 months</i>
2200-0002	Tambo Sawmill		<i>Includes environmental permit fees and rates</i>
2580-0002	Economic & Community	<i>Includes unspent capital grants brought forward from prior year</i>	
2650-0002	Animal Control	<i>Annual animal registration fees issued in July</i>	
3300-0002	Child Care Services	<i>Includes sustainability grant received \$75,000</i>	
3460-0002	Community Services	<i>Grant agreement signed recently, funding receipt to follow</i>	
3700-0002	Showgrounds & Sports	<i>Additional revenue from camping permits</i>	
5000-0002	Cleansing	<i>Rate charges levied for 6 months</i>	
5100-0002	Water Supply	<i>Rate charges levied for 6 months</i>	
5200-0002	Sewerage Services	<i>Rate charges levied for 6 months</i>	

BLACKALL-TAMBO REGIONAL COUNCIL[Return to Agenda](#)[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 21 September 2022

Item No: **4.1.2****SUBJECT HEADING: DFCCS Operations Report – August 2022**

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: The Director of Finance Corporate and Community Services operations report for August 2022 is presented to Council. The report includes housing and administration, Blackall aerodrome, libraries, visitor information centres, facility bookings, Tambo Multipurpose and Tambo Child Care Centre.

Officer's Recommendation: That Council receive the DFCCS Operations Report for August 2022.

Background**Blackall Buildings**

- Monthly fire alarm system inspection at the Cultural Centre complete
- Two pensioner units vacant – hut 1/30 and 3/26 Bauhinia Lane

Tambo Housing**Building Maintenance**

- The Tambo Hall floor has been repaired.
- Several smaller repairs have been carried out at the Coolibah units and Council houses which were identified in the housing inspections.
- Quotes are sought to paint the interior of the TCCC during the coming school holidays.

Aged Housing

- There are 3 two-bedroom units vacant in the Coolibah Village.
- Lifting lino near the back door of one of the units has been replaced with tiles.

Blackall Visitor Information Centre**Monthly Statistics:****Visitor Numbers to Blackall Tourist Information Centre**

2021/2022	Visitor Numbers	2022/2023	Visitor Numbers
July	3794	July	3291
August	2628	August	3697
September	2100	September	
October	904	October	
November	185	November	
December	93	December	
January	101	January	

2021/2022	Visitor Numbers	2022/2023	Visitor Numbers
February	164	February	
March	367	March	
April	928	April	
May	1710	May	
June	3119	June	
Year to Date	16,093	Year to Date	6988

Issue of Camping Permits

Month	Information Centre	Self - Registration	Total for Month 2022/23
July	426	615	1041
August	378	621	999
September			
October			
November			
December			
January			
February			
March			
April			
May			
June			
Year to Date	426	615	1041
2021/2022	2354	2100	4454

Camping Ground Fees

Month	\$ Amount	2022/2023 YTD \$
July	\$13,710.25	\$13,710.25
August	\$10,613.00	\$24,323.24
September		
October		
November		
December		
January		
February		
March		
April		
May		
June		

Month	\$ Amount	2022/2023 YTD \$
Year ending 2021/2022	\$44,561.60	

Blackall Library Report

Month	Loans 2021/22	Loans 2022/23	Visitors 2021/22	Visitors 2022/23	Requests 2021/22	Requests 2022/23	Members Added 2021/22	Members Added 2022/23
July	248	231	471	392	21	52	8	9
August	367	336	508	412	62	34	6	15
September	346		479		27		9	
October	277		389		30		14	
November	300		415		41		10	
December	278		155		43		2	
January	273		278		111		4	
February	358		320		77		10	
March	368		360		59		8	
April	207		341		65		5	
May	305		356		20		8	
June	289		296		42		10	
Year to Date	3616	657	4628	804	598	86	94	24

Tambo Library and Tourist Report

	Loans 2021/22	Loans 2022/23	Visitors 2021/22	Visitors 2022/23	Requests 2021/22	Requests 2022/23	Members Added 2021/22	Members Added 2022/23
July	396	383	103	136	53	51	4	4
August	381	435	113	160	52	63	3	4
September	425		115		58		9	
October	375		115		62		3	
November	400		122		70		1	
December	326		123		29		1	
January	363		95		55		8	
February	445		109		67		1	
March	521		145		57		11	
April	346		120		55		6	
May	435		183		58		3	
June	398		122		51		2	
Totals	4811	818	1465	296	616	114	52	8

	Visits 2021/22	Visits 2022/23
July	733	750
August	512	754
September	511	
October	197	
November	126	
December	56	
January	85	
February	94	
March	203	
April	390	
May	609	
June	893	
Totals	4409	1504

Council Facility Bookings

Blackall	Memorial Hall		Cultural Centre		Showgrounds		Racecourse		Bus	
	21/22	22/23	21/22	22/23	21/22	22/23	21/22	22/23	21/22	22/23
July	0	1	6	7	13	1	1	1	8	4
August	2	1	5	11	15	3	1	0	8	4
September	2		5		6		0		5	
October	2		9		3		2		7	
November	2		11		1		1		6	
December	1		2		0		0		1	
January	1		0		1		0		0	
February	1		7		1		1		1	
March	1		6		1		0		3	
April	1		8		2		1		2	
May	4		10		4		0		5	
June	3		6		6		1		1	
TOTAL	20	2	75	18	53	4	8	1	47	8

Tambo	Shire Hall		Racecourse		Western Sports		Bus	
	21/22	22/23	21/22	22/23	21/22	22/23	21/22	22/23
July	11	7	2	2	2	1	2	1
August	7	13	2	1	0	4	0	2
September	7		4		0		0	
October	16		2		2		2	
November	20		1		2		3	
December	14		2		2		1	
January	2		2		0		0	
February	9		0		0		2	
March	8		0		3		2	
April	5		2		0		0	
May	11		2		0		1	

Tambo	Shire Hall		Racecourse		Western Sports		Bus	
June	8		1		2		7	
TOTAL	118	20	20	3	13	5	20	3

Tambo Childcare Centre

Attendance	Month 2021-2022	YTD 2021-2022	Month 2022-2023	YTD 2022-2023
July	255	255	111	111
August	262	517	161	272
September	181	698		
October	191	889		
November	180	1073		
December	48	1121		
January	0	1121		
February	101	1222		
March	129	1351		
April	59	1410		
May	114	1524		
June	128	2165		

Finance	Month Receipts 2022-2023	YTD Receipts 2022-2023	Month Expenditure 2022-2023	YTD Expenditure 2022-2023
July	\$6,650.00	\$6,650.00	\$17,623.00	\$17,623.00
August	\$16,603.00	\$23,253.00	\$23,955.00	\$41,678.00
September				
October				
November				
December				
January				
February				
March				
April				
May				
June				

Qantas Report

Month	Pax OFF	Pax ON	Total	YTD
July	113	115	228	228
August	115	99	214	442
September				
October				

November				
December				
January				
February				
March				
April				
May				
June				
6 Monthly Average	127.17	109.17	236.33	236.66
YTD	228	214	442	442
Total for 2021/2022	1069	888	1957	1957

- The roster has been distributed for airport employees.

Tambo Multi-Purpose Centre

- The MPC has sourced a podiatrist from Roma who will commence in September.
- The circus came to Tambo – the coordinator took one of the healthy aging craft ladies who has dementia to the circus and had a wonderful afternoon out.
- Through the WQPHN sporting and recreation funding the local youth dance team was able to attend rehearsals and the dance concert in Blackall.
- Unfortunately, due to a COVID outbreak our senior games that were to be held in Charleville during September are now rescheduled for March 2023.
- The community programs for September include teaching children swimming during term four and term one next year with WQPHN providing funding of \$6 per child.
- The fit and fab spring challenge is a 7-week exercise program and is a free program for the community.
- Allied Health sessions for the month of August
Physiotherapy – 32 sessions
Remedial Massage – 26 sessions

Link to Corporate Plan

Economic Development

Outcome 2 – Tourism

Vibrant Communities

Outcome 1 – Arts and culture

Outcome 2 – Health and wellbeing

Outcome 3 – Community Services

Outcome 4 – Youth

Governance

Outcome 5 – Customer service

Infrastructure

Outcome 2 – Airports

Outcome 5 – Council buildings

Consultation (internal/external)

Neighbourhood Centre Coordinator
Tambo Library and Tourism Officer
Customer Service Officers
Multi-Purpose Coordinator
Child Care Coordinator
Library Officer
Tourism Officer

Policy Implications

Nil

Budget and Resource Implications

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 21 September 2022

Item No: 4.1.3

SUBJECT HEADING: Internal Audit and Risk Management Committee –
Minutes of Meeting 2 September 2022

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and
 Community Services

CLASSIFICATION: (if confidential)

Summary: The Internal Audit and Risk Management Committee meeting was held on 2 September 2022 and the minutes of the meeting are provided to Council.

Officer's Recommendation: That Council receive the minutes of the Internal Audit and Risk Management Committee's meeting 2 September 2022.

Background

The Internal Audit and Risk Management Committee meeting was held to receive the draft annual financial statements for the financial year ended 30 June 2022, plus documents pertaining to the audit, and the IT Officer's presentation.

Link to Corporate Plan

Governance

Outcome 2 – Accountability

Consultation (internal/external)

Chief Executive Officer

Internal Audit and Risk Management Committee members

Director of Finance Corporate and Community Services

Manager of Finance

Internal Auditor

Policy Implications

Nil

Budget and Resource Implications

Nil

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Proposed Risk Treatment

Nil

Minutes of Internal Audit and Risk Management Committee Meeting – 9.00am 1 September 2022

A/. Attendance

Cr Lindsay Russell – Chairman

Cr Boyd Johnstone – Member

Megan Prow – Member

Tony Walsh – Internal Auditor

Kelly Graham – Grant Thornton

Helen Wilkes – ASP Partner

David Moore - QAO Audit Manager

Des Howard – Chief Executive Officer

Alastair Rutherford – Director of Finance Corporate and Community Services

Shalveen Dayal – Manager of Finance

Lance Bly – IT Officer

Open meeting at 9.00am

B/. Apologies

Nil

C/. Business arising out of minutes of previous meeting 1 July 2022.

The Committee requested an update as to the reorganization of the Store at the next meeting on 20 October 2022.

D/. Previous minutes of meeting 1 July 2022

Approved

Moved: Cr. Johnstone

Seconded: Megan Prow

E/. Agenda items

1/. Received the draft annual financial statements for year ending 30 June 2022.

Received the draft annual financial statements and recommended that they be forwarded to the external auditors.

Moved: Megan Prow

Seconded: Cr. Johnstone

2/. Received 2022 Audit Briefing Paper by Grant Thornton

Received

Moved: Cr. Johnstone

Seconded: Megan Prow

3/. Received the Related Party General Policy

Received and recommended the draft policy go to Council for adoption.

Moved: Megan Prow

Seconded: Cr. Johnstone

4/. Received the Asset Valuation Workpaper as of 30 June 2022

Received

Moved: Cr. Johnstone

Seconded: Megan Prow

5/. Received the Landfill Position Paper as of 30 June 2022

Received

Moved: Megan Prow

Seconded: Cr. Johnstone

6/. Received the Revised Risk Register

Received

Moved: Cr. Johnstone

Seconded: Megan Prow

7/. Receive the latest information on cyber security, the IT Risk Assessment Process, and the User Acceptance Policy – IT Officer

The final versions of the IT Risk Assessment Process and the User Acceptance Policy will be presented to the next meeting 20 October by the IT Officer.

Received

Moved: Megan Prow

Seconded: Cr. Johnstone

Motion – Councillor Johnstone moved a motion recommending that management remove all employees from Council’s network who have refused to have the MFA security loaded onto their personal phones when their phones are used to access Council resources.

Moved: Cr. Johnstone

Seconded: Megan Prow

This recommendation has been accepted by management and the Director of Finance Corporate and Community Services has emailed the IT Officer (2/9/2022) with a directive to action the above motion immediately.

F/. Any Other Business

The following audit recommendations were discussed with Council 20 July 2022 and were considered not to be a high priority and did not meet cost / benefit considerations.

Reporting monthly accruals

Accounting and finance policies and procedures manual

Monthly financial reports – written explanatory notes to be provided for all variances over 25%.

Accordingly, the external auditors and the QAO representative were advised of Council's decision.

The meeting closed at 10.54 am

Signed:

Cr. Lindsay Russell

Chairman

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 21 September 2022

Item No: 4.1.4

SUBJECT HEADING: RADF Meeting Minutes

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: The first round of the 2022-2023 RADF program closed for applications on September 2nd and the RADF Committee held a meeting on September 12th.

Officer's Recommendation: That Council receive the meeting minutes of the RADF Committee dated 12 September 2022.

Background

Applications were invited for the first round of funding for the 2022-2023 year with applications closing on September 2nd.

The Committee met on the 12th of September at 4.00pm via a Teams conference to assess the applications.

Three applications were submitted for round one and the RADF Committee elected to approve all three applications.

Link to Corporate Plan

Vibrant Communities

Outcome 1 – Arts & Culture

Outcome 2 – Health & Wellbeing

Outcome 4 – Youth

Consultation (internal/external)

RADF Committee

Policy Implications

Nil

Budget and Resource Implications

Nil

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Proposed Risk Treatment

Nil

General Meeting RADF Meeting

Date: 12.09.2022

Time: 4:12pm

Present: Pip Fearon, Louise Martin, Pam Pullos, Nadine McLeod, Linda Hardie, Alison Shaw, Wendy Just, Roz Wood

Apologies: Kiralee Sanderson

Moved: Pip Fearon

Seconded: Pam Pullos

Previous meeting minutes:

Moved: Wendy Just

Seconded: Roz Wood

Business arising from previous minutes:

Nil

Correspondence:

Deed of Variation between the parties (Arts Queensland and BTRC)

Business arising from the correspondence:

Nil

Financial Report:

Arts Queensland Allocation - \$49,500.00

BTRC Contribution - \$25,000.00

Surplus funds from 2021-2022 - \$3625.50

Total funds for 2022/2023 - \$78,125.50

Moved: Nadine McLeod

Seconded: Louise Martin

Business arising from Financial Report:

Touring circuits - \$12,500.00

CI Projects - \$15,000.00 — Leaving a total of \$47,125.50

Training - \$3,500.00

Moved: Nadine McLeod

Seconded: Louise Martin

Assessment of Application:

BCA	<i>5 x day furniture restoration workshop in Blackall</i>
TTBA	<i>4 x creative arts workshops (5 x artists) Ladies in the Field</i>

<i>Tambo Stock Show</i>	<i>Kids rock band workshop and performance at the 2023 show and local school</i>
-------------------------	--

Motion: That the RADF committee approves the application received from the Blackall Cultural Assoc INC. for the 5-day furniture restoration workshop in Blackall for \$3030.00.

All in Favor – Yes

Moved: Louise Martin

Seconded: Wendy Just

Motion: That the RADF committee approves the application received from the Tambo Tourism and Business Assoc INC. for creative arts workshops at the Ladies in the field event for \$6100.00.

All in favor – Yes

Moved: Pam Pullos

Seconded: Roz Wood

Motion: That the RADF committee approves the application received from the Tambo Stock Show for Kids rock band workshop and performance at the 2023 show and local school for \$5500.00.

All in favor – Yes

Moved: Wendy Just

Seconded: Pip Fearon

General Business:

Community grant writing and RADF training

As the grant writing and the RADF training was not complete in 2021/2022 this will need to be completed in 2022/2023. The committee agree to go ahead with the training and grant writing workshop – date to be advised.

Council Strategic Initiative – Cultural Tourism Project

The committee have agreed that this CI project for 2022/2023 will be granted to the Red Ridge Interior Queensland. The committee have asked that the RLO write a letter to Louise Campbell asking that a subcommittee be formed as the parent level has been recognised.

Furniture restoration

Louise Martin expressed that Yaraka and Isisford are following the Tambo furniture restoration workshop which will make the fees and experiences affordable.

Next Round:

Round 2 closing October 28th, 2022.

Next meeting:

7 November 2022, 4pm in Blackall. A team meeting with will be available RLO will organise this.

Closure:

4:56pm

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 21 September 2022

Item No: 4.1.5

SUBJECT HEADING: RADF Application – Blackall Cultural Association

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: The first round of the 2022-2023 RADF program closed for applications on September 2nd and the Committee recommended the application from the Blackall Cultural Association be approved.

Officer's Recommendation: That Council endorse the RADF Committee's recommendation to approve the application from the Blackall Cultural Association for \$3030.00.

Background

Applications were invited for the first round of funding for the 2022-2023 year with applications closing on September 2nd.

Three applications were submitted for round one and the RADF Committee elected to approve all three applications.

