



CEM16

BLACKALL-TAMBO REGIONAL COUNCIL

All Correspondence to be addressed to the Chief Executive Officer

PO Box 21, Blackall Q 4472

PHONE: (07) 4621 6600 Fax: (07) 46257 8855

Email: admin@btrc.qld.gov.au

PLAQUES FOR BLACKALL MEMORIAL WALL (*Actual Cost + 10% + GST*)

1	Choose a design. Information will be emailed.
2	Choose your wording
3	The size will be 150mm x 130mm (to fit the space, cannot be changed)
4	Extra letters/sculptures will incur an extra charge.
5	Will be sent to Worsell for a quote and proof will be sent out.
6	Proof to be approved
7	Send back to Worsells for making (6-8 weeks)
8	When arrives back contact person (next of kin) and make arrangements for the ashes to be put in (day, date, time)
9	Advise Blackall Works with a Work Request.
10	Send Plaque to Blackall Works for installation.

DECEASED NAME		Town	
DESIGN NUMBER		Wall Number	
Phone of Next of Kin			
Email of Next of Kin			

IN LOVING MEMORY OF

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