



**MINUTES OF THE GENERAL MEETING OF  
BLACKALL-TAMBO REGIONAL COUNCIL  
HELD AT THE TAMBO COUNCIL CHAMBERS  
ON WEDNESDAY 16<sup>th</sup> NOVEMBER 2022  
AT 8.30AM**

**PRESENT:**

Councillors: Cr AL Martin (Mayor), Cr LP Russell (Deputy Mayor), Cr JH Scobie, Cr BP Johnstone, Cr PJ Pullos, Cr GK Schluter, Cr DA Hardie

**OFFICERS:**

Mr Alastair Rutherford, Acting Chief Executive Officer and Director of Finance Corporate and Community Services, Mr Garth Kath Director of Works and Services, Mrs Andrea Saunders, Governance Coordinator, Ms Piper Hansen, Minute Taker

---

**CONDOLENCES:**

A minute's silence was observed to mark the passing of:

- Trevor John Austin
- Gwenda Markwell
- Gregory Farrows
- Kathleen Elliot

---

**DECLARATIONS OF INTEREST:**

**Cr JH Scobie for item 4.1.5** – I, Councillor Scobie inform the meeting that I have a declarable conflict of interest in item 4.1.5 RADF Application - Better in Blackall Festival Inc. The nature of my interest is as follows:

- I am a member of the Better in Blackall Festival.

As a result of my conflict of interest, I will leave the meeting room while the matter is considered and voted on.

**Cr LP Russell for item 4.1.5** – I, Councillor Russell inform the meeting that I have a prescribed conflict of interest in item 4.1.5 RADF Application - Better in Blackall Festival Inc. The nature of my interest is as follows:

- My wife, Gillian Russell is the president of the Better in Blackall Festival.

As a result of my conflict of interest, I will leave the meeting room while the matter is considered and voted on.

**Cr AL Martin for item 4.1.4** – I, Councillor Martin inform the meeting that I have a prescribed conflict of interest in item 4.1.4 RADF Application - Tambo Isolated Children's Parents' Association (ICPA). The nature of my interest is as follows:

- My wife, Louise Martin is the president of the Queensland Isolated Children's Parent's Association (ICPA).

As a result of my conflict of interest, I will leave the meeting room while the matter is considered and voted on.

---

#### **Attendance by Audio Link**

Cr Johnstone has requested attendance to the November general meeting by audio link.

**MOTION:**      **Moved: Cr LP Russell**                      **Seconded: Cr PJ Pullos**

**That under section 254K - Participating in meetings by audio link or audio-visual link, Council permits Cr BP Johnstone to take part in the meeting.**

**Minute No. 01/11A/22**

**Carried 7/0**

---

#### **1.1 Confirmation of General Meeting Minutes**

**MOTION:**      **Moved: Cr PJ Pullos**                      **Seconded: Cr DA Hardie**

**That the minutes of the General Meeting held on 26 October 2022 be taken as read and confirmed, and that the Mayor be authorised to sign same.**

**Minute No. 02/11A/22**

**Carried 7/0**

---

#### **4.1.1 Financial Report for the Month of October 2022**

In accordance with s204 of the *Local Government Regulation 2012* a monthly financial report is required to be presented to Council. The financial report for October 2022 details Council's current financial position and compares its performance against the adopted budget for 2022-2023.

**MOTION:**      **Moved: Cr GK Schluter**                      **Seconded: Cr LP Russell**

**That Council receive the Financial Report for October 2022.**

**Minute No. 03/11A/22**

**Carried 7/0**

---

#### **4.1.2 DFCCS Operations Report – October 2022**

The Director of Finance Corporate and Community Services operations report for October 2022 is presented to Council. The report includes housing and administration, community development program, Blackall aerodrome,

libraries, visitor information centres, facility bookings, Tambo Multipurpose and Tambo Child Care Centre.

**MOTION:**      **Moved: Cr GK Schluter**                      **Seconded: Cr PJ Pullos**

**That Council receive the DFCCS Operations Report for October 2022.**

**Minute No. 04/11A/22**

**Carried 7/0**

---

#### **4.1.3 RADF Meeting Minutes**

The second round of the 2022-2023 RADF program closed for applications on October 28<sup>th</sup> and the RADF Committee held a meeting on the 7<sup>th</sup> of November.

**MOTION:**      **Moved: Cr JH Scobie**                      **Seconded: Cr DA Hardie**

**That Council receive the meeting minutes of the RADF Committee dated 7 November 2022.**

**Minute No. 05/11A/22**

**Carried 7/0**

At this point, 8.55am, Cr Martin left the meeting.  
Cr Russell assumed the chair.