The Blackall Cultural Association applied for funding to support the furniture restoration workshop commencing 2023 for the amount of \$3030.00.

Link to Corporate Plan

Vibrant Communities
 Outcome 1 – Arts & Culture
 Outcome 2 – Health & Wellbeing
 Outcome 4 – Youth

Consultation (internal/external)

RADF Committee

Policy Implications

Nil

Budget and Resource Implications

\$3030.00 fund project

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Proposed Risk Treatment

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

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COUNCIL MEETING DATE: 21 September 2022

Item No: 4.1.6

SUBJECT HEADING: RADF Application – Tambo Stock Show

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: The first round of the 2022-2023 RADF program closed for applications on September 2nd and the Committee recommended the application from the Tambo Stock Show be approved.

Officer's Recommendation: That Council endorse the RADF Committee's recommendation to approve the application from the Tambo Stock Show for \$5500.00.

Background

Applications were invited for the first round of funding for the 2022-2023 year with applications closing on September 2nd.

Three applications were submitted for round one and the RADF Committee elected to approve all three applications.

The Tambo Stock Show applied for funding to support the Kids Rock Bank School workshop and Tambo Stock Show performance for 2023 for the amount of \$5500.00.

Link to Corporate Plan

Vibrant Communities

Outcome 1 – Arts & Culture

Outcome 2 – Health & Wellbeing

Outcome 4 – Youth

Consultation (internal/external)

RADF Committee

Policy Implications

Nil

Budget and Resource Implications

\$5500.00 fund project

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Proposed Risk Treatment

Nil

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COUNCIL MEETING DATE: 21 September 2022

Item No: 4.1.7

SUBJECT HEADING: RADF Application – Tambo Tourism and Business Association

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

Summary: The first round of the 2022-2023 RADF program closed for applications on September 2nd and the Committee recommended the application from the Tambo Tourism and Business Association be approved.

Officer's Recommendation: That Council endorse the RADF Committee's recommendation to approve the application from the Tambo Tourism and Business Association for \$6100.00.

Background

Applications were invited for the first round of funding for the 2022-2023 year with applications closing on September 2nd.

Three applications were submitted for round one and the RADF Committee elected to approve all three applications.

The Tambo Tourism and Business Association applied for funding to support the arts workshops as part of the Ladies in the Field event for 2023 for the amount of \$6100.00.

Link to Corporate Plan

Vibrant Communities

Outcome 1 – Arts & Culture

Outcome 2 – Health & Wellbeing

Outcome 4 – Youth

Consultation (internal/external)

RADF Committee

Policy Implications

Nil

Budget and Resource Implications

\$6100.00 fund project

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Proposed Risk Treatment

Nil

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OFFICER REPORTS

COUNCIL MEETING DATE: 21 September 2022

Item No: 4.1.8

SUBJECT HEADING: Review – Related Party Disclosure Policy

Author and Officer's Title: Alastair Rutherford, Director of Finance Corporate and Community Services

CLASSIFICATION: (if confidential)

*Summary: The Related Party Disclosure Policy has been reviewed.***Officer's Recommendation: That Council adopts the reviewed Related Party Disclosure Policy.****Background**

The Related Party Disclosure Policy has been reviewed by the Internal Audit and Risk Management Committee, the Internal Auditor, the external Auditors at the Internal Audit and Risk Management Committee meeting held 2 September 2022.

The recommendation is the draft policy be presented to Council for adoption.

A marked up copy is attached to this report.

Link to Corporate Plan

Vibrant Communities

Outcome 1 – Arts & Culture

Outcome 2 – Health & Wellbeing

Outcome 4 – Youth

Consultation (internal/external)

Chief Executive Officer

Internal Audit and Risk Management Committee

Internal Auditor

External Auditors

Director of Finance Corporate and Community Services

Finance Manager

Policy Implications

Review of existing policy

Budget and Resource Implications

Nil

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Policy update	Low
People	Low	Nil	Low

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Proposed Risk Treatment

Nil



Blackall-Tambo Regional Council

Related Party Disclosure General Policy

Policy Number: Stat 44	Effective Date: 17 August 2022
Version Number: Two	Review Date: 17 August 2026
Policy Compiled by: Chief Executive Officer	
Procedure Approved by: Chief Executive Officer	

INTENT: The intent of this policy is to ensure Council complies with its obligations under the Local Government Act 2009, the Local Government Regulation 2012 and the Australian Accounting Standard AASB 125 Related Party Disclosures (the Standard). :

- ~~a) Record Council's commitment to complying with all related party transaction requirements under AASB 124 Related Party Disclosures; and~~
- ~~b) Establish a system for identifying and recording related parties and related party relationships; and~~
- ~~c) Identify ordinary citizen transactions that will not be disclosed by Council.~~

SCOPE: This policy applies to all key management personnel employees and Councillors as defined by the Standard and this policy, related parties of the Blackall Tambo Regional Council.

REFERENCE:

Legislation

Local Government Act 2009
Local Government Regulation 2012

Other

Australian Accounting Standards Board (AASB):

AASB 124 Related Party Disclosures
AASB 10 Consolidated Financial Statements
AASB 11 Joint Arrangements
AASB 128 Investments in Associates and Joint Venture

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Blackall-Tambo
Regional Council

Related Party Disclosure Policy

PROVISIONS

The following sets out the framework for Council compliance with related party disclosure requirements under legislation and relevant Australian Accounting Standards.

DEFINITIONS

~~An arms' length transaction is a transaction in which all parties act freely and independently and have no relationship to each other.~~

~~Close Family Members of Key Management Personnel (KMP) are family members who may be expected to influence, or be influenced by, that person in their dealings with Council and includes the family members listed in the Standard.~~

~~Control is the power given to govern the financial and operating policies of an entity so as to obtain benefits from its activities.~~

~~Ordinary Citizen Transactions (OCTs) are transactions that occur during the course of delivering Council's public service objectives and which occur on no different terms to that of the general public, an ordinary citizen would undertake with Council, that do not need to be captured and reported for disclosure.~~

~~Entity – can include a body corporate, a partnership or a trust, incorporated association or unincorporated group or body. Joint Control is the contractually agreed sharing of control over an economic activity.~~

Key Management Personnel (KMP) are persons having authority and responsibility for planning, directing and controlling the activities of the Council, directly or indirectly.

A related party is a person or entity that is related to Council. Examples of related parties are:
The following persons are considered related parties of Council:

- A member of the KMP and close family members of the KMP.
- Entities controlled or jointly controlled by a member of the KMP or their close family members.
- Any person who has significant influence over the reporting entity.

A related party transaction is a transfer of resources, services or obligation between the entity and a related party, regardless of whether a price is charged. Examples of related party transactions are:

- Purchase or sale of goods.
- Purchase or sale of property and other assets.
- Rendering or receiving of services.
- Rendering or receiving of goods.
- Development applications.
- Leases.

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Version number: ~~Two~~
~~One~~

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- g) Commitments to do something if a particular event occurs or does not occur in the future.
a+h) Settlement of liabilities on behalf of Council or by Council on behalf of that related party.

~~Significant influence is the power to participate in the financial and operating policy decisions of an entity, but is not control over those policies.~~

PRINCIPALS

1. Legislative Requirement

Under the provisions of the Act and Regulation Council must produce annual financial statements that comply with Australian Accounting Standards. From 1 July 2016, the Australian Accounting Standards Board has determined that AASB 124 will apply to government entities, including local governments.

2. Identifying Related Parties

Related parties include government-related entities, key management personnel (KMP), their close family member and any entities that they control or jointly control. In accordance with paragraph 14 of AASB 124, to enable users of financial statements to form a view about the effects of related party relationships on an entity it is appropriate to disclose the related party relationship when control exists, irrespective of whether there have been transactions between the related parties. Any transactions with these parties, whether monetary or not, need to be identified for inclusion in Council's annual financial statements.

3. Government Related Entities

In accordance with AASB 10, AASB 11 and AASB 128, Council will need to determine if there are any entities that are controlled by Council, jointly controlled by Council or over which Council has significant influence. Any transactions with these parties, whether monetary or not, need to be identified for inclusion in Council's annual financial statements.

Under paragraph 25 of AASB 124 Council is exempt from the disclosure requirements in relation to related party transactions and outstanding balances, including commitments, with government entities that have control, joint control or significant over Council.

4. Key Management Personnel (KMP)

Council has determined in accordance with AASB 124, that the following positions meet the definition of KMP:

- a) Mayor
- b) Councillors
- c) Chief Executive Officer (CEO)
- d) Directors
- e) Manager of Finance

KMP are to provide an annual declaration identifying:

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- a) Their close family members; and
- b) Entities that they control or jointly control; and
- c) Entities that their close family members control or jointly control.

5. Close Family Members of KMP

The following will be considered as close family member of KMP:

- a) Children and dependents; ~~of the Mayor, Councillors and the CEO~~
- b) Spouse/domestic ~~partner~~; ~~partner of the Mayor, Councillors and the CEO~~
- c) Children and dependents of a spouse/domestic partner; ~~of the Mayor, Councillors and the CEO~~
- d) ~~Children and dependents of a senior staff member that is a KMP~~
- e) ~~Spouse/domestic partner of a senior staff member that is a KMP~~
- f) ~~Children and dependents of a spouse/domestic partner of a senior staff member that is a KMP~~
- g) ~~d)~~ Other family members of a KMP that may be expected to influence, or be influenced by, that person in their dealings with Council.

Close family members will be identified in the Related Party Declaration made by a KMP.

6. Entities related to Council

Entities controlled by Council, jointly controlled by Council or over which Council has significant influence are related parties to Council.

6.7. Entities that are controlled or jointly controlled by KMP or their close family members.

Entities include companies, trusts, joint ventures, partnerships and non-profit associations.

Entities controlled or jointly controlled by KMP, or close family members of KMP, are related parties of Council.

The terms "control", "jointly controlled" and "significant influence" are used in this policy with the meanings specified in Australian Accounting Standards.

7.8. Review

A review of all related parties (KMP, close family members and related entities) will be conducted annually, or in the event of one or more of the following triggers:

- a) Change of Councillor/s or CEO;
- b) Change in Senior Executive Employees;
- c) Corporate restructure;
- d) Change in family structure of KMP.

8.9. Identifying ordinary citizen transactions (OCTs)

Policy Number: Admin 39	Version number: Two One	Adoption Date: 17 August 2022 ed by Blackall-Tambo Regional Council	Page 3.5 of 6
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Council has determined that the following transactions constitute an OCT and are therefore not material for disclosure:

- a) Paying council fees, rates or charges
- b) Attending Council functions that are open to the public
- c) Payment for goods or services from Council at rates~~ed~~ published in Council's Register of Fees and Charges.

In the event that the transaction was to occur on terms and conditions that are different to those offered to the general public, then the transaction may become material.

9-10. Related Party Register

Related Party Transactions will be collated in a Related Party Register for audit and reporting purposes.

11. Information Privacy

The following information is classified as confidential, and is not available for inspection by or disclosure to the public, including through a Right to Information (RTI) application:

- a) Information (including personal information) provided by a KMP in a Related Party Declaration; and
- b) Personal information contained in a register of related party transactions.

Council and Officers of Financial Services will not use or disclose personal information provided in a Related Party Declaration or contained in a register of related party transactions, for any other purpose than the below (without the prior written consent of the subject KMP):

- a) To assess and verify related party relationships and transactions.
- b) To comply with the disclosure requirements of the Australian Accounting Standards.

10-12. Disclosing Related Party Transactions

Council will disclose KMP compensation in accordance with the requirements of paragraph 17 of AASB 124.

In accordance with paragraph 18 of AASB 124 Council is also required to disclose information about transactions that have occurred between Council and its related parties including transactions between Council and its KMPs that is necessary for users to understand the potential effect of the relationship on the financial statements.



DECLARATION BY KEY MANAGEMENT PERSONNEL

Private and Confidential

<u>Name of Key Management Person</u>	
<u>Position of Key Management Person</u>	

(List details of known close family members, entities that are controlled/jointly controlled by Key Management Personnel and entities that are controlled/jointly controlled by the close family members of Key Management Personnel.)

[illegible]

(full name) (position)

Declare that the above list includes all my close family members and the entities controlled, or jointly controlled, by myself or my close family members. I make this declaration after reading the Blackall-Tambo Regional Council – Related Party Disclosure Policy supplied by Council which details the meaning of the works ‘close family member’ and ‘entities controlled, or jointly controlled, by myself or my close family members’.

Declared at _____ on the _____
(place) (date)

Signature of KMP: _____

Policy Number: Admin 39	Version number: <u>Two</u> <u>One</u>	Adoption Date: 17 August 2022 ed by Blackall-Tambo Regional Council	Page 1 <u>5</u> of 6
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OFFICER REPORTS

COUNCIL MEETING DATE: 21 September 2022

Item No: 4.2.1

SUBJECT HEADING: Director of Works and Services' Operations Report – August 2022

Author and Officer's Title: Garth Kath, Director of Works and Services

CLASSIFICATION: (if confidential)

Summary: The Director of Works and Services report for August 2022 is presented to Council.

Officer's Recommendation: That Council receive the Director of Works and Services' Operation Report for August 2022.

Background

Construction

- TMR – Barcoo River Bridge Project – pavement primed and awaiting dry weather to seal
- TIDS – Scrubby Creek Road Inverts – under construction, completion December 2022
- TMR – Springsure Road Signage Replacement – complete
- TMR – Alpha Road Signage Replacement - complete
- HVSP – Heavy Vehicle Bypass Blackall – pavement complete

Flood Damage Crews/Maintenance Grader Locations

- Flood Damage Crews:
 - Champion Road
 - Mt Macquarie Road
 - Narbethong Road
 - Harden Park Road

Maintenance Crews

- Ravensbourne Road – pothole patching and surface correction
- Blackall-Jericho Road - pothole patching and surface correction

Upcoming Works

- Blackall Isisford Rehabilitation – Side track commenced, Earthworks September 2022, completion December 2022
- Blackall Emmet Road – Patches Sealed December 2022, Various Rehabilitation and Concrete Works February – June 2023
- Langlo Road Resheeting – October 2022, completion December 2022
- Springsure-Tambo Road Resheeting – January 2023, completion March 2023
- Blackall-Jericho Road Widening – Earthworks January 2023, completion June 2023

Water and Sewerage

Water Services

Number of interruptions to services	11
Water consumption total ML	16856
Number of customer requests received	11
Number of customer requests actioned	11

Sewerage Services

Number of interruptions to services	3
Number of customer requests received	3
Number of customer requests actioned	3

Parks and Gardens

- Maintenance of council facilities, town streets, parks and gardens

Workshop/Fleet

- Preventative/Routine Maintenance
- Minor Breakdowns

Monthly Statistics

Number of plant items serviced	14
Number of plant breakdowns	2
Hours downtime due to servicing	43
Hours downtime due to breakdown	28
Hours downtime due to parts availability	2

Breakdown Register

Plant Number	Plant Description	DOM	Hrs Down	Breakdown description
5511	Mack Granite	2018	19.5	Radiator core failure - Replaced radiator. Replaced faulty slack adjusters and brakes and bearings.
3206	Bobcat	2018	8.5	Aux electrical fault, parts ordered, machine still operational with basic functions.
			Total	28

Link to Corporate Plan

Infrastructure

Outcome 1 – Roads

Outcome 3 – Water and sewerage systems

Consultation (internal/external)

CEO

DWS

Works Supervisors

Parks & Garden Supervisors

Water Supervisors

Sewerage Supervisor

Fleet Manager

Policy Implications

Nil

Budget and Resource Implications

Nil

BLACKALL-TAMBO REGIONAL COUNCIL[Return to Agenda](#)[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 21 September 2022

Item No: **4.2.2****SUBJECT HEADING: Reallocation of 2021-2024 Works for Queensland**

Author and Officer's Title: Garth Kath, Director of Works and Services

CLASSIFICATION: (if confidential)

Summary: The Director of Works and Services requests reallocation of 2021-2024 Works for Queensland funding to include the Tambo Infrastructure Services Expansion Project and Blackall Sewerage Treatment Works Rehabilitation.

Officer's Recommendation: That Council propose to reallocate the \$930,000.00 Water Infrastructure Upgrades to the Tambo Infrastructure Services Expansion Project and Blackall Sewerage Treatment Works Rehabilitation.

Background

Blackall-Tambo Regional Council currently has \$1,080,000 of Works for Queensland Funding (W4Q) and \$100,000 Council contribution (\$1,180,000 total) eligible over the 2021-2024 financial years.

\$250,000 is currently allocated and proposed to remain allocated to Sewer Relining.

\$930,000 is currently listed as Water Infrastructure Upgrades in the Capital Works Budget but is not specifically allocated to a project.

The Director of Works and Services proposes to fully reallocate Water Infrastructure Upgrades funds to:

- Tambo Infrastructure Service Expansion Project \$200,000
 - \$175,000 W4Q
 - \$25,000 Council
- Blackall Sewerage Treatment Works Rehabilitation. \$730,000
 - \$705,000 W4Q
 - \$25,000 Council

Tambo Infrastructure Services Expansion Project would include upgrading of the water, sewer and road infrastructure in Garden and Charles Street Tambo for the purpose of providing necessary services to Lots 1-16 Survey Plan 282885. The expansion of services would assist with the development of housing in Tambo.

Blackall Sewerage Treatment Works Rehabilitation would include the upgrading of existing infrastructure such as the Clarifier and Imhoff tank as they are now past their design life. Currently awaiting conditional report prior to full understanding of works required.

Link to Corporate Plan

Economic Development

Outcome 4 – Land Development

Governance
Outcome 4 – Financial

Infrastructure
Outcome 1 – Roads
Outcome 3 – Water and Sewerage Systems

Consultation (internal/external)

Chief Executive Officer
Director of Works and Services

Policy Implications

Nil

Budget and Resource Implications

\$880,000 W4Q
\$50,000 Council contribution

Risk Management Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Reallocation of the funds would come at no further cost to Council.	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Medium	Improve current operation practice at the Blackall Sewerage Treatment Works.	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Addresses known issues with existing infrastructure prior to investing in new projects.	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

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COUNCIL MEETING DATE: 21 September 2022

Item No: 5.1

SUBJECT HEADING: Blackall Saleyards Monthly Report

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

*Summary: The Blackall Saleyards monthly report for August is provided to Council.***Officer's Recommendation: That Council receive the Blackall Saleyards monthly report for August 2022.****Background**

SALES	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	YTD	Totals 2021/22
Spelling Cattle	5154	3839											8993	69364
Spelling Sheep	-	-											-	-
Prime & Store Sales	7793	2565											10358	47912
Weaner & Store Sales	2988	2312											5300	43255
Private Weigh (Same Day)	370	1917											2287	18331
Private Weigh (Over-night)	725	1152											1877	11554
Private Scan	-	-											-	59
Bull Sales	-	-											-	331
TOTALS 2022/23	17030	11785											28815	
TOTALS 2021/22	17473	23545	20141	19114	13704	6457	3048	11635	20602	15977	17979	21130	190806	

- The BeefUp Forum was held at the Saleyards on 6 September. Representatives from MLA, producers, advisors and researchers were in attendance.

Link to Corporate Plan

Economic Development

Outcome 1 – Business Investment

Outcome 2 – Tourism

Outcome 3 – Employment

Consultation (internal/external)

CEO

Saleyards Manager

Policy Implications

Nil

Budget and Resource Implications

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 21 September 2022

Item No: 5.2

SUBJECT HEADING: Planning and Development Report

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The Planning and Development report provides a summary of building applications and planning and development activity in the Blackall-Tambo Regional Council area.

Officer's Recommendation: That Council receive the Planning and Development Report for August 2022.

Background

This information provides a monthly update on the planning services that Council provides to support planning and development activity across the local government area.

DATE	NUMBER	DEVELOPMENT TYPE	DEVELOPMENT DETAILS	TOWN
9/08/2022	DA04-2022-2023	BUILDING	CARPORT	BLACKALL
23/08/2022	DA03-2022-2023	BUILDING	3 BAY GARAGE/SHED	BLACKALL

MONTHLY REPORT (AUGUST 2022)

This information report provides a monthly update on the planning services that Council provides to support planning and development activity across the local government area.

1. DEVELOPMENT ASSESSMENT

One new development application has been lodged since the last monthly report. There are two applications currently under assessment.

An application has been made by Josh Phelps, seeking a development permit for Material Change of Use for Short-term accommodation at 51 Arthur Street, Tambo. The proposal includes six (6) standalone transportable cabins and a common BBQ area. The proposal includes access from both Arthur Street and Charles Street.

The site adjoins a state-controlled road and will require referral to the State Assessment and Referral Agency.

The subject site is in the Township Zone and is subject to Impact Assessment. As the application is subject to Impact Assessment, public notification will be required.

Council is awaiting the payment of the fee before the application is considered properly made.

1.1	Council reference:	DA05-2022-2023
	Application:	Development Permit for a Material Change of Use for Short-term accommodation

	Street address:	51 Arthur Street, Tambo
	Property description:	Lot 510 on T1501
	Day application was made:	12 September 2022
	Category of assessment:	Impact Assessment
	Public notification required:	No
	Applicant:	Josh Phelps
	Status:	Awaiting payment

The following applications were approved at the August General Meeting and the decision notice was issued to applicant soon thereafter. The applicant has a 20 business day Appeal Period within which they can request to negotiate conditions or file an appeal. At this stage, there has been no indication that the applicants will pursue this course. The Appeal Period for this application is expected to finish around 21 September 2022.

1.2	Council reference:	DA01-2022-2023
	Application:	Development Permit for a Material Change of Use for Short-term accommodation
	Street address:	35 Garden Street, Blackall
	Property description:	Lot 1 on RP817732
	Day application was made:	11 July 2022
	Category of assessment:	Code Assessment
	Public notification required:	No
	Applicant:	Louise Martin
	Approved date:	17 August 2022
	Status:	Appeal Period

1.3	Council reference:	DA42-2021-2022
	Application:	Development Permit for a Material Change of Use for a Dwelling House
	Street address:	24 Clematis Street, Blackall
	Property description:	Lot 4 on RP603594
	Day application was made:	5 July 2022
	Category of assessment:	Code Assessment
	Public notification required:	No
	Applicant:	Alison McNall
	Approved date:	17 August 2022
	Status:	Appeal Period

- 1.4 An application has been made by New Beginnings Church, seeking a development permit for Material Change of Use for a Caravan Park at 18 Leek Street, Blackall. The proposal includes 16 caravan sites with ensuites and a manager's house. The Caravan Park will be adjacent to the existing church on site. The subject site is in the Township Zone and is subject to Impact Assessment, which means public notification of the application will be required.

The application has been properly made and Council issued a Confirmation Notice on 27 April 2022. The application did not include adequate information. Council issued an information request on 10 May 2022 requesting an assessment against the assessment benchmarks, details relating to parking, operation of the site, how the site will be serviced and how flooding has been addressed. The applicant provided a response to the information request on 26 May 2022.

Public notification has now been completed. Council received seven (7) submissions and one (1) petition with twenty (20) signatures objecting to proposal. The submissions raised issues about the following matters:

- Provision of infrastructure
- Amenity and privacy
- Stormwater
- Need of the development.

The applicant has been notified of the matters raised in the submissions and advised that Council will be requesting further information to address the matters raised in the submissions. Council issued an advice notice on 25 August 2022, requesting the following:

- Water and sewer capacity assessment
- Stormwater management plan
- Civil engineering plans
- Conceptual road work plans for upgrading Thistle Street
- Landscape concept plan

The applicant has extended the decision making period to 26 October 2022, to allow sufficient time to respond to the outstanding issues.

1.4	Council reference:	DA37-2021-2022
	Application:	Development Permit for a Material Change of Use for a Caravan Park
	Street address:	18 Leek Street, Blackall
	Property description:	Lot 1 on RP900484
	Day application was made:	8 April 2022
	Category of assessment:	Impact Assessment
	Public notification required:	Yes
	Applicant:	New Beginnings Church
	Status:	Decision Stage (extended to 30 September 2022)

2. GENERAL PLANNING SERVICES, ENQUIRIES AND ADVICE

2.1 CUSTOMER REQUESTS

The following customer request has been received and responded to over the past month:

PLANNING ENQUIRIES			
Date received	Customer Details	Details of Enquiry	Status
15/08/22	Potential purchaser	<p><u>Proposal</u> Enquiry about either using an existing shed as a dwelling house or building a new dwelling house.</p> <p><u>Planning details</u></p> <ul style="list-style-type: none"> • The site is in the Township zone • The majority of the site is affected by the flood overlay. 	Closed

PLANNING ENQUIRIES			
Date received	Customer Details	Details of Enquiry	Status
		<u>Advice</u> <ul style="list-style-type: none"> The shed does not have a development approval for a Dwelling house and cannot be used as a Dwelling house A dwelling house in the Township zone where in the flood hazard area is subject to code assessment Code assessment means a development application is required to be lodged with Council The development application will be assessed against the Township zone code and General development code The finished floor level of the dwelling will be required to be 300mm above the defined flood level A subsequent building approval and plumbing approval will be required for the dwelling house. 	
22/08/22	Potential purchaser	<u>Proposal</u> Enquiry about placing a house on a vacant lot. <u>Planning details</u> <ul style="list-style-type: none"> The site is in the Rural zone The site is not subject to any overlays The site is mapped as containing state government native vegetation, however from aerials the site looks totally cleared. <u>Advice</u> <ul style="list-style-type: none"> A dwelling house, under 8.5m in height, is accepted development in the Rural zone Accepted development means no development application would be required Building and plumbing approval will also be required. 	Closed
23/08/22	Potential purchaser	<u>Proposal</u> Enquiry about placing a house on a vacant lot. <u>Planning details</u> <ul style="list-style-type: none"> The site is in the Rural zone The majority of the site is affected by the flood overlay. <u>Advice</u>	Closed

PLANNING ENQUIRIES			
Date received	Customer Details	Details of Enquiry	Status
		<ul style="list-style-type: none"> A dwelling house, where in the flood overlay, and in the Township, zone is subject to code assessment Code assessment means a development application is required to be lodged and approved by Council before the use can commence The dwelling house will need to incorporate a finished floor level 300mm above the defined flood event level for Blackall (282m AHD) Building and plumbing approval will also be required. 	
25/08/22	Potential purchaser	<p><u>Proposal</u> Enquiry about establishing a vet.</p> <p><u>Planning details</u></p> <ul style="list-style-type: none"> The site is in the Commercial precinct of the Township Zone. <p><u>Advice</u></p> <ul style="list-style-type: none"> A vet clinic is defined as a veterinary service A veterinary service in the Township zone is subject to code assessment Code assessment means a development application is required to be lodged and approved by Council The use would be generally supportable in the Commercial precinct. 	Closed
25/08/22	State Government Agency	<p><u>Proposal</u> Enquiry about flood affected land.</p> <p><u>Advice</u></p> <ul style="list-style-type: none"> Council provided details of land affected by the 1% AEP flood event. 	Closed
PLANNING AND DEVELOPMENT CERTIFICATES			
Date received	Customer details	Type	Status
Nil			
SURVEY PLAN APPROVALS			
Nil			

Link to Corporate Plan
Economic Development
Outcome 4 – Land development

Consultation (internal/external)

CEO

Rates Officer

Town Planners

Policy Implications

Nil

Budget and Resource Implications

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 21 September 2022

Item No: 5.3

SUBJECT HEADING: Environmental Health/Local Laws Officer's Report – August 2022

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The Environmental Health/Local Laws Officer's report is provided to Council.

Officer's Recommendation: That Council receive the Environmental Health/Local Laws Officer's report.

Background

Food premises

- Annual food licence renewal letters have been sent to businesses.
- A food business license application was received, pending site assessment for approval.
- Food safety assessments were carried, minor issues were noted and raised with operators.

Environmental Management/ Public Health

- EHO compiled application to amend Environment Authority (EA).
- EHO compiled annual report for Qld Health under *Public Health (Infection Control for Personal Appearance Services) Act 2003*
- EHO conducted site monitoring landfill sites.
- EHO received correspondence from Department of Environment and Science regarding landfill audits.
- A fire was reported at the Blackall landfill.
- EHO compiled response to Ombudsman regarding a complaint received.
- EHO consulted with owner of regulated waste to be removed from Tambo landfill site.

Local Laws

- LLO received a complaint about dogs wandering at large at nighttime, late patrols were undertaken.
- 4 applications for commercial use of footpath have been received and granted.
- 1 cat was impounded, rehomed.
- 1 dog was surrendered to Council, rehomed.
- LLO consulted with animal owner regarding his dog wandering at large.
- LLO consulted with residents about their overgrown allotments.
- LLO consulted with RLO regarding stock route water facilities and travel permit application received.

Rural Lands Officer

- 22 Dingo scalps received
- Stock route travel permit application was received, withdrawn by the applicant.
- 2 cats euthanized.
- 2 Stock route water facility agreements to be renewed by Rural lands officer.

- Complaint received about cattle grazing on stock route without a permit, correspondence sent to cattle owner.

Consultation (internal/external)

- CEO
- Department of Environment and Science
- Department of Natural Resources
- Office of Industrial Relations (WHS Qld)
- Residents

Budget and Resource Implications

- Application to amend EA
-

Link to Corporate Plan

Environment and Heritage

Outcome 3 – Pest Management

Outcome 4 – Waste Management

Consultation (internal/external)

Environmental Health / Local Laws Officer

Policy Implications

Nil

Budget and Resource Implications

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 21 September 2022

Item No: 5.4

SUBJECT HEADING: Community Satisfaction Survey

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The presented report provides the Blackall-Tambo Regional Council's Community Satisfaction Survey 2022 results.

Officer's Recommendation: That Council receive the Community Satisfaction Survey 2022 report.

Background

As part of its community engagement, Council provided a survey to residents living in the Blackall-Tambo Region to better understand their satisfaction with local government areas of responsibility. Council conducted the survey to inform continuous improvement of its services and facilities in line with community needs and expectations. The survey was conducted through the website and mailbox drop and commenced in March without a closing date. Most of the returned survey were received by Council within a couple of weeks of the questionnaire being distributed.

The survey was designed with four categories with several questions in each category. The four categories were as follows:

1. Council's Core Business
2. Appearance
3. Other Services
4. Support to the Community.

A total of 14 questions were asked over the categories and the community was asked to rate these using a 7-scale rating process from excellent to very poor. Residents were also asked to provide feedback for each category.

Of the 915 survey's distributed, 82 were returned. This is a return percentage of 8.9%. The survey did not identify age or gender however residents were asked to identify which town they live in or if they were rural.

The survey was promoted to the community via:

- Newspaper advertising
- Council website
- Social media posts
- Mailbox drop
- Council customer service staff briefed to respond to enquiries

Council officers compiled the data and this has been summarized in the attached report.

Link to Corporate Plan

Governance

Outcome 2 – Accountability

Consultation (internal/external)

Councillors
CEO
Community

Policy Implications

Nil

Budget and Resource Implications

Nil

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	The survey helps Council to comply with the Corporate Plan.	Low
People	Low	Nil	Low
Operational	Medium	The survey helps identify community expectations of Council's services.	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil. The survey was open to all members of the community.	Low
Reputation	Low	Not sharing the results could have a negative impact on reputation as council could be seen to be withholding information.	Medium
Leadership	Low	Nil	Low

Risk Treatment

There is potential for low reputational risk to council in withholding results from the community. Some participants requested that the results be made public. It is recommended that the Community Satisfaction Survey report be placed on Council's website.

2022

Community Satisfaction Survey

Final Report



Blackall-Tambo Regional Council

BLACKALL-TAMBO REGIONAL COUNCIL
6 CORONATION DVE BLACKALL / 21 ARTHUR STREET TAMBO
PO BOX 21 BLACKALL QLD 4472

Objectives of Survey

The objectives are to provide measurement of residents' attitudes and opinions regarding the extent to which the Council's provision of works, facilities and relevant administrative services meets the community's perceived expectations.

Areas of Council Responsibility

Council's Core Business

- Roads
- Water and Sewerage
- Waste Services (rubbish collection & dumps)
- Town streets and footpaths
- Animal management
- Parks and gardens

Other Services

- Community centres and halls
- Community services (allied health services, childcare, funeral, taxi, libraries, visitor information centres)
- Communications (website, Facebook, newsletter)
- Support for local industry and business, community, and not-for-profit groups.

Council's Corporate Plan

By conducting the Community Satisfaction Survey Council is providing an opportunity for the engagement and consultation with the community as per the following goal in the Blackall-Tambo Regional Council's Corporate Plan:

Governance – Outcome 2 – Accountable, responsible and transparent governance – Actively engage and consult with the community.