---

#### **4.1.4 RADF Application - Tambo Isolated Children's Parents' Association (ICPA)**

The second round of the 2022-2023 RADF program closed for applications on October 28<sup>th</sup> and the Committee recommended the application from the Tambo Isolated Children's Parents' Association be approved.

**MOTION:**      **Moved: Cr BP Johnstone**                      **Seconded: Cr JH Scobie**

**That Council endorse the RADF Committee's recommendation to approve the application from Tambo Isolated Children's Parents' Association for \$5000.00.**

**Minute No. 06/11A/22**

**Carried 6/0**

At this point, 8.56am, Cr Russell and Cr Scobie left the meeting and Cr Martin returned to meeting.

Cr Martin resumed the chair.

---

#### **4.1.5 RADF Application - Better in Blackall Festival Inc**

The second round of the 2022-2023 RADF program closed for applications on October 28<sup>th</sup> and the Committee recommended the application from the Better in Blackall Festival Inc. be approved.

**MOTION:**      **Moved: Cr PJ Pullos**                      **Seconded: Cr GK Schluter**

**That Council endorse the RADF Committee's recommendation to approve the application from Better in Blackall Festival Inc for \$4500.00.**

**Minute No. 07/11A/22**

**Carried 5/0**

At this point, 8.57am, Cr Russell and Cr Scobie returned to meeting.

---

#### **4.1.6 Annual Report 2021/2022**

Section 182(2) of the *Local Government Regulation 2012* requires the Annual Report to be adopted by Council within one month after the day the Auditor-General issues the report on the local government's financial statements for the financial year.

**MOTION:**      **Moved: Cr GK Schluter**                      **Seconded: Cr DA Hardie**

**That Council adopt the Annual Report for the financial year 2021/2022.**

**Minute No. 08/11A/22**

**Carried 7/0**

---

#### **4.1.7 QAO - Final Management Report to Mayor 2022**

Under section 213 of the *Local Government Regulation 2012* a copy of the final management report from the Queensland Audit Office to the Mayor must be presented to Council regarding the audit of Council's annual financial statements.

**MOTION:**      **Moved: Cr PJ Pullos**                      **Seconded: Cr JH Scobie**

**That Council receive the final 2022 Management Report to the Mayor.**

**Minute No. 09/11A/22**

**Carried 7/0**

---

#### **4.1.8 Internal Audit and Risk Management Committee - Minutes of Meeting 20 October 2022**

The Internal Audit and Risk Management Committee meeting was held on 20 October 2022 and the minutes of the meeting are provided to Council.

**MOTION:**      **Moved: Cr LP Russell**                      **Seconded: Cr DA Hardie**

**That Council receive the minutes of the Internal Audit and Risk Management Committee's meeting 20 October 2022.**

**Minute No. 10/11A/22**

**Carried 7/0**

---

**4.2.1 Director of Works and Services' Operations Report - October 2022**

The Director of Works and Services report for October 2022 is presented to Council.

**MOTION:**      **Moved: Cr LP Russell**

**Seconded: Cr GK Schluter**

**That Council receive the Director of Works and Services' Operation Report for October 2022.**

**Minute No. 11/11A/22**

**Carried 7/0**

---

**4.2.2 Work Health and Safety Report**

The Work Health and Safety report is provided to Council.

**MOTION:**      **Moved: Cr JH Scobie**

**Seconded: Cr DA Hardie**

**That Council receive the Work Health and Safety report for October 2022.**

**Minute No. 12/11A/22**

**Carried 7/0**

---

**5.1 Blackall Saleyards Monthly Report**

The Blackall Saleyards monthly report for October is provided to Council.

**MOTION:**      **Moved: Cr JH Scobie**

**Seconded: Cr PJ Pullos**

**That Council receive the Blackall Saleyards monthly report for October 2022.**

**Minute No. 13/11A/22**

**Carried 7/0**

---

**5.2 Planning and Development Report**

The Planning and Development report provides a summary of building applications and planning and development activity in the Blackall-Tambo Regional Council area.

**MOTION:**      **Moved: Cr GK Schluter**

**Seconded: Cr DA Hardie**

**That Council receive the Planning and Development Report for October 2022.**

**Minute No. 14/11A/22**

**Carried 7/0**

---

**5.3 Environmental Health/Local Laws Officer's Report - October 2022**

The Environmental Health/Local Laws Officer's report is provided to Council.