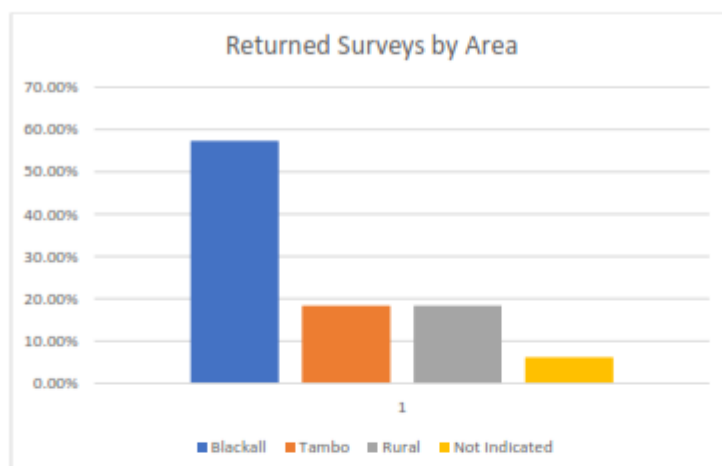
Outcomes from the survey will assist Council in identifying areas the community would like targeted and areas of improvement in operations.

Distribution

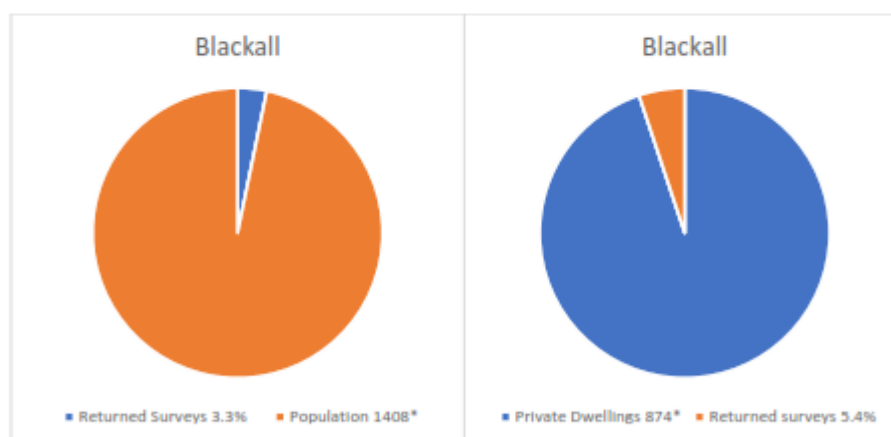
The survey was sent to households and placed on the website in March 2022. A timeframe for returning the surveys was not determined. This was to allow the community ample time to consider their responses to Council. Approximately 90% of the surveys were returned in the first two weeks.

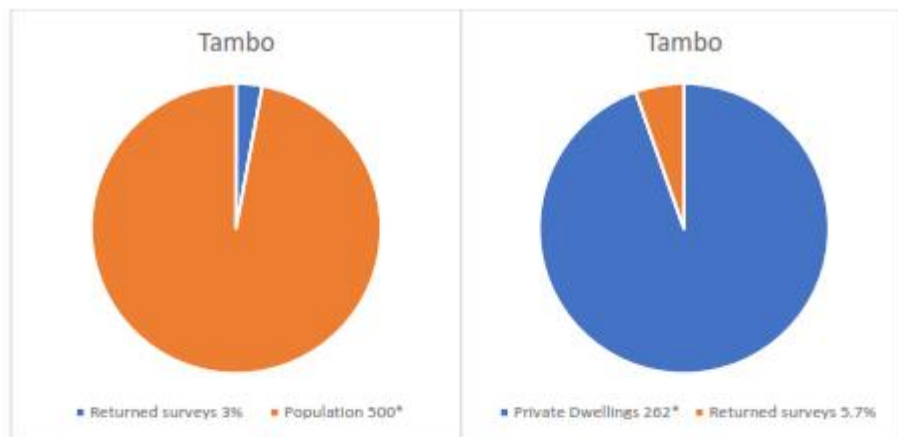
Council elected to distribute the survey through a letterbox drop and make it available on Council's website. There were also surveys available from the customer service counters. In total there were 915 surveys distributed and 8.9% returned.

Participants were asked to identify the area in which they lived as either Blackall, Tambo or Rural. The table below demonstrates that over 50% of the returned surveys came from residents in Blackall.

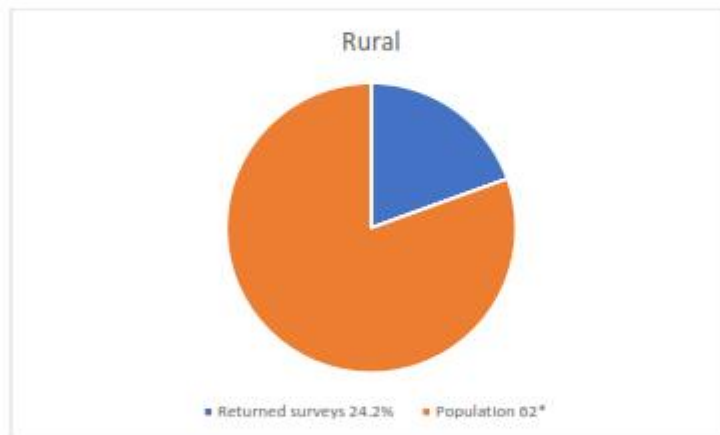


The charts below provide an indication of the percentage of returned surveys compared to the population and private dwellings for Blackall and Tambo.





The chart below shows the percentage of returned surveys for rural residents.



* Figures from the Australian Bureau of Statistics 2021 Census.

Residents were asked to provide a rating for various Council provided services which were broken up into 4 categories, Council's Core Business, Appearance, Other Services, and Support to the Community.

The scale used provided 7 different ratings from excellent to very poor. These have been calculated as a percentage in the table on the following page.

Breakdown of Ratings (based on returned surveys)

	Excellent	Very good	Good	Fair	Poor	Very Poor	NA
How would you rate the local roads?	1.5%	13.6%	18.3%	44%	15%	7.6%	-
How would you rate the water and sewerage?	6.2%	22.2%	33.3%	18.5%	7.4%	-	12.4%
How would you rate the waste services (rubbish collection & dumps)?	10.9%	16.9%	33.8%	9.7%	8.5%	8.5%	11.7%
How would rate the appearance of town streets and footpaths?	8.5%	17.1%	23.2%	22%	14.6%	14.6%	-
How would you rate the management of animals in the town area (dogs, horses, cattle, sheep etc)?	4.1%	6.9%	30%	15.1%	24.7%	19.2%	-
How would you rate the appearance of Council's parks and garden?	15.6%	26%	35%	15.6%	5.2%	2.6%	-
How would you rate the community centres and halls? Are they suitable for the community's needs?	21.5%	29.1%	30.4%	15.2%	3.8%	-	-
How would you rate the provision of community services (Tambo MPC, Tambo Childcare, Tambo BOQ, Neighbourhood Centre, Funeral Service, Taxi Service, libraries, Grassland Gallery, Airport)?	6.6%	22.4%	38%	29%	4%	-	-
How would you rate the sporting and recreation facilities (racecourses, showground, aquatic centres, campdraft/rodeo complexes, Tambo sports club)?	17%	29%	41%	13%	-	-	-
How would you rate Council's website, Facebook pages and newsletter?	2.8%	18.3%	36.6%	24%	14%	4.3%	-
How would you rate Council's promotion/support of tourism in the BTRC region?	5.2%	13.1%	30.2%	25%	14.5%	12%	-
How would you rate Council's customer service?	6.5%	26%	29.9%	22%	13%	2.6%	-
How would you rate Council's encouragement and support for local industry and business?	2.6%	21.8%	20.5%	28.1%	21.8%	5.2%	-
How would you rate Council's support for not-for-profit groups and community groups?	8.7%	21.3%	31.3%	17.5%	16.2%	5%	-

Community Satisfaction Survey – 2022

Final Report

Key Findings

Overall Council scored the highest rating of good which averaged at 30.9% for the combined fourteen questions targeted in the survey. 5.8% of the returned surveys indicated that Council services were very poor while an average of 8.7% indicated that the same services were excellent.

The Other Services category scored the highest average for excellent while the Appearance category scored the highest average for very poor.

Generally, Council's services fared better in the excellent to good ratings than the fair to very poor ratings.

The data indicates that the community is very satisfied with the community centres and halls while the management of animals in the town area had the highest rating of very poor for the fourteen questions.

Key Feedback

Roads

Some residents who provided feedback requesting parts of the rural road network receive attention as well as poor condition of some bitumen roads including the Landsborough Highway. Roads that were identified were:

- Ravensbourne Road
- Inverness and Allambie
- Langlo Road
- Tambo Road
- Blackall/Emmet Road
- Mineeda Road
- Milray-Mt Edinburgh Road

A couple of positive comments were received stating that for the size of the community the roads were sufficiently maintained, although one resident recommended consultation from owners of properties as they are aware of the areas that need attention. One resident asked for better transparency around state managed roads, and steps to requesting urgent repairs.

Kerbing and channelling were also identified as an area that needs improving.

Council has continued to communicate with residents on concerns with road conditions.

Water and Sewerage

A Tambo resident requested proper sewerage connections while Blackall residents have concerns about water pressure and wastage.

Waste Services

The Blackall and Tambo dumps both received negative comments on the current condition of these facilities. The green waste was particularly raised as a concern at the Blackall dump.

Appearance

Comments were made into the general appearance of privately owned properties, vehicles left on footpaths, the vacancy and appearance of buildings in the main street of Blackall.

Several comments were received about increasing the planting and maintenance of trees and flowers in the public areas. Feedback was also received about the uncleanliness and volume of debris in street gutters, and unsightly allotments.

Council officers continue to work on the process of dealing with overgrown allotments and accumulation of objects on allotments.

Animal Management

There was a large volume of comments based around animal management. Of particular concern are barking dogs, unregistered dogs, roaming dogs, and cats. One resident has asked that Council address the electric fences in the township areas, while another couldn't see why Council has asked for the fences to be removed.

The animal management subject contributed to a large number of comments, with people wanting Council to do more about the problem.

Since the commencement of the survey Council started educating the public on animal management through the Council Corner in each local paper and monthly newsletter. Since the education program started animal management issues have lessened.

Other Services

Council asked for feedback relating to other services Council provides from allied health to communication and customer service. There appears to be some confusion on the types of health services that are available and mention a lack of communication being provided. While negative comments were received about the Taxi service, stating it is not available when required.

Positive comments were received about the current appearance of the Blackall Showgrounds and the comments noted that the caretaker has done a good job at the grounds.

Several comments were provided raising concerns about the sound/acoustics at the Blackall Cultural Centre.

Most residents who returned surveys believe the recreational facilities provided at both towns are very adequate.

Communication

It was noted that the Council newsletter is helpful to those who don't access the website or Facebook pages however, one person commented that it is waste of money. Others commented that the website needs updating more frequently (photos and information). Another resident commented that there is no communication from Council at all.

Tourism

Council's support of tourism is an item which was addressed in several of the comments. Feedback provided is that Council should be doing more. Comparisons were made between Blackall-Tambo and the neighbouring councils.

There were a couple of comments regarding the Blackall Aquatic Centre.

A couple of comments have been received requesting the Blackall VIC be placed back at Ram Park as there are concerns about the lack of parking and of particular concern is staff parking directly in front of the buildings, limiting spaces for tourists.

Council Support to the Community

Most feedback on this subject addresses the reduction of funding and/or support being received by the community, sports, and not-for-profit groups. One respondent asked for more clarification around how much of the in-kind for each committee has been expended so the committee has a better understanding of where they are financially.

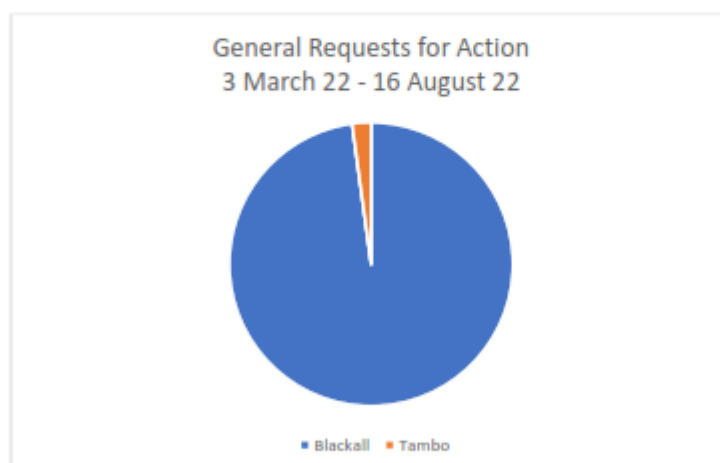
General Feedback

Concerns have been raised about uneven joins on the footpaths which has allegedly caused people to trip. One resident requested more consideration be made towards an increase in disabled parking while others are unhappy that parking areas in the main street are being consistently used by staff therefore not allowing enough room for tourists to park. A comment was received thanking Council for conducting the survey and they would like it to become an annual undertaking.

Final Comments

General Requests for Action are available to the community continually. This enables residents to inform Council of any items that are of concern or require attention. Residents are encouraged to notify Council of these items and staff assist customers with completion of the forms either at the front counter or over the phone.

The chart below compares the submission of general requests for action from Blackall and Tambo. The data used to compile the chart uses information from same time period as the Community Satisfaction Survey.



This indicates that customers are comfortable submitting concerns to Council on a consistent basis, although residents of Blackall are more prolific in doing this than residents of Tambo. The submission by Blackall residents enables Council to fulfill the needs quickly while Tambo residents don't appear to be as forthcoming with concerns.

Staff are endeavouring to provide communication and feedback to residents who lodge a general request for action wherever possible.

The survey allowed people to rate services provided by Council and allows Council to gain a better understanding of the community's knowledge of Council's core business and expectations.

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 21 September 2022

Item No: 5.5

SUBJECT HEADING: Opera Queensland 2023

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: Opera Queensland have approached Council with a proposal to conduct a performance in the Blackall-Tambo region in 2023.

Officer's Recommendation: That Council support the Opera Queensland's performance for 2023.

Background

For the previous 2 years Opera Queensland have conducted performances in the Blackall-Tambo region as part of their regional tour. They are currently preparing their 2023 season for their tour production, *Lady Sings the Maroons*.

Lady Sings the Maroons tells a story about the art of making a great song and the artists who create them as well as discovering how some of Queensland's most iconic hits came to be. Audiences will be introduced to dearly loved songs from the operatic canon. The Saints, Gladys Moncrieff, Savage Garden and Harold Blair are just a few who inspire *Lady Sings the Maroons*.

Opera Queensland have asked if Council would welcome them back to the region in 2023 and are seeking suggestions for venues and possible dates for the performance as weeks commencing 8 May or 22 May 2023.

Previously Council has provided financial support to Opera Queensland. This enables the community an opportunity to attend the event at a nil or reduced cost. The events have been well supported by locals and tourists and provides a unique experience for the region.

The 2022 performances cost \$12,000.00 (ex GST) and it is estimated that the performance for 2023 would be similar.

Link to Corporate Plan

Vibrant Communities

Outcome 1 – Arts and Culture

Consultation (internal/external)

Chief Executive Officer

Mayor

Opera Queensland

Policy Implications

Nil

Budget and Resource Implications

\$12,000.00 (ex GST) approximately – Events and Promotions budget

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	The event was not budgeted for the 2022-23 budget. The Events and Promotion budget would be used to support the event.	Medium
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Medium	The performance requires Council support for supply and installation of infrastructure and promotion of the event.	Medium
Environmental	Medium	Nil	Low
Strategic	Medium	Opera Queensland performances provide a unique opportunity to a region that is removed from the larger centres.	Low
Ethical	Low	Nil	Low
Reputation	Low	The event has proven successful and hosting an event for 2023 would continue to provide a unique experience to locals and tourists.	Medium
Leadership	Low	Nil	Low

Risk Treatment

The continuation of Council support for the performances by Opera Queensland exposes Council to minimal risk and this is balanced by the positive effect such an event has for the community.

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 21 September 2022

Item No: 5.6

SUBJECT HEADING: Sale of Goods on Consignment Policy

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: A review of the Sale of Goods on Consignment Policy has been conducted. The policy was originally adopted by Council in June 2011 and was written to prescribe guidelines for the sale of goods from Council outlets such as the Blackall and Tambo Visitor Information Centres.

Officer's Recommendation: That Council retire the Sales of Goods on Consignment Policy and advise the current Consignors that Council will not be continuing with the agreements.

Background

At the June 2011 general meeting Council adopted the Sale of Goods on Consignment Policy to ensure uniformity of process and equity in dealings with the matter of goods held by Council for sale to the public.

The original report to Council proposed that “all goods would be stocked only on the basis of sale on consignment which retained the ability for local folk to sell their goods through the Council outlets but reduce the financial risk for Council should the goods be slow selling or not sell at all”. Council adopted the commission rate for these items as 10% and this has not increased since the adoption of the policy. Council has spent considerable time reconciling consignment sales and processing payments to the relative Consignors for little return.

In July 2021, Council officers held a discussion with Councillors regarding the continuation of selling goods on consignment and Councillors indicated that Council should no longer sell goods on consignment. The consignment agreements Council holds on record are from 2011 to 2013 and pertain to the Blackall and Tambo Visitor Information Centres. Current merchandise being sold by consignment are postcards and books.

The consignment agreements state that the agreement may be terminated by either party on fourteen (14) days' written notice to the other.

Council officers suggest that the current Consignors be provided the written notice as stated in section 7 of the agreement and advised that Council will continue to sell consigned merchandise for the items still currently held in stock but will not be taking any new merchandise; and the Consignor may want to consider selling their merchandise through local retail outlets. Offering merchandise through retail outlets encourages business activity in the local stores.

Link to Corporate Plan

Economic Development

Outcome 2 - Tourism

Consultation (internal/external)

CEO

Director of Finance Corporate and Community Services

Manager of Finance

Visitor Information Officers

Policy Implications

Nil

Budget and Resource Implications

There will be a minimal impact on Council's budget as there will not be any commission received and staff will not be required to process payments to the Consignors each month.

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Medium	Council staff will not need to reconcile consignment sales.	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Risk Treatment

Continuous policy and review is a critical activity. Outdated policies may not address social, ethical, economic and community issues.



Blackall-Tambo
Regional Council

Sale of Goods on Consignment Policy

14 October 2014

Policy Number: Admin 20

Version Number: Two

Chief Executive Officer
Ken Timms

.....

Mayor
Cr Barry Muir

.....



Blackall-Tambo
Regional Council

Sale of Goods on Consignment Policy

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Blackall-Tambo
Regional Council

Sale of Goods on Consignment Policy

Sale of Goods on Consignment Policy

1. RESOLUTION

16/10A/14

2. PURPOSE

To provide a systematic and equitable process for dealing with the sale of approved goods from Council outlets on behalf of residents of the Council area and other persons and community bodies.

3. COMMENCEMENT OF POLICY

This Policy will commence from the 14 October 2014 and shall replace all previous Policies relating to the sale of approved goods from Council outlets on behalf of residents of the Council area and other persons and community bodies.

4. SCOPE

This Policy shall apply to the sale of approved goods from all Council outlets on behalf of residents of the Council area and other persons and community bodies.

5. DEFINITIONS

Approved Goods	Means goods which in the opinion of the Chief Executive Officer are suitable for sale at a Council outlet.
Authorised Officer	The Council officer or officers to whom the Chief Executive Officer delegates authority from time to time to execute Consignment Agreements on behalf of Council.
Chief Executive Officer	Means the Chief Executive Officer of the Blackall-Tambo Regional Council.
Commission	A percentage, determined by Council from time to time, of the gross value of sales of the approved goods sold retained by Blackall-Tambo Regional Council as compensation for the sale of the approved goods on behalf of residents of the Council area and other persons and community bodies.
Community Bodies	Means community, cultural, educational, particular interest, sporting and other groups or bodies based

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Blackall-Tambo
Regional Council

Sale of Goods on Consignment Policy

within the Blackall-Tambo Regional Council area.

Consignment Agreement	The agreement executed by the Authorised Council Officer and the person or body wishing to consign approved goods for sale at Council outlets.
Council Outlet	Any location, building or structure which comes under the effective operational control of the Blackall-Tambo Regional Council. The term includes, but is not limited to, the following: <ul style="list-style-type: none"> • Blackall Visitor Information Centre • Blackall Library • Blackall Administration Office • Tambo Visitor Information Centre • Tambo Administration Office • Tambo Library <p>The term does not include the Blackall Saleyards Complex.</p>
Delegate of Chief Executive Officer	The Council officer or officers to whom the Chief Executive Officer delegates authority from time to time to approve goods for sale at Council outlets under this policy.
Goods	Includes any and all items sold through any Council outlet on behalf of residents of the Council area and other persons and community bodies. The term includes, but is not limited to, the following: <ul style="list-style-type: none"> • Books - Published and Unpublished • Newspapers • Newsletters • Postcards • Photographs • Glass, timber, metal and ceramic products • Leather work • Clothing and apparel.
Other Person	Means an individual or individuals who do not reside within the Blackall-Tambo Regional Council area.
Resident	Means a person resident within the Blackall-Tambo Regional Council area.

Policy Number: Admin 20	Version number: Two Initial Adoption Date: 08.06.11 Current Version Review: 14.10.14 Next Review Date: 14.10.16	Adopted by Blackall-Tambo Regional Council	Page 4 of 5
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Blackall-Tambo
Regional Council

Sale of Goods on Consignment Policy

6. PROCEDURE

Any resident of the Council area or other person or community body that wishes to provide goods for sale at any Council outlet must apply to the Chief Executive Officer (or his/her delegate) and submit samples of the goods proposed to be sold at the Council outlet for approval.

Once the goods have been approved by the Chief Executive Officer (or his/her delegate) a Consignment Agreement will then be completed and executed by the parties.

When the Consignment Agreement has been executed, the goods are supplied to the nominated Council outlet(s) for sale.

7. CONTROLS

The receipt of funds from the sale of consigned goods and the remittance of gross proceeds of sale less commission retained by Council will be subject to the normal accounting controls.

8. CHANGES SINCE LAST REVISION

New Policy as of 14 October 2014 to reflect current procedures.

9. RECORDS

When completed and approved the original, signed hard copy of the policy is filed in the Master File.

Electronic copies are saved in the appropriately labelled folder in InfoXpert.

Policy Number: Admin 20	Version number: Two Initial Adoption Date: 08.06.11 Current Version Review: 14.10.14 Next Review Date: 14.10.16	Adopted by Blackall-Tambo Regional Council	Page 5 of 5
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BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 21 September 2022

Item No: 5.7

SUBJECT HEADING: Remuneration Commission

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The Local Government Remuneration Commission is inviting submissions in relation to remuneration for councillors of local governments.

Officer's Recommendation: That Council adopt to receive the amount recommended by the Remuneration Commission.

Background

The Local Government Remuneration Commission is commencing its annual remuneration review process to determine the remuneration to be paid to mayors, deputy mayors and councillors from 1 July 2023, in accordance with the requirements of sections 241-244 of the *Local Government Regulation 2012*.

The Commission is inviting submissions from mayors, councillors and chief executive officers, in relation to remuneration for councillors of local governments to inform the Commission's deliberations.

Submissions are to be made by 4 November 2022.

Additionally, Members of the Commission will also be available during the Local Government Association of Queensland's Annual Conference to be held 17-19 October 2022 in Cairns, noting that Monday 17 October is the only day to meet with the full Commission for deputations.

If a Councillor wishes to arrange an appointment with the Commission at the conference, please advise the Executive Assistant.

Link to Corporate Plan

Governance

Outcome 3 - Leadership

Consultation (internal/external)

Chief Executive Officer

Policy Implications

Councillor Remuneration Policy

Budget and Resource Implications

Nil

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Risk Treatment

Nil

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 21 September 2022

Item No: 5.8

SUBJECT HEADING: Outback Regional Roads & Transport Group – Regional Investment Strategy

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The Regional Road and Transport Groups, with the support of a Technical Committee, are responsible for planning, prioritising and managing investment on a specific road network, known as the “Local Roads of Regional Significance”, they are also able to address the investment needs of other transport infrastructure identified as significant to the region.

Officer's Recommendation: That Council endorse the Outback Regional Roads & Transport Group's Regional Investment Strategy Plan.

Background

The Outback Regional Road and Transport Strategic Group comprises of Council Mayors, CEO's, Technical Representatives, Department of Transport & Main Roads Central West District and the Local Government Association of Queensland.

The ORRTG and Technical Committee work to ensure the Transport Infrastructure Development Scheme (TIDS) Funding is fairly and strategically allocated each financial year.

The Regional Route Hierarchy was adopted by all members of the ORRTG members in October 2018. The ORRTG undertook a review of the Hierarchy in August 2021 and re-adopted the hierarchy map in November 2021.

The purpose of the Investment Strategy Plan is to allow the ORRTG to maintain and enhance a safe transport network accessible to everyone and provide an investment strategy and prioritization plan to support applications and proposals for additional funding by the local government members of ORRTG.

Local government members of the ORRTG are Barcaldine, Barcoo, Boulia, Blackall-Tambo, Diamantina, Longreach and Winton Council.

A copy of the Regional Investment Strategy is attached to this report.

Link to Corporate Plan

Governance

Outcome 3 – Leadership

Infrastructure

Outcome 1 – Roads

Consultation (internal/external)

Mayor

CEO
RAPAD

Policy Implications

Nil

Budget and Resource Implications

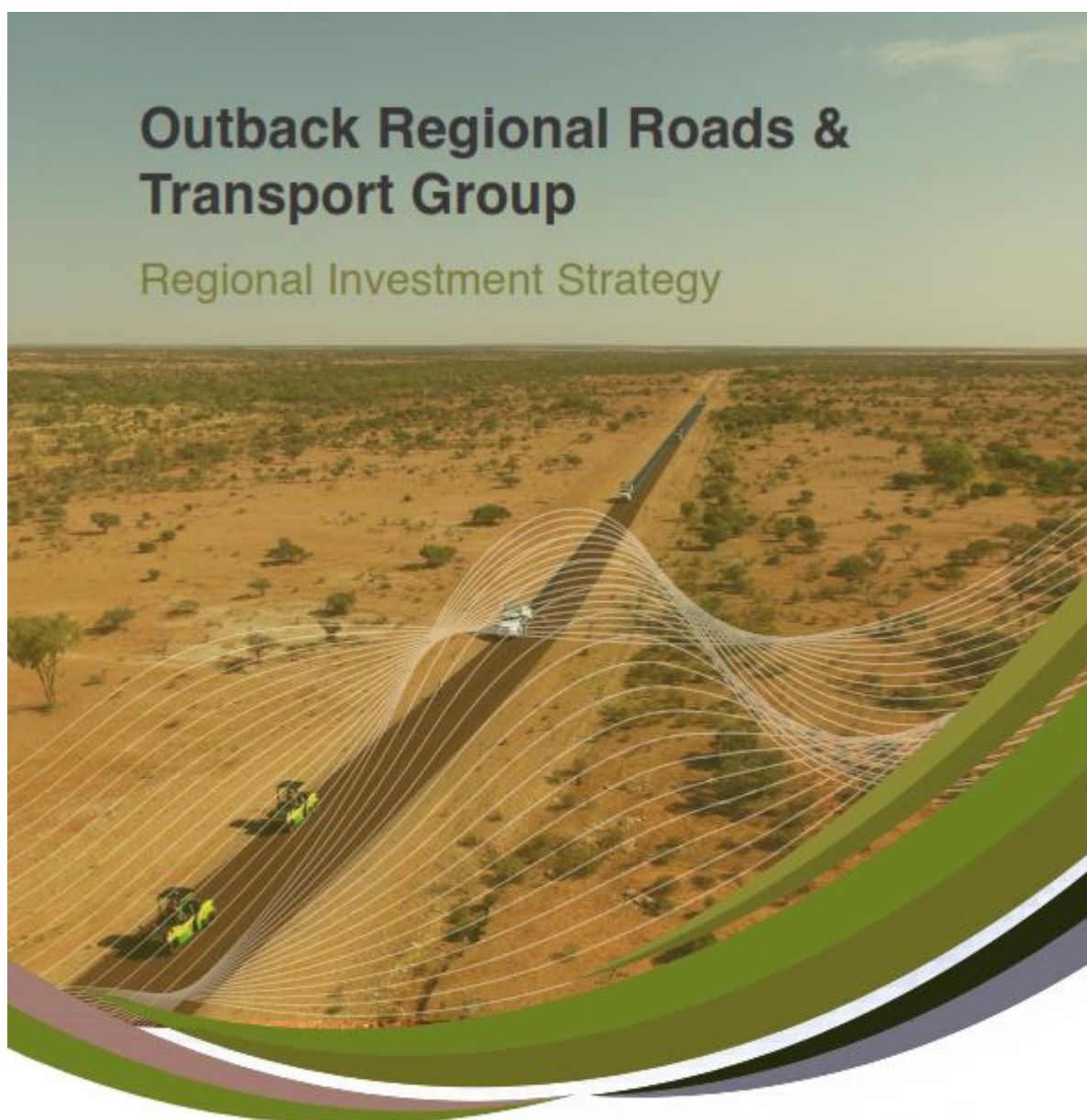
Nil

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Medium
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Medium	Participation in the ORRTG ensures BTRC road infrastructure is considered.	Medium
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Risk Treatment

Nil



Prepared by GBA Consulting Engineers
Location Barcaldine, Qld
Version Date February 2022
Status Approved
File/Doc No. 200287 / ID414240

If you have any questions regarding this document or if you have a suggestion for improvements, please contact: (07) 4651 5177 or admin@gbaengineers.com.au.

Prepared by
Outback Regional Roads & Transport Group





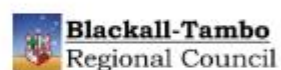
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1.1. BACKGROUND

The Outback Regional Roads & Transport Group (ORRTG) comprises of Council Mayors, CEO's, Technical Representatives, Department of Transport & Main Roads (TMR) Central West District and the Local Government Association of Queensland (LGAQ).

The Local Government members of the ORRTG are:



538,000km

roads covered by the Outback Regional Roads & Transport Group

3

Outback Regional Roads & Transport Group
Regional Investment Strategy

1.2 OUR VISION



The Central West has affordable and accessible transport and transport infrastructure options for all human and freight needs, now and into the future.

1.3 OUR MISSION



To plan, facilitate and encourage the sustainable growth – we will achieve the vision by:

1. The continued maintenance and enhancement of all transport services in Central West and Outback Queensland – air, road, rail.
2. Affordable and accessible human and freight transport choices for Central West and Outback Queensland that facilitates business and community growth and development.
3. Support the activities of, and work closely with other Regional Roads and Transport Groups.
4. Engage with the LGAQ, Federal and State policy makers to proactively influence policy to ensure that Central West and Outback Queensland receives continual increases in transport funding.

1.4 PURPOSE OF THIS PLAN



The purpose of this plan is to allow the ORRTG to maintain and enhance a safe transport network accessible to everyone. This plan will provide the local government members of the ORRTG with an investment strategy and prioritisation plan to support applications and proposals for additional funding within the region.



The ORRTG are responsible for planning, prioritising and managing investment on the Local Roads of Regional Significance (LRRS) network. The ORRTG Strategic Group and Technical Committee have worked collaboratively to ensure TIDS Funding is fairly and strategically allocated each financial year. The adoption and implementation of the following documents have provided the ORRTG with strategic direction for the Central West Region now and into the future.

2.1 RISK MANAGEMENT STRATEGY (RMS)



The RMS was designed to monitor the delivery of the ORRTG TIDS Program. The RMS is updated by the Technical Committee monthly, which in turn assists the ORRTG to identify delays and corrective actions in the delivery of the TIDS program.

The ORRTG Strategic Group and Technical Committee have **worked collaboratively** to ensure TIDS funding is fairly and strategically allocated each financial year.





2.2 REGIONAL ROUTE HIERARCHY



The Regional Route Hierarchy (refer to Appendix A) was adopted by all members in October 2018. The ORRTG undertook a review of the Hierarchy in August 2021 and re-adopted the map in November 2021. The purpose of the hierarchy was to identify routes within the Central West Region that are of significance to all of the ORRTG members. The ORRTG collaboratively agreed on a hierarchy which categorised the routes in order of importance.



The ORRTG **collaboratively agreed** on a hierarchy which categorised the routes in **order of importance**.



2.3 INVESTMENT PRIORITY MAP



The Investment Priority Map (refer to Appendix B) was adopted by all members in October 2018. The ORRTG collectively agreed on the priority for investment. The investment map is used as a guide to strategically assist the ORRTG to allocate funding. The map will be monitored and updated annually with new investment priorities being included in the map once current priorities are completed.



The **investment map** is used as a guide to **strategically assist the ORRTG** to allocate funding.



2.4.1 TIDS FUNDING

The ORRTG have created a prioritisation tool to ensure that the criteria and weightings of the tool align with the strategic approach of the ORRTG when prioritising the projects funded by TIDS. The prioritisation tool takes into account variables such as:

All weather access	Market access	Asset renewal
Safety	Traffic volume	Employment sustainability

The weighting for each criteria takes into account the Investment Priority Map (Appendix B) to ensure projects are prioritised in accordance with this document.

The ORRTG have
**created a prioritisation
tool** to ensure that the
criteria and weightings
of the tool **align with its
strategic approach.**





2.4.2 ADDITIONAL REGIONAL FUNDING (ORRTG)

The local government members of the ORRTG may (as a regional group) approach State or Federal Governments (or specific funding bodies) for additional funding for a regional package of works. The projects nominated will be in accordance with the Investment Priority Map (Appendix B).

2.4.3 ADDITIONAL INDIVIDUAL FUNDING

Individual Local Governments may approach State or Federal Governments (or specific funding bodies) for additional funding for specific projects. The projects nominated will be in accordance with the Investment Priority Map (Appendix B).





The ORRTG's priority is to ensure investment is consistent with this document and the agreed prioritisation.

The ORRTG will continue to prioritise future funding to ensure that;

- Roads identified as an investment priority are completed, and new priorities are nominated once works are complete; and
- The routes of regional significance in the hierarchy are a priority.

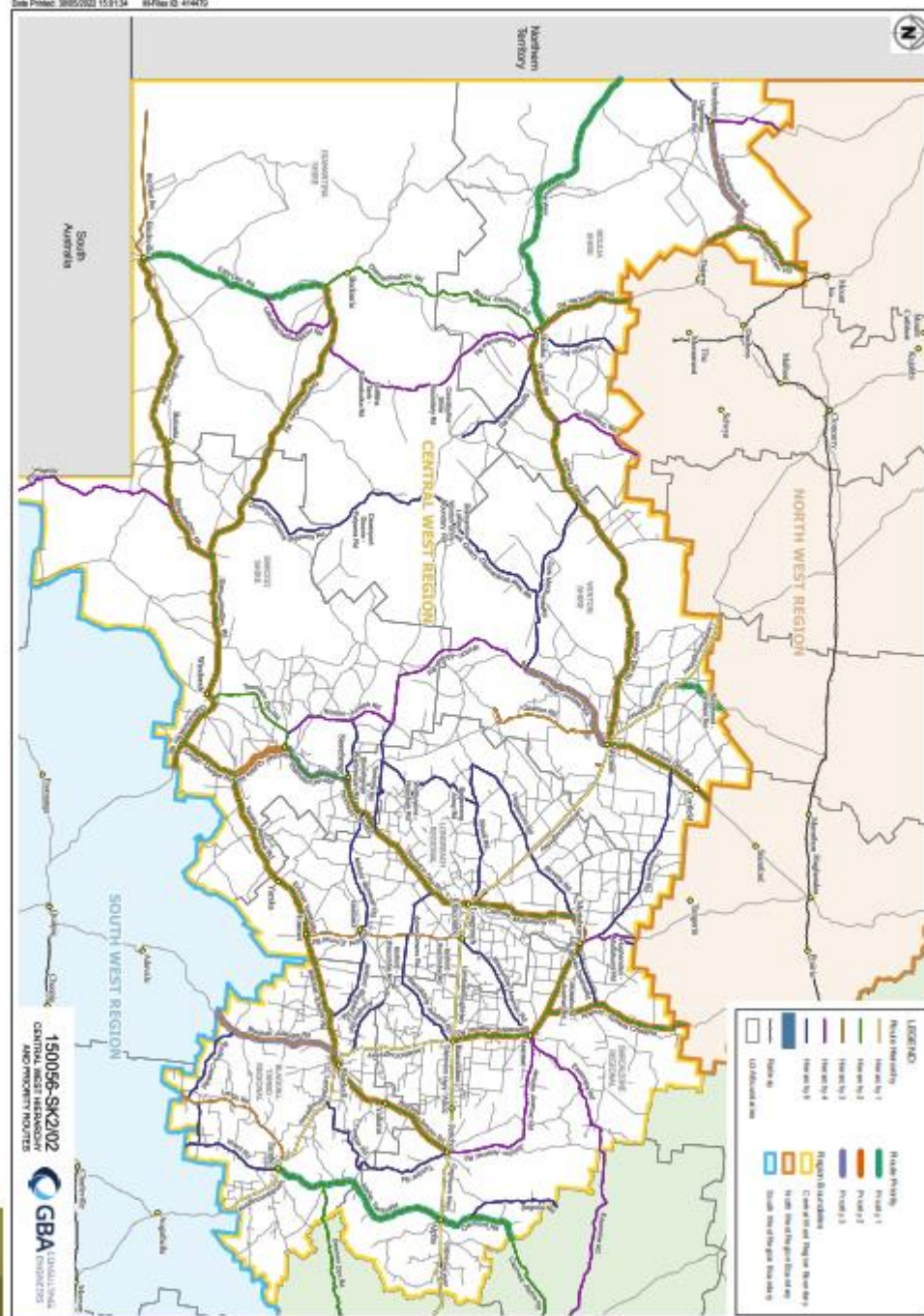
The evolution and collaboration of the ORRTG will guarantee future growth and development of the Central West Region.

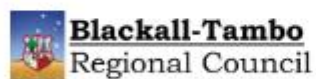


APPENDIX A

ORRTG Regional Route Hierarchy and Investment Priority Map

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BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 21 September 2022

Item No: 5.9

SUBJECT HEADING: Consultancy Agreement

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: An agreement has been drafted to provide Director of Works and Services, including engineering services, to Council under a contractual arrangement.

Officer's Recommendation: That Council delegate authority to the Chief Executive Officer to execute the Consultancy Agreement for the engagement of Director of Works Services with GK3 Consulting. GK3 Consulting will be engaged under Local Buy contract BUS 262.

Background

The Director of Works and Services advised of his resignation from the position earlier in the year. The current incumbent has continued in the role to allow Council time to investigate all options to best fill the role. This process is still being undertaken by executive staff.

In consultation with Council's solicitors an agreement has been drafted to engage GK3 Consulting to provide engineering services. GK3 Consulting would be engaged under Local Buy Contract No. BUS262-0317 for the Supply of Consultancy Services through a Register of Prequalified Suppliers LGA Arrangement.

Under section 234 of the *Local Government Regulation 2012* a local government may enter into a contract for goods and services without first inviting written quotes or tenders if the contract is entered into under an LGA arrangement. A LGA arrangement is an arrangement that has been entered into by a company (the associated company) registered under the Corporations Act, if LGAQ Ltd is its only shareholder. Local Buy is an associated company.

The Consultancy Agreement is an Order placed by Council with the Contractor under the Local Buy Contract. The Agreement has a term of 3 years with a provisional period of six months. The agreement is to commence on 29 September 2022.

Link to Corporate Plan

Governance

Outcome 1 – Workforce

Consultation (internal/external)

CEO

Director of Finance Corporate and Community Services

Director of Works and Services

King and Company Solicitors

Local Buy

Policy Implications

Procurement and Disposal Policy

Budget and Resource Implications

Scheduled rate

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	The consultant will be engaged under a Local Buy contract which contains a schedule of rates.	Low
Legal & Regulatory	Low	Compliant with section 234 of the <i>Local Government Regulation 2012</i> .	Low
People	Low	Nil	Low
Operational	Medium	Engagement of consultant allows all options to be considered.	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	The contract is in accordance with the prequalified supplier LGA arrangement.	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Risk Treatment

There is low risk to Council as the agreement has been drafted to coincide with the relevant regulation and Local Buy prequalified supplier contract.

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 21 September 2022

Item No: 5.10

SUBJECT HEADING: Rural and Remote Councils Policy and Legislation
 Committee Meeting Communique

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The Rural and Remote Councils Compact aim to improve outcomes for the state's 45 rural and remote councils and their local communities by enhancing engagement between both levels of government.

Officer's Recommendation: That Council receive the Rural and Remote Councils Policy and Legislation Committee Meeting Communique.

Background

The Rural and Remote Councils Compact complements the existing Partnership in Government agreement struck between the LGAQ and the Queensland Government and provides a platform to ensure issues of priority for these communities are properly considered by the Government when developing policies, programs and legislation.

The Rural and Remote Councils Compact held a panel session at the Bush Councils Convention in Barcaldine where the Compact Guardian mayors provided an update to explain the role of the Compact and outline progress and the next steps.

A copy of the official communique is attached to this report.

Link to Corporate Plan

Governance

Outcome 3 – Leadership

Consultation (internal/external)

Chief Executive Officer

Policy Implications

Nil

Budget and Resource Implications

Nil

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Risk Treatment

Nil. The recommendation relates only to Council receiving the communique.

Rural and Remote Councils Policy and Legislation Committee Meeting

Communique

The fourth Rural and Remote Councils Compact Policy and Legislation Committee Meeting was held on Thursday, 11 August 2022.

Attendees endorsed the minutes of the previous meeting and noted progress on previous actions. No action items from that meeting were raised for discussion.

Attendees were provided an update from the Office of Rural and Regional Queensland on the outcomes of recent Regional Community Forums.

Attendees noted the Committee's Annual Update was drafted and would be finalised and released soon, ideally before the end of September.

Attendees were provided an update on the LGAQ Bush Councils Convention 'Dirt, Dust and Determination' held in Barcaldine between 26 and 28 July.

Attendees noted work was continuing under the 'roads' priority and were provided with updates on the Roads Maintenance Performance Contracts Working Group and heard of the value it was providing to continue to work through issues and to provide a Community of Practice to develop indemnity scenarios to help the sector consider civil liability issues. LGAQ noted that it would be advantageous to progress upgrades to contracts ahead of the upcoming wet season.

An update on the Roads off Alignment Working Group was also provided, including of the intention to develop a flowchart to assist councils to deal with roads off alignment issues.

Attendees were also advised of upcoming Queensland Transport and Roads Investment Program (QTRIP) Industry briefings and provided with information about registering for attendance.

Attendees received updates on the strategic priority of 'housing' and were provided with a data collection template that will be used to develop the Local Housing Action Plans. It was noted that fieldwork was underway, with visits to the six pilot councils scheduled to be complete by the end of September.

Committee Members were advised the National Housing Finances and Investment Corporation (NHFIC) provide an opportunity for infrastructure funding from the Commonwealth. The data from the Local Housing Action Plans could be reviewed by NHFIC representatives and be used by Councils to seek funding from NHFIC for projects.

An update on the strategic priority of 'local government sustainability' was also provided. It included updates on budget initiatives and best-practice asset management for local governments. Attendees also noted the timeline for implementation of the Sustainability Framework, which is to be rolled out to councils and ready for use by 1 July 2023.

The issue of costs being devolved to local government was also discussed, with the LGAQ outlining new research that it has commissioned and which is being undertaken by AEC this year.

Attendees also thanked the Assistant Minister for Local Government, Nikki Boyd MP for her attendance.

BLACKALL-TAMBO REGIONAL COUNCIL

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OFFICER REPORTS

COUNCIL MEETING DATE: 21 September 2022

Item No: 5.11

SUBJECT HEADING: RAPAD Board Meetings – 5 August & 23,24 August 2022 Communiques

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: The RAPAD Board Communiques are a record of the Board issues and give shareholders and stakeholders a thorough overview of meetings held.

Officer's Recommendation: That Council receive the RAPAD Board Communique's for 5 August and 23,24 August 2022.

Background

The RAPAD Board meeting on 5 of August was held via Zoom while the 23,24 August meeting was held face-to-face in Birdsville. Topics discussed at the meetings were:

- Business Industry and Regional Outreach Officer, Visa Engagement and Outreach Section, Immigration and Settlement Services Group.
- Regional Arts and Social Impact
- Workhaven
- Finance, Legal, Risk
- LGAQ Update
- Central Queensland Infrastructure Program Update
- OQTA Update
- SANTOS Update
- Regional Waste Management
- Department of State Development Infrastructure Local Government and Planning Update
- National Recovery and Resilience Agency Update
- CWRPMG Update

A copy of the Communiques are attached to this report.

Link to Corporate Plan

Governance

Outcome 3 – Leadership

Consultation (internal/external)

Mayor

Chief Executive Officer

RAPAD

Policy Implications

Nil

Budget and Resource Implications

Nil

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	Nil	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Medium	Participation in the RAPAD Board meetings ensures BTRC is considered in any decisions.	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Board meeting participation enables Council to stay abreast of matters affecting the region.	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Council is part of the RAPAD group.	Low

Risk Treatment

Nil



RAPAD Board Meeting 5 August 2022 Communiqué



CR SEAN DILLON
Mayor Barcaldine
Regional Council



CR SALLY O'NEIL
Mayor Barcoo Shire
Council



CR ANDREW MARTIN
Mayor Blackall-Tambo
Regional Council



CR RICK BRITTON
Mayor Boulia Shire
Council



CR ROBBIE DARE
Mayor Diamantina Shire
Council



CR TONY RAYNER
Mayor Longreach
Regional Council



CR GAVIN BASKETT
Mayor Winton Shire
Council



DAVID ARNOLD
CEO RAPAD

Objects of RAPAD

The objects for which the Company is established are:

- (a) to support, facilitate, promote and encourage the community, environmental and economic development of the region,*
- (b) to formulate, develop, facilitate, maintain and implement, or cause to be implemented, strategies, policies and plans relating to the objects in Rule 1.5(a),*
- (c) to advocate to, consult with, and advise, relevant State and Federal ministers and government agencies on matters of regional concern, and on the priorities of such matters and the means to ensure effective co-ordination and implementation of the policies, activities and programs of those State and Federal agencies, and*
- (d) to facilitate, support, implement, or cause to be implemented, collaborative regional discussion and associated desired outcomes amongst, but not limited, to members.*

Source: RAPAD constitution

On the 5th of August, the Board held its fifth meeting of the year via zoom. Apologies were received from Cr G Baskett, Cr R Britton, Cr S Dillon, Shane Gray and Ricki Bruhn. CEO Lyn Moore attended the meeting as proxy for Cr Britton.

Guests included Marney Bowman, Sandra Gattenhof, Donna Hancock, Jo Mason, and the Hon Ann Leahy MP.

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Meeting matters included:

- **Business Industry and Regional Outreach Officer, Visa Engagement and Outreach Section, Immigration and Settlement Services Group**

Marny Bowman, QLD/NT Business Industry and Regional Outreach Officer, Visa Engagement and Outreach Section, Immigration and Settlement Services Group with the Department of Home Affairs provided an update of her role and position. Marny outlined how her team covers all of Queensland and Northern Territory. Much of her role is to increase understanding of what is available for employers from current Government programs regarding migration and skilled visas. She outlined how currently there are extended delays in processing due to COVID 19 impacts on the department. Marny outlined she is keen to travel to the region in November to meet with councils and businesses across the RAPAD region.

- **Regional Arts and Social Impact (RAASI)**

Professor Sandra Gattenhof from the Faculty of Creative Industries, Education & Social Justice, School of Creative Practice and Drama, Queensland University of Technology, provided an update on this project which is being delivered in two remote and geographically dispersed regions, the RAPAD region of Queensland, and the Burnie region in Tasmania. Both communities have active and unique arts ecosystems while also experiencing significant economic disadvantage. RAASI addresses the challenge to effectively target regional arts funding to programs that have lasting impact in communities. It delivers an evaluation framework to uncover, articulate and measure the social impact of the arts in regional Australia. Professor Gattenhof spent time outlining the profound benefits on the community and its members projects such as "Lost Art" in Blackall, one of the RAASI projects, is having. To hear more of the benefits and to stay in touch with the project at Regional Arts and Social Impact <https://research.qut.edu.au/raasi/>

- **Workhaven**

Jo Mason from Workhaven, a Queensland based company which works with government, corporate and community sectors, outlined how it had earlier this year won a Drought Resilience grant whose purpose is to undertake research into women in remote and drought affected areas to understand their challenges. To date, this research has uncovered a range of key issues, including access to health care, domestic and family violence, social connection, supporting fellow family members, COVID, and mental health issues. It has also emerged that the primary issue is not the drought, but the challenge of the distance from support services when issues arise. WorkHaven are now seeking funds to develop the portal and communications materials to generate awareness of the resource in each region to generate awareness and gain uptake from end-users.

- **Finance, Legal, Risk**

The Board received the RAPAD balance sheet, profit and loss and detailed profit and loss for the 21-22 FY. The Board also received or endorsed:

- the 20-21 financial statements as provided by the auditor and endorses the directors declaration;
- the 21-22 External Audit Plan;
- the management representation letter for the 20-21 FY audit;
- RAPAD Skilling www.rapadskilling.com.au monthly managers report;
- the advice on the addition of SQNNSWIH to the 22-25 business plan.
- The 20-21 AGM called for 24 August.

- **Other**

- The Board endorsed Longreach Regional Council to be the nominated RAPAD member, and to be part of the motion to the LGAQ annual conference, calling for the establishment of a Regional University Centre in the region.