**MOTION:**      **Moved: Cr GK Schluter**                      **Seconded: Cr PJ Pullos**

**That Council receive the Environmental Health/Local Laws Officer's report.**

**Minute No. 15/11A/22**

**Carried 7/0**

---

**5.4 Investigation Policy and Vehicle Policy Review**

The Investigation Policy was last updated in May 2019 and required revision.  
The Vehicle Policy was last updated in July 2022, however the policy required changes.

**MOTION:**      **Moved: Cr LP Russell**                      **Seconded: Cr GK Schluter**

**That Council adopt:**  
**a) The revised Investigation Policy; and**  
**b) The revised Vehicle Policy.**

**Minute No. 16/11A/22**

**Carried 7/0**

---

**5.5 Tambo Town Common Advisory Group Meeting - 16 August 2022**

The Tambo Town Common Advisory Group held a meeting in the Tambo Council Boardroom on 16 August 2022.

**MOTION:**      **Moved: Cr LP Russell**                      **Seconded: Cr DA Hardie**

**That Council receive the minutes from the Tambo Town Council Common Advisory Group meeting held 16 August 2022.**

**Minute No. 17/11A/22**

**Carried 7/0**

---

At this point, 9.22am, the town planner joined the meeting via telephone link to address Council on item 5.6.

The Town Planner left the meeting at 9.30am.

**5.6     Development Application - DA 37-2021-2022 - Tourist Park - 18 Leek Street, Blackall**

The Applicant, New Beginnings Church Blackall, seeks a Development Permit for Material Change of Use for a Tourist Park and Reconfiguring a Lot (1 lot into 2 lots) over land at 18 Leek Street, Blackall, formally described as Lot 1 on CP900484. The subject site is occupied by the New Beginnings Church. The Applicant is proposing 16 caravan sites with ensuites and associated car parking. The proposal will also include caretakers' accommodation with an office. The reconfiguration of the lot will ensure the existing church and Tourist Park are on separate lots.

Under the Blackall-Tambo Region Planning Scheme 2020 (the Planning Scheme), the subject site is in the Mixed-Use Precinct of the Township Zone. The defined use that has been applied for, being a 'Tourist Park', is subject to Impact Assessment in the Township Zone. Reconfiguring a lot in the Township zone is subject to Code Assessment. The overall level of assessment for the application is Impact Assessment.

A development application that is subject to Impact Assessment is assessed against the entire Planning Scheme and is required to be publicly notified for a minimum of 15 business days. During the public notification period, seven (7) submissions and one (1) petition with 20 signatures was received. The issues raised in the submissions and petition have been addressed in the decision report.

The proposal has been assessed against the entire Planning Scheme and is consistent with the intent of the zone and all other relevant assessment benchmarks.

Based on an assessment of the proposal in accordance with the Impact Assessment process articulated in the Planning Act 2016, this decision report recommends approval of the development application, subject to the conditions stated herein.

**MOTION:     Moved: Cr LP Russell                      Seconded: Cr GK Schluter**

**That Council considers the development application of 18 Leek Street but seeks further information from the town planners regarding objections received and postpones the decision as such until December 14<sup>th</sup> 2022 meeting, scheduled for Blackall.**

**Minute No. 18/11A/22**

**Carried 7/0**

---

**5.7     Local Disaster Management Group**

The Blackall-Tambo Local Disaster Management Group (LDMG) held a meeting on Wednesday 9 November 2022. The revised Local Disaster

Management Plan, Activation Guideline and Coordination Centre Guideline were adopted at the meeting.

**MOTION:**     **Moved: Cr LP Russell**

**Seconded: Cr PJ Pullos**

**That Council:**

- 1. Receive the minutes from the 9 November 2022 Local Disaster Management Group meeting; and**
- 2. Adopt the revised Local Disaster Management Plan; and**
- 3. Adopt the Blackall-Tambo Regional Council Activation Guideline; and**
- 4. Adopt the Blackall-Tambo Regional Council Coordination Centre Guideline.**

**Minute No. 19/11A/22**

**Carried 7/0**

---

**5.8     Blackall Work Camp Community Advisory Committee Meeting - 8 November 2022**

The Work Camp Community Advisory Committee held a meeting on 8 November 2022.

**MOTION:**     **Moved: Cr JH Scobie**

**Seconded: Cr BP Johnstone**

**That Council receive the Blackall Work Camp Community Advisory Committee report for the 8 November 2022 meeting.**

**Minute No. 20/11A/22**

**Carried 7/0**

---

**CLOSURE:**

There being no further business to consider, the Mayor declared the Meeting closed at 9.39am.

**CONFIRMATION OF MINUTES:**

Confirmed by Council as a true and correct record at the General Meeting held on Wednesday 14 December 2022.

Signed.....Mayor