- Hon Ann Leahy MP, Member for Warrego, highlighted the importance of contacting new federal senators, ministers and committee chairs asap to ensure RAPAD has visibility with the new Government.
- The A/CEO provided updates on the:
 - Regional Drought Resilience Plan, following on from discussions with Dr John Rolfe, who joined the meeting 4th, RAPAD will undertake the lead role in the delivery of the Regional Drought Resilience Planning (RDRP) for the region;
 - Regional Waste Management, noting the extensive consultation currently being undertaken with industry participants;
 - Housing, noting the action planning template is now finalised, and the two consultants will contact BTRC and BoSC, as the two RAPAD region trial locations, to commence;
 - FarOut! Campaign final report has been undertaken and will be made publicly available once the department has received it and approved;
 - FMD, The RDAFCW released a report, **attached**, outlining the impacts on the Central region. This includes the RAPAD council areas excluding Boulia as Boulia is in the Northern RDA;
 - Cr Britton and the CEO recently hosted the national forum of the Rural Financial Counselling Service providers this year, in Cairns, where this hosting responsibility is on a rotational basis amongst services;
 - Friends of RAPAD venue and planning for 24 November 2022; and the
 - LGAQ Policy Executive agenda review process.



RAPAD Board Meeting 23,24 August 2022 Communiqué



CR SEAN DILLON
Mayor Barcaldine
Regional Council



CR SALLY O'NEIL
Mayor Barcoo Shire
Council



CR ANDREW MARTIN
Mayor Blackall-Tambo
Regional Council



CR RICK BRITTON
Mayor Boulia Shire
Council



CR ROBBIE DARE
Mayor Diamantina Shire
Council



CR TONY RAYNER
Mayor Longreach
Regional Council



CR GAVIN BASKETT
Mayor Winton Shire
Council



DAVID ARNOLD
CEO RAPAD

Objectives of RAPAD

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- (c) to advocate to, consult with, and advise, relevant State and Federal ministers and government agencies on matters of regional concern, and on the priorities of such matters and the means to ensure effective co-ordination and implementation of the policies, activities and programs of those State and Federal agencies, and*
- (d) to facilitate, support, implement, or cause to be implemented, collaborative regional discussion and associated desired outcomes amongst, but not limited, to members.*

Source: RAPAD constitution

On the 23rd and 24th of August, the Board held its seventh meeting of the year, in Birdsville. All directors were in attendance along with several CEOs.

Either virtually, or in person, guests included Alison Smith, Denise Brown, Kelly Hensely, Keld Knudsen, Kylie Hughes, Chris Filby, Bruce Scott OAM, Candace Vea Vea, Julie Brown, Aimee Bagewadi, Andy Woodhouse and Josh Dyke.

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Meeting matters included:**LGAQ Update**

- Alison Smith and Joshua Dyke provided an update.
 - LRCIP – update provided and outlined they would be travelling to Canberra in early September to progress;
 - BBRF – provided an update outlining their support of the productivity commission's recommendations to honour projects already approved and outlined they would be travelling to Canberra in early September to progress;
 - Worker shortages and visa applications – discussed in detail with LGAQ seeking a copy of RAPAD's correspondence so they could advocate during their travel to Canberra early September;
 - Housing – outlined recent discussions with Anna Bligh, CEO Australian Banking Association, re postcode discrimination, which is occurring across RAPAD; also indicated the Deputy CEO of the Australian Banking Association is confirmed to attend the upcoming LGAQ Conference.



RAPAD Board members and guests during the meeting held at the Birdsville Town Hall.

Central Queensland Infrastructure Program Update

- Aimee Bagewadi & Andy Woodhouse from the Department of State Development Infrastructure Local Government and Planning provided a briefing on the Central Queensland Infrastructure Plan (CQIP), the first of seven Regional Infrastructure Plans (RIPs) to be developed to support the implementation of the 2022 State Infrastructure Strategy.
 - The purpose of each RIP is to provide a clear view of regional economic and social priorities to support prosperity and liveability and demonstrate how infrastructure planning across State Government is aligned to those priorities.
 - They also identify opportunities for cross-agency coordination to address regional growth priorities. The RIPs will be reviewed every two years to ensure they remain contemporary and support the ongoing alignment of State infrastructure investment to regional priorities.
 - The CQIP includes four strategic regional priorities informed by regional stakeholder consultation, and the state government infrastructure planning activities underway that support these.

- The proposed CQIP flagship initiative is a 'Central Queensland Growth Priority' (CQ Growth Priority) for renewable energy, hydrogen and clean manufacturing.
- The CQ Growth Priority signals intent for enhanced place-based coordination to identify and sequence the state government activities that support the development of these industries in Central Queensland and help manage any related social impacts of rapid industry growth.
- Presentation was forwarded to Directors
- Individual council teams meetings will follow to gain specific individual council feedback on the plan.



Andy Woodhouse, from DSDLGIP, travelled from Brisbane to update the RAPAD Board on the Central Queensland Infrastructure Plan.

OQTA Update

- Denise Brown & Kelly Hensely updated the group, and her presentations were forwarded to Directors.

SANTOS Update

- Keld Knudsen updated the group on SANTOS engagement and activities across the region.

Regional Waste Management

- Kylie Hughes, Director, Circular Economy Policy and Legislation, Office of Circular Economy, Environment and Heritage, Policy and Programs, Department of Environment and Science updated to the Board on the regional waste management planning process and announcement of funds to support the initial stages of TOR development.

Department of State Development Infrastructure Local Government and Planning Update

- Chris Filby, Regional Director, Department of State Development, Infrastructure, Local Government and Planning provided an update to the Board.

National Recovery and Resilience Agency Update

- Bruce Scott OAM and Julie Brown provided an update to the board.
- Presentations were forwarded to Directors.



Birdsville from the air, highlighting the importance of disaster recovery and the fantastic season many in the central west are experiencing.

Other

- The A/CEO provided updates on:
 - Annual Report with financials now are public,
 - Regional Drought Resilience Planning process,
 - Regional Waste Management progress,
 - Remote Area Board funding progress,
 - Exotic Disease Workshop,
 - Friends of RAPAD planning,
 - Delivering Human Services via Remote Councils – A proposal for regional collaboration through RAPAD.

CWRPMG Update

Immediately prior the RAPAD Board meeting the Central West Regional Pest Management Group met. The following were the key discussions, actions and or resolutions:

DCQ RAPAD MOU discussion

- Jeff Newton outlined to the group discussions on the DCQ RAPAD MOU from previous management meetings have raised some questions and clarification was requested.
- Action was, that a working group was initiated and Cr Rayner and Cr Martin will progress and follow up.

Wild Dog Mapping

- Jeff provided an update at this meeting on recent activities.
- Resolutions from the meeting:
 - CWRPMG fully support the approach taken by LRC RLO in the use of ESRI for this application and its roll out to RLO's across RAPAD
 - CWRPMG fully support use of technical group funds to provide any professional development needed to ensure the uptake of this across the region.

Exotic Disease Update

- Malcolm Letts and Allison Crook provided a detailed update and presentation of exotic disease including a foot and mouth update.
- Presentations were sent to all Directors and are attached.



(l-r) Cr Robbie Dare, Mayor of Diamantina Shire, David Brook, OBE, and Cr Francis Murray, Diamantina Shire, during the Exotic Disease update discussing the devastating impacts foot and mouth disease and lumpy skin would have in the national livestock industry and the communities who support it.

Fencing of council rubbish dumps

- Cr Rayner is seeking more information re rubbish dumps and what fencing is required

Washdown bays

- Raised by Jeff Newton, very important for councils to have their wash down bays functioning properly so they can be used in each shire, i.e., potential cactus and snake cactus spread
- Update from all shires re the functionality of their washdown bays to be presented at the next meeting

CWRPMG role going forward

- Lengthy discussions were held regarding the evolution of the CWRPMG and how the group has the potential to deliver a similar role to that to the ORRTG to RAPAD members. For this to occur the CWRPMG needs “real” backing from councils and CEO’s, to leverage off and strengthen the technical group as a whole as the roads and water group have. Discussion among CWRPMG members is needed to reassess capacity and resourcing of the CWRPMG.
- More information is required on the economic impact pests have on the region i.e. dollar value re parthenium for example and how this could be used as a template to better determine the value of weed management across the region. This understanding will help guide the discussion regarding the true worth of the work the CWRPMG is undertaking across the region.
- Underlying take away from the meeting is support to ensure the CWPMG evolves to provide a similar service as the ORRTG or RRWSA.
- Action - time is allocated at the next meeting to revisit the role of the CWRPMG focusing on discussing the reassessment of its capacity and resourcing to ensure the strength and role of the technical group continues to evolve



RAPAD Board members and guests during at Big Red during.

BLACKALL-TAMBO REGIONAL COUNCIL[Return to Agenda](#)[Next Item](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 21 September 2022

Item No: 5.12

SUBJECT HEADING: Election of the Local Government Association of Queensland's (LGAQ) Policy Executive District Representatives 2020-2024

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

Summary: LGAQ are calling for nominations for the election of a District Representative to the Association's Policy Executive for the remaining period 2022-2024 after the resignation of a member.

Officer's Recommendation: That Council nominate Cr Andrew Martin as Policy Executive District Representative 2020-2024.

Background

The Local Government Association of Queensland is calling for nominations for the Policy Executive District 8 Representative for the remaining period of 2022-2024 after the resignation of a member on 13 September. In accordance with Rule 5.4 of the Association's Constitution and Rules, nominations are being called from Councils within District 8 which consists of Barcaldine, Barcoo, Blackall-Tambo, Boulia, Diamantina, Longreach and Winton.

The LGAQ's Policy Executive is comprised of 15 district representatives and the President and meets 6 times per year to discuss and determine LGAQ policy. With the exception of one regional meeting and the meeting which precedes the Annual Conference, the Policy Executive meets at Local Government House in Brisbane.

If there is more than one nomination per District, an election by ballot will apply. Nominations close at 5.00pm, Friday, 23 September 2022.

Link to Corporate Plan

Governance

Outcome 3 – Leadership

Consultation (internal/external)

Mayor

Chief Executive Officer

Policy Implications

Nil

Budget and Resource Implications

Nil

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	LGAQ cover costs associated with the Policy Executive	Low
Legal & Regulatory	Low	Nil	Low
People	Low	Nil	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Risk Treatment

There is no risk to Council should Cr Martin be successful in the nomination.

BLACKALL-TAMBO REGIONAL COUNCIL[Return to Agenda](#)**OFFICER REPORTS**

COUNCIL MEETING DATE: 21 September 2022

Item No: 5.13

SUBJECT HEADING: External Boundary Review Between Blackall-Tambo Regional Council and Barcaldine Regional Council

Author and Officer's Title: Des Howard, Chief Executive Officer

CLASSIFICATION: (if confidential)

*Summary:***Officer's Recommendation: That Council receive the letter from Electoral Commission Queensland and accept the following changes:**

- The portion of Lot 1 RP617241 currently in Blackall-Tambo Regional Council be transferred so that it is entirely within Barcaldine Regional Council.
- The portion of Lot 10 MX814407 currently in Barcaldine Regional Council be transferred so that it is entirely within Blackall-Tambo Regional Council;

and Council notes that while the Change Commission has recommended the boundary change, the recommendation does not have effect until approved by the Governor in Council by regulation.**Background**

In January 2019 Barcaldine Regional Council wrote to Blackall-Tambo Regional advising they were proposing to write to the Local Government Change Commission to seek permission to conduct a whole of Council boundary realignment. The aim was to realign the Barcaldine Regional Council boundaries to match the landholder boundaries so that each property is wholly within one shire. The proposal included 2 properties split between Barcaldine and Blackall-Tambo Shires.

The proposal was taken to the 20 February 2019 general meeting and the following motion was resolved:

That the Mayors and CEO's of the Councils meet together to discuss the issue and see if an agreement can be reached.

Moved: Cr PJ Pullos

Seconded: Cr BD Holdcroft

Minute No: 26/02A/19

Subsequent meetings and discussions were held between the relevant Mayors and CEOs, and it was agreed that it would be a beneficial change. Blackall-Tambo Regional Council provided written agreeance of the proposal to Barcaldine Regional Council who approached the relevant landholders. The landholders also provided their approval to the proposed change.

Barcaldine Regional Council made an application to the Minister for State Development, Infrastructure, Local Government and Planning who referred the application to the Local Government Change Commission which has now provided its final determination as follows:

- The portion of Lot 1 RP617241 currently in Blackall-Tambo Regional Council be transferred so that it is entirely within Barcaldine Regional Council.
- The portion of Lot 10 MX814407 currently in Barcaldine Regional Council be transferred so that it is entirely within Blackall-Tambo Regional Council.

While the Change Commission has recommended the boundary change, the recommendation does not have effect until approved by the Governor in Council by regulation.

Link to Corporate Plan

Governance

Outcome 3 – Leadership

Consultation (internal/external)

Barcaldine Regional Council

Chief Executive Officer

Mayor

Policy Implications

Nil

Budget and Resource Implications

Nil

Risk Assessment

Risk Category	Risk Tolerance	Summary of Risks Involved	Risk Rating
Financial	Low	There is no cost to Council.	Low
Legal & Regulatory	Low	The application has been assessed by the Change Commission and their recommendation does not have effect until approved by the Governor in Council in regulation.	Low
People	Low	The property owners have consented to the change.	Low
Operational	Medium	Nil	Low
Environmental	Medium	Nil	Low
Strategic	Medium	Nil	Low
Ethical	Low	Nil	Low
Reputation	Low	Nil	Low
Leadership	Low	Nil	Low

Risk Treatment

Nil

File number: EMB/000005



15 September 2022

Mr Des Howard
Chief Executive Officer
Blackall-Tambo Regional Council
6 Coronation Drive
BLACKALL QLD 4472
Email: CEO@btrc.qld.gov.au

Dear Mr Howard

I write to you on behalf of the Local Government Change Commission (Change Commission) to provide an update regarding the external boundary review between Blackall-Tambo Regional Council and Barcaldine Regional Council.

On 12 March 2021, the Deputy Premier and Minister for State Development, Infrastructure, Local Government and Planning and Minister Assisting the Premier on Olympics Infrastructure (the Deputy Premier) referred a proposed change relating to two lots which are currently split between Blackall-Tambo Regional Council and Barcaldine Regional Council. The Change Commission has now finalised its decision on the referred boundary change and has recommended the following:

- The portion of Lot 1 RP617241 currently in Blackall-Tambo Regional Council be transferred so that it is entirely within Barcaldine Regional Council.
- The portion of Lot 10 MX814407 currently in Barcaldine Regional Council be transferred so that it is entirely within Blackall-Tambo Regional Council.

The final determination report outlining the Change Commission's recommendation and reasoning has been published on the Electoral Commission of Queensland's website at: <https://www.ecq.qld.gov.au/electoral-boundaries/local-government-boundary-reviews/external-boundary-and-electoral-arrangement-reviews>. Notice of the determination will also be published in the Queensland Government Gazette.

Please note that while the Change Commission has recommended this boundary change, the recommendation does not have effect until approved by the Governor in Council by regulation. The results of this assessment have been provided to the Deputy Premier for consideration and implementation by the Governor in Council.

Maps detailing the boundary change of each lot or group of lots are included in the report.

Should you require further information, please contact [REDACTED] Project Officer on 3035 8009 or email LGBoundaries@ecq.qld.gov.au.

Yours sincerely

A handwritten signature in black ink, appearing to be "PV", written over a light blue horizontal line.

Pat Vidgen PSM
Electoral Commissioner

GPO Box 1393 Brisbane Queensland 4001 Australia | Level 20, 1 Eagle Street Brisbane 4000
Telephone 1300 661 665 | Facsimile (07) 3036 5776 | Email ecq@ecq.qld.gov.au | Website www.ecq.qld.gov.au



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INTRODUCTION

The Local Government Change Commission (Change Commission) is an independent body established under the *Local Government Act 2009*. The Change Commission is responsible for assessing whether a proposed local government change, such as a change of local government boundaries or electoral arrangements, is in the public interest. In doing so, the Change Commission must consider:

- whether the proposed change is consistent with the *Local Government Act*,
- the views of the Minister, and
- any other matters prescribed under a regulation.

Outside of the Brisbane City Council local government, the Change Commission may only assess local government changes proposed by the Minister responsible for Local Government. The Change Commission has finalised its assessment of a proposed change referred by the Minister for Local Government to the external boundaries between Barcaldine Regional Council and adjoining councils. This report outlines the recommended placement of 26 lots and sets out the reasons for the Change Commission's decision.

The Change Commission for this review consists of Pat Vidgen PSM, Electoral Commissioner; Wade Lewis GAICD, Casual Commissioner; and Peter McGraw, Casual Commissioner.

The casual commissioners were appointed by the Governor in Council on 28 November 2021.

Background

On 12 March 2021, the Honourable Dr Steven Miles MP, Deputy Premier and Minister for State Development, Infrastructure, Local Government and Planning and the Minister Assisting the Premier on Olympic Infrastructure (the Minister), referred a proposed change to the common boundary between the Barcaldine Regional Council and Blackall-Tambo Regional Council, Central Highlands Regional Council, Charters Towers Regional Council, Flinders Shire Council, Isaac Regional Council and Longreach Regional Council (Appendix A).

Following receipt of the referral, the Change Commission determined and advised the Minister and all affected councils that this assessment would be completed after the finalisation of post-election activities following the 2020 State general election.

The Change Commission was required to examine the placement of 24 property lots currently dissected between the Barcaldine Regional Council and the six adjoining councils. During the conduct of the review, an additional two lots were identified which consequently had to be included within the scope of the review as they were wholly surrounded by other lots subject to review.

In his referral, the Minister did not provide directions for how the Change Commission was to conduct its assessment. However, the *Local Government Regulation 2012* sets out matters to

be considered by the Change Commission when assessing a proposed local government change.

Of relevance to this review, the *Local Government Regulation* provides that the external boundaries of a local government area should be drawn in a way that has regard to communities of interest, including that:

- the local government area should generally have external boundaries that do not dissect properties (section 9(1)(d)(iii)), and
- water catchment areas should generally be included in the local government area they service in accordance with the 'water catchment principle' (section 9(1)(d)(ii)).

The Change Commission's review involved:

1. Review of correspondence from the Minister and supporting documentation provided by the councils.
2. Consultation with the landholders, councils and other stakeholders to confirm their position in relation to the proposed boundary change.
3. The analysis of other relevant publicly available information, such as spatial data associated with water catchments.

Following consideration of all relevant information through the review, the Change Commission recommends that the lots be moved so that they are entirely within the boundary of the relevant councils. In making these recommendations, the Change Commission has taken into account the principle that external boundaries should not dissect properties, the water catchment principle, as well as the views of the respective landholders and councils.

The Change Commission's final determination report will be published and provided to the Minister for consideration and implementation by the Governor in Council.

ASSESSMENT

The Barcaldine Regional Council proposed the change to its external boundary to address the current situation whereby 24 lots have been split between councils. Generally, the proposed boundary change is for the smallest portion of land to transfer to the council that has the majority of land. As a result of the Barcaldine Regional Council's recommendation, 14 lots would be united within its own area and 12 lots would be transferred to the relevant adjoining council.

The Barcaldine Regional Council undertook significant consultation with all affected councils and landholders prior to the proposed change being referred to the Change Commission. The Barcaldine Regional Council sent correspondence to all affected councils on 31 December 2018 informing them of the proposed change and inviting feedback. On 26 February 2019, the Barcaldine Regional Council sent pro forma letters to all affected landholders requesting a signed agreement if they were in support of the proposed change.

The Change Commission is required to form an independent view of the merits of a proposed change. Section 9 of the *Local Government Regulation 2012* notes the external boundaries of a local government area should have regard for communities of interest and should not divide adjacent rural areas with common interests nor dissect properties. To undertake its

assessment, the Change Commission wrote to all councils and landholders who were not in agreement with the proposed change as well as seeking clarification from the Barcaldine Regional Council on some anomalies identified in the referral documentation.

The Change Commission also considered the water catchment principle in the *Local Government Regulation* that stipulates water catchment areas should generally be included in the local government area they service. The Change Commission mapped the proposed change against the water catchment boundaries and noted that while one water basin runs through the Barcaldine Regional Council, it is not affected by the proposed boundary changes. The proposed changes do not dissect the local government area that are using a particular water basin. With this in mind, the water catchment principle was not a material consideration in the decision-making process.

After examining the referral attachments and receiving additional documentation from councils and landholders, the following information was reviewed. The relevant considerations and recommendation in relation to each individual lot is detailed by council area below.

BLACKALL- TAMBO REGIONAL COUNCIL

The Blackall-Tambo Regional Council advised the Barcaldine Regional Council that it is supportive of the proposed changes in a letter sent on 31 May 2019.

Lot	Proposed change	Council agreement	Landholder agreement	Change Commission recommendation
Lot 1 RP617241	United in Barcaldine Regional Council	Yes	Yes	Lot to be united in Barcaldine Regional Council
Lot 10 MX814407	United in Blackall-Tambo Regional Council	Yes	Yes	Lot to be united in Blackall-Tambo Regional Council

Lot 1 RP617241

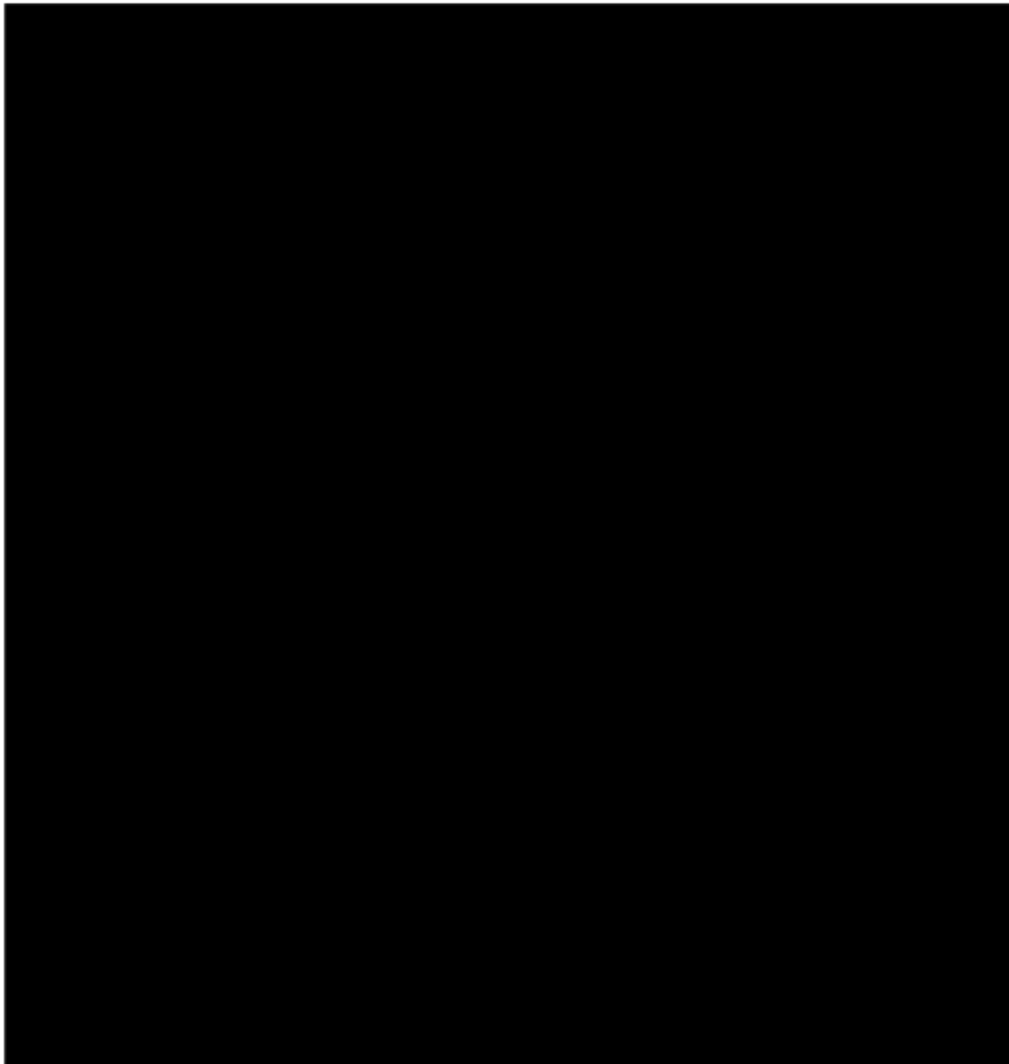
The referral documentation included a copy of the landholder's agreement signed on 5 March 2019, for the portion of this lot currently located in Blackall-Tambo Regional Council to be transferred so that it is entirely within the Barcaldine Regional Council. However, on 15 December 2021, the Barcaldine Regional Council advised that ownership of that land parcel had changed. Subsequently, on 7 March 2022, the Change Commission wrote to the new landholder, requesting advice of their support or opposition on the proposed change. A response from the new landholder, supporting the proposed change was received on 4 June 2022. Both the Change Commission's request and the landholder's response are at Appendix B.

Change Commission recommendation: As the landholder and both councils agree to the proposed change, the Change Commission supports the movement of Lot 1 RP617241 so that the portion of this lot currently located in the Blackall-Tambo Regional Council is transferred so that it is entirely within the Barcaldine Regional Council.

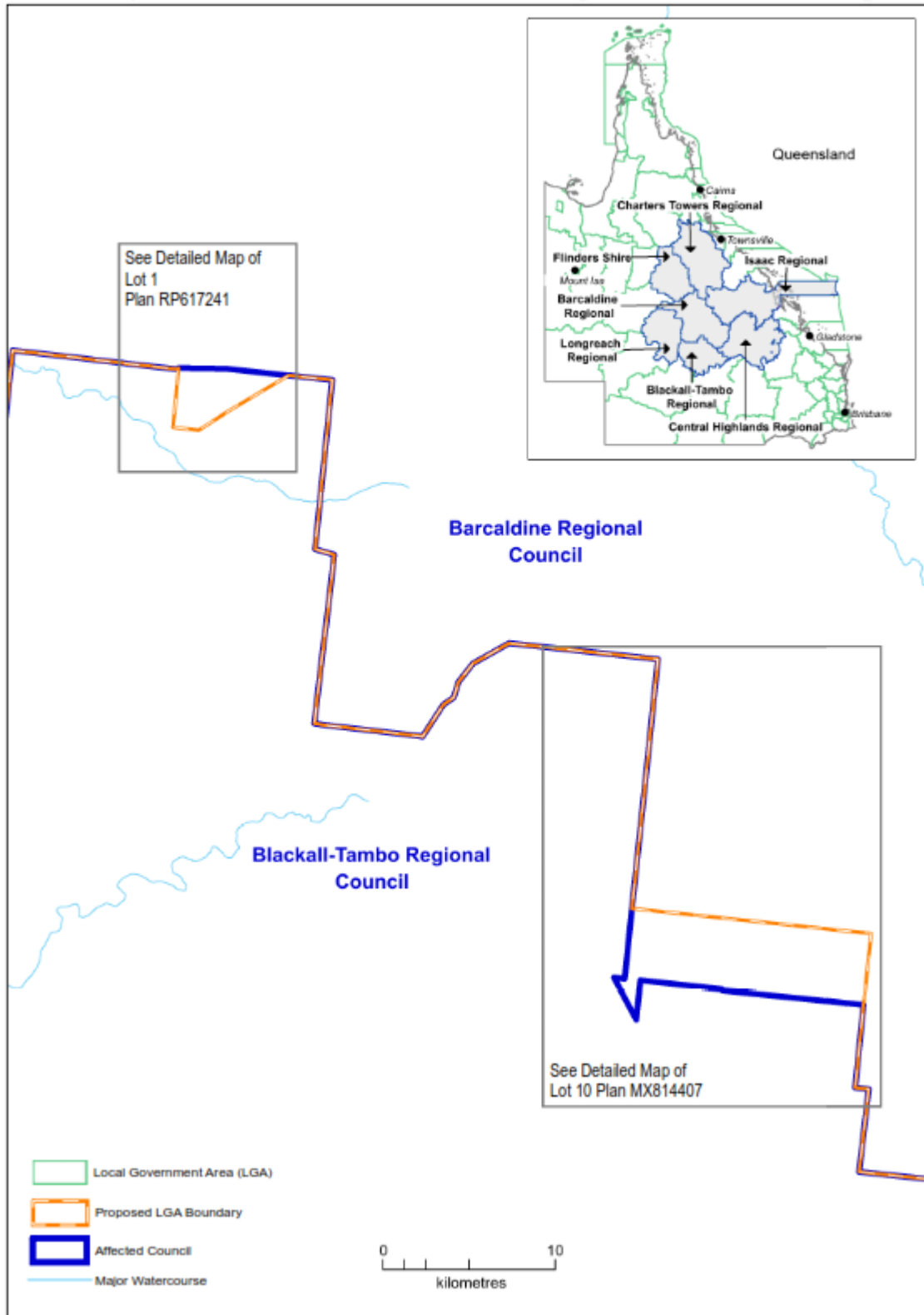
Lot 10 MX814407

The landholder agreed to the proposed change for the portion of this lot currently located in Barcaldine Regional Council to be transferred so that it is entirely within the Blackall-Tambo Regional Council. The landholder signed the agreement on 9 March 2019 which is included in Appendix B.

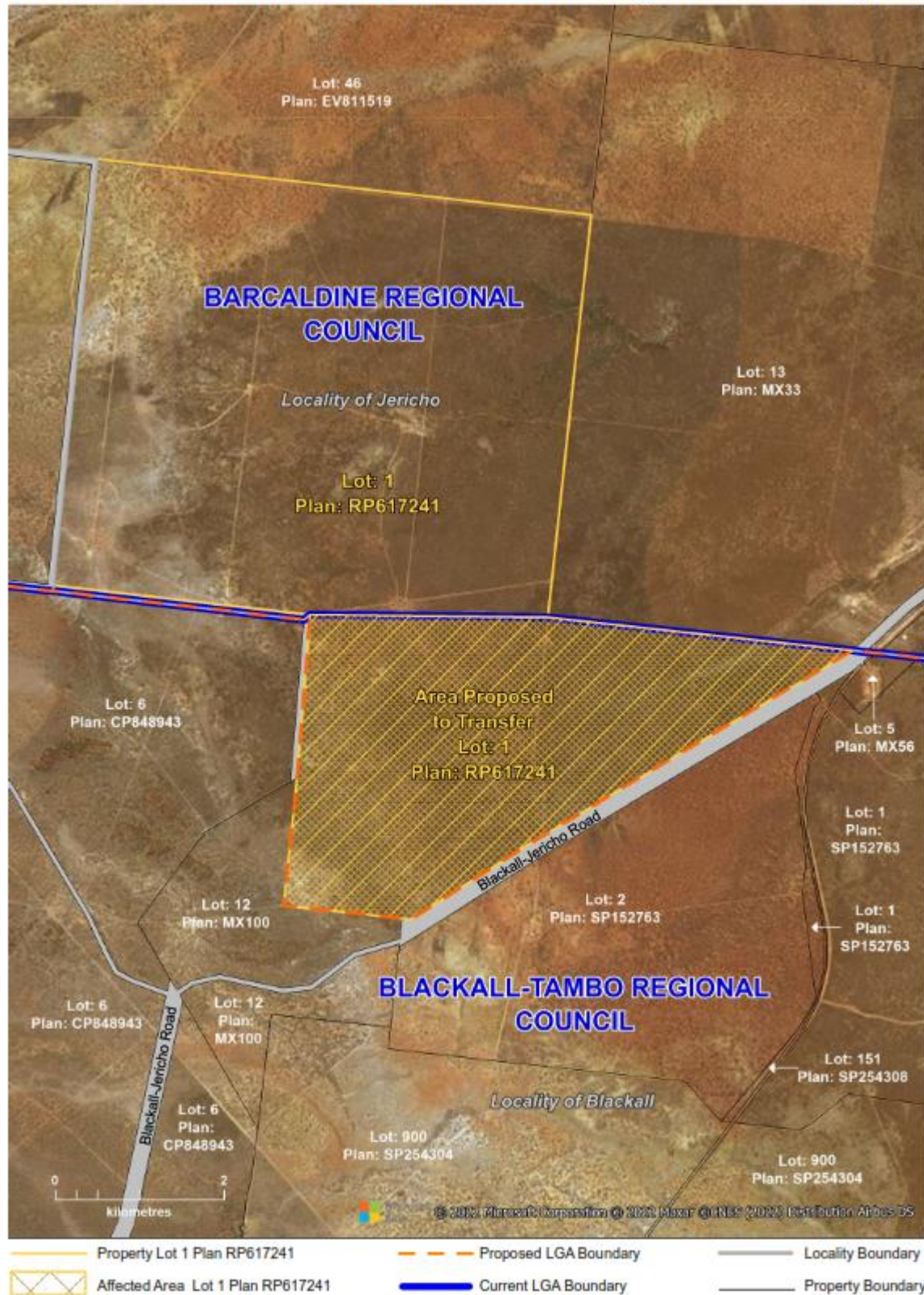
Change Commission recommendation: As the landholder and both councils agree to the proposed change, the Change Commission supports the movement of Lot 10 MX814407 so that the portion of this lot currently located in the Barcaldine Regional Council is transferred so that it is entirely within the Blackall-Tambo Regional Council.



Overview Map: Transfer of Lot/Plans between Barcaldine Regional and Blackall-Tambo Regional



Detailed Map: Transfer Lot 1 Plan RP617241 from Blackall-Tambo Regional to Barcaldine Regional



Detailed Map: Transfer Lot 10 Plan MX814407 from Barcaldine Regional to Blackall-Tambo Regional